



Lake Jackson
PARKS & RECREATION
PRESENTS



SANTA PAWS



Get your Picture with Santa and chat with our pet-vendors!

SATURDAY
DECEMBER 02
AT BASF DOG PARK
10:00AM - 1:00PM



Tickets: \$10 per picture slot
To register scan the
QR Code or visit



WWW.LAKEJACKSON-TX.GOV/569/SANTAPAWS

LAKE JACKSON PARKS & RECREATION SANTA PAWS PET MARKET BOOTH RESERVATIONS



What is Santa Paws and when is the event?

Santa Paws is a Howliday family friendly event open to all two legged and four-legged family members. The event will be held Saturday, December 2, 2023, at the BASF Dog Park from 10:00am – 1:00 pm. The event consists of Photos with your pet and Santa Paws, Mutt-Strut Costume Contest and Pet Market where attendees can purchase or receive gifts or goodies for themselves and their pets.

Is there a cost to have a booth at Santa Paws Pet Market?

There is no charge for the booth space in the *Pet Market*, but all vendors must sell or give away some type of pet related item along with other goodies you have to offer. Participating in this unique family activity also provides you or your organization with visibility and builds relationships with neighbors and other local businesses and organizations.

Who can reserve a booth at this event?

Any individual or organization is welcome to reserve a booth however, you must sell/giveaway some type of pet related item along with other goodies you have to offer and nothing with any political affiliation.

What can we sell/giveaway?

Vendors may sell or giveaway handmade arts & crafts, promotional items, or homemade goodies (that do not require a permit) such as baked good that do not require refrigeration such as cakes, cookies, breads, homemade candies, coated nuts, doggie treats. If there are common allergens in the baked goods (e.g., nuts, milk, soy, etc.) please list on the package.

How to do I register for the event?

Attached are the complete details including a Registration Form and event Policies and Procedures. Please return the completed registration form to the Recreation Center, c/o Justin Janis, 91 Lake Road, Lake Jackson, TX 77566 or email the form to jjanis@lakejacksontx.gov.

What if there is inclement weather that night?

Santa Paws is rain or shine. Please have a plan for your booth and decorations if there is inclement weather.

What time should I arrive to set up my booth?

Vendors can start setting up as early as 8 am on the day of the event and must have all supplies (tables, chairs, merchandise/giveaways) set-up and ready for the public no later than 10:00 am. Please list any special request on your booth reservation form. Special requests are not guaranteed.

LAKE JACKSON PARKS & RECREATION SANTA PAWS RULES AND REGULATIONS

- Vendors must submit a Reservation Form no later than November 27, 2023, by email to jjanis@lakejacksontx.gov or by mail to Lake Jackson Parks & Recreation, C/O Justin Janis, 91 Lake Road, Lake Jackson, TX 77566.
- **Each Booth must sell/giveaway at least one pet related item.**
- All vendors must set up in the designated space determined by LJPR. Maps will be available the Wednesday before the event.
- Booth spaces will be approximately 10 X 10. Vendors may set-up a canopy but must have 25lb weights on each of the four canopy legs. All weights must be fastened to the canopy and approved.
- Electricity is limited and will be assigned on a first come first serve basis.
- Please be punctual at all times set up, take down, shift relief, etc. Vendors must be fully set-up and operational before 10:00 am and all vehicles must be removed from vendor area by 9:30 am. Take-down will be immediately after the event ends.
- Vendors can only sell/giveaway the items listed on their vendor application. Additional items must be approved in advance.
- Vendors will determine their own pricing and clearly advertise prices.
- Vendors must bring their own means to process payments. Additional change cannot be made by LJPR.
- Vendors will be respectful to attendees and their pets, other vendors, and LJPR staff at all times.
- Vendors must give a 24-hour notice in the event they will be unable to attend.
- Vendors must participate fully in the Santa Paws event. This includes interacting with attendees, remaining at the event until closing, always keeping a responsible adult employee (or person in a position of authority) near your booth.
- Please make an effort to keep your area neat and free of garbage. Vendors are responsible for keeping their site in the same condition as when they arrive.
- Please be modest in language and clothing attire. Remember that this is a family event and there will be many children in attendance. Please identify your staff through a uniform if your business has one.
- No alcohol or non-prescription drugs are permitted during the event.
- All confrontations during the event need to be handled by a Parks and Recreation staff member. If any issues arise locate a Parks and Recreation staff member immediately.

**LAKE JACKSON PARKS & RECREATION
SANTA PAWS PET MARKET
BOOTH RESERVATION**



Reservation form must be turned in no later than November 27, 2023

Business/Organization Name _____

Contact Person _____

Address _____

City _____ State _____ Zip _____

Email address _____

Business Phone _____ Cell Phone _____

BOOTH INFO:

Each Booth must sell/giveaway at least one pet related item.

Please note: Organizations will be required to provide all supplies (table, chairs, etc.).

Are you selling or giving away items? _____ Selling _____ Giveaway

Items Selling/Giving a way: Description of all items you will be selling at your booth:

Number Booths Needed: (Booth Spaces are 10 X 10) _____

Special Needs (electricity etc.): (Special Needs are not guaranteed) _____

Additional information: _____

This registration verifies that the participant's health and fitness is acceptable to participate in this Parks and Recreation Department program or activity. I recognize that the participant is taking part at their own risk of injury, and that neither the City of Lake Jackson Parks and Recreation nor its affiliates carry insurance to cover the participant. Insurance is the responsibility of the individual participant. I agree to indemnify and hold the City of Lake Jackson and its employees, instructors and volunteers harmless from liability, loss, cost, or expenses (including attorney fees, medical, and ambulance cost) that may incur while participating in Parks and Recreation activities. In case of an emergency, I give permission for medical treatment. I also give permission for the City of Lake Jackson to photograph me for use in future publicity without compensation. These statements are also valid for any minors that I allow to participate. This form shall be considered valid until cancelled or changed in writing by the undersigned participants/parent/guardian. My signature acknowledges and agrees to the above conditions.

By signing below, you are affirming you have read, understand, and agree to comply with the terms and conditions of this agreement.

Applicants Signature

(Date)

Please return form to: Justin Janis, Lake Jackson Parks and Recreation, 91 Lake Road, Lake Jackson, Texas 77566 or email jjanis@lakejacksontx.gov.