



Lake Jackson Parks and Recreation Department
 91 Lake Rd, Lake Jackson, TX 77566
 979-297-4533 fax 979-297-0021

NATATORIUM POOL PARTY RENTAL AGREEMENT

PLEASE PRINT CLEARLY

Renters Name: (must be 18 or over)					
Name of Person Receiving Deposit: Deposits paid with a credit will be refunded back to the card unless specified otherwise					
Mailing Address/City/State/ZIP: (needed to mail deposit refunds)					
Contact Phone:			Alternate Phone:		
Email:					
Date of Event:			Description of Event:		
NOTE: Anyone attending the party (adults and children) are counted as party guest whether they swim or not. Once you have reached the maximum number of guests designated on your contract (adults and children) others will not be permitted into the party.					Number of Guest Attending:
Please choose Party Day/Time					
Mon	Tue	Wed	Thu	Fri	1:30 pm – 3:30 pm
Mon	Tue	Wed	Thu	Fri	3:45 pm – 5:45 pm
Mon	Tue	Wed	Thu	Fri	6:00 pm – 8:00 pm
Sat					8:30 am - 10:30 am
Sat					10:45 am – 12:45 pm
Sat					1:00 pm – 3:00 pm
Sat					3:15 pm – 5:15 pm
Package includes two hours in party room and admission for up to 30 guests. Anyone attending the party (adults/children) is considered a guest whether they swim or not. (Maximum Room Capacity 30)					
Deposit Required:		\$100		\$	
2-hour Rental Fee and 30 guests		\$125 for 1-30 guests		\$	
Additional Hours Fee (2 hour minimum)		\$70 per 2-hour block		\$	
Total Amount Due				\$	

By signing you are affirming you have read, understand, and agree to comply with the rules and the regulations stated. Failure to comply may constitute forfeiture of deposit and /or event termination. Applicant understands that the City of Lake Jackson is not responsible for any actions that take place during or resulting from this event and is immune from liability for any cause of action which may arise as a result of negligence of the City of Lake Jackson or any person involved with or attending this event. I agree to indemnify and hold the City of Lake Jackson harmless from all liability for the foregoing.

Signature: _____ **Date:** _____

FOR OFFICE USE ONLY			
Employee Signature: _____		Date: _____	
Payment: Cash _____	Check Number _____	Credit Card: _____	

RECREATION CENTER POOL PARTY RENTAL CHANGES

(use this for Changes in date or adding hours after original rental)



Person Making Changes					Date
Reason for Change					
Date of Event:			Description of Event:		
Please choose Party Day/Time					
Mon	Tue	Wed	Thu	Fri	1:30 pm – 3:30 pm
Mon	Tue	Wed	Thu	Fri	3:45 pm – 5:45 pm
Mon	Tue	Wed	Thu	Fri	6:00 pm – 8:00 pm
Sat					8:30 am - 10:30 am
Sat					10:45 am – 12:45 pm
Sat					1:00 pm – 3:00 pm
Sat					3:15 pm – 5:15 pm
Package includes two hours in party room and admission for up to 30 guests. Anyone attending the party (adults/children) is considered a guest whether they swim or not. <i>(Maximum Room Capacity 30)</i>					
Administration Fee			\$12		\$
Additional Hours Fee (2 hour minimum)			\$70 per 2-hour block		\$
Total Amount Due					\$
FOR OFFICE USE ONLY					
Employee Signature: _____ Date: _____					
Payment: Cash _____ Check Number _____ Credit Card: _____					

LAKE JACKSON RECREATION CENTER POOL PARTY ROOM RENTAL RULES AND REGULATIONS

Pool Room Party Package Fees \$125 rental fee/\$100 deposit for 1-30 guests

- Reservations must be made at least 14 days in advance.
- Includes 2 hours in Party room with tables and chairs standard set-up.
- May purchase an additional 2-hour time block for \$70 (2-hour blocks only)
- All applicable fees must be paid in full, and a facility rental agreement must be completed before reservation will be made.
- Anyone attending the party (adults and children) are counted as party guest whether they swim or not. Once you have reached the maximum number of guests designated on your contract (adults and children) others will not be permitted into the party.
- Individuals who are eligible for a refund will receive their deposit in the mail if paid by check/cash or refunded back to their credit card within three to four weeks after their reservation.

Set-up/Clean-up:

1. Reservation time includes set up and clean up and no extension of time will be allowed. Renters will be charged \$50 for every 15 minutes they are occupying the rental space beyond the contracted schedule end time.
2. The facility must be cleaned and returned to its original condition by picking up litter in and around the facility, cleaning tables/chairs, mopping the floors (if applicable), and emptying all trash cans into the provided dumpster early enough to cleanup and be out of the facility on time.
3. Pool Party Room Decorations may not be nailed, pin, taped, or fasten to the walls or ceiling and may not use any glitter or confetti. Decorations are not allowed outside of the Pool Party Room.
4. Food and drinks must be kept in the Pool Party Room. ABSOLUTLY no food or drinks may be taken into the Natatorium or swimming pool.

Rental Rules:

5. All party guests will be required to check-in with the front desk, sign-in and get a party wrist band. All party guests must enter through the front entrance of the Recreation Center, Wrist bands may not be removed until you leave the facility.
6. All Party guests are required to stay in the party area or natatorium and may not roam about the facility, play in the gym, weight room etc.
7. The renter is responsible for all actions of their guests and will be held responsible for any complaints, damage or rule or law violation that may occur. Failure to abide by the rules will result in forfeiture of your deposit and termination of your event. In addition, if the Lake Jackson Police Department is required to respond to your event due to a complaint, damage or rule or law violation, ALL deposits will be forfeited.
8. All children six (6) years of age and under must have a parent/guardian 18 years of age or older within arm's reach of them anywhere in the facility. This includes but is not limited to, the pool area, locker rooms, restrooms, and hallways. Adults will be required to enter the pools with the child. (Each child and parent or guardian must wear a wrist band given by the Recreation Center staff).
9. Children ages seven (7) to nine (9) must have a parent or guardian 18 years or older in the pool facility at all times.
10. Proper swimwear must be worn, no makeshift bathing suits (athletic shorts, cut-offs etc.). Shirts are allowed as long as they are covering a swimsuit. (For examples of proper swim wear ask our front desk staff)
11. Swim diapers are required, regular diapers are prohibited in the pool.

12. Glass Bottles are prohibited in all City of Lake Jackson Parks and Recreation parks and facilities.
13. Smoking is prohibited in the facility or within 15 ft. of entry doors.
14. The consumption or possession of alcohol is prohibited at all Lake Jackson Parks and Recreation Aquatic Facilities. Participation in aquatic activities while under the influence of alcohol is not permitted.
15. Renters and guest must park in designated areas only.

Rental Changes/Cancellations:

16. Any cancellations, and/or changes to the rental agreement will result in an additional \$12 cancellation/change fee. Cancellations and /or changes must be submitted in writing or in person by the deadline.
17. Rental cancellations made at least 14 days prior to rental date are eligible for a full refund, less cancellation/change fee. Cancellations made within 7-13 days prior to rental date are eligible for a 50% refund. Cancellations made less than seven (7) days prior to rental dates are not eligible for a refund.
18. The Lake Jackson Parks & Recreation Department reserves the right to cancel pool party rentals for the following reasons: weather conditions, scheduling conflicts, pool conditions and/or facility misuse.

General Pool Rules:

- Parents are the primary lifeguard for their children. Use of this facility is at your own risk. Our lifeguards are present for Emergency Response and Safety Enforcement. They monitor the pool by a Red Cross approved scanning technique and are not able to give each child personal attention 100% of the time. Your assistance in watching your own child is greatly appreciated.
- Renter understands and will ensure their guests follow all pool rules:
 - No running, diving, horseplay, or loud and unruly conduct.
 - No repetitive underwater breath holding or hypoxic training allowed.
 - U.S. Coast Guard approved lifejackets only allowed as personal floatation devices.
 - Pool toys must be approved by lifeguards on duty.
 - Lap pool lanes are restricted for lap swim only as determined by pool management.
 - Some guest may be required by lifeguard staff to wear a lifejacket if deemed necessary.
- Slide Rules
 - You must be 48" to ride alone.
 - No Lifejackets or Floatation Devices.
 - Wait at bottom of stairs until rider exits.
 - Please obey all signs.
 - Do not use this slide while under the influence of alcohol or drugs.
 - Follow instructions of the lifeguards.
 - No running, standing, kneeling, rotating, tumbling, or stopping in the slide.
 - Only one person at a time.
 - Keep your hands inside the slide.
 - No diving from the slide.
 - Leave the slide area in the pool promptly after entering.
 - Warning landing area is 4 feet deep.
 - Must go feet first.
- Lap Pool Rules
 - No open swim allowed
 - No life jackets allowed
 - Lap swimming allowed during specified times in specified lanes.
- Lifeguards have final say on all rule interpretations and may adapt rules if they feel safety is a concern to any patron.