



**POOL PARTY RENTAL AGREEMENT**  
 PLEASE FILL OUT THE COMPLETE FORM (FRONT & BACK)

PLEASE PRINT CLEARLY

**Renters Name:** (must be 18 or over)

**Name of Person Receiving Deposit:** Deposits paid with a credit will be refunded back to the card unless specified otherwise

**Mailing Address/City/State/ZIP:** (needed to mail deposit refunds)

**Contact Phone:** \_\_\_\_\_ **Alternate Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Date of Event:** \_\_\_\_\_ **Description of Event:** \_\_\_\_\_

**Natatorium Pool Room Party:** (Maximum Room Capacity 30) Package includes two hours in party room and admission for the number of guest chosen.

**Please choose Party Size:** Packages offered include the total number of all guests (adults and children).

Check	Party Size	Rental Fee (2 hr rental)	Additional Hours (2 hr min)	Deposit
	1 – 10 party guest (Adults/children)	\$65	\$70 (\$35 per hour)	\$100
	1 – 20 party guests (Adults/children)	\$90	\$70 (\$35 per hour)	\$100
	1 – 30 party guests (Adults/children)	\$125	\$70 (\$35 per hour)	\$100

**Please choose Party Day/Time**

Mon	Tue	Wed	Thu	Fri	Time
					1:30 pm – 3:30 pm
					3:45 pm – 5:45 pm
					6:00 pm – 8:00 pm
Sat					8:30 am - 10:30 am
Sat					10:45 am – 12:45 pm
Sat					1:00 pm – 3:00 pm
Sat					3:15 pm – 5:15 pm
Sun					1:15 pm – 3:15 pm
Sun					3:30 pm – 5:30 pm

**Madge Griffith Outdoor Pool Party** (seasonal June-August): (Maximum capacity 125) Package includes two hour pool rental and admission for the guest chosen. **RESERVATIONS MUST BE MADE 14 DAY IN ADVANCE**

**Please Choose Party Size:** Guest includes anyone attending party (adults and children); others will not be permitted to enter.

Check	Party Size	Rental Fee	Deposit
	1 – 75 party guest (Adults/children)	\$110	\$100
	1 – 100 party guest (Adults/children)	\$135	\$100
	1 – 125 party guest (Adults/children)	\$160	\$100

**Please Choose Party Day (7:00 – 9:00 pm)**

Friday	Saturday	Sunday
Deposit Required		\$
Rental Fee		\$
Additional Hours Fee (Recreation Center only)		\$
<b>Total Amount Due</b>		\$

**FOR OFFICE USE ONLY**

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Receipt \_\_\_\_\_

Payment: Cash \_\_\_\_\_ Check Number \_\_\_\_\_ Credit Card: Visa MC Discover **CC AUTH #** \_\_\_\_\_

**Please read each of Rental Policies below:**

1. Before a date can be reserved, all applicable fees must be paid in full, and a facility rental agreement must be completed.
2. For the safety of all those attending and to ensure there are adequate number of staff anyone attending the party is considered a Swimmer or Party Guest (adults and children) whether they swim or not. Once you have reached the number of guest designated on your contract (adults and children) others will not be permitted in to the party.

Natatorium Pool Room Party Packages Fees:

1-10 guests	\$65/\$100 deposit
1-20 guests	\$90/\$100 deposit
1-30 guests	\$125/\$100 deposit
Additional Hours	\$70 (2 hour minimum at \$35 per hour)

Outdoor Pool Rental Fees:

1-75 guests	\$110/\$100 deposit
1-100 guests	\$135/\$100 deposit
1-125 guests	\$160/\$100 deposit

3. All party guests will be required to sign in upon entering the chosen facility. **Natatorium Pool Room Only:** All party guests must enter through the front entrance of the Recreation Center, register with the front desk and get a party wrist band. Wrist bands may not be removed until you leave the facility.
4. All children six (6) years of age and under must have a parent/guardian 18 years of age or older within arm's reach of them anywhere in the facility. This includes but is not limited to, the pool area, locker rooms, restrooms, and hallways. Adults will be required to enter the pools with the child. (Each child and parent or guardian must wear a wrist band given by the Recreation Center staff).
5. Children ages seven (7) to nine (9) must have a parent or guardian 18 years or older in the pool facility at all times.
6. Proper swimwear must be worn, no make shift bathing suits (athletic shorts, cut-offs etc.). Shirts are allowed as long as they are covering a swim suit. (For examples of proper swim wear ask our front desk staff)
7. Swim diapers are required, regular diapers are prohibited in the pool.
8. **Natatorium Pool Room Only:** All Party guests must stay in the party area or natatorium and may not roam about the facility, play in the gym, weight room etc.
9. The renter is responsible for all actions of their guests and will be held responsible for any complaints, damage or rule or law violation that may occur. Failure to abide by the rules will result in forfeiture of your deposit and termination of your event. In addition, if the Lake Jackson Police Department is required to respond to your event due to a complaint, damage or rule or law violation, ALL deposits will be forfeited.
10. Reservation time includes set up and clean up and no extension of time will be allowed. Renters will be charged \$50 for every 15 minutes they are occupying the rental space beyond the contracted schedule end time.
11. **Outdoor Pool Parties:** Swimmers will be pulled out of the pool 15 minutes prior to closing to ensure parties are over by the designated time.
12. The facility must be cleaned and returned to its original condition by picking up litter in and around the facility, cleaning tables/chairs, mopping the floors (if applicable), and emptying all trash cans into the provided dumpster early enough to cleanup and be out of the facility on time.
13. Decorations may not be nailed, pin, taped, or fasten to the walls or ceiling and may not use any glitter or confetti. **Natatorium Rentals:** Decorations are not allowed outside of the Pool Party Room.
14. Food and drinks must be kept in the designated areas only. ABSOLUTLY no food or drinks may be taken into the swimming pool.
15. Glass Bottles are prohibited in all City of Lake Jackson Parks and Recreation parks and facilities.
16. Smoking is prohibited in the facility or within 15 ft. of entry doors.
17. The consumption or possession of alcohol is prohibited at all Lake Jackson Parks and Recreation Aquatic Facilities. Participation in aquatic activities while under the influence of alcohol is not permitted.
18. **Outdoor Pool Only:** In accordance with the city ordinance Sec. 86-67 regarding sound amplification: it shall be unlawful for any person, group or entity, while in a public park or on a public street or sidewalk, to amplify noise, music or speech to such a volume that it would disturb the sensibilities of a reasonable person residing in a surrounding neighborhood.
19. Renters and guest must park in designated areas only.
20. Individuals who are eligible for a refund will receive their deposit in the mail if paid by check/cash or refunded back to their credit card within three to four weeks after their reservation.

**Rental Changes/Cancellations:**

21. Any cancellations, and/or changes to the rental agreement will result in an additional \$12 cancellation/change fee. Cancellations and /or changes must be submitted in writing or in person by the deadline.
22. Rental cancellations made at least 14 days prior to rental date are eligible for a full refund, less cancellation/change fee. Cancellations made within 7-13 days prior to rental date are eligible for a 50% refund. Cancellations made less than seven (7) days prior to rental dates are not eligible for a refund.
23. **Natatorium Pool Party Only:** Renters who would like to change the Natatorium party package size must do so in person at the Recreation Center no later than three (14) days prior to their rental and pay the Reservation Change fee.

24. **Outdoor Pool Party Only:** Renters who would like to change their Outdoor Pool Party package size must do so in person at the Recreation Center no later than 14 days prior to their rental and pay the Reservation Change fee.

**Inclement Weather:**

25. In the event of inclement weather, as determined by Parks and Recreation staff, a full rental refund will be issued if the renter cancels the event **IN WRITING 48 HOURS PRIOR** to the event. **LESS THAN A 48 HOUR NOTICE AND UP TO 2 HOURS PRIOR** to the event, the renter may contact the Recreation Center during normal facility hours, and reschedule their rental to any available time slot for the same facility at no additional charge. **FAILURE TO CANCEL OR RESCHEDULE UP TO 2 HOURS PRIOR TO THE RENTAL WILL RESULT IN FORFEITURE OF THE RENTAL FEE.**

26. The Lake Jackson Parks & Recreation Department reserves the right to cancel pool party rentals for the following reasons: weather conditions, scheduling conflicts, pool conditions and/or facility misuse.

**General Pool Rules:**

- Parents are the primary lifeguard for their children. Use of this facility is at your own risk. Our lifeguards are present for Emergency Response and Safety Enforcement. They monitor the pool by a Red Cross approved scanning technique and are not able to give each child personal attention 100% of the time. Your assistance in watching your own child is greatly appreciated.
- Renter understands and will ensure their guests follow all pool rules:
  - No running, diving, horseplay, or loud and unruly conduct.
  - No repetitive underwater breath holding or hypoxic training allowed.
  - U.S. Coast Guard approved lifejackets only allowed as personal floatation devices.
  - Pool toys must be approved by lifeguards on duty.
  - Lap pool lanes are restricted for lap swim only as determined by pool management.
  - Some guest may be required by lifeguard staff to wear a lifejacket if deemed necessary.
- Slide Rules
  - You must be 48" to ride alone.
  - No Lifejackets or Floatation Devices.
  - Wait at bottom of stairs until rider exits.
  - Please obey all signs.
  - Do not use this slide while under the influence of alcohol or drugs.
  - Follow instructions of the lifeguards.
  - No running, standing, kneeling, rotating, tumbling, or stopping in the slide.
  - Only one person at a time.
  - Keep your hands inside the slide.
  - No diving from the slide.
  - Leave the slide area in the pool promptly after entering.
  - Warning landing area is 4 feet deep.
  - Must go feet first.
- Lap Pool Rules
  - No open swim allowed
  - No life jackets allowed
  - Lap swimming allowed during specified times in specified lanes.
- Lifeguards have final say on all rule interpretations and may adapt rules if they feel safety is a concern to any patron.

**By signing you are affirming you have read, understand and agree to comply with the rules and the regulations stated. Failure to comply may constitute forfeiture of deposit and /or event termination. Applicant understands that the City of Lake Jackson is not responsible for any actions that take place during or resulting from this event and is immune from liability for any cause of action which may arise as a result of negligence of the City of Lake Jackson or any person involved with or attending this event. I agree to indemnify and hold the City of Lake Jackson harmless from all liability for the foregoing.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_