

City of Lake Jackson Annual Budget & Program of Services 2019-2020



Adopted by the Honorable Mayor & City Council
September 3, 2019

CITY OF LAKE JACKSON

Fiscal Year 2019–2020

Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$479,601, which is a 6.21 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$72,187.

The members of the governing body voted on the budget as follows:

FOR:

Jon “J.B.” Baker
Matthew Broaddus
R.L. “Buster” Buell III
Gerald Roznovsky
Vinay Singhania
Bob Sipple

AGAINST:

PRESENT and not voting:

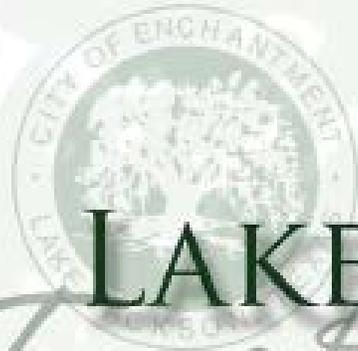
ABSENT:

Property Tax Rate Comparison

	2019-2020	2018-2019
Property Tax Rate:	\$0.348200/100	\$0.335200/100
Effective Tax Rate:	\$0.327227/100	\$0.325475/100
Effective Maintenance & Operations Tax Rate:	\$0.222616/100	\$0.221297/100
Rollback Tax Rate:	\$0.358456/100	\$0.346158/100
Debt Rate:	\$0.118031/100	\$0.107158/100

Total debt obligation for CITY OF LAKE JACKSON secured by property taxes:
\$37,960,000





City of

LAKE JACKSON

Enchantment



THIS DOCUMENT WAS PREPARED BY THE
OFFICE OF THE CITY MANAGER.

FOR FURTHER INFORMATION, CALL OR WRITE:

CITY OF LAKE JACKSON
25 OAK DRIVE
LAKE JACKSON, TX 77566
(979) 415-2407

CITY COUNCIL

The City of Lake Jackson operates under the Council/Manager form of government. Your City Council consists of a mayor and five council members, who serve two year staggered terms, and are elected on an “at-large” basis. Your City Council meets every first and third Monday of the month at 6:30 p.m. in City Hall. You are invited to attend any of these meetings. Operating under a Home Rule Charter and the Council/Manager plan, the City Council is the legislative body of your city government. The City Council appoints the City Manager who is responsible for the general administration of the City on a daily basis. The City Council appoints the City Attorney and Municipal Judges. Council also appoints the members of all the various boards and commissions, who volunteer their time and energy to the City.



First row left to right: Councilmember Matthew Broaddus, Mayor Bob Sipple, & City Manager William P. Yenne. Second row left to right: City Attorney Sherri Russell, Councilmembers Jon "J.B." Baker, Gerald Roznovsky, Vinay Singhanian, and Ralph "Buster" Buell, III, & City Secretary Alice Rodgers.

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LAKE JACKSON

City of Enchantment



City of Enchantment

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Lake Jackson
Texas**

For the Fiscal Year Beginning

October 1, 2018

Christopher P. Morrill

Executive Director

ADOPTED TRANSMITTAL LETTER



LAKE JACKSON

City of Enchantment



ADOPTED TRANSMITTAL LETTER



CITY OF LAKE JACKSON

25 Oak Drive • Lake Jackson, Texas 77566 • (979) 415-2400 • Fax (979) 297-9804

October 1, 2019

Honorable Mayor and City Council,

I am pleased to present to you the adopted fiscal year 2019-2020 annual budget. This budget represents over six months of effort by our City Council and City Staff. This transmittal letter discusses changes made to the proposed budget submitted to City Council on July 1, 2019.

THE BUDGET PROCESS

In January of each year the City Council, interested citizens and city staff meet to review the city's visioning process. City Council establishes vision elements and 3-5 years objectives. City staff then looks at what goals can be set during the fiscal year to work toward achieving the objectives and "vision" set by City Council.

Through the "vision and goal setting process" City Council reconfirmed the vision for our city:

"Our vision is to create an ideal community to live, work and play for all."

This visioning process, along with a pre-budget capital project workshop helped set the objectives and goals of the City Council for staff to follow in preparation of the FY2019-2020 budget.

Beginning in April of each year, Directors and Department Heads meet with the Budget Staff (composed of the City Manager, Assistant City Manager, Finance Director, and Assistant to the City Manager) to discuss their proposed budget requests. The Budget Staff reviews and considers these requests and balances them to meet projected revenues. The Budget Staff then prepares the proposed budget and work document. The proposed budget was submitted to the City Council on July 1, 2019.

Each year at least one public budget workshop is held in which the City Council, Budget Staff, Department Heads and interested citizens discuss the proposed budget. This year the workshop was held on July 13th. This workshop was open to the public and the press. The proposed budget and major issues facing the city were discussed in detail during this workshop and at subsequent regular city council meetings.

Reviewing the Manager's Letter, which was submitted to the City Council with the proposed budget and work document on July 1, 2019, will provide you with a good overview of the proposed budget. The following pages of this letter will discuss the changes to the proposed budget made by City Council to date.

FY2019-2020 BUDGET CHANGES

Since the budget was presented to City Council at their July 1st meeting, several changes have been made to the proposed budget.

ADOPTED TRANSMITTAL LETTER

General Operating Fund

Assessed Values/Tax Levy

We received our final appraisal values from the Brazoria County Appraisal District on July 22, 2019. The final appraised values are \$2,355,215,476, or \$55,198,556 more than the final FY 2018-2019 appraised value of \$2,300,016,940.

However, our initial budget estimate for appraised values based on BCAD preliminary data received in May, was \$2,384,932,306, or \$84,915,366 more than the FY2018-2019 values.

This does not change the proposed tax rate of \$0.3482/\$100 assessed value. It does change the revenue this tax rate will generate. Our estimated tax levy will drop \$103,474 from our initial projections.

To make up this difference other revenue estimates have been adjusted. This includes increasing the proposed FY19-20 court fine revenue by \$16,700 from \$498,300 to \$515,000. Building permit fee collections will increase \$15,000 from a projected \$235,000 to \$250,000. Electric permit fee revenue will increase by \$2,000 from \$28,000 to \$30,000. The largest revenue adjustment for FY19-20 projections is \$28,394 in interest income going from a proposed \$93,618 to \$121,992.

On the expenditure side we are reducing the proposed budget for FY19-20 by \$41,400 from \$22,381,512 to \$22,340,112.

We can do this because we had initially projected an increase of 2.5% for health insurance and 10% for dental insurance for employees. Ultimately, we learned there would be no increase in rates. This saved us \$41,400.

Animal Shelter Costs

By our contract governing our joint Animal Shelter with Clute, Freeport and the Brazoria County SPCA, the proposed budget for the shelter needs to be submitted to the cities by May 31st of each year. This determines the stipend each city and the SPCA will provide to the Southern Brazoria County Animal Shelter to cover costs not covered by revenues generated by the shelter.

Because we did not receive a budget from the shelter by the deadline (the SPCA operates the shelter on behalf of the members of the shelter), I put in last year's \$175,000 as Lake Jackson's share.

In mid/late July we received a request from the SPCA/Shelter for an increase of \$86,737 for our share, from \$175,000 to \$261,737. This was unexpected and came to us about the same time we learned that our appraised property tax values were going to be less than expected resulting in a reduction in our proposed FY2019-2020 tax levy of \$103,474.

We met with the SPCA and our two City Council representatives on the Shelter Board (Councilman Buell and Mayor Sipple) to discuss this significant increase.

Ultimately, I met with council at their August 19th regular meeting to discuss how to fund this increase. Several options were considered, but in the end, we chose to reduce the \$100,000 street panel replacement program in the Street Department (for one year) by the needed \$86,737. Hopefully this will keep the shelter afloat this next fiscal year as we then look for long term funding solutions.

As noted in my budget message, the twenty-year contract for the shelter expires in February 2023. We have been discussing going our separate ways once the contract ends. And, as a result, we are planning a proposed City Animal Center/Facility with City Council and our Bond Task Force. Anyway, by making this budget adjustment we do not change the bottom line of the proposed FY19-20 budget.

ADOPTED TRANSMITTAL LETTER

Custodians

During the budget workshop with City Council on July 13th, staff discussed a possible need to hire our own custodial staff (primarily at the Recreation Center) rather than use contracted services. We have not been receiving acceptable cleaning quality from the companies we have been working with. The proposal was to use the contract services proposed funding to hire two employees as custodians. This would be a “wash” funding wise.

Well, the situation has gotten critical and we have implemented this change. Again, there will be no change to the bottom line of the proposed budget for FY19-20. The only change to the budget will show our staffing level going up by two positions.

Here is a summary of the proposed changes:

GENERAL FUND

Revenue	
Decrease Property Tax for Lower Values	(\$103,474)
Increase Building Permits	\$15,000
Increase Municipal Court Fines	\$16,700
Increase Electric Permits	\$2,000
Increase Interest	\$28,374
NET INCREASE (DECREASE)	<u>(\$41,400)</u>
Expenditures	
Across all Departments	
Decrease Dental Insurance	(\$9,600)
Decrease Health Insurance	(\$31,800)
Humane Dept	
Increase payment to Brazoria County Animal Shelter	\$86,737
Street Dept	
Decrease Pavement improvement program	(\$86,737)
Recreation Dept	
Increase Salaries	\$57,900
Increase Benefits	\$29,100
Decrease Contract Cleaning	(\$51,000)
Civic Center	
Decrease Contract Cleaning	(\$26,000)
Library	
Decrease Contract Cleaning	(\$10,000)
NET INCREASE (DECREASE)	<u>(\$41,400)</u>
<i>PROJECTED BEGINNING FUND BALANCE</i>	<i>\$5,555,768</i>
<i>GENERAL FUND REVISED REVENUES</i>	<i>\$22,340,112</i>
<i>GENERAL FUND REVISED EXPENDITURES</i>	<i>\$22,340,112</i>
<i>PROJECTED ENDING FUND BALANCE</i>	<i>\$5,555,768</i>

ADOPTED TRANSMITTAL LETTER

Utility Operating Budget

No changes to the proposed budgets.

Other Funds/Capital Project Funds

No changes to the proposed budget.

Conclusion

I want to thank Council for your guidance and hard work that you put into the development of this budget. It began back in January when we held our Strategic Plan workshops. This is when the goals for this year were put in motion.

I also want to thank the budget staff (Modesto Mundo, Assistant City Manager; Pam Eaves, Finance Director; and John Boehm, Assistant to the City Manager) for all their efforts in working on this budget. Excellent Job!

I want to thank all our Directors and Department Heads for their work in preparing their portions of this budget. Your dedication to our city and our citizens is much appreciated.

As always, I want to thank all the volunteers who serve on our various boards and commissions. And, most of all I would like to thank our remarkable members of the Lake Jackson Volunteer Fire Department. You are the angels that live among us.

Finally, thank you to the citizens of Lake Jackson for entrusting us with the care and maintenance of this beautiful city.

Next year (FY2020-2021) will be quite a challenge as we navigate all the new rules, regulations, restrictions and caps that the Texas Legislature has now imposed on local government. I am confident we will find a way forward to continue to provide the best services our citizens deserve and expect at the most reasonable cost and effective use of the people's money.

Lake Jackson is a remarkable community, populated by remarkable people. We are truly blessed.

Sincerely,



City Manager

Annual Touch a Truck event at MacLean Park



AMENDMENTS TO PROPOSED BUDGET



LAKE JACKSON

City of Enchantment



AMENDMENTS TO PROPOSED BUDGET

AMENDMENTS TO PROPOSED BUDGET - AS SUBMITTED 7/03/19

GENERAL FUND

GENERAL FUND

Revenue	
Decrease Property Tax for Lower Values	(\$103,474)
Increase Building Permits	\$15,000
Increase Municipal Court Fines	\$16,700
Increase Electric Permits	\$2,000
Increase Interest	\$28,374
NET INCREASE (DECREASE)	<u>(\$41,400)</u>
Expenditures	
Across all Departments	
Decrease Dental Insurance	(\$9,600)
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Humane Dept	
Increase payment to Brazoria County Animal Shelter	\$86,737
Street Dept	
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Increase Benefits	\$29,100
Decrease Contract Cleaning	(\$51,000)
Civic Center	
Decrease Contract Cleaning	(\$26,000)
Library	
Decrease Contract Cleaning	(\$10,000)
NET INCREASE (DECREASE)	<u>(\$41,400)</u>
PROJECTED BEGINNING FUND BALANCE	\$5,555,768

AMENDMENTS TO PROPOSED BUDGET

AMENDMENTS TO PROPOSED BUDGET - AS SUBMITTED 7/01/19

UTILITY FUND

UTILITY FUND

Expenditures	None
	<u>\$0</u>
NET INCREASE (DECREASE)	<u>\$0</u>
<i>PROJECTED BEGINNING FUND BALANCE</i>	<i>\$5,446,827</i>
<i>UTILITY FUND REVISED REVENUES</i>	<i>\$14,672,592</i>
<i>UTILITY FUND REVISED EXPENDITURES</i>	<i>\$14,672,592</i>
<i>PROJECTED ENDING FUND BALANCE</i>	<u><u><i>\$5,446,827</i></u></u>

South Parking Place Pavilion during a local farmers market



ORDINANCES ADOPTING BUDGET



LAKE JACKSON

City of Enchantment



BUDGET RESOLUTION

RESOLUTION 19-R-836

A RESOLUTION ADOPTING THE BUDGET FOR THE CITY OF LAKE JACKSON, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020

WHEREAS, on July 1, 2019, the City Manager of the City of Lake Jackson submitted the proposed Budget for the City of Lake Jackson Fiscal Year 2019-2020 to the City Council; and

WHEREAS, on July 2, 2019, the City Manager of the City of Lake Jackson filed with the City Secretary the proposed Budget for the City of Lake Jackson Fiscal Year 2019-2020; and

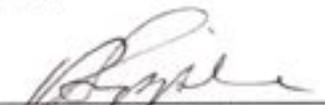
WHEREAS, on August 26, 2019, a public hearing on the budget was duly held and all interested persons were given an opportunity to be heard for or against any item thereof.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LAKE JACKSON, TEXAS:

SECTION 1: That the City Council hereby adopts and approves the budget as filed with the City Secretary and amended for the fiscal year beginning October 1, 2019 through September 30, 2020 and hereby appropriates the amounts as specified therein at the fund level.

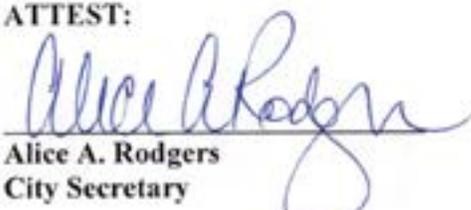
SECTION 2: That the City Manager shall cause copies of the budget to be filed with the City Secretary and the County Clerk of Brazoria County.

PASSED AND APPROVED 3rd day of September, 2019.



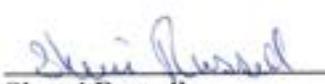
Bob Sipple, Mayor

ATTEST:



Alice A. Rodgers
City Secretary

APPROVED AS TO FORM:



Sherri Russell
City Attorney

AD VALOREM TAX RATE ORDINANCE

ORDINANCE NO 19 2183

AN ORDINANCE LEVYING THE AD VALOREM TAX OF THE CITY OF LAKE JACKSON, TEXAS ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY NOT EXEMPT BY LAW, PROVIDING REVENUES FOR PAYMENT OF CURRENT MUNICIPAL EXPENSES, AND FOR INTEREST AND SINKING FUNDS ON OUTSTANDING CITY OF LAKE JACKSON BONDS, PROVIDING FOR ENFORCEMENT OF COLLECTION, PROVIDING FOR A SEVERABILITY CLAUSE, PROVIDING AN EFFECTIVE DATE AND PROVIDING THAT THE CHARTER RULE REQUIRING THAT THE ORDINANCE BE READ AT TWO SEPARATE REGULAR MEETINGS BE SUSPENDED

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LAKE JACKSON TEXAS

Section 1 That under the authority of the Charter of the City of Lake Jackson Texas and the laws of the State of Texas there is hereby levied for the fiscal year October 1 2019 through September 30 2020 on all taxable property situated within the corporate limits of the City of Lake Jackson and not exempt by the Constitution and Laws of the State of Texas or by Sections 6 and 7 of the Ordinance a tax of \$ 3482 on each \$100 assessed value of all taxable property

Section 2 That of the total tax \$ 230169 on each \$100 assessed value shall be distributed to the General Fund of the City to fund maintenance and operation expenditures of the City

Section 3 That of the total tax \$ 118031 on each \$100 assessed value shall be distributed to pay the City's debt service as provided by Section 26 04 of the Texas Tax Code

Section 4 This tax rate will raise more taxes for Maintenance and Operations than last year's tax rate The tax rate will effectively be raised by 3 39% and will raise taxes for Maintenance and Operations on a \$100 000 home by approximately \$2 13

Section 5 That for enforcement of the collection of taxes hereby levied the City of Lake Jackson shall have available all rights and remedies provided by law

Section 6 All monies collected under this ordinance for the specific items therein named shall be and the same are appropriated and set apart for the specific purpose indicated in the City Budget and the City shall keep these accounts so as to readily and distinctly show the amount collected and the amounts expended and the amounts on hand at any time belonging to such funds All receipts for the City not specifically apportioned by the Ordinance are hereby made payable to the General Fund of the City

Section 7 That if any section subsection paragraph sentence clause phrase or word in this ordinance or application thereof to any person or circumstance is held invalid by any court or competent jurisdiction such holding shall not affect or impair any remaining portions or provisions

AD VALOREM TAX RATE ORDINANCE

of this ordinance and the City Council of the City of Lake Jackson, Texas, hereby declares it would have enacted such remaining portions despite any such invalidity.

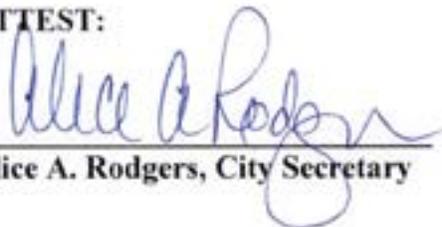
Section 8: Upon the affirmative vote of all Council members present, the rule requiring ordinances to be read at two separate regular meetings is hereby suspended and this ordinance shall be passed and become effective from and after the date of its adoption on its first reading.

PASSED AND APPROVED on the first and final reading this 3rd day of September, 2019.



Bob Sipple, Mayor
City of Lake Jackson

ATTEST:



Alice A. Rodgers, City Secretary

APPROVED AS TO FORM:



Sherri Russell, City Attorney

READER'S GUIDE



LAKE JACKSON

City of Enchantment



BUDGET SCHEDULE

2019-2020 Budget Schedule

January 14, 2019	Goals/Visioning Workshop with City Council (5-9 pm)
January 21, 2019	Martin Luther King Jr. Holiday
February 6, 2019	Goals/Visioning Workshop with Staff (9 a.m.)
February 25, 2019	Goals/Visioning Workshop with City Council & Staff (5-9 pm)
March 29, 2019	Strict Deadline - New & Updated CIP Projects submitted by Dept. Heads & Directors
April 3, 2019	Goals, Objectives, & Performance Measures Kickoff. Distribute Budget Pages to Dept. Heads-Staff (9 a.m.)
April 17, 2019	Budget Kickoff. Distribute Worksheets to Department Heads – Staff (9 a.m.)
April 22, 2019	CIP Workshop with City Council (5-8 p.m.)
April 26, 2019	Strict Deadline – Goals and Accomplishments & YTD Performance Measures submitted by Dept. Heads & Directors
April 29- May 8, 2019	Review Goals & Accomplishments & YTD Performance Measures submitted by Dept. Heads & Directors
May 8, 2019	Strict Deadline - Department Heads & Directors Submit Budget Request(s) to City Manager
May 13-17, 2019	Budget Hearings. Department Heads, Budget Staff - Department Heads Explain Requests
May 20-June 7, 2019	Budget Staff prepares Preliminary Budget Requests
May 27, 2019	Memorial Day Holiday
June 10–June 28, 2019	Proposed Budget Request Prepared for Presentation to City Council
July 1, 2019	Regular City Council Meeting – Proposed Budget Delivered to City Council
July 2, 2019	File Proposed Budget with City Secretary and LJ Library; Added to Website
July 4, 2019	Independence Day Holiday
July 13, 2019	Saturday Budget Workshop
July 15, 2019	Regular City Council Meeting - Discussion Item on Agenda for Proposed Budget
July 20, 2019	Saturday Budget Workshop #2 (If Necessary)
July 23, 2019	Receive Certified Appraisal Roll, Calculate Effective and Rollback Tax Rates
August 5, 2019	Regular Council Meeting – Council will discuss tax rate; if proposed tax rate will exceed the rollback rate or the effective tax rate (whichever is lower), Schedule a public hearing for August 19 & 26 and take record vote to place a proposal to adopt the tax rate on the agenda of September 2nd meeting (specifying rate).
August 12, 2019	Notice of Tax Year Proposed Property Tax Rate – is the first quarter-page notice in newspaper and on TV and Website published at least 7 days before public hearing.
August 16, 2019	72-hour Open Meetings Notice for Public Hearing on Tax Rate & 10 day Newspaper Notice on Budget Public Hearing (required by charter).
August 19, 2019	Regular Council Meeting – First Public Hearing on Tax Rate (council announced date, time & place of vote)
August 19, 2019	Notice of Vote on Tax Rate published before meeting to adopt tax rate - is the second quarter-page notice in newspaper before meeting and published on TV and Website at least seven days before meeting.
August 23, 2019	72-hour Open Meetings Notice for Public Hearing on Tax Rate & 10 day Newspaper Notice on Budget Public Hearing (required by charter).
August 26, 2019	Special Council Meeting-Second Public Hearing on Tax Rate Increase and announce meeting to Adopt Tax Rate on September 3. Public Hearing on Budget, announce meeting to Adopt Budget on September 3.
August 27, 2019	Public notice of vote in paper, on internet, and on cable channel.
September 2, 2019	Labor Day Holiday
September 3, 2019	Regular Council Meeting: a) Final Adoption of Budget by Resolution. b) Adopt Tax Rate by Ordinance.
October 1, 2019	New Fiscal Year Begins



City of Lake Jackson • 25 Oak Drive • Lake Jackson, Texas 77566
(979)415-2400 • Fax: (979)297-9804

To: Directors, Department Heads and Supervisors

From: William P. Yenne, City Manager

Date: 4/17/19

Re: FY 2019-2020 Budget

For the current year, FY 18-19, we are doing well, although sales tax revenues have leveled off and declined slightly.

Other revenue sources are meeting projections. Our Industrial District payments are up and are helping to offset sales tax not meeting its projection.

Expenditures for FY 18-19 are pretty much on target so far.

With the legislature in session there is much uncertainty as to what negative impacts we may experience. There is open hostility and contempt for local leaders by many at the legislature. The legislature is once again trying to cap property tax revenues. They are threatening to reduce or remove franchise payments to cities by public utilities using the public's property. They are threatening to remove a city's ability to annex unilaterally. The major negative in this case would be how it could affect our Industrial District contract, where we promise not to annex an industry in exchange for a payment in lieu of taxes.

There are also a myriad of proposed bills being considered which will put more burden on local government.

We will see what happens.

With all of this in mind I expect level to modest growth for FY 2019-2020. This is a "Fire Department" year, which means we will be purchasing a new fire truck over the next two fiscal years. The price tag is near \$800,000. So, we will budget \$400,000 in both fiscal years 2019-2020 and 2020-2021.

We are also looking at increasing our contributions to the volunteer fire departments "pay per call" program. This will allow them to "pay" a day shift to cover daytime calls.

Also, I plan to add a fire inspector/Assistant Fire Marshall to bolster that department and to improve our succession plan.

I also want to add a clerk's position in the Municipal Court. And, I would like to reclassify our accountants in Finance to accountants 1,2, and 3 to give growth potential and help to retain our finance staff.

We had a new salary survey completed this year and we will be working to address the findings of this study to help keep us competitive in the market.

BUDGET KICK-OFF MEMO

CAPITAL PROJECTS

Our Capital Projects workshop is Monday April 22nd. We will work with City Council to identify the projects we intend to fund from our General and Utility Capital Projects funds.

BOND ISSUE

Soon we will assemble a citizen Bond Task Force to look at our needs and determine what projects could be put to the voters in May 2020.

Facilities we would like to address include a City Hall addition/remodel; a new Animal Control facility for our use only; and, an evidence addition to the Police Department.

Other high priorities will be for drainage and street projects.

The Bond Task Force will submit a recommendation to City Council on the potential size of the bond issue (I am guessing in the \$24 million range) and what projects/propositions will be submitted to the voters.

CONCLUSION

As always, I ask you to find ways to control costs without affecting services. Ask our employees for suggestions. They are on the front lines day in and day out delivering quality services to our citizens. They may have some great ideas.

Again, I don't see a large increase in revenues coming. FY 19-20 should see modest growth. So, any new programs or costs you recommend need to be accompanied with your ideas on how to fund it.

Please follow the deadlines on the budget calendar.

Budget hearings with the budget staff will be the week of May 13-17.

The Saturday budget workshop with City Council will be July 13th.

Again, with the legislature in session, we are in a bit of a state of limbo on what they will do that may negatively affect cities. We will just have to see.

Again, meet all our deadlines and get your budgets together – keeping in mind that I don't expect any large increases in revenues.

If you have questions, please contact a member of the budget staff.

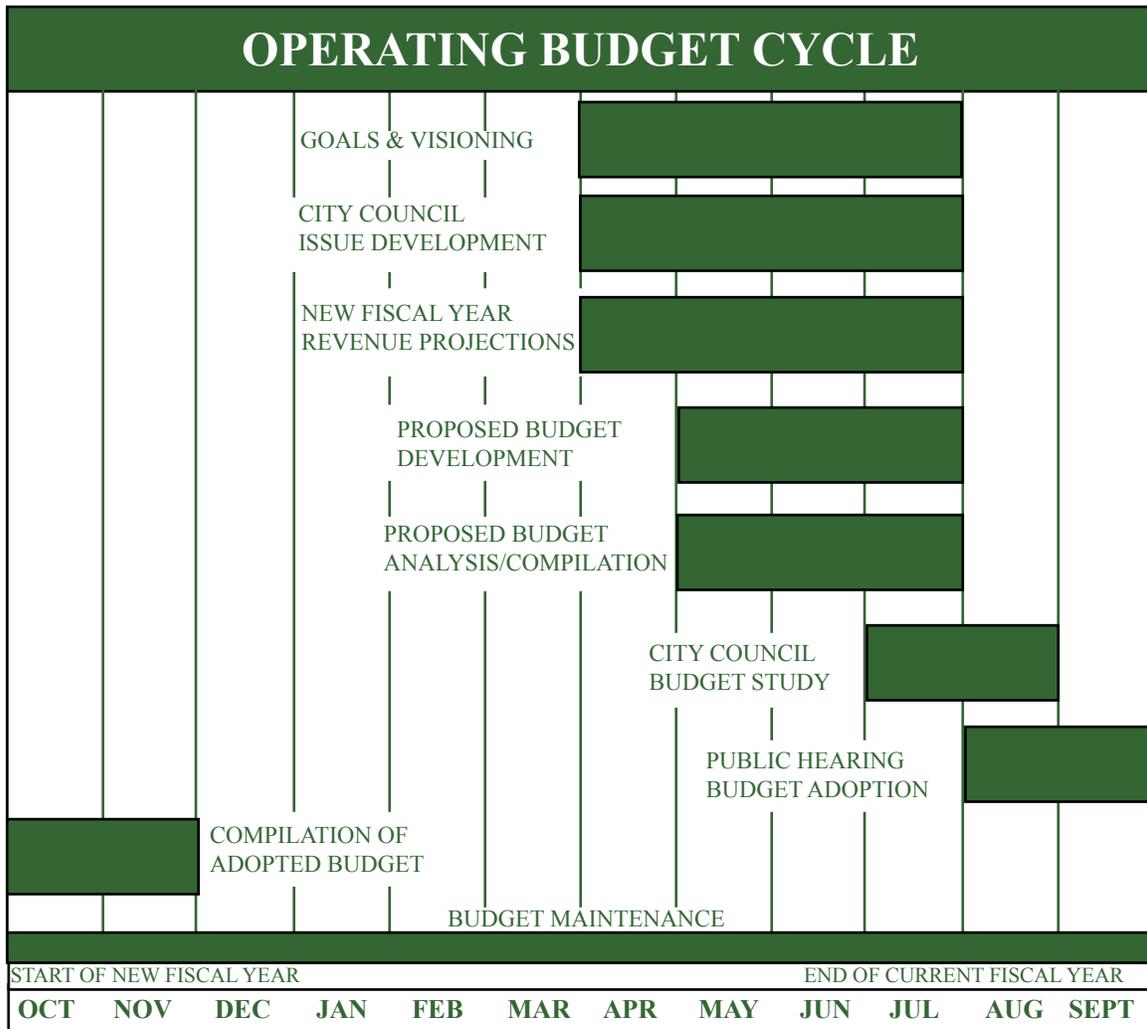
Thank you,



INTRODUCTION TO THE READER'S GUIDE

The Reader's Guide provides an overview of the City of Lake Jackson's budget process, financial structure and budget basis. Also included in this section are the Charter Directives and Financial Policies related to budgeting.

The City of Lake Jackson has prepared a budget designed to meet the highest standards of performance in municipal budgeting. The budget presentation format, which includes line item detail as directed by the charter, features goals, accomplishments and performance measures for each department. A program description and summary of major budget changes is also included for each department to quickly inform the reader of the responsibilities of the department and budget considerations for the department. Various budget summaries, statistical information, and detailed revenue sources are provided to help the reader assess the budget and make comparisons to prior years. The Manager's Message describes in detail the significant budget issues facing the Council and Staff in the upcoming budget year and future years. The message also provides an overview of the proposed budget. The budget process and organization of the budget itself are described below.



BUDGET PROCESS

The City of Lake Jackson uses a hybrid performance/program oriented budgeting process.

1. City Council Issue Development

Early in the year, the City Council reviews the City's Goal and Visioning process and considers goals to meet the established vision elements. Also, a capital improvements workshop is held to establish the capital project priorities for the coming fiscal year. Council priorities and goals are incorporated into the proposed budget. Major issues are fully addressed in the "Manager's Message" section of this document.

2. Revenue Projection

The budget revenue projection for the new fiscal year begins midyear of the current fiscal year. This projection is made by the City's Budget Committee (comprised of the City Manager, Assistant City Manager, Finance Director, and Assistant to the City Manager) with the help of department directors and supervisors. Projections are based upon consultations with state and local agencies, trend analysis, anticipated changes in the local and regional economy, and discussions with directly associated staff members. Although beginning earlier, the budget revenue projection occurs concurrently with departmental budget development and extends until the budget is adopted based upon the receipt of any new information.

3. Proposed Budget Development

During budget development at the department level, the City's Budget Committee works with department directors and supervisors to analyze requests, provide advice, and lend assistance. Staff work sessions are held to discuss and develop goals and performance measures which tie in to council set goals and priorities.

4. Proposed Budget Analysis/Compilation

Once departmental budget requests are completed, the Budget Committee meets with each department to review and discuss their funding request.

Given revenue projections and funding requirements, requests are proposed for funding according to ranking received by the Budget Committee. At this time the funding level is weighed against available resources, and a tax rate increase/decrease may or may not be recommended depending upon Council program priorities and issues previously expressed in the budget process.

5. City Council Budget Study

Several budget work sessions, which are open to the public, are held with the City Council to review and discuss the proposed budget. At the work sessions, the City Manager reviews major issues and presents an overview of the budget and department directors present their budget to the City Council.

6. Public Hearing/Budget Adoption

A public hearing on the budget and tax rate is held in August prior to final budget consideration. At said hearing, citizens or any other individual may make formal comment either for or against the proposed budget. The public also has the opportunity to attend City Council budget work sessions occurring in July and possibly August.

Budget adoption occurs in September after City Council deliberations and the public hearing. City Council may take action to modify the proposed budget per its discretion. The City Council also adopts a tax rate to support adopted funding levels.

7. Compilation of Adopted Budget/Budget Maintenance

An adopted budget is compiled and published during the first months of the new fiscal year. The adopted budget in the form of an amended proposed budget is available for public inspection in late September. Ledger accounts are prepared for the new fiscal year prior to October 1.

Budget maintenance is a year round activity of department directors and the budget committee. Spending control mechanisms include monthly review of expenditures by the department directors, supervisors, and budget committee. Also, all purchase requisitions are compared to the line item and departmental budget prior to approval. Beginning in January, monthly budget analysis reports are prepared to present budget versus estimated expenditure variances. These reports are reviewed by staff to identify any major expenditure variances. Monthly reports are prepared for City Council. Department heads are instructed that expenditures for individual line items may exceed the budgeted amount as long as the department's total expenditures remain less than the budgeted amount.

8. Budget Amendment

In some cases department expenditures may exceed the budgeted amount so long as the fund as a whole remains within the budgeted amount. This is the case because the budget is adopted at the fund level. A budget amendment is presented to Council for approval only if the budget for an individual fund is being changed or projects added to the capital funds.

9. Program Goals and Measures

Finally, program goals and measures are evaluated during the fiscal year to determine effectiveness of program activities and levels of appropriate funding and effectiveness in meeting the vision and vision elements established by City Council.

ORGANIZATION OF THE BUDGET

BUDGET SUMMARIES

The Budget Summaries section is designed to provide a quick overview of the budget for all funds of the City. This section includes the following schedules:

Combined Funds Summary - Presents the total budgeted revenues and expenditures for each fund. Transfers between funds are subtracted from the total to indicate total dollars in and out of the City.

All Funds Revenues by Category - Presents a breakdown of all City revenues by category and presents it graphically.

All Funds Expenditures by Category - Presents a breakdown of all City expenditures by category and presents it graphically.

Governmental Fund Types Projected Fund Balances - Summarizes the projected beginning and ending governmental funds. This schedule is useful in determining whether fund balances are maintained at sufficient levels.

Proprietary Fund Types Projected Cash Balances - Summarizes the projected beginning and ending cash balance for each of the proprietary funds. This schedule is useful in determining whether cash balances are maintained at sufficient levels.

Personnel Summary by Department - Summarizes authorized positions for the current budget and previous three years. Explains what positions have been added, deleted, or reclassified.

Operating Funds Summary - Presents the combined revenues and expenditures for the General & Utility Operating Funds. Presents a more detailed breakout of expenditures.

General Fund Revenues by Category - Presents a breakout of the General Operating Fund revenues by category and presents it graphically.

General Fund Expenditures by Category - Presents a breakdown of all General Operating Fund expenditures by category. Includes a summary of General Fund authorized personnel.

Utility Fund Revenue by Category - Presents a breakout of the Utility Operating Fund revenues by category and presents it graphically.

Utility Fund Expenditures by Category - Presents a breakdown of all Utility Operating Fund expenditures by category. Includes a summary of Utility Fund authorized personnel.

Summary of Capital Items - Summarizes all capital expenditures.

ORGANIZATION OF THE BUDGET

GENERAL AND UTILITY FUND DEPARTMENT DETAIL

The detail for each department includes the following information:

Organizational Chart - Shows the organizational structure for each department or program.

Personnel Summary - Shows the positions or personnel resources budgeted to carry out services.

Program Description - Outlines the duties and responsibilities performed by the department. It is provided to enable the reader to understand the function of each department.

Goals and Objectives - Provides a summary of specific goals they wish to achieve during the coming fiscal year. They should have a specific time frame or measurable achievement.

Performance Measures - Include performance measures, as well as workload indicators, that reflect each department's major activities and how they are connected to the City Council's Vision Elements and Objectives. Workload measures also indicate the amount of work that has been done in the past and projected workload levels for the current and future years. Performance measures may also include productivity indicators. Productivity indicators reflect how well a program is performing its activities to meet the needs of the public and the organization. They should measure productivity, effectiveness, efficiency, or the impact of a service provided. While workload indicators indicate "how much" activity the department is performing, productivity indicators identify "how well" the department is performing. These indicators should be able to be tracked with a reasonable amount of time and effort.

Resources - Highlights fees and revenues that are generated as a result of department activities. In many departments, a change in level of activity will have an impact on associated revenues. This section highlights that relationship.

Expenditures - Shows the category of expenditures for each of the department's programs as compared year over year.

Major Budget Changes - Identifies significant changes in funding levels and organizational alignment. This section also details major new programs and items proposed for funding.

SUMMARY OF FINANCIAL FUND ACCOUNTING

The City uses individual funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and achieve fiscal accountability by segregating transactions related to certain government functions and activities.

A fund is a fiscal and accounting entity with a self-balancing set of accounts. A separate fund may be established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The two types of funds utilized in the City's Comprehensive Annual Financial Report (CAFR) are Governmental and Proprietary. For the City's day-to-day operations, and for budgetary purposes, some of the funds reported in the CAFR are broken down into sub-funds. Each of the sub-funds budgets is established independently. The following is an explanation of the City's use of funds.

GOVERNMENTAL FUND TYPES

General Fund

The General Fund is the City's primary operating fund. The General Fund is presented as a major fund in the basic financial statements of the CAFR. It accounts for all financial resources of the City, except those required to be accounted for in another fund. The principal sources of revenues of the General Fund are property taxes, sales taxes, franchise taxes, permit fees, and fines. Expenditures are tax supported activities such as general government, finance, public safety, public works, parks, and recreation. For budgetary purposes, the General Fund of the City is comprised of: the General Operating Fund, Equipment Replacement Fund, Unemployment Insurance Fund, Special Events Fund, the General Contingency Fund, and the Parks Fund. Each of these funds is budgeted independently, with the emphasis on the General Operating Fund. The City's financial policy is to always budget the operating fund as balanced. Revenues equal expenditures. According to the City Charter, the expenditures of the General Operating Fund budget shall not exceed the total estimated resources (prospective income plus cash on hand).

Special Revenue Funds

The Special Revenue Funds are used to account for specific resources and expenditures that are legally restricted for particular purposes. Special Revenue funds include: the Motel Occupancy Tax Fund, the Economic Development Fund, Public Education and Government Programming (PEG) Fund, and the Police Seizure Fund. In the CAFR, the Economic Development Fund is presented as a major fund.

Debt Service Fund

The Debt Service Funds are used to account for the accumulation of resources for the annual payment of debt principal and interest, and to provide a reserve for such payment. Debt Service Funds include: General Debt Service, Economic Development Debt Service, Golf Course Debt Service, and the Utility Debt Service. A cash basis budget is adopted for each of these funds. In the CAFR, the General Debt Service fund is included as a major fund. The Golf Course Debt Service and the Economic Development Debt Service are presented combined with other non-major governmental funds. Utility Debt Service is included as part of the Utility Fund in the proprietary fund statements.

SUMMARY OF FINANCIAL FUND ACCOUNTING

Capital Projects Funds

Capital Projects Funds are used to account for the acquisition, construction, or repair of major capital facilities and equipment other than those financed by proprietary funds. These funds include the General Projects Fund, the 2010 Infrastructure Improvement Fund, the 2013 Downtown Revitalization Fund, and the 2014 Economic Incentives Infrastructure Fund, and the 2016 Infrastructure Improvement Fund . In the 2017 CAFR, the 2014 Economic Incentives Infrastructure Fund and the 2016 Infrastructure Improvement Fund will likely be included as major funds.

PROPRIETARY FUND TYPES

Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. Such funds are to be financed or recovered primarily through user charges. The City has two Enterprise Funds: the Utility Fund and the Golf Course Operating Fund. For budgetary purposes, the Utility Fund includes the following sub-funds: Utility Operating Fund, Utility Contingency, Utility Debt Service, Utility Projects, the 2013 Water and Sewer Construction Fund, and the 2016 Sewer Construction Fund. Each of these funds is budgeted independently with emphasis on the Utility Operating Fund.

SUMMARY OF FINANCIAL STRUCTURE

GOVERNMENTAL FUNDS

General Fund Sub-Funds

General Operating Fund - This fund includes the maintenance and operations portion of the tax revenues and tax supported activities such as Police, Fire, Drainage, Streets, Parks, and Recreation. This fund is annually budgeted to “balance” or is prepared so that revenues equal expenditures.

Equipment Replacement Fund - Each department has a budgeted transfer to this fund. The transfer amount is based on the equipment used by the department, the original cost of the equipment and its estimated useful life. Accumulated resources in this fund are then used to purchase new and replacement equipment. This fund is not necessarily budgeted to be balanced. In some years revenues may exceed expenditures and vice versa. Budgeted equipment purchases may carryover to following budget year if not completed in the current year.

Unemployment Insurance Fund - If necessary, each department has a budgeted transfer to this fund. The transfer amount is roughly based on the number of employees in the department. Accumulated resources are used to pay unemployment claims.

Special Events Fund - Money is transferred to this fund from the Motel Occupancy Tax Fund to assist with the payment of Festival of Lights expenditures. The General Fund also transfers money here to pay for the Fourth of July expenditures. This fund is not necessarily budgeted to be balanced. In some years revenues may exceed expenditures and vice versa.

General Contingency Fund - This fund contains money to be used in case of emergency or special situation. The City seeks to maintain a fund balance that is at least 3% of the General Fund budgeted expenditures.

Park Fund - This fund accounts for revenue received from donations in lieu of parkland. This fund’s revenue may also be supplemented by year-end transfers from the General Fund. The Parks Board is responsible for establishing the budget and funds are normally budgeted as projects which may carryover fiscal years. This fund is not typically budgeted as balanced.

Special Revenue Funds

Motel Occupancy Fund - This fund accounts for the revenue received from the tax on motel rooms. The use of this revenue is limited and is therefore accounted for separately. This fund is not necessarily budgeted to be balanced.

Police Seizure Fund - This fund is used to account for monies obtained through a federal equitable share program for assistance in federal narcotics investigations and monies obtained from local narcotics investigations, authorized by state chapter 59 code of criminal procedure (C.C.P.). These monies must be used for law enforcement purposes as set forth in Chapter 59 C.C.P. and the federal equitable sharing agreement. Permissible uses include cost associated with: investigations, training, detention facilities, equipment, travel & transportation, awards, and memorials for law enforcement personnel, drug and gang awareness programs, matching funds in a federal grant program, transfers to other law enforcement agencies, accounting, and language assistance services.

SUMMARY OF FINANCIAL STRUCTURE

Public, Educational and Governmental (PEG) Programming Fund - this fund is used to account for PEG cable television fees. The expenditures are restricted to PEG access facilities.

Economic Development Fund - This fund accounts for the revenues received from the additional 1/2¢ sales tax. Items budgeted in this fund are typically debt service transfers and smaller “cash” projects which may carryover fiscal years. This fund is not budgeted as balanced. Our objective is to establish a fund balance equal to the next year’s debt service requirements.

Debt Service Funds

General Debt Service Fund - This fund includes the debt service tax revenues and the debt service expenditures related to tax supported General Obligation Bonds.

Golf Course Debt Service Fund - Money is transferred to this fund from the Economic Development Fund to pay debt service on bonds issued to construct the golf course. This fund is budgeted as balanced and is reduced to zero once a year.

Economic Development Debt Service Fund - Money is transferred to this fund from the Economic Development Fund to pay debt service on Certifications of Obligations issued to construct recreation and economic development related projects.

Capital Projects Funds

General Projects Fund - The major revenue source for this fund is year-end transfers from the General Operating Fund. Accumulated resources are used for a variety of capital projects that are identified by staff, then rated and prioritized by the City Council. Funding for additional projects is approved annually through the budget process. Expenditures for approved projects may occur over multiple fiscal years. Additional projects may be added during the budget process, if there are funds remaining after the completion of previously approved projects. The goal is to maintain at least \$500,000 in the fund.

Multi-Year Funds - This includes all Governmental construction funds funded by the issuance of bonds or Certificates of Obligation.

SUMMARY OF FINANCIAL STRUCTURE

PROPRIETARY FUNDS

Proprietary Funds are considered to be similar to a business enterprise. Expenditures are supported by user fees and charges. The specific funds which make up the proprietary fund type are:

Utility Fund Sub-Funds

Utility Operating Fund - This fund includes the revenues from water, sewer, and sanitation charges. It includes the expenditures related to providing these services. This fund is annually budgeted so that revenues equal expenditures.

Utility Contingency Fund - This fund contains money to be used in case of emergency or special situation. The City seeks to maintain a fund balance of at least 3% of the Utility Operating Fund budgeted expenditures. This fund typically has no budgeted expenditures.

Utility Debt Service Fund - Money is transferred to this fund from the Utility Operating Fund to provide for the payment of utility related debt service and to provide a reserve for that payment. This fund is not budgeted to be “balanced” but revenue and expenditure amounts are close to the same amount.

Utility Project Fund - This fund receives transfers of budget savings from the Utility Operating Fund. Accumulated resources are used for a variety of water and sewer projects that are identified by staff, then rated and prioritized by the City Council. Funding for additional projects is approved annually through the budget process. Expenditures for approved projects may occur over multiple fiscal years. Additional projects may be added during the budget process, if there are funds remaining after the completion of previously approved projects. The goal is to maintain at least \$500,000 in the fund balance.

Golf Course Funds

Golf Course Operating Fund - This fund accounts for the revenues and expenditures of the Wilderness Golf Course which opened May of 2004. The course is managed and operated for the City by KemperSports.

Basis of Accounting

The City of Lake Jackson uses governmental and proprietary fund types to account for its activities. All fund structures and accounting standards used for financial reporting are in compliance with Generally Accepted Accounting Principles (GAAP) for local governments as prescribed by the Governmental Accounting Standards Board (GASB) and other recognized professional standards.

The City's accounting records for *governmental funds* are maintained on a modified accrual basis. Under this basis of accounting, revenues are recognized when they are susceptible to accrual (i.e. measurable and available). Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period (usually within 60 days of fiscal year-end). Ad valorem tax, sales tax, franchise tax, and interest revenues are susceptible to accrual. Licenses and permits, charges for services, fines and forfeiture revenues are recorded as revenues when received in cash because they are generally not measurable until they are received. Expenditures are recorded when the related liability is incurred.

Accounting records for the City's *proprietary funds* are maintained on the accrual basis. Revenues are recognized when earned and expenses are recognized when the liabilities are incurred.

Basis of Budgeting

The City Charter requires that the city budget be presented in a line-item budget format. This involves listing the revenue or expenditure "line-item" and showing what was earned or expended in this line item in the previous year; what the budget is for that line item for the current fiscal year; what the projection for that line item for the current year is estimated to be; and, what the line item is proposed to be for the new fiscal year.

We faithfully follow this format in our proposed budget document. However, we also present the budget in a "modified-program" budget basis. Here we state the goals and objectives set by the City Council, through the strategic planning process, and how we plan to address those goals in the proposed budget.

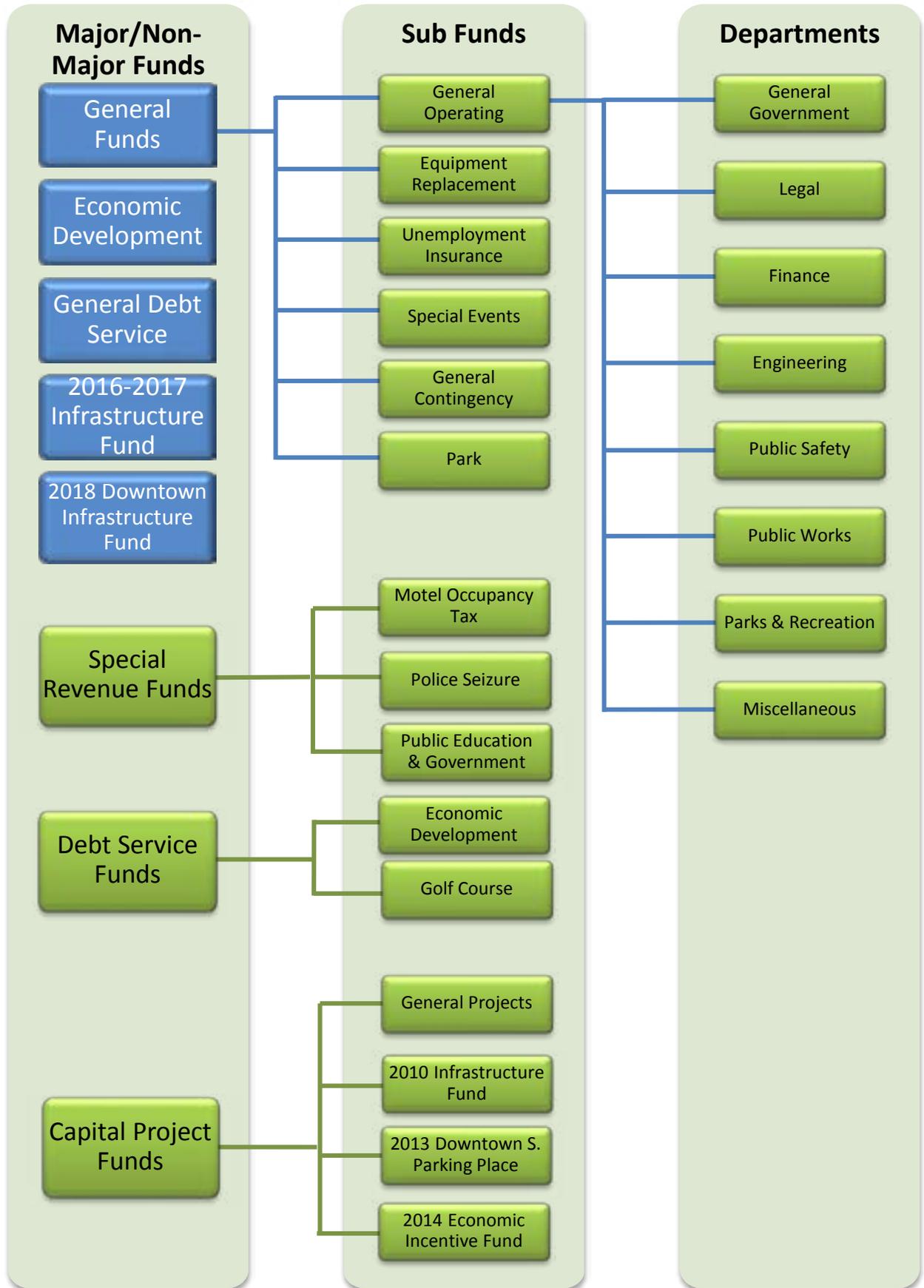
We also use some performance-based budgeting tools to track our success at meeting these organizational goals and objectives. This includes setting workload and performance measures for our various budget units. The reader will also see elements of target or outcome based budgeting techniques in this document.

From an accounting standpoint the City prepares its annual budget using concepts compatible with the modified accrual basis of accounting. Similar to the accounting basis, the budgetary basis recognizes revenues in the accounting period in which they become available and measurable. Expenditures (expenses) are budgeted in the accounting period in which the fund liability is incurred. The major differences between the budgetary and accounting basis are that:

- Interest expense on long-term debt is budgeted when due.
 - Depreciation is not budgeted.
 - Encumbrances are treated as budgetary expenditures in the year the commitment to purchase is made; as opposed to when the goods or services are received (accounting basis).
 - Capital outlay is budgeted during the year the expenditure will occur.

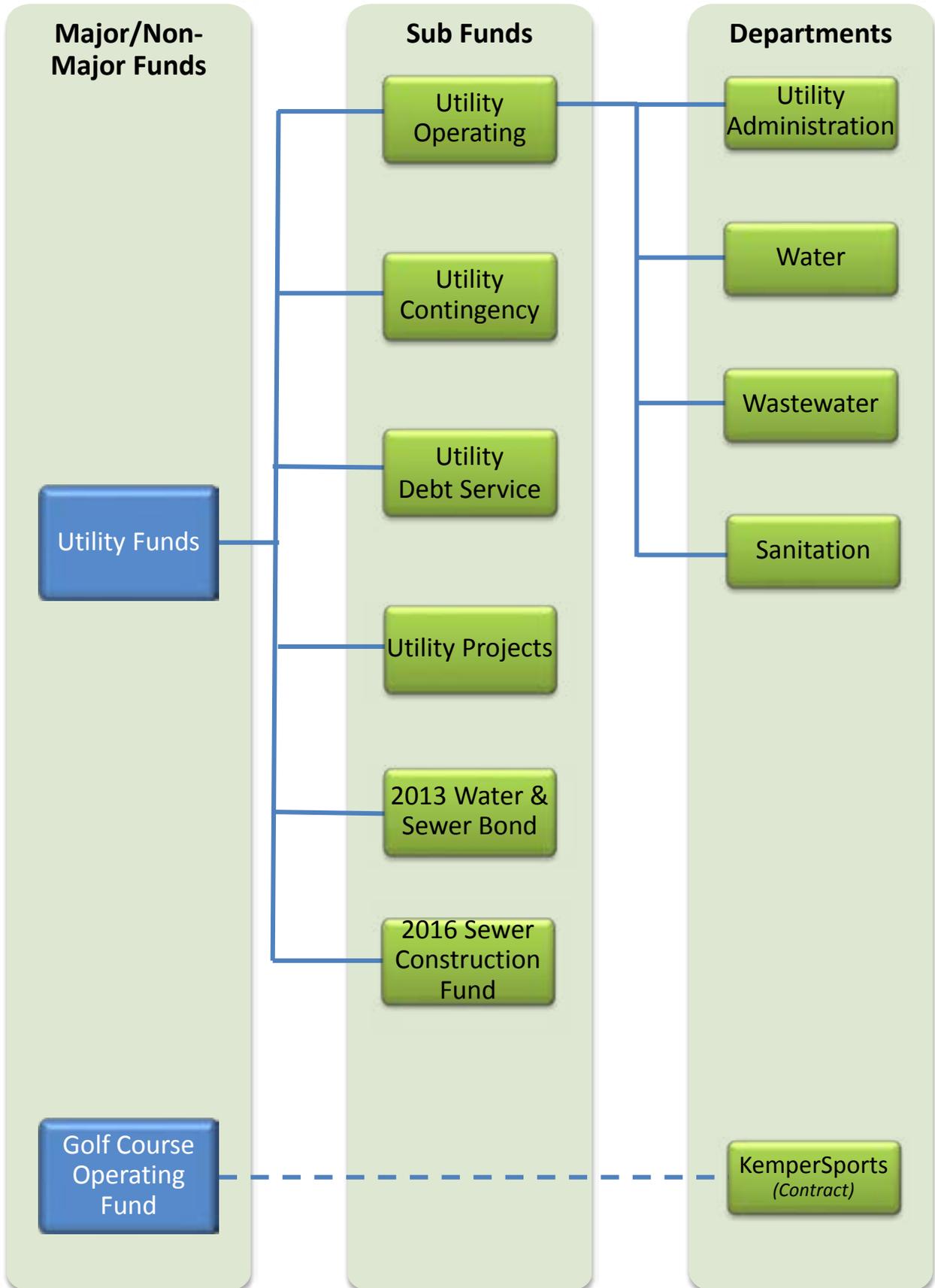
Budgets for the proprietary funds are prepared on the accrual basis of accounting, with certain exceptions, under which revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

GOVERNMENTAL FUNDS STRUCTURE



* Blue boxes indicate "Major" Funds

PROPRIETARY FUNDS STRUCTURE



* Blue boxes indicate "Major" Funds

Residents Enjoying the Interactive Fountain During the Spring Concert Series



DIRECTIVES & POLICIES



LAKE JACKSON

City of Enchantment



FINANCIAL POLICY

SUBJECT:

REVENUES

1. Development of Revenue Projection. Revenues are budgeted conservatively using an objective approach to analyze historical data and inherent trends. Adjustments are made to account for known events and projected economic activity within the city and surrounding areas

Additionally, a five year projection of revenues will be performed as part of the debt capacity analysis. This analysis is updated at least annually. It is utilized to plan the timing and amount of future bond issues so as to have the least possible impact on the overall tax rate.

2. User Charges and Fees.

General Fund. As part of the budget process, user charges and fees will be examined and compared to the cost of providing the services to facilitate City Council's policy decision regarding the level of support to be provided. For services that provide significant indirect benefits to the community, the City will not budget to recover the full cost of those services with user fees; but will subsidize the cost of providing the services using other general revenues. Factors in setting of fees shall include but not be limited to: market and competitive pricing, effect on demand for services, and impact on users.

Enterprise Funds. Utility rates and other fund user fees shall be set at levels sufficient to cover (direct and indirect) operating costs, meet debt obligations and debt service coverage, provide pay-as-you-go funding for utility (capital) projects, and provide adequate levels of working capital.

Additionally, for each of the operations accounted for by this fund a detail proforma will be presented projecting revenues and expenditures for three years.

3. Non-recurring Revenues. Non-recurring revenues sources, such as a one-time revenue remittance, can only be budgeted/used to fund non-recurring expenditures, such as capital equipment purchases and small capital projects.

SUBJECT:

EXPENDITURES

1. Budgeted expenditures in the General Operating Fund and Utility Operating Fund will not exceed projected revenues.
2. Core services will be budgeted in order that outstanding quality services will be provided. Generally, only when known increases in revenues are going to take place or are planned (such as increased fees or industrial district revenue) will new or expanded services be considered.
3. The capitalization threshold for fixed assets is \$5,000. Minor purchases with a unit cost under \$5,000 are included in the operating budget of the department making the request. The capitalization threshold of \$5,000 will be applied to individual items, rather than to a group of similar items.
4. Capital equipment purchases exceeding \$5,000 are budgeted in the Equipment Replacement Fund. Other projects (drainage, street, facility, water, and wastewater) are budgeted in the General Projects Fund and the Utility Projects Fund, if funds are available. Larger projects, typically those over \$500,000, are funded by issuing some form of debt (i.e. bonds), and are budgeted in multi-year bond construction funds.

SUBJECT: INVESTMENTS

As adopted by the City Council, it is the policy of the City of Lake Jackson that the administration and investment of funds be handled as its highest public trust. Investments shall be made in a manner that will provide the maximum security of principal invested, employing limitations on maturities and diversification of the portfolio, while meeting the daily cash flow needs of the City; and conforming to all applicable Federal, State, and local government statutes governing the investment of public funds. The receipt of a market rate of return will be secondary to safety and liquidity requirements. It is the intent of the City to pursue a passive investment strategy in which investments are held to maturity as opposed to an active strategy in which investments are sold prior to maturity. The earnings from investment will be used in a manner that best serves the public trust and interest of the City.

The investment policy applies to all financial assets of the City. These funds are accounted for in the City's Comprehensive Annual Financial Report and include the General, Special Revenue, Debt Service, Capital Projects, and Proprietary Funds. All cash of the various funds (excluding bond funds) are combined into the pooled cash fund for efficiency and maximum investment opportunity. Interest revenue derived from the pooled cash fund is allocated to the participating funds (monthly) based on the relative cash balance of each fund. Bond funds are invested in separate investment pool accounts. Maintaining these funds in separate accounts simplifies the calculation necessary for the reporting of arbitrage earnings. All funds in the pooled cash fund are to be administered in accordance with this policy.

The primary objectives, in priority order, of the City's investment activities shall be preservation and safety of principal, liquidity, and yield.

SUBJECT: FUND BALANCE

GOVERNMENTAL FUND BALANCE

Fund Balance measures the net financial resources available to finance expenditures of future periods. There are five categories of Fund Balance in all governmental funds – not all will always be present. The fund balance categories are defined below:

1. Non-spendable – cannot be spent because of the form (i.e. inventory)
2. Restricted - portion of fund balance that reflects external constraints on spending imposed by constitution, laws of other governments, creditors, or grantors.
3. Committed – portion of fund balance that reflects constraints that the City has imposed upon itself by a formal action of the City Council. City Council will impose constraint prior to the end of the fiscal year. To date, City Council has committed the total fund balance of the General Contingency Funds for emergency use and in the event purchases cannot be accommodated through current year savings.
4. Assigned – portion of fund balance that reflects funds intended to be used for specific purposes. The assignment of funds is delegated to the City Manager and the Finance Director.
5. Unassigned – portion of fund balance that are not contained in the other classifications.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is as follows: restricted fund balance, followed by committed fund balance, assigned fund balance, and lastly unassigned fund balance.

FINANCIAL POLICY

GENERAL FUND UNASSIGNED FUND BALANCE

The City's Unassigned General Fund Balance will be maintained to provide the City with sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. The Unassigned General Fund Balance may only be appropriated by resolution of the City Council. The City shall strive to maintain a yearly Unassigned Fund Balance in the General Operating Fund in a range equal to 25% - 33% of budgeted expenditures for the General Operating Fund.

At the end of the fiscal year, the General Operating Fund Balance will be reviewed as to where it falls within the desired range. If the fund balance is deemed adequate, excess funds will be transferred to the General Capital Projects Fund or other funds as approved by City Council. Should the actual amount fall below the desired range, the City shall create a plan to restore the appropriate levels.

General Debt Service Fund. This fund is treated as a combination interest and sinking fund and reserve fund for each of general obligation debt issues. The maximum reserve balance for each of the issues being the lower of 1) average annual debt service x 1.25, 2) maximum yearly payment, or 3) 10% of principal. The fund balance must stay under the maximum allowed reserve so that this fund maintains bona fide debt service fund status for arbitrage calculation purposes. All money in this fund has been raised from the assessment of property taxes for the purposes of debt service. As such, they may only be used for debt service.

Economic Development Fund. The Lake Jackson Development Corporation established a target fund balance for this fund equal to the succeeding years debt service requirement. Because the primary source of income for this fund is sales tax, the Corporation board wanted to protect against the possibility of a downturn in revenue.

Equipment Replacement Fund. The fund balance in this fund is tied to specific pieces of equipment for which a reserve for replacement is provided.

Unemployment Insurance Fund. The City will seek to maintain a fund balance in this fund such that the interest earnings are sufficient to pay any claims.

Motel Occupancy Tax Fund. There is no designated desired fund balance. Currently, City Council has chosen to spend down the fund balance and then operate year to year on revenues recovered.

Park Fund. This fund receives payment from developers when actual parkland is not provided for their residential development. Also this fund receives proceeds from the sale of parkland as authorized by the voters. No specific minimum fund balance is set for this fund.

General Contingency Fund. The City seeks to maintain a balance in this fund equal to at least 3% of its respective operating fund's budgeted expenditures. This fund will be maintained strictly for emergency use and will only be used in the event that purchases cannot be accommodated through current year savings.

General Projects Fund. The City will seek to maintain a minimum balance of \$500,000 in this fund. These balances will allow for the completion of necessary but unforeseen projects that may occur during the year.

ENTERPRISE FUND BALANCE

Utility Operating Fund. The City will seek to maintain a working capital (current assets minus current liabilities) balance equal to 25% to 33% of budgeted expenditures for the Utility Operating Fund. Again, maintaining a balance at this level provides a source of funds in the event of an unexpected budget shortfall or in case of disaster. At the end of the current fiscal year we anticipate a positive budget variance in the Utility Fund. After determining the desired fund balance in the Utility fund, the remainder of the positive budget balance is transferred to the Utility Capital Projects Fund or other funds as directed by City Council.

Utility Debt Service Fund. The Utility Debt Service Fund is used for the accumulation of resources for the payment of Water and Sewer Revenue Bonds and also to provide a reserve as provided by the City's bond ordinances. These ordinances currently require the City to maintain a reserve equal to the succeeding fiscal year's principal and interest payment. Upon the issuance of additional debt, the ordinances allow the reserve to be raised to the required level over 60 months. Additionally, each month there must be deposited in the fund 1/6th of the next maturing interest and 1/12th of the next maturing principal.

Utility Projects Fund. The City will seek to maintain a minimum balance of \$500,000 in this fund. These balances will allow for the completion of necessary but unforeseen projects that may occur during the year.

Utility Contingency. The City seeks to maintain a balance in this fund equal to at least 3% of its respective operating fund's budgeted expenditures. This fund will be maintained strictly for emergency use and will only be used in the event that purchases cannot be accommodated through current year savings.

SUBJECT: FUNDING OF CAPITAL PROJECTS & EQUIPMENT PURCHASES

The City desires to fund as many Capital Projects and equipment purchases as possible on a pay as you go basis. Larger projects, typically those over \$500,000, will be accomplished by the issuance of General Obligation Bonds. To accomplish this goal the City has established three funds, the General Projects Fund, the Utility Projects Fund, and the Equipment Replacement Fund.

The primary revenue source for the General and Utility Projects Fund is year-end transfers from their respective operating funds. After taking into consideration any desired growth in the fund balance, positive budget variances are transferred to the capital projects funds. In budgeting for these funds a capital improvement plan is maintained and updated at least annually. City staff, with input from City Council and citizens continually assesses potential projects that will require funding. The City desires to maintain a fund balance of \$500,000 in each of the capital project funds. However, these funds are typically budgeted to end the year with a fund balance greater than this to enable City Council to approve some urgent projects that arise during the year.

The Equipment Replacement Fund is the primary source of funds for all of the City's equipment purchases, both replacements and additions. Rather than budget for equipment purchases in each department, each department pays a calculated amount into the equipment replacement fund on a yearly basis. This strategy prevents severe fluctuations in the operating funds from year to year created by the purchase of expensive equipment. Each department's payment to the equipment replacement fund is budgeted in a line item labeled transfer to Equipment Replacement. The amount a department budgets as their transfer is calculated based on the equipment used by the department, the equipment's estimated cost and its estimated useful life. Each year the city typically budgets \$1.0 to \$2.0 million in equipment purchases.

FINANCIAL POLICY

SUBJECT: PLANNING & STRUCTURE OF CITY DEBT

The City's capital improvement plan calls for all but the largest, typically at least \$500,000, projects to be financed on a pay as you go basis through the General and Utility Projects funds. For larger projects the City will issue three types of debt instruments: General Obligation Bonds, Certificates of Obligation and Revenue Bonds.

General Obligation Bonds. The principal and interest on these bonds is paid with tax revenues. Any projects funded by the issuance of these bonds will be voted on by the citizens. Before the citizens vote, a detailed analysis and projection of the impact on the tax rate will be performed. The citizens will be informed via city newsletter, public meeting and other media what this potential impact on the tax rate is.

Certificates of Obligation. The principal and interest on these bonds is paid with revenue from the half-cent sales tax (Economic Development Fund). As part of the Lake Jackson Development's Corporation process, projects greater than \$500,000 funded with Certificates of Obligation will have two public hearings before being approved. State law does not permit these additional half cent sales tax projects to be voted on individually. The ability to issue new debt to be repaid from the half-cent sales tax is based on the ability of the fund to make the principal and interest payments and still maintain a balance equal to the succeeding years principal and interest payment.

Revenue Bonds. The principal and interest on these bonds is paid with net revenues of the water and sewer system. A reserve fund, as required by bond ordinances, equal to the succeeding years principal and interest payment is maintained. However, if a surety bond is allowed to secure the payment of bonds this may be purchased in lieu of a reserve fund.

Sale of Bonds. The sale of bonds is coordinated by the City's financial advisors using a competitive bidding process.

Bond Rating. When issuing new bonds the City will seek bond ratings from two recognized rating agencies. Standard & Poor's (S&P) rating on the City's bonds are "AA+" on the General Obligations and "AA" on the Revenue Bonds.

Moody's Investor Service has the City's bonds rated as Aa2.

Debt Service Schedule. The repayment schedule on each new series of bonds issued is structured with level principal payments rather than level debt payments. This results in a declining debt service schedule. The annual debt service amount will only increase from year to year if new bonds are sold.

SUBJECT: ACCOUNTING, AUDITING & FINANCIAL REPORTING POLICIES

1. The City will maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principals (GAAP) for governmental entities as promulgated by the Governmental Accounting Standards Board (GASB).

2. An independent firm of certified public accountants will perform an annual financial and compliance audit according to Generally Accepted Auditing Standards (GAAS) and will publicly issue an opinion which will be incorporated in the Comprehensive Annual Financial Report.
3. Provide timely information including comparisons of expenditures to budgeted amounts to all department heads and directors.

SUBJECT: CLASSIFICATION & COMPENSATION PROGRAM

The City's Performance Pay Plan aims to accomplish the following: recognize individual performance; equitably compensate employees based upon the market value of a position and the type of work performed; and attract, retain, and motivate competent employees.

The City has committed to study the market every three to five years and surveys cities based on a population range of 20,000 to 75,000 in the Houston region and across the state for director level positions and above.

The goal of the compensation plan is to set the midpoint for each benchmarked position to the median of actual market salaries. Ranges are then built around the established midpoint and vary from 30% to 60%. Market adjustments are effective October 1st of each year as the budget allows.

As part of its goal to recognize individual performance, evaluations for all employees are completed once each year. Merit increases are based on an employee's past annual performance. New employees are eligible for merit increase during the annual evaluation period if they have completed six months of employment with the City.

CHARTER DIRECTIVES

SUBJECT: FISCAL YEAR

The fiscal year of the City of Lake Jackson shall begin on the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

SUBJECT: BUDGET PRESENTATIONS

The City Manager, between sixty and ninety days prior to the beginning of each fiscal year, shall submit to the Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year, and shall contain the following:

- (a) A budget message, explanatory of the budget, which message shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reasons for salient changes from the previous fiscal year in expenditure and revenue items, and shall explain any major changes in financial policy.
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds.
- (c) An analysis of property valuations.
- (d) An analysis of tax rate.
- (e) Tax levies and tax collections by years for at least five years.
- (f) General fund resources in detail.
- (g) Special fund resources in detail.
- (h) Summary of proposed expenditures by function, department, and activity.
- (i) (Deleted Election April 7, 1956.).
- (j) Detailed summary of expenditures shown separately for each activity to support the summaries, (h) and (i) above. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title.
- (k) A revenue and expense statement for all types of bonds.
- (l) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued and amount outstanding.
- (m) A schedule of requirements for the principal and interest of each issue of bonds.
- (n) The appropriation ordinance.
- (o) The tax levying ordinance.

SUBJECT: ANTICIPATED REVENUES

In preparing the budget, the City Manager shall place in parallel columns opposite the several items of revenue: the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

SUBJECT: PROPOSED EXPENDITURES

The City Manager in preparation of the budget shall place in parallel columns opposite the various items of expenditures: the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year and the proposed amount for the ensuing fiscal year.

SUBJECT: PUBLIC RECORD

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the City Council and shall be a public record. The City Manager shall provide copies for distribution to all interested persons.

SUBJECT: PUBLIC HEARING

At the meeting of the City Council at which the budget is submitted, the City Council shall fix the time and place of public hearing on the budget and shall cause to be published in the official newspaper of the City of Lake Jackson, a notice of the hearing setting forth the time and place thereof at least ten (10) days before the date of such hearing. (Ord. No. 76-580, ~ 1, 2,-16-76)

At the time and place set forth in the notice required by Section 9.06, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the submitted budget, not earlier than the fourteenth day nor later than the third day before the date of final adoption of the budget as provided in Section 9.10, and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained. (Ord. No. 82-840, ~ 1, 2-1-82; Ord. No. 918, ~ 1, 2-6-84; Ord. No. 86-996, ~ 1, 2-3-86)

Editor's note - Ord. No. 86-996, ~ 1, adopted February 3, 1986, amended ~ 9.07 of the charter to read as set out herein. Said amendment was approved at referendum held April 5, 1986.

After the conclusion of such public hearing, the City Council may insert new items or may increase or decrease the items of the budget, except items in proposed expenditures fixed by law, but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such proposed expenditures.

SUBJECT: BUDGET ADOPTION

Vote required for adoption.

The budget shall be adopted by the favorable vote of majority of the members of the whole City Council. The budget shall be finally adopted prior to the beginning of the fiscal year, and should the City Council fail to so adopt a budget, then the existing budget together with its tax-levying ordinance and its appropriation ordinance, shall remain in effect for the ensuing fiscal year, but only until such time as the Council passes a budget and tax-levying ordinance for the new fiscal year. (Ord. No. 82-840, ~ 1, 2-1-82)

Effective date of budget; certification; copies made available.

Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary and the County Clerk of Brazoria County. The final budget shall be printed or otherwise reproduced and copies shall be made available for the use of all offices, departments and agencies and for the use of interested persons and civic organizations.

Budget establishes appropriations.

From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

CHARTER DIRECTIVES

Budget establishes amount to be raised by property tax.

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the laws and constitution of the State of Texas.

SUBJECT: CONTINGENT APPROPRIATION

Provisions shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three per centum of the budget, to be used in case of unforeseen items of expenditure. Such contingent appropriation shall be under the control of the City Manager and distributed by him, after approval of the City Council. Expenditures from this appropriation shall be made only in case of established emergencies and detailed account of such expenditures shall be recorded and reported.

SUBJECT: BALANCE BUDGET REQUIREMENT

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand). The classification of revenue and expenditure accounts shall conform as nearly as local conditions will permit to the uniform classification as promulgated by the National Committee on Governmental Accounting or some other nationally accepted classification.

SUBJECT: EMERGENCY APPROPRIATION

The City budget may be amended and appropriations altered in accordance therewith in cases of public necessity, the actual fact of which shall have been declared by the City Council.

SUBJECT: TAXATION

Tax limitation.

The City Council shall have the power under the provisions of the state law to levy, assess and collect an annual tax upon real and personal property within the City to the maximum provided by the Constitution and general laws of the State of Texas. However, the City Council shall not make, permit, or approve any increase in ad valorem taxes in any one year exceeding five (5) percent of the City's immediate prior year's ad valorem tax without approval by the electorate at an election held for that purpose. Such five (5) percent limitation shall not prevent increased taxations of taxable property when subsequent improvements are made, not prevent taxation of annexed property, nor shall it effect, limit or apply to debt service requirements and bond obligations. (Ord. No. 80-726, ~ 1, 2-11-80)

VISION



LAKE JACKSON

City of Enchantment



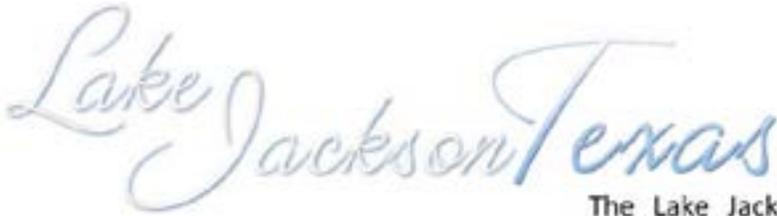
the

VISION to make

LAKEJACKSON

an ideal community to live, work and play for all.

LAKEJACKSON **STRATEGIC PLAN 2019-22**



The Lake Jackson City Council has conducted strategic planning workshops for thirteen years. The purpose of these sessions is to focus on the results of the previous year and prepare a new Plan for the upcoming three years.

There are five Vision Elements that make up the Strategic Plan. Each Vision Element contains a series of objectives set by the City Council. Each objective has a series of goals prepared by the City staff and approved by the City Council. The goals are action steps intended to move the City toward implementation and completion of the stated Council Objectives.

MISSION STATEMENT

It is the MISSION of the City of Lake Jackson to be a leader among cities and in the region at large in delivering outstanding quality services to all citizens through innovative and efficient use of resources.

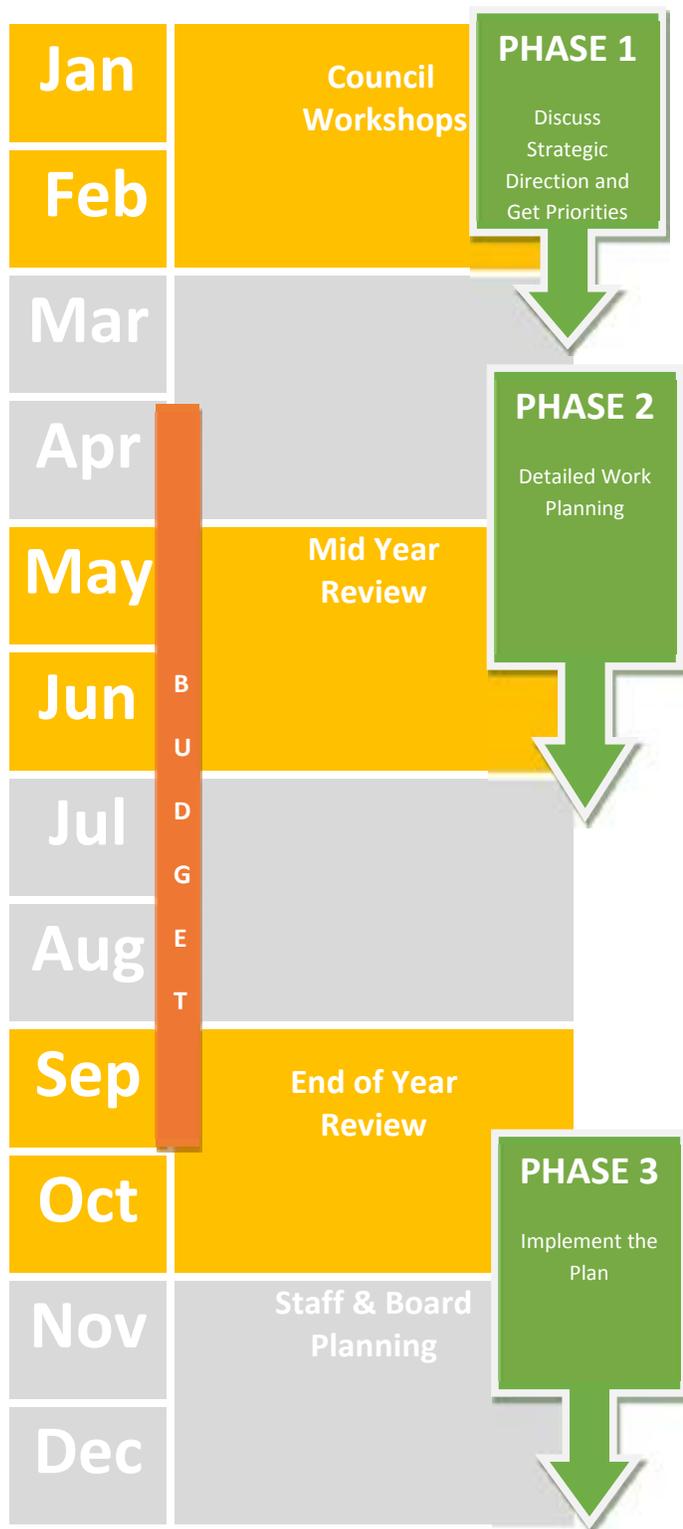
VISION STATEMENT

Our Vision is to create an ideal community to live, work and play for all.

VISION ELEMENTS

- Enable Growth and Revitalization
- Enhance Communication
- Maintain Infrastructure
- Maintain a Well Managed City
- Enhance Quality of Life

STRATEGIC PLAN PROCESS & CALENDAR



Since 2006, the City Council has met, deliberated and established new priorities for the coming year. The establishment of new priorities sets the stage for budget formation beginning in April of each year.

The strategic planning process is used to develop, implement and monitor the actions necessary to achieve the results outlined in the City's Strategic Plan.

The following pages highlight the City's priorities and show how each of the goals align with Lake Jackson's vision for the future.

VISION ELEMENTS

- Enable Growth & Revitalization
- Enhance Communication
- Maintain Infrastructure
- Maintain A Well Managed City
- Enhance Quality of Life

1 Enable Growth & Revitalization

Promote quality growth following the established Master Plan

1. Facilitate the Development of New Housing Status

- 1.1.1 Convert TEEX findings into marketable data to assist in the recruitment of residential land developers.
- 1.1.2 **Pursue opposition to the Columbia Hardwood environmental initiative** New
 - a. Study feasibility of extending N. Yaupon at aid residential development
- 1.1.3 **Encourage the incremental development of the Alden acreage** New

2. Expand City's Economic Development Initiatives

- 1.2.1 Convert TEEX findings into marketable data that will assist in telling the success and opportunities for businesses in Lake Jackson.
- 1.2.2 Pursue retail business prospects identified in Buxton Study.
- 1.2.3 **Recruit franchisee's capable of providing franchise retail businesses in Lake Jackson.** New
- 1.2.4 **Work with Brazos Mall ownership to develop remaining undeveloped areas along Oyster Creek.** New
- 1.2.5 **Update and revise as appropriate the Economic Development Incentives Policy** New

3. Facilitate the Revitalization of Downtown

- 1.3.1 Design Phase 3 infrastructure improvements for the Downtown Area (That Way, N. Parking Place, and Circle Way from Oak Drive to That Way).
- 1.3.2 Begin conceptual design of Madge Griffith Park that includes regional amenities and expansion of park.
 - a. Begin process of purchasing surrounding properties.
- 1.3.3 **Discuss and develop a zoning overlay district for the downtown area.** New

4. Facilitate Development of Property Surrounding the Airport

- 1.4.1 Work with County to support development of airport business park.
- 1.4.2 Construct new water well and elevated water tank near airport.

1 Enable Growth & Revitalization

Promote quality growth following the established Master Plan

5. Facilitate Redevelopment of Older Neighborhoods Status

- 1.5.1 Reduce the number of substandard structures to create safer neighborhoods.
- 1.5.2 Target Neighborhood & Code Enforcement Clean-ups to reduce code violations.
- 1.5.3 Incentives to encourage reinvestment in older residential properties.
- 1.5.4 Complete street, water and sewer improvements in the Woodland Park subdivision.
Consider incentives/infrastructure to assist Lake Wood Manor redevelopment.
- 1.5.5 **a. Acquire strategic properties to enhance accessibility to Lakewood Manor to encourage development.** New
- 1.5.6 Implement single-family rental inspection program.
- 1.5.7 **Research and determine the feasibility for a plan of action for redevelopment of older neighborhoods and area.** New

2 Enhance Communication

Build relationships through communication, technology and training

1. Improve Communication Externally & Internally

Status

- 2.1.1 Collaborate with BISD to create content that informs citizens through video.
- 2.1.2 Establish annual meeting with TXDOT Area Engineer’s Office
- 2.1.3 Establish a civic leadership training academy
- 2.1.4 Build relationships with local builders & contractors through public education.
- 2.1.5 Improve the usability and readability of the City’s Website.
- 2.1.6 Supplement printed newsletters with electronic one-page updates to residents.
- 2.1.7 Create Public Information Officer to improve communication
 - a. **Conduct an analysis of who and how much PIO work is done by staff to determine need for position.**

New

2. Improve Interaction between City Council & Boards

- 2.2.1 Continue to maintain Council Liaisons for all Boards and Commissions
- 2.2.2 Report regularly on progress of the Strategic Plan to City Council and Boards and Commissions

3

Maintain Infrastructure

Maintain existing facilities and infrastructure at current high standards

1. Upgrade and Maintain Infrastructure, Facilities & Equipment Status

- 3.1.1 Complete Willow/Blossom Drainage Project.
- 3.1.2 Provide safe, well maintained, and energy efficient facilities.
- 3.1.3 Conduct feasibility study of expansion of City Hall, new Animal Shelter & PD Evidence
- 3.1.4 Perform condition assessment of sanitary sewer basin 1 & 6 and initiate repairs to reduce infiltration and inflows.
- 3.1.5 Prepare for next revenue bond issue for Utility Infrastructure Priorities, i.e. Water tower & well at Airport.
- 3.1.6 Review and begin to plan for expansion needs at City Service Center for Utilities, Public Works, PD and Southern Brazoria County Transit.
- 3.1.7 Prepare for next G.O. bond election (i.e. City Hall, Animal Control Facility, etc.).
- 3.1.8 **Develop a sidewalk repair/replacement policy and program.** New
- 3.1.9 **Review the railroad "Quiet Zone" plan to determine feasibility.** New

2. Improve Drainage in existing neighborhoods and watersheds

- 3.2.1 Complete Master Drainage Plan for the East side of Lake Jackson. New
 - a. **Acquire property for detention**
- 3.2.2 Participate in Brazos River Study
- 3.2.3 Participate in Bastrop Bayou Study
- 3.2.4 Improve drainage at Jackson Oaks II, Northwood and Brazos Canal

4

Maintain a Well Managed City

Promote a culture of innovation and service.

1. Hire and Retain Qualified Employees Status

- 4.1.1 Study and recommend improvements to employee leave benefits that assist in employee retention (vacation, sick leave, longevity pay, retirement, etc.).
- 4.1.2 Provide in-house training to improve manager skills in three key areas: interviewing, evaluating employees, and goal setting.
- 4.1.3 Maintain merit increase ranges at 2-3-4 percent.
- 4.1.4 Benchmark salary midpoints from 50th to 65th percentile over next 5 years.

2. Provide Training Opportunities for Employees

- 4.2.1 Offer preparatory supervision classes to prepare potential managers.
- 4.2.2 Work with other local entities to provide regional training at a shared cost.

3. Improve Areas of Operations

- 4.3.1 Continue to improve GIS database of water, sanitary, and storm water facilities.
- 4.3.2 Maintain 3 to 5 - year Staffing Plan to address service improvements
- 4.3.3 Review competitiveness of Certificate Pay Policy

5 Enhance Quality of Life

Provide an excellent quality of life for all Lake Jackson citizens.

1. Enhance the Safety of Our Citizens

Status

- 5.1.1 Increase Traffic Safety on roadways, i.e. - continue to install signal preemption systems for emergency vehicles (Opticom).
- 5.1.2 Continue to improve efforts to retain & recruit volunteer firefighters and explore feasibility of daytime shift coverage with full-time personnel.
- 5.1.3 **Establish a revised street and pedestrian lighting master plan.**

New

2. Assist BISS in Addressing Issues Facing the District

3. Provide Quality Parks and Recreation Opportunities

- 5.3.1 Implement a 5-year plan that aggressively improves existing Park and Recreation facilities.
- 5.3.2 Contract additional mowing so that Park crews can improve the maintenance of sports recreational facilities.
- 5.3.3 Prepare maintenance plan for Creekside property.

4. Provide Community with Affordable-Family Oriented Activities

- 5.4.1 Expand use of Hotel Occupancy Tax revenues to offer more activities and events for visitors.
- 5.4.2 Continue to expand special event and program offerings.

5. Provide Citizens with Reliable Public Transportation System

- 5.5.1 Work with Southern Brazoria County Transit to develop 30-minute routes.
- 5.5.2 Work with Southern Brazoria County Transit to develop plan to house their administrative offices and bus fleet at the City Service Center.

MANAGER'S MESSAGE



LAKE JACKSON

City of Enchantment



MANAGER'S MESSAGE

The Manager's Message is submitted as part of the Proposed Budget on July 1, 2019. Later, the Adopted Budget Transmittal Letter is published in the opening pages of this document, and itemizes any changes to the Proposed Budget as approved by the City Council.

The Manager's Message outlines major issues facing the City now and in the future. This section also provides a general overview of this City's financial status, as well as a discussion of proposed revenues and expenditures.



CITY OF LAKE JACKSON

25 Oak Drive • Lake Jackson, Texas 77566 • (979) 415-2400 • Fax (979) 297-9804

July 1, 2019

The Honorable Mayor and City Council,

It is my honor to present for your review and consideration the proposed Fiscal Year 2019-2020 Annual Budget and Work Document.

The Proposed FY19-20 Budget at a glance

The fiscal year 2019-2020 budget will primarily be a maintenance budget. With sales tax revenues flat to slightly down in the current FY18-19, the prospects for a significant increase in our number one revenue source for FY19-20 are minimal.

Combined Operating Budget

The combined Operating Budget (General and Utility Operating funds) is proposed to be \$37,054,104 in FY19-20. This is \$1,584,996 (4.5%) more than the FY18-19 combined Operating Budget of \$35,469,108. Most of this increase is on the Utility Fund side. I will explain this in the following pages.

General Operating Fund

The FY19-20 General Operating fund is proposed at \$22,381,512. This is a \$702,707 (3.2%) increase over the FY18-19 General Operating Fund budget of \$21,678,805.

The bulk of the proposed \$702,707 is \$540,800 to fund pay raises for employees and to cover the expected 2.5% increase in health insurance and 5% increase in dental insurance.

The remaining \$161,907 of increases includes an increase to the Firefighter stipend of \$25,000 to a total of \$75,000 in FY19-20. The EMS stipend is increasing by \$23,000 to a total of \$360,000. Property and liability insurance costs are proposed to go up \$46,103 in FY19-20. And, the Equipment Replacement contribution by the General Fund is up \$23,962 for FY19-20. The rest of the increase is spread among increases in maintenance costs. Again, the proposed increase is only 3.2% over FY18-19.

Property Tax Rate

For the first time in eleven years I am recommending a property tax rate increase. The current tax rate is 33.52 cents/\$100 assessed value. The proposed rate is 34.82 cents.

The rate is increasing for two reasons. The first is to cover increased debt service payments. In 2018 we sold the remaining \$9 million approved by the voters in the 2016 bond issue. This requires just under a penny increase in the tax rate (0.936). The rest of the increase (0.364) will help cover maintenance and operating costs included in the proposed budget.

As I have mentioned earlier, sales tax (our number one revenue source) has flattened out this year. I only anticipate a 2% increase in sales tax revenues over projected collections in FY19-20. Also, the Texas legislature passed a revenue/property tax CAP which limits any property tax increase to 3.5%. Although this will not take effect until FY20-21 I will address this and the overall hostility of the State towards local government later.

MANAGER'S MESSAGE

Sales Tax

As I mentioned sales tax revenues have been flat during FY18-19. I am hopeful that we reach our projected FY18-19 budgeted sales tax revenue. That may be optimistic.

For FY19-20 I am projecting a modest 2% growth in sales tax revenues from estimated FY18-19 collections.

Utility Operating Fund

The Utility Operating budget is proposed to be \$14,672,592 in FY19-20. This is a 6.4% increase (\$882,289) over the FY18-19 budget of \$13,790,303.

The largest increase is to our debt service payment of \$350,804, from \$1,742,763 in FY18-19 to \$2,093,567 in FY19-20. As you know, we have been active in improving our utility infrastructure in recent years. In that spirit we have a \$5 million revenue bond scheduled for sale in late 2019 to fund a new water well and water tower to be located near the airport to provide water service to the airport area and the new Alden subdivision. Raises for utility employees and funds to cover increases in health and dental insurance for utility employees will add \$302,900 to the FY19-20 proposed budget.

The Brazosport Water Authority is raising water rates by 18 cents per thousand gallons. This will add \$68,300 to the FY19-20 budget. Then costs for fuel, treatment chemicals and the like are going up \$53,880. Finally, we are being asked to help cover the cost of transporting recycling materials to Houston. This will add about \$36,000 to the FY19-20 Utility Operating budget.

Utility Rates

We will be passing along the BWA rate increase along to our customers. Sewer will go up accordingly. Sanitation rates are going up about 2%.

So, the overall base utility residential bill will go up 3.3% (\$1.61) a month from \$48.64 to \$50.25.

Also, Waste Connections (they own the landfill) has asked for a stipend to cover transportation costs for taking collected recyclables to Houston. This will add about \$36,000 to the budget in FY19-20. I will explain this in more detail later in this letter.

FY18-19 in review

Personnel

As proposed in the FY18-19 budget we hired three new positions in the Police Department. We added two dispatchers and an Administrative Sergeant. We also regraded several positions in Finance and in the Municipal Court.

We finished up our previous five-year compensation plan and hired a consultant to help us set up our next five year pay plan. This was done and is included in the proposed FY19-20 budget.

Bond Task Force

We conducted a facility review of our City Hall, Police Department and Animal Control buildings. We hired PGAL Architects to conduct this review and to develop conceptual plans for consideration. This information will be shared with the newly approved Bond Task Force.

In June, 2019 City Council appointed a Bond Task Force to consider what, if any, projects/facilities they will recommend to City Council for a possible bond issue in May, 2020. The task force will begin their work in July and should conclude their work and make their recommendations to City Council in December 2019. Over 30 interested citizens answered City Council's call for volunteers to serve on the Bond Task Force. They will consider a wide range of projects including streets, sidewalks, drainage, parks, facilities (city hall, PD, animal control) and anything else that they may want to consider. The Bond Task Force will help shape the size of the potential bond issue and what propositions that the voters may be asked to consider. Staff looks forward to working with these interested and energetic citizens.

2016 Bond Issue

We have also spent this past year carrying out projects previously authorized by the voters and City Council.

The third and last phase of the bonds approved by the voters in the 2016 bond issue were sold in late 2018.

This phase includes the construction funds for the largest project in the 2016 bond issue, \$9.9 million to design and construct the next phase of the downtown revitalization project. This includes all or portions of North Parking Place, Circle Way and That Way. We are in the final design phase and actual construction should begin in the fall of 2019.

Projects already completed from phase 1 and 2 are the Plantation Bridge between Oleander and Medical; and, the right turn lanes and new signal light at Oak Drive and Circle Way near City Hall.

The street replacement project in the Woodland Park subdivision (Hickory, Bois d' Arc, Oleander, Mimosa, South Yaupon) is currently under construction and should finish up at the end of 2019. The Willow/Blossom drainage project will start in July and should also be done by the end of the year.

Utility Infrastructure

We also have spent the year doing considerable work on our utility infrastructure. These revenue bond supported projects include the replacement of well #5 (done); the Oak Drive water tower rehab (done); north water and sewer extension to the airport area (done); basin 6 sewer improvements with phase 1 (under construction) and phase 2 (in design); the Lake Forest sewer project is also in design; and, a number of other smaller projects. All of this is part of our effort to maintain our infrastructure to support our current and future residents.

The Local Economy

The economy is still very strong. Most of the large new facilities built by Dow, BASF and others are finished and operating. More are apparently on the way.

MANAGER'S MESSAGE

Freeport LNG continues to grow and announced its 4th “train” to be built. There are still thousands of contractors coming to our area daily to build the facilities at Freeport LNG.

Overall industrial growth and jobs continues to be on the upswing in our area. We are so blessed.

This massive industrial investment has also sparked growth in our business/retail segment. More and more businesses are calling Lake Jackson home. The new Urban Air entertainment center opened at the Brazos Mall. The new Woodspring Suites hotel opened, as have a number of other new businesses.

With the growth of our business community we would have hoped for an increase in our sales tax revenue. However, because of an unprecedented bump in sales after Hurricane Harvey our sales tax revenues have leveled off.

Flooding

We have participated in a number of flood studies since the 2017 Hurricane Harvey flood. We were a participant in the lower Brazos River study done by Halff Associates on behalf of the Brazos River Authority. That study is complete, and the data and possible projects are being examined.

We are also participating in an upper Bastrop Bayou study. We, along with Brazoria County, the Velasco Drainage District, the Angleton Drainage District and the City of Richwood have combined our resources to study possible solutions to the flooding along the upper Bastrop Bayou. The firm of LJA is working on this study. The hope had been that we would have this study complete by this spring. But, as I write this, we have not received a finished project yet. We also continue the nearly \$750,000 eastside drainage study with the firm of Freese and Nichols. We have partnered with the City of Clute to conduct this study and look for possible drainage improvements affecting our city's eastern border and Clute's western border. This study is scheduled to be complete in December 2019.

While all this is going on we had another Brazos River flood in May. Flood levels on the Brazos were similar to the levels we saw in the 2015 Brazos River flood. But, Oyster Creek and the Buffalo Camp Bayou and the Bastrop Bayou acted completely different.

In 2015 we saw street flooding in the Northwood subdivision from the Bastrop Bayou. We also saw flooding of our golf course from the river and Buffalo Camp Bayou. This year Northwood was bone dry and the Bastrop Bayou barely rose. And, the golf course saw just some very minor backflow-which caused no damage.

On the other hand, Oyster Creek rose over a foot and a half higher in 2019 (16.70) feet compared to 15.05 feet at the peak of the 2015 flood. These measurements are taken on Oyster Creek at the Dow pump station near the FM2004 bridge.

We know that the river banks changed as the result of the 2017 flood. Portions of the bank have collapsed into the river. This has impacted and changed how the river overflows during a flood. We simply need to stay vigilant and continue to stay involved with all other stakeholders in addressing future flooding events.

FY18-19 Operating Budget Review

General Operating Fund

I am projecting that revenues for FY18-19 in the General Operating fund will be \$22,000,141. This is \$321,336 (1.5%) higher than the adopted budget of \$21,698,805. This \$321,336 increase is primarily due to better than anticipated Industrial District revenues (\$411,732).

Sales tax numbers are flat this year. I believe sales at our two home improvement stores (Lowe's and Home Depot) increased in FY17-18 from area residents recovering from the 2017 flood. Sales have now returned to "normal".

On the expenditure side, I expect expenses to be at \$21,328,041 or 350,764 (1.6%) less than the FY18-19 budget of \$21,678,805.

General Operating Fund (estimated at 9/30/19)

	<u>FY 18-19 Budget</u>	<u>FY 18-19 Projected</u>	<u>Difference</u>
Revenues	\$21,678,805	\$22,000,141	\$321,336
Expenditures	<u>\$21,678,805</u>	<u>\$21,328,041</u>	<u>\$350,764</u>
Excess <Deficit>	0	\$672,100	\$672,100

Utility Operating Fund

I anticipate Utility Operating Fund revenues of \$14,650,326 in FY18-19. This is \$860,023 (6.2%) more than the FY18-19 budget of \$13,790,303.

This increase is basically due to the sewer revenues generated when the Wayne Scott unit of the Texas Department of Criminal Justice (TDCJ) connected to the sewer lines we extended north to serve TDCJ and the airport. Our water revenues are also up nicely.

Expenditures are projected at \$13,778,384, \$11,919 less than the FY18-19 budget.

Utility Operating Fund (estimated at 9/30/19)

	<u>FY 18-19 Budget</u>	<u>FY 18-19 Projected</u>	<u>Difference</u>
Revenues	\$13,790,303	\$14,650,326	\$860,023
Expenditures	<u>\$13,790,303</u>	<u>\$13,778,384</u>	<u>\$11,919</u>
Excess <Deficit>	0	\$871,942	\$871,942

Year End Transfers

Each year we take positive operating fund balances and add some to the operating fund balance and put the rest as a transfer to our General or Utility Capital Projects Fund.

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The General Operating Fund is projected to be \$672,100 to the good at 9/30/19. So, I propose to transfer \$600,000 to General Capital projects and keep the remaining \$72,100 in fund balance. For the Utility Operating Fund, I propose that we take \$71,942 of the projected 871,942 and apply that to the Utility Operating Fund balance. I suggest we transfer the remaining \$800,000 to Utility Capital Projects.

FY19-20 Budget

Goals and Objectives

For the past twelve years (since 2007) City Council and staff meet in January and February to go through our formalized goals and visioning process. From these sessions, Council reviews and if necessary revises our annual strategic plan. This plan is the precursor for the budget process and sets the overall goals and objectives for the upcoming budget. This year City Council met on January 14, 2019 and February 25, 2019. In preparation for the annual goals and visioning sessions with City Council, the city staff met on November 28, 2018 to review our progress on the previous year's goals and objectives and to prepare key questions for Council consideration. The staff met again on February 6, 2019 to review Council's feedback from the "Council only" session on January 14th. Then Council and staff met jointly on February 25th to finalize the goals and objectives for FY19-20.

City Council reaffirmed our vision statement, which is:

"Our vision is to create an ideal community to live, work and play for all".

Council also reaffirmed our mission statement:

"It is the mission of the City of Lake Jackson to be a leader among cities and in the region at large in delivering outstanding quality services to all citizens through innovative and efficient use of resources"

City Council renewed their commitments to infrastructure upgrades and expansions; public safety; and, keeping city employees at the "forefront" related to compensation and benefits. Council was supportive of implementation of our compensation improvement plan

New goals established by City Council:

- Pursue opposition to the Columbia Hardwood environmental issue
- Encourage the incremental development of the Alden acreage
- Recruit franchisee's capable of providing franchise retail businesses in Lake Jackson
- Work with the Brazos Mall ownership to develop remaining undeveloped area along OysterCreek
- Update and revise, as appropriate, the Economic Development incentives policy
- Discuss and develop a zoning overlay district for the downtown area

- Acquire strategic properties to enhance accessibility to Lakewood Manor to encourage development
- Research and determine the feasibility for a plan of action for redevelopment of older neighborhoods and areas
- Conduct an analysis of who and how much Public Information Officer(PIO) work is done by staff to determine need for position.
- Develop a sidewalk/replacement policy and program
- Review the railroad “quiet zone” plan to determine feasibility
- Acquire property for detention on east side of city
- Establish a revised street and pedestrian lighting master plan

The final version of the FY19-20 strategic plan can be found under the “Vision” tab in this document.

You will note that we make a strong effort to fully incorporate the goals of the strategic plan into the budget document.

The FY19-20 Budget Major Issues

Loss of local control

The assault on local control reached its zenith with this year’s state legislature. In my over 40 year career in local government I have seen the diminution of local control going back to the late 1970’s. Strong lobbying groups from public utilities, business, and political action organizations have worked to weaken local control and to centralize authority in our state capital. It has happened under both parties over the years. But it has accelerated and become mean spirited and hateful over the past several legislative sessions. Far too many of our state legislators hold local government, and especially local elected/appointed officials, in utter contempt and disdain. These legislators have used local officials as foils in their campaigns and public speeches, to depict local government as bad and especially those who work for local government. They tell the people it is local governments fault for high property taxes, heavy handed regulations and all things negative about government.

Many of these legislators have been influenced by political action groups and various out of state “think tanks” to believe that local government means state government-that local government has no standing in our federal system of governance (taught for years to include local, state, national government). This belies nearly 200 years of Texas history. Texans have long been wary and distrustful of centralized control, whether it was in Mexico City, Washington DC or in our own state capital of Austin. Our current constitution is a tribute to decentralized control and embodies Texans deep distrust of centralized authority. Our state constitution decentralizes authority and distributed authority throughout the state and local (especially county) government. Our state constitution created one of the weakest governor’s powers in our nation.

It is local government, especially city government, that is closest to and most responsive to the people. Local government isn’t the “lowest” form of government, it is the “first” level of government. It is the level of government that provided the most “government services” – such

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as law enforcement, fire protection, streets, drainage, parks and whatever else the citizens of any particular local government require or desire. Citizens see their Mayor and Council members on a regular basis; at school functions, church events, grocery shopping or any other regular activity any citizen does. City Hall is just down the street, especially in small cities. It has been my experience that Mayor's and City Council's are very responsive to and respectful of citizens needs and desires.

To be cast in such a negative light by state legislators is harmful and disingenuous. But this message has found a voice and that voice overwhelms the good that is done day in and day out by cities and their employees across this greatstate.

These negative actions taken against local government by the legislature will have long term consequences. In 10, 15, 20 years local governments in Texas will reach a breaking point. No longer able to keep up their infrastructure or pay for city services, cities will begin to deteriorate financially. Those state legislators responsible for putting in place the laws and regulations that caused this decline will be long gone by then. Or, they and a new batch of legislators will simply say that it is all local officials' fault. Easy to say when the state provides virtually no revenue to cities in Texas. In fact, cities have become a "cash register" for the state. The state has added numerous fees that cities must collect for the state. As an example, over \$90 of state fees are attached to city traffic citations. And, the state demands their fees up front.

What we need is a climate of mutual respect, one for the other. We need to recognize the important role each level of government plays in serving the needs and desires of our citizens. I can only hope.

During this recently completed legislative session the legislatures "war on cities" continued unabated.

Most onerous of the many assaults on local government was the implementation of a 3.5% property tax/revenue cap. This new cap will become effective in FY20-21. The current 8% property tax cap remains for this fiscal year.

The new cap is the legislatures attempt to control high property tax rates, but high property taxes are actually the result of the legislature abdicating their responsibility to fund public education. Under our state constitution it is the legislature's responsibility to fund public education. In the past the legislature funded some 70% of public education-now the state share is about 38%. To make up this difference the state developed the "Robinhood" property tax scheme that takes tax revenue from a property wealthy school district and gives it to a property poor school district. The problem is the state siphons off a nice piece of these revenues and keeps it for funding other state programs/services. It behooves the state to keep property appraisals high in order to collect what they need to fund public education. This then drives property values higher and therefore property taxes higher. The portion of the average taxpayer's property tax bill dedicated to school taxes is some 58%! The legislature did finally take some steps to address public education and school taxes, but they still targeted cities.

This new property/revenue cap will hurt us in the future, especially since we have such a low tax rate. Isn't it rich that the legislature's actions actually punish the low tax rate cities disproportionately to high tax cities.

While putting this tax/revenue cap in place the legislature couldn't help but work to restrict other local government revenue sources. Once again, the public utility lobbyist were able to get their friends in the legislature to reduce their franchise fee payments. This is the fee cities charge utilities to use public property right of ways and easements to conduct their businesses.

The legislature also moved to restrict the collection of building permit fees. So, not only are we restricted in general taxes but also cities abilities to charge user fees is being restricted. Yet, it is the legislature that mandates we adopt a building code, health codes, stormwater regulations and the like. Cities are responsible to enforce these codes, but the state provides no funding to do this. Cities are left to fend for themselves-and then when cities establish fees, the legislature steps into restrict these fees. Amazing.

The state passed a number of other harmful bills including all but eliminating a city's ability to annex.

The dust has not completely settled from the legislature's last session. The governor can still sign or veto any number of bills. We will know more as the summer progresses.

In a nutshell, I would rather leave local decisions up to local leaders, elected by the people. These local elected leaders know more about the needs of their communities than does a group of legislators who meet 180 days every two years (another example of Texans distrust of central authority!).

In the end, we now have to adjust and do the best we can to keep serving our citizens.

2020 Bond Issue

As previously mentioned, City Council has formed a Bond Task Force of over 40 volunteers who will, over the next several months, review the needs of the city and see what, if anything, is placed before the voters in May 2020.

As part of the FY18-19 strategic plan we hired an architectural firm (PGAL) to do a facility needs assessment on City Hall, the Police Department evidence area, and the Animal control facility.

The current City hall was built in 1978 and provided about 15,000 sq. feet. In 1988 a 5,000 sq. ft addition was constructed. The building has served us well. The intention is to keep and update the existing building and add another 10,000 to 15,000 square feet for current and future needs. The Police Department needs better and expanded evidence areas, especially for larger items such as vehicles.

Our Animal Shelter contract with Clute, Freeport and the Brazoria County SPCA ends in 2023. After discussion with City Council and staff it is our intention to leave this partnership and build

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our own Animal Control facility. The current Animal Control shelter (owned by our city) would likely be turned over to the SPCA. This will allow us to continue to work together but meet different goals. The new facility will be just for us and operated by us. It will meet the Animal Control/law enforcement needs of the city. Then the SPCA can focus on shelter/adoption efforts and not have to deal with the animal control portion. Of course, if an animal remains unclaimed from the new city facility we will coordinate with SPCA to transfer that animal to their facility.

We also will look at continuing the residential street replacement program; the downtown revitalization program; drainage, especially in light of the recent floods; and, we will look at park's projects. Overall, we will look at a large variety of potential projects. The Bond Task Force will review all of these and make their recommendation to City Council by late December.

Year	General Fund	Utility Fund	½ Cent	Total
2019		5,000,000		5,000,000
2020	9,000,000			9,000,000
2021		2,500,000		2,500,000
2022	9,000,000			9,000,000
2023		2,500,000		2,500,000
2024	9,000,000			9,000,000
2025			6,000,000	6,000,000
2026		2,500,000		2,500,000
Total	\$27,000,000	\$12,500,000	\$6,000,000	\$45,500,000

Reorganization

For FY19-20 I am recommending that the golf course and the Civic Center move under the direction of our Parks and Recreation Director, Jeremy Bubnick.

Jeremy approached me with this idea earlier in the year. I discussed this with Modesto Mundo, Assistant City Manager (he is the current director over the Civic Center) and Pam Eaves, Finance Director (she is the director over the golf course) and both agreed this is a good move.

There will be no major changes other than putting these two functions under the Parks and Recreation Director. This will result in a raise for Mr. Bubnick as he takes on these duties. Mr. Mundo and Ms. Eaves can then focus their energies and efforts on their core responsibilities.

Also, the Police Chief is asking for a minor change in his organization chart. He would like to move the administrative sergeant under the direction of the Assistant Police Chief. Currently this sergeant reports to our Administrative Lieutenant. As you know we are training our current Admin. Lt., Bryan Sidebottom, to be our Deputy Emergency Management Coordinator. The plan is for Lt. Sidebottom to eventually become the Emergency Management Coordinator. Currently I serve as the city's EMC. There is no cost to this change.

Tax Rate

I am proposing increasing the tax rate from 33.52 cents/\$100 assessed value to 34.82 cents for FY19-20.

The debt service portion of the tax rate is increasing by 0.936 cents to cover the cost of the \$9.0 million in bonds we sold last December. These 2016 voter approved bonds are funding the next phase of our downtown revitalization project.

I am proposing adding 0.364 cents to the maintenance and operations tax rate to help fund the proposed pay raises for employees and other cost increases we are expecting in FY19-20. With sales tax (our primary revenue) flattening out, the property tax is where we turn to meet proposed expenditures. This is the first time in eleven years I have proposed increasing the tax rate.

Based on the state property tax formula revenues from the property tax for M&O is increasing just slightly under 3.5%. As you know 3.5% is the new property tax cap mandated by the state. This new cap doesn't take effect until FY20-21. So, the current cap of 8% is still in place. However, as is our custom and practice, we only increase revenues enough to cover expenses.

Even at the new tax rate of 34.82 cents, we will still have one of the lowest tax rates in Texas for cities 10,000 in population and above.

This tax rate is based on assessed property values of \$2,384,932,306. Actually, the preliminary assessed value from the Brazoria County Appraisal District was \$2,458,693,099. But we estimate that after appeals by property owners' values will drop to \$2,384,932,306. This new value is \$84,915,366 greater than the final FY18-19 assessed value of \$2,300,016,940. Of this \$84 million in increased value we estimate that some \$30 million is due to new values. So the increase in existing values to existing values is roughly 2.4%.

The preliminary effective tax rate per the state formula is 32.738 cents. The rollback rate at 8% is 35.84 cents. Based on the new property tax cap of 3.5%, the rollback rate would be 34.828. This proposed 34.82 cent tax rate is composed of 23.1640 cents for maintenance and operations and 11.6560 cents for debt service.

The proposed 23.1640 cent M&O tax rate is expected to generate \$5,524,446. After the Dow tax rebate (\$599,252) and the HEB property tax rebate (\$25,000), this will leave us \$4,900,194 to help fund general operations.

The 34.82 cent tax rate is 6.4% higher than the "effective tax rate" of 32.738 cents. Please remember the bulk of this increase is helping to fund voter approved debt.

Utility Rates

The Brazosport Water Authority has announced a rate increase of 18 cents for FY19-20. Therefore, the rate we pay per thousand gallons for our annual allotment of 730 million gallons is going up from \$3.12/1,000 gallons to \$3.30/1000.

We anticipate our sanitation disposal rate will increase 2.0% as allowed in our current contract. I am also proposing a recycling stipend of \$36,000 to help with transportation of our recyclables to Houston.

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I am proposing the following rate increases for FY19-20:

Residential Rates

	<u>Current rates</u>	<u>Proposed FY19-20 rates</u>
Water base rate	\$13.50/month	\$13.85/month
2,000-20,000 gallons	\$4.30/tgal	\$4.50/tgal
Over 20,000 gallons	\$4.80/tgal	\$5.00/tgal
Sewer base rate	\$13.65/month	\$14.00/month
Over 2000 gallons	\$4.60/tgal	\$5.00/tgal
Sanitation rate	\$17.35/month	\$17.70/month
Recycle rate	\$2.50/month	\$3.00/month
State sales tax	\$1.64/month	\$1.70/month
Total base bill	\$48.64/month	\$50.25/month

Average Residential Bill

	<u>Current rate</u>	<u>Proposed FY19-20 rate</u>
Water (5,000 gallons)	\$26.40/month	\$27.35/month
Sewer (5,000 gallons)	\$27.15/month	\$29.00/month
Sanitation	\$17.35/month	\$17.70/month
Recycling	\$2.50/month	\$3.00/month
State sales tax	<u>\$1.64/month</u>	<u>\$1.70/month</u>
	\$75.04/month	\$78.75/month

Multi-family/commercial

The only change to the above rates for water and sewer is that the base rates for 2,000 gallons for water will be \$27.70/month and for sewer \$28.00/month for commercial and multi-family accounts.

Compensation

We commissioned a new compensation study. We hired the Gallagher company during FY18-19 to review our compensation plan. This study was completed and shared with City council during our strategic planning process. This new plan will guide our efforts over the next five years to help us work to keep our compensation plan competitive. This will help us to retain current employees and recruit new employees.

In FY19-20 I am proposing a 2% market increase for all positions. I am also proposing merit raises ranging from 2% to 4% depending on an employee's individual evaluation. There will also be adjustments to individual positions or groups of employees based on the results of the Gallagher study. There will also be a handful of employee reclassifications. There are no new employees proposed in this budget.

The cost to the General Operating Fund for these raises will be \$540,800. Cost to the Utility Operating Fund will be \$302,900.

These costs include a projected 2.5% increase in health insurance costs and a 5% increase in dental insurance.

Highlights of the FY2019-2020 Budget

- The combined General and Utility Operating budget for FY2019-2020 is proposed to be \$37,054,104. This is \$1,584,996 (4.5%) more than the FY18-19 adopted budget of \$35,469,108.
- The General Operating Budget is proposed to be \$22,381,512 for FY19-20. This is \$702,707 (3.2%) higher than the FY18-19 budget of \$21,678,805.
- The Utility Operating Budget for FY19-20 is proposed to be \$14,672,592. This is 882,289 (6.4%) greater than the adopted FY18-19 budget of \$13,790,303.
- The proposed tax rate increases from 33.52 cents to 34.82 cents in FY19-20. The proposed tax rate is 6.4% higher than the effective tax rate of 32.738 cents. The proposed “rollback” tax rate is 35.84 cents.
- Appraised property values, after appeals, are expected to be \$2,384,932,306. This is 3.7% (\$84,915,366) more than the final FY18-19 appraised value of \$2,300,016,940. New values contained within the proposed FY19-20 appraised values is estimated at \$30 million.
- Utility base rates are projected to go up by about 3.3%, and 4.9% for a 5,000 gallon utility bill.
- The Brazosport Water Authority rate for the water we buy is increasing from \$3.12/1000 gallons to \$3.30/1000 gallons. This is a 5.8% increase.
- I am recommending a 2% market increase for all positions and merit raises ranging from 2% to 4%. Cost to the General Operating Fund is \$540,800. Cost to the Utility Operating Fund is \$302,900.
- Sales tax revenue to the General Operating fund is estimated to be \$6,920,040 in FY19-20. This is \$37,560 (0.5%) more than the \$6,882,480 budgeted in FY18-19.
- Industrial District revenues are projected to be \$5,106,400 in FY19-20. This is 2.0% (the CPI-U for the 12 months from Dec 2017 to Dec 2018) more than the \$5,006,264 collected in FY18-19.
- Municipal Court fine revenue is projected to be \$475,000 in FY19-20. This is about what we anticipate collecting in FY18-19, and \$40,000 less than the FY18-19 budget of \$515,000.
- At the April 2019 Capital Projects Workshop City Council authorized \$1,085,500 in General Capital Projects and \$1,255,000 in Utility Capital Projects.

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General Operating Fund Revenues

Property Tax

The Brazoria County Appraisal District has estimated our assessed value at \$2,458,693,099 – 6.9% over last year's certified tax roll of \$2,300,016,940. I anticipate property owner appeals will reduce the final value (which we generally receive in late July) to \$2,384,932,306 or about 3.7% more than the FY18-19 certified roll.

I have estimated that \$30 million of the values comes from properties or improvements being added to the tax roll. If that is the case, and you remove that \$30 million from the estimate to determine the existing property value for FY18-19 we are talking a 2.4% increase in assessed values on existing properties. The history of value increase and decreases of existing properties from year to year is:

Assessed Value Increase (Decrease) for Existing Property Year to Year

2001	4.60%
2002	3.02%
2003	3.70%
2004	2.65%
2005	1.88%
2006	1.64%
2007	1.21%
2008	0.79%
2009	<0.40%>
2010	<2.40%>
2011	<3.90%>
2012	0.80%
2013	0.60%
2014	3.60%
2015	6.70%
2016	9.77%
2017	2.96%
2018	3.44%
2019	2.40%

The actual cost to any single taxpayer will depend on whether their individual appraised value increases, decreases, or remains the same.

Tax Rate

I am recommending increasing our tax rate from 33.52 cents to 34.82 cents. Based on the State calculated "effective tax rate" for FY18-19 of 32.738 cents, increasing the tax rate to 34.82 cents is there by an increase of 6.4% over the "effective tax rate".

The "rollback rate" is estimated at 35.84 cents.

I am recommending a maintenance and operations rate of 23.1640 cents, up 1.6% from FY18-19 rate of 22.800 cents. The debt service rate for FY2019-2020 will be 11.6560 up 8.7% over the FY18-19 rate of 10.7200 cents. This is how our tax rate compares with other communities:

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<u>City</u>	<u>Population</u>	<u>Tax Rate</u>	<u>City</u>	<u>Population</u>	<u>Tax Rate</u>
Galena Park	10,900	1.17	Galveston	47,800	0.56
Baytown	75,418	0.81	Friendswood	38,479	0.53
Alvin	24,300	0.79	Katy	15,013	0.49
Brazoria	3,100	0.72	La Marque	14,600	0.49
Deer Park	32,100	0.72	Dickinson	18,700	0.46
La Porte	34,654	0.71	Rosenburg	33,188	0.43
Pearland	101,900	0.71	Bellaire	17,849	0.43
Angleton	19,280	0.70	Conroe	63,032	0.42
Manvel	8,939	0.69	Webster	10,700	0.35
Richwood	5,100	0.67	Lake Jackson	28,000	0.3482*
Bay City	17,700	0.66	Tomball	10,800	0.34
Clute	10,500	0.63	Lake Jackson	28,000	0.3352**
Freeport	12,800	0.63	Santa Fe	12,300	0.33
Missouri City	70,185	0.63	West University	15,369	0.32
Pasadena	152,735	0.62	Sugar Land	84,511	0.32
Houston	2,099,700	0.59	Humble	15,500	0.25
League City	90,983	0.56	Stafford	19,900	0.00
Seabrook	12,649	0.55			
Texas City	41,600	0.55			

*Proposed Tax Rate

**Current Tax Rate

This chart updated in June, 2019.

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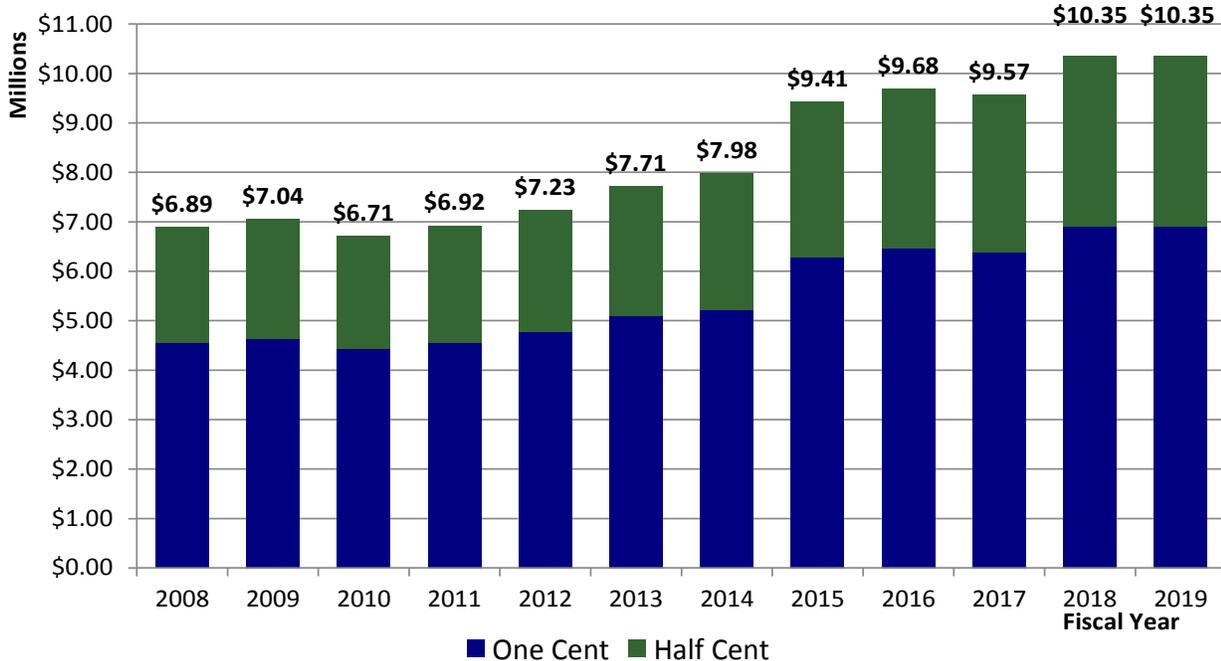
Sales Tax

I anticipate sales tax receipts to end FY18-19 at \$6,782,000 down slightly from the \$6,882,480 million we budgeted in FY18-19. I am budgeting sales tax revenues to be \$6,920,040 in FY19-20. This is a proposed 2% increase over where we expect to finish in FY18-19.

The following chart shows our sales tax collection history:

	Fiscal Year	One Cent Sales Tax	Section 380 Sales Tax Rebate	Half Cent Sales Tax	Percentage Growth
	2008	4,553,842	120,262	2,337,052	-1.40%
	2009	4,634,553	182,823	2,408,688	1.77%
	2010	4,432,443	121,949	2,277,196	-4.36%
	2011	4,562,725	148,828	2,355,777	2.94%
	2012	4,772,141	143,839	2,457,990	4.59%
	2013	5,093,359	145,265	2,619,312	6.73%
	2014	5,226,636	277,838	2,752,237	2.62%
	2015	6,276,467	285,337	3,138,233	20.09%
	2016	6,454,920	264,649	3,227,460	2.84%
	2017	6,377,917	77,181	3,188,958	-1.19%
Actual	2018	6,902,000	86,029	3,451,000	8.22%
Projected	2019	6,902,000	120,000	3,451,000	0.00%
Budgeted	2020	7,040,040	120,000	3,520,020	2.00%

The City has executed several Section 380 economic development agreements over the last 20 years. The typical agreement rebates half of the additional one cent sales generated by the development. The Sales tax to the general fund is the one cent sales tax less the rebate amount.



Industrial District

For the first two years of the most recent Industrial District contract (signed in December 2011) the amount each city received was set by contract. In our case we received \$4.1 million in both FY11-12 and FY12-13. The growth factor calculation kicked into play in 2013-2014. The growth factor is either the CPI-U or growth in industrial values as determined by the formula included in the contract as applied to the previous year's payment. The CPI-U for calendar year 2018 was 2.0%. This 2.0% is applied to the \$5,006,264 million payment made in 2018-2019 resulting in an increase of \$100,136 for a total of \$5,106,400 for FY19-20.

Franchise payments

Public utilities who provide services to our residents and use our public right of ways and easements make payments to the City based on State mandated formulas for the use of the public's property. These include electric, gas, cable, telecommunications and our own solid waste service.

For FY19-20 franchise fees are increasing slightly from \$1,831,700 budgeted in FY18-19 to \$1,837,400 in FY19-20, a difference of \$5,710.

The fees were under assault by public utilities and found a receptive legislature in this recent session. We are reviewing the damage done and may have to adjust this estimate downward.

Permit Fees

We expect to collect \$396,149 in permit fees this year (FY18-19). We had budgeted to receive \$246,000 in FY18-19. The increase is due to two new elementary schools being built this year. I anticipate this permit activity will level off and have budgeted for \$266,500 in permit fees for FY19-20.

Municipal Court Fines

Municipal Court fines have dropped in FY19-20. We had budgeted \$540,800 in fine revenues in FY18-19. Projected collections in FY18-19 are \$499,550.

I am budgeting fine revenue at \$498,300 in FY19-20.

Fine revenue primarily covers the cost of our Municipal court operations (proposed at \$456,900 for FY19-20). It does not come close to covering the cost of our Police Department (\$6,921,979 for FY19-20). That is not its intent. The intent is to seek compliance with traffic laws.

Also, of note, the State of Texas has tacked on (over the years) a litany of fees to each ticket issued that we must collect and then submit to the State. This adds over \$90 to each ticket!

General Operating Fund
FY 19-20 Expenditures

I am recommending a General Operating Budget of \$22,381,512. This is \$702,909 (3.2%) more than the FY18-19 budget of \$21,698,805.

Here is a summary of the major changes for FY19-20:

- Salary increases \$540,800
- Increase in maintenance contracts \$20,883
- EMS stipend increase \$23,000
- Equipment replacement transfer \$23,962
- Increase in property/liability insurance \$46,103
- Increase firefighter stipend \$25,000

MANAGER'S MESSAGE

Utility Operating Fund

The Utility Operating Fund budget for FY19-20 is proposed to be \$14,672,592. This is \$882,289 (6.4%) greater than the \$13,990,303 FY18-19 budget.

Utility Operating Revenues

I have previously discussed the utility rate increases primarily to cover the increase in Brazosport Water Authority rate (18 cents per thousand gallons, up to \$3.20/tgal), increased utility debt service, and to cover employee raises.

The base bill for residential customers will increase 3.3% from \$48.64/month to \$50.25/month. The average residential customer uses 5,000 gallons of water. That cost will increase 4.9% from \$75.04/month to \$78.75/month.

The new water base rate will be \$13.85/month for residential customers. The new multi-family/commercial rate will be \$27.70/month. The residential base sewer will be \$14.00/month, so the multi-family/commercial sewer base rate will be \$28.00/month.

The new base rates for residential customers:

	<u>FY18-19</u>	<u>FY19-20</u>
Water	\$13.50/month	\$13.85/month
Sewer	\$13.65/month	\$14.00/month
Sanitation	\$17.35/month	\$17.70/month
Recycle fee	\$2.50/month	\$3.00/month
Sales tax	<u>\$1.64/month</u>	<u>\$1.70/month</u>
Total base bill	\$48.64/month	\$50.25/month

Rates above the base bill increase as follows:

	<u>FY18-19</u>	<u>FY19-20</u>
Water		
2,000-20,000 gallons	\$4.30/tgal	\$4.50/tgal
Over 20,000 gallons	\$4.80/tgal	\$5.00/tgal
*Sewer		
Over 2000 gallons	\$4.60/tgal	\$5.00/tgal

*residential sewer is capped at 15,000 gallons per month

MANAGER'S MESSAGE

The following chart shows how our proposed rates compare with other cities in our region:

<u>Combined Monthly Rate</u>	<u>5,000 Gals.</u>	<u>Combined Monthly Rate</u>	<u>10,000 Gals.</u>
Brazoria	\$73.78	Houston	\$134.32
West Columbia	\$67.20	Galveston	\$127.79
Manvel	\$67.00	Baytown	\$126.92
Baytown	\$66.33	Brazoria	\$118.33
Galveston	\$65.62	Sweeny	\$115.59
Houston	\$65.35	Pearland	\$113.52
Pearland	\$64.86	West Columbia	\$111.20
West University Place	\$63.25	West University Place	\$110.39
Seabrook	\$61.71	Deer Park	\$105.00
Sweeny	\$60.24	Seabrook	\$103.96
Conroe	\$58.04	Lake Jackson**	\$103.85
Clute	\$57.90	League City	\$101.75
Lake Jackson**	\$56.35	Lake Jackson*	\$98.35
Deer Park	\$54.95	Clute	\$97.40
Lake Jackson*	\$53.85	Rosenberg	\$92.08
Rosenberg	\$53.08	Conroe	\$91.04
League City	\$51.15	Webster	\$88.86
Tomball	\$49.56	Manvel	\$87.00
Humble	\$47.25	Tomball	\$79.71
Friendswood	\$46.95	Freeport	\$79.00
Webster	\$46.03	Pasadena	\$75.64
Freeport	\$42.75	Bellaire	\$72.58
Pasadena	\$41.22	Friendswood	\$72.10
Bellaire	\$40.84	Humble	\$64.85
Katy	\$28.04	Katy	\$50.88

* Indicates Current Rates, **Indicates Proposed Rates

*This chart updated in June, 2019.

Utility Operating Fund FY2019-20 Expenditures

I am recommending a Utility Operating Budget of \$14,672,591. This is \$882,289 (6.4%) more than the FY18-19 budget of \$13,790,303.

Here is the summary of the changes for FY19-20:

- Salary increases/overtime \$302,900
- Brazosport Water Authority rate increase \$68,300
- Increase in chemical costs \$35,000
- Increase in debt service \$350,804
- Increase in equipment replacement fund \$94,600

MANAGER'S MESSAGE

Other Funds

Capital Project Fund

Here is what City Council set at the April 22, 2019 Capital Projects Workshop to fund in FY19-20:

General Projects Fund FY19-20

New fire dept. pumper truck (1/2 in FY19-20 ½ in FY20-21)	\$450,000
Huckleberry flood gate repairs (first of two payments to VDD)	\$66,500
Replace fire bunker gear	\$70,000
Transit system (annual)	\$110,000
A/C replacements (annual)	\$50,000
Sidewalk repairs (annual)	\$40,000
Demo of condemned buildings (annual)	\$20,000
Dispatch 4 th station	\$45,000
Slope paving	\$70,000
Buxton retail market survey	\$50,000
Records scanning	\$50,000
Stream monitor system	\$40,000
Traffic signal Priority (Opticom)	<u>\$24,000</u>
Total	\$1,085,000

Utility Projects Fund FY19-20

Balsam tower recoating	\$500,000
CNG compressor replacement	\$450,000
Hydraulic water model/master plan	\$100,000
Drive by meters	\$50,000
1&1 bid spec development	\$35,000
Water meter replacement program (annual)	<u>\$120,000</u>
	\$1,255,000

We strive to maintain a \$500,000 balance in each Capital Projects Fund. We are budgeting a \$250,000 transfer to Utility Capital Projects from the Utility Operating Fund in FY19-20. I am anticipating year-end transfer to General Capital of \$600,000; and a transfer of \$800,000 to Utility Capital.

Bond Projects

As discussed earlier, a \$9 million G.O. bond was sold in late 2018 to fund the next phase of downtown.

In May 2016 \$16 million in General Obligation Bonds were approved by voters. These bonds were sold in three increments. The first \$3 million were sold in late 2016. The next \$4 million was sold in late 2017, and the final \$9 million was sold in late 2018. Selling the bonds in increments helps us “level off” the impact these bonds have on our tax rate. Also, selling these bonds in increments helps spread out the design and construction in manageable pieces. All projects in the 2016 bond issue should be done by 2020. In 2020, we will consider another general obligation bond issue to help chip away at the nearly \$100 million in identified General Fund infrastructure/facility projects.

We have sold revenue bonds over the last several years that are paying for some \$10 million in utility infrastructure projects.

These include projects to extend water and sewer service to the airport area (complete), improvements to the sewer system and lift station 25 to serve the mall area (complete), Marigold sewer line replacement (complete), improvements to the sewer lines in the basin 6 area in the vicinity of Roberts Elementary School (in progress), Oak Drive water tower repairs (complete), booster pump upgrades (in design phase), replace water well #5 (complete), Lake Forest subdivision sewer rehab (in design phase) and Huisache sewer rehab (in design phase).

We have a proposed \$5 million revenue bond scheduled to be sold in late 2019 to fund a water tower and well near the airport to serve that area.

Parks Fund

Parks Board funds are dedicated to be used for park and recreation projects. The initial funding for the fund came from the sale of a portion of Dunbar Park to TxDOT for the right of way for SH 288 over 40 years ago. Additional funds came from developers who chose to make a cash payment in lieu of parkland when they developed a subdivision.

Over the years this fund balance has steadily dropped as the Parks Board funded improvements to our parks and youth sports facilities. Every now and then after a “good year” I would recommend a transfer from year end savings to the parks fund. The last time this was done was a \$100,000 transfer in FY 10-11. In May 2014 voters approved the sale of a small park area in the Oak Woods Addition area to HEB. The property sold for \$60,000 and was used for improvements at Morrison Park at ShyPond.

Anyway, the current fund balance is \$43,876 and there is little prospect for future funding. The Parks board has voted to recommend the following budget for FY19-20:

Kid Fish	\$3,000
Community (matching) Park Improvement Funds	\$20,000
Contingency	<u>\$5,000</u>
Total	\$28,000

This will leave a projected balance of \$15,876 at 9/30/20.

MANAGER'S MESSAGE

Actually, our parks/recreation system now has a more stable source of funding from the Economic Development (½ cent optional sales tax). These funds have built the Recreation Center, the Civic Center, the Golf Course, the Outdoor Pool and the Youth Sports Complex.

Currently we are using these funds to make major repairs/improvements to our Parks/Recreation system and the Wilderness golf course. We set aside about \$980,000 in FY2017-2018 from the Economic Development Fund to meet the various capital priorities set by the Parks Board and City Council. In FY18-19 the Economic Development Fund paid \$380,000 toward a dog park; \$50,000 for design of a new skateboard park; and \$130,000 in Golf Course improvements. In FY19-20 the ½ cent will fund the new skatepark. Cost will be spread over two fiscal years. The first of \$302,500 is in FY19-20.

In 2023 the Golf Course will be paid off and beginning in 2023 there is a potential for issuing new ½ cent debt to upgrade our existing facilities (golf course, recreation center, youth sports field, civic center and the like. And/or, new projects identified in the parks master plan could be funded.

Equipment Replacement Fund

For major pieces of equipment- (generally our “rolling stock”) we set aside an annual amount for each designated unit in an effort to provide available funds for when that particular unit needs replacing. This fund has been indispensable in keeping our fleet up to date. This year I recommend the following purchases:

<u>Equipment type</u>	<u>Amount</u>
Replace courtroom audio system	\$6,485
Replace two patrol Tahoe's	\$96,000
Replace community police Tahoe	\$43,000
Replace Det. Lt. staff vehicle	\$34,000
New deputy EMC pickup	\$42,000
Replace remaining PD coaxial cameras	\$20,000
Replace security camera at Fire Station 1	\$14,200
New streets trailer	\$2,000
Replace three drainage pickups	\$120,000
Replace slope mower (drainage)	\$120,000
Replace drainage mower tractor	\$45,000
Replace drainage mowing deck	\$6,500
Replace code enf. Honda	\$38,000
Replace parks pickup	\$42,000
Replace 4 exmark mowers (parks)	\$48,000
Replace video camera system for Service Ctr.	\$40,000
Replace vactor truck (sewer)	\$420,000
Replace residential garbage truck	\$325,000
Replace garbage flatbed	\$125,000
40 new-4 cy.yd. dumpsters	\$32,000
Computer equipment (citywide)	<u>\$250,670</u>
	\$1,864,855

Motel Occupancy Tax Fund

The city collects a 7% motel occupancy tax on motel room rentals in the city. The State collects an additional 6%. Use of local hotel occupancy tax (HOT) funds is rigidly regulated by the State. These funds can only be used for purposes allowed by Statelaw.

We currently have 8 hotels in operation (Candlewood Suites, the Clarion, Comfort Suites, Super 8, Best Western Plus, Courtyard by Marriott, Staybridge Suites and Woodspring Suites). We estimate \$524,250 in revenue from our hotels in FY19-20 and an ending balance of \$45,086 at 9/30/20.

A new method of distribution of these funds has been approved by City Council. This creates two levels of funds:

Level one funding covers the following:

- Brazosport Convention & Visitors Council; and or individual contractors whowill advertise and promote the City – as much as29%
- Brazosport Fine Arts Council – as much as 14%
- Museum of Natural Science at the Center for Arts and Sciences – as much as21%
- Lake Jackson Historical Museum – as much as 21%
- Festival of Lights and other types of festivals or events that promote tourism – as muchas 14%
- Tourism marketing material – as much as 1%

Any HOT funds collected in excess of \$543,864 is allocated to Level 2 and could fund projects and/or activities that were lawful under the Hotel Occupancy Tax provisions. If the City did not collect more than the maximum set for Level 1, then there would be no allocation to Level 2 for that fiscal year. Disbursement of Hotel Occupancy Tax is budgeted as follows in FY19-20:

<u>Recipient</u>	<u>FY 19-20</u>
Fine Arts Center	\$73,400
Museum of Natural Science	\$110,100
Tourism (Chamber)	\$152,040
LJ Historical Museum	\$110,100
Marketing Campaign	\$65,000
Marketing Brochure/Items	\$5,250
Transfer to Special Events	<u>\$73,410</u>
Total	\$589,300

MANAGER'S MESSAGE

Economic Development Fund

This fund is administered by the Lake Jackson Development Corporation (LJDC). The corporation receives its funding from the ½ cent optional 4B economic development sales tax authorized by voters in May 1995. Use of these funds is restricted to the language on the ballot as approved by the voters and by State law. To fund a project the City Council reviews the initial request. If appropriate, City Council will send the proposal to one or more of our volunteer boards and commissions. City Council will then send the project to the LJDC. The bylaws of LJDC require a public hearing process. The LJDC determines if the project meets the criteria set by the ballot language and State law as an eligible project. The LJDC also determines if funding is available for the proposed project. Then the project is sent back to City Council for consideration and approval.

In FY13-14 City Council spent considerable time discussing economic development and how to make the LJDC Board a more pro-active board.

To this end, council revised the by-laws of the LJDC to change the composition of the board, to have this board meet more frequently and to give the board more responsibility in the economic development process. City Council then submitted to the voters in May 2014 a proposition to remove the current restrictive language on what ½ cent optional sales tax economic development funds could be spent on. They asked voters to give the LJDC/City the authority to spend these funds on any of the purposes allowed under state law. This included the hiring of a paid economic development staff (Voters rejected this proposition). The “new” board and the City Council are still restricted to the original ballot language approved by voters in 1995. This ballot language limits the use of our ½ cent funds to “...provisions for payment of the costs of land, buildings, equipment, facilities, improvements and maintenance and operation costs for public park purposes, recreational facilities to be used for sports and entertainment, and for infrastructure improvements for development of new or expanded businessesenterprises.”

Of course, it was a misnomer that the city was not promoting economic development. Yes, the initial use of the 4B ½ cent optional sales tax went to build recreational opportunities such as the outdoor pool, Recreation Center, Youth Sports Complex, the Wilderness Golf Course, and the Civic Center and Veteran’s Memorial Plaza. Since 2007 the city has used ½ cent funds and other economic development incentives to the tune of some \$28 million to invest in the economic growth of our city. The biggest of these projects is the revitalization of our downtown streets. We have spent or committed some \$20 million to the first three phases.

The LJDC/City provided \$300,000 toward the \$700,000 plus mall entry road off of SH288. This work was completed in 2014. The mall has credited our participation on this road with helping to attract major new tenants to their property. And, it opened up an 8 acre outparcel on part of which The Courtyard by Marriott is located and now Olive Garden is building on a portion of this outparcel.

We also, along with the use of section 380 tax incentives, have leveraged use of our LJDC funds to pay for public infrastructure for the new Dow Texas Innovation Center (\$2.5 million). This brought into the heart of our city some 2,000 employees.

We also leveraged the use of \$3 million in LJDC funds to facilitate the redevelopment of the 40-acre Oak Woods addition (HEB) development. We committed up to \$3 million to pay for the public infrastructure upgrades to upgrade this formerly blighted area into a first-class development. We paid for replacing and relocating the old roadways and building new roads, providing new water and sewer lines and providing drainage for the area.

We have used \$1.5 million in LJDC funds to help in the efforts to extend water service to the airport/Alden area. Another \$1.5 million was paid to expand sewer service to this same area as part of a larger \$4.5 million project.

Again, when you combine together the LJDC funds, revenue bonds and tax incentives for all of these projects, our economic development investments since 2007 are in excess of \$30 million.

The LJDC and City Council approved the \$5.5 million needed to pay for the infrastructure improvements necessary to help the Dow Innovation Center and the Oak Woods addition (HEB) projects. Those bonds were sold in late 2014.

The LJDC has held public hearings and is recommending the following “projects” for City Council to approve in the FY19-20 budget.

• New skate park (1 st of two payments)	\$302,500
• Golf Course dredging	\$50,000
• Misc. repairs at Golf Course	\$55,000
• Rec Center slide repairs	\$45,000
• Parking lot/trails asphalt overlay	\$25,000
• Playground at Key Club Park	\$100,000

The ½ cent optional sales tax has been a tremendous benefit to our economic development efforts. Even with the ballot restrictions we have used these funds as intended by the voters and provided outstanding quality of life projects and been instrumental in providing infrastructure improvements to downtown as well as infrastructure public improvements that attracted the likes of Dow Chemical and HEB to our city center.

The Golf Course Fund

The Golf Course was built using ½ cent sales tax funding that is administered by the LJDC. The fund initially provided \$550,000 annually to pay the debt service on the golf course. With the refunding of the Golf Course bonds (refinancing) this amount has decreased annually and in FY19-20 will be \$471,300. Beginning in 2006 LJDC, with council approval, provided \$100,000/yr to build a contingency fund. Over its nearly fifteen (15) years of operation the course has been close to breaking even on operating costs and actually did “make” money in 2008. The highest the fund balance got was \$330,701 in 2008. The aftermath of Hurricane Ike in September 2008 and two difficult years following put the course in the red. The LJDC and council put \$250,000 to the course in FY10-11 to put the course back in the “black”. Beginning in FY2012-2013 a \$150,000 transfer was authorized to support this fund. In FY14-15 \$300,000 was transferred to the Golf Course operating fund in FY15-16. And, in FY15-16, as the result of a substantial Brazos River Flood, which closed the course for about a month or so, \$424,296 was

MANAGER'S MESSAGE

transferred to the Golf Course to cover projected losses. In FY16-17 the Golf Course transfer was \$300,000.

In 2017 another devastating Brazos River flood significantly damaged the golf course. Some \$1 million in damage was done to the course and its facilities – particularly the cart barn. While insurance and eventual FEMA reimbursement will help recover some of the costs, the ½ cent fund was relied on to get the course back up and running. The staff from Kemper Sports at the course did a remarkable job and had the course back operating much sooner than expected. Still, the transfer to cover operating losses at the course was \$500,000 in FY17-18.

For FY18-19 we attempted to return to the \$300,000 transfer to operating reserves. However, weather continues to be a problem. In FY19-20 we are asking for \$500,000 annually from the ½ cent fund to cover operating costs.

For FY19-20 Kemper Sports estimates revenues for the Golf Course to be \$1,328,709, while expenses are proposed to be \$1,630,073 (\$309,364 below revenues). Hence, the need for a \$500,000 transfer from the ½ cent optional sales tax fund. In FY19-20 Kemper is asking for an increase in their management fee from \$92,196 to \$93,948.

The Golf Course stays very busy and Kemper Sports is expecting FY19-20 rounds to be 33,864. We are currently working on a number of repairs, funded by the LJDC, including well repairs and lake dredging to remove silt and restore water storage capacity during rain events.

Conclusion

As required by our City Charter this budget is balanced and presented in a “line-item” format. The budget is prepared using a modified program budget using performance based and outcome-based budgeting techniques. The proposed budget contains my recommendations and projections. The “visioning process” guided my preparation of the budget. I also rely heavily on the advice and participation of my Directors and Department Heads. I am most appreciative of the valuable assistance provided by my budget staff (comprised of myself; Modesto Mundo, Assistant City Manager; Pam Eaves, Finance Director; and John Boehm, Assistant to the City Manager).

We welcome back to City Council Jon “JB” Baker. We also welcome back Gerald Roznovsky and Matthew Broaddus for another term on City Council. Mr. Baker previously served on City Council and “termed out”. He sat out the prerequisite time period and has been re-elected by the voters.

While this document gives the appearance of the final budget, it is not. Our City Charter requires that I submit a full and balanced detailed budget proposal to you each year. The final adopted budget will be developed through the hard work and input of the City Council, interested citizens, and our dedicated cityemployees.

As I stress each year, the annual budget is far more than a financial document. The budget is an important planning tool. We set not only next year’s expenditures, we also examine and set our

near and long-term goals and objectives. This document shows what we have accomplished and what we hope to accomplish next year and, in the years, to come.

The budget staff strives to make the budget easy to read and use, yet thorough and comprehensive. As I noted earlier the City charter requires that I submit the budget to City Council in a “line-item” format. This I do, but we also employ a “modified program based” budget format which reflects how our expenditures work to carry out the overall vision of the city.

We also follow the guidelines established by the Government Finance Officers Association (GFOA) in preparing the annual budget. We have been honored to have received twenty-seven (27) consecutive “Distinguished Budget Presentation Awards” from GFOA for our budget documents. Our goal is to receive our 28th award for the final FY2019-2020 budget. Each year GFOA reviewers look at our budget document; grade us on our ability to meet the established guidelines and to make suggestions. We incorporate suggestions made each year by the reviewers as much as we can and still comply with our City charter requirements. We have made a concerted effort to tie all our workload and performance measures to our Strategic Plans goals and objectives.

As I noted at the beginning of this letter, this budget is primarily a maintenance budget. No new employees or new programs are proposed for FY19-20.

Our focus is to continue to provide quality services to our citizens while keeping our tax rate low and our cost of utility services reasonable. The people that do this are our employees. This budget provides for funding of our compensation plan that keeps our pay comparative so that we can retain our current employees, as well as recruit more talented, motivated employees to fill vacancies that open from time to time.

As noted earlier, I am recommending the first tax rate increase in 11 years. This rate is proposed to go from 33.52 cents to 34.82 cents. Most of this increase (about a pennies worth) is to fund voter approved debt to build the next phase of our downtown revitalization project. The balance of the tax rate increase is to help make up for our sales tax revenue, which flattened out this past year.

On the utility side we are passing along an 18-cent increase from the Brazosport Water Authority for the 2 million gallons of water we receive from them every day.

We will also be working to adopt and adjust to the various laws that the state legislature imposed on cities this past legislative session. We need to work to overcome the negativity that many at the state hold towards local government. The strict new property tax/revenue cap imposed on cities will test our ability to provide the services our citizens demand and require.

Most of this next year will be similar to what we have done this past year; and, that is to work on the various infrastructure projects approved by the voters and our City Council.

MANAGER'S MESSAGE

My greatest honor is to be blessed to work with so many hard working, dedicated employees. They are the people that work day in and day out to provide the best possible services at the most reasonable cost possible. I am so proud to be a part of such an amazing workforce.

I am also most grateful for a City Council full of dedicated public servants. The collective goal of our incredible council members is to serve our citizens and meet their needs to the best of their ability.

And last, but definitely not least, is a big thank you to our amazing citizens. The volunteer spirit of our citizenry is second to none. That is what makes Lake Jackson so special. And I believe we can all agree that first among these incredible volunteers are our volunteer firefighters. God bless them, every one!

Staff and I have worked hard to address the goals and priorities set by City Council, during the strategic plan process, in preparation of this budget document.

Staff and I look forward to working with Council and our citizens on developing our final FY19-20 budget.

Respectfully submitted,



William P. Yenne, City Manager

ORGANIZATIONAL CHARTS

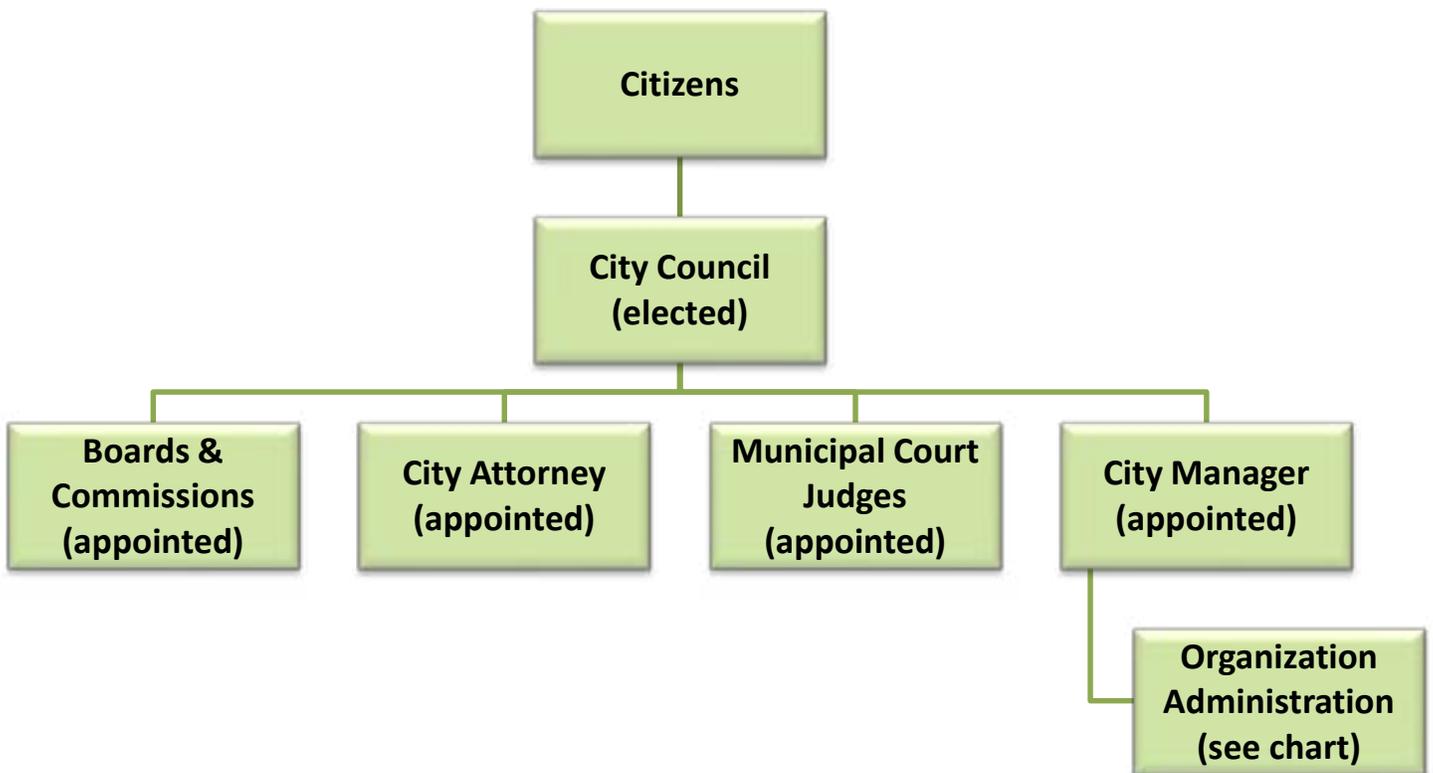


LAKE JACKSON

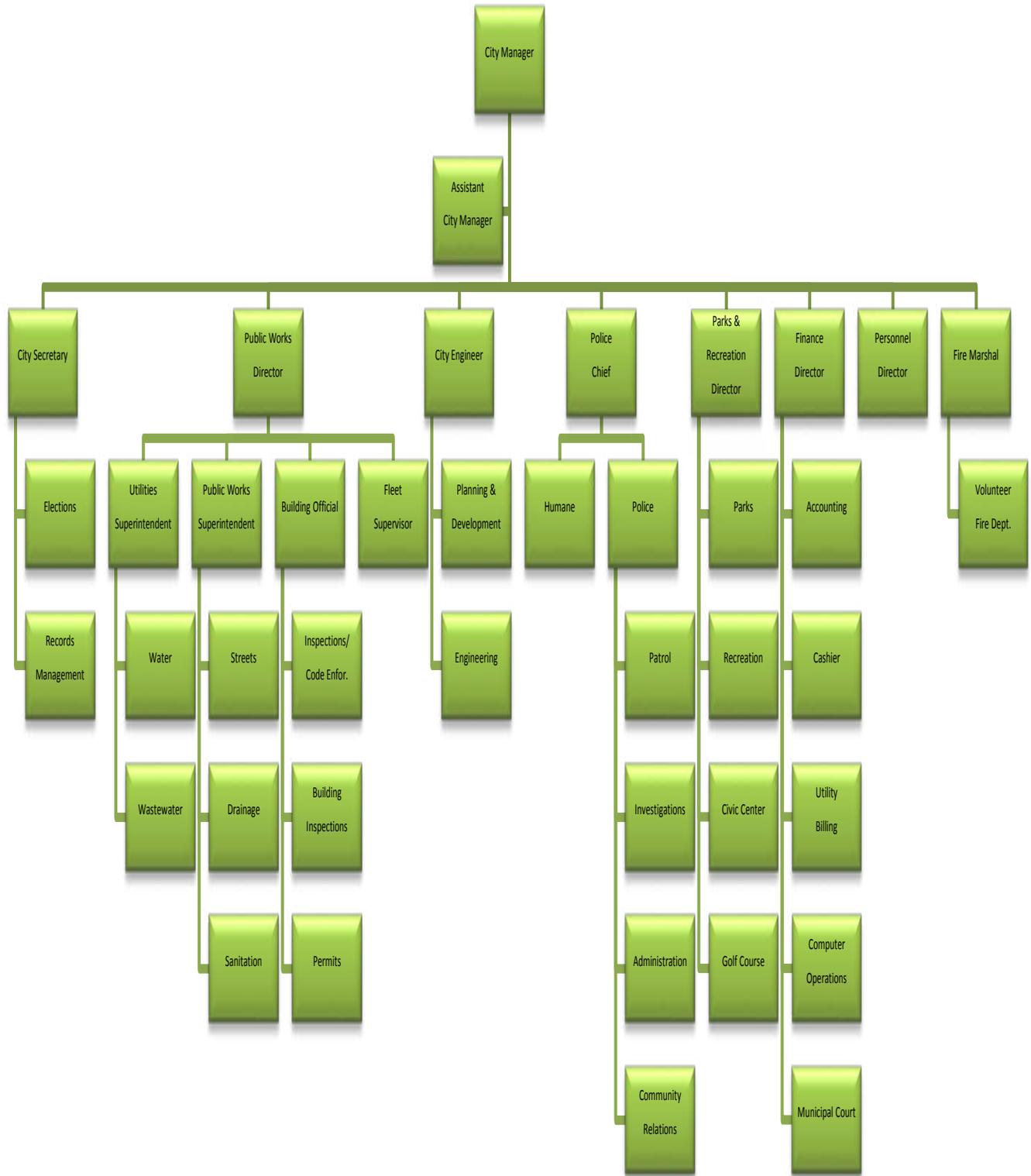
City of Enchantment



"Council-Manager Government"



ORGANIZATIONAL CHART: ADMINISTRATION



Annual Festival of Lights Performances on Veterans Memorial Plaza



BUDGET SUMMARIES

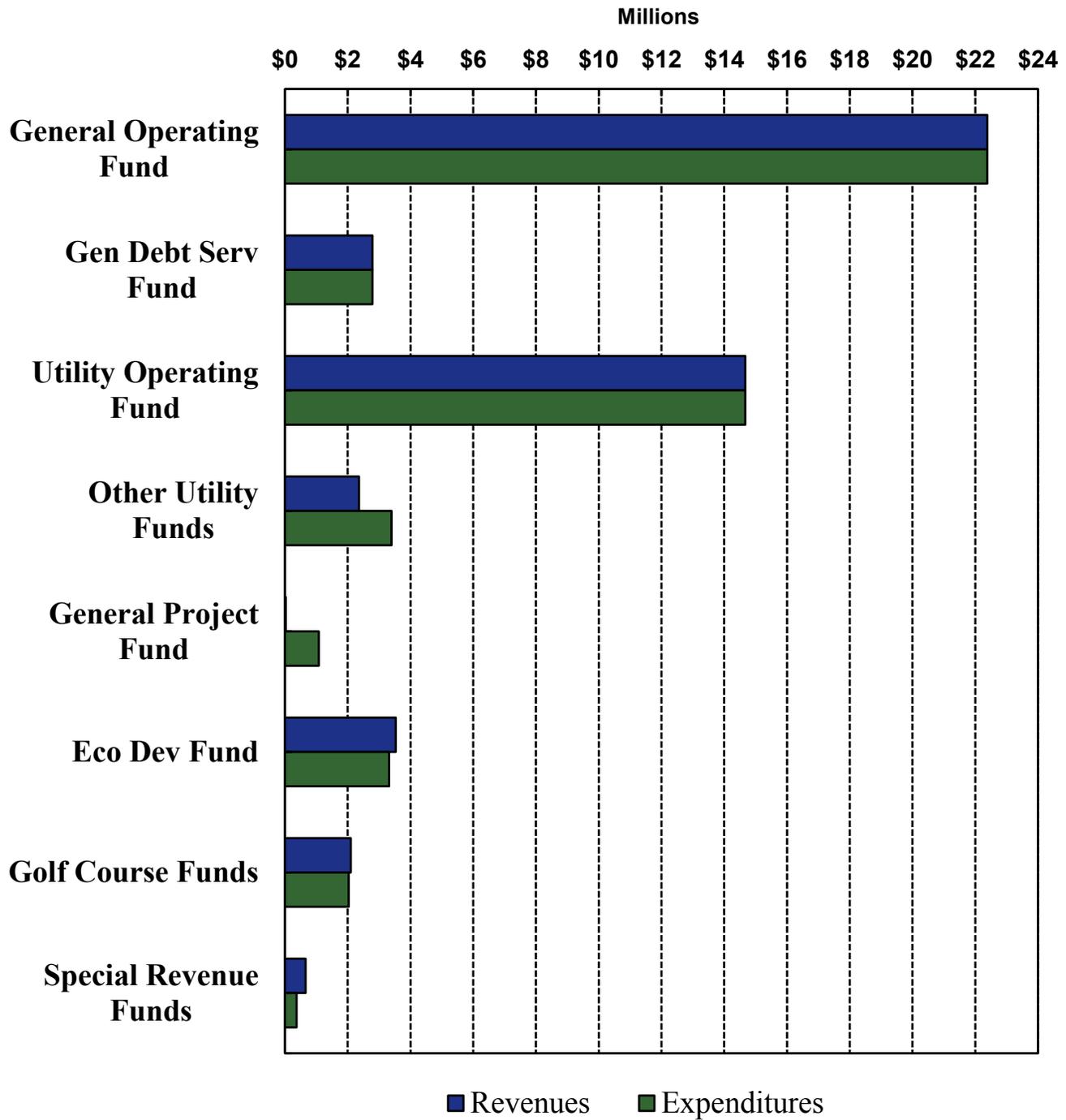


LAKE JACKSON

City of Enchantment



ALL FUNDS REVENUES & EXPENDITURES



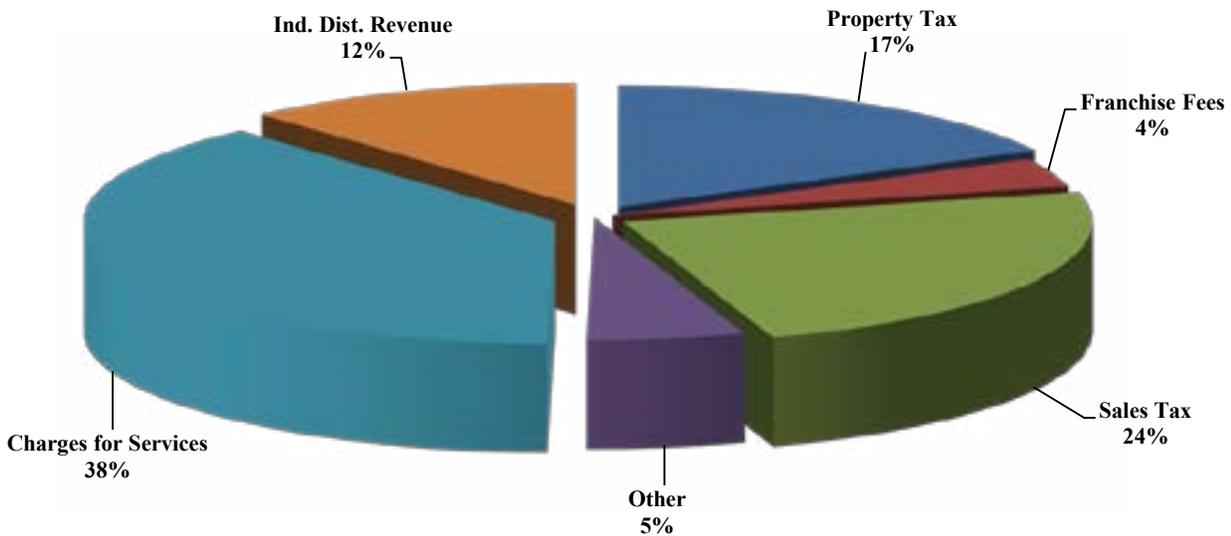
ALL FUNDS SUMMARY

REVENUES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED 2019-20
GENERAL OPERATING FUND	\$ 20,804,570	21,678,805	22,150,141	22,340,112
OTHER GENERAL FUNDS	2,220,830	2,169,758	2,234,073	2,320,270
GEN DEBT SERV FUND	2,386,048	2,474,335	2,474,335	2,789,889
GENERAL PROJECT FUND	252,850	23,000	99,363	25,000
UTILITY OPERATING FUND	15,075,331	13,790,303	14,650,326	14,672,592
OTHER UTILITY FUNDS	1,956,225	2,009,263	1,865,263	2,361,067
ECONOMIC DEVELOPMENT FUND	4,011,991	3,492,000	3,677,503	3,532,020
GOLF COURSE FUNDS	2,114,964	2,279,521	2,101,809	2,123,854
SPECIAL REVENUE FUNDS	707,525	715,350	634,638	658,950
	\$ 49,530,334	\$ 48,632,335	\$ 49,887,451	\$ 50,823,754
INTERFUND TRANSFERS	(5,689,547)	(6,428,421)	(6,275,846)	(6,895,137)
TOTAL ALL FUNDS REVENUE	\$ <u>43,840,787</u>	\$ <u>42,203,914</u>	\$ <u>43,611,605</u>	\$ <u>43,928,617</u>

EXPENDITURES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED 2019-20
GENERAL OPERATING FUND	\$ 19,380,424	\$ 21,678,805	\$ 20,674,844	\$ 22,340,112
OTHER GENERAL FUNDS	2,101,600	2,470,615	2,471,758	2,040,355
GEN DEBT SERV FUND	2,378,189	2,474,342	2,474,342	2,789,889
GENERAL PROJECT FUND	1,331,951	1,374,925	1,287,245	1,085,500
UTILITY OPERATING FUND	12,769,196	13,790,303	13,778,384	14,672,592
OTHER UTILITY FUNDS	1,839,976	2,282,921	2,515,421	3,399,975
ECONOMIC DEVELOPMENT FUND	3,895,796	4,138,797	4,225,647	3,317,940
GOLF COURSE FUNDS	2,012,974	2,079,451	2,019,821	2,027,166
SPECIAL REVENUE FUNDS	654,530	666,210	594,544	676,490
	\$ 46,364,636	\$ 50,956,369	\$ 50,042,006	\$ 52,350,019
INTERFUND TRANSFERS	(5,689,547)	(6,428,421)	(6,275,846)	(6,895,137)
TOTAL ALL FUNDS EXPENDITURES	\$ <u>40,675,089</u>	\$ <u>44,527,948</u>	\$ <u>43,766,160</u>	\$ <u>45,454,882</u>

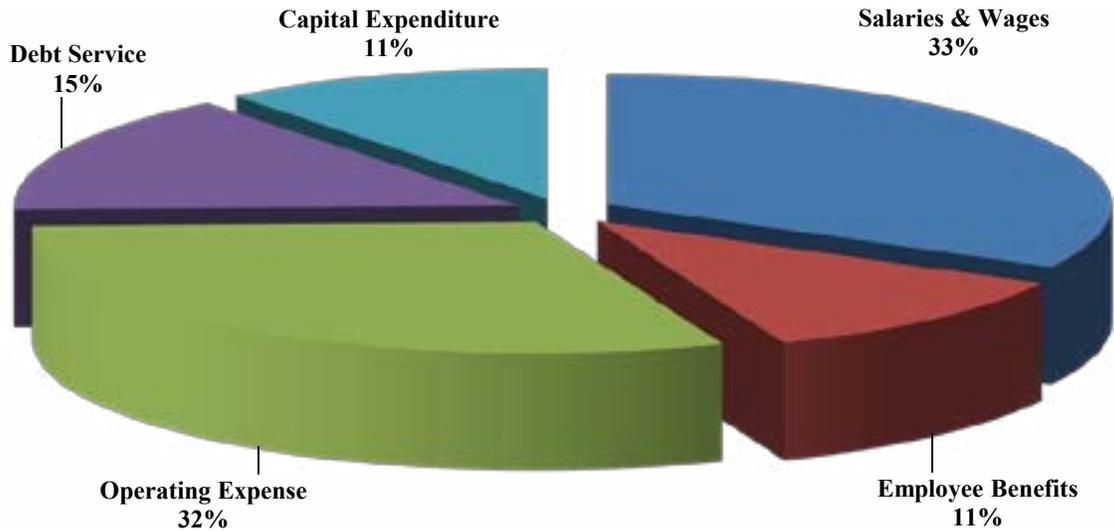
ALL FUNDS REVENUES BY CATEGORY

<i>REVENUES</i>	2017-18 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATED	2019-20 ADOPTED
PROPERTY TAX	\$ 6,611,247	\$ 7,064,078	\$ 7,089,078	\$ 7,576,609
CITY SALES & USE TAX	10,266,971	10,362,480	10,233,000	10,440,060
MOTEL OCCUPANCY TAX	590,629	595,000	514,288	524,250
FRANCHISE FEES	1,721,704	1,681,700	1,805,880	1,687,410
INDUSTRIAL DISTRICT REVENUE	4,501,353	4,594,532	5,006,264	5,106,400
LICENSES & PERMITS	432,172	458,200	628,579	501,050
CHARGES FOR SERVICES	17,157,395	16,209,623	16,710,110	16,748,867
MUNICIPAL COURT FINES	553,168	578,300	532,650	547,400
INTERGOVERNMENTAL	43,000	43,000	43,000	43,000
INTEREST	412,502	181,201	351,900	323,068
MISCELLANEOUS	1,550,646	435,800	696,856	430,503
TOTAL REVENUES	\$ 43,840,787	\$ 42,203,914	\$ 43,611,605	\$ 43,928,617



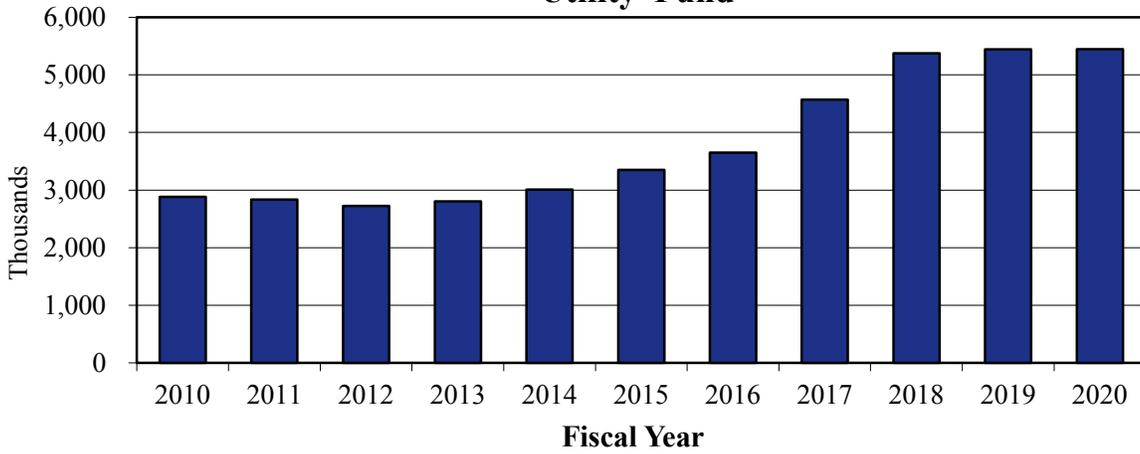
ALL FUNDS EXPENDITURES BY CATEGORY

<i>EXPENDITURES</i>	2017-18 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATED	2019-20 ADOPTED
SALARIES & WAGES	\$ 12,997,698	\$ 14,284,878	\$ 13,553,212	\$ 14,952,585
EMPLOYEE BENEFITS	4,336,378	4,866,542	4,383,529	5,038,400
OPERATING EXPENSES	12,959,168	13,687,448	13,900,404	13,887,738
DEBT SERVICE	5,902,606	5,929,339	5,929,339	6,755,304
CAPITAL PROJECTS	2,613,365	3,421,646	3,653,316	2,918,000
EQUIPMENT PURCHASES	<u>1,865,874</u>	<u>2,338,095</u>	<u>2,346,360</u>	<u>1,902,855</u>
<i>TOTAL EXPENDITURES</i>	<u>\$ 40,675,089</u>	<u>\$ 44,527,948</u>	<u>\$ 43,766,160</u>	<u>\$ 45,454,882</u>



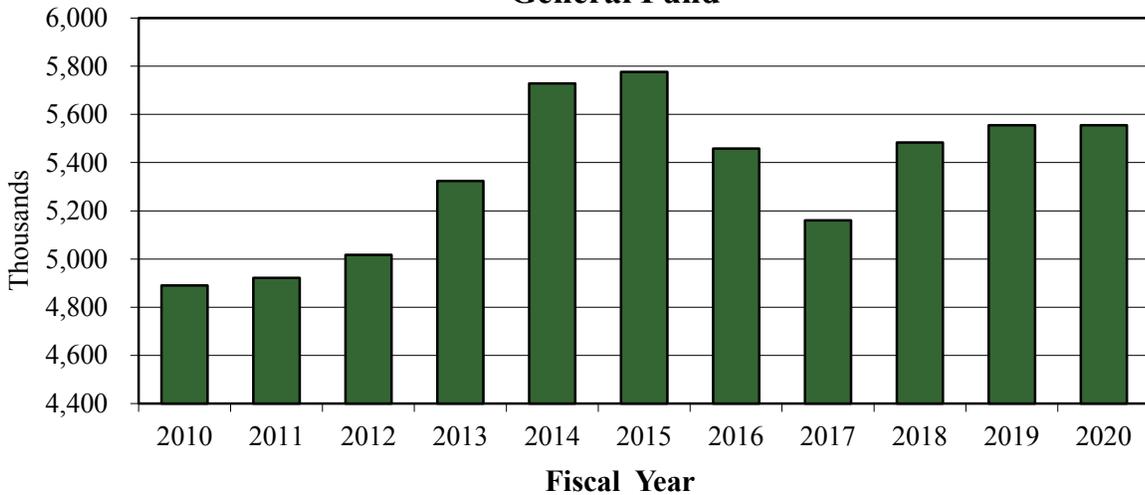
FUND BALANCE HISTORY & PROJECTIONS

Working Capital Balance Utility Fund



Working capital balances are used for the proprietary funds because; for our City, working capital balances best represent the available resources with which to fund current expenditures.

Fund Balance General Fund



GENERAL FUNDS BALANCE ANALYSIS

	GENERAL OPERATING FUND	GENERAL DEBT SERVICE	GENERAL CAPITAL PROJECTS	EQUIPMENT REPLACEMENT FUND
FUND BALANCE 9-30-17	\$ 5,161,510	728,509	2,644,778	6,648,936
TRANSFERS TO CAPITAL				
TO GENERAL CAPITAL PROJECTS	0		450,000	
TO UTILITY PROJECTS	0			
REVENUES FISCAL YEAR 2018	20,702,571	2,386,048	252,850	1,958,530
EXPENDITURES FISCAL YEAR 2018	19,380,413	2,378,189	1,331,951	1,776,249
FUND BALANCE 9-30-18	\$ 6,483,668	\$ 736,368	\$ 2,015,677	\$ 6,831,217
TRANSFERS TO CAPITAL				
TO GENERAL PROJECTS	(1,000,000)			
TO UTILITY PROJECTS				
TO GOLF COURSE FUND				
TO GENERAL CONTINGENCY				0
FUND BALANCE AFTER CAPITAL TRANSFERS	5,483,668	736,368	2,015,677	6,831,217
FISCAL 2019 PROJECTED REVENUES				
TRANSFERS IN				
FROM GENERAL OPERATING	0	0	1,000,000	1,451,363
FROM UTILITY OPERATING	0	0	0	556,945
ADMINISTRATIVE TRANSFERS				
FROM GENERAL CONTINGENCY	0	0	0	0
FROM UTILITY FUND	850,000	0	0	
FROM ECONOMIC DEVL. FUND	350,000	0	0	
ALL OTHER REVENUE	20,800,141	2,474,335	99,362	85,000
	22,000,141	2,474,335	1,099,362	2,093,308
FISCAL 2019 PROJECTED EXPENDITURES				
TRANSFERS OUT				
TO SPECIAL EVENTS FUND	25,000	0	0	0
TO EQUIPMENT REPLACEMENT	1,451,363	0	0	0
ALL OTHER EXPENDITURES	19,851,678	2,474,342	1,556,670	2,303,061
	21,328,041	2,474,342	1,556,670	2,303,061
PROJECTED FUND BALANCE 9-30-19	6,155,768	736,361	1,558,369	6,621,464
PROJECTED TRANSFERS TO CAPITAL				
TO GENERAL CAPITAL PROJECTS	(600,000)	0	0	0
TO PARKS FUND	0	0	0	0
FUND BALANCE AFTER CAPITAL TRANSFERS	5,555,768	736,361	1,558,369	6,621,464
2020 BUDGETED REVENUES				
TRANSFERS IN				
FROM GENERAL OPERATING	0	0	0	1,475,325
FROM UTILITY OPERATING	0	0	0	651,545
ADMINISTRATIVE TRANSFERS				
FROM UTILITY FUND	850,000	0	0	0
FROM ECONOMIC DEVL. FUND	350,000	0	0	0
FROM GENERAL CONTINGENCY	0	0	0	0
ALL OTHER REVENUE	21,140,112	2,789,889	30,000	50,000
	22,340,112	2,789,889	30,000	2,176,870
BUDGETED EXPENDITURES				
TRANSFERS OUT				
TO SPECIAL EVENTS FUND	30,000	0	0	0
TO CAPITAL PROJECTS	0	0	0	0
TO EQUIPMENT REPLACEMENT	1,475,325	0	0	0
ALL OTHER EXPENDITURES	20,834,787	2,789,889	1,085,500	1,869,855
	22,340,112	2,789,889	1,085,500	1,869,855
BUDGETED FUND BALANCE 9-30-20	\$ 5,555,768	\$ 736,361	\$ 502,869	\$ 6,928,479
TARGET FUND BALANCE RANGE		\$ 0	\$ 500,000	\$
Low 25% of Operating Budget	\$ 5,585,028			
High 33% of Operating Budget	\$ 7,372,237			

UTILITY FUNDS BALANCE ANALYSIS

	UTILITY OPERATING FUND	UTILITY DEBT SERVICE	UTILITY PROJECTS FUND
FUND BALANCE 9-30-17	\$ 5,218,750	2,275,755	1,373,135
TRANSFERS TO CAPITAL			
UTILITY CAPITAL PROJECTS	650,000		650,000
FROM GENERAL FUND			0
FUND BALANCE AFTER CAPITAL TRANSFERS	4,568,750		2,023,135
REVENUES INCLUDING TRANSFERS	15,075,331	1,683,671	167,400
EXPENDITURES INCLUDING TRANSFERS	12,769,196	1,639,578	200,398
FUND BALANCE 9-30-18	\$ 6,874,885	2,319,848	1,990,137
TRANSFERS TO CAPITAL			
GENERAL PROJECTS FUND	0	0	
UTILITY CAPITAL PROJECTS	1,500,000	0	1,500,000
FUND BALANCE AFTER CAPITAL TRANSFERS	5,374,885	2,319,848	3,490,137
2019 PROJECTED REVENUES			
TRANSFERS IN			
FROM UTILITY OPERATING	0	1,742,763	100,000
FROM GENERAL FUND			
ALL OTHER REVENUE	14,650,326	6,500	8,000
	14,650,326	1,749,263	108,000
2019 PROJECTED EXPENDITURES			
TRANSFERS OUT			
ADMINISTRATIVE TRANSFER			
TO GENERAL FUND	1,000,000		
TO UTILITY DEBT SERVICE	1,742,763		
TO UTILITY CONTINGENCY	0		
TO UTILITY CAPITAL PROJECTS	0		
TO EQUIPMENT REPLACEMENT	556,945		
ALL OTHER EXPENDITURES	10,478,676	1,600,819	682,102
	13,778,384	1,600,819	682,102
PROJECTED FUND BALANCE 9-30-19	6,246,827	2,468,292	2,916,035
PROJECTED TRANSFERS TO CAPITAL			
TO UTILITY CAPITAL PROJECTS	800,000	0	8
FUND BALANCE AFTER CAPITAL TRANSFERS	5,446,827	2,468,292	2,916,043
2020 BUDGETED REVENUES			
TRANSFERS IN			
FROM UTILITY OPERATING		2,093,567	250,000
FROM ECONOMIC DEVL. FUND			
ALL OTHER REVENUE	14,672,592	6,500	5,000
	14,672,592	2,100,067	255,000
2020 BUDGETED EXPENDITURES			
TRANSFERS OUT			
ADMINISTRATIVE TRANSFER			
TO GENERAL FUND	1,000,000		
TO UTILITY DEBT SERVICE	2,093,567		
TO UTILITY CAPITAL PROJECTS	250,000		
TO EQUIPMENT REPLACEMENT	651,545		
ALL OTHER EXPENDITURES	10,677,480	2,144,975	1,255,000
	14,672,592	2,144,975	1,255,000
BUDGETED FUND BALANCE 9-30-20	\$ 5,446,827	\$ 2,423,384	\$ 1,916,043
TARGET FUND BALANCE	RANGE	\$ 2,289,563	\$ 500,000
Low 25% of Operating Budget	\$ 3,668,148		
High 33% of Operating Budget	\$ 4,841,955		

OTHER FUNDS BALANCE ANALYSIS

	ECONOMIC DEVELOPMENT FUND	MOTEL OCCUPANCY FUND	PARK FUND
FUND BALANCE 9-30-18	\$ 1,824,256	\$ 155,192	\$ 73,460
PROJECTED REVENUES			
TRANSFERS IN			
FROM ECONOMIC DEVL. FUND	0	0	0
FROM GENERAL FUND	0	0	0
ALL OTHER REVENUE	3,677,503	514,388	1,325
	3,677,503	514,388	1,325
PROJECTED EXPENDITURES			
TRANSFERS OUT			
TO SPECIAL EVENTS FUND	0	72,075	0
TO GOLF COURSE DEBT SERVICE	477,700	0	0
TO GOLF COURSE OPERATING	500,000	0	0
TO GENERAL FUND	350,000	0	0
ALL OTHER EXPENDITURES	2,897,947	451,523	27,600
	4,225,647	559,544	27,600
FUND BALANCE 9-30-19	1,276,112	110,036	47,185
BUDGETED REVENUES			
TRANSFERS IN			
FROM ECONOMIC DEVL. FUND	0	0	0
ALL OTHER REVENUE	3,532,020	524,350	0
	3,532,020	524,350	0
BUDGETED EXPENDITURES			
TRANSFERS OUT			
TO SPECIAL EVENTS	0	73,410	0
TO GOLF COURSE DEBT SERVICE	471,300	0	0
TO GOLF COURSE OPERATING	500,000	0	0
TO GENERAL FUND	350,000	0	0
ALL OTHER EXPENDITURES	1,996,640	438,475	28,000
	3,317,940	589,300	28,000
BUDGETED FUND BALANCE 9-30-20	\$ 1,490,192	\$ 45,086	\$ 19,185
TARGET FUND BALANCE	1,299,259	None	None

PERSONNEL SUMMARY BY DEPARTMENT

<i>GENERAL FUND</i>	2015-16	2016-17	2017-18	2018-19	2019-20
	FT	FT	FT	FT	FT
ADMINISTRATION	11.50	12.50	12.50	12.50	12.50
FINANCE	10.00	10.00	11.00	11.00	11.00
MUNICIPAL COURT	4.00	4.00	4.00	4.00	4.00
LEGAL	1.00	1.00	1.00	1.00	1.00
POLICE	60.00	62.00	62.00	65.00	65.00
FIRE	2.00	2.00	2.00	2.00	2.00
HUMANE	3.00	3.00	3.00	3.00	3.00
ENGINEERING	4.00	4.00	4.00	4.00	4.00
STREET	6.83	6.83	6.83	6.83	6.83
DRAINAGE	14.83	14.83	14.83	14.83	14.83
BUILDING/CODE ENFORCEMENT	7.50	7.50	7.50	7.50	7.50
PARKS	13.50	13.50	13.50	13.50	13.50
RECREATION	13.50	14.50	14.50	14.50	16.50
GARAGE	9.00	9.00	9.00	9.50	9.50
LIBRARY	0.50	0.50	0.50	0.50	0.50
CIVIC CENTER	5.00	5.00	5.00	5.00	5.00
TOTAL GENERAL FUND	166.16	170.16	171.16	174.66	176.66
<i>UTILITY FUND</i>	2015-16	2016-17	2017-18	2018-19	2019-20
	FT	FT	FT	FT	FT
UTILITY ADMINISTRATION	6.00	8.00	8.00	8.00	8.00
WATER PRODUCTION	12.00	12.00	12.00	12.00	12.00
WASTEWATER COLLECTION	20.50	20.50	20.50	20.50	20.50
SANITATION	25.34	25.34	25.34	25.34	25.34
TOTAL UTILITY FUND	63.84	65.84	65.84	65.84	65.84
TOTAL ALL FUNDS COMBINED	230.00	236.00	237.00	240.50	242.50

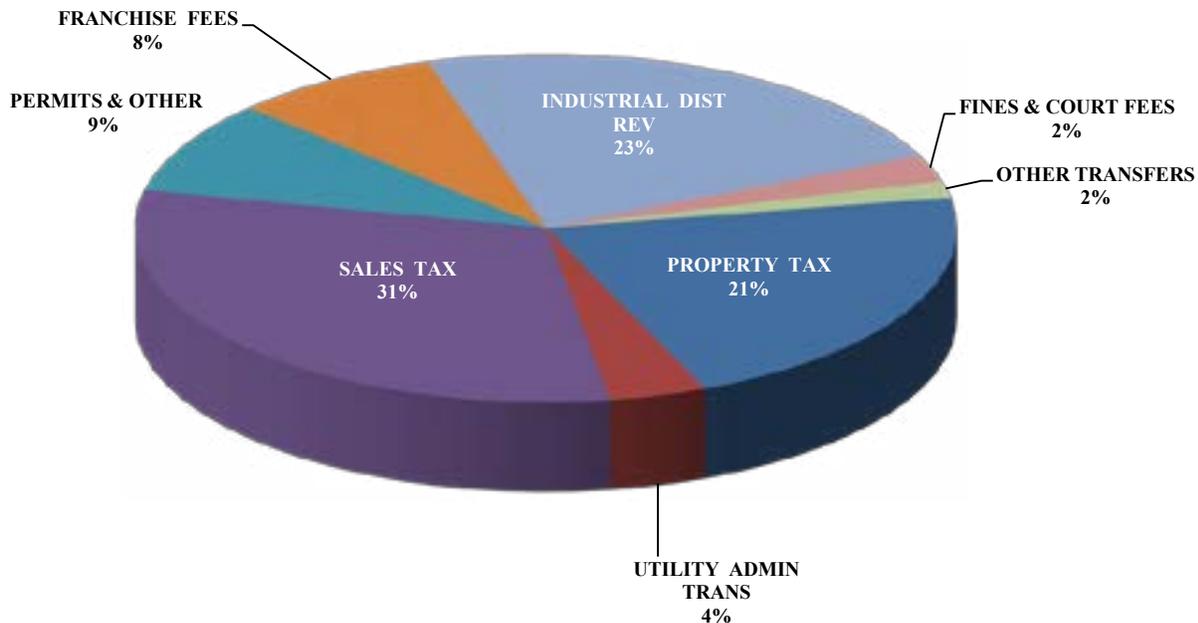
OPERATING FUNDS SUMMARY

REVENUE		2017 - 18	2018 - 19	2018 - 19	2019 - 20
		ACTUAL	BUDGETED	ESTIMATED	ADOPTED
General Fund Resources	\$	20,702,570	21,678,805	22,000,141	22,340,112
Utility Operating Revenues		15,075,331	13,790,303	14,650,326	14,672,592
Total Revenue	\$	35,777,901	35,469,108	36,650,467	37,012,704

EXPENDITURES		2017 - 18	2018 - 19	2018 - 19	2019 - 20
		ACTUAL	BUDGETED	ESTIMATED	ADOPTED
Salaries & Wages	\$	11,819,666	13,221,450	13,053,045	13,911,100
Group Insurance		1,631,882	2,008,400	1,857,843	2,038,600
Employer FICA		862,485	996,100	949,311	1,036,850
Retirement Contribution		1,730,191	1,647,400	1,570,041	1,730,800
Workers Compensation		97,134	171,200	145,284	188,900
Other Employee Benefits		11,112	28,442	24,664	28,250
Contract Labor		330,665	166,600	384,860	178,100
Emergency Medical Services		337,000	337,000	337,000	360,000
Animal Shelter Management		158,461	175,000	175,000	261,737
Fire fighting services		20,928	50,000	25,000	75,000
Recycling & Waste Disposal		1,038,900	1,080,000	1,080,000	1,080,000
Sludge Disposal		64,762	80,000	80,000	80,000
Street marking & Improvement		16,055	150,000	150,000	63,263
Drainage Improvement Program		49,543	70,000	70,000	70,000
Contract Mowing		395,027	487,000	427,150	507,000
Contract Cleaning		131,480	146,670	124,080	41,785
Braz. Cty Water Conservation District		26,519	30,000	30,000	30,000
Other Prof / Tech Services		425,617	590,305	557,035	565,790
Water / Wastewater State Fees		77,423	82,500	85,100	82,100
Maintenance & Repair					
Building Maintenance		326,908	311,900	345,753	312,780
Water / Wastewater system		548,597	684,480	672,162	670,430
Street & Drainage System		53,149	84,000	84,000	84,000
Fleet Vehicles and Equipment		514,049	462,800	491,600	490,800
Other Maintenance & Repair		832,738	1,043,559	1,071,022	1,082,432
BWA - Water		2,226,500	2,277,600	2,277,600	2,345,900
Other Property Services		357,893	363,299	373,646	381,210
Property & Liability Insurance		599,273	630,287	688,020	686,555
Other Purchased Services		258,831	341,381	298,074	339,096
Electricity & Natural Gas		1,292,170	1,150,204	1,142,324	1,148,030
General Supplies		1,420,142	1,542,480	1,620,870	1,608,759
Capital Outlay		89,625	32,980	39,870	33,000
Flood Related Expenditures		127,101	-	-	-
Transfers					
To General Fund		540,390	1,000,000	1,000,000	1,000,000
To Equipment Replacement		1,833,069	2,008,308	2,008,308	2,126,870
To Special Events Fund		35,000	25,000	25,000	30,000
To Utility Debt Service		1,619,335	1,742,763	1,742,763	2,093,567
To Utility Projects		250,000	250,000	100,000	250,000
Total Expenditures	\$	32,149,620	35,469,108	35,106,425	37,012,704

GENERAL FUND REVENUES BY CATEGORY

<i>REVENUE</i>	2017 - 18 ACTUAL	2018 -19 BUDGET	2018 -19 ESTIMATED	2019 -20 ADOPTED
Property Tax	\$ 4,354,049	\$ 4,598,243	\$ 4,623,243	\$ 4,796,720
Sales Tax	6,815,971	6,882,480	6,782,000	6,920,040
Other Taxes	172,419	157,500	168,175	160,000
Franchise Fees	1,721,704	1,831,700	1,805,880	1,837,410
Industrial District Revenue	4,501,353	4,594,532	5,006,264	5,106,400
Licenses and Permits	416,644	442,200	598,579	485,050
Civic Center / Jasmine Hall Fees	241,311	278,500	235,920	230,700
Recreation Fees	909,257	982,150	876,705	869,900
Fines and Court Fees	553,168	578,300	532,650	547,400
Intergovernmental	43,000	43,000	43,000	43,000
Grants	14,965	10,500	5,000	3,500
Utility Administrative Fee	438,390	850,000	850,000	850,000
Interest and Other	170,339	79,700	122,725	139,992
Transfer from Econ. Devl. Fund	350,000	350,000	350,000	350,000
Total General Fund	\$ 20,702,570	\$ 21,678,805	\$ 22,000,141	\$ 22,340,112



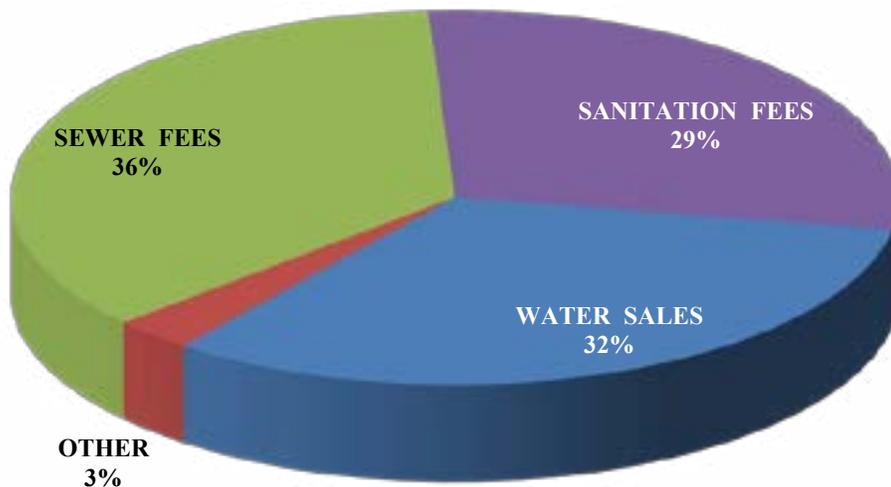
GENERAL FUND EXPENDITURES BY CATEGORY

<i>EXPENDITURES</i>	2017 - 18 ACTUAL	2018 - 19 BUDGET	2018 - 19 ESTIMATED	2019 - 20 ADOPTED
SALARIES & WAGES	\$ 9,427,397	\$ 10,462,450	\$ 10,329,956	\$ 10,928,000
EMPLOYEE BENEFITS	3,094,829	3,699,942	3,488,591	3,809,500
OPERATING EXPENSES	5,587,905	6,007,070	5,993,261	6,064,287
CAPITAL OUTLAY	59,637	32,980	39,870	33,000
INTERFUND TRANSFERS:				
EQUIPMENT REPLACEMENT	1,175,656	1,451,363	1,451,363	1,475,325
SPECIAL EVENTS FUND	35,000	25,000	25,000	30,000
<i>Total General Fund</i>	\$ 19,380,424	\$ 21,678,805	\$ 21,328,041	\$ 22,340,112

<i>AUTHORIZED PERSONNEL</i>	FISCAL 2016 - 17	FISCAL 2017 - 18	FISCAL 2018 - 19	FISCAL 2019 - 20
SERVICE / MAINTENANCE	42.00	42.00	42.50	44.50
OFFICE / CLERICAL	20.00	20.00	20.00	20.00
TECHNICAL	29.00	29.00	31.00	31.00
SWORN PERSONNEL	42.00	42.00	43.00	43.00
PROFESSIONAL	10.00	11.00	11.00	11.00
MANAGEMENT / SUPERVISION	27.16	27.16	27.16	27.16
TOTAL FT EMPLOYEES	170.16	171.16	174.66	176.66
SPECIAL AGREEMENT	2.00	2.00	2.00	2.00
TEMPORARY / SEASONAL	23.18	23.18	23.27	23.27
<i>Total General Fund Personnel</i>	195.34	196.34	199.93	201.93

UTILITY FUNDS REVENUES BY CATEGORY

<i>REVENUE</i>	2017 - 18 ACTUAL	2018 - 19 BUDGET	2018 - 19 ESTIMATED	2019 - 20 ADOPTED
Plumbing Permits	\$ 15,528	\$ 16,000	\$ 30,000	\$ 16,000
Tap Fees	52,736	50,000	53,000	50,000
Administrative Fees	220,722	200,400	208,300	200,300
Water Fees (net of Sr,discount)	5,093,401	4,526,880	4,742,330	4,791,098
Sewer Fees	5,504,531	4,798,350	5,401,509	5,238,210
Sanitation Fees	4,009,273	4,071,522	4,068,237	4,216,105
Miscellaneous	72,264	69,600	76,950	86,003
Interest	106,876	57,551	70,000	74,876
<i>Total Utility Revenue</i>	\$ 15,075,331	\$ 13,790,303	\$ 14,650,326	\$ 14,672,592



UTILITY FUND EXPENDITURES BY CATEGORY

<i>EXPENDITURES</i>	2017 - 18	2018 - 19	2018 - 19	2019 - 20
	ACTUAL	BUDGET	ESTIMATED	ADOPTED
SALARIES & WAGES	\$ 2,722,934	\$ 2,925,600	3,107,949	\$ 3,161,200
EMPLOYEE BENEFITS	1,237,975	1,151,600	1,058,552	1,213,900
OPERATING EXPENSES	5,711,161	6,163,395	6,212,175	6,302,380
CAPITAL OUTLAY	29,988	0	0	0
INTERFUND TRANSFERS:				
GENERAL FUND				
ADMIN FEE - SANITATION	127,100	300,000	300,000	300,000
ADMIN FEE - WATER W/WATER	311,290	550,000	550,000	550,000
FRANCHISE FEE	102,000	150,000	150,000	150,000
EQUIPMENT REPLACEMENT	657,413	556,945	556,945	651,545
UTILITY PROJECTS	250,000	250,000	100,000	250,000
UTILITY DEBT SERVICE	1,619,335	1,742,763	1,742,763	2,093,567
<i>Total Utility Fund</i>	\$ 12,769,196	\$ 13,790,303	\$ 13,778,384	\$ 14,672,592

<i>AUTHORIZED PERSONNEL</i>	FISCAL	FISCAL	FISCAL	FISCAL
	2016 - 17	2017 - 18	2018 - 19	2019 - 20
SERVICE / MAINTENANCE	43.00	43.00	43.00	43.00
OFFICE / CLERICAL	5.00	5.00	5.00	5.00
TECHNICAL	10.00	10.00	10.00	10.00
PROFESSIONAL	0.00	0.00	0.00	0.00
MANAGEMENT / SUPERVISION	7.84	7.84	7.84	7.84
TEMP / SEASONAL	0.00	0.00	0.00	0.00
<i>Total Utility Fund Personnel</i>	65.84	65.84	65.84	65.84

SUMMARY OF CAPITAL ITEMS

Typically, capital items are defined as any one item exceeding \$5,000 in cost, which has a useful life of more than one year. Based on the cost of a capital item, they may be budgeted in one of several funds.

Capital items costing less than \$5,000 are usually budgeted in the operating budget of the department making the request under a line-item called Capital Outlay - Equipment or Capital Outlay -Furniture & Fixtures.

Equipment replacement purchases are budgeted in the Equipment Replacement Fund. Each department then has a line-item in their budget called Operating Transfer - Equipment Replacement Fund. Each department is required to transfer money to the Equipment Replacement Fund based on the Equipment purchased for that department and its estimated useful life.

Drainage, street, facility, water and wastewater projects are budgeted in the General Projects Fund and the Utility Projects Fund if money is available. These funds accumulate money primarily from “budget savings” occurring in the operating funds.

Larger projects, typically those over \$500,000, are funded by issuing some form of debt, i.e., bonds. These expenditures are budgeted in multi-year bond construction funds.

Summary of Capital Purchases included in the FY 2019-20 Budget

Equipment Replacement Fund Purchases (see Other Funds Tab) \$1,869,855

This year the largest purchases proposed for FY 19-20 are replacement of a vactor truck (\$420,000) in the Utilities Department and replacement of residential garbage truck (\$325,000) and a flatbed (\$125,000) in the Sanitation Department. The Police Department will also replace four vehicles and add a vehicle for the EMC Deputy position, totaling \$215,000.

We are also proposing to replace a slope mower in the Drainage Department for \$120,000.

Computer related items add another \$250,670 to the budget.

The rest of the FY19-20 Equipment Replacement budget is to replace a number of pick-ups and mowing equipment.

General & Utility Projects additional projects (see Capital Projects Tab) \$2,340,500

The largest purchase proposed in the General Projects Fund for FY 19-20 is a new pumper fire truck (\$900,000). We are proposing to fund this purchase over two fiscal years. The impact to the FY19-20 budget is \$450,000. We have also increased our contribution to transit from \$75,000 to \$110,000 to implement 30 minutes routes.

We will continue our annual allotment to replace fire bunker gear and air packs (\$70,000) and pave drainage slopes (\$70,000) to improve maintenance of our drainage system.

SUMMARY OF CAPITAL ITEMS

Also added for FY19-20 is \$45,000 to improve the police and fire dispatching with a fourth dispatch station.

On the Utility Project side, we have \$500,000 for the repainting the Balsam Water Tower and \$450,000 to replace the CNG compressor for our fleet fueling site. We have also budgeted \$120,000 for our water meter replacement program and \$100,000 to conduct a Hydraulic Water Model and Master Plan.

Recently Completed CDBG Circle Way Trail and Pedestrian Bridge Project



MAJOR REVENUES



LAKE JACKSON

City of Enchantment



MAJOR REVENUE SOURCES

PROPERTY TAX

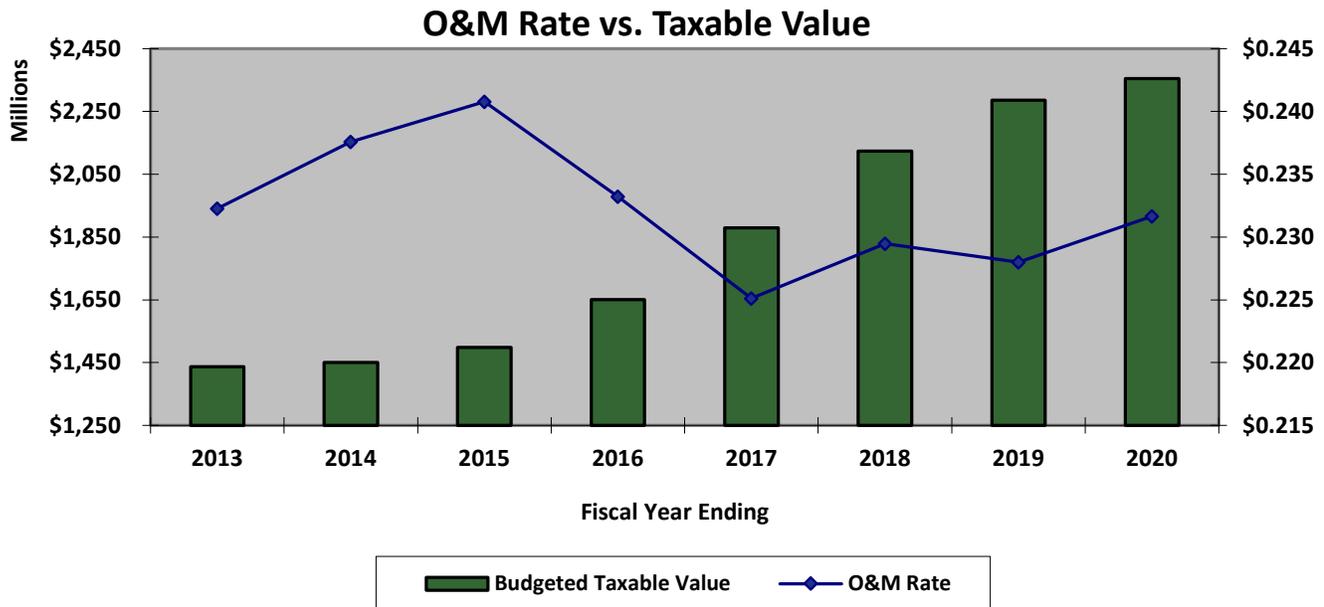
FY 2019-20

<i>General Fund Budget</i>	<i>\$ 5,420,972</i>
<i>Debt Service Fund Budget</i>	<i>\$ 2,779,889</i>
<i>Total Property Taxes</i>	<i>\$ 8,200,859</i>

Property taxes (ad valorem) attach as an enforceable lien on property as of each January 1st. The city’s property tax is levied each October 1st on the assessed value listed as of January 1st for all real and business personal property located in the City. Assessed values are established by the Central Appraisal District of Brazoria County at 100% of the estimated market value and certified by the Appraisal Review Board. Pursuant to state law, individual residential values cannot increase more than 10% annually. The FY 2019-20 (2019 Tax Year) certified net taxable value from the Brazoria County Appraisal District (including estimated values on appeals not yet resolved) is \$2,355,215,496. This is a 3.69% increase from the prior year’s current adjusted net taxable value.

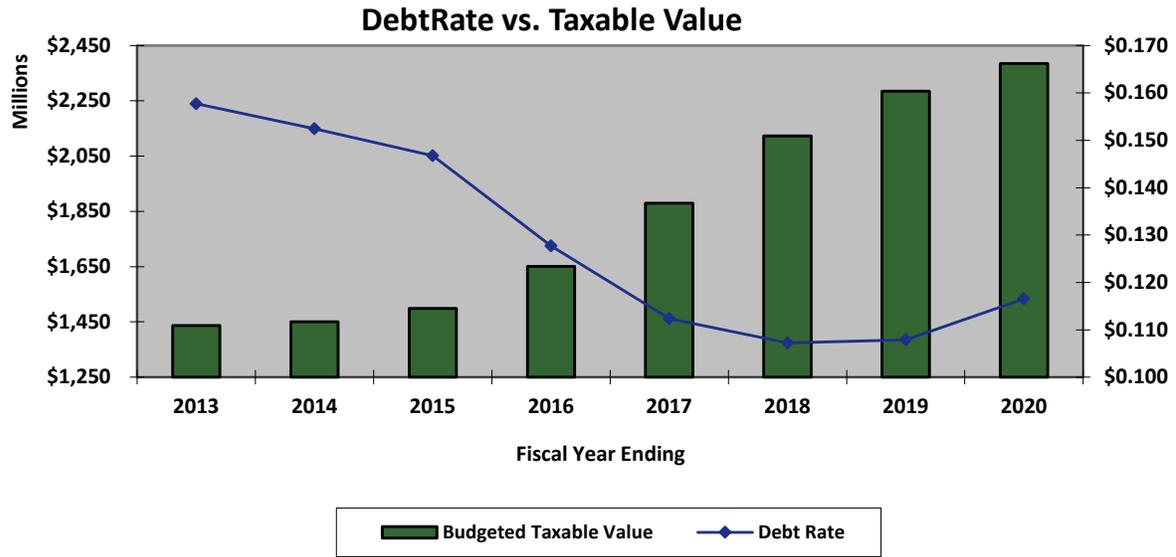
The City sets a tax rate on the basis of cents per \$100 of valuation. The tax rate is comprised of two components – the operations and maintenance (O&M) rate and the debt service rate. The O&M rate provides for the operation and maintenance of general government functions such as Police, Humane, Fire, EMS, Code Enforcement, Building Permits, Drainage, Streets, Parks, and Recreation. This portion of the tax rate is recorded as revenue in the General Operating Fund.

Property Tax



The other component is the debt service rate. Revenue generated by the debt service rate is recorded in the Debt Service Fund. The debt rate is based on generating revenues sufficient to pay the principal and interest due on general obligation bonds. The issuance of all General Obligation Bonds are approved by the voters. All citizens are made aware of the projected increase in the tax rate generated by the issuance of bonds.

MAJOR REVENUE SOURCES



Although there is no statutory debt limit for small municipalities, truth-in-taxation criterion does specify a maximum tax rate that a city may assess. Debt service requirements must be met first, followed by operation and maintenance. The property tax rate to meet these needs cannot exceed \$2.50 per \$100 of assessed valuation.

Ad Valorem Tax Revenues

Fiscal Year	2014	2015	2016	2017	2018	2019 Proj.	2020 Budget
General Fund	\$3,466,594	\$3,615,756	\$3,773,881	\$3,979,475	\$4,794,642	\$5,247,495	\$5,420,972
Debt Service Fund	\$2,208,460	\$2,190,688	\$2,087,252	\$2,112,160	\$2,257,198	2,465,835	2,779,889
Total	\$5,675,054	\$5,806,444	\$5,861,133	\$6,091,635	\$7,051,840	\$7,713,330	\$8,200,861

SALES TAX

	<u>FY 2019-20</u>
<i>General Fund Budget</i>	<i>\$ 6,920,000</i>
<i>Economic Development Fund Budget</i>	<u><i>3,520,000</i></u>
<i>Total Sales Tax Revenue</i>	<u><i>\$10,440,000</i></u>

The sales tax rate in the City of Lake Jackson is 8.25% of taxable goods or services sold or delivered within the boundaries of the City. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts. Of the 8.25% tax rate, the State retains 6.25% and distributes 1.5% to the City and .5% to Brazoria County.

MAJOR REVENUE SOURCES

1.00% is used for the City’s general operating purposes, and is the largest revenue source of the General Fund, accounting for approximately 31% of General Fund revenues.

0.50% is allocated to the Lake Jackson Development Corporation (LJDC), the City’s 4B Economic Development Corporation. Voters approved adding this additional ½ cent to the sales tax on May 6, 1995. As specified on the ballot, the use of this revenue is limited to payment of the costs of land, building, equipment, facilities, improvements and maintenance and operation costs for public park purposes, recreational facilities to be used for sports and entertainment, and for infrastructure improvements for development of new or expanded business enterprises. The LJDC provides financing services entirely to the City. The LJDC is considered a blended component unit for financial reporting purposes and is reported as if it were part of the City’s operations. The ½ cent (0.50%) of sales tax revenue and expenditures are accounted for in the Economic Development Fund.

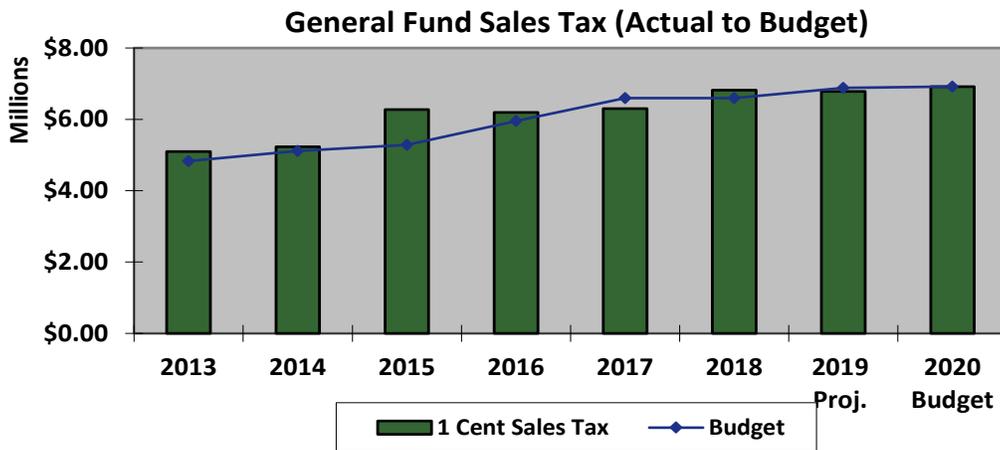
0.50% is imposed by Brazoria County.

6.25% is retained by the State Comptroller of Public Accounts.

8.25% Total Sales Tax Rate

Aggregate historical data, adjusted for any known changes to the base, is used to project future sales tax revenues. Currently we are projecting fiscal year 2019 to come in slightly below the 2019 budget by 0.83% (\$58,000). For FY 2019-20, sales tax receipts are expected to remain similar to sales tax receipts in FY2018-19. As a result, for FY 2019-20 we are expecting \$10.4 million in sales tax revenues (\$6.9 million in General Fund, \$3.5 million Economic Development Fund).

SALES TAX

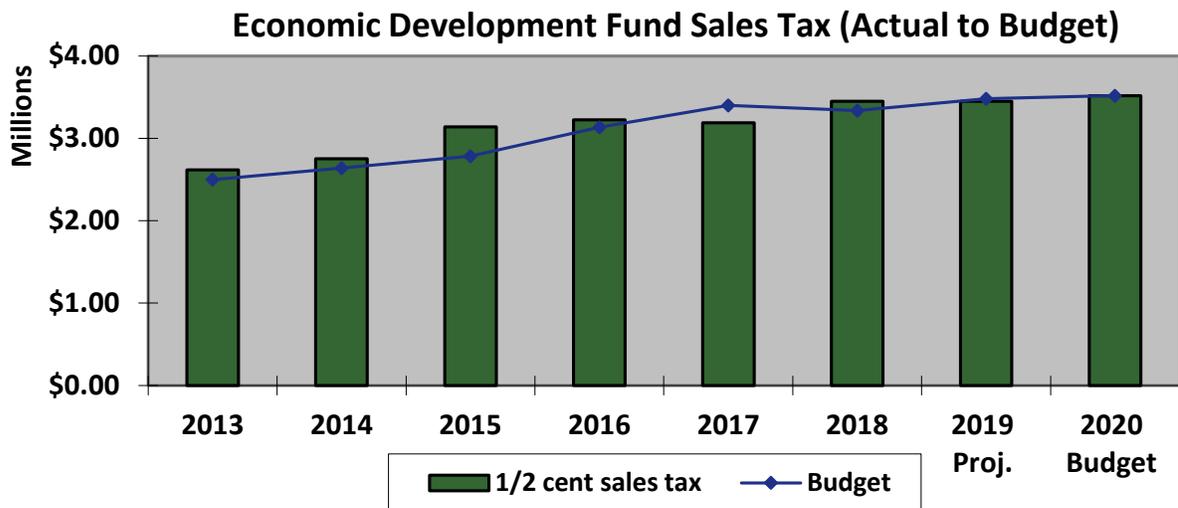
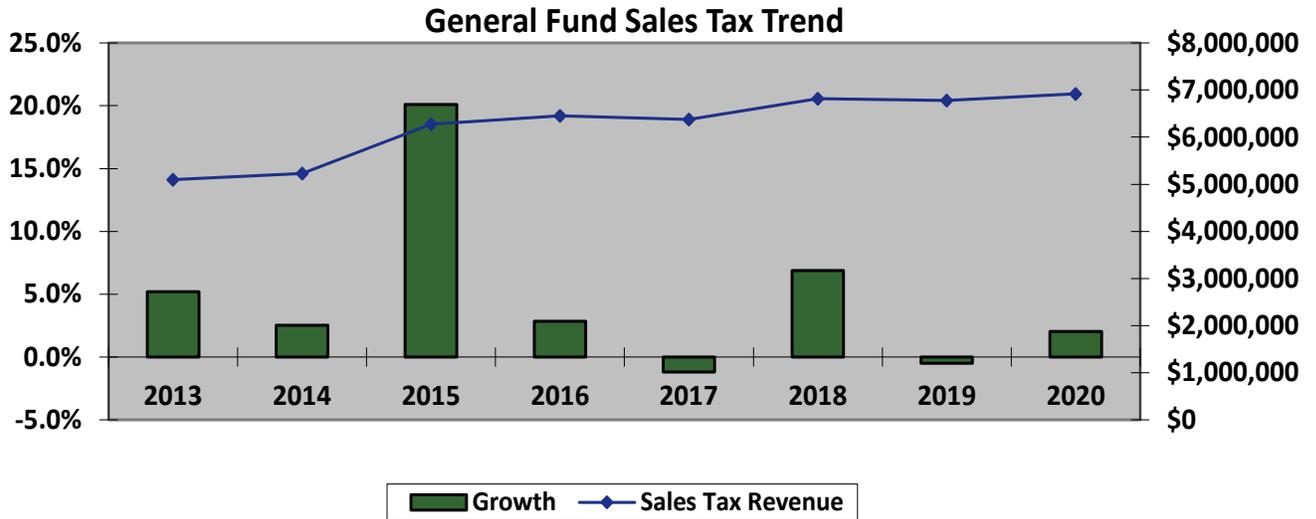


This is a 2.0% increase (\$138,040 General Fund, \$69,020 Economic Development).

MAJOR REVENUE SOURCES

Sales Tax Agreements affecting the General Fund:

Additionally, the State of Texas allows cities to enter into incentive agreements for companies to locate to the City and report sales tax collections from the City for local collections. In return, the City grants a portion of the collections to the company in the form of an incentive payment. The City currently has two incentive agreements in place and the City's net receipts from companies under these agreements are estimated to exceed \$120,000 in fiscal 2019-20. Sales tax revenues are estimated to increase by \$138,040 from the FY 18-19 projections.



Sales Tax Revenues

Fiscal Year	2014	2015	2016	2017	2018	2019 Proj.	2020 Budg.
General Fund	\$5,226,636	\$6,276,467	\$6,190,271	\$6,377,917	\$6,760,000	\$6,815,971	\$6,920,040
Econ. Devlp Fund	<u>\$2,752,237</u>	<u>\$3,138,233</u>	<u>\$3,227,460</u>	<u>\$3,188,958</u>	<u>\$3,337,500</u>	<u>\$3,451,000</u>	<u>\$3,520,000</u>
Total	\$7,978,873	\$9,414,700	\$9,417,731	\$9,566,875	\$10,097,500	\$10,266,971	\$10,440,040

MAJOR REVENUE SOURCES

FRANCHISE FEES

	<u>FY 2019-20</u>
<i>General Fund Budget</i>	<i>\$ 1,837,410</i>
<i>PEG Fund Budget</i>	<u><i>82,500</i></u>
<i>Total Franchise Fee Revenues</i>	<u><i>\$ 1,919,910</i></u>

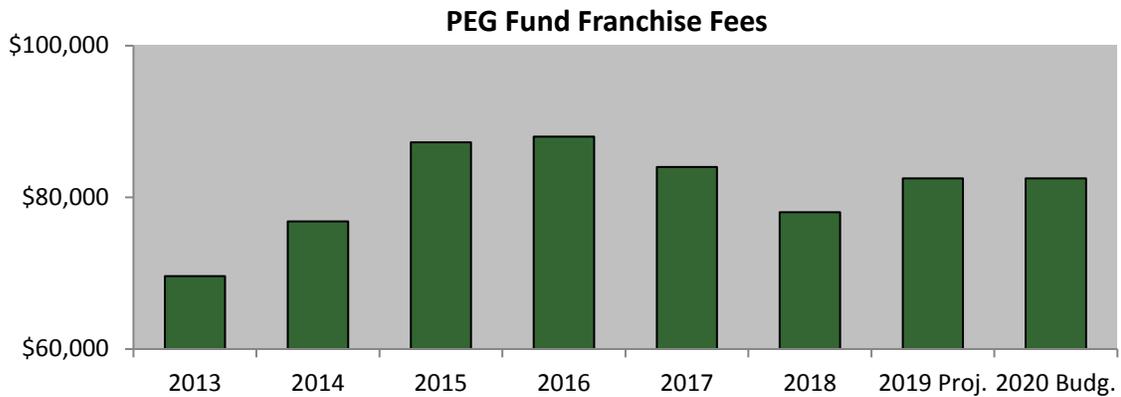
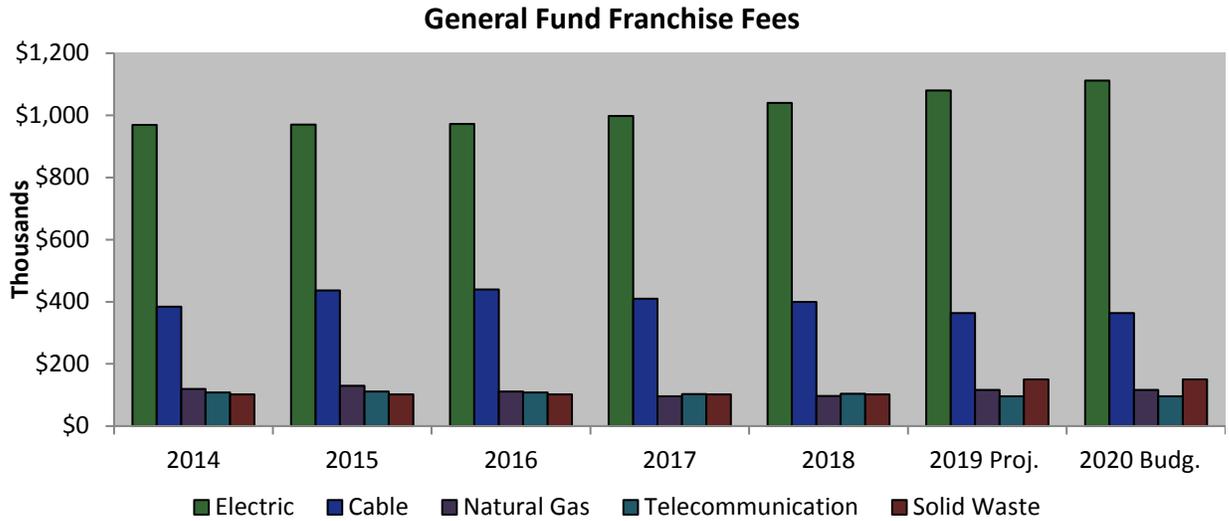
The City of Lake Jackson maintains franchise agreements with utilities that use the City's right-of-ways (ROW) to conduct their business. The agreements contain a franchise fee clause, which requires the utilities to compensate the City for use of ROW. Generally, the fees are based upon a percentage of a utility's gross receipts or a per-unit of usage charge (generated by customers located within the City's corporate limits that range from 2% - 5%). These revenues are accounted for in the General Operating Fund.

- Electric Franchise fees are charged for use of city streets and ROW's. These fees are received monthly and are based on kilowatt hours delivered within Lake Jackson city limits.
- Gas Franchise fees are charged for use of city streets and ROW's. This fee is based on a percentage of gross revenue.
- Telecommunication Franchise fees are received from Certificated Telecommunications Providers based on the number of lines within the municipality and the rate for each category of line calculated monthly. Fee-per-access line is regulated by the Public Utility Commission.
- Cable Television Franchise fees are paid to the City for use of city streets and ROWs. Payments are made quarterly and are based on a percentage of the cable operator's gross receipts. The General Operating Fund receives payments equivalent to 5% of the cable operator's gross receipts. An additional 1% of the cable operator's gross receipts for cable television are restricted –by law -- for capital cost related to public, educational, and governmental (PEG) programming. These revenues are accounted for in the PEG Special Revenue Fund.
- The City's sanitation department provides for the removal of all trash and rubbish. Each residential unit in the City receives regular collection service twice per week and special collection of large items and brush twice per month. To reimburse the General Fund for the "expense" of these services, the City annually transfers funds (\$150,000) from the Utility Fund to the General Fund to reimburse the General Fund for solid waste franchise fees that would be collected if a private company was contracted for these services.

The City's franchise fees are estimated to total \$1,805,880 in FY 2018-19, which is a slight increase from the FY 2017-18 total. Franchise fees are projected to increase by 4.7% (\$84,176) in FY2019-20.

MAJOR REVENUE SOURCES

FRANCHISE FEES



INDUSTRIAL DISTRICT

FY 2019-20

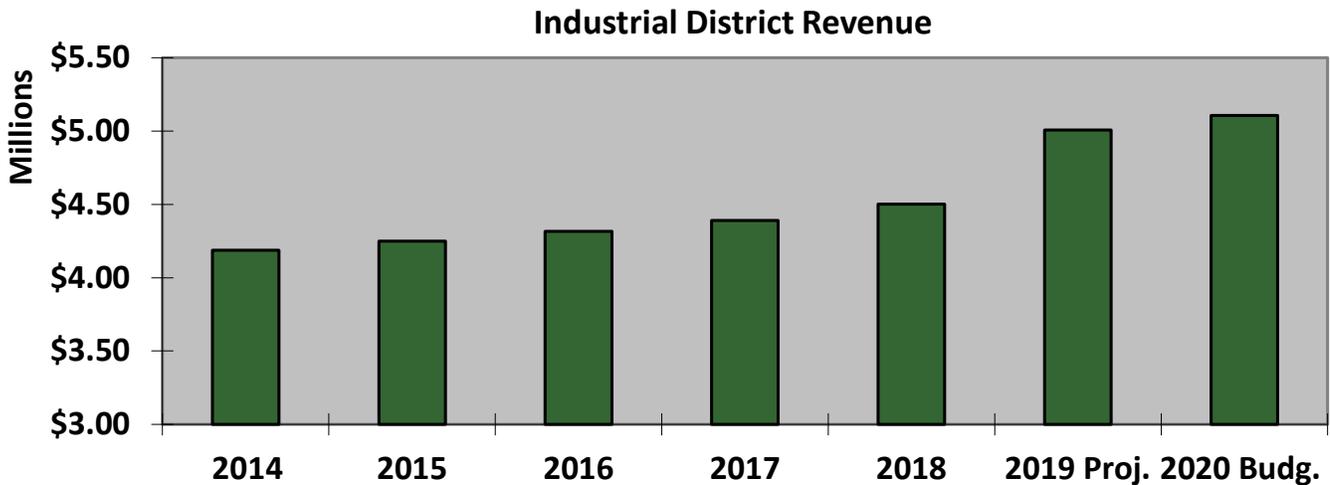
General Fund Budget

\$ 5,106,400

In concert with the cities of Clute and Freeport, Lake Jackson entered into an industrial district contract with Dow Chemical Company, BASF Corporation, and the Brock Interests. The contract calls for industry to make payments to the cities in lieu of being annexed and paying the full tax rate. In exchange, this relieves the cities from having to provide full city services, such as police and fire, to the industrial complex.

The industrial district contract was renegotiated in December, 2011, and ends December, 2026. Starting in fiscal year 2013-2014, the payments were calculated in accordance with the application of a percentage growth factor, based on the Consumer Price Index – All Urban consumers (“CPI-U”), or on a value based formula, whichever is greater. As a result of this calculation, an increase of 2.0% (\$100,136) will be paid to the City of Lake Jackson in fiscal year 2019-2020.

MAJOR REVENUE SOURCES



OPERATING TRANSFERS

FY 2019-20
General Fund Budget \$ 1,200,000

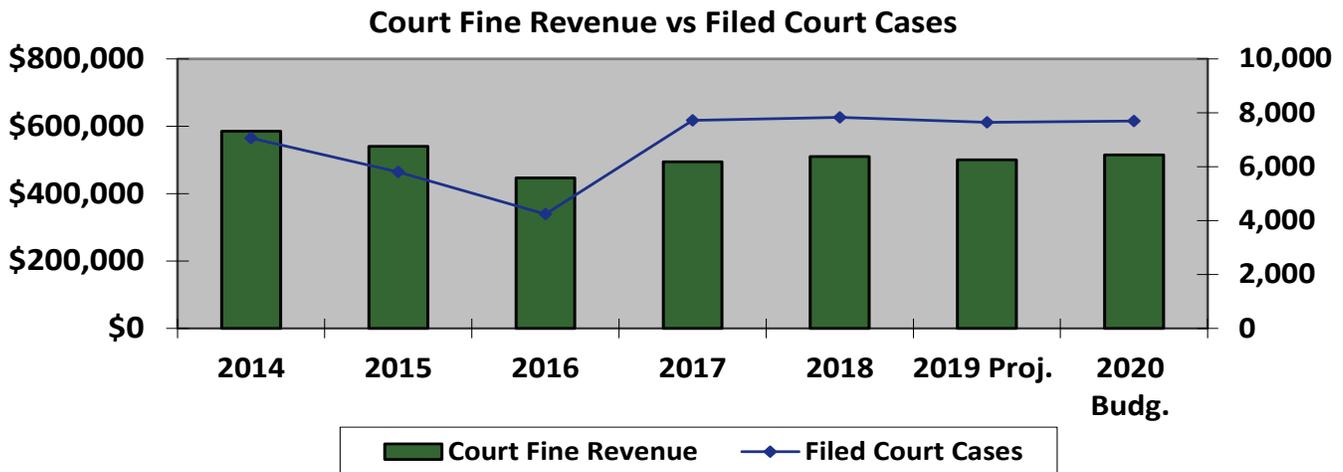
The City’s water, wastewater, and sanitation operations annually reimburse the General Fund for administrative services provided during the year. These include general administration, computer services, personnel services, purchasing services, engineering services, and the like. These transfers insure that the Utility Fund is self supporting and self sufficient. The total of the transfers from the Utility Fund equate to \$850,000.

The General Fund also receives a \$350,000 transfer from the ½ ¢ optional sales tax (Economic Development Fund) to help offset the operating costs of the Recreation Center.

COURT FINES

FY 2019-20
General Fund Budget \$ 547,400

Court fine revenues fluctuate in relation to the number of citations issued and the amount of court fines collected. In FY 2019-20 we anticipate similar Court fine revenues to FY2018-19.

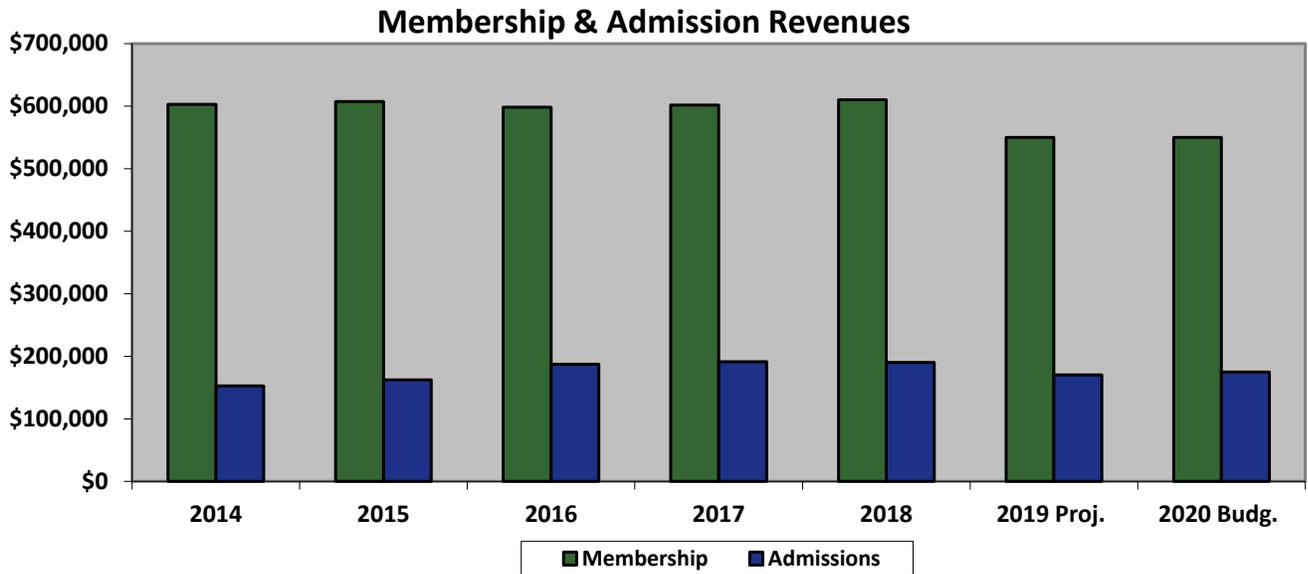


MAJOR REVENUE SOURCES

RECREATION FEES

General Fund Budget FY 2019-20
\$ 843,400

Over 85% (\$717,600) of the recreation revenues are comprised of admissions and memberships. The other 15% (\$125,800) of recreation revenues are primarily comprised of fees collected from the youth and adult programs, as well as the rental of facilities. Membership revenue is contingent upon the number of memberships, and admission revenue is contingent on the number of times non-members utilize the Recreation Center. The FY 2019-20 revenues for memberships and admissions are projected to be similar to the FY2018-19 totals.



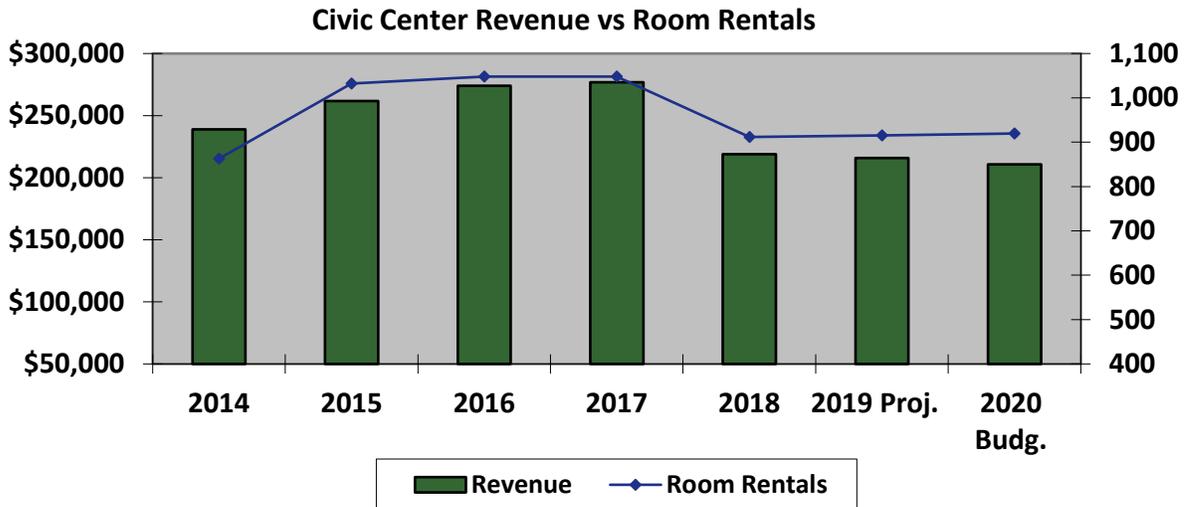
MAJOR REVENUE SOURCES

CIVIC CENTER REVENUE

	<u>FY 2019-20</u>
<i>General Fund Budget</i>	\$ 230,700

Civic Center revenues fluctuate in proportion to the number and type of rented rooms. The City is projecting to collect Civic Center revenues totaling \$215,920 for FY 2018-19 which is \$2,948 below last year's collections. The FY2019-20 Civic Center revenues are anticipated to be \$5,220 less than the FY 2018-19 projections.

CIVIC CENTER REVENUE



PERMITS

	<u>FY 2019-20</u>
<i>General Fund Budget</i>	\$ 287,500
<i>Utility Fund Budget</i>	<u>16,000</u>
<i>Total Permits</i>	<u>\$ 303,500</u>

Building Permit revenues include fees for the construction, alteration, removal, or demolition of buildings within the City. Building Permit revenue fluctuates based on the amount of building construction and the square footage of the structure.

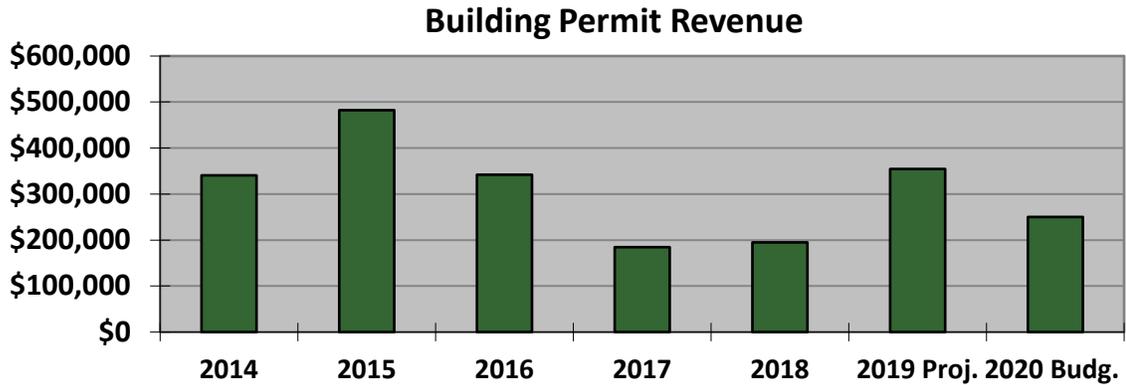
Electrical Permit revenues also include fees for inspection of installation or changes made in the electrical wiring or fixtures for use in connection to the production of electrical light or heat for power. Electrical Permit revenue fluctuates based upon the type of electrical work.

Building and Electrical Permit revenues are accounted for in the General Fund.

Plumbing Permit revenues include fees for plumbing work connected with or intended to be connected with the sewer system. Plumbing Permit revenues are accounted for in the Utility Fund.

Permit revenues have normalized after back to back years of large projects such as such as the new A.P. Beutel Elementary, Courtyard by Marriott, Staybridge Suites, and the build out of the R&D Buildings at the Dow Texas Innovation Center and Brazos Mall expansion.

PERMITS



WATER FEES

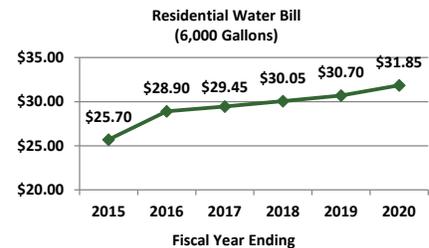
FY 2019-20

Utility Fund Budget \$ 4,927,568

Water revenues account for \$4,927,568 (34%) of the budgeted utility revenues for FY 2019-20. This rate is set based on generating revenues to cover the cost of purchasing water from the Brazosport Water Authority (BWA), operating 12 water wells, maintaining the water distribution system, and related portions of debt service requirements.

These revenues are based on the following water rates

Residential Base (2,000 gals.)	\$13.85 per month
Commercial Base (2,000 gals.)	\$27.70 per month
2,000 to 20,000 gallons	\$4.50 per 1,000 gallons
Over 20,000 gallons	\$5.00 per 1,000 gallons



For FY 2019-20 BWA is increasing our cost of water by 18 cents, from \$3.02/1,000 gallons to \$3.20/1,000 gallons. To account for this increase in cost, we will increase our base rate to \$13.85 for 2,000 gallons and our per thousand to \$4.50 for amounts over the base. As requested by TCEQ, the City will continue to charge ‘tiered’ water rate which adds \$.50 per thousand gallons for usage over 20,000 gallons. We will continue to provide a discount (40% of the base monthly bill) for senior citizens, which is applied to their base water and sewer bill. The city distributes an average of 3 million gallons per day to the water system. Our contract with BWA requires the City to purchase 2 million gallons of water per day on a take or pay basis. The difference is made up with well water.

The 2019-20 fiscal year water revenue budget projection is determined by using the City’s customer base of 24 apartment complexes, 414 commercial accounts, 57 institutional accounts, 94 irrigation accounts, and 8,325 residences. Utilizing historical trends, we have estimated the following water usages for these customer types:

MAJOR REVENUE SOURCES

Apartments			
Avg per unit over base	3.00		
Number of meters	46		
number of units	3483		
apartments charged inspection fee	3448		
Percentage over base usage falling in the 2-20 tgal range	7.0%		
Commercial			
Number of accounts	414		
Avg. per account over base	33		
Percentage over base usage falling in the 2-20 tgal range	20.0%		
	Institution	Irrigation	Residential
Number of accounts	60	100	8,400
Avg. per account over base	75	22	3.3
Percentage over base usage falling in the 2-20 tgal range	10.0%	30.0%	96.0%

	Base	2-20 tgals	> 20 tgals	Total \$	%	consumption	%
Apartments							
Consumption	1,100	8,800	116,600				
Dollars	\$15,290	\$39,600	\$583,000	\$637,890	13%	126,500	14%
Commercial							
Consumption	9,900	32,800	131,200				
Dollars	\$137,614	\$147,600	\$656,000	\$941,214	19%	173,900	19%
Institution							
Consumption	1,400	5,400	48,600				
Dollars	\$19,944	\$24,300	\$243,000	\$287,244	6%	55,400	6%
Irrigation							
Consumption	2,400	7,900	18,500				
Dollars	\$33,240	\$35,550	\$92,500	\$161,290	3%	28,800	3%
Residential							
Consumption	201,600	319,300	13,400				
Dollars	\$1,396,080	\$1,436,850	\$67,000	\$2,899,930	59%	534,300	58%
Total				<u>4,927,568</u>		918,900	

SEWER FEES

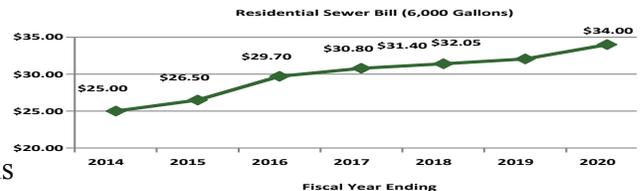
FY 2019-20

Utility Fund Budget \$ 5,168,210

Sewer revenues account for \$5,168,210 (or 36%) of the budgeted utility revenues for FY 2019-20.

These revenues are based on the following sewer rates:

- Residential Base (2,000 gals.) \$14.00 per month
- Commercial Base (2,000 gals.) \$28.00 per month
- Over 2,000 gallons \$ 5.00 per 1,000 gallons



*Residential customers are capped at 15,000 gallons/month.

When compared to the FY 2018-19 budget, these rates reflect a \$.35 increase in the residential base rate, a \$.20 increase in the per 1,000 gallon rate, and a \$.30 increase in the commercial base rate.

MAJOR REVENUE SOURCES

This rate is based on covering the cost of maintaining the city's wastewater collection and treatment system, which includes 39 lift stations, a 5.89 million gallons per day Wastewater Treatment Plant, as well as any debt service and administration costs allocated to the wastewater system.

Based on the previously mentioned customer base, revenues from sewer fees are projected as follows:

Apartments	
Avg per unit over base	3.00
Number of meters	46
number of units	3483
apartments charged inspection fee	3448
Percentage over base usage	
falling in the 2-20 tgal range	7.5%
Commercial	
Number of accounts	400
Avg. per account over base	32
Percentage over base usage	
falling in the 2-20 tgal range	N/A
	Institution Irrigation Residential
Number of accounts	52 0 8400
Avg. per account over base	72 0 3.3
Percentage over base usage	
falling under 15,000	93.2%

Category	Base	> 2 tgals	> 20 tgals	Total \$	%	Consumption	%
Apartments							
Consumption	1,104	125,388					
Dollars	\$15,456	\$626,940	\$0	\$642,396	14%	126,492	15%
Commercial							
Consumption	9,600	153,600					
Dollars	\$134,400	\$768,000	\$0	\$902,400	19%	163,200	19%
Institution							
Consumption	1,248	44,928	0				
Dollars	\$17,472	\$224,640	\$0	\$242,112	5%	46,176	5%
Irrigation							
Consumption	0	0	0				
Dollars	-	-	-	-	0%	0	0%
Residential							
Consumption	201,600	310,020	22,620				
Dollars	\$1,411,200	\$1,550,102	\$0	\$2,961,302	62%	534,240	61%

Total \$4,748,210 870,108

SANITATION FEES

Texas Department of Criminal Justice

420,000	84,000
\$ 5,168,210	954,108

FY 2019-20

Utility Fund Budget

\$ 4,216,105

Sanitation fees account for \$4,216,105 (or 29%) of projected utility revenues for FY 2019-20. These revenues are based on the following sanitation rates:

Residential Garbage/Trash	\$17.70 per month
Residential Recycling	\$ 3.00 per month
Apartment Garbage/Trash	\$17.70 per unit per month
Apartment Recycling	\$ 2.00 per unit per month

MAJOR REVENUE SOURCES

Dumpster Rates Number Of Pickups Per Week

	2x	3x	4x	5x	6x
3 Cubic Yard Container	\$77.20	\$115.65	\$154.35	\$192.95	\$231.45
4 Cubic Yard Container	\$102.85	\$154.35	\$205.75	\$257.15	\$308.60

Shared Dumpster Rates

Small Business	\$28.45
Medium Business	\$37.10
Large Business	\$45.70

These fees are set based on covering the cost of providing residential customers twice weekly garbage collection, once weekly co-mingled recyclable collection, and twice monthly heavy trash collection. Heavy trash collection includes appliances and furniture.

Commercial and apartment customers are provided with side loading dumpsters, which are serviced based on a set schedule.

The Sanitation department contains 25 employees and a fleet of 9 residential garbage/recycle trucks, 4 commercial trucks, 2 roll-off trucks, 5 flatbed trucks, 2 landscape loaders, 1 front-end loader, and 1 dumpster container truck.

The 2019-20 budgeted sanitation revenues were determined as follows: Residential
The projected revenue for residential garbage is \$1,784,160.

Residential Recycling

The projected revenue for residential recycling is \$302,400.

Apartment/Multi-family Garbage

The projected revenue for apartment and multi-family garbage collection is \$739,789.

Apartment/Multi-family Recycling

The projected revenue for apartment and multi-family recycling is \$83,592.

Commercial Garbage

The projected revenue for commercial garbage is \$814,164.

GENERAL FUND



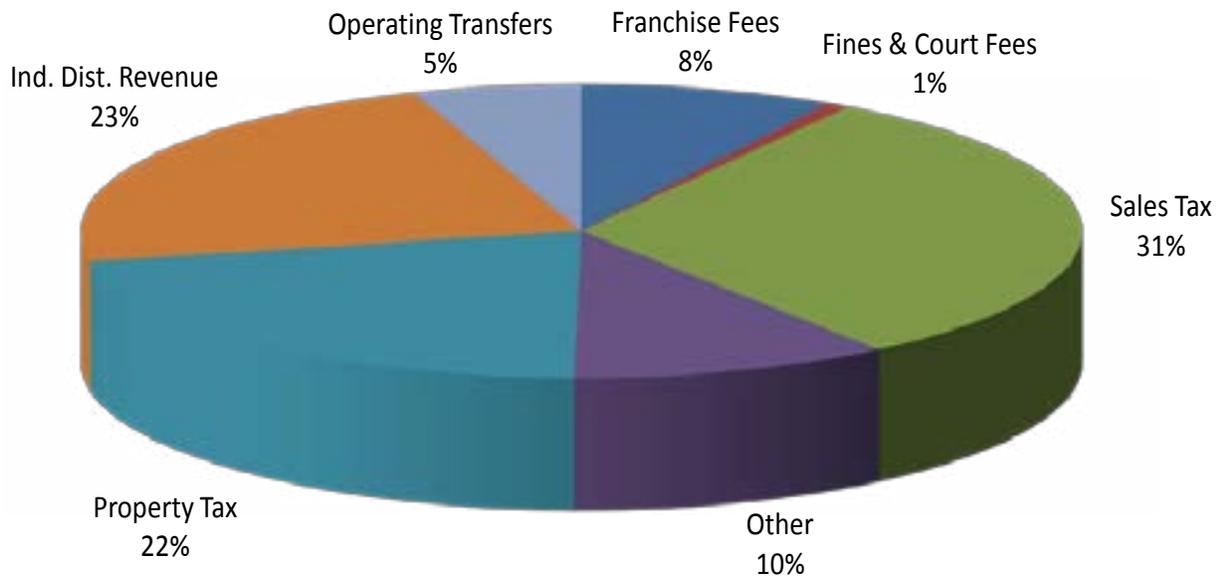
LAKE JACKSON

City of Enchantment

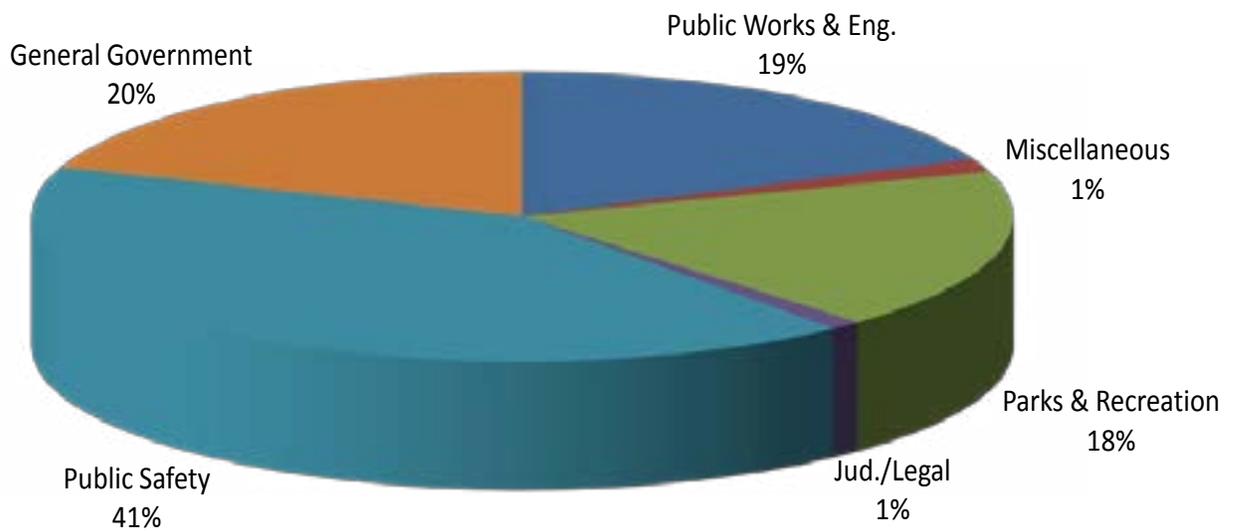


GENERAL FUND REVENUES VS EXPENDITURES

FY 2019-20 Revenues



FY 2019-20 Expenditures



GENERAL FUND BUDGET SUMMARY

<i>Revenues</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Property Tax	\$4,354,049	\$4,598,243	\$4,623,243	\$4,796,720
Sales Tax	6,815,971	6,882,480	6,782,000	6,920,040
Other Taxes	172,419	157,500	168,175	160,000
Franchise Fees	1,721,704	1,831,700	1,805,880	1,837,410
Industrial District	4,501,353	4,594,532	5,006,264	5,106,400
Charges for Services	1,150,568	1,260,650	1,112,625	1,100,600
Licenses & Permits	416,644	442,200	598,579	485,050
Fines & Court Fees	553,168	578,300	532,650	547,400
Intergovernmental	43,000	43,000	43,000	43,000
Miscellaneous	82,493	29,700	22,725	18,000
Interest	87,846	50,000	100,000	121,992
Grants	14,965	10,500	5,000	3,500
Operating Transfers	788,390	1,200,000	1,200,000	1,200,000
<i>Total Resources</i>	\$20,702,570	\$21,678,805	\$22,000,141	\$22,340,112

<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
General Government Services				
Non-Departmental	\$242,650	\$140,800	\$133,820	\$150,795
Administration	1,567,665	1,703,272	1,723,852	1,734,222
Elections	4,685	12,500	0	13,000
Civic Center	693,779	676,386	694,460	672,836
Legal Services	206,207	225,719	216,027	233,048
Financial Services				
Finance	1,111,389	1,271,200	1,290,080	1,329,815
Municipal Court	409,700	439,565	442,670	456,070
Public Safety Services				
Police	3,926,771	6,753,757	6,589,266	6,906,949
Humane	341,859	382,272	396,716	486,239
Fire	1,075,331	1,144,966	1,133,930	1,217,350
Emergency Medical Services	493,509	553,845	571,825	637,650
Engineering Services	502,082	547,450	564,362	581,245
Public Works Services				
Street	885,264	1,090,075	1,079,378	977,438
Drainage	697,930	1,050,570	914,267	1,065,120
Code Enforcement/Inspections	618,621	655,634	684,233	692,105
Garage	752,874	807,845	785,738	828,980
Parks and Recreation Services				
Parks	1,207,574	1,452,740	1,353,254	1,512,640
Recreation	2,316,162	2,441,925	2,413,102	2,526,565
Miscellaneous Services				
KLJB	37,581	60,000	60,000	60,000
Library	194,538	160,454	173,206	147,690
Museum	56,518	66,830	66,855	69,355
Youth Advisory	13,068	16,000	16,000	16,000
Senior Advisory	24,667	25,000	25,000	25,000
<i>Total Expenditures</i>	\$17,380,424	\$21,678,805	\$21,328,041	\$22,340,112

GENERAL FUND PROJECTED REVENUE

<i>Revenues - Detail</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Property Tax				
Ad Valorem Taxes	\$4,794,642	\$5,247,495	\$5,247,495	\$5,420,972
Dow 380 Agreement	-415,645	-599,252	-599,252	-599,252
HEB 380 Agreement	-24,948	-50,000	-25,000	-25,000
Subtotal	4,354,049	4,598,243	4,623,243	4,796,720
Sales Tax				
City Sales & Use Tax	6,902,000	6,960,000	6,902,000	7,040,040
Mall 380 Agreement	0	0	(40,000)	(40,000)
HEB 380 Sales Tax Agreement	(86,029)	(77,520)	(80,000)	(80,000)
Subtotal	6,815,971	6,882,480	6,782,000	6,920,040
Other Taxes				
Alcohol Beverage Taxes	140,129	130,000	146,965	140,000
Criminal Justice Tax	32,290	27,500	21,210	20,000
Subtotal	172,419	157,500	168,175	160,000
Franchise Fees				
Electric	1,054,784	1,080,000	1,080,000	1,111,500
Natural Gas	97,204	97,200	116,048	116,050
Telecommunications	98,071	104,500	95,860	95,860
Cable	369,645	400,000	363,972	364,000
Solid Waste	102,000	150,000	150,000	150,000
Subtotal	1,721,704	1,831,700	1,805,880	1,837,410
Industrial District	4,501,353	4,594,532	5,006,264	5,106,400
Charges for Services				
Recreation Center	752,393	821,150	715,705	717,600
Outdoor Pool	6,546	6,500	6,300	6,300
Youth Athletics	24,950	20,000	25,000	25,000
Youth Programs	5,967	20,000	5,500	5,500
Adult Programs	22,256	19,500	19,000	19,000
Aquatics Programs	39,344	35,000	40,000	40,000
MacLean Sportsplex	15,650	15,000	11,500	11,500
Misc. Park Use	13,984	15,000	15,000	15,000
Special Events	28,167	30,000	38,700	30,000
Civic Center Rentals	218,868	258,500	215,920	210,700
Jasmine Hall Rentals	22,443	20,000	20,000	20,000
Subtotal	1,150,568	1,260,650	1,112,625	1,100,600
Licenses & Permits				
Alcohol Beverage License	4,358	4,000	4,280	4,200
Donation Box License	350	200	250	250
Wrecker License	2,200	2,000	1,600	1,600

GENERAL FUND PROJECTED REVENUE

<i>Revenues - Detail</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Licenses & Permits (Cont.)				
Health Inspections	52,197	45,000	50,200	50,000
Apartment Inspection Fee	81,735	80,000	80,000	80,000
Alarm Fees	62,924	60,000	61,575	61,000
Building Permits	163,094	200,000	273,099	200,000
Electrical Permits	23,539	28,000	37,000	30,000
Plan Check Fee	27,065	25,000	91,550	60,000
Peddler Permit	1,250	1,500	500	500
Storm Water Permit	2,971	2,500	4,000	3,000
Sign Permits	4,700	3,500	4,025	4,000
Reinspection Fees	375	500	500	500
Credit Card Fees	-10,114	-10,000	-10,000	-10,000
Subtotal	416,644	442,200	598,579	485,050
Fines & Court Fees				
Municipal Court Fines	486,258	515,000	474,400	491,700
Court Fees	43,161	37,500	32,400	32,400
Other Fees & Fines	23,749	25,800	25,850	23,300
Subtotal	553,168	578,300	532,650	547,400
Intergovernmental				
Brazosport College - SRO	0	0	0	0
Richwood Dispatching	43,000	43,000	43,000	43,000
Subtotal	43,000	43,000	43,000	43,000
Miscellaneous	82,493	29,700	22,725	18,000
Interest	87,846	50,000	100,000	121,992
Grants				
Rebuilding Texas KLJB	10,000	0	0	0
Department of Justice Grants	1,608	7,000	1,400	0
LEOSE - Training	3,357	3,500	3,600	3,500
Step/DWI Grant	0	0	0	0
Subtotal	14,965	10,500	5,000	3,500
Operating Transfers				
From Economic Development	350,000	350,000	350,000	350,000
From Utility Fund:				
Admin. Fee - Sanitation	127,100	300,000	300,000	300,000
Admin. Fee - Water/WW	311,290	550,000	550,000	550,000
Subtotal	788,390	1,200,000	1,200,000	1,200,000
	\$20,702,570	\$21,678,805	\$22,000,141	\$22,340,112

ESTIMATED AD VALOREM TAX COLLECTION & DISTRIBUTION

Assessed Valuation for 2019 as of 3-31-19	\$ 2,300,016,940
Gain (Loss) in Value	55,198,556
Anticipated Assessed Valuation for 2020	2,355,215,496
Tax Rate Per \$100 Valuation	0.3482
Revenue from fiscal year 2020 Tax Roll	8,200,860
Estimated Collections	100.0%
TOTAL FUNDS AVAILABLE	\$ 8,200,859

SCHEDULE OF TAX LEVY AND COLLECTION RATE

TAX YEAR	TOTAL ASSESSED VALUATION	TAX RATE	TAX LEVY	TAX * COLLECTIONS	% COLLECTIONS TO LEVY
2002	1,116,753,175	0.3750	4,187,824	4,171,444	99.609%
2003	1,185,429,367	0.3703	4,389,645	4,391,567	100.044%
2004	1,236,071,214	0.3700	4,573,463	4,578,873	100.118%
2005	1,273,059,582	0.3800	4,837,626	4,819,017	99.615%
2006	1,351,219,282	0.3700	4,999,511	4,971,255	99.435%
2007	1,391,772,727	0.3850	5,358,325	5,371,880	100.253%
2008	1,460,686,450	0.3900	5,696,677	5,672,153	99.570%
2009	1,454,833,720	0.3900	5,673,852	5,552,979	97.870%
2010	1,437,060,336	0.3900	5,604,535	5,600,660	99.931%
2011	1,419,681,558	0.3900	5,536,758	5,534,834	99.965%
2012	1,437,118,606	0.3900	5,604,763	5,600,594	99.926%
2013	1,450,607,167	0.3900	5,657,368	5,652,892	99.921%
2014	1,498,269,814	0.3875	5,805,796	5,800,737	99.913%
2015	1,639,706,525	0.3600	5,902,943	5,889,624	99.774%
2016	1,879,514,589	0.3375	6,343,362	6,332,830	99.834%
2017	2,098,790,748	0.3375	7,083,419	7,059,053 *	99.656%
2018	* 2,300,016,940	0.3352	7,709,657	7,294,193	94.611%
2019	** 2,355,215,496	0.3482	8,200,860		

* Tax collections as of May31, 2019

** Projected per appraisal district certificate of estimated value.

PROPOSED DISTRIBUTION OF COLLECTED TAXES

FUND	ADOPTED TAX RATE 2018 - 19	ADOPTED TAX RATE 2019 -20	ADOPTED AMOUNT 2019 -20	%
General Fund	0.228000	0.230169	\$5,420,972	66.10%
General Debt Service Fund	0.107200	0.118031	2,779,889	33.90%
TOTAL	\$0.3352	0.3482	\$8,200,859	100.00%

GENERAL GOVERNMENT



LAKE JACKSON

City of Enchantment



GENERAL FUND NON-DEPARTMENTAL - 0900

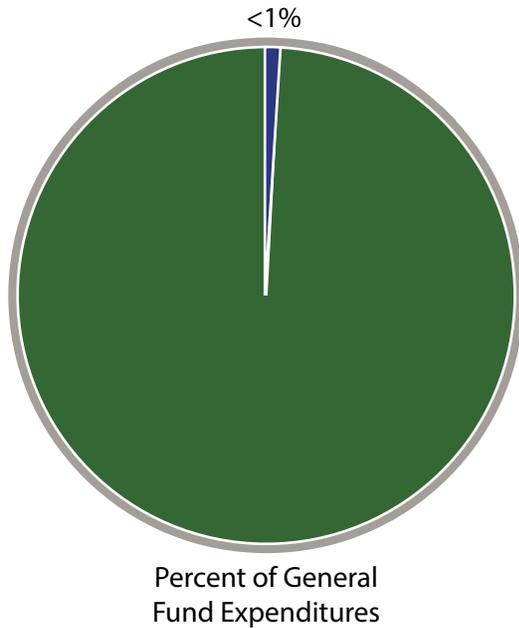
Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

GENERAL FUND NON-DEPARTMENTAL - 0900

PROGRAM DESCRIPTION

Non-Departmental includes transfers to the Special Events Fund (funding for the Annual 4th of July Fireworks Celebration), and year end transfers to the General Projects and Parks Fund. Also, there are expenditures for repairs and the operations costs of the Christmas Lights and the contributions to the Economic Development Alliance for Brazoria County.

BUDGET INFORMATION



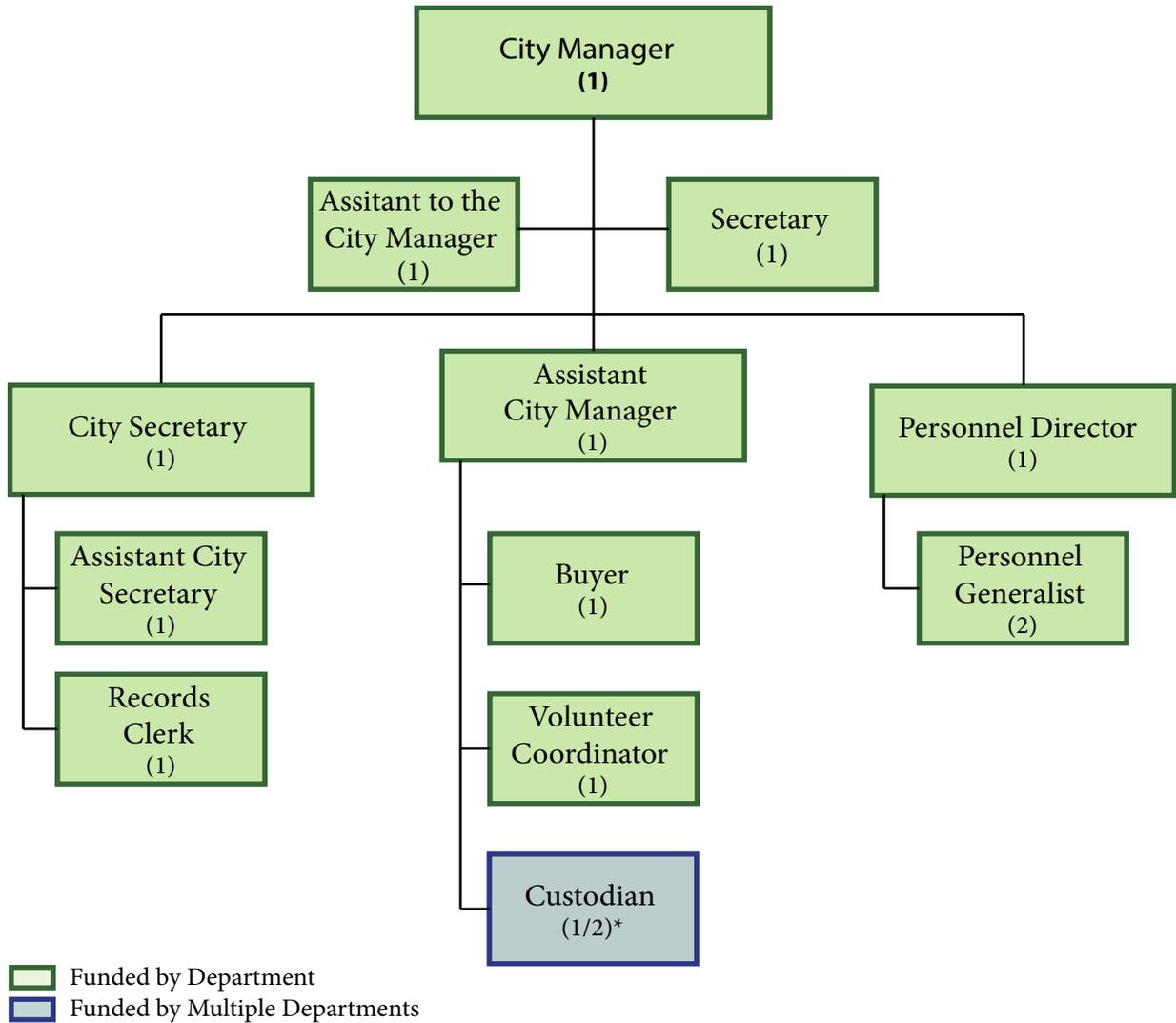
Major Budget Changes

- Increase Transfer to Special Events Fund by \$5,000 to \$30,000.

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
General Resources	\$242,650	\$140,800	\$133,820	\$150,795
Total Resources	\$242,650	\$140,800	\$133,820	\$150,795
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Costs	\$207,650	\$115,800	\$108,820	\$120,795
Storm Recovery	0	0	0	0
Transfer to Special Events	35,000	25,000	25,000	30,000
Total Expenditures	\$242,650	\$140,800	\$133,820	\$150,795

GENERAL FUND NON-DEPARTMENTAL - 0900

<i>Expenditures - Detail</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses				
BISD Busing Assistance	\$12,000	\$12,000	\$12,000	\$12,000
Eco. Dev. Alliance for Brazoria Cnty.	11,000	12,000	12,000	12,000
Brazoria County Child Advocacy	7,000	7,000	7,000	7,000
Aviation Task Force	1,500	1,500	1,500	5,000
Eco. Dev. Market Data Study	0	27,000	20,000	25,000
Connect CTY	9,119	10,000	13,195	13,195
Flood Expenditures	127,101	0		0
General Supplies				
Christmas Lights	7,813	15,000	11,525	15,000
Awards	3,533	6,600	6,600	6,600
	11,346	21,600	18,125	21,600
Gas & Electricity (Christmas Lights)	1,869	1,700	2,000	2,000
Food Supplies				
Miscellaneous	19,593	16,000	16,000	16,000
Employee Picnic	7,122	7,000	7,000	7,000
Subtotal	207,650	115,800	108,820	120,795
Transfer to Special Events Fund	35,000	25,000	25,000	30,000
Total Non-Departmental	\$242,650	\$140,800	\$133,820	\$150,795



Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.50	0.50	0.50	0.50
Office/Clerical	2.00	2.00	2.00	2.00
Technical	4.00	4.00	4.00	4.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	2.00	2.00	2.00	2.00
Management/Supervision	4.00	4.00	4.00	4.00
Temporary/Seasonal	0.10	0.10	0.10	0.10
TOTAL FTEs	12.60	12.60	12.60	12.60

ADMINISTRATION - 1000

PROGRAM DESCRIPTION

General Government Administration is responsible for general management of the city's affairs as determined by policy established by the City Council. General Government Administration also includes the services of the City Secretary, who is responsible for the filing and retention of all official records and minutes of City Council.

This department is also comprised of various other internal service operations, such as Purchasing, Personnel, and Risk Management.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Expand City's Economic Development Initiatives

• Continue working on new marketing materials incorporating data collected from TEEX Competitive Assessment and Buxton study	In Progress
• Attend two economic development related conferences	Complete

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve communication Externally & Internally Through Best Practices and Enhanced Technology

• Expand partnership with BIRD to enhance City PEG video projects	In Progress
• Improve the visibility and content of the City's Website	In Progress

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

• Coordinate conceptual design of the next phase of Downtown Revitalization Project (phase 3)	Complete
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CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Provide Citizens with Reliable Public Transportation System

• Work with Southern Brazoria County Transit to develop plan to house their administrative offices and bus fleet at the City Service Center	In Progress
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FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Expand City's Economic Development Initiatives

• Attend two economic development related conferences	Sep. 2019
• Complete marketing materials project with Lake Jackson Development Corporation	Jan. 2019

CITY COUNCIL OBJECTIVE: Improve communication Externally & Internally Through Best Practices and Enhanced Technology

• Refine partnership with BIRD to improve City PEG video projects to improve effectiveness	In Progress
• Incorporate videos of city services on website	In Progress

ADMINISTRATION - 1000

PERFORMANCE MEASURES

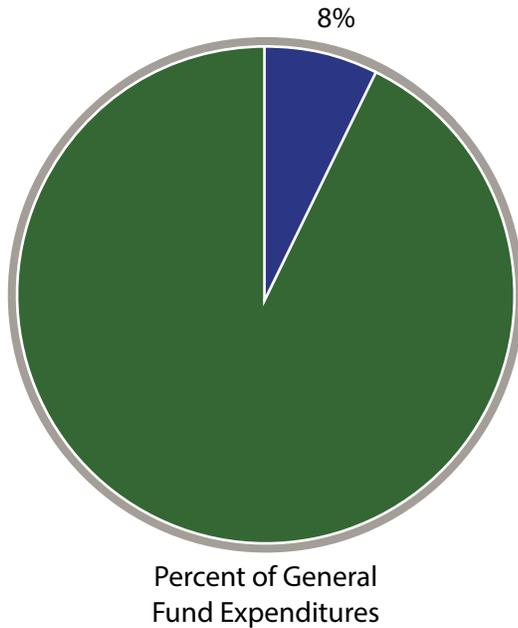
CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Visits (www.lakejackson-tx.gov)	552,443	600,000	247,400	300,000
Unique Visits (www.chooselakejackson.com)	2,211	5,000	4,600	5,000

ADMINISTRATION - 1000

BUDGET INFORMATION



Major Budget Changes

- Increase in Employee Raises & Benefits \$88,400
- Decrease from Completed Salary Compensation Study (\$35,000)
- Decrease in Contribution to Equipment Replacement Fund (\$23,560)

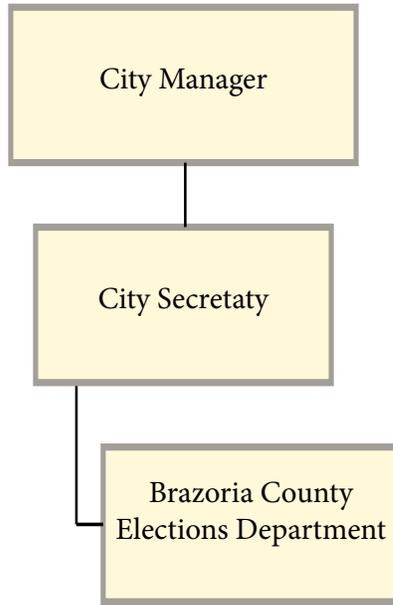
<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
General Resources	1,567,665	1,703,272	1,723,852	1,734,222
Total Resources	\$1,567,665	\$1,703,272	\$1,723,852	\$1,734,222
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$948,846	\$994,000	\$1,015,154	\$1,065,900
Employee Benefits	280,917	306,700	313,966	320,300
Operating Expenses	294,682	355,352	347,512	324,362
Capital Outlay	0	0	0	0
Operating Transfers	43,220	47,220	47,220	23,660
Total Expenditures	\$1,567,665	\$1,703,272	\$1,723,852	\$1,734,222

ADMINISTRATION - 1000

<i>Expenditures - Detail</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Service/Maintenance	\$19,209	\$19,600	\$20,065	\$20,300
Office/Clerical	73,710	76,200	80,038	80,500
Technical	155,086	163,200	170,771	175,000
Professional	126,790	131,400	138,408	140,800
Management/Supervision	563,800	590,400	591,112	636,100
Temp/Seasonal	0	2,400	3,960	2,400
Council	5,588	7,500	7,500	7,500
Overtime	4,663	3,300	3,300	3,300
Subtotal	948,846	994,000	1,015,154	1,065,900
Employee Benefits				
Health	81,371	92,900	89,200	93,100
Life	884	700	918	700
Dental	5,661	6,200	6,450	5,900
Long Term Disability	3,718	4,000	4,072	4,300
CareHere Clinic	5,106	0	5,302	0
Social Security	62,939	67,800	69,917	72,100
Retirement	114,872	121,600	124,726	130,500
Tuition Reimbursement	5,061	11,500	11,500	11,500
Workers Compensation	1,305	2,000	1,881	2,200
Subtotal	280,917	306,700	313,966	320,300
Operating Expenses				
Professional Service Fees				
Employee Screening	20,101	20,000	20,000	20,000
Salary Compensation Study	0	35,000	35,000	0
Printing	29,413	31,000	31,000	31,000
Outside Attorney	0	5,000	10,000	5,000
Codification	8,645	12,000	12,000	12,000
TML Benefits Administration Fe	2,992	5,000	4,000	5,000
Consultant-Industrial District Val	13,667	13,700	13,700	13,700
Consultant-Goal Setting	6,890	6,000	9,000	6,000
Subtotal	81,708	127,700	134,700	92,700
Water & Sewer	4,500	4,500	4,500	4,500
Maintenance & Repair				
Buildings - City Hall	11,171	15,000	15,000	15,000
Heating & Air Conditioning	1,906	2,000	2,000	2,000
Vehicles	1,573	500	500	500
Maintenance Contract	25,611	26,427	26,427	26,427
Subtotal	\$40,261	\$43,927	\$43,927	\$43,927

ADMINISTRATION - 1000

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
Rental - Vehicle & Equipment	\$9,139	\$14,000	\$14,000	\$14,000
Insurance				
Property	12,669	13,500	15,000	15,000
Liability	5,248	5,515	5,385	5,385
Subtotal	17,917	19,015	20,385	20,385
Communication	9,416	8,750	9,000	8,750
Advertising	14,168	20,000	5,000	7,500
Legal Notices	13,286	7,500	15,000	20,000
Training	21,879	23,500	15,000	23,500
Travel	7,790	13,000	10,000	13,000
Other Purchased Services				
Dues & Memberships	11,143	10,000	12,000	12,000
Recording	4,100	5,000	5,000	5,000
Subtotal	15,243	15,000	17,000	17,000
General Supplies				
Office	15,808	12,000	15,000	15,000
Wearing Apparel	249	0	0	0
Gasoline & Diesel	1,140	2,360	900	900
Fuel- CNG	38	0	100	200
Operating	15,621	20,000	20,000	20,000
Cleaning	3,813	3,500	3,500	3,500
Subtotal	36,669	37,860	39,500	39,600
Electricity	22,177	18,600	17,500	17,500
Books & Periodicals	529	2,000	2,000	2,000
Subtotal	22,706	20,600	19,500	19,500
Operating Expenses Subtotal	294,682	355,352	347,512	324,362
Equipment Replacement	43,220	47,220	47,220	23,660
Subtotal	43,220	47,220	47,220	23,660
Total General Administration	\$1,567,665	\$1,703,272	\$1,723,852	\$1,734,222



Funded by Other Departments

Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

ELECTIONS - 1200

PROGRAM DESCRIPTION

This budget provides for 3 elections, which could include City Official, Charter Amendment, Bond or run-off elections.

The elections are contracted out through the Brazoria County Elections Department. The cost of each election depends on the number of entities holding elections. When possible costs are shared between entities.

The City Secretary's office is budgeted 100% in General Administration (1000).

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Communication & Technology

CITY COUNCIL OBJECTIVE: Improve communication Externally & Internally Through Best Practices and Enhanced Technology

- Hold general elections and comply with all election laws. Complete

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve communication Externally & Internally Through Best Practices and Enhanced Technology

- Hold general elections and comply with all election laws. May 2019

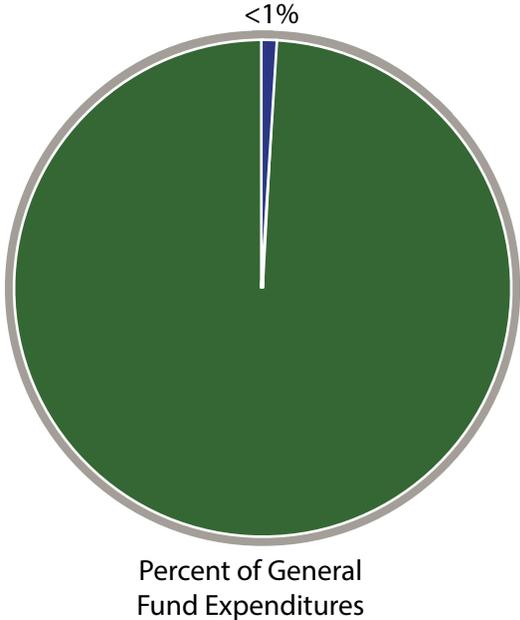
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve communication Externally & Internally Through Best Practices and Enhanced Technology

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18- 19 Estimate	FY 19-20 Target
Number of Registered Voters	17,181	17,500	17,349	17,500
Voter Turn Out (May Election)	2,216	3,000	0	3,000
Number of Elections Held	1	2	0	1
Total Cost of Elections	\$4,864	\$12,500	\$0	\$12,500
Cost Per Ballot Cast	\$2.20	\$2.08	\$0.00	\$2.08

BUDGET INFORMATION



Major Budget Changes

- No Major Budget Changes

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
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General Resources	\$4,685	\$12,500	\$0	\$13,000
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Total Resources	\$4,685	\$12,500	\$0	\$13,000
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<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
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Operating Expenses	\$4,685	\$12,500	\$0	\$13,000
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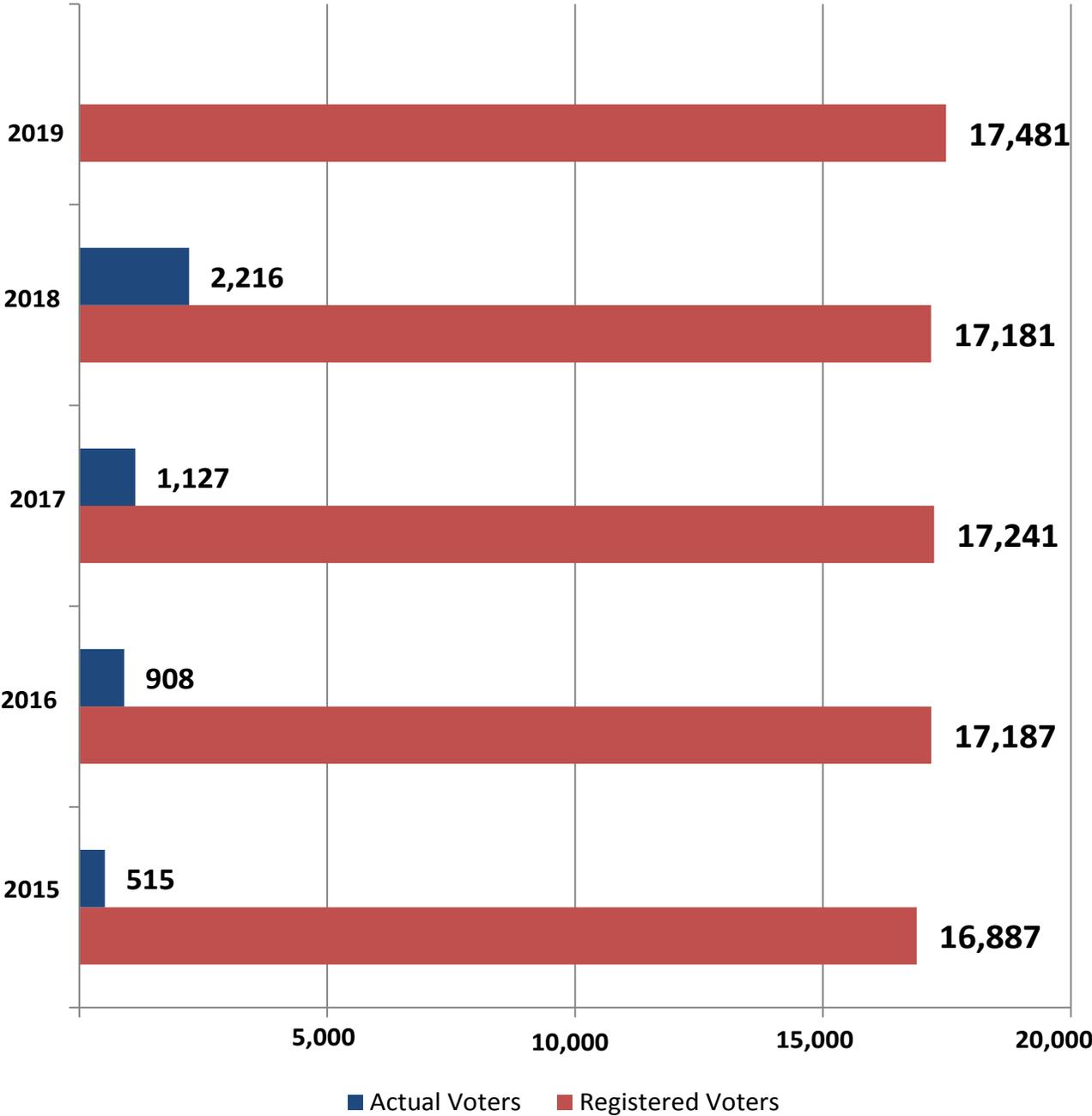
Total Expenditures	\$4,685	\$12,500	\$0	\$13,000
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ELECTIONS - 1200

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses				
Election Translator	\$364	\$0	\$0	\$500
Brazoria County Contract	4,321	12,500	0	12,500
Subtotal	4,685	12,500	0	13,000
Total Elections	\$4,685	\$12,500	\$0	\$13,000

HISTORICAL VOTER TURN OUT - MAY ELECTIONS

**Voter Turn Out
May Elections**



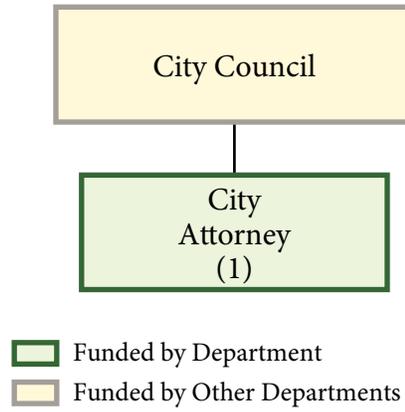
Note: 2019 Election Canceled Due to No Position Opposition

2018 Festival of Lights Parade





LEGAL - 1700



Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	1.00	1.00	1.00	1.00

PROGRAM DESCRIPTION

The City Attorney’s Office provides legal advice and legal services to the City Council, the City’s boards and commissions, and all departments of the City. The City Attorney’s Office also represents the City in litigations; drafts various legal instruments, such as contracts and ordinances; and supervises outside counsel.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Communications

CITY COUNCIL OBJECTIVE: Keep Current on Changes to Municipal Law

- Review and update two chapters in Code of Ordinances. Sep. 2019

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

- Attend at least two (2) conferences related to municipal law. Sep. 2019

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Communications

CITY COUNCIL OBJECTIVE: Keep Current on Changes to Municipal Law

- Review and update two chapters in Code of Ordinances. Sep. 2020

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

- Attend at least two (2) conferences related to municipal law. Sep. 2020

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Communications

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices and Enhanced Technology

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Average Days to Process Public Information Requests	4.2	5	5.2	5

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

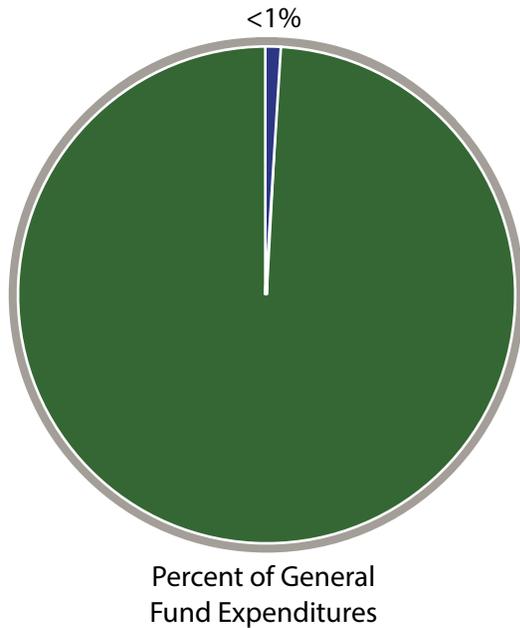
CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Municipal Law Conferences Attended	4	2	3	3

CITY COUNCIL OBJECTIVE:

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Ordinances Prepared	15	25	25	25
Cases Set for Trial	20	75	70	75
Cases Resolved Before Going to Trial	80%	80%	82%	80%

BUDGET INFORMATION



Major Budget Changes

- Increase in Employee Raises & Benefits \$14,329

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
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General Resources	\$206,207	\$225,719	\$216,027	\$233,048
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Total Resources	\$206,207	\$225,719	\$216,027	\$233,048
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<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
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Salaries & Wages	\$146,179	\$151,400	\$150,129	\$158,100
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Employee Benefits	36,260	37,700	39,098	38,600
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Operating Expenses	22,968	35,819	26,000	35,548
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Operating Transfers	800	800	800	800
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Total Expenditures	\$206,207	\$225,719	\$216,027	\$233,048
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LEGAL - 1700

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Management/Supervision	\$146,179	\$151,400	\$150,129	\$158,100
Subtotal	146,179	151,400	150,129	158,100
Employee Benefits				
Health	6,535	7,400	7,159	7,400
Life	71	100	73	100
Dental	453	500	516	500
Long Term Disability	563	600	616	600
CareHere Clinic	408	0	424	0
Social Security	10,114	10,100	10,944	10,200
Retirement	17,949	18,700	19,131	19,500
Workers Compensation	167	300	235	300
Subtotal	36,260	37,700	39,098	38,600
Operating Expenses				
Outside Attorney	7,954	20,000	10,000	20,000
Maintenance Contract	0	0	0	0
Liability Insurance	693	735	680	680
Communications	1,763	1,720	1,857	1,857
Training	1,445	1,299	1,614	1,750
Travel	1,090	2,100	2,412	2,600
Other Purchased Services				
Dues & Memberships	965	965	965	965
Internet Subscriptions	1,500	1,500	972	972
Subtotal	2,465	2,465	1,937	1,937
General Supplies				
Office	197	500	500	500
Operating	677	800	800	800
	874	1,300	1,300	1,300
Books & Periodicals	6,684	6,200	6,200	5,424
Subtotal	6,684	6,200	6,200	5,424
Operating Expenses Subtotal	22,968	35,819	26,000	35,548
Operating Transfers				
Equipment Replacement	800	800	800	800
Subtotal	800	800	800	800
Total Legal	\$206,207	\$225,719	\$216,027	\$233,048



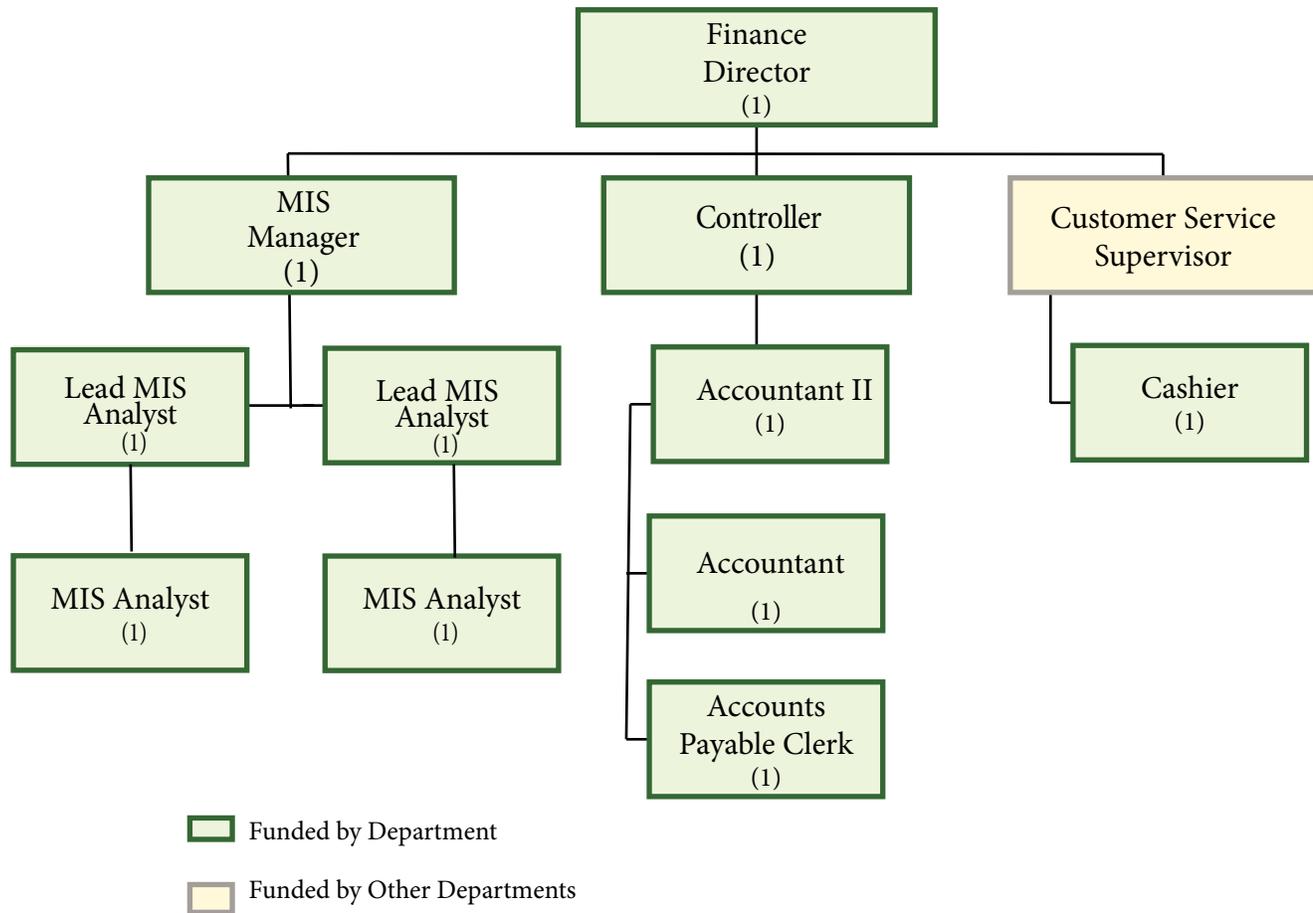
LAKE JACKSON

City of Enchantment

City of Enchantment



FINANCE - 1400



Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	3.00	2.00	2.00	2.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	4.00	7.00	7.00	7.00
Management/Supervision	3.00	2.00	2.00	2.00
Temporary/Seasonal	0.15	0.15	0.15	0.15
TOTAL FTEs	10.15	11.15	11.15	11.15

PROGRAM DESCRIPTION

The department records and reports results of financial transactions, prepares various internal and external financial reports, advises management on matters of a financial nature and is responsible for the City’s cash management and investing program.

Personnel in this department are the initial contact point at City Hall for citizen’s inquiries, answering all incoming phone lines, greeting all walk in customers, and serving as central cashier.

This department also provides technology services to all departments.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Use New Technologies to Improve Areas of Operations

• Upgrade Document Archive Server (hardware and operating system)	Complete
• Replace City Hall Network Switches	Complete
• Upgrade PD Computer Aided Dispatch and Records Management Servers (hardware and operating)	Sep. 2019

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Use New Technologies to Improve Areas of Operations

• Deploy analytical tool for management to drill down to data to create easy to read, comprehensive reports	Sep. 2020
• Have accountants & controller attend 1 major training event per year	Sep. 2020

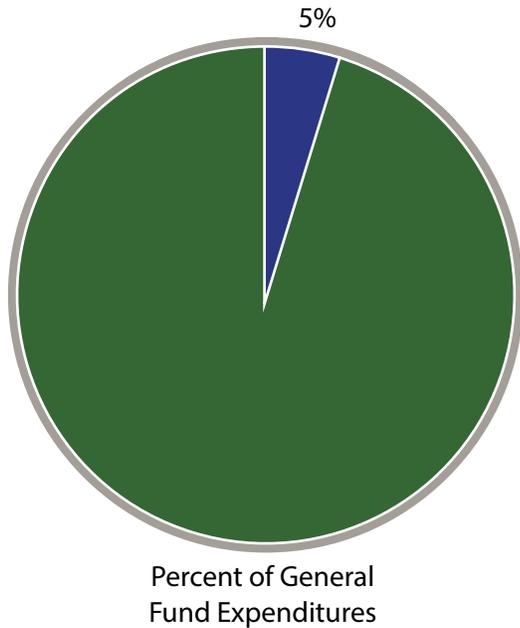
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE:

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Standard & Poor G.O. Bond Rating	AA+ Stable	AA+ Stable	AA+ Stable	AA+ Stable
Revenue Bond Rating	AA+ Stable	AA+ Stable	AA+ Stable	AA+ Stable
Moody's G.O. Bond Rating	AA2	AA1	AA1	AA1
Revenue Bond Rating	AA3	AA3	AA3	AA2
Monthly Reports Distributed Within 15 Days of End of Month	83%	83%	83%	85%
Obtain Certificate in Excellence in Financial Reporting	24th Year	25th Year	25th Year	26th Year

BUDGET INFORMATION



Major Budget Changes

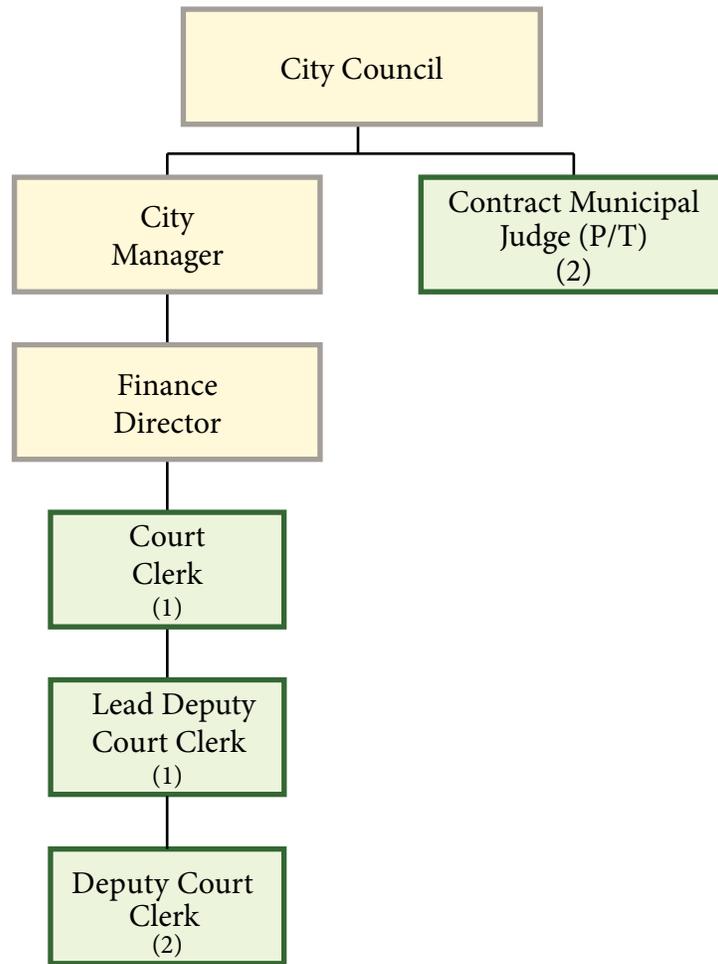
- Increase in Employee Raises & Benefits \$49,600

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
General Resources	\$1,111,389	\$1,271,200	\$1,290,080	\$1,329,815
Total Resources	\$1,111,389	\$1,271,200	\$1,290,080	\$1,329,815
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$637,281	\$711,200	\$728,313	\$750,800
Employee Benefits	203,859	233,500	235,477	240,900
Operating Expenses	237,269	284,755	284,545	296,370
Operating Transfers	32,980	41,745	41,745	41,745
Total Expenditures	\$1,111,389	\$1,271,200	\$1,290,080	\$1,329,815

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Office/Clerical	\$66,593	\$70,300	\$72,519	\$73,600
Technical	0	0	0	0
Professional	286,544	335,900	346,044	351,700
Management/Supervision	283,012	298,800	306,037	319,300
Temp/Seasonal	0	3,200	3,200	3,200
Overtime	1,132	3,000	513	3,000
Subtotal	637,281	711,200	728,313	750,800
Employee Benefits				
Health	67,469	81,800	78,181	81,900
Life	733	600	805	600
Dental	4,697	5,500	5,657	5,200
Long Term Disability	2,570	2,900	2,968	3,100
CareHere Clinic	4,235	0	4,650	0
Social Security	45,133	54,000	52,649	56,400
Retirement	78,289	87,500	89,470	92,400
Tuition Reimbursement	0	0	0	0
Workers Compensation	733	1,200	1,097	1,300
Subtotal	203,859	233,500	235,477	240,900
Operating Expenses				
Professional Service Fees				
Tax Appraisals	46,526	52,060	52,060	52,060
Tax Collections	3,218	3,230	3,330	3,395
Outside Auditor	33,630	25,000	25,000	28,000
Arbitrage Review	16,525	18,500	18,630	18,870
	<u>99,899</u>	<u>98,790</u>	<u>99,020</u>	<u>102,325</u>
Maintenance & Repair				
Computer Equipment	5,207	7,000	7,000	10,000
Non-Fleet Equipment	0	0	0	0
Maintenance Contracts	87,929	114,260	114,260	120,780
Subtotal	93,136	121,260	121,260	130,780
Rental - Equipment	5,728	6,000	6,000	6,000
Insurance				
Property	\$4,747	\$5,040	\$4,885	\$4,885
Liability	3,290	3,465	3,180	3,180
Subtotal	8,037	8,505	8,065	8,065
Communication	13,744	14,000	14,000	14,000

FINANCE - 1400

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
Training	780	7,850	7,850	7,850
Travel	3,291	12,000	12,000	12,000
Dues & Memberships	985	1,000	1,000	1,000
General Supplies				
Office	9,581	8,500	8,500	8,500
Operating	1,708	6,500	6,500	5,500
Subtotal	11,289	15,000	15,000	14,000
Books & Periodicals	380	350	350	350
Subtotal	380	350	350	350
Operating Expenses Subtotal	237,269	284,755	284,545	296,370
Operating Transfers				
Equipment Replacement	32,980	41,745	41,745	41,745
Subtotal	32,980	41,745	41,745	41,745
Total Finance	\$1,111,389	\$1,271,200	\$1,290,080	\$1,329,815



Funded by Department
 Funded by Other Departments

Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	3.00	3.00	3.00	3.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	4.00	4.00	4.00	4.00

MUNICIPAL COURT - 1100

PROGRAM DESCRIPTION

The Municipal Court is responsible for administering the disposition of Class C Misdemeanor charges brought against persons within the geographical boundaries of the city. The Court Clerk is responsible for the maintenance of the Municipal Court Docket and monitoring collection of fines assessed by the Municipal Judges. The Judges preside over all court hearings, which include docket calls twice per month and jury trials, non-jury trials, juvenile court, and show cause/indigence hearings once per month.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices and Enhanced Technology

- | | |
|---|-----------|
| • Revise warrant procedures to determine a more efficient way to process warrants in a timely manner. | Sep. 2019 |
|---|-----------|

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices and Enhanced Technology

- | | |
|--|-----------|
| • Review and update policies/procedures and financial charge codes to reflect changes necessary by the new laws to be effective January 1, 2020. | Jan. 2020 |
| • Determine whether the new Warrant procedures helped to efficiently process warrants in a timely manner and if not, adjust the procedures. | Sep. 2020 |

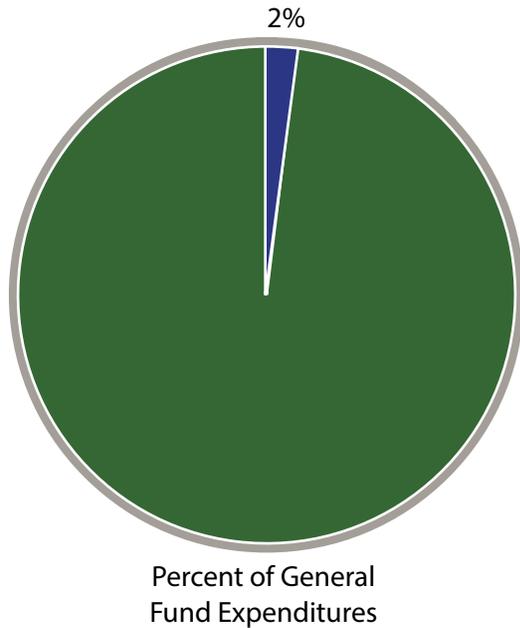
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
New Cases Filed	7,831	7,850	7,650	7,700
Failure to Appear Charges Filed	714	900	1,305	860
Convicted Dispositions: No Court Appearance	2,270	2,300	2,100	2,035
Convicted Dispositions: Court Appearance	1,391	1,300	1,420	1,330
Warrants Outstanding	6,686	6,500	9,025	9,325
Warrants Issued	2,230	3,000	4,755	3,000
Amount Collected by Collection Agency	\$181,881	\$300,000	\$301,880	\$250,000

BUDGET INFORMATION



Major Budget Changes

- Increase in Employee Raises & Benefits \$14,800

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Criminal Justice Tax	\$32,290	\$27,500	\$21,210	\$20,000
Court Fees	43,161	37,500	32,400	32,400
Other Fines & Fees	19,048	20,000	17,300	17,000
General Resources	315,201	354,565	371,760	386,670
Total Resources	\$409,700	\$439,565	\$442,670	\$456,070

<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$245,922	\$265,300	\$268,175	\$275,500
Employee Benefits	68,756	77,300	75,105	79,000
Operating Expenses	71,062	73,005	75,430	77,610
Operating Transfers	23,960	23,960	23,960	23,960
Total Expenditures	\$409,700	\$439,565	\$442,670	\$456,070

MUNICIPAL COURT - 1100

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Office/Clerical	\$95,854	\$105,400	\$104,193	\$106,200
Management/Supervision	66,818	71,000	74,314	78,200
Special Agreement Personnel	69,551	73,900	75,168	76,100
Overtime	13,699	15,000	14,500	15,000
Contact Labor	0	0	0	0
Subtotal	245,922	265,300	268,175	275,500
Employee Benefits				
Health	24,664	29,700	28,085	29,800
Life	270	300	294	300
Dental	1,727	2,000	2,064	1,900
Long Term Disability	655	800	725	800
CareHere Clinic	1,557	0	1,697	0
Social Security	17,941	20,300	18,999	21,100
Retirement	21,669	23,700	22,851	24,600
Tuition Reimbursement	0	0	0	0
Workers Compensation	273	500	390	500
Subtotal	68,756	77,300	75,105	79,000
Operating Expenses				
Professional Services				
Jury Costs	792	865	640	865
Contract Cleaning	5,664	5,670	5,555	5,665
Subtotal	6,456	6,535	6,195	6,530
Maintenance & Repair				
Building	894	1,900	2,280	2,530
Maintenance Contract	7,699	8,560	8,565	8,800
Subtotal	8,593	10,460	10,845	11,330
Vehicles & Equipment	3,164	3,185	3,820	4,135
Insurance				
Property	14,826	15,700	17,090	17,090
Liability	1,256	1,325	1,190	1,190
Subtotal	16,082	17,025	18,280	18,280
Communications	646	700	890	670

MUNICIPAL COURT - 1100

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
Training	1,100	2,145	1,985	1,645
Travel	1,400	2,945	2,875	2,500
Dues & Memberships	385	340	400	385
General Supplies				
Office	5,896	4,200	8,730	9,960
Operating	14,157	13,895	11,020	11,000
Cleaning	996	1,500	1,000	1,000
Subtotal	21,049	19,595	20,750	21,960
Electricity	12,012	10,075	9,390	10,000
Books & Periodicals	175	0	0	175
Subtotal	175	0	0	175
Operating Expenses Subtotal	71,062	73,005	75,430	77,610
Operating Transfers				
Equipment Replacement	23,960	23,960	23,960	23,960
Subtotal	23,960	23,960	23,960	23,960
Total Municipal Court	\$409,700	\$439,565	\$442,670	\$456,070

Lake Jackson Fire Station #1



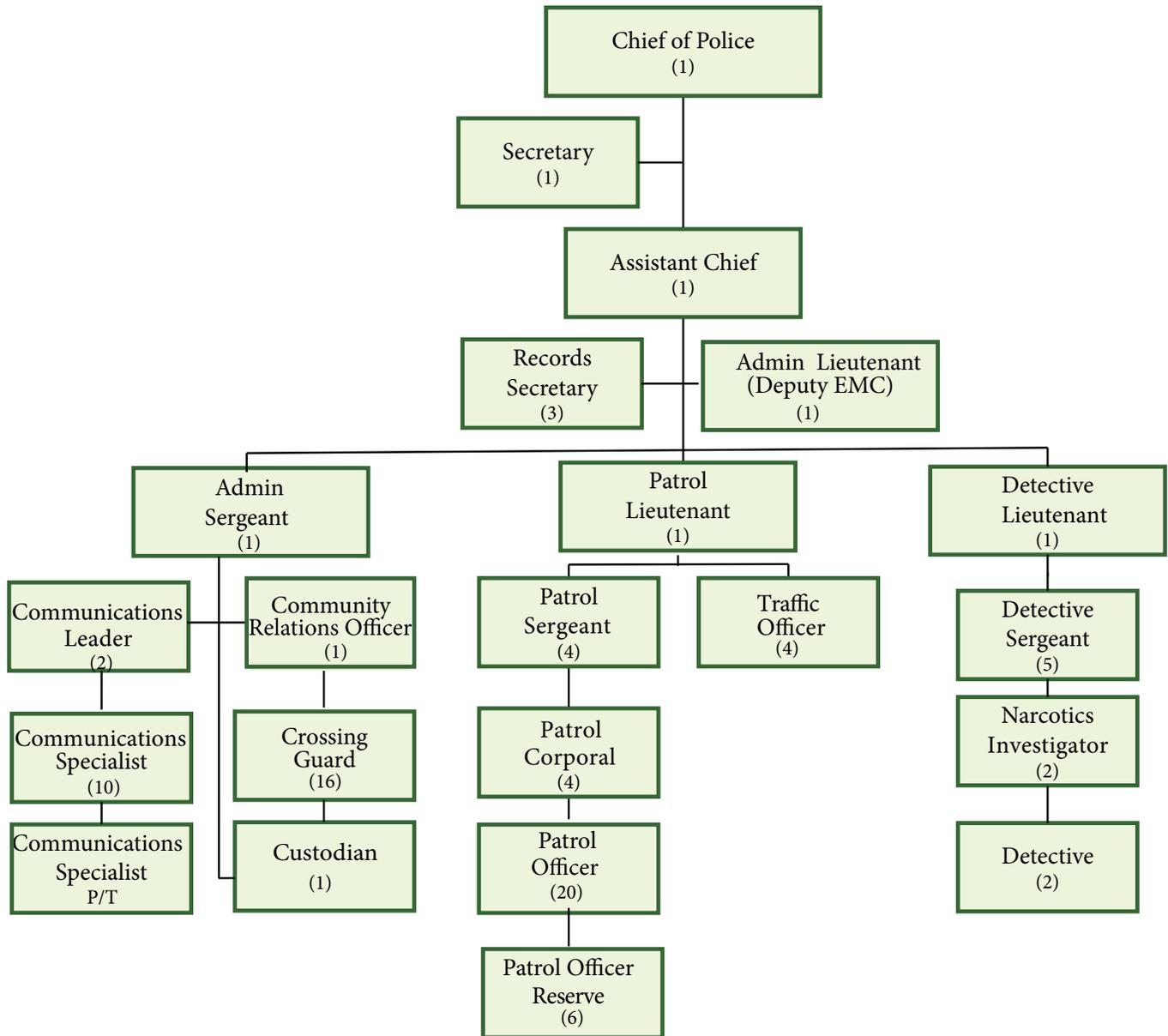
PUBLIC SAFETY



LAKE JACKSON

City of Enchantment





Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	1.00	1.00	1.00	1.00
Office/Clerical	4.00	4.00	4.00	4.00
Technical	10.00	10.00	12.00	12.00
Sworn Personnel	42.00	42.00	43.00	43.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	5.00	5.00	5.00	5.00
Temporary/Seasonal	2.78	2.78	3.41	3.41
TOTAL FTEs	64.78	64.78	68.41	68.41

POLICE - 2200

PROGRAM DESCRIPTION

It is the mission of the Lake Jackson Police Department to positively impact the quality of life throughout the community by delivering professional and courteous services, preserving the peace, enforcing the law and Constitution, protecting property, and providing a safe environment for all citizens.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens	
<ul style="list-style-type: none"> Initiated and investigated 40 drug or vice related cases originating in Lake Jackson. This goal will be a continuing focus area. 	Sep. 2019

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees	
<ul style="list-style-type: none"> Expanded attendance in the Leadership Command College at LEMIT from administration to sergeants, in order to prepare them for the lieutenant's position. 	Complete
<ul style="list-style-type: none"> Implemented a cadet pilot program (depending on funding) as a proactive solution to reduced numbers of qualified applicants. 	Complete

CITY COUNCIL OBJECTIVE: Improve Areas of Operations	
<ul style="list-style-type: none"> Expanded capabilities of criminal investigations through upgrading of mobile (cell phone) forensic equipment. 	Complete

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade and Maintain Infrastructure, Facilities, & Equipment	
<ul style="list-style-type: none"> Remodeled remaining office space to provide working room for PD IT Services. 	Complete

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens	
<ul style="list-style-type: none"> Initiate and investigate 40 drug or vice related cases originating in Lake Jackson. This goal will be a continuing focus area. 	Sep. 2020

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees	
<ul style="list-style-type: none"> Expand attendance in the Leadership Command College at LEMIT from administration to sergeants, in order to prepare them for the lieutenant's position. 	Sep. 2020

CITY COUNCIL OBJECTIVE: Improve Areas of Operations	
<ul style="list-style-type: none"> Implement 4th dispatch station, including Radio and 9/11 capabilities, to full functionality 	Sep. 2019
<ul style="list-style-type: none"> Partner with Lake Jackson EMS to evaluate and implement Emergency Medical Dispatch (EMD) system 	Sep. 2020

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade and Maintain Infrastructure, Facilities, & Equipment	
<ul style="list-style-type: none"> Prepare proposal for the upgrade/enlargement of digital evidence storage to be funded FY 21. 	Mar. 2020
<ul style="list-style-type: none"> Complete work with PGAL to design additions to PD and prepare for Bond May 2020 	May 2020

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

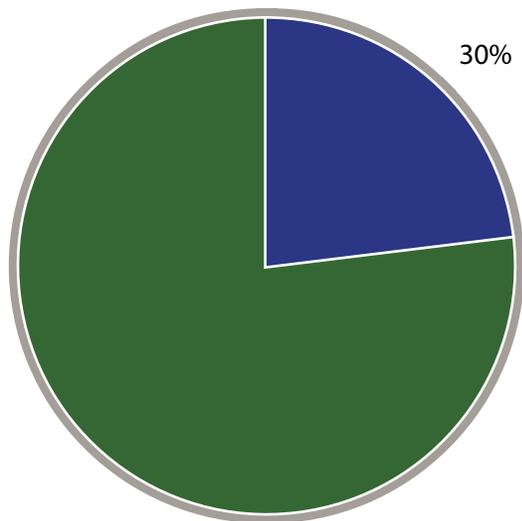
PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Average Response Time to Priority "P" Calls (minutes)	4:54	5:00	5:00	5:00
Unit Reaction Time to Priority "P" Calls (minutes)	4:14	4:30	4:20	4:30
Total Traffic Contacts	16,000	16,000	14,500	16,000
Percentage of Burglary Cases Solved	25%	27%	25%	25%
Increase Narcotics Enforcement Focus in Lake Jackson(Narcotics Officers Only, LJ Specific)	43	40	43	40

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Offer In-House Training Opportunities for Employees

PERFORMANCE MEASURE	FY 16-17 Actual	FY 17-18 Target	FY 17-18 Estimate	FY 18-19 Target
In-Service & Developmental Training Hours	6,000	6,000	6,000	6,000

BUDGET INFORMATION



Percent of General Fund Expenditures

Major Budget Changes

- Increase in Employee Raises & Benefits \$133,300
- Increase in Overtime \$5,000
- Increase in Property/Liability Insurance \$6,145
- Increase in Contribution to Equipment Replacement Fund \$19,312

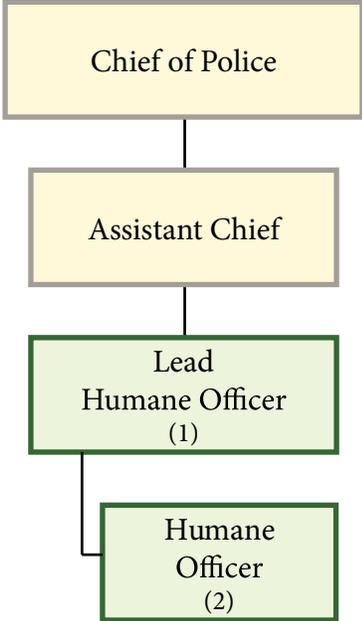
Resources	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Alarm Fees	\$62,924	\$60,000	\$61,575	\$61,000
Peddler Permit	1,250	1,500	500	500
Wrecker License	2,200	2,000	1,600	1,600
B'Port College SRO	0	0	0	0
Richwood Dispatching	43,000	43,000	43,000	43,000
Grants & Miscellaneous	5,604	10,500	5,525	3,500
General Resources	3,811,793	6,636,757	6,477,066	6,797,349
Total Resources	\$3,926,771	\$6,753,757	\$6,589,266	\$6,906,949

Expenditures	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$1,774,629	\$4,134,300	\$4,031,254	\$4,234,800
Employee Benefits	1,223,739	1,413,100	1,332,921	1,436,100
Operating Expenses	678,261	758,404	770,254	768,744
Capital Outlay	8,188	0	6,884	0
Operating Transfers	241,954	447,953	447,953	467,305
Total Expenditures	\$3,926,771	\$6,753,757	\$6,589,266	\$6,906,949

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Service/Maintenance	\$33,097	\$34,700	\$36,353	\$36,800
Office/Clerical	166,065	172,700	190,215	173,300
Technical	410,074	488,200	471,104	512,700
Sworn Personnel	452,389	2,696,000	2,602,086	2,772,500
Management/Supervision	461,069	474,400	444,614	464,100
Temp/Seasonal	93,049	108,300	126,882	110,400
Overtime	158,886	160,000	160,000	165,000
Subtotal	1,774,629	4,134,300	4,031,254	4,234,800
Employee Benefits				
Health	384,407	480,100	428,099	480,900
Life	4,248	3,700	4,436	3,700
Dental	27,241	32,200	31,302	30,600
Long Term Disability	13,958	16,500	15,047	16,900
CareHere Clinic	24,536	0	25,215	0
Social Security	281,184	314,200	300,172	321,500
Retirement	451,818	497,600	473,583	509,200
Tuition Reimbursement	3,186	8,800	6,330	8,000
Workers Compensation	33,161	60,000	48,737	65,300
Subtotal	1,223,739	1,413,100	1,332,921	1,436,100
Operating Expenses				
Professional Services				
Psychological Examination	780	1,200	1,040	1,200
Volunteer Benefits	2,528	3,000	3,160	3,000
Forensic Testing	614	2,500	1,100	2,500
Subtotal	3,922	6,700	5,300	6,700
Water & Sewer	1,100	1,100	1,100	1,100
Maintenance & Repair				
Buildings	9,582	13,000	13,000	13,000
Heating & Air Conditioning	11,647	14,000	16,000	14,000
Vehicles	52,726	55,000	55,000	55,000
Equipment	442	5,000	2,700	4,000
Radios	2,050	3,000	2,000	2,000
Furniture & Fixtures	1,158	1,500	1,300	1,500
Maintenance Contracts	154,619	221,862	224,944	230,400
Subtotal	\$232,224	\$313,362	\$314,944	\$319,900

POLICE - 2200

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
Rental - Vehicle & Equipment	5,963	6,000	6,000	6,000
Property	45,685	48,270	51,455	51,455
Liability	63,351	68,830	71,790	71,790
Fidelity	0	0	0	0
Subtotal	109,036	117,100	123,245	123,245
Communication	66,728	61,000	65,000	65,000
Training	14,535	15,833	16,000	16,000
Travel	2,219	2,500	3,000	2,500
Dues & Memberships	1,385	1,280	965	1,000
General Supplies				
Office	13,023	13,000	13,000	13,000
Wearing Apparel	21,793	26,000	29,000	26,000
Gasoline & Diesel	95,746	83,230	84,000	83,000
Operating	41,682	45,000	45,000	40,000
Photography	859	1,500	1,000	1,000
Firing Range	15,132	15,000	15,000	15,000
Community Policing	6,121	5,500	5,500	5,500
Detention Facility	5,592	5,000	3,500	5,000
Crime Lab	5,144	7,500	7,500	7,000
Cleaning	4,233	4,000	4,000	4,500
Subtotal	209,325	205,730	207,500	200,000
Natural Gas	1,631	2,000	2,000	2,000
Electricity	29,569	24,799	24,700	24,799
Books & Periodicals	624	1,000	500	500
Subtotal	31,824	27,799	27,200	27,299
Operating Expenses Subtotal	678,261	758,404	770,254	768,744
Capital Outlay	8,188	0	6,884	0
Operating Transfers				
Equipment Replacement	241,954	447,953	447,953	467,305
Subtotal	241,954	447,953	447,953	467,305
Total Police	\$3,926,771	\$6,753,757	\$6,589,266	\$6,906,949



Funded by Department
 Funded by Other Department

Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	3.00	3.00	3.00	3.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	3.00	3.00	3.00	3.00

HUMANE - 2500

PROGRAM DESCRIPTION

The Lake Jackson Humane Department is responsible for the enforcement of animal control ordinances, investigation of animal related offenses, and the education of the general public on animal related issues pertaining to health and safety.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire and Retain Qualified Employees

- Completed project to offer preventive rabies vaccinations to animal control employees. Jun. 2019

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve communication Externally & Internally Through Best Practices and Enhanced Technology

- Authored and assembled a welcome packet on animal helps, tips, and ordinances that City Hall can pass out to new residents. Complete

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade and Maintain Infrastructure, Facilities, & Equipment

- Acquired and implemented the use of an additional vehicle to humane suitable for patrol and to tow humane trailer Complete
- Participated in research, evaluation, and implementation of plans for a new Lake Jackson Animal Shelter. Sep. 2019

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade and Maintain Infrastructure, Facilities, & Equipment

- Prepare and assist in the presentation for a May 2020 bond for the proposed new animal control facility. May 2020

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

- Use the ACO trailer in at least one city function to present and promote animal care and welfare within the city; pass out literature related to domestic and wildlife animal interactions. Sep. 2020

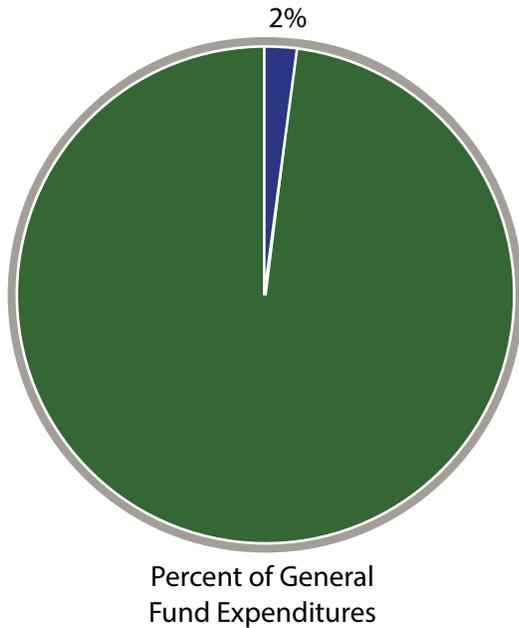
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Total Animals Collected	800	800	700	700
Animal Bites Reported	75	75	80	75
Citations & Warnings Issued	100	110	75	80
Average Animal Intake Time	20:00	20:00	30:00	40:00

BUDGET INFORMATION



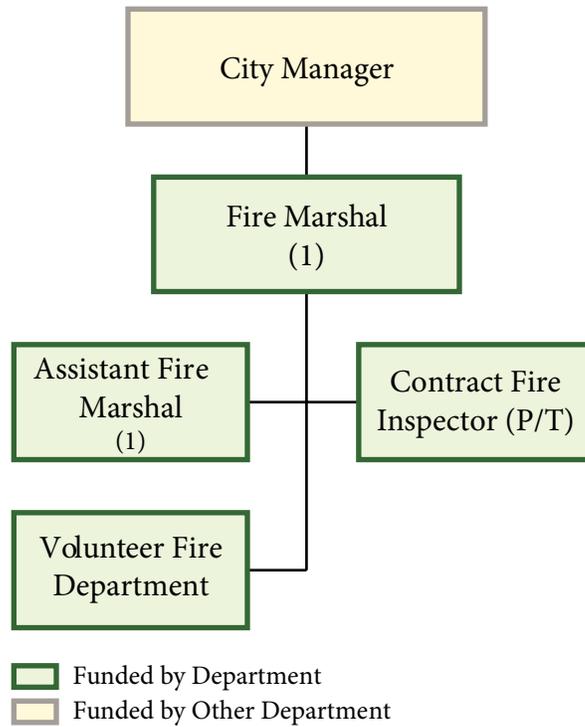
Major Budget Changes

- Increase in Employee Raises & Benefits \$7850
- Increase in Contribution to Equipment Replacement Fund \$4,705

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
General Resources	341,859	382,272	396,716	486,239
Total Resources	\$341,859	\$382,272	\$396,716	\$486,239
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$101,149	\$109,250	\$114,170	\$114,800
Employee Benefits	36,117	48,600	41,013	50,100
Operating Expenses	196,778	213,227	230,338	305,439
Operating Transfers	7,815	11,195	11,195	15,900
Total Expenditures	\$341,859	\$382,272	\$396,716	\$486,239

HUMANE - 2500

<i>Expenditures - Details</i>	2017-18	2018-19	2018-19	2019-20
	Actual	Budget	Estimated	Adopted
Salaries & Wages				
Service/Maintenance	\$97,408	\$105,500	\$110,170	\$110,800
Overtime	3,741	3,750	4,000	4,000
Subtotal	101,149	109,250	114,170	114,800
Employee Benefits				
Health	12,144	22,300	13,998	22,300
Life	204	200	220	200
Dental	1,216	1,500	1,032	1,400
Long Term Disability	397	400	450	500
CareHere Clinic	787	0	848	0
Social Security	7,596	8,400	8,525	8,800
Retirement	12,425	13,500	13,853	14,200
Tuition Reimbursement	0	0	0	0
Workers Compensation	1,348	2,300	2,087	2,700
Subtotal	36,117	48,600	41,013	50,100
Operating Expenses				
Shelter Management	158,461	175,000	175,000	261,737
Fleet Vehicles & Equipment	4,166	4,000	4,000	4,000
Animal Shelter	12,146	10,000	25,808	15,000
Insurance				
Property	5,861	6,325	6,670	6,670
Liabilty	2,677	1,190	1,160	1,160
Subtotal	8,538	7,515	7,830	7,830
Communication	1,533	1,872	1,800	1,872
Training	235	1,000	1,000	1,500
Travel	462	700	700	1,000
General Supplies				
Office	211	150	400	500
Wearing Apparel	420	1,000	1,000	1,000
Gasoline & Diesel	5,446	4,190	5,000	5,000
Operating	5,160	7,800	7,800	6,000
Subtotal	11,237	13,140	14,200	12,500
Operating Expenses Subtotal	196,778	213,227	230,338	305,439
Operating Transfers				
Equipment Replacement	7,815	11,195	11,195	15,900
Subtotal	7,815	11,195	11,195	15,900
Total Humane	\$341,859	\$382,272	\$396,716	\$486,239



Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	1.00	1.00	1.00	1.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	2.00	2.00	2.00	2.00

FIRE - 2300

PROGRAM DESCRIPTION

The City's Fire Marshal's Office (FMO) is responsible for fire code enforcement, fire inspections, fire & arson investigations, fire safety education, and other duties as needed. The FMO maintains (2) fire stations and maintenance of all fire apparatus and ambulances. This office is staffed by (1) full time Fire Marshal, (1) Assistant Fire Marshal, and (1) part time contract Fire Inspector.

The City's Volunteer Fire Department is responsible for staffing two (2) fire stations and providing fire fighting activities 24 hours a day, 365 days a year and for assisting with fire safety education and maintenance of all fire apparatus. This department is staffed by (32) volunteers.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

• Installed 20 Stovetop FireStops extinguishing devices to individuals in need, work with churches etc to enhance the program	Sep. 2019
• Partnered with Volunteer Fire Dept, LJEMS and BISD to fund the "After the Fire" presentation to all graduating seniors in BISD.	Sep. 2019
• Conducted " Remembering When" program with senior citizens, in nursing homes, & senior living apartments.	Sep. 2019

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

• Install 20 Stovetop FireStops extinguishing devices to individuals in need, work with church's etc to enhance the program	Sep. 2020
• Partner with Volunteer Fire Dept, LJEMS and BISD to fund the "After the Fire" presentation to all graduating seniors in BISD.	Sep. 2020
• Conduct " Remembering When" program to older citizens, in nursing homes, senior living apartments.	Sep. 2020

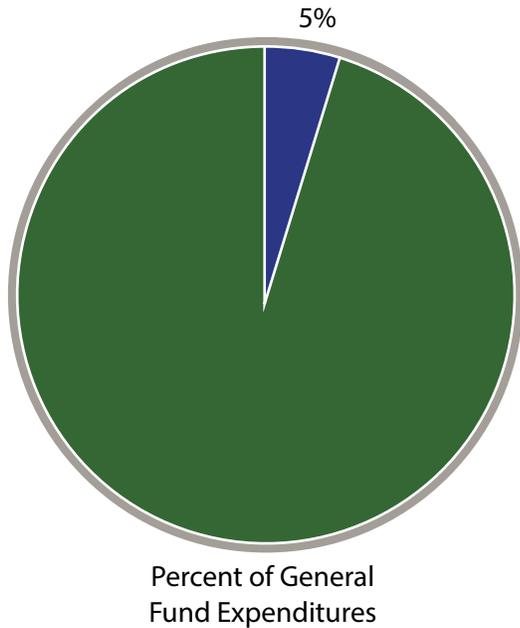
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Total Volunteer Members	43	50	32	40
Emergency Calls	650	650	700	700
Fire Investigations	15	15	15	15
Average Response Time on Fire Calls (minutes)	7:00	6:00	7:00	7:00
Fire Safety Inspections	550	450	400	450
Annual Training Hours (FMO)	200	160	200	200
Public Fire Safety Education Classes	60	60	60	60

BUDGET INFORMATION



Major Budget Changes

- Increase in Vehicle Maintenance \$10,000
- Increase in Employee Raises & Benefits \$12,000
- Increase in Travel/Training \$4,400
- Increase in Firefighting Stipend \$25,000

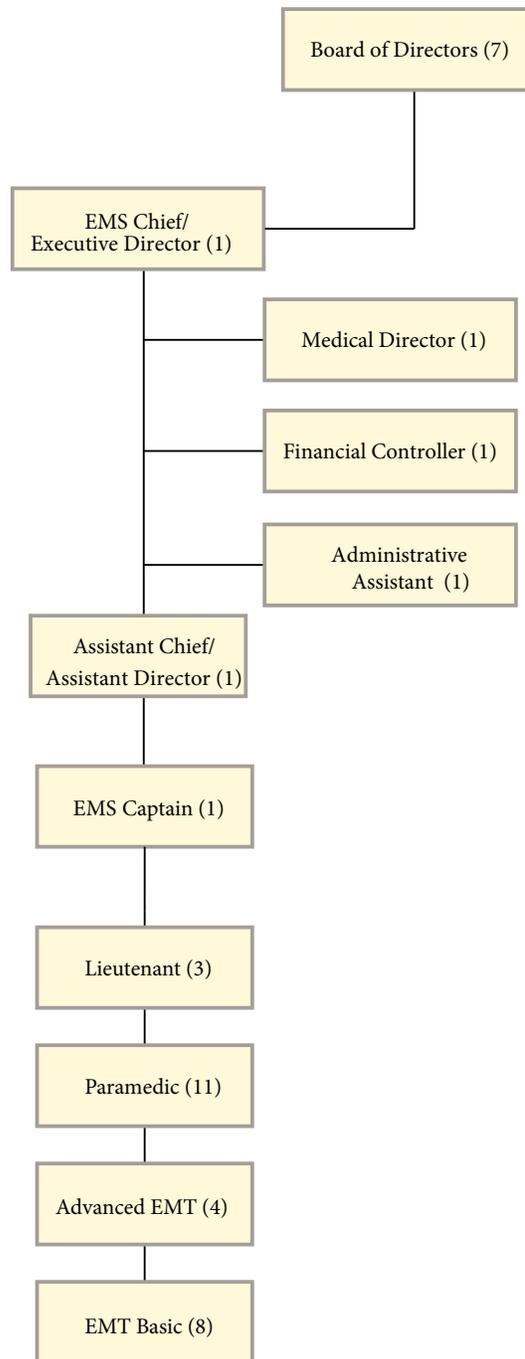
<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
General Resources	\$1,075,331	\$1,144,966	\$1,133,930	\$1,217,350
Total Resources	\$1,075,331	\$1,144,966	\$1,133,930	\$1,217,350

<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$138,540	\$145,500	\$151,281	\$157,200
Employee Benefits	121,523	137,600	138,285	140,000
Operating Expenses	441,247	494,236	476,734	551,715
Operating Transfers	374,021	367,630	367,630	368,435
Total Expenditures	\$1,075,331	\$1,144,966	\$1,133,930	\$1,217,350

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Management/Supervision	\$138,540	\$145,500	\$151,281	\$157,200
Temp/Seasonal	0	0	0	0
Subtotal	138,540	145,500	151,281	157,200
Employee Benefits				
Health	13,053	14,900	14,318	14,900
Life	141	100	147	100
Dental	906	1,000	1,032	900
Long Term Disability	560	600	614	600
CareHere Clinic	817	0	848	0
Social Security	10,253	11,100	11,216	12,000
Retirement	17,021	18,000	18,506	19,400
Volunteer Retirement	77,658	90,000	90,000	90,000
Workers Compensation	1,114	1,900	1,604	2,100
Subtotal	121,523	137,600	138,285	140,000
Operating Expenses				
Professional Service Fees				
Volunteer Benefits	26,617	29,000	23,280	29,000
Fire Fighting Services	20,928	50,000	25,000	75,000
Crime Lab	0	500	500	500
Contract Cleaning	10,140	11,000	11,000	13,000
Fire Code Inspections	7,600	17,000	17,000	17,000
Subtotal	65,285	107,500	76,780	134,500
Water & Sewer	3,200	3,200	3,200	3,200
Maintenance & Repair				
Buildings	29,289	25,000	30,000	28,000
Heating & Air Condition	2,139	6,000	6,000	6,000
Vehicles	76,317	40,000	40,000	50,000
Non Fleet Equipment	3,135	5,000	5,000	5,000
Radios	3,978	7,000	7,000	7,000
Maintenance Contract	21,793	38,000	38,000	41,260
Vehicles & Equipment	5,083	5,026	5,200	5,086
Subtotal	141,734	126,026	131,200	142,346
Insurance				
Property	37,714	39,750	43,445	43,445
Liability	42,577	44,730	51,985	51,985
Subtotal	80,291	84,480	95,430	95,430

FIRE - 2300

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
Communications	7,601	7,000	7,000	7,000
Training	6,135	14,100	14,100	15,000
Travel	18,992	22,600	22,600	27,000
Other Purchased Services				
Dues & Memberships	3,412	6,124	6,124	6,639
Fireman Banquet	2,300	2,300	2,300	2,300
Subtotal	5,712	8,424	8,424	8,939
General Supplies				
Office	1,901	2,300	2,300	2,300
Wearing Apparel	2,539	3,500	3,500	3,500
Program	4,912	5,000	5,000	5,000
Gasoline & Diesel	12,618	11,840	9,200	9,500
Operating	56,642	60,000	60,000	60,000
Photography	457	1,000	1,000	1,000
Cleaning	2,314	3,500	3,500	3,500
Subtotal	81,383	87,140	84,500	84,800
Natural Gas	503	500	500	500
Electricity	29,863	30,266	30,000	30,000
Books & Periodicals	548	3,000	3,000	3,000
Subtotal	30,914	33,766	33,500	33,500
Subtotal	441,247	494,236	476,734	551,715
Operating Transfers				
Equipment Replacement	374,021	367,630	367,630	368,435
Subtotal	374,021	367,630	367,630	368,435
Total Fire	\$1,075,331	\$1,144,966	\$1,133,930	\$1,217,350



* The City contracts with LJEMS to provide ambulance services.

Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

EMS - 2400

PROGRAM DESCRIPTION

The EMS (Lake Jackson Emergency Medical Service, Inc.) Department is contracted to provide Emergency Medical Services for the City of Lake Jackson. Lake Jackson EMS Inc. is a separate organization and is run by both paid and volunteer staff. LJEMS is responsible for staffing city provided ambulances.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

• Provided tourniquets to every BISD Campus where an AED is present & provided "Stop the Bleed" training programs citywide. Severe loss of blood from extremity wounds is a leading cause of preventable death in trauma.	Sep. 2019
• Remained fully staffed	Sep. 2019
• Worked on establishing call priority system	Sep. 2019
• Continued 10-Minute CPR Courses. Bystander CPR is invaluable in resuscitation of the pulse-less patient and increases the chance for survivability.	Sep. 2019

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

• Adopt a new training program which allows Lake Jackson EMS to provide American Heart Association (AHA) courses including Basic Life Support (CPR), Advanced Cardiac Life Support (ACLS), and Pediatric Advanced Life Support for both the agency and citizens region-wide.	Sep. 2019
• Explore and develop new community education projects to improve the agency's community relations and overall community knowledge which will include "Stop-the-Bleed" tourniquet training, Babysitter First-Aid, and car seat inspection stations.	Sep. 2019
• Partner with the Lake Jackson Police Department to evaluate and implement EMS resource utilization by means of an Emergency Medical Dispatch (EMD) system.	Sep. 2019

CITY COUNCIL OBJECTIVE: Improve Areas of Operations

• Implement the use and deployment of ballistic protection for Lake Jackson EMS EMT's and Paramedics to enhance crew member safety which will include ongoing training on donning/doffing, storage, policies and overall tactical medicine instruction.	Sep. 2019
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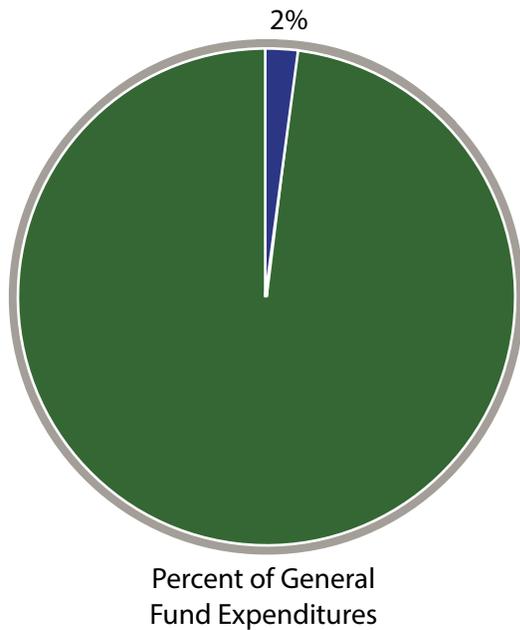
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Ambulance Calls	4,074	4,000	4,500	4,700
Average Response Time (minutes)	4:00	4:00	4:00	4:00
Percentage of Billings Collected	35%	31%	38%	40%
Number of Stand-by Service	20	20	25	30
Number of Public Education Classes	30	30	30	35
Public Education Class Attendance	900	1,000	1,000	700
Fall Calls	500	700	500	500

BUDGET INFORMATION



Major Budget Changes

- Increase in Contribution to Equipment Replacement Fund \$57,825
- Increase in EMS Stipend \$23,000
- Increase in Vehicle Maintenance \$5,000

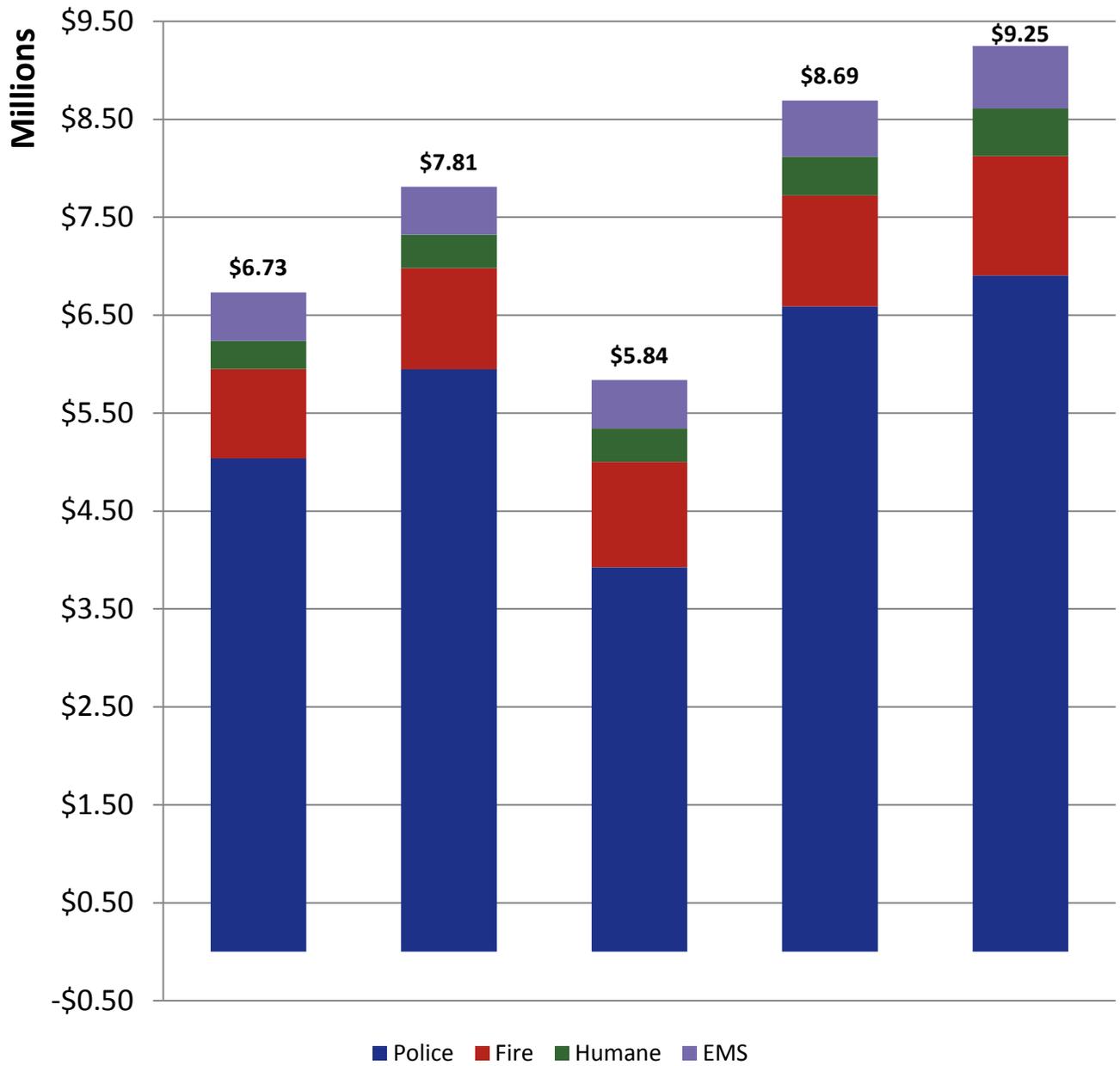
<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
General Resources	\$493,509	\$553,845	\$571,825	\$637,650
Total Resources	\$493,509	\$553,845	\$571,825	\$637,650

<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Employee Benefits	\$1,524	\$0	\$0	\$0
Operating Expenses	381,150	379,590	397,570	405,570
Operating Transfers	110,835	174,255	174,255	232,080
Total Expenditures	\$493,509	\$553,845	\$571,825	\$637,650

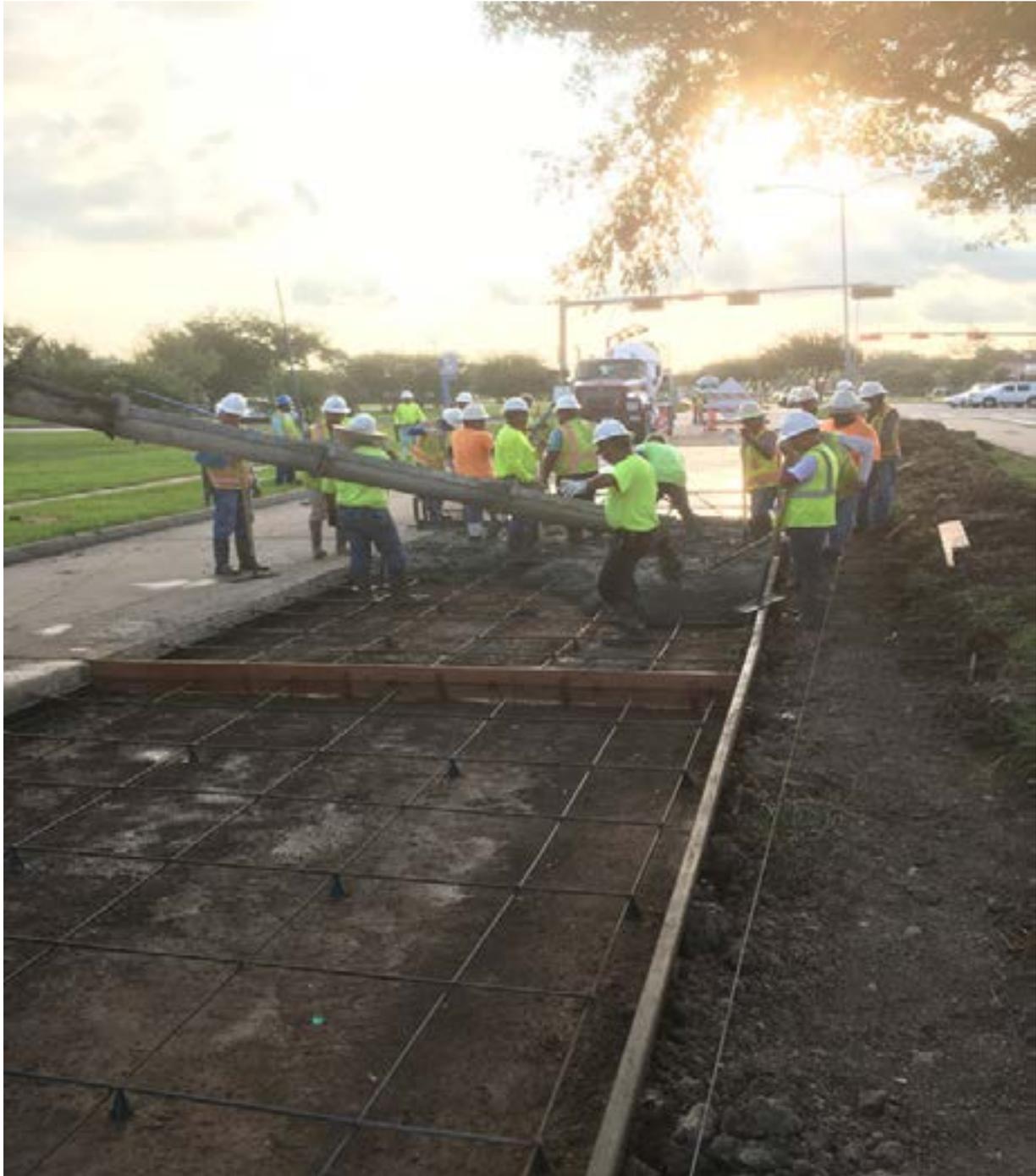
EMS - 2400

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Employee Benefits				
Retirement Contribution	\$1,524	\$0	\$0	\$0
Subtotal	1,524	0	0	0
Operating Expenses				
EMS Services	337,000	337,000	337,000	360,000
Maintenance & Repair Vehicles	31,673	20,000	30,000	25,000
Maintenance Contract	911	12,000	12,000	1,000
Rental	0	0	0	0
Liability Insurance	4,503	4,740	8,670	8,670
Communication	1,372	2,400	2,400	3,400
General Supplies				
Gasoline & Diesel	5,691	3,450	7,500	7,500
Operating	0	0	0	0
Subtotal	5,691	3,450	7,500	7,500
Operating Expenses Subtotal	381,150	379,590	397,570	405,570
Operating Transfers				
Equipment	0	0	0	0
Equipment Replacement	110,835	174,255	174,255	232,080
Subtotal	110,835	174,255	174,255	232,080
Total EMS	\$493,509	\$553,845	\$571,825	\$637,650

PUBLIC SAFETY - HISTORY OF EXPENDITURES



Recently Completed Oak Drive South Pavement and Drainage Rehabilitation Project



ENGINEERING

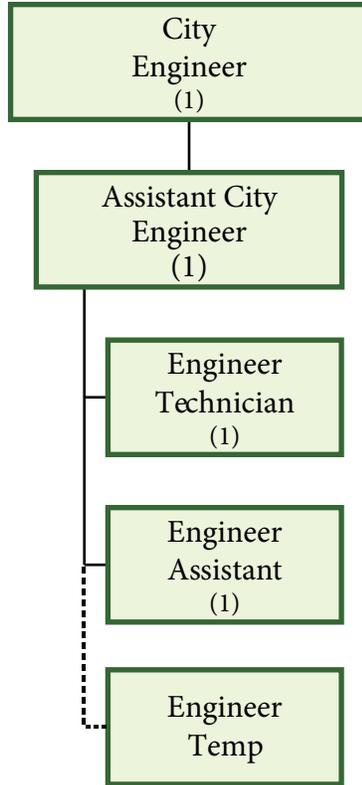


LAKE JACKSON

City of Enchantment

City of
Enchantment





Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	2.00	2.00	2.00	2.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	1.00	1.00	1.00	1.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.34	0.34	0.34	0.34
TOTAL FTEs	4.34	4.34	4.34	4.34

ENGINEERING - 1500

PROGRAM DESCRIPTION

The Engineering Department provides general engineering services for all municipal operations by thorough analysis, investigation and design of plans and specifications, responsible construction management, timely inspections, and enforcement of regulations and standards. The department is also responsible for storing, maintaining, and updating the mapping, platting, plan, and project filing records of the City. In addition, the department assists citizens, businesses, developers, and staff with infrastructure, mapping, and regulatory information.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Facilitate the Revitalization of Downtown

- | | |
|---|-----------|
| • Participate in review, assessment & design of phase 4 infrastructure improvements for the Downtown area | Jul. 2019 |
|---|-----------|

CITY COUNCIL OBJECTIVE: Facilitate Development of New Housing

- | | |
|---|----------|
| • Review, inspect, and supervise construction of Phase 4 of the Creekside Subdivision | Complete |
|---|----------|

CITY COUNCIL OBJECTIVE: Facilitate the Development of Property Surrounding the Airport

- | | |
|---|-----------|
| • Inspect construction of water and sanitary city maintained utility extension to airport (County projects) | Jul. 2019 |
|---|-----------|

CITY COUNCIL OBJECTIVE: Facilitate the Redevelopment of Older Neighborhoods

- | | |
|---|-----------|
| • Complete street, drainage, water and sewer improvements to the Woodland Park area | Sep. 2019 |
|---|-----------|

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Provide Quality Parks and Recreation Opportunities

- | | |
|--|-----------|
| • Assist in project development and construction of golf irrigation, pond maintenance, dog park, skating, museum | Sep. 2019 |
|--|-----------|

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

- | | |
|---|-----------|
| • Assist in study and G.O. bond election of City Hall and new animal shelter expansion projects. Assist in siting of new transit facility in service center | Sep. 2019 |
| • Assist in next revenue bond issue for utility infrastructure and street/ G.O.bond task force projects | Sep. 2019 |
| • Complete Willow Blossom Drainage project | Nov. 2019 |
| • Complete construction and inspection of Phase 2 South Yaupon Drainage project | Sep. 2019 |
| • Complete master drainage plan for east-side Lake Jackson | Dec. 2019 |
| • Participate in Brazos River Study | Apr. 2019 |
| • Improve flood drainage at Northwood and Brazos Canal | Sep. 2019 |

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Facilitate Development of New Housing

- | | |
|--|-----------|
| • Assist in study of feasibility of extending N. Yaupon to aid residential development | Sep. 2020 |
| • Assist in development of Alden Acreage | Sep. 2020 |
| • Assist Lakewood Manor redevelopment Interests | Sep. 2020 |

CITY COUNCIL OBJECTIVE: Facilitate the Revitalization of Downtown

- | | |
|---|-----------|
| • Inspect, construction manage Downtown Phase 4 project | Sep. 2020 |
| • Assist in discussions and development of overlay district for the downtown area | Sep. 2020 |

CITY COUNCIL OBJECTIVE: Facilitate the Development of Property Surrounding the Airport	
• Assist development of business park. Monitor its development and Alden for water tank and well projects	Sep. 2020

CITY COUNCIL OBJECTIVE: Facilitate the Redevelopment of Older Neighborhoods	
• Assist in action plan for redevelopment of older neighborhoods	Sep. 2020
• Complete construction of Woodland Park S/D rehab. Complete Ph 2 of S Yaupon Drainage Project	Jan. 2020

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment	
• Continue annual sidewalk program and assist in repair/replacement policy program	Sep. 2020
• Assist with the quiet zone plan feasibility	Sep. 2020
• Assist in a street and ped lighting master plan & standard	Sep. 2020

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

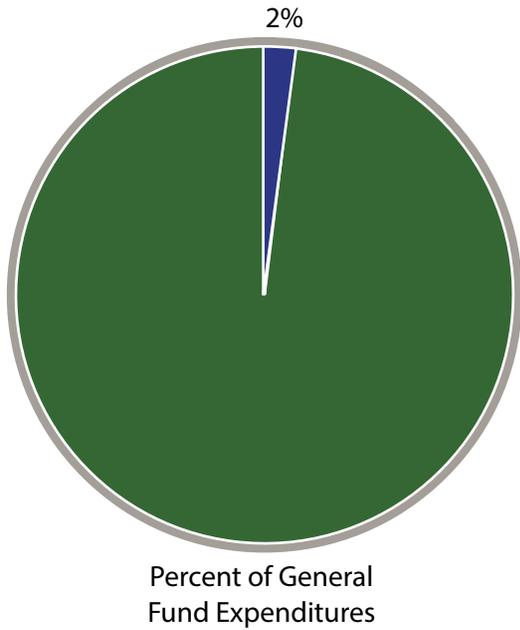
CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment				
PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
City Projects Completed by Estimated Date	4	6	5	5
City Projects Completed within 10% of Bid Amount	1	4	1	3

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVES:				
PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Number of res/apt project reviewed and facilitated	20	14	2	2
Number of commercial projects reviewed and facilitated	12	13	10	11
Number Engineering assigned Public Works projects prepared/engaged	13	4	6	5
Number of Public Works projects reviewed and facilitated	8	8	7	8

ENGINEERING - 1500

BUDGET INFORMATION



Major Budget Changes

- Increase in Employee Raises & Benefits \$33,900

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Planning Fees	\$4,384	\$4,000	\$3,400	\$3,000
General Resources	497,698	543,450	560,962	578,245
Total Resources	\$502,082	\$547,450	\$564,362	\$581,245

<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$331,492	\$349,600	\$359,861	\$378,000
Employee Benefits	95,948	103,700	110,232	108,300
Operating Expenses	58,747	78,255	78,374	81,210
Operating Transfers	15,895	15,895	15,895	13,735
Total Expenditures	\$502,082	\$547,450	\$564,362	\$581,245

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Technical	\$97,914	\$101,200	\$105,586	\$106,300
Professional	92,123	96,700	99,622	100,600
Management/Supervision	136,639	141,200	144,153	160,600
Temp/Seasonal	4,743	10,500	10,500	10,500
Overtime	73	0	0	0
Subtotal	331,492	349,600	359,861	378,000
Employee Benefits				
Health	25,753	29,700	31,162	29,800
Life	283	200	304	200
Dental	1,812	2,000	2,274	1,900
Long Term Disability	1,300	1,400	1,426	1,500
CareHere Clinic	1,634	0	1,697	0
Social Security	24,385	25,100	26,325	26,000
Retirement	40,132	41,900	43,709	45,400
Tuition Reimbursement	0	2,400	2,400	2,400
Workers Compensation	649	1,000	935	1,100
Subtotal	95,948	103,700	110,232	108,300
Operating Expenses				
Technology Services	29,697	28,000	28,000	33,500
Maintenance & Repair				
Vehicle	832	1,000	1,100	1,000
Non-Fleet Equipment	0	550	500	500
Maintenance Contract	10,866	15,290	15,290	15,290
Subtotal	11,698	16,840	16,890	16,790
Insurance				
Property	3,688	3,950	3,490	3,490
Liability	2,001	2,115	2,030	2,030
Subtotal	5,689	6,065	5,520	5,520
Communication	2,410	2,100	2,100	2,100
Training	693	3,850	3,850	3,850
Travel	573	2,700	2,700	2,700
Dues & Memberships	700	1,200	1,200	1,200

ENGINEERING - 1500

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
General Supplies				
Office	4,245	3,500	3,500	3,500
Gas & Diesel	1,476	1,020	2,129	2,150
Fuel - CNG	244	3,180	85	100
Operating	1,322	9,800	12,400	9,800
Subtotal	7,287	17,500	18,114	15,550
Books & Periodicals	0	0	0	0
Operating Expenses Subtotal	58,747	78,255	78,374	81,210
Operating Transfers				
Equipment Replacement	15,895	15,895	15,895	13,735
Subtotal	15,895	15,895	15,895	13,735
Total Engineering	\$502,082	\$547,450	\$564,362	\$581,245

Recently Completed Magnolia Ditch Erosion Control Project



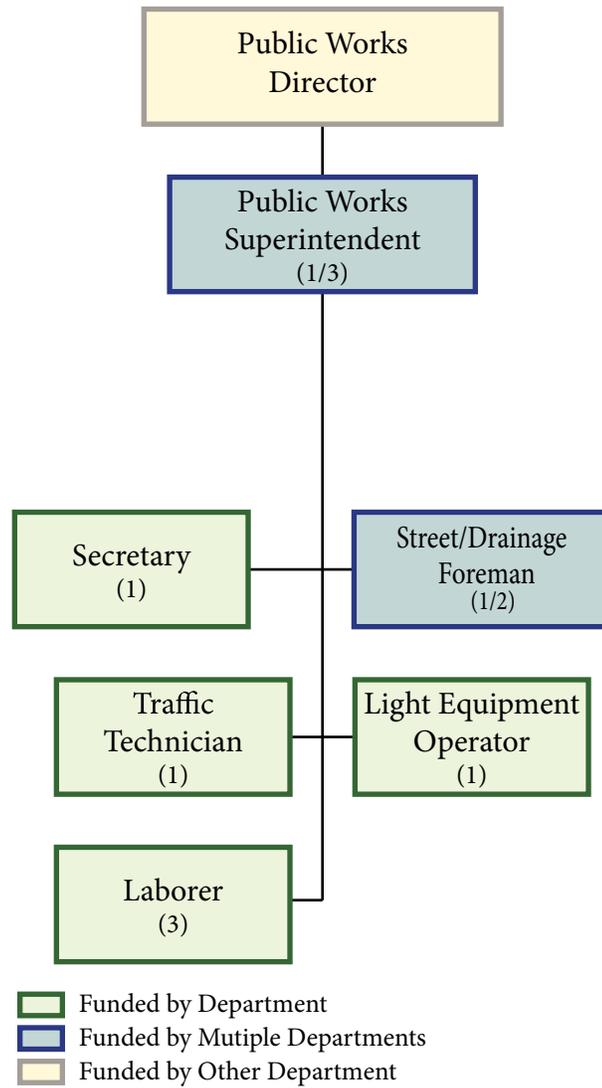
PUBLIC WORKS



LAKE JACKSON

City of Enchantment





Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	4.00	4.00	4.00	4.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.83	0.83	0.83	0.83
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	6.83	6.83	6.83	6.83

STREETS - 2800

PROGRAM DESCRIPTION

The Streets Department is responsible for maintaining and repairing all public streets and alleys. This department provides preventive maintenance to city streets and makes repairs which are too small to contract. This department is also responsible for all street sweeping and responds after hours to clean up storm damage and fallen trees, etc. In addition, this department is also responsible for the installation, repair and maintenance of 187 signal fixtures located at 18 intersections, 41 flashing school zone lights, and 78 crosswalk lights. This responsibility includes street signs, markings, and signals.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

• Continued replacement of damaged city owned sidewalk: Assessment completed and recommendations turned in	Complete
• Continued street panel replacement: Replaced 485 linear feet of failing panels on N. Yaupon Dr - Willow Dr	Complete
• Continued thermal vinyl street painting - 8' school letters bought to replace school zone central Yaupon, Circle Way. Painted new Plantation bridge & Oleander intersection	Complete

CITY COUNCIL OBJECTIVE: Hire and Retain Qualified Employees

• Replaced temporary employees with permanent employees. Trained employees to become commercial licensed drivers: Hired 2 contract employees after 3 month period	Complete
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FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

• Continue assessing & replacing City owned sidewalks & ADA Ramps	Sep. 2020
• Continue assessing & replacing street panels	Sep. 2020
• Continue thermal vinyl street painting & replace traffic signal pedestrian	Sep. 2020
• Continue street joint replacement	Sep. 2020
• Install two new school zone flashers @ Anchusa school zone for new Bess Brannan	Sep. 2020
• Replace pedestrian crossing @ Rasco Little League for a wireless crossing	Sep. 2020

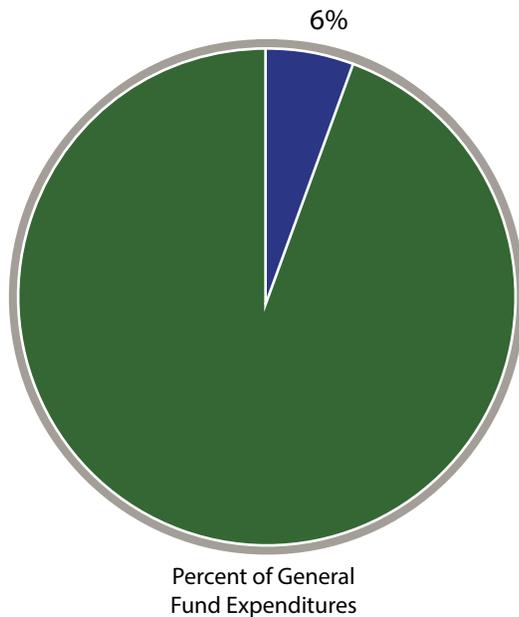
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Signs Fabricated, installed, & replaced as needed	250	250	250	250
Cubic yards of street debris	769	800	800	800
Street Patching (Hours)	450	500	500	500

BUDGET INFORMATION

**Major Budget Changes**

- Increase in Employee Raises & Benefits \$12,900
- Decrease in Contribution to Equipment Replacement Fund (\$45,230)

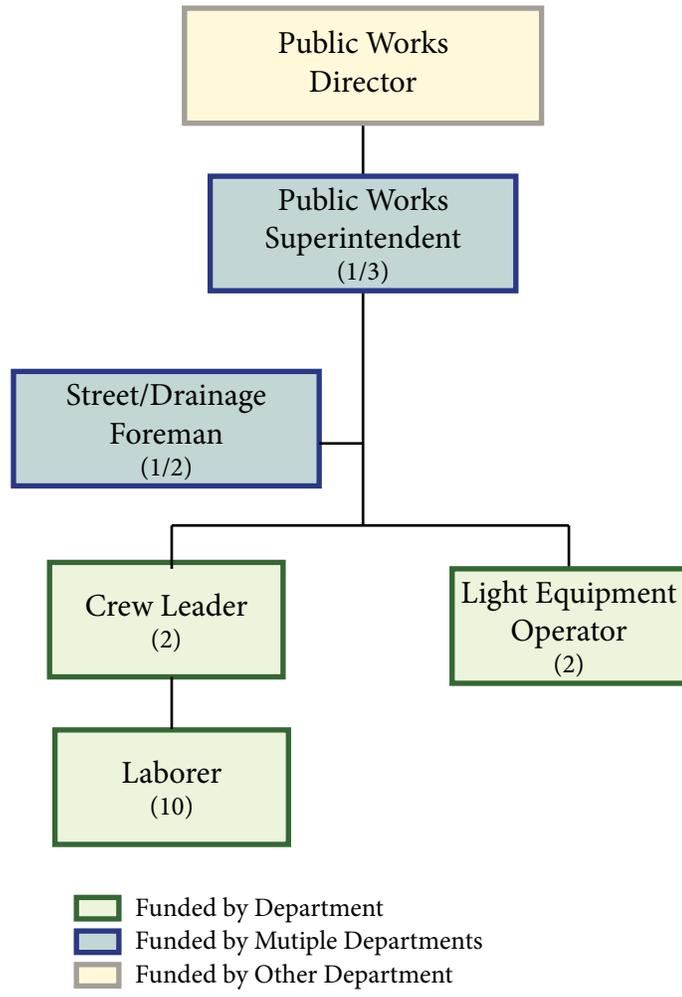
Resources	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
General Resources	\$885,264	\$1,090,075	\$1,079,378	\$977,438
Total Resources	\$885,264	\$1,090,075	\$1,079,378	\$977,438
Expenditures	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$214,464	\$271,800	\$275,282	\$281,000
Employee Benefits	81,550	116,900	92,691	119,000
Operating Expenses	442,705	551,405	561,435	472,698
Operating Transfers	146,545	149,970	149,970	104,740
Total Expenditures	\$885,264	\$1,090,075	\$1,079,378	\$977,438

STREETS - 2800

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Service/Maintenance	\$62,025	\$115,700	\$103,859	\$118,300
Clerical	37,099	39,100	40,533	41,100
Technical	41,968	45,100	46,366	46,900
Management/Supervision	56,540	59,900	61,612	62,700
Overtime	16,832	12,000	8,037	12,000
Contract Labor	0	0	14,875	0
Subtotal	214,464	271,800	275,282	281,000
Employee Benefits				
Group Insurance				
Health	31,440	50,800	34,438	50,900
Life	343	500	357	500
Dental	2,195	3,400	2,505	3,200
Long Term Disability	820	1,100	884	1,200
CareHere Clinic	1,977	0	2,002	0
Social Security	14,777	20,800	18,816	21,500
Retirement	26,256	33,600	27,489	34,700
Workers Compensation	3,742	6,700	6,200	7,000
Subtotal	81,550	116,900	92,691	119,000
Professional Service Fees				
Vinyl Street Painting	16,055	25,000	25,000	25,000
Street Joint Program	0	25,000	25,000	25,000
Pavement Improv. Program	0	100,000	100,000	13,263
Subtotal	16,055	150,000	150,000	63,263
Maintenance & Repair				
Street System	14,984	35,000	35,000	35,000
Traffic Signals	33,118	39,000	39,000	39,000
Vehicles	17,360	15,000	15,000	15,000
Non-Fleet Equipment	0	0	0	0
Maintenance Contracts	0	0	0	0
Subtotal	\$65,462	\$89,000	\$89,000	\$89,000
Rental - Vehicle & Equipment	0	0	0	0
Insurance				
Property	2,066	2,260	2,060	2,060
Liability	5,069	5,325	5,875	5,875
Subtotal	\$7,135	\$7,585	\$7,935	\$7,935
Communications	2,261	2,500	2,500	2,500
Training	1,562	4,000	4,000	4,000
Travel	314	800	800	800
Dues & Memberships	0	500	500	500

STREETS - 2800

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
General Supplies				
Office	333	500	500	500
Wearing Apparel	1,671	1,050	1,700	1,700
Gasoline & Diesel	3,562	2,650	3,500	3,500
Fuel - CNG	5,133	5,020	6,000	6,000
Operating	9,787	10,000	10,000	10,000
Street Signs	19,182	20,000	20,000	18,000
Subtotal	39,668	39,220	41,700	39,700
Electricity	310,248	257,800	265,000	265,000
Subtotal	310,248	257,800	265,000	265,000
Operating Expenses Subtotal	442,705	551,405	561,435	472,698
Operating Transfers				
Equipment Replacement	146,545	149,970	149,970	104,740
Subtotal	146,545	149,970	149,970	104,740
Total Streets	\$885,264	\$1,090,075	\$1,079,378	\$977,438



Personnel	FY 16-17 Budget	FY17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	14.00	14.00	14.00	14.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.83	0.83	0.83	0.83
Temporary/Seasonal	0.89	0.89	0.89	0.89
TOTAL FTEs	15.72	15.72	15.72	15.72

DRAINAGE - 2900

PROGRAM DESCRIPTION

The Drainage Department is responsible for the repair and maintenance of all drainage ways and related facilities in the city. Routine daily activities include: mowing, cleaning, dredging of unimproved channels and bar ditches, the removal of debris from culverts, inlets, and drain gates. Special projects performed include reshaping of unimproved channels, the construction of inlets, installation of underground drainage, and the open drainage way weed control program. This department supplies manpower for numerous special projects in other areas/departments such as: right of way clearing, building maintenance, electrical work, and other tasks as the need arises. The Drainage Department also assists the Sanitation Department during peak periods, particularly with large/heavy trash pickup.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

- | | |
|---|-----------|
| • Assisted Engineering with channel repair | Sep. 2019 |
| • Paved slopes of drainage system continue mowing surrounding areas. Improved flow by the reduction of roughness coefficient and facilitate better drainage during rain events. | Sep. 2019 |

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Hire and Retain Qualified Employees

- | | |
|---|-----------|
| • Replaced temporary employees with permanent employees and train them to obtain their CDL licenses | Sep. 2019 |
|---|-----------|

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

- | | |
|--|-----------|
| • Assess & assist Engineering with channel, structure repair, & replacement | Sep. 2020 |
| • Maximize efficiency of landscaping/mowing by working together with Parks to minimize number of contracts | Sep. 2020 |
| • Clean 2,000 linear feet of existing concrete lined ditches by removing accumulated siltation | Sep. 2020 |

CITY COUNCIL VISION ELEMENT: Maintain a Well Managed City

CITY COUNCIL OBJECTIVE: Hire and Retain Qualified Employees

- | | |
|---|-----------|
| • Replace temporary employees with permanent employees & assist them to obtain their CDL-Class B, pesticide applicator for Public Health Vector Control, right of way | Sep. 2020 |
|---|-----------|

DRAINAGE - 2900

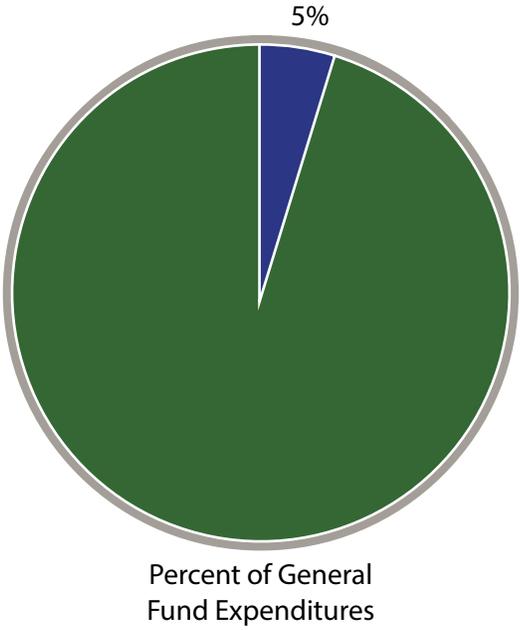
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Open Drainways Mowing (hours)	11,000	12,000	12,000	12,000
Times Major Ditches Mowed	5	5	5	5
Drainage Improvements (contract \$)	\$70,000	\$70,000	\$70,000	\$70,000
Culverts & Inlets Cleaned of Debris	500	500	500	500
Number of Special Projects Completed	200	200	200	200
Drainage Maintenance Projects (hours)	3,000	3,000	3,000	3,000

BUDGET INFORMATION



Major Budget Changes

- Increase in Employee Raises & Benefits \$14,900
- Increase in Fuel Cost \$4,290

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
General Resources	\$697,930	\$1,050,570	\$914,267	\$1,065,120
Total Resources	\$697,930	\$1,050,570	\$914,267	\$1,065,120

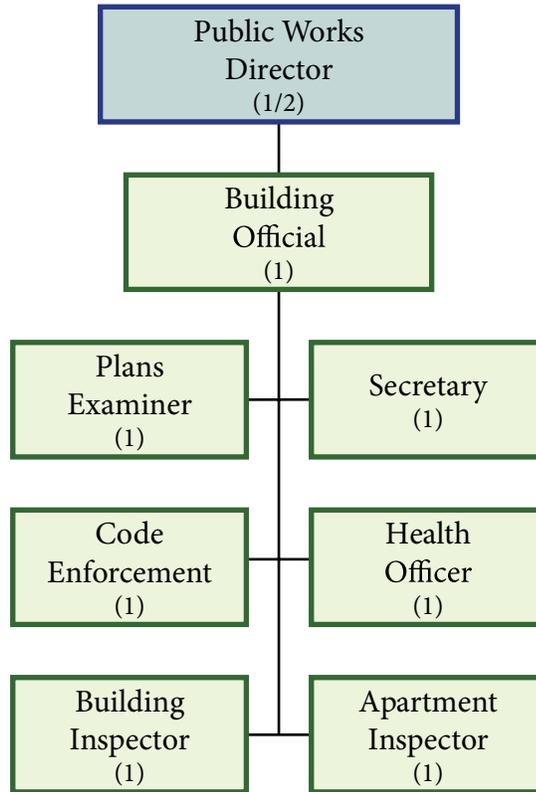
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$389,489	\$534,200	\$462,275	\$544,800
Employee Benefits	105,247	239,500	170,127	240,400
Operating Expenses	163,754	230,510	235,505	234,505
Operating Transfers	39,440	46,360	46,360	45,415
Total Expenditures	\$697,930	\$1,050,570	\$914,267	\$1,065,120

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Service/Maintenance	\$159,241	\$429,600	\$328,223	\$437,600
Technical	0	0	0	0
Management/Supervision	56,540	60,100	61,612	62,700
Temp/Seasonal	0	14,500	15,800	14,500
Overtime	48,585	30,000	26,820	30,000
Contract Labor	125,123	0	29,820	0
Subtotal	389,489	534,200	462,275	544,800
Employee Benefits				
Health	42,098	110,300	70,758	110,500
Life	488	900	797	900
Dental	2,950	7,400	5,180	7,000
Long Term Disability	987	3,900	1,495	3,900
CareHere Clinic	2,659	0	4,202	0
Social Security	19,340	40,900	31,393	41,700
Retirement	32,421	64,200	47,550	65,500
Workers Compensation	4,304	10,400	8,752	10,900
Tuition Reimbursement	0	1,500	0	0
Subtotal	105,247	239,500	170,127	240,400
Operating Expenses				
Professional Service Fees				
Drainage Maintenance Program	49,543	70,000	70,000	70,000
Contract Mowing	23,844	40,000	40,000	40,000
Storm Sewer Cleaning	0	0	0	0
Stormwater Program	10,171	13,000	13,000	12,000
Subtotal	83,558	123,000	123,000	122,000
Maintenance & Repair				
Drainage System	5,047	10,000	10,000	10,000
Vehicles	24,770	35,000	35,000	35,000
Maintenance Contracts	0	0	0	0
Subtotal	29,817	45,000	45,000	45,000
Insurance				
Property	1,855	2,140	2,050	2,050
Liability	4,911	4,990	4,655	4,655
Subtotal	6,766	7,130	6,705	6,705
Training	2,564	4,300	4,300	4,300
Travel	0	500	500	500

DRAINAGE - 2900

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
General Supplies				
Office	226	300	300	300
Wearing Apparel	4,748	5,000	5,000	5,000
Gasoline & Diesel	13,358	9,710	14,000	14,000
Fuel - CNG	394	570	1,700	1,700
Operating	8,630	10,000	10,000	10,000
Chemicals	13,693	25,000	25,000	25,000
Subtotal	41,049	50,580	56,000	56,000
Operating Expenses Subtotal	163,754	230,510	235,505	234,505
Operating Transfers				
Equipment Replacement	39,440	46,360	46,360	45,415
Subtotal	39,440	46,360	46,360	45,415
Total Drainage	\$697,930	\$1,050,570	\$914,267	\$1,065,120

CODE ENFORCEMENT/INSPECTIONS - 3300



Funded by Department
 Funded by Mutiple Departments

Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	4.00	5.00	5.00	5.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.50	1.50	1.50	1.50
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	7.50	7.50	7.50	7.50

CODE ENFORCEMENT/INSPECTIONS - 3300

PROGRAM DESCRIPTION

This Department ensures that all land use conforms to the comprehensive land use plan and zoning ordinances, and that all construction in Lake Jackson meets minimum code standards as adopted by the City. The Department provides a variety of direct services which include plan review, permit issuance, inspections, enforcement of related codes and ordinances, and consultation with property owners, contractors, and design professionals. Also, this Department ensures that all single and multi-family dwellings meets minimum housing code standards and helps provide for mitigation of substandard buildings either by repair or demolition. Code Enforcement is responsible for policing uncontrolled growth of weeds, accumulation of rubbish, unsightliness caused by junked/abandoned vehicles and other various nuisances. The Health Officer inspects food and daycare establishments, pools, and other health related issues.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Facilitate Redevelopment of Older Neighborhoods

<ul style="list-style-type: none"> Identify and reduce the number of substandard structures through inspection and community outreach to create safer neighborhoods. Target three (3) structures for abatements or hearings with the Dangerous Structure Determination Board and see process through from identification to demolition or issuance of a construction repair permit. 	Sep. 2019
<ul style="list-style-type: none"> Implement Rental Property Inspection Program 	On-Going
<ul style="list-style-type: none"> Hold Saturday neighborhood clean-ups on North & South Blunk Road using community volunteers and Sanitation Dept. resources in an effort to beautify the neighborhoods by mitigating blight, junk vehicles, and unsightly accumulation. 	Complete

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices and Enhanced Technology

<ul style="list-style-type: none"> Have Department 100% International Code Council certified 	Sep. 2019
<ul style="list-style-type: none"> Enhance productivity and streamline processes to improve customer service and increase staff hours in the field. Continue implementation of iPad use for field building inspections, and expand to code enforcement, health inspections, and apartment inspections. Allowing staff to start, update, attach documentation, and close inspections and case files to NaviLine in the field. 	Sep. 2019

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Enhance Visibility of Lake Jackson to Others

<ul style="list-style-type: none"> Provide community visibility and outreach by creating rotating slides regarding permits, inspections, zoning issues, and use video presentations produced by ICC or BSD for display on the city TV channel. Provide 3 public forums and education opportunities on proposed code implementation, interpretations, or misconceptions for citizens, contractors, and design professionals. 	Sep. 2019
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CODE ENFORCEMENT/INSPECTIONS - 3300

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Facilitate Redevelopment of Older Neighborhoods	
<ul style="list-style-type: none"> • Target six (6) structures for abatements or hearings with the Dangerous Structure Determination Board and see process through from identification to demolition or issuance of a construction repair permit. 	Sep. 2020
<ul style="list-style-type: none"> • Hold two Saturday neighborhood clean-ups in targeted blighted neighborhoods in conjunction with City Wide Cleanup 	Sep. 2020

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices and Enhanced Technology	
<ul style="list-style-type: none"> • Roll out electronic plan-review technology to better colaberate between Building, Engineering, and Fire Marshal review processes. Train users on BlueBeam PDF markup tools to shorten commerical plan review times and simplify review communications. 	Sep. 2020
<ul style="list-style-type: none"> • Promote rental inspections though public outreach including TV, City Journal, and a public outreach meeting. 	Sep. 2020

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Enhance Visibility of Lake Jackson to Others	
<ul style="list-style-type: none"> • Hold quarterly education and information booths inside the local home improvement retailers and/or develop flyers and hand outs in cooperation with neighboring jurisdictions regarding benefits of permits and permitting requirements to to distribute to retailers. 	Sep. 2020

CODE ENFORCEMENT/INSPECTIONS - 3300

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Facilitate Development of New Housing

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Residential Applications & Plans Processed within 3 Workdays	90%	90%	95%	90%

CITY COUNCIL OBJECTIVE:

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Commercial Applications & Plans Processed within 15 Workdays	90%	90%	90%	90%
Inspections Made within 24 Hours	99%	100%	100%	100%

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Compliance with Code Enforcement Actions within 30 Days	90%	90%	90%	90%

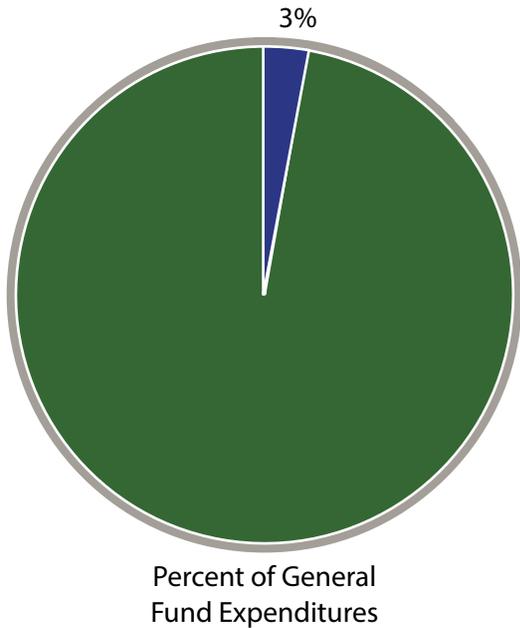
CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Use New Technology to Improve Areas of Operations

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Respond to Citizen Requests within 3 days of Receipt	85%	85%	85%	95%

CODE ENFORCEMENT/INSPECTIONS - 3300

BUDGET INFORMATION



Major Budget Changes

- Increase in Employee Raises & Benefits \$38,208
- Increase in Contribution to Equipment Replacement Fund \$3,000
- Decrease in Training/Travel (\$3,680)

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Building Permits	\$163,094	\$200,000	\$273,099	\$200,000
Electrical Permits	23,539	28,000	37,000	30,000
Health Licenses	52,197	45,000	50,200	50,000
Alcohol Beverage License	4,358	4,000	4,280	4,200
Sign Permits	4,700	3,500	4,025	4,000
Apartment Fee	81,735	80,000	80,000	80,000
Plan Check Fee	27,065	25,000	91,550	60,000
Other Permits & Fees	(6,418)	(6,800)	(5,250)	(6,250)
General Resources	268,351	276,934	149,329	270,155
Total Resources	\$618,621	\$655,634	\$684,233	\$692,105

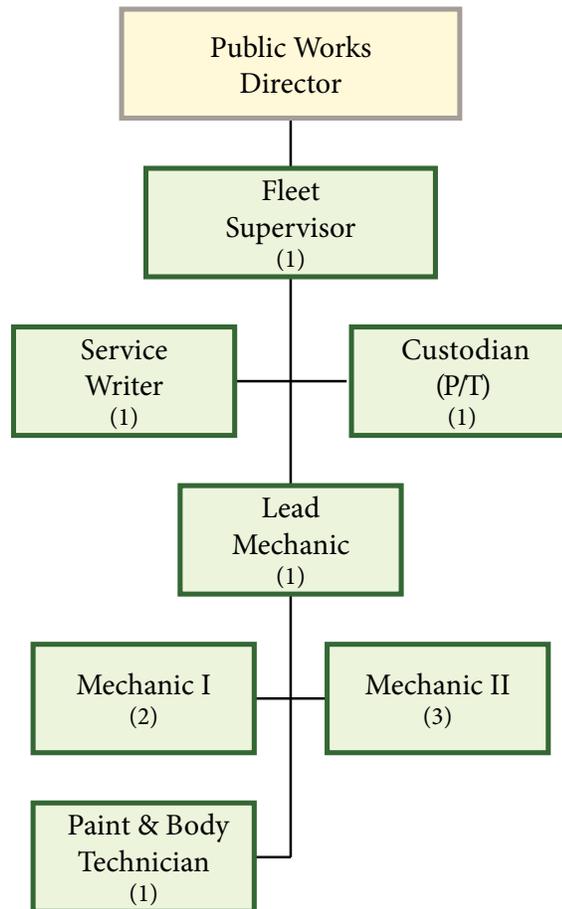
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$397,297	\$420,100	\$449,548	\$449,400
Employee Benefits	136,193	148,742	144,477	155,950
Operating Expenses	62,426	74,217	77,633	71,180
Operating Transfers	22,705	12,575	12,575	15,575
Total Expenditures	\$618,621	\$655,634	\$684,233	\$692,105

CODE ENFORCEMENT/INSPECTIONS - 3300

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Office	\$31,616	\$33,100	\$34,401	\$34,800
Technical	234,061	247,200	256,713	259,700
Management/Supervision	128,513	133,800	123,125	148,900
Temp/Seasonal	0	0	0	0
Overtime	3,107	6,000	1,949	6,000
Clerical	0	0	10,000	0
Professional	0	0	23,360	0
Contract Labor	0	0	0	0
Subtotal	397,297	420,100	449,548	449,400
Employee Benefits				
Health	47,829	55,800	50,362	55,900
Life	522	500	539	500
Dental	3,327	3,700	3,134	3,500
Long Term Disability	1,594	2,100	1,695	2,200
CareHere Clinic	3,014	0	3,001	0
Social Security	29,872	32,100	31,600	34,400
Retirement	48,830	51,900	51,410	55,500
Tuition Reimbursement	345	1,242	1,434	2,450
Workers Compensation	860	1,400	1,302	1,500
Subtotal	136,193	148,742	144,477	155,950
Operating Expenses				
Professional Service Fees				
Printing	617	1,200	2,445	1,200
Inspections	3,254	10,000	10,000	10,000
Outside Plan Review	8,308	7,500	6,000	7,500
	12,179	18,700	18,445	18,700
Cleaning Services				
Lot Mowing	4774	5000	5000	5000
Health Related	224	0	0	0
	4,998	5,000	5,000	5,000
Maintenance & Repair				
Vehicles	4,143	5,000	5,700	5,000
Furniture & Fixtures	0	0	0	0
Maintenance Contract	0	650	300	300
	4,143	5,650	6,000	5,300
Insurance				
Property	3,176	3,346	4,190	4,190
Liability	3,477	3,675	5,790	5,790
	\$6,653	\$7,021	\$9,980	\$9,980
Communications	4,673	4,896	4,869	5,030
Training	5,705	6,800	7,000	5,320

CODE ENFORCEMENT/INSPECTIONS - 3300

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
Travel	4,283	7,050	6,000	4,850
Dues & Memberships	1,907	1,800	2,027	1,350
Recording Fees	0	0	0	0
Condemnation & Demolition	0	0	0	0
General Supplies				
Office	8,631	6,500	6,500	6,000
Wearing Apparel	545	700	500	500
Gasoline & Diesel	1,871	1,600	1,600	1,500
Fuel - CNG	2,161	2,000	1,600	1,650
Operating	2,484	5,500	3,500	5,000
Photography	0	0	0	0
	15,692	16,300	13,700	14,650
Books & Periodicals	2,193	1,000	4,612	1,000
Subtotal	2,193	1,000	4,612	1,000
Operating Expenses Subtotal	62,426	74,217	77,633	71,180
Operating Transfers				
Equipment Replacement	22,705	12,575	12,575	15,575
Subtotal	22,705	12,575	12,575	15,575
Total Enforcement/Inspection	\$618,621	\$655,634	\$684,233	\$692,105



Funded by Department
 Funded by Other Departments

Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.00	0.00	0.50	0.50
Office/Clerical	1.00	1.00	1.00	1.00
Technical	7.00	7.00	7.00	7.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	9.00	9.00	9.50	9.50

GARAGE - 4100

PROGRAM DESCRIPTION

The Garage Department provides service and repairs to all City vehicles and equipment on a routine basis. Services include periodic maintenance, minor and major repairs, engine overhauls, safety inspections, welding and fabricating, and paint and body. The department is also responsible for all maintenance and maintenance costs to the Service Center.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

- | | |
|---|----------|
| • Upgrade lighting and electrical, and replace deteriorated metal | On-Going |
|---|----------|

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

- | | |
|---|-----------|
| • Hold monthly safety meetings | Sep. 2019 |
| • Maintain 100% staffing and work days with no lost time accidents or injuries. | Sep. 2019 |

CITY COUNCIL OBJECTIVE: Offer In-House Training Opportunities for Employees

- | | |
|---|-----------|
| • Host three (3) training seminars and certify two Texas State Vehicle Inspectors, one CNG Facility Manager, attend Stihl training courses and Angi training courses. | Sep. 2019 |
|---|-----------|

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

- | | |
|--|-----------|
| • Upgrade lighting in north side of breezeway. Install automatic transfer switch to generator and complete paint project at the Service Center | Sep. 2020 |
| • Improve and organize areas of operation to insure smooth transition for Gulf Coast Transit operations. | Sep. 2020 |

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

- | | |
|--|-----------|
| • Maintain 100% staffing, continue working with no lost time accidents or injuries | Sep. 2020 |
|--|-----------|

CITY COUNCIL OBJECTIVE: Offer In-House Training Opportunities for Employees

- | | |
|---|-----------|
| • Improve communications & education of departments and divisions by showing the importance of fleet appearance and its correlation to longevity. | Sep. 2020 |
|---|-----------|

PERFORMANCE MEASURES

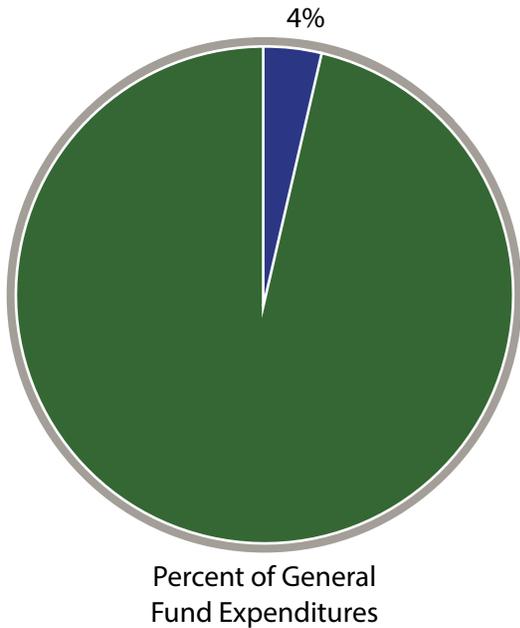
CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Preventative Maintenance Services, Including Normal Wear & Tear Items	1,068	1,000	1,040	1,050
Equipment Repairs Including Light, Medium & Heavy Duty	796	750	750	875
Mechanic Productivity Level	73%	80%	80%	80%
In-house Repairs, Other than Warranty	95%	95%	95%	95%

GARAGE - 4100

BUDGET INFORMATION



Major Budget Changes

- Increase in Employee Raises & Benefits \$21,600

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
General Resources	\$752,874	\$807,845	\$785,738	\$828,980
Total Resources	\$752,874	\$807,845	\$785,738	\$828,980
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$380,275	\$413,800	\$403,151	\$431,400
Employee Benefits	146,494	162,500	146,282	164,400
Operating Expenses	180,340	191,875	196,635	191,510
Operating Transfers	45,765	39,670	39,670	41,670
Total Expenditures	\$752,874	\$807,845	\$785,738	\$828,980

GARAGE - 4100

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Service/Maintenance	0	14100	7907	14500
Office/Clerical	\$33,708	\$35,100	\$36,433	\$36,800
Technical	274,200	286,200	270,890	296,700
Management/Supervision	58,541	61,400	64,321	66,400
Overtime	13,826	17,000	19,000	17,000
Contract Labor	0	0	4,600	0
Subtotal	380,275	413,800	403,151	431,400
Employee Benefits				
Health	58,560	66,900	56,510	67,000
Life	634	600	582	600
Dental	4,060	4,500	4,090	4,200
Long Term Disability	1,486	1,700	1,464	1,800
CareHere Clinic	3,660	0	3,362	0
Social Security	27,848	31,700	29,181	33,000
Retirement	46,717	51,100	46,131	51,500
Workers Compensation	3,529	6,000	4,962	6,300
Subtotal	146,494	162,500	146,282	164,400
Operating Expenses				
Professional Services				
Tire Disposal	3,512	3,400	3,000	3,500
Fuel Tank Test	408	500	500	500
Subtotal	3,920	3,900	3,500	4,000
Water & Sewer	3,800	3,800	3,800	3,800
Maintenance & Repair				
Buildings - Service	21,785	30,000	26,500	27,250
Grounds	27,345	25,000	25,000	25,000
Heating & Air Conditioning	285	1,800	2,500	2,500
Vehicles	21,934	20,000	20,000	20,000
Equipment	9,627	15,000	15,000	12,000
Maintenance Contract	4,678	4,150	8,240	5,040
Subtotal	85,654	95,950	97,240	91,790
Insurance				
Property	24,666	27,080	28,400	28,400
Liabilty	3,512	3,700	3,870	3,870
Subtotal	28,178	30,780	32,270	32,270
Communication	6,411	5,000	5,000	5,000
Training	2,266	2,435	2,675	2,850

GARAGE - 4100

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
Travel	3,245	2,850	2,800	2,300
Dues & Memberships	3,024	1,550	3,000	3,000
General Supplies				
Office	780	500	600	500
Wearing Apparel	3,153	3,500	3,500	3,500
Gasoline & Diesel	3,580	790	1,200	1,200
Fuel - CNG	146	170	400	650
Operating	6,454	7,500	7,500	7,500
Tools	9,451	15,000	15,000	15,000
Cleaning	665	600	600	600
Subtotal	24,229	28,060	28,800	28,950
Electricity & Natural Gas	19,613	17,500	17,500	17,500
Books & Periodicals	0	50	50	50
Subtotal	19,613	17,550	17,550	17,550
Operating Expenses Subtotal	180,340	191,875	196,635	191,510
Operating Transfers				
Equipment Replacement	45,765	39,670	39,670	41,670
Subtotal	45,765	39,670	39,670	41,670
Total Garage	\$752,874	\$807,845	\$785,738	\$828,980

GARAGE - FLEET VEHICLES

The City maintains a fleet of approximately 450 vehicles and equipment. The Garage Department is responsible for the maintenance of this fleet. The equipment replacement fund provides funding for the replacement of vehicles. This allows the City to maintain a high quality, functional fleet. New vehicles are noted in italics. Also in the City's inventory are various pieces of equipment such as mower

General Government

Administration

1 2005 Chrysler PT Cruiser
 1 2012 Chevy Traverse
 1 2017 Ford Trans Connect

Engineering

1 2012 Ford F150
 1 2015 F150 CNG

Civic Center

1 2006 Gator
 1 2019 *F150 CNG*

Public Safety

Police/Humane

1 2007 Chevrolet Suburban
 1 2007 Chevrolet Silverado CID
 1 2009 Ford Taurus CID
 1 2009 Dodge Charger
 1 2009 Chevy Silverado
 1 2010 Ford Fusion CID
 1 2010 Armored Truck
 1 2011 Chevy Caprice CID
 1 2012 Chevy Tahoe COP
 1 2012 Chevy Tahoe CID
 1 2014 Dodge Charger
 1 2015 F150
 1 2015 Lincoln
 2 2017 Chevy Tahoe
 6 2018 Chevy Tahoe
 2 2018 *Ford Taurus*
 1 2018 *Ford Interceptor*
 1 2019 *Ford F150 CID*
 2 2019 *Chevy Tahoe*
 1 2019 *Dodge Charger*

Fire

1 1942 Chevy Pumper
 1 1985 Federal Fire Truck
 1 2000 Rescue 2
 1 2004 American LaFrance Engine 2
 1 2005 Chevy Suburban
 1 2005 Ferrara Ladder Truck
 1 2007 F350
 1 2011 Chevy Suburban
 1 2011 Brush Truck
 1 2012 Rescue 1
 1 2014 Chevy Suburban
 1 2014 Ferrara Fire Truck
 1 2016 Chevy Silverado
 1 2017 Ford Interceptor
 1 2017 Ford Ferrara Ladder Truck
 1 2018 Dodge Ram 1500

EMS

1 2012 Chevy Tahoe
 1 2012 Ambulance
 1 2016 Ambulance
 2 2018 Ambulance

Public Works

Garage

1 1997 Wrecker
 1 2001 Forklift
 1 2006 Service Truck
 1 2008 Chevy Silverado
 1 2013 John Deere Mower
 1 2019 *F150 CNG*

Code Enforcement

1 2005 Honda Civic CNG
 2 2008 Honda Civic CNG
 1 2010 F150
 1 2011 F150
 1 2016 F150 CNG Bi-fuel

Streets

1 1972 Grader
 1 1996 Asphalt Roller
 1 2002 Asphalt Truck
 1 2006 JCB Backhoe
 1 2008 F750 Dump Truck
 1 2013 F250 CNG
 1 2012 F650 Flatbed CNG
 1 2014 Schwarze Sweeper CNG
 1 2017 F250 Crewcab CNG
 1 2019 *F550 CNG Bucket Truck*

Drainage

2 1992 Tractor with Slopemower
 1 1994 John Deere Bulldozer
 1 1997 Tractor
 1 1999 Tractor
 1 2000 Dump Truck
 2 2001 F150 CNG
 1 2003 Honda Civic CNG
 1 2003 Case Loader
 1 2004 Gradall Excavator
 1 2004 Tractor
 1 2008 F750 Dump Truck
 1 2009 Chevy Silverado 1500
 1 2009 Chevy Silverado 2500
 1 2011 F150
 1 2011 Trackhoe
 1 2011 F150
 1 2013 Chevy Tahoe
 1 2018 *New Holland Slope Mower*
 1 2019 *New Holland Powerstar 75*
 1 2019 *F250 CNG*

Utility

Waste Water

1 2006 Dodge Crew Cab
 1 2008 Silverado 2500
 1 2008 Dodge Crew Cab
 2 2009 Silverado 1500
 1 2009 Honda Civic CNG
 1 2009 Silverado 2500
 1 2009 Vactor
 1 2012 F150
 1 2012 F350 Utility CNG
 1 2012 F350 Crane CNG
 1 2012 JD Mower

Utility

Waste Water (Cont.)

1 2013 F250 CNG
 1 2015 JD Mower
 2 2015 F350 Utility CNG
 1 2015 JD Gator
 1 2015 F150 Bi Fuel CNG
 1 2015 F350 Utility CNG
 1 2016 F750 Dump Truck CNG
 1 2017 John Deere Backhoe

Water

1 2000 Dump Truck
 1 2012 Trackhoe
 1 2013 Trackhoe
 1 2015 F350 Utility CNG
 1 2015 F250 Utility CNG
 1 2019 *250 Transit Van CNG*

Meter Reader

2 2019 *F150 CNG*

Sanitation

1 2003 Residential Refuse CNG
 2 2004 Commercial Refuse CNG
 1 2006 Commercial Refuse CNG
 2 2007 Residential Refuse CNG
 1 2007 Commercial Rolloff CNG
 1 2008 Dodge Crew Cab
 3 2009 Refuse Flatbed
 1 2009 Residential Refuse CNG
 1 2010 Refuse Flatbed
 1 2010 Refuse Flatbed
 1 2013 F250 CNG
 1 2015 Residential Refuse CNG
 1 2016 F350 Dumpster Carrier
 2 2016 Commercial Refuse CNG
 1 2017 Commercial Rolloff CNG
 2 2018 Residential Refuse CNG
 1 2018 *New Holland Wheel Loader*
 2 2019 *New Holland Wheel Loader*

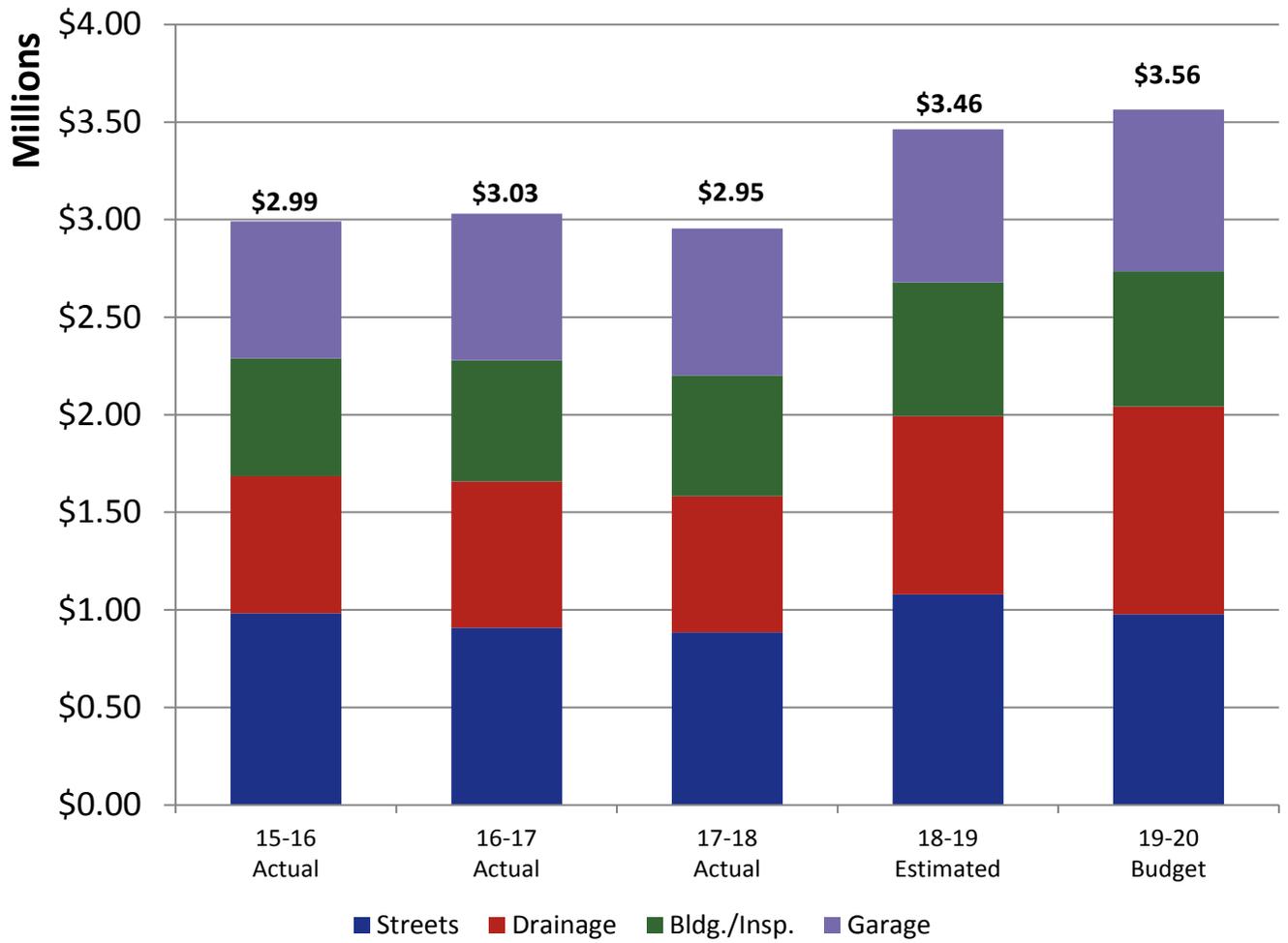
Parks

1 1991 Stump Grinder
 3 1994 Tractor
 2 1995 Tractor
 1 2001 F650 Water Truck
 1 2005 F650 Dump Truck
 1 2006 JD Backhoe
 1 2010 F150
 1 2011 F150
 1 2013 F250 CNG
 3 2014 ExMark Mower
 2 2016 JD Gator
 4 2016 ExMark Mower
 1 2017 F150 CNG
 2 2018 *ExMark Mower*
 1 2019 *F250 CNG*

Recreation

1 2009 Chevy Silverado
 1 2009 Ford E350
 1 2012 Ford F150 CNG

PUBLIC WORKS - HISTORY OF EXPENDITURES



Monica Brown Trail



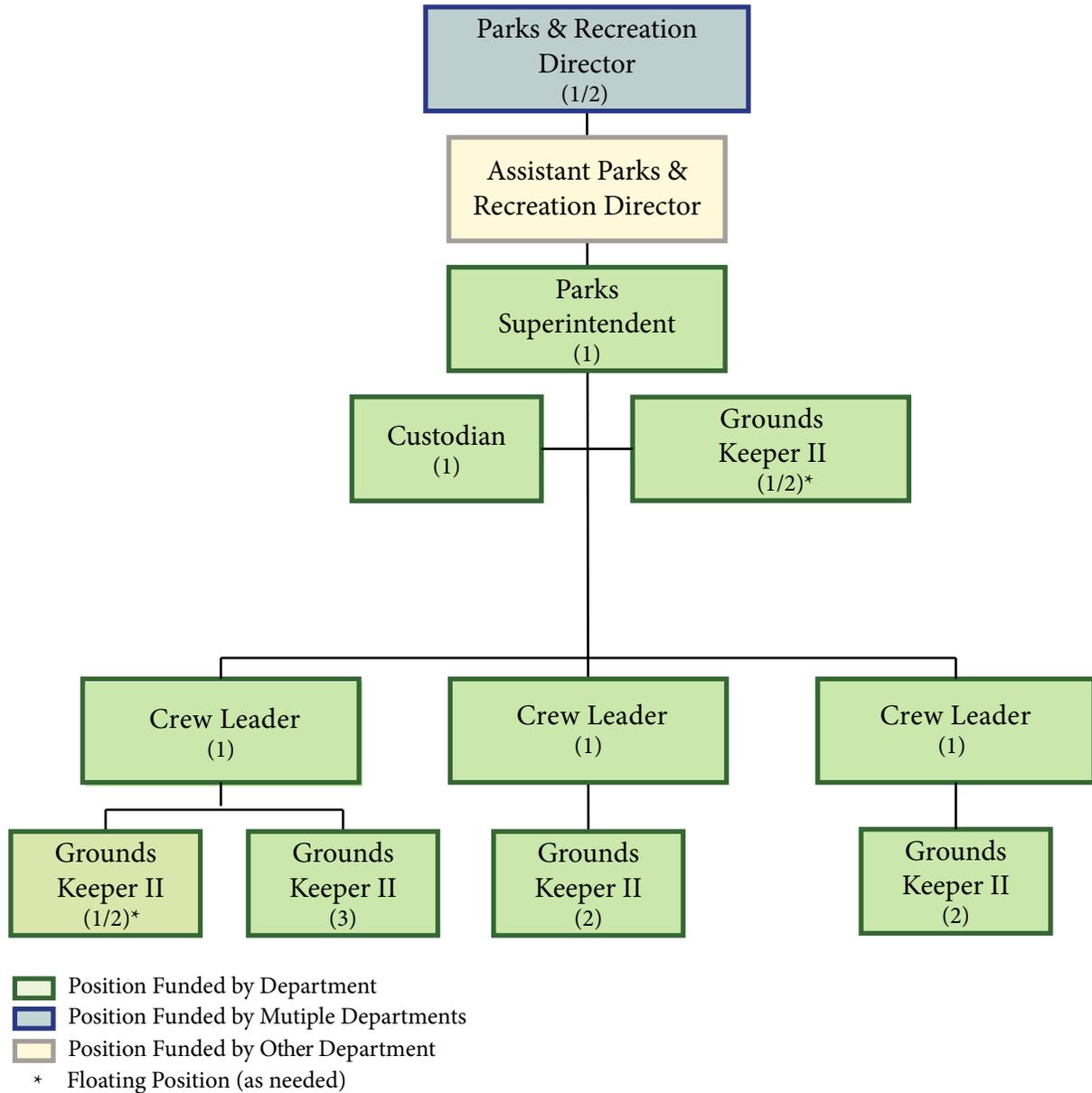
PARKS & RECREATION



LAKE JACKSON

City of Enchantment





Personnel	FY 17-18 Budget	FY 18-19 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	12.00	12.00	12.00	12.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.50	1.50	1.50	1.50
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	13.50	13.50	13.50	13.50

PARKS - 3500

PROGRAM DESCRIPTION

The purpose of the Parks Department is to maintain and develop our City parks, parkways, landscaping projects, and green areas surrounding City building and facilities. Areas are maintained according to standards which will ensure safe and aesthetically pleasing places of leisure through mowing horticulture practices, repair, cleaning and litter removal.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Provide Quality Parks & Recreation Opportunities

• Fill open positions and reorganize the Parks Maintenance Division to have 3 crews (MacLean/Rec Center, Southside and Northside) to improve standards and quality of work	Sep. 2019
• Construct and open the BASF Dog Park	Sep. 2019
• Work with consultant and public to develop a poured in place skatepark plan, followed by the development of construction documents	Complete
• Inspect all parks each month and do a formal playground inspection of each facility at minimum of 4 times per year	Sep. 2019

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL OBJECTIVE: Provide Quality Parks & Recreation Opportunities

• Resurface the parking lot at Jasmine Park.	Sep. 2020
• Inspect all parks each month and do a formal playground inspection of each facility at a minimum of 3 times each year.	Sep. 2020
• Contract additional mowing so that the Parks Maintenance Crews can improve the maintenance of the sports recreational facilities.	Sep.. 2020
• Assume basic maintenance of the Creekside Development park property.	Sep.. 2020
• Begin construction on new (poured-in-place) Lake Jackson Skatepark	Sep.. 2020

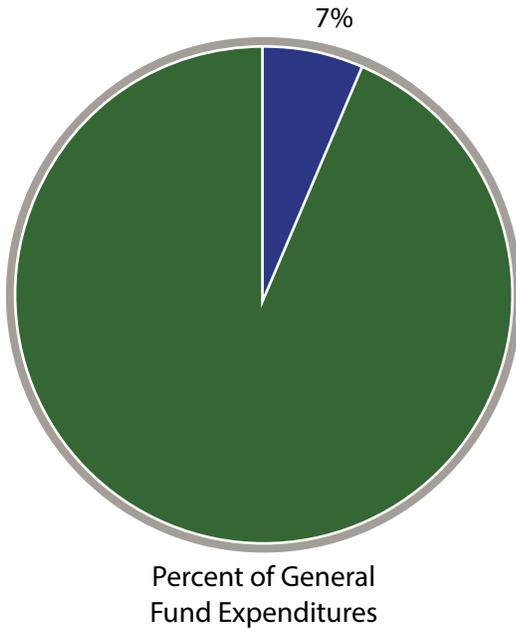
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Provide Quality Parks & Recreation Opportunities

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Hazardous Trees Removed	25	40	85	40
Acres of Parks per 1,000 Population	60.35	60.35	60.35	60.35
Number of Trees Planted	300	150	130	150

BUDGET INFORMATION



Major Budget Changes

- Increase in Employee Raises & Benefits \$23,400
- Increase in Contribution to Equipment Replacement Fund \$14,785

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
MacLean Sportsplex	\$15,650	\$15,000	\$11,500	\$11,500
Misc. Park Use	13,984	15,000	15,000	15,000
General Resources	1,177,940	1,422,740	1,326,754	1,486,140
Total Resources	\$1,207,574	\$1,452,740	\$1,353,254	\$1,512,640

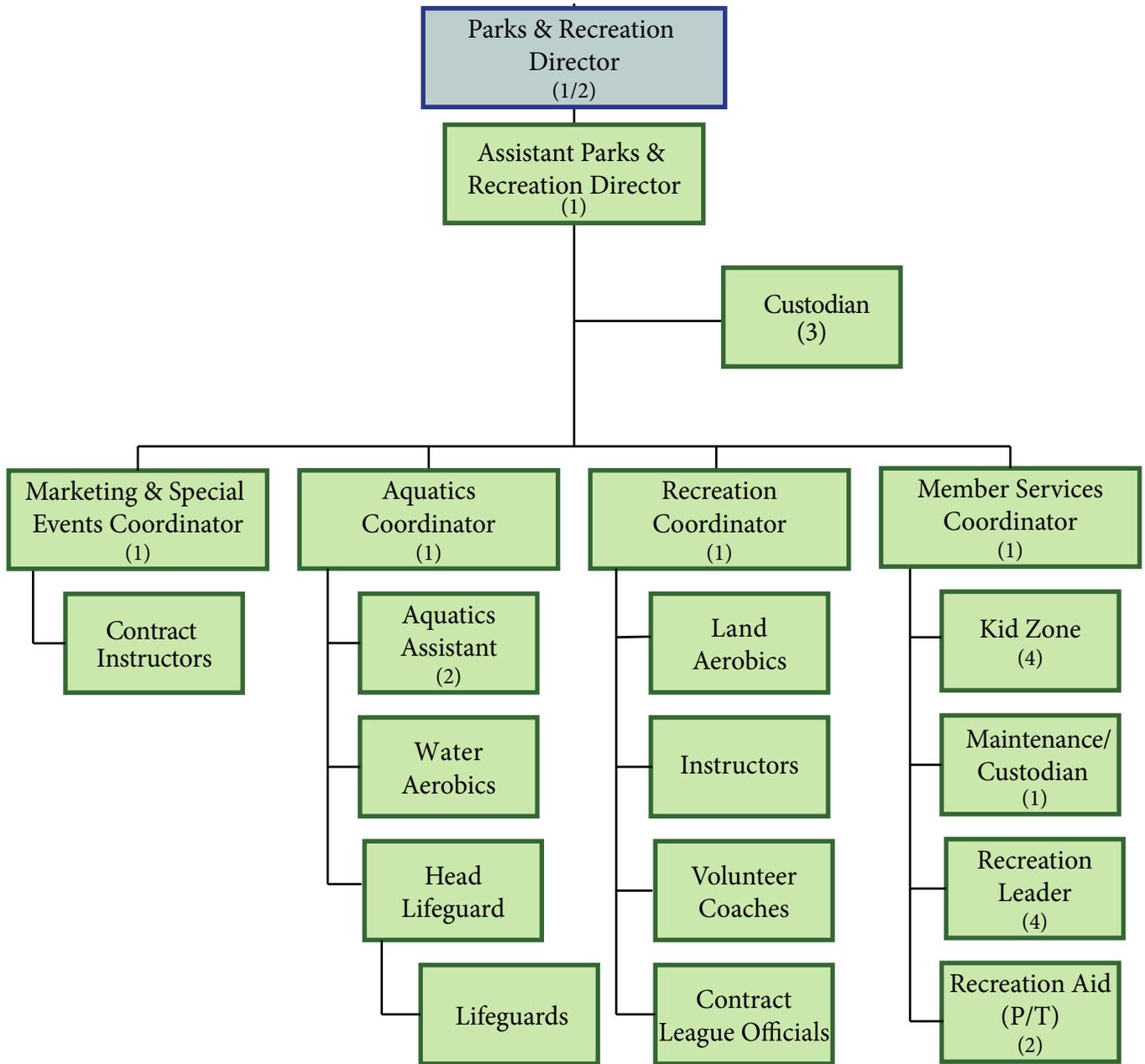
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$472,666	\$582,100	\$570,865	\$598,800
Employee Benefits	180,497	234,900	199,862	238,500
Operating Expenses	514,040	601,105	547,892	625,920
Capital Outlay	8,150	0	0	0
Operating Transfers	32,221	34,635	34,635	49,420
Total Expenditures	\$1,207,574	\$1,452,740	\$1,353,254	\$1,512,640

PARKS - 3500

<i>Expenditures - Details</i>	2017-18	2018-19	2018-19	2019-20
	Actual	Budget	Estimated	Adopted
Salaries & Wages				
Service/Maintenance	\$292,020	\$388,800	\$348,554	\$394,900
Management/Supervision	129,454	133,300	136,561	143,900
Temp/Seasonal	0	0	0	0
Overtime	51,192	60,000	64,000	60,000
Service/Maintenance	0	0	21,750	0
Subtotal	472,666	582,100	570,865	598,800
Employee Benefits				
Health	72,836	100,400	81,807	100,500
Life	757	800	828	800
Dental	5,177	6,700	6,010	6,400
Long Term Disability	1,731	2,400	1,899	2,500
CareHere Clinic	4,670	0	4,941	0
Social Security	33,232	44,500	37,056	45,800
Retirement	58,029	71,900	60,991	74,000
Workers Compensation	4,065	8,200	6,330	8,500
Subtotal	180,497	234,900	199,862	238,500
Operating Expenses				
Contract Mowing	330,355	400,000	340,150	420,000
Water & Sewer	2,250	2,250	2,250	2,250
Maintenance & Repair				
Pavilion	1,011	2,000	2,000	2,000
Parks	99,280	120,000	125,000	120,000
Vehicles	22,790	20,000	20,000	20,000
Equipment	408	800	832	800
Maintenance Contracts	900	900	900	900
Subtotal	124,389	143,700	148,732	143,700
Rentals - Equipment	1,975	2,500	500	2,000
Insurance				
Property	1,247	1,340	950	950
Liability	5,369	5,640	7,410	5,945
Subtotal	6,616	6,980	8,360	6,895
Communications	2,291	2,000	2,000	2,000
Training	1,940	2,100	1,800	2,100

PARKS - 3500

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
Travel	1,509	1,250	1,000	1,250
Dues & Memberships	200	215	225	225
General Supplies				
Office	187	400	400	400
Wearing Apparel	5,865	4,500	5,125	5,200
Gasoline & Diesel	16,308	12,980	15,100	15,100
Fuel - CNG	1,182	1,130	2,650	2,700
Operating	10,740	10,000	10,000	10,000
Chemicals	3,104	5,000	4,500	7,000
Cleaning	5,129	6,000	5,000	5,000
Subtotal	42,515	40,010	42,775	45,400
Books & Periodicals	0	100	100	100
Subtotal	0	100	100	100
Operating Expenses Subtotal	514,040	601,105	547,892	625,920
Capital Outlay	8,150	0	0	0
Operating Transfers				
Equipment Replacement	32,221	34,635	34,635	49,420
Subtotal	32,221	34,635	34,635	49,420
Total Parks	\$1,207,574	\$1,452,740	\$1,353,254	\$1,512,640



Position Funded by Department
 Position Funded by Multiple Departments

Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	3.00	3.00	4.00	4.00
Office/Clerical	6.00	6.00	5.00	5.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	4.50	4.50	5.50	5.50
Temporary/Seasonal	17.00	17.00	16.00	16.00
TOTAL FTEs	30.50	30.50	30.50	30.50

RECREATION - 3700

PROGRAM DESCRIPTION

The Recreation Department provides recreational, educational and physical activities for the public. The programs provided utilize our City facilities and parks, and are a vital contribution to the enhancement of the quality of life in our community. Recreation facilities include various athletic complexes, Dunbar Pavilion, MacLean Pavilion, the Outdoor Pool and the Recreation Center.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Provide Community with New Affordable & Family Oriented Activities

- | | |
|--|-----------|
| • Provided 27 Special Events and expand the Adult Easter Egg Hunt from 900-1200 participants | Complete |
| • Developed a sponsorship packet/procedure for recreation events and programs | Sep. 2019 |

CITY COUNCIL OBJECTIVE: Improve Areas of Operations

- | | |
|--|-----------|
| • Expanded (non-sport) recreation programming for youth and adults to offer a more comprehensive schedule of programs. | Sep. 2019 |
|--|-----------|

CITY COUNCIL VISION ELEMENT: Maintain a Well Managed City

CITY COUNCIL OBJECTIVE: Provide Training Opportunities for Employees

- | | |
|--|-----------|
| • Provided 6-plus in-house trainings, and staff attended a wide variety of outside trainings including: NRPA, TRPS, TPPC, and TAAF | Sep. 2019 |
|--|-----------|

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Provide Quality Parks and Recreation Opportunities

- | | |
|--|-----------|
| • Refurbish the Recreation Center Pool Slide | Sep. 2020 |
| • Expand (non-sport) recreation programming for youth and adults to offer a more comprehensive schedule of programs. | Sep. 2020 |

CITY COUNCIL VISION ELEMENT: Maintain a Well Managed City

CITY COUNCIL OBJECTIVE: Improve Areas of Operations

- | | |
|--|-----------|
| • Complete the first phase of the Commission for Accreditation of Parks & Recreation Agencies (CAPRA) National Accreditation process by developing an submitting our department self assessment report | Sep. 2020 |
| • Develop an detailed Marketing Plan for the Department | Sep. 2020 |

CITY COUNCIL OBJECTIVE: Provide Training Opportunities for Employees

- | | |
|--|-----------|
| • Provided 6-plus in-house trainings, and staff attended a wide variety of outside trainings including: NRPA, TRPS, TPPC, and TAAF | Sep. 2020 |
|--|-----------|

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Provide Quality Parks & Recreation Opportunities

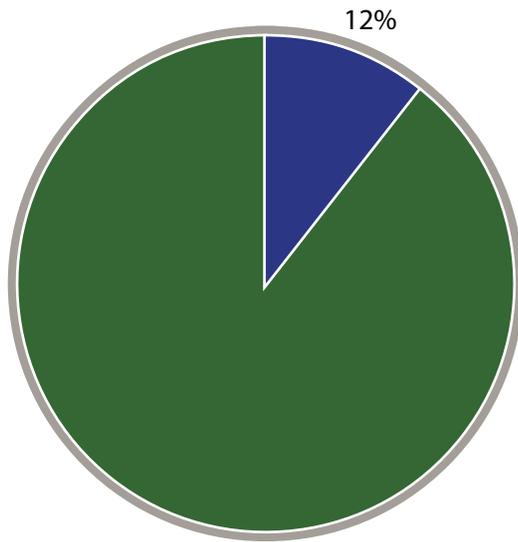
PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Recreation Center Attendance	190,000	210,000	200,000	200,000
Recreation Center Memberships	8,000	8,000	8,000	8,000
Adult Programs Offered	2,100	2,100	2,100	2,100
Youth Programs Offered	400	400	400	400

CITY COUNCIL OBJECTIVE: Provide Community with New Affordable & Family Oriented Activities

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Special Events Offered	27	27	27	27

RECREATION - 3700

BUDGET INFORMATION



Percent of General Fund Expenditures

Major Budget Changes

- Increase in Employee Raises & Benefits \$52,050
- Increase in Maintenance Contracts \$10,835
- Increase in Property & Liability Insurance \$9,700
- Increase in Cleaning Cost \$10,000
- Decrease in Operating Costs (\$10,500)
- Decrease in Contribution to Equipment Replacement Fund (\$7,715)

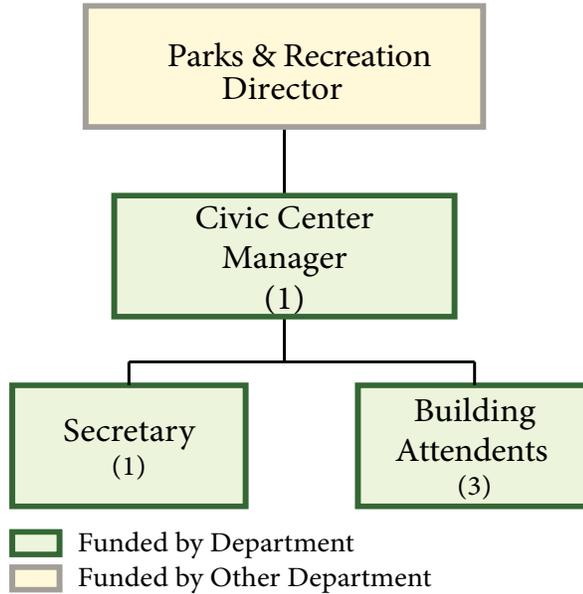
<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Recreation Center	\$752,393	\$821,150	\$715,705	\$717,600
Outdoor Pool	6,546	6,500	6,300	6,300
Youth Athletics	24,950	20,000	25,000	25,000
Youth Programs	5,967	20,000	5,500	5,500
Adult Programs	22,256	19,500	19,000	19,000
Aquatics Programs	39,344	35,000	40,000	40,000
Special Events	28,167	30,000	38,700	30,000
Transfer from Econ. Dev.	350,000	350,000	350,000	350,000
General Resources	1,086,539	1,139,775	1,212,897	1,333,165
Total Resources	\$2,316,162	\$2,441,925	\$2,413,102	\$2,526,565
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$1,019,029	\$1,139,300	\$1,101,208	\$1,237,600
Employee Benefits	287,729	341,300	352,913	377,550
Operating Expenses	945,363	896,935	894,585	853,620
Capital Outlay	32,631	32,980	32,986	33,000
Operating Transfers	31,410	31,410	31,410	24,795
Total Expenditures	\$2,316,162	\$2,441,925	\$2,413,102	\$2,526,565

RECREATION - 3700

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Service/Maintenance	\$154,700	\$183,100	\$147,727	\$243,900
Office/Clerical	\$143,206	\$169,600	\$169,600	\$176,000
Management/Supervision	\$315,108	\$328,700	\$344,281	\$353,300
Temp/Seasonal	\$344,908	\$399,800	\$380,000	\$404,800
Overtime	\$38,830	\$30,000	\$30,000	\$30,000
Private Lessons	6,112	6,100	6,100	6,100
Contract Labor	16,165	22,000	23,500	23,500
Subtotal	1,019,029	1,139,300	1,101,208	1,237,600
Employee Benefits				
Health	109,942	145,000	148,622	160,100
Life	1,250	1,000	1,464	1,100
Dental	7,752	9,700	10,902	10,100
Long Term Disability	2,426	2,800	2,757	3,200
CareHere Clinic	6,992	0	7,234	0
Social Security	73,998	85,000	84,916	92,250
Retirement	79,663	87,900	87,125	99,300
Workers Compensation	5,706	9,900	9,893	11,500
Subtotal	287,729	341,300	352,913	377,550
Operating Expenses				
Contract Cleaning	70,000	78,000	51,000	0
Water & Sewer	51,000	51,000	51,000	51,000
Maintenance & Repair				
Facility	0	65,000	65,000	65,000
Buildings - Rec Center	83,717	0	0	0
Grounds	2,805	7,000	7,000	7,000
Heating & Air Conditioning	76,169	40,000	40,000	40,000
Pools	26,136	25,000	30,000	26,000
Equipment	1,923	1,000	1,000	1,000
Maintenance Contracts	37,010	39,975	40,860	50,810
Subtotal	\$227,760	\$112,975	\$118,860	\$124,810
Rental - Vehicle & Equipment	3,602	5,000	4,000	4,000
Insurance				
Property	102,666	108,645	118,850	118,850
Liability	3,873	6,375	5,870	5,870
Subtotal	106,539	115,020	124,720	124,720

RECREATION - 3700

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
Communication	7,996	8,500	9,000	9,000
Advertising	27,030	27,000	27,000	27,000
Training	5,611	7,150	7,150	7,150
Travel	7,223	7,400	7,400	7,400
Dues & Memberships	2,035	2,600	2,100	2,300
General Supplies				
Office	9,729	7,500	9,700	9,000
Wearing Apparel	6,196	6,500	6,500	6,500
Gasoline & Diesel	799	340	960	1,000
CNG Fuel	473	650	855	900
Operating	29,840	41,600	32,600	31,100
Special Events	34,401	31,000	38,000	38,000
Aquatics	14,654	12,000	12,000	12,000
Chemicals	19,787	25,000	25,000	25,000
Resale Items	2,810	3,000	3,000	3,000
Cleaning	16,960	15,000	20,000	25,000
Program	18,370	18,500	15,000	16,000
Subtotal	154,019	161,090	163,615	167,500
Natural Gas	28,670	35,000	41,000	41,000
Electricity	253,878	221,200	222,740	222,740
Books & Periodicals	0	0	0	0
Subtotal	282,548	256,200	263,740	263,740
Operating Expenses Subtotal	945,363	896,935	894,585	853,620
Capital Outlay	32,631	32,980	32,986	33,000
Operating Transfers				
Equipment Replacement	31,410	31,410	31,410	24,795
Subtotal	31,410	31,410	31,410	24,795
Total Recreation	\$2,316,162	\$2,441,925	\$2,413,102	\$2,526,565



Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	3.00	3.00	3.00	3.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	5.00	5.00	5.00	5.00

PROGRAM DESCRIPTION

The Civic Center provides approximately 15,500 square feet of meeting room space to the general public, corporate and business community. The center includes a beautifully landscaped outdoor mini-park area with plaza, staging area, and two fountains, that provides a pleasant, enjoyable, attractive atmosphere for weddings, and other special events. The center also provides space for Actions Senior Center and the Senior Citizen Commission.

FY 18-19 GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Provide Community with New Affordable & Family Oriented Activities

• Festival of Lights	Complete
• New Year's Eve Dance	Complete
• Senior Fest	Complete
• 75th Anniversary Events	Complete
• Spring/Summer Concert Series	Complete
• Pirates Booty Dance	Complete
• July 4th Festivities	Jul. 2019
• Updated Civic Center brochure	Jul. 2019
• Replace roof at Jasmine Hall	Complete
• Halloween Bash on the Plaza	Complete

FY 19-20 GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Provide Community with New Affordable & Family Oriented Activities

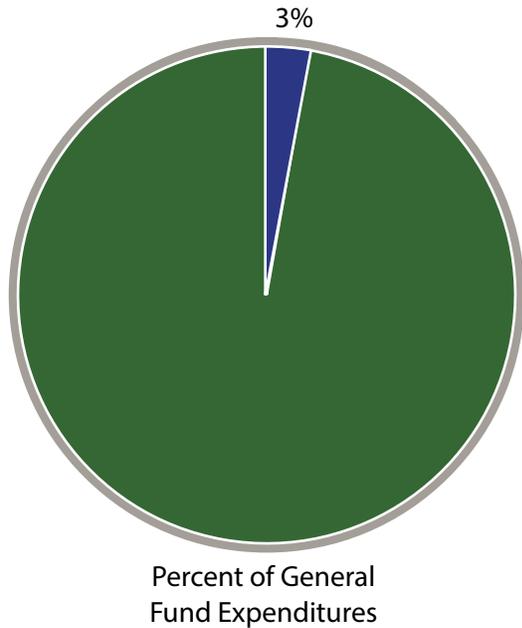
• Halloween Bash on the Plaza	Oct. 2019
• Festival of Lights	Nov. 2019
• New Year's Eve Dance	Dec. 2019
• Senior Fest 2020	Feb. 2020
• Pirates Booty Dance	Mar. 2020
• 2020 Spring/Summer Concert Series	Apr. 2020
• July 4th Festivities	Jul. 2020

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Number of Civic Center Rentals	912	930	915	920
Number of Days with Customers (Civic)	340	345	340	340
Number of Jasmine Hall Events	215	220	220	220
Number of Days with Customers (Jasmine)	215	220	220	220

BUDGET INFORMATION



Major Budget Changes

- Increase in Employee Raises & Benefits \$12,000
- Increase in Property & Liability Insurance \$3,985

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Civic Center Rental	\$218,868	\$258,500	\$215,920	\$210,700
Jasmine Hall Rental	22,443	20,000	20,000	20,000
General Resources	452,468	397,886	458,540	442,136
Total Resources	\$693,779	\$676,386	\$694,460	\$672,836

<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$210,634	\$221,000	\$229,025	\$229,600
Employee Benefits	80,721	89,600	87,496	91,900
Operating Expenses	385,666	359,696	371,849	345,246
Capital Outlay	10,668	0	0	0
Operating Transfers	6,090	6,090	6,090	6,090
Total Expenditures	\$693,779	\$676,386	\$694,460	\$672,836

CIVIC CENTER - 4500

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Service/Maintenance	\$80,593	\$88,600	\$87,849	\$92,300
Office/Clerical	\$42,932	\$44,200	\$46,702	\$45,500
Management/Supervision	\$71,943	\$74,700	\$78,974	\$78,300
Overtime	\$11,038	\$10,000	\$10,000	\$10,000
Contract Labor	\$4,128	\$3,500	\$5,500	\$3,500
Subtotal	210,634	221,000	229,025	229,600
Employee Benefits				
Health	31,005	37,200	33,698	37,200
Life	346	300	359	300
Dental	2,216	2,500	2,523	2,400
Long Term Disability	803	900	870	900
CareHere Clinic	1,998	0	2,074	0
Social Security	15,149	16,600	16,161	17,300
Retirement	25,364	26,900	26,974	28,000
Tuition reimbursement	2,520	3,000	3,000	3,500
Workers Compensation	1,320	2,200	1,837	2,300
Subtotal	80,721	89,600	87,496	91,900
Operating Expenses				
Cleaning				
Public Areas	21,568	26,000	26,000	5,000
Rental Rooms	55,325	50,000	50,000	50,000
Subtotal	76,893	76,000	76,000	55,000
Water & Sewer	18,700	18,700	18,700	18,700
Maintenance & Repair				
Building - Civic Center	101,832	0	0	0
Building - Jasmine Hall	6,182	0	0	0
Building - Combined	0	75,000	83,165	75,000
Heating & Air Conditioning	7,946	21,000	21,000	21,000
Vehicles & Equipment	629	300	300	300
Maintenance Contract	1,112	1,150	2,195	3,100
Subtotal	117,701	97,450	106,660	99,400
Rental - Vehicle & Equipment	1,701	1,800	1,800	1,800
Insurance				
Property	39,900	42,225	46,930	46,930
Liability	1,020	1,071	975	975
Subtotal	40,920	43,296	47,905	47,905

CIVIC CENTER - 4500

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
Communications	3,981	4,000	4,000	4,000
Advertising	16,472	14,500	14,500	16,000
Training	215	300	300	300
Travel	725	600	590	600
Dues & Memberships	186	250	0	100
General Supplies				
Office	5,035	5,000	5,000	5,000
Wearing Apparel	889	900	900	900
Gasoline & Diesel	651	460	300	350
Operating	25,823	27,500	27,500	27,500
Miscellaneous	6,685	4,500	4,500	4,500
Cleaning	18,894	20,000	20,000	20,000
Subtotal	57,977	58,360	58,200	58,250
Natural Gas	1,458	1,740	1,740	1,740
Electricity	48,737	42,700	41,454	41,451
Subtotal	50,195	44,440	43,194	43,191
Operating Expenses Subtotal	385,666	359,696	371,849	345,246
Capital Outlay	10,668	0	0	0
Operating Transfers				
Equipment Replacement	6,090	6,090	6,090	6,090
Subtotal	6,090	6,090	6,090	6,090
Total Civic Center	\$693,779	\$676,386	\$694,460	\$672,836

Charlie Chipper at the 20th Anniversary Habitat for Humanity Walk with Volunteers



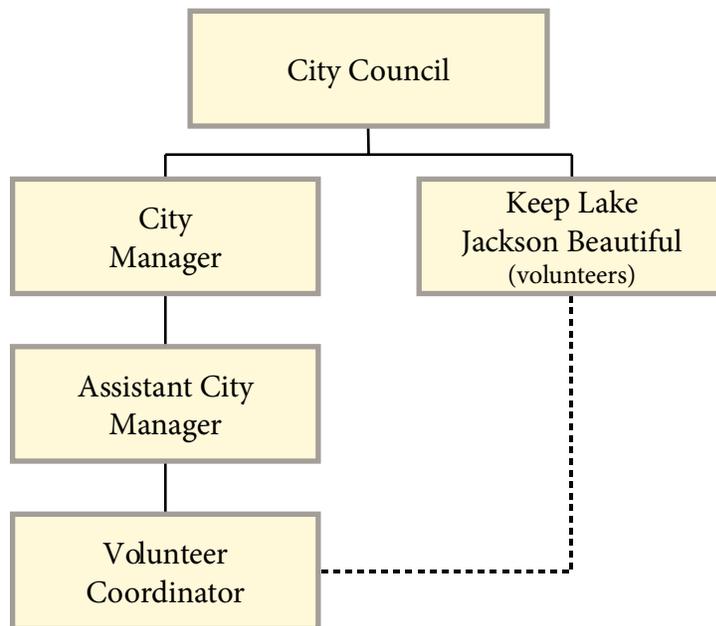
MISCELLANEOUS



LAKE JACKSON

City of Enchantment





Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

PROGRAM DESCRIPTION

"The mission of Keep Lake Jackson Beautiful is to improve the quality of life by enhancing the community environment". Keep Lake Jackson Beautiful is charged with the restoration, preservation and enhancement of the scenic beauty in the City of Lake Jackson. Budgeted monies include funds for education and public awareness programs targeted at all ages and businesses in our community. Through litter prevention programs, beautification projects, and review of city ordinances these dedicated volunteers have helped bring in over \$2,000,000 worth of landscaping awards to the City of Lake Jackson. Keep Lake Jackson's entry sign was dedicated to the City of Lake Jackson by the volunteers. The highway has now also been branded with the city logo to let visitors know that they are in the "City of Enchantment".

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices & Enhance Technology	
• Bought & put up new park sign at Xeriscape Park with donated funds from the Brazosport Garden Club	Complete
• Cleanup Events – partnered with Olin and Houston Galveston Council of Government for Trash Bash	Complete
• Working with TX Dot on plans for the GCAA Landscape Award	Complete
• Completed the \$20,000 "donation" from KAB/DOW for Recycling Bins at Lake Jackson Elementary Schools	Complete
• City Entry Sign – completed the landscaping work around the city sign and lighted the inside of the brick stain glass pillars	Complete
• Implemented Community Partnerships Program– 4 new Partners – continue developing & reaching out into the community	Complete
• Refurbished the Xeriscape Park through a Keep Texas Beautiful "Rebuilding Texas" Grant	Complete
• Hosted "Vocal Trash" Concert "Party on the Plaza" to celebrate the 75th Anniversary for Lake Jackson	Complete
• Received the Keep Texas Beautiful "Gold" Star and Sustained Award of Excellence and Keep America Beautiful President Circle and Sustained Award of Excellence.	Complete

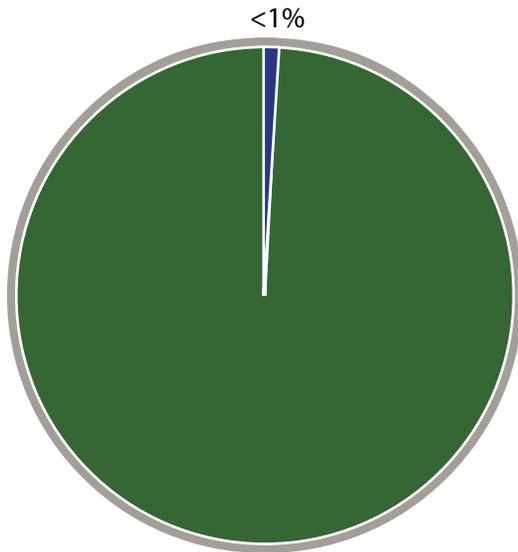
FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices & Enhance Technology	
• Continue partnerships & seek new partnerships with community organization, companies and volunteers.	Sep. 2020
• Continue with landscape maintenance and tree planting projects	Sep. 2020
• Certify the Xeriscape Park and Ballard Butterfly Garden as Monarch Way Stations	Sep. 2020
• Research "special item" for collection and recycling (textiles, batteries, Christmas lights, etc.)	Sep. 2020
• Continue working with TX Dot to complete the Governors Community Achievement Award Project	Sep. 2020
• Celebrate Charlie Chipper "25th" Birthday	Sep. 2020

BUDGET INFORMATION

Major Budget Changes



Percent of General Fund Expenditures

- No Major Changes

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
General Resources	\$37,581	\$60,000	\$60,000	\$60,000
Total Resources	\$37,581	\$60,000	\$60,000	\$60,000
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses	\$37,581	\$60,000	\$60,000	\$60,000
Total Expenditures	\$37,581	\$60,000	\$60,000	\$60,000

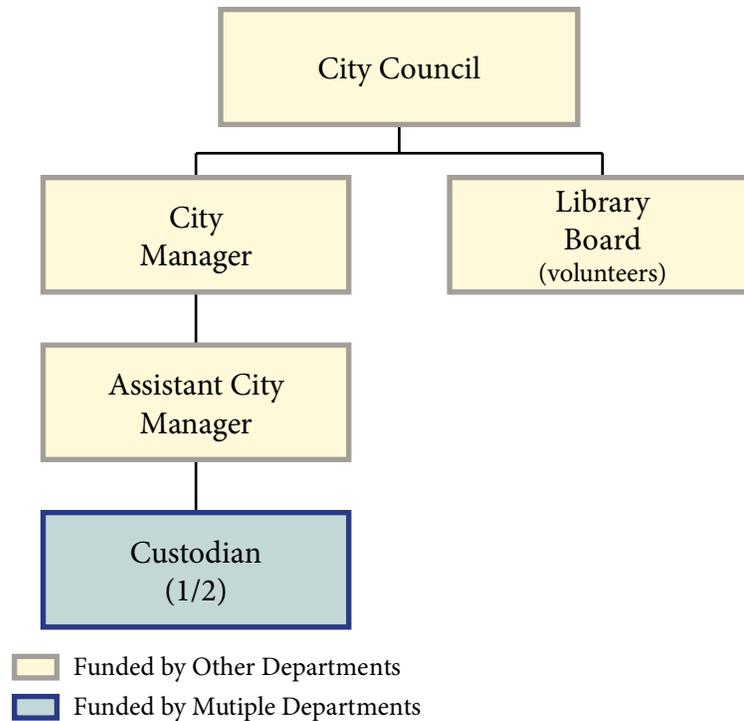
<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses				
Plantings	\$16,683	\$27,500	\$27,500	\$27,500
Advertising	2,378	4,000	4,000	4,000
Training	3,078	3,500	3,500	3,500
Travel	3,047	3,200	3,200	3,200
Other Purchased Services				
Dues & Memberships	315	700	700	700
Arbor Day	92	2,000	2,000	2,000
Clean Up Day	-1,132	2,000	2,000	2,000
Subtotal	-725	4,700	4,700	4,700
General Office Supplies				
T-Shirts	3,050	3,000	3,000	3,000
Costumes	0	500	500	500
Awards	1,263	1,500	1,500	1,500
Operating	5,121	4,600	4,600	4,600
Composting	0	0	0	0
Education Program	3,686	5,000	5,000	5,000
Composting	0	2,500	2,500	2,500
Subtotal	13,120	17,100	17,100	17,100
Total KLJB	\$37,581	\$60,000	\$60,000	\$60,000



Keep Texas Beautiful Day at the Capital

New Children's Murals at the Lake Jackson Library





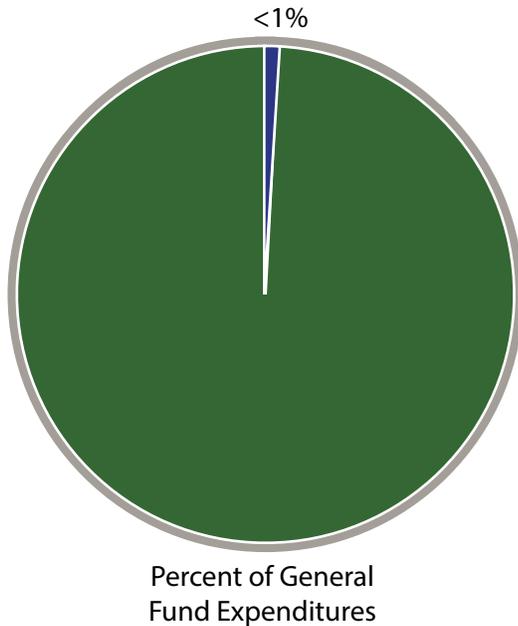
Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.50	0.50	0.50	0.50
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.50	0.50	0.50	0.50

LIBRARY - 4200

PROGRAM DESCRIPTION

The City of Lake Jackson in a contract with Brazoria County provides library services to Lake Jackson residents. The contract is renewed every two years. As part of the contract the City agrees to provide a climate controlled building, furnishings, and maintenance and utilities for the Lake Jackson Library. In turn, the County agrees to provide personnel, library materials, necessary supplies pertaining to personnel, and circulation equipment.

BUDGET INFORMATION



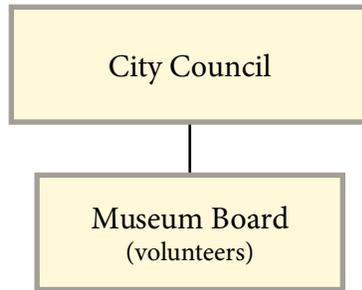
Major Budget Changes

- No Major Changes

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
General Resources	\$194,538	\$160,454	\$173,206	\$147,690
Total Resources	\$194,538	\$160,454	\$173,206	\$147,690
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$19,505	\$19,600	\$20,265	\$20,300
Employee Benefits	7,755	8,300	8,646	8,500
Operating Expenses	167,278	132,554	144,295	118,890
Total Expenditures	\$194,538	\$160,454	\$173,206	\$147,690

<i>Expenditures - Detail</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Service/Maintenance	\$19,209	\$19,600	\$20,065	\$20,300
Overtime	296	0	200	0
Subtotal	19,505	19,600	20,265	20,300
Employee Benefits				
Health	3,154	3,700	3,574	3,700
Life	35	0	37	0
Dental	226	200	258	200
Long Term Disability	77	100	82	100
CareHere Clinic	204	0	212	0
Social Security	1,400	1,500	1,535	1,600
Retirement	2,392	2,400	2,569	2,500
Workers Compensation	267	400	379	400
Subtotal	7,755	8,300	8,646	8,500
Operating Expenses				
Contract Cleaning	18,483	18,700	23,225	10,820
Water & Sewer	1,700	1,700	1,700	1,700
Maintenance & Repair				
Library Building	12,908	16,000	24,000	10,000
Heating & Air Conditioning	1,627	2,000	2,000	2,000
Furniture & Fixtures	2,765	3,650	2,000	3,000
Subtotal	17,300	21,650	28,000	15,000
Insurance				
Property	26,657	28,150	30,720	30,720
Liability	93	105	90	90
Subtotal	26,750	28,255	30,810	30,810
Communications	1,869	1,800	1,860	1,860
General Supplies				
Operating	1,937	1,000	1,000	1,000
Cleaning	0	0	0	0
Subtotal	1,937	1,000	1,000	1,000
Electricity & Natural Gas	28,645	24,024	22,400	22,400
Books & Periodicals	70,594	35,425	35,300	35,300
Subtotal	99,239	59,449	57,700	57,700
Operating Expenses Subtotal	167,278	132,554	144,295	118,890
Total Library	\$194,538	\$160,454	\$173,206	\$147,690

MUSEUM - 4300

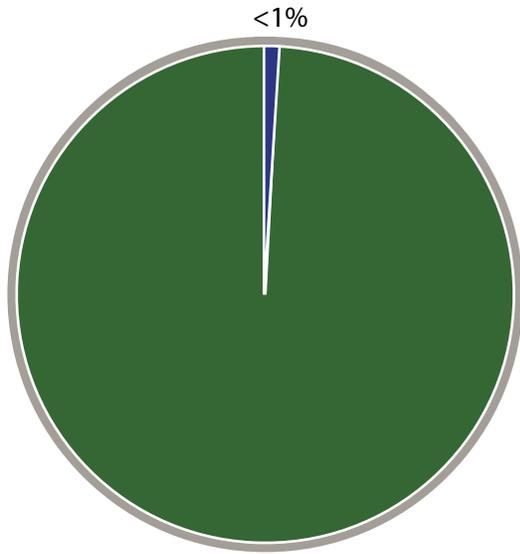


Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

PROGRAM DESCRIPTION

The Lake Jackson Museum Board and the Lake Jackson Historical Association aim to provide education relative to the history and culture of an area of Brazoria County which is known as Lake Jackson and to collect, preserve, and interpret the materials of the following heritage: Prehistoric- Karankawa Indians; Plantation Era; Industrial and Petrochemical Development as is impacted Lake Jackson; and, the City-birth, development and contemporary life. By contract the city maintains the building, while the Lake Jackson Historical Association takes care of the day to day operation and all exhibits.

BUDGET INFORMATION



Major Budget Changes

- Increase in Property & Liability Insurance \$2,025

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
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General Resources	\$56,518	\$66,830	\$66,855	\$69,355
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Total Resources	\$56,518	\$66,830	\$66,855	\$69,355
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<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
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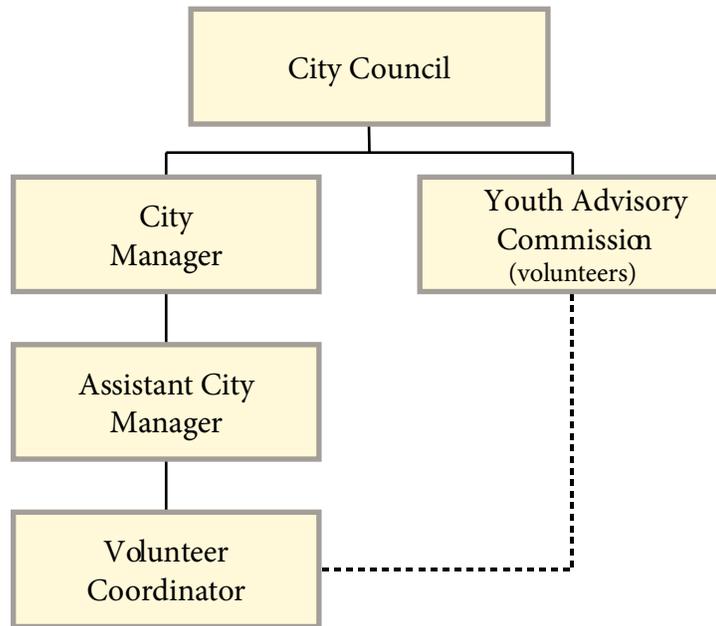
Operating Expenses	\$56,518	\$66,830	\$66,855	\$69,355
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Total Expenditures	\$56,518	\$66,830	\$66,855	\$69,355
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MUSEUM - 4300

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses				
Contract Cleaning	\$5,625	\$7,300	\$7,300	\$7,300
Water & Sewer	2,300	2,300	2,300	2,300
Maintenance & Repair				
Museum Building	8,548	14,000	14,000	15,000
Air Conditioning	1,110	2,000	1,000	2,000
Maintenance Contract	782	1,725	1,725	1,725
Subtotal	10,440	17,725	16,725	18,725
Property Insurance	21,347	22,605	24,630	24,630
Communications	2,936	4,000	4,000	4,000
General Supplies				
Operating	0	1,000	500	1,000
Cleaning	0	0	0	0
Subtotal	0	1,000	500	1,000
Electricity & Natural Gas	13,870	11,900	11,400	11,400
Total Museum	\$56,518	\$66,830	\$66,855	\$69,355

YOUTH ADVISORY COMMISSION - 4400



Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

YOUTH ADVISORY COMMISSION - 4400

PROGRAM DESCRIPTION

The Lake Jackson Youth Advisory Commission is a liaison between the youth of Lake Jackson and the City Council and, through service and environmental projects and social events, promote civic responsibility and safety among the Lake Jackson youth.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices & Enhance Technology

• Added new activities to SnowLand and had more sledders	Complete
• Collected supplies and helped pack boxes for Military MOMS	Complete
• Collected can goods, coloring books, colors and made BooBoo Bunnies & Easter Baskets for Food Basket.	Complete
• Participated at Spring & Fall Cleanups & Shred Days	Complete
• Served brunch at Senior Fest	Complete

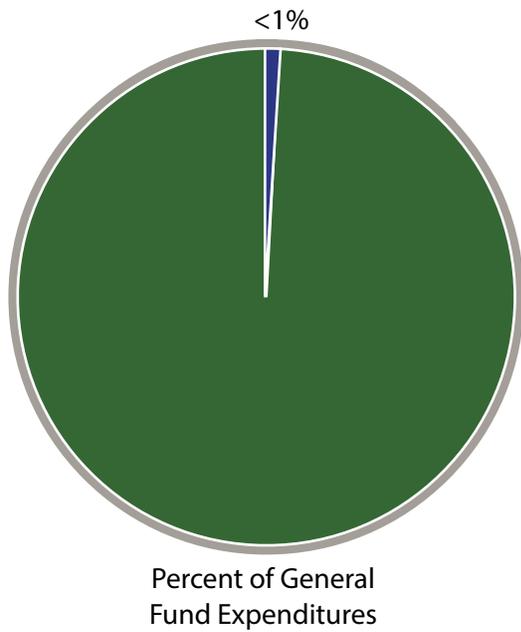
FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices & Enhance Technology

• Continue helping Military MOMS	Sep. 2020
• Work on helping plant trees near city projects	Sep. 2020
• Recruit new YAC Members	Sep. 2020
• Project with the Sr. Commission	Sep. 2020

BUDGET INFORMATION



Major Budget Changes

- No Major Budget Changes

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
General Resources	\$13,068	\$16,000	\$16,000	\$16,000
Total Resources	\$13,068	\$16,000	\$16,000	\$16,000
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses	\$13,068	\$16,000	\$16,000	\$16,000
Total Expenditures	\$13,068	\$16,000	\$16,000	\$16,000

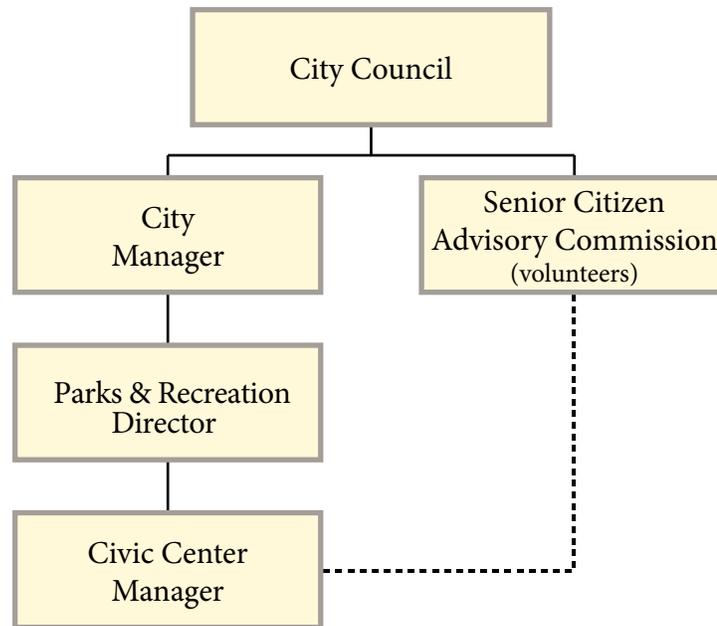
YOUTH ADVISORY COMMISSION - 4400

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses				
Advertising	\$0	\$500	\$500	\$500
Training	2,631	4,000	4,000	4,000
Travel	3,138	2,000	2,000	2,000
General Supplies				
T-Shirts	1,429	1,000	1,000	1,000
Operating	520	1,500	1,500	1,500
Program	5,350	7,000	7,000	7,000
Total Youth Advisory	\$13,068	\$16,000	\$16,000	\$16,000

Youth Advisory Commission (YAC) Members Volunteering at Snowland



SENIOR CITIZEN COMMISSION - 4600



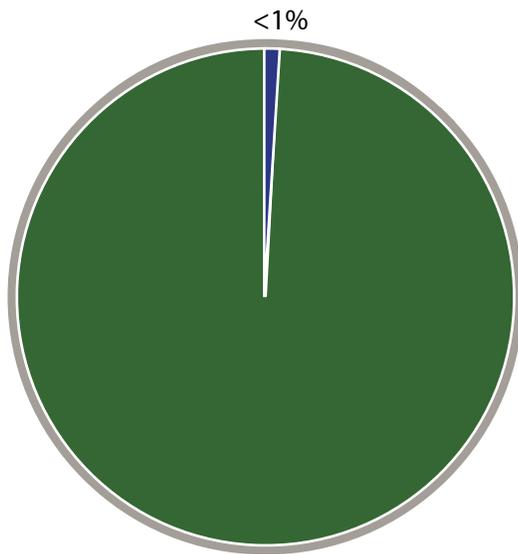
Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

SENIOR CITIZEN COMMISSION - 4600

PROGRAM DESCRIPTION

The Lake Jackson Senior Citizen Commission is a liaison between the seniors of Lake Jackson and the City Council and, through service and social events, promote civic responsibility and safety among the Lake Jackson seniors.

BUDGET INFORMATION



Major Budget Changes

- No Major Budget Changes

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
General Resources	\$24,667	\$25,000	\$25,000	\$25,000
Total Resources	\$24,667	\$25,000	\$25,000	\$25,000
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses	\$24,667	\$25,000	\$25,000	\$25,000
Total Expenditures	\$24,667	\$25,000	\$25,000	\$25,000

SENIOR CITIZEN COMMISSION - 4600

<i>Expenditures - Details</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses				
Programs	\$24,667	\$25,000	\$25,000	\$25,000
Subtotal	24,667	25,000	25,000	25,000
Total Senior Advisory	\$24,667	\$25,000	\$25,000	\$25,000

Booth for the Lake Jackson Fire Marshal's Office at Senior Fest



GENERAL DEBT SERVICE FUND



LAKE JACKSON

City of Enchantment



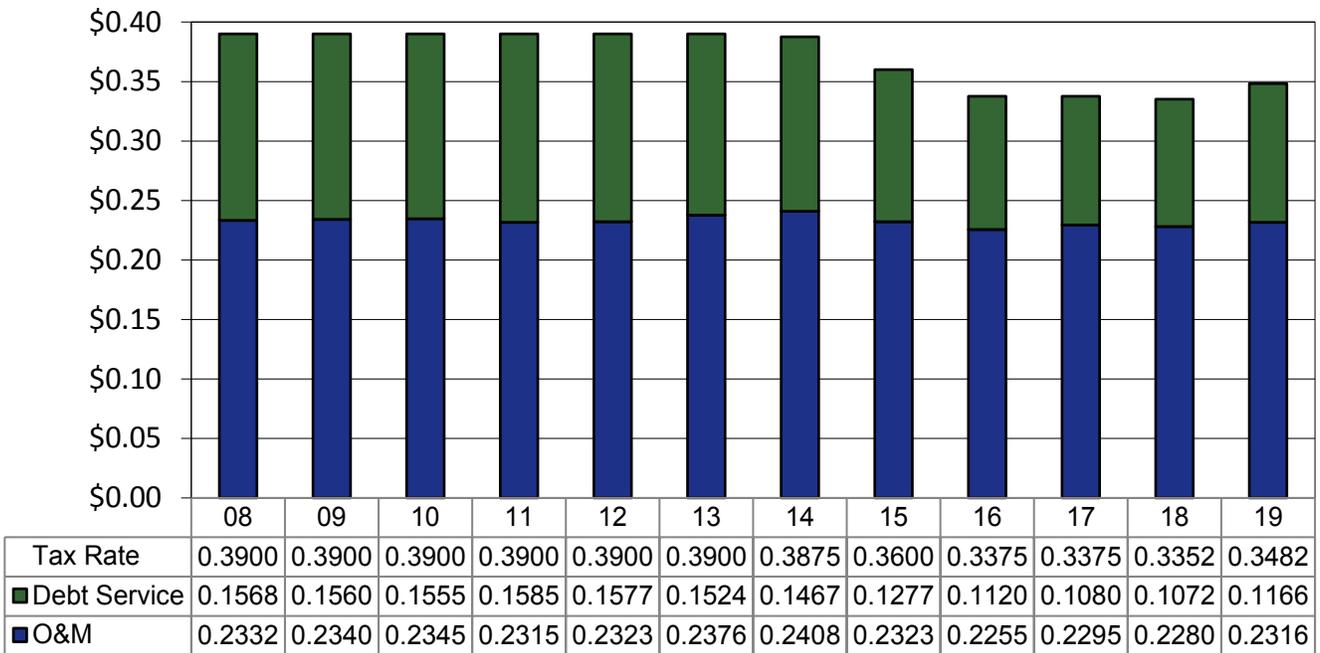
GENERAL DEBT SERVICE FUND

The General Debt Service Fund is used for the accumulation of resources to provide for the payment of debt service on the City’s General Obligation Bonds and to provide a reserve for such payment. Resources include a portion of the Ad Valorem Tax Levy and earnings from investments of the fund. (The Ad Valorem Tax Levy is pledged as security on all outstanding General Obligation Bonds.)

The portion of the current year Tax Levy allocated to General Debt Service is based on current year principal and interest requirements less anticipated interest earnings of the fund. This calculation gives the necessary dollar figure, the debt service portion of the tax rate is then calculated based on a 100% collection rate.

Tax Rate Limitations. The City is a Home Rule Charter City with a maximum authorized rate for all purposes of \$2.50 per \$100 assessed valuation. This maximum tax rate is imposed both by the Constitution of the State of Texas and the City Charter. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax of \$1.50 per \$100 assessed valuation, based on 90% collections. Using 90% collections in our calculation of the tax rate the City’s debt service rate would be \$0.1295 or about \$1.37 below the City’s legal limit imposed by the City Charter and Attorney General.

Historic Tax Rate Distribution



GENERAL DEBT SERVICE FUND

RESOURCES	ACTUAL 2017-2018	BUDGET 2018-2019	ESTIMATED 2018-2019	ADOPTED 2019-2020
Fund Balance	\$ 728,509	\$ 736,368	\$ 736,368	\$ 736,361
Revenues				
Ad Valorem Taxes	\$ 2,257,198	\$ 2,465,835	\$ 2,465,835	\$ 2,779,889
Interest Income	20,543	8,500	8,500	10,000
Bond Proceeds	108,307			
	\$ 2,386,048	\$ 2,474,335	\$ 2,474,335	\$ 2,789,889
Total Resources	\$ 3,114,557	\$ 3,210,703	\$ 3,210,703	\$ 3,526,250

EXPENDITURES	ACTUAL 2017-2018	BUDGET 2018-2019	ESTIMATED 2018-2019	ADOPTED 2019-2020
Principal	\$ 1,730,000	\$ 1,685,000	\$ 1,685,000	\$ 1,995,000
Interest	535,044	780,842	780,842	784,889
Paying Agent Fees	113,145	8,500	8,500	10,000
	\$ 2,378,189	\$ 2,474,342	\$ 2,474,342	\$ 2,789,889
Total Expenditures	\$ 2,378,189	\$ 2,474,342	\$ 2,474,342	\$ 2,789,889
Ending Fund Balance	\$ 736,368	\$ 736,361	\$ 736,361	\$ 736,361

ESTIMATED AD VALOREM TAX COLLECTION

Assessed Valuation for 2019 as of 3-31-19	\$ 2,300,016,940
Gain (Loss) in Value	<u>55,198,556</u>
Anticipated Assessed Valuation for 2020	2,355,215,496
Tax Rate Per \$100 Valuation	0.3482
Revenue from fiscal year 2020 Tax Roll	8,200,860
Estimated Collections	<u>100.0%</u>
TOTAL FUNDS AVAILABLE	\$ <u><u>8,200,859</u></u>

SCHEDULE OF TAX LEVY AND COLLECTION RATE

TAX YEAR	TOTAL		TAX LEVY	TAX * COLLECTIONS	% COLLECTIONS TO LEVY
	ASSESSED VALUATION	TAX RATE			
2002	1,116,753,175	0.3750	4,187,824	4,171,444	99.609%
2003	1,185,429,367	0.3703	4,389,645	4,391,567	100.044%
2004	1,236,071,214	0.3700	4,573,463	4,578,873	100.118%
2005	1,273,059,582	0.3800	4,837,626	4,819,017	99.615%
2006	1,351,219,282	0.3700	4,999,511	4,971,255	99.435%
2007	1,391,772,727	0.3850	5,358,325	5,371,880	100.253%
2008	1,460,686,450	0.3900	5,696,677	5,672,153	99.570%
2009	1,454,833,720	0.3900	5,673,852	5,552,979	97.870%
2010	1,437,060,336	0.3900	5,604,535	5,600,660	99.931%
2011	1,419,681,558	0.3900	5,536,758	5,534,834	99.965%
2012	1,437,118,606	0.3900	5,604,763	5,600,594	99.926%
2013	1,450,607,167	0.3900	5,657,368	5,652,892	99.921%
2014	1,498,269,814	0.3875	5,805,796	5,800,737	99.913%
2015	1,639,706,525	0.3600	5,902,943	5,889,624	99.774%
2016	1,879,514,589	0.3375	6,343,362	6,332,830	99.834%
2017	2,098,790,748	0.3375	7,083,419	7,059,053 *	99.656%
2018	* 2,300,016,940	0.3352	7,709,657	7,294,193	94.611%
2019	** 2,355,215,496	0.3482	8,200,860		

* Tax collections as of May 31, 2019

** Projected per appraisal district certificate of estimated value.

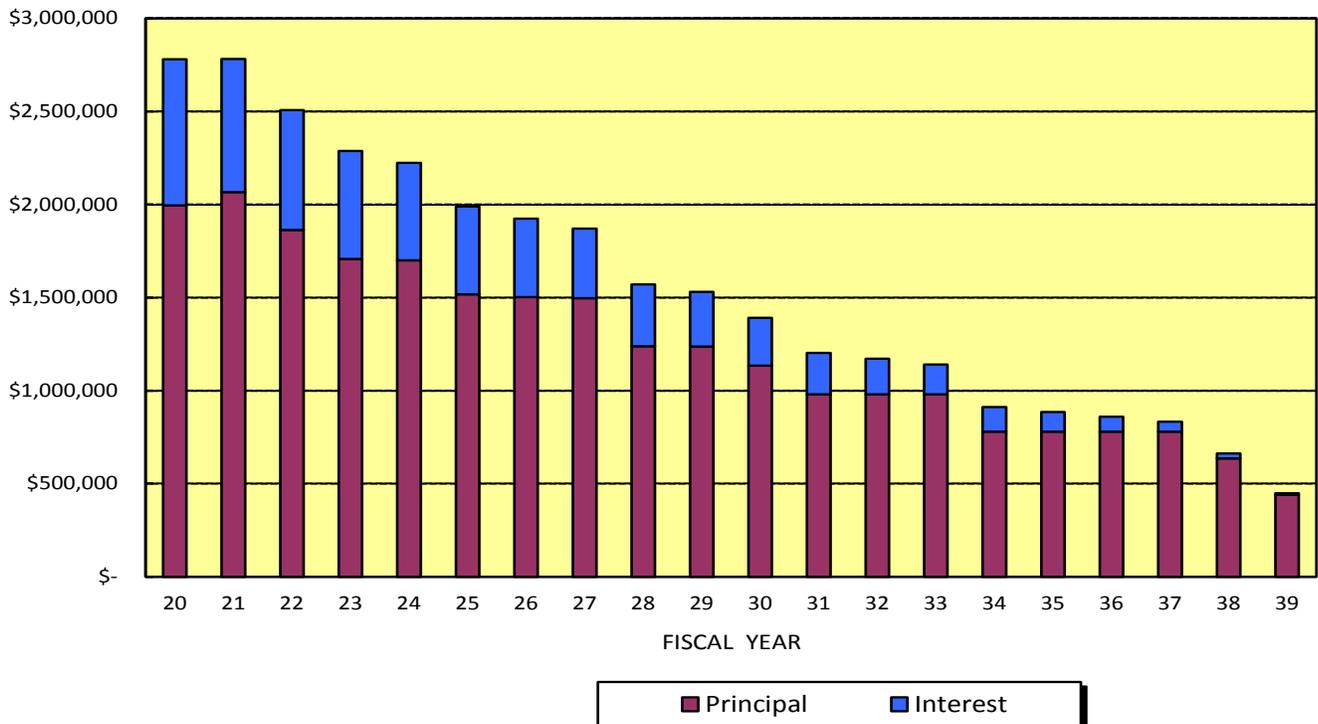
PROPOSED DISTRIBUTION OF COLLECTED TAXES

FUND	ADOPTED	ADOPTED	ADOPTED	%
	TAX RATE 2018 - 19	TAX RATE 2019 -20	AMOUNT 2019 -20	
General Fund	0.228000	0.230169	\$5,420,972	66.10%
General Debt Service Fund	0.107200	0.118031	2,779,889	33.90%
TOTAL	\$0.3352	0.3482	\$8,200,859	100.00%

GENERAL OBLIGATION BOND DEBT SERVICE SCHEDULE

CURRENTLY OUTSTANDING BONDS			
DATE	PRINCIPAL	INTEREST	TOTAL
2019 - 20	1,995,000	784,889	2,779,889
2020 - 21	2,066,933	714,585	2,781,518
2021 - 22	1,863,466	643,579	2,507,045
2022 - 23	1,706,534	581,104	2,287,638
2023 - 24	1,699,601	524,062	2,223,663
2024 - 25	1,517,874	470,849	1,988,723
2025 - 26	1,501,811	422,338	1,924,149
2026 - 27	1,495,748	374,884	1,870,632
2027- 28	1,238,784	332,146	1,570,930
2028- 29	1,237,162	293,971	1,531,133
2029- 30	1,135,000	256,254	1,391,254
2030- 31	980,000	222,613	1,202,613
2031- 32	980,000	191,968	1,171,968
2032- 33	980,000	160,578	1,140,578
2033- 34	780,000	131,811	911,811
2034- 35	780,000	105,669	885,669
2035- 36	780,000	79,331	859,331
2036- 37	780,000	52,750	832,750
2037- 38	635,000	27,919	662,919
2038- 39	440,000	8,250	448,250
TOTAL	24,592,913	6,379,550	30,972,463

GENERAL DEBT SERVICE FUND LONG - TERM DEBT SCHEDULE



GENERAL DEBT SCHEDULE OF BONDS OUTSTANDING

GENERAL OBLIGATION ISSUE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/19	2019-20 PRINCIPAL DUE	2019-20 INTEREST DUE	2019-20 TOTAL DUE
G. O. 2009	2,400,000	4.33	2029	120,000	120,000	2,250	122,250
G.O. 2009 Ref.	3,010,368	2.97	2019	0	0	0	0
G.O. 2010	3,000,000	3.60	2030	1,650,000	150,000	63,375	213,375
G.O. 2011 Ref.	3,360,000	3.81	2022	800,000	330,000	25,400	355,400
G.O. 2013	4,000,000	2.22	2033	2,800,000	200,000	65,500	265,500
G.O. 2015 Ref	5,427,913	1.94	2029	4,022,913	460,000	111,454	571,454
G.O. 2016	3,000,000	2.22	2037	2,665,000	150,000	67,325	217,325
G.O. 2017	4,000,000	2.66	2038	3,735,000	200,000	113,685	313,685
G.O. 2018	9,000,000	3.37	2039	8,800,000	385,000	335,900	720,900
TOTAL ALL ISSUES				\$24,592,913	\$1,995,000	\$784,889	\$2,779,889

GENERAL DEBT SCHEDULE OF BONDS OUTSTANDING CONT'D

Bond Ratings : Moody's - Aa1, S&P's - AA+

REFUNDING BONDS - Series 2009 refunded the following:

General Obligation Bond Series 1997 - \$2,100,000 ---REFUNDED

Originally funded the connection of Circle Way by the Museum and Civic Center
Conversion of Canna Lane from asphalt to concrete
Reconstruction of Elm, Cherry and a portion of Winding Way

General Obligation Bond 1999 - \$4,250,000 ---REFUNDED

Replace the Northern two lanes of Oyster Creek Drive from Dixie Drive to Forest Drive
\$500,000 for the complete reconstruction of Laurel from Acacia to the drainage structure just past Elm.
Enlarged the drainage structure crossing State Highway 332 near Compass Bank.
Complete reconstruction of Acacia, Mimosa, and a portion of Oleander, Walnut, and Lotus
Medical Drive new construction from Canna to Sea Center Texas
\$275,000 to fund the complete reconstruction of Oleander Street from Oak Drive to Hickory.

REFUNDING BONDS - Series 2015 refunded the following:

General Obligation Bond 2004 - \$3,600,000 originally funded

\$1,130,000 for Oak Drive reconstruction
\$355,000 for South Yaupon reconstruction
\$1,075,000 for Dixie Drive asphalt to concrete
\$390,000 for South Magnolia reconstruction
\$650,000 for Brazos Oaks Spot Repairs combined with 2007 money to become complete reconstruction

General Obligation Bond 2007 - \$5,300,000 originally funded

\$2,800,000 for the reconstruction of streets and drainage in the Brazos Oaks Subdivision.
\$2,500,000 to provide renovations of the old Fire Station into an expanded Municipal Court Facility, emergency dispatch and emergency operations center.

General Obligation Bond 2009 - \$2,400,000 Advanced refunded, originally funded

For reconstruction of streets, water, sewer & drainage improvements on portions of Oak Drive, Jasmine and Winding Way.

General Obligation Bond 2010 - \$3,000,000

\$1,000,000 for spot repairs to arterial streets
\$2,000,000 for drainage improvements downstream of the SH288/332 and smaller ditches including Willow / Blossom
Anchusa, Timbercreek park outfall, upper slave ditch.

REFUNDING BONDS - Series 2011 refunded the following:

General Obligation Bond Series 2001 - originally funded

Humane Facility, two bays at Fire station 2, reconstruction of Magnolia from Hwy 332 to Acacia

General Obligation Bond 2013 - \$4,000,000

For the replacement of the remainder of the paving on Magnolia, Laurel, Gardenia, Chinaberry, Camellia, Viinca, Periwinkle,
Lupine, Bluebonnet, Lantana, Hybiscus, and Elm.

General Obligation Bond 2016 - \$3,000,000

Projects include Plantation Dr. Bridge, Willow/Blossom Drainage, Circle Way / Oak Dr Traffic signal, Woodland Park
Subdivision engineering, Downtown phase 4 planning and the completion of South Parking Place.

General Obligation Bond 2017 - \$4,000,000

Projects include Woodland Park infrastructure improvements and Phase 4 Downtown engineering

General Obligation Bond 2018 - \$9,000,000

Projects include Phase 4 of the Downtown revitalization (N. Parking Place, Circle Way from Oak Dr. to That Way, and
That Way from Circle Way to Oyster Creek Drive.)

DEBT PLANNING & ADMINISTRATION

The City's goal in planning the issuance of debt is to time it so that there is a minimal impact on the tax rate. This is demonstrated by the implementation plan for the \$16.0 million bond program that was recently approved by the voters in May 2016. To minimize the impact on the tax rate and to plan the approved projects in a logical manner, the City sold the first \$3.0 million in the fall of 2016—within the FY 16-17 Budget. The following fiscal year (FY 17-18) the City sold \$4.0 million. Finally, in FY 18-19 the remaining \$9 million was sold.

We concluded our 20-year update to the Master Plan in June, 2016 and our Parks Master Plan. The planned facility assessments will be instrumental in determining the next possible bond issue to be considered in 2019/2020.

The function of this spreadsheet is to show the impact of debt service requirements on the overall tax rate. It does not try to forecast changes in the maintenance and operations (M&O) portion of the tax rate.

GENERAL DEBT SERVICE FUND TAX RATE PLANNING GUIDE

General and Debt Service Fund Tax Rate Planning Guide

Purpose : To determine the potential impact of proposed or planned debt issues on the city's tax rate.

Assumptions : An increase in taxable values of 2.0% per year

A \$9 million bond issue in December of 2020, 2022 and 2024

Interest rate on those bonds assumed to be the same as the bonds issued in 2018 - 3.37%

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
GENERAL FUND TAX RATE	0.2280	0.2303	0.2294	0.2293	0.2287	0.2285	0.2295	0.2295	0.2338
DEBT SERV TAX RATE	0.1072	0.1179	0.1288	0.1335	0.1341	0.1460	0.1450	0.1555	0.1487
DEBT SERVICE RATE INCR (DECR) YR TO YR	-0.0009	0.0108	0.0109	0.0047	0.0006	0.0119	-0.0010	0.0105	-0.0068
DEBT SERVICE RATE INCR (DECR) OVER CURRENT	0	0	0.0109	0.0156	0.0162	0.0281	0.0271	0.0376	0.0308
TOTAL TAX RATE	0.3352	0.3482	0.3582	0.3628	0.3628	0.3745	0.3745	0.3850	0.3825

This summer the City will convene a bond task force comprised of citizen volunteers to examine the possibilities and select projects to be placed on the ballot in November for voter approval. This spreadsheet reflects the potential tax rate impact of a series of three \$9 million issues over 6 years based on the assumptions above. This spreadsheet indicates the tax rate would likely increase 3.7 cents. On a \$100,000 of home value, this is equivalent to \$37 /year.

Recently Completed Comfort Suites Outfall Repair Project



UTILITY FUND



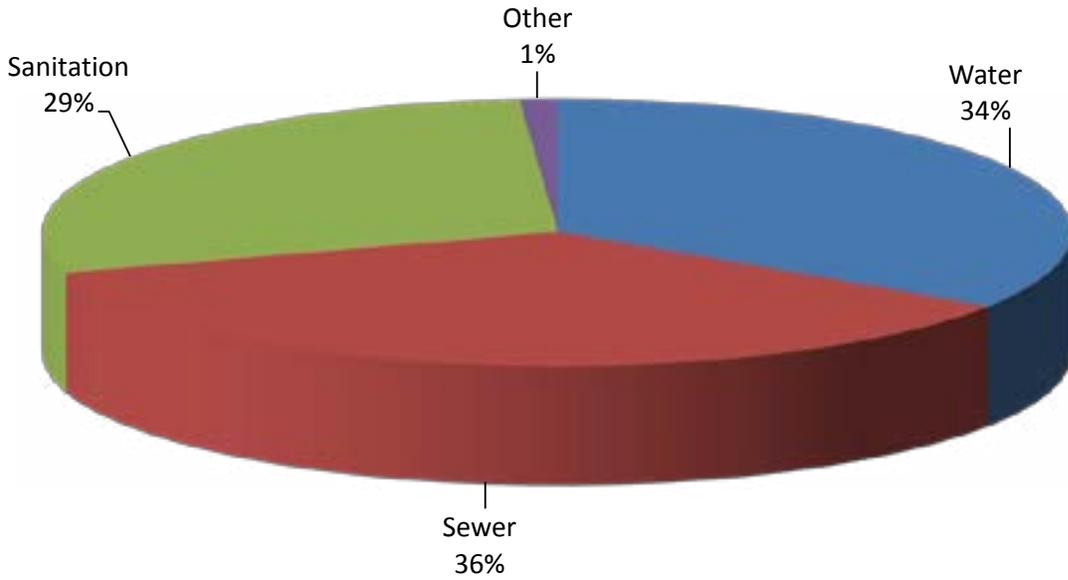
LAKE JACKSON

City of Enchantment

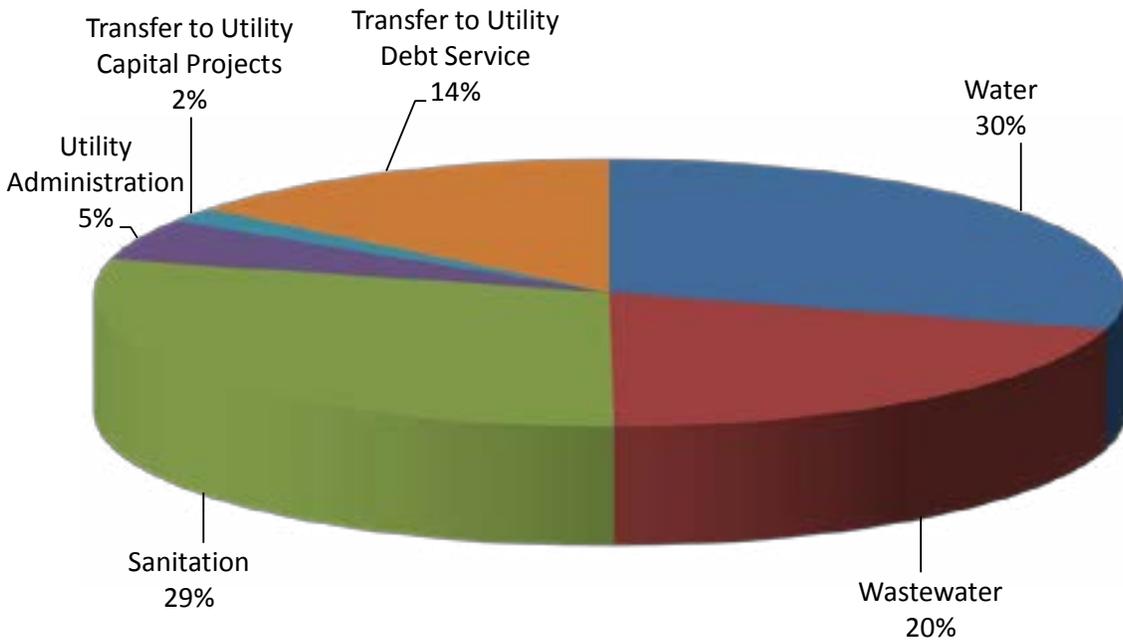


UTILITY FUND REVENUES VS EXPENDITURES

FY 2019-2020 Revenues



FY 2019-2020 Expenditures



UTILITY FUND BUDGET SUMMARY

<i>Revenues</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Plumbing Fees	\$15,528	\$16,000	\$30,000	\$16,000
Tap Fees	52,736	50,000	53,000	50,000
Administrative Fees	220,722	200,400	208,300	200,300
Water Sales	5,336,367	4,776,880	4,992,330	5,041,098
Senior Discount	(242,966)	(250,000)	(250,000)	(250,000)
Sewer Sales	5,504,531	4,798,350	5,401,509	5,238,210
Sanitation Sales	4,009,273	4,071,522	4,068,237	4,216,105
Other Revenues	72,264	69,600	76,950	86,003
Interest	106,876	57,551	70,000	74,876
<i>Total Resources</i>	\$15,075,331	\$13,790,303	\$14,650,326	\$14,672,592
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Non-Departmental	\$2,409,725	\$2,992,763	\$2,842,763	\$3,343,567
Water	3,614,709	3,949,960	3,852,923	4,053,925
Wastewater	2,521,520	2,643,270	2,651,835	2,712,165
Sanitation	3,598,508	3,511,200	3,709,798	3,822,630
Utility Administration	624,734	693,110	721,065	740,305
<i>Total Expenditures</i>	\$12,769,196	\$13,790,303	\$13,778,384	\$14,672,592

UTILITY FUND PROJECTED REVENUE

<i>Revenues - Detail</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Plumbing Fees	\$15,528	\$16,000	\$30,000	\$16,000
Tap Fees	52,736	50,000	53,000	50,000
Administrative Fees				
Late Payment Penalties	220,382	200,000	208,000	200,000
Transfer Fees	340	400	300	300
	220,722	200,400	208,300	200,300
Water Sales				
Water Fees	5,222,967	4,663,350	4,878,800	4,927,568
Brazoria Co. Conservation District	24,850	25,000	25,000	25,000
City Water Usage	88,550	88,530	88,530	88,530
	5,336,367	4,776,880	4,992,330	5,041,098
Senior Discount	(242,966)	(250,000)	(250,000)	(250,000)
Sewer Sales				
Sewer Fees	5,434,531	4,728,350	5,331,509	5,168,210
Reclaimed Water	70,000	70,000	70,000	70,000
	5,504,531	4,798,350	5,401,509	5,238,210
Sanitation Sales				
Residential Fees	1,710,757	1,733,265	1,736,378	1,784,160
Household Recycling	246,009	249,750	250,456	302,400
Commercial Garbage	823,174	798,200	840,965	814,164
Apartment Garbage Fee	703,814	725,577	703,814	739,789
Apartment Recycling	50,511	62,730	54,903	83,592
Special Pick Up Fees	10,695	10,000	10,000	10,000
Roll-Off Fees	234,401	300,000	233,982	240,000
Compactor Fees	184,953	150,000	198,839	200,000
Landfill Fees	0	0	0	0
Recycle Goods	7,406	5,000	5,000	5,000
Mulch Sales	24,353	24,000	21,000	24,000
Dumpster Initial Set Up Fees	13,200	13,000	12,900	13,000
	4,009,273	4,071,522	4,068,237	4,216,105
Other Revenues	72,264	69,600	76,950	86,003
Interest	106,876	57,551	70,000	74,876
Total Utility Revenue	\$15,075,331	\$13,790,303	\$14,650,326	\$14,672,592

UTILITY NON-DEPARTMENTAL - 0500

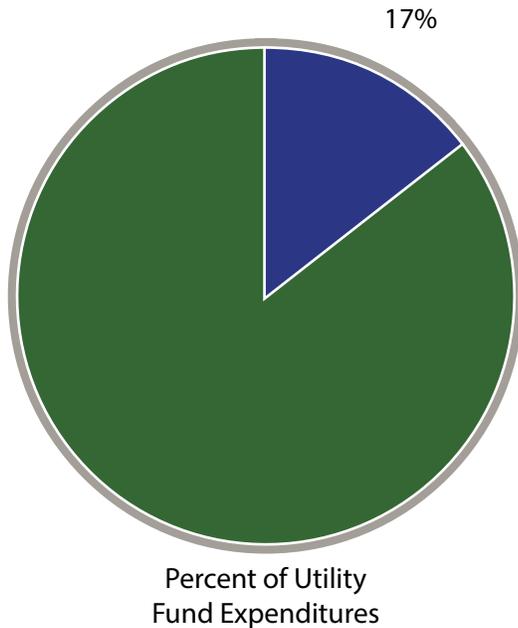
Personnel	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

UTILITY NON-DEPARTMENTAL - 0500

PROGRAM DESCRIPTION

This budget unit accounts for transfers to the General Fund to reimburse administrative services incurred by Sanitation, Water, and Wastewater. Additionally, it accounts for the transfer for Utility Debt Service to provide funds for the payment of long-term debt and a transfer to the General Fund for the Solid Waste franchise fee.

BUDGET INFORMATION

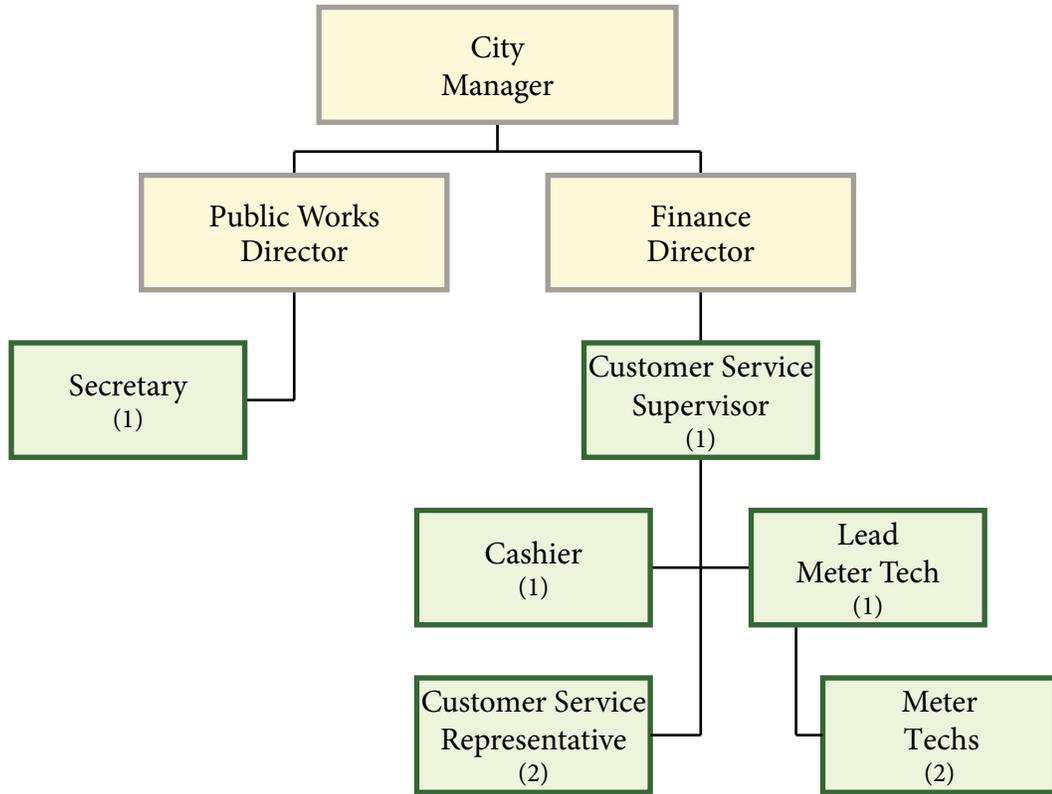


Major Budget Changes

- Increase in Debt Service \$350,804

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Revenues	\$2,409,725	\$2,992,763	\$2,842,763	\$3,343,567
Total Resources	\$2,409,725	\$2,992,763	\$2,842,763	\$3,343,567
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Transfer to General Fund:				
Administrative Fee-Sanitation	\$127,100	\$300,000	\$300,000	\$300,000
Administrative Fee-Water/WW	311,290	550,000	550,000	550,000
Solid Waste Franchise Fee	102,000	150,000	150,000	150,000
Transfer to Utility Debt Service	1,619,335	1,742,763	1,742,763	2,093,567
Transfer to Utility Capital Projects	250,000	250,000	100,000	250,000
Total Expenditures	\$2,409,725	\$2,992,763	\$2,842,763	\$3,343,567

UTILITY ADMINISTRATION - 5000



Funded by Department
 Funded by Other Departments

Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	1.00	3.00	3.00	3.00
Office/Clerical	4.00	4.00	4.00	4.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	6.00	8.00	8.00	8.00

UTILITY ADMINISTRATION - 5000

PROGRAM DESCRIPTION

Utility Administration serves as the primary contact for utility customer requests for service, concerns, and inquiries. This department also maintains all utility customer records, bills for service provided, and monitors and collects active and inactive accounts receivable. A Lead Meter Tech, two (2) Utility Meter Readers, and a Public Works Secretary are also funded out of Utility Administration.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

• Target two additional 2-inch meters for replacement	Sep. 2019
• Replace remaining 50% of Hersey Residential meters	Sep. 2019
• Reduce the number of re-reads done by the operators (third readings) by 33%	Sep. 2019

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

• Replace 50% of remaining Hersey Residential meters	Sep. 2020
• Reduce the number of re-reads done by the operators (third readings) by 33%	Sep. 2020
• Add Drive-by Meters to hard to read areas (approx. 120)	Sep. 2020

PERFORMANCE MEASURES

CITY COUNCIL OBJECTIVE: Maintain A Well Managed City

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Number of Monthly Operator Re-Reads	100	70	70	45

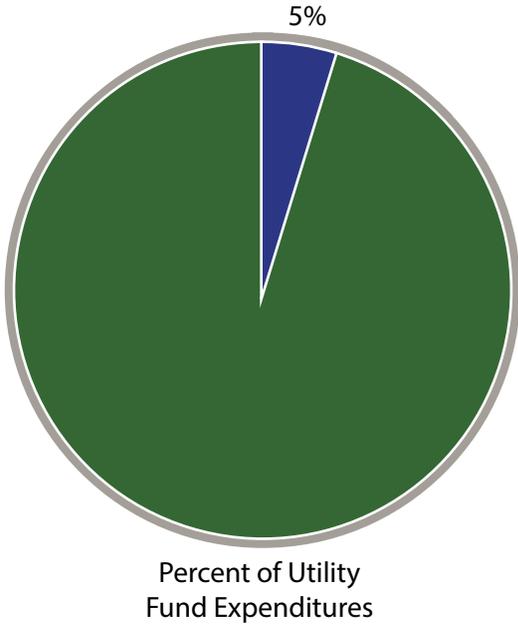
CITY COUNCIL OBJECTIVE: Use New Technology to Improve Areas of Operations

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Customers Utilizing Bank Drafting Monthly	2,339	2,375	2,375	2,400
Drive-by Meters Installed	0	0	0	120
Transactions via Web Portal Monthly	1,520	1,580	1,580	1,670

CITY COUNCIL OBJECTIVE:

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Accounts Billed Monthly	9,044	9,075	9,075	9,100

BUDGET INFORMATION



Major Budget Changes

- Increase in Employee Raises & Benefits \$19,000
- Increase in Contract Maintenance \$6,190
- Increase Office Supplies \$4,000
- Increase in Contribution to Equipment Replacement Fund \$15,800

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Resources	\$624,734	\$693,110	\$721,065	\$740,305
Total Resources	\$624,734	\$693,110	\$721,065	\$740,305

<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$259,828	\$277,400	\$298,652	\$291,600
Employee Benefits	136,856	122,900	130,468	127,700
Operating Expenses	190,250	246,245	245,380	258,640
Operating Transfers	37,800	46,565	46,565	62,365
Total Expenditures	\$624,734	\$693,110	\$721,065	\$740,305

UTILITY ADMINISTRATION - 5000

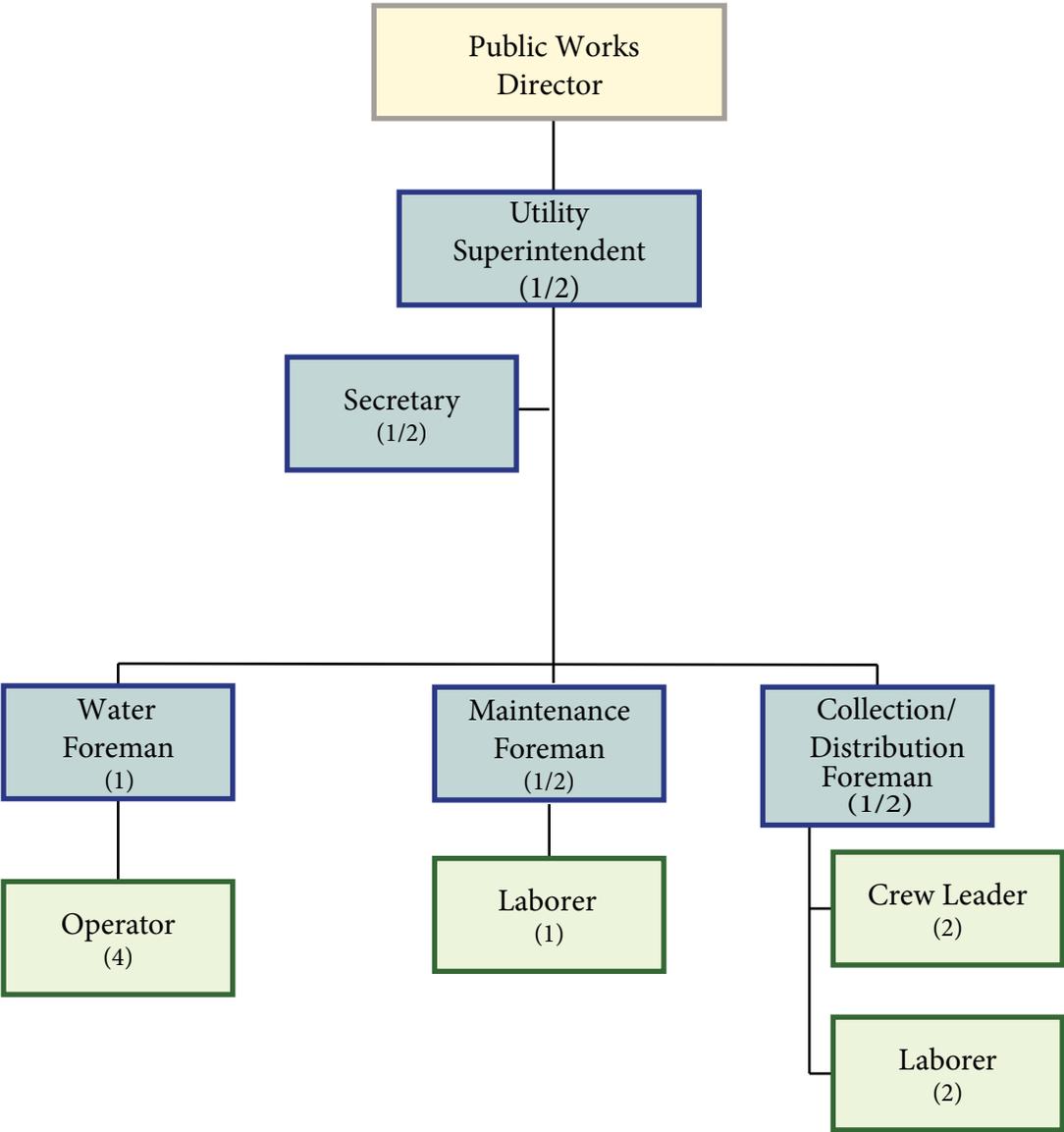
<i>Expenditures - Detail</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Service/Maintenance	\$77,598	\$87,800	\$105,575	\$92,900
Office/Clerical	123,181	128,900	135,067	135,400
Management/Supervision	48,327	50,700	52,674	53,300
Miscellaneous	3,126	0	0	0
Overtime	7,596	10,000	5,336	10,000
Subtotal	259,828	277,400	298,652	291,600
Employee Benefits				
Health	49,775	59,500	59,612	61,000
Life	553	500	620	500
Dental	3,546	4,000	4,357	4,200
Long Term Disability	1,027	1,100	1,196	1,200
CareHere Clinic	3,197	0	3,582	0
Social Security	19,122	21,200	22,252	22,300
Retirement	58,409	34,300	36,547	36,000
Workers Compensation	1,227	2,300	2,302	2,500
Subtotal	136,856	122,900	130,468	127,700
Operating Expenses				
Outside Auditor	24,650	24,650	24,650	28,000
Maintenance & Repair				
Non Fleet Equipment	325	500	500	500
Maintenance Contract	73,702	113,910	113,910	120,100
Fleet vehicles & Equip	1,434	1,000	1,000	1,000
Subtotal	74,027	114,410	115,410	121,600
Rental - Vehicle & Equipment	2,880	4,000	4,000	4,100
Insurance				
Property	2,101	2,265	1,400	1,400
Liability	2,128	2,240	1,240	1,240
Subtotal	4,229	4,505	2,640	2,640
Communications	15,271	16,000	16,000	16,000
Training	0	1,000	1,000	1,000
Travel	0	0	0	2,500

UTILITY ADMINISTRATION - 5000

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
General Supplies				
Office	64,554	73,000	73,000	77,000
Wearing Apparel	472	1,300	1,300	1,300
Gasoline and Diesal	1,436	1,180	1,180	200
Fuel - CNG	0	0	1,000	1,800
Operating	1,297	5,200	5,200	2,500
Subtotal	67,759	80,680	81,680	82,800
Operating Expenses Subtotal	190,250	246,245	245,380	258,640
Operating Transfers				
Equipment Replacement	37,800	46,565	46,565	62,365
Subtotal	37,800	46,565	46,565	62,365
Total Utility Administration	\$624,734	\$693,110	\$721,065	\$740,305

Lake Jackson Water Tower at Dunbar Park





- Funded by Department
- Funded by Multiple Departments
- Funded by Other Departments

Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	5.00	5.00	5.00	5.00
Office/Clerical	0.50	0.50	0.50	0.50
Technical	4.00	4.00	4.00	4.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.50	2.50	2.50	2.50
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	12.00	12.00	12.00	12.00

WATER - 5400

PROGRAM DESCRIPTION

The Water Department is responsible for operating and maintaining systems for the production, storage, and distribution of potable water in accordance with requirements of the Texas Commission on Environmental Quality, the Texas Department of Health, the Texas Commission of Fire Protection and the United States Environmental Protection Agency. The City of Lake Jackson public water supply continues to merit recognition as a "Superior Water System" by Texas Commission on Environmental Quality. Operational activities are maintained on a 24 hour basis. The City has a contract to purchase two (2) million gallons of potable water per day from the Brazosport Water Authority. Infrastructure maintained and operated by this division includes wells, pressurization stations, ground and elevated storage tanks, many miles of water main, valves, fire hydrants, meters and meter connections. In addition to the on-going maintenance of the infrastructure citizen service requests are also addressed. Those include water leaks, low pressure, high usage, etc.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Use New Technology to Improve Areas of Operations

• Upgrade wifi and mapping systems- Comcast will be installing fiberoptic cable within the next few months	Sep. 2019
• CPY Engineering Firm has been contracted to design a plan for the SCADA system	On-Going

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

• Implement five-year development plan for each employee.	On-Going
• Have every eligible employee attend one training course and test in their discipline	On-Going

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

• Implement a database to record repairs made to the water distribution system.	Sep. 2019
• Test and calibrate half (6) of the well production meters.	Sep. 2019
• WGA has turned design into TCEQ for approval for the Beechwood chemical building	Complete
• Replacement of water line to Dow Tower is complete	Complete
• Replaced Well 5 at Oak Dr water station	Complete

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Enhance the Safety of Our Citizens

• Complete Water master plan	Sep. 2020
• Make functional improvements to water production SCADA system	Sep. 2020

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

• Construction of Beechwood chemical building	Sep. 2020
• Rehab of Balsam Elevated Storage Tank	Sep. 2020

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Continue to Enhance the Safety of Our Citizens				
PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Pass Rate for Bacteriological Tests (480/year)	99%	100%	99%	100%
Fire Hydrants Inspected	55%	50%	50%	50%
Total Water Distributed (Mgal)	1,400	1,450	1,620	1,620
Total Water Produced by Wells	60%	60%	54%	54%
Total Water Used from BWA	40%	40%	45%	45%

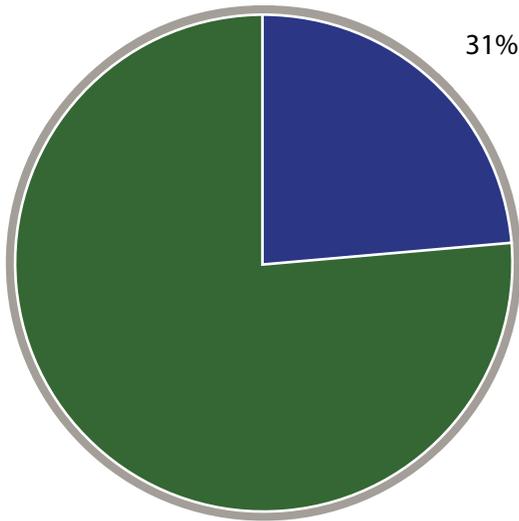
CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees				
PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Full Staffing Level	95%	95%	95%	95%
Staff with Appropriate Licenses	75%	85%	75%	85%

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment				
PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Treatment cost per 1,000 gallons of water distributed	\$3.75	\$3.75	\$3.75	\$3.95
Water Leaks Repaired (weather dependent)	300	400	400	400
Unaccounted Water (% of Total Distributed)	11%	10%	11%	11%

BUDGET INFORMATION



Percent of Utility Fund Expenditures

Major Budget Changes

- Increase in Employee Raises & Benefits \$20,000
- Increase in BWA Water Rate \$68,300
- Increase in Chemical Costs \$30,000
- Increase in Contribution to Equipment Replacement Fund \$5,175
- Decrease in Vehicle Maintenance (\$5,000)

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Revenues	\$3,614,709	\$3,949,960	\$3,852,923	\$4,053,925
Total Resources	\$3,614,709	\$3,949,960	\$3,852,923	\$4,053,925

<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$440,015	\$530,500	\$474,901	\$544,800
Employee Benefits	208,234	214,400	180,822	220,200
Operating Expenses	2,888,622	3,126,190	3,118,330	3,204,880
Operating Transfers	77,838	78,870	78,870	84,045
Total Expenditures	\$3,614,709	\$3,949,960	\$3,852,923	\$4,053,925

<i>Expenditures - Detail</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Service/Maintenance	\$90,414	\$164,900	\$102,594	\$169,300
Office/Clerical	16,104	18,200	17,369	18,900
Technical	149,889	164,700	166,488	166,900
Management/Supervision	133,047	132,700	138,450	139,700
Miscellaneous	5,739	0	0	0
Overtime	44,822	50,000	50,000	50,000
Subtotal	440,015	530,500	474,901	544,800
Employee Benefits				
Health	61,937	89,200	71,048	91,500
Life	683	800	743	800
Dental	4,365	6,000	5,217	6,300
Long Term Disability	1,572	2,200	1,739	2,200
CareHere Clinic	3,935	0	4,116	0
Social Security	31,742	40,600	34,025	41,700
Retirement	98,757	65,600	56,232	67,300
Workers Compensation	5,243	10,000	7,702	10,400
Subtotal	208,234	214,400	180,822	220,200
Operating Expenses				
Professional Service Fees				
Large Meter Evaluation	0	15,000	15,000	15,000
Environmental Consultant	0	10,000	5,000	5,000
Lab Work	4,459	21,500	21,500	21,500
Contract Mowing	40,828	47,000	47,000	47,000
Brazoria County Conservation	26,519	30,000	30,000	30,000
Subtotal	71,806	123,500	118,500	118,500
BWA - Water Purchase	2,226,500	2,277,600	2,277,600	2,345,900
Maintenance & Repair				
Building	924	5,000	5,000	5,000
Water Production/Distribution	104,263	135,000	135,000	135,000
Fire Hydrant Maintenance	38,940	40,200	40,200	40,200
Wells	15,194	65,000	65,000	65,000
Vehicles	5,382	15,000	15,000	10,000
Equipment	43,885	50,000	40,000	40,000
Generators	8,013	3,000	5,000	5,000
Maintenance Contracts	36,425	35,000	40,000	40,000
Subtotal	253,026	348,200	345,200	340,200
Insurance				
Property	259	300	185	185
Liability	4,386	4,610	4,845	4,845
Subtotal	4,645	4,910	5,030	5,030

WATER - 5400

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
Communication	11,729	13,000	13,000	13,000
Training	10,227	10,000	10,000	9,000
Travel	11	2,000	2,000	2,000
Dues and Memberships	2,354	2,000	2,000	1,750
State Permit	29,177	33,000	33,000	30,000
General Supplies				
Office	909	1,000	1,000	1,000
Wearing Apparel	4,779	4,500	4,500	4,500
Gasoline & Diesel	3,244	4,370	5,500	5,000
Fuel - CNG	4,356	5,010	3,000	4,000
Operating	20,540	25,000	25,000	25,000
Meters	0	10,000	10,000	10,000
Chemicals	94,544	130,000	138,000	160,000
Laboratory Chemicals	0	0	0	0
Laboratory Non-Chemicals	0	0	0	0
Subtotal	128,372	179,880	187,000	209,500
Natural Gas	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Electricity	<u>150,775</u>	<u>132,100</u>	<u>125,000</u>	<u>130,000</u>
Operating Expenses Subtotal	2,888,622	3,126,190	3,118,330	3,204,880
Operating Transfers				
Equipment Replacement	77,838	78,870	78,870	84,045
Subtotal	77,838	78,870	78,870	84,045
Total Water Production	\$3,614,709	\$3,949,960	\$3,852,923	\$4,053,925

WATER DEPARTMENT PROFORMA

Resources	Actual 2016 - 17	Actual 2017 - 18	Budget 2018 - 19	Projected 2018 - 19	Adopted 2019 - 20
Water Sales	\$4,671,349	\$5,216,177	\$4,680,350	\$4,895,800	\$4,944,568
Water for City	88,550	88,550	88,530	88,530	88,530
Senior Citizen Discount	(120,104)	(121,483)	(125,000)	(125,000)	(125,000)
Water Tower Rental Fees	159,380	164,162	161,000	170,450	179,503
Tap Fees	68,882	51,198	49,500	62,250	49,500
Total Resources	\$4,868,057	\$5,398,604	\$4,854,380	\$5,092,030	\$5,137,101

Expenditures

Salaries & Benefits	\$637,678	\$648,249	\$744,900	\$655,723	\$765,000
Operating Expenses	3,264,461	3,203,460	3,467,300	3,447,765	3,551,165
Administrative Transfer to Gen Fund	155,645	155,645	275,000	275,000	275,000
Total Expenditures	\$4,057,784	\$4,007,354	\$4,487,200	\$4,378,488	\$4,591,165

Net of Operating **\$810,273** **\$1,391,250** **\$367,180** **\$713,542** **\$545,936**

Non-Operating Revenue

Administrative Services	\$44,735	\$44,735	\$45,500	\$49,000	\$45,500
Transfer from Gen. Contingency					
Fr. Utility Construction					
Bonds Payable					
Non-Operating Interest	10,480	38,936	20,495	22,400	20,495
Total Non-Operating Revenue	\$55,215	\$83,671	\$65,995	\$71,400	\$65,995

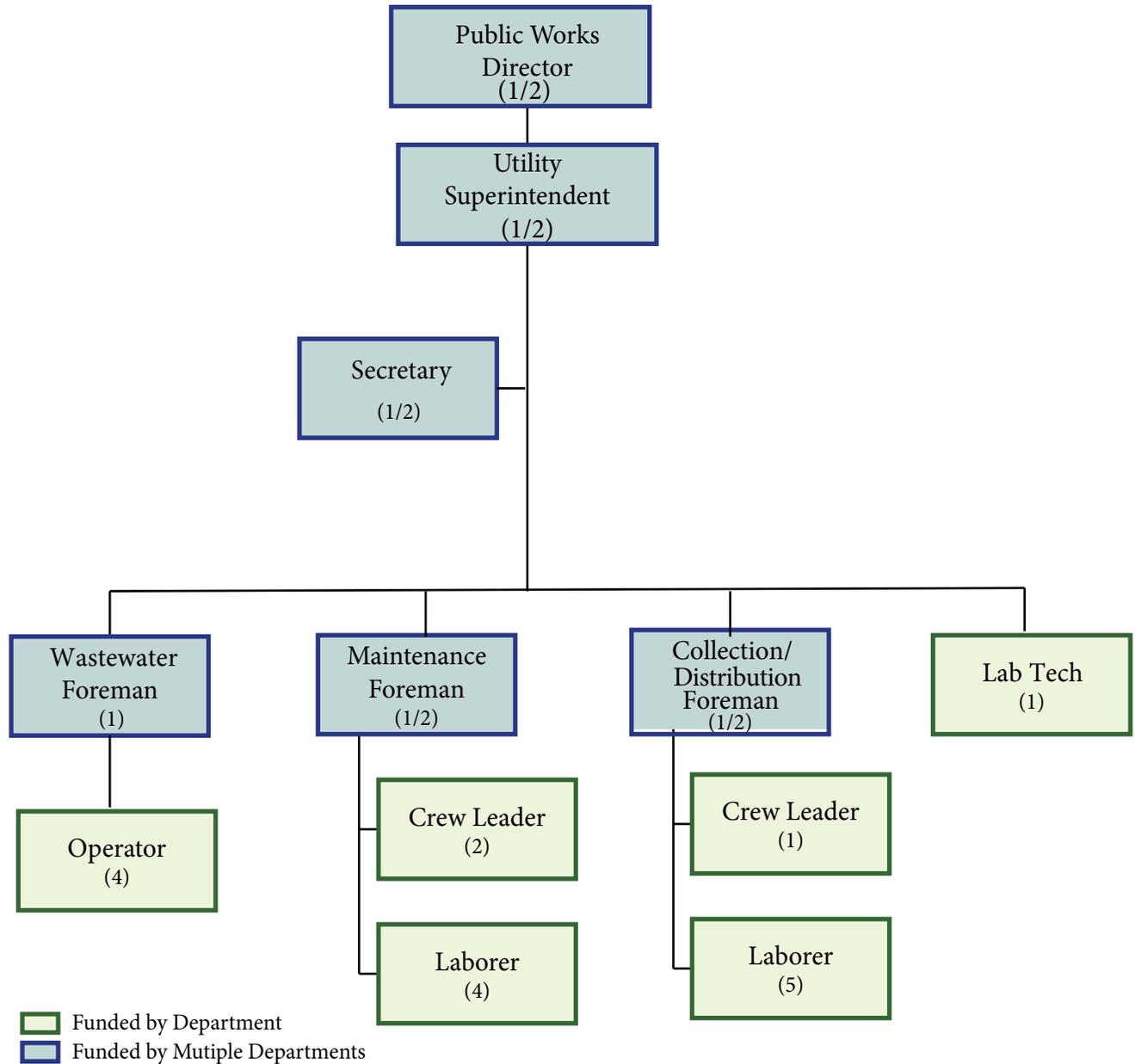
Non-Operating Expenditures

Debt Service Transfers	\$240,110		\$323,306	\$323,306	\$699,432
Transfer to Capital Projects	375,000	190,000	190,000	50,000	190,000
Utility Contingency					
Capital Improvements					
Total Non-Operating Expend	\$615,110	\$190,000	\$513,306	\$373,306	\$889,432

Net Gain (Loss) **\$250,378** **\$1,284,921** **(\$80,131)** **\$411,636** **(\$277,501)**

Crews working on Phase 1 of Basin 6 Sanitary Sewer Rehabilitation





Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	12.00	12.00	12.00	12.00
Office/Clerical	0.50	0.50	0.50	0.50
Technical	5.00	5.00	5.00	5.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	3.00	3.00	3.00	3.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	20.50	20.50	20.50	20.50

WASTEWATER - 6000

PROGRAM DESCRIPTION

The Wastewater Department is responsible for the operation and maintenance of the wastewater collection and reclamation systems. Wastewater generated by customers throughout the city flows through gravity mains to a series of lift stations where it is pumped to the Reclamation Center. There are currently 4 “master” lift stations which pump directly to the Reclamation Center, and 42 lift stations which serve various subdivisions or convey wastewater to a “master” lift station. At the Water Reclamation Center, wastewater is processed in accordance with State and Federal regulations. Reclaimed water is discharged into the Dow Canal for water reuse by industry. Activities in this department include emergency response to stoppages, routine cleaning and inspection of mains, pump and valve maintenance, laboratory analysis, and 24/7 operations of the lift stations and Reclamation Center.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

• Implemented five-year development plan for each employee.	On-Going
• Had every eligible employee attend one 20-hour water course and test in each discipline.	Sep. 2019

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

• Implemented new blower preventive maintenance program	Complete
• Replaced 25 % of air membrane diffusers in the WWTP	Complete
• Passed TCEQ WWP inspection	Complete

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

• Have every eligible employee attend one 20-hour water course and test in each discipline.	Sep. 2020
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CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

• Replace 25 % of air membrane diffusers in the WWTP	Sep. 2020
• Lake Forest Sanitary Sewer project- in design (60%) projected for bid in August	Sep. 2020
• Evaluate lift stations for potential recapitalization	Sep. 2020

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

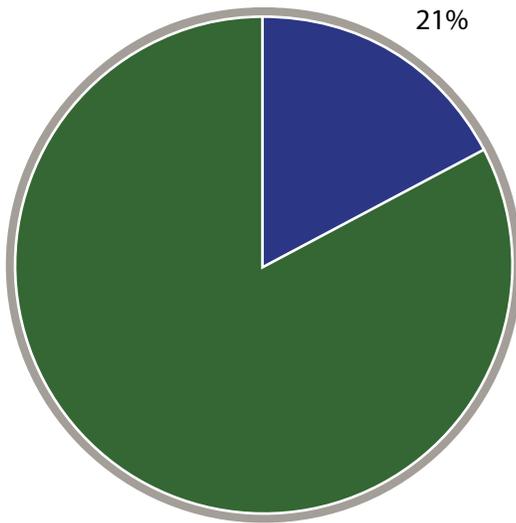
CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees				
PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Full Staffing Level	90%	95%	95%	95%
Staff with Appropriate Licenses	75%	85%	75%	85%

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment				
PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Number of Sanitary Sewer Overflows	10	8	10	10
Millions of Gallons of Wastewater Treated	910 MG	950 MG	1054 MG	1000 MG
% of incoming pollutants removed	97%	95%	95%	95%
% of sewer mains cleaned with accompanying video	20%	20%	20%	20%
Dry Tons of Sludge Produced	400	400	457	475

WASTEWATER - 6000

BUDGET INFORMATION



Percent of Utility Fund Expenditures

Major Budget Changes

- Increase in Employee Raises & Benefits \$40,800
- Increase in Contribution to Equipment Replacement Fund \$39,855
- Decrease in Overtime (\$15,000)

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Revenues	\$2,521,520	\$2,643,270	\$2,651,835	\$2,712,165
Total Resources	\$2,521,520	\$2,643,270	\$2,651,835	\$2,712,165
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$775,296	\$898,500	\$918,801	\$913,800
Employee Benefits	377,712	358,900	344,225	370,200
Operating Expenses	1,185,059	1,282,290	1,285,229	1,284,730
Operating Transfers	183,453	103,580	103,580	143,435
Total Expenditures	\$2,521,520	\$2,643,270	\$2,651,835	\$2,712,165

WASTEWATER - 6000

<i>Expenditures - Detail</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Service/Maintenance	\$314,848	\$390,300	\$408,848	\$398,900
Office Clerical	16,102	18,200	17,369	18,900
Technical	190,964	198,000	202,499	206,500
Management/Supervision	187,711	192,000	181,730	204,500
Professional	0	0	23,355	0
Miscellaneous	-2,531	0	0	0
Overtime	68,202	100,000	85,000	85,000
Subtotal	775,296	898,500	918,801	913,800
Employee Benefits				
Health	117,522	152,400	140,091	156,300
Life	1,300	1,300	1,493	1,300
Dental	8,338	10,200	10,358	10,800
Long Term Disability	2,879	3,700	3,312	3,800
CareHere Clinic	7,519	0	8,515	0
Social Security	56,656	68,700	64,115	71,100
Retirement	176,909	111,100	106,095	114,800
Workers Compensation	6,589	11,500	10,246	12,100
Subtotal	377,712	358,900	344,225	370,200
Operating Expenses				
Environmental Consultant	1,439	10,000	10,000	10,000
Testing Laboratory	19,100	23,000	25,000	25,000
Sludge Disposal	64,762	80,000	80,000	80,000
Maintenance & Repair				
Building	26,919	40,000	40,000	40,000
Wastewater Collection System	75,939	100,000	100,000	100,000
Vehicles	18,223	15,000	18,000	18,000
Equipment	256,439	267,430	267,430	267,430
Generators	4,104	15,000	15,000	15,000
Maintenance Contracts	46,355	55,000	55,000	55,000
	427,979	492,430	495,430	495,430
Rental - Equipment	36,387	40,000	40,000	40,000
Insurance				
Property	26,592	28,260	30,510	30,510
Liability	17,238	11,760	12,690	12,690
Subtotal	43,830	40,020	43,200	43,200
Communication	9,253	10,500	10,500	10,500

WASTEWATER - 6000

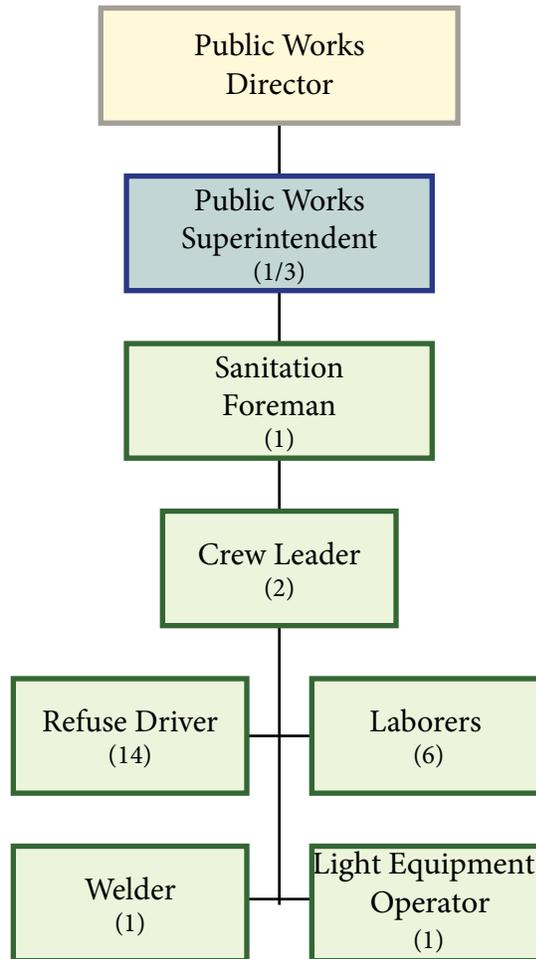
	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
Training	10,061	13,200	13,200	13,200
Travel	947	1,000	1,000	1,000
Dues & Memberships	887	3,000	3,000	2,500
State Inspection	48,246	49,500	52,100	52,100
General Supplies				
Office	1,717	1,500	1,500	1,500
Wearing Apparel	5,127	5,000	5,000	5,000
Gasoline & Diesel	18,667	15,190	19,803	19,800
Fuel - CNG	9,078	9,950	7,496	7,500
Operating	38,559	35,000	30,000	30,000
Chemicals	84,802	100,000	105,000	105,000
Laboratory Chemicals	13,175	18,000	18,000	18,000
Laboratory Non-Chemicals	10,522	15,000	15,000	15,000
Subtotal	181,647	199,640	201,799	201,800
Electricity	340,521	320,000	310,000	310,000
Operating Expenses Subtotal	1,185,059	1,282,290	1,285,229	1,284,730
Operating Transfers				
Equipment Replacement	183,453	103,580	103,580	143,435
Subtotal	183,453	103,580	103,580	143,435
Total Wastewater	\$2,521,520	\$2,643,270	\$2,651,835	\$2,712,165

WASTEWATER DEPARTMENT PROFORMA

Resources	Actual 2016 - 17	Actual 2017 - 18	Budget 2018 - 19	Projected 2018 - 19	Adopted 2019 - 20
Sewer Base Sales	\$4,435,801	\$5,480,613	\$4,790,350	\$5,393,509	\$5,230,210
Senior Citizen Discount	(120,104)	(121,483)	(125,000)	(125,000)	(125,000)
Site Rental Fees					
Tap Fees & Permits	22,961	17,066	16,500	20,750	16,500
Total Resources	\$4,338,658	\$5,376,196	\$4,681,850	\$5,289,259	\$5,121,710
Expenditures					
Salaries & Benefits	\$1,130,900	\$1,153,008	\$1,257,400	\$1,263,026	\$1,284,000
Operating Expenses	1,707,455	1,595,792	1,648,110	1,639,374	1,690,405
Administrative Transfer to Gen Fund	155,645	155,645	275,000	275,000	275,000
Total Expenditures	\$2,994,000	\$2,904,445	\$3,180,510	\$3,177,400	\$3,249,405
Net of Operating	\$1,344,658	\$2,471,751	\$1,501,340	\$2,111,859	\$1,872,305
Non-Operating Revenue					
Administrative Services	\$42,250	\$42,250	\$45,500	\$49,000	\$45,500
Transfer from Gen. Contingency					
Utility Contingency					
Non-Operating Interest	9,895	9,895	20,495	22,400	20,495
Total Non-Operating Revenue	\$52,145	\$52,145	\$65,995	\$71,400	\$65,995
Non-Operating Expenditures					
Debt Service Transfers	\$1,068,392	\$1,619,335	\$1,419,457	\$1,419,457	\$1,394,135
WWTP Bond Reserve Fund					
Transfer to Capital Projects		60,000	60,000	50,000	60,000
Utility Contingency					
Capital Improvements					
Total Non-Operating Expend	\$1,068,392	\$1,679,335	\$1,479,457	\$1,469,457	\$1,454,135
Net Gain (Loss)	\$328,411	\$844,561	\$87,878	\$713,802	\$484,165

Crews working on 12-Inch Dow Tower Water Line





- Funded by Department
- Funded by Multiple Departments
- Funded by Other Department

Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Service/Maintenance	23.00	23.00	23.00	23.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.34	1.34	1.34	1.34
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	25.34	25.34	25.34	25.34

SANITATION- 7600

PROGRAM DESCRIPTION

The Sanitation Department provides for the removal of all trash and rubbish. Each residential unit in the city receives household garbage collection service two times per week and special collection of large items and brush twice per month on an as needed basis. This department operates and maintains a mulching facility located at 103 Canna Lane. Commercial collection service is provided to commercial and industrial customers, with service levels dictated by the needs of each individual customer. Curbside recycling services, through a “blue bag” system, is provided once per week to residential customers. Apartment complexes and schools receive containerized recycling services. The city participates as the “performing party” for the Southern Brazoria County Environmental Center, located on FM 523.

FY 18-19 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

• Sent employees to training for equipment operating, sanitation route improvement, and supervisory training.	On-going
• Replaced temporary employees with permanent employees. Attracted employees with City benefits and a stable work environment.	Sep. 2019

CITY COUNCIL OBJECTIVE: Continue to Upgrade and Maintain Infrastructure, Facilities, & Equipment

• Reduced overtime costs by improving route efficiency	Sep. 2019
• Reduced cost of fleet repairs by improving preventative maintenance	Sep. 2019
• Developed a consistent method of preventive maintenance and maintaining the appearance of City Sanitation vehicles.	Sep. 2019

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain a Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

• Send employees to training for equipment operating, sanitation route improvement, and supervisory training.	Sep. 2020
• Replace temporary employees with permanent employees. Attract employees with City benefits and a stable work environment.	Sep. 2020

CITY COUNCIL OBJECTIVE: Continue to Upgrade and Maintain Infrastructure, Facilities, & Equipment

• Reduce overtime costs by improving route efficiency	Sep. 2020
• Reduce cost of fleet repairs by improving preventative maintenance routines	Sep. 2020
• Adjust commercial routes to improve route collection efficiency	Sep. 2020
• Open Citizens Convenience Center	Sep. 2020
• Balance routes to reflect growth	Sep. 2020

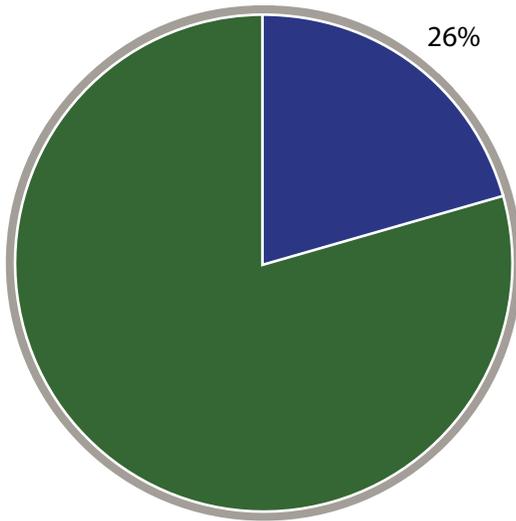
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE:

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimate	FY 19-20 Target
Garbage Collected (compacted yd. ³)	75,000	70,000	70,570	75,000
Large Trash to Landfill (non-compacted yd. ³)	68,000	65,000	45,666	65,000
Large Trash to Woodgrinding Site (non-compacted yd. ³)	70,000	70,000	70,000	70,000
Recyclables Collected (tonnage)	772	800	800	800

BUDGET INFORMATION



Percent of Utility Fund Expenditures

Major Budget Changes

- Increase in Employee Raises & Benefits \$82,200
- Increase in Overtime \$150,000
- Increase in Temp./Seasonal Labor \$10,000
- Increase in Vehicle Maintenance- \$20,000
- Increase in Property & Liability Insurance \$8,730
- Increase in Fuel Costs \$17,980
- Increase in Contribution to Equipment Replacement Fund \$33,770

<i>Resources</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Revenues	\$3,598,508	\$3,511,200	\$3,709,798	\$3,822,630
Total Resources	\$3,598,508	\$3,511,200	\$3,709,798	\$3,822,630
<i>Expenditures</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages	\$1,247,795	\$1,219,200	\$1,415,595	\$1,411,000
Employee Benefits	515,173	455,400	403,037	495,800
Operating Expenses	1,447,230	1,508,670	1,563,236	1,554,130
Capital Outlay	29,988	0	0	0
Operating Transfers	358,322	327,930	327,930	361,700
Total Expenditures	\$3,598,508	\$3,511,200	\$3,709,798	\$3,822,630

SANITATION- 7600

<i>Expenditures - Detail</i>	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Salaries & Wages				
Service/Maintenance	\$729,605	\$813,300	\$770,140	\$841,200
Technical	46,617	44,800	46,423	45,600
Management/Supervision	73,607	76,100	77,032	79,200
Temp/Seasonal	0	135,000	145,000	145,000
Miscellaneous	1,294	0	0	0
Overtime	217,535	150,000	300,000	300,000
Contract Labor	179,137	0	77,000	0
Subtotal	1,247,795	1,219,200	1,415,595	1,411,000
Employee Benefits				
Health	146,094	188,400	145,633	193,200
Life	1,671	1,500	1,603	1,500
Dental	10,257	12,600	10,603	13,300
Long Term Disability	3,477	4,400	3,514	5,200
CareHere Clinic	9,251	0	8,658	0
Social Security	79,804	81,500	79,514	86,100
Retirement	243,087	134,000	125,099	156,500
Workers Compensation	21,532	33,000	28,413	40,000
Subtotal	515,173	455,400	403,037	495,800
Operating Expenses				
Professional Service Technical				
Routing Plan Consultant	0	0	0	0
Waste Disposal Contract	884,462	970,000	970,000	970,000
Wood Grinding Services	154,438	110,000	110,000	110,000
	<u>1,038,900</u>	<u>1,080,000</u>	<u>1,080,000</u>	<u>1,080,000</u>
Maintenance & Repair				
Landfill	85	0	0	0
Landfill Road	482	2,000	4,106	3,000
Chipping Facility	1,487	1,250	2,000	2,000
Vehicles	228,174	215,000	230,000	230,000
Containers	17,939	18,000	18,000	18,000
Subtotal	248,082	236,250	254,106	253,000
Rental - Vehicles	232	1,000	1,000	1,000
Insurance				
Property	1,070	1,310	1,415	1,415
Liability	43,809	45,690	54,315	54,315
Subtotal	44,879	47,000	55,730	55,730
Communication	1,321	2,000	2,000	2,000
Training	0	3,000	3,000	3,000
Travel	0	500	500	500

SANITATION- 7600

	2017-18 Actual	2018-19 Budget	2018-19 Estimated	2019-20 Adopted
Operating Expenses (Cont.)				
General Supplies				
Office	443	500	500	500
Wearing	9,363	9,000	9,000	9,000
Gasoline & Diesel	37,639	29,100	39,400	39,400
Fuel - CNG	41,732	52,320	58,000	60,000
Operating	24,554	48,000	60,000	50,000
	113,731	138,920	166,900	158,900
Operating Expenses Subtotal	1,447,230	1,508,670	1,563,236	1,554,130
Capital Outlay	29,988	0	0	0
Subtotal	29,988	0	0	0
Operating Transfers				
Equipment Replacement	358,322	327,930	327,930	361,700
Subtotal	358,322	327,930	327,930	361,700
Total Sanitation	\$3,598,508	\$3,511,200	\$3,709,798	\$3,822,630

SANITATION DEPARTMENT PROFORMA

Resources	Actual 2016 - 17	Actual 2017 - 18	Budget 2018 - 19	Projected 2018 - 19	Adopted 2019 - 20
Residential Fees	\$1,642,156	\$1,703,989	\$1,727,265	\$1,730,378	\$1,778,160
Apartment Fees	664,002	703,814	725,577	703,814	739,789
Commercial Fees	1,278,147	1,243,825	1,261,200	1,286,686	1,267,164
Recycling Fees	286,153	296,520	312,480	305,359	385,992
Misc. Operating Revenues	47,362	42,454	39,000	36,000	39,000
Total Operating Revenues	\$3,917,820	\$3,990,602	\$4,065,522	\$4,062,237	\$4,210,105
Expenditures					
Salaries & Benefits	\$1,591,643	\$1,762,968	\$1,674,600	\$1,818,632	\$1,906,800
Operating Expenses	1,924,994	1,995,994	2,005,230	2,111,101	2,131,655
Administrative Transfer to Gen Fund	127,100	127,100	300,000	300,000	300,000
Total Operating Expend	\$3,643,737	\$3,886,062	\$3,979,830	\$4,229,733	\$4,338,455
Net of Operating	\$274,083	\$104,540	\$85,692	(\$167,496)	(\$128,350)
Non-Operating Revenues					
Administrative Services	\$37,270	\$65,589	\$39,000	\$37,800	\$36,800
Transfer from Gen. Contengency					
CNG Fuel Credit	45,161	44,399	-	-	-
Equipment Replacement	299,776				
Sale of Gen Fixed Asset	8,500	4,800			
Non-Operating Interest	8,726	59,325	17,561	26,200	34,886
Total Non-Operating Revenue	\$399,433	\$174,113	\$56,561	\$64,000	\$71,686
Non-Operating Expenditures					
Franchise Fee	\$102,000	\$102,000	\$150,000	\$150,000	\$150,000
Utility Contingency			-	-	-
Loss on Disposal of Fixed Assets			-	-	-
Capital Improvements			-	-	-
Total Non-Operating Exp	\$102,000	\$102,000	\$150,000	\$150,000	\$150,000
Net Gain (Loss)	\$571,516	\$176,653	(\$7,747)	(\$253,496)	(\$206,664)

KLJB Board Members & City Employees Preparing Xeriscape Park for Spring



UTILITY DEBT SERVICE FUND



LAKE JACKSON

City of Enchantment



UTILITY DEBT SERVICE FUND

The Utility Debt Service Fund is used for the accumulation of resources for the payment of Water and Sewer Revenue Bonds; and also to provide a reserve as provided by the City's bond ordinances. The debt service on these bonds, i.e., the amount transferred from the Utility Fund, is provided by water and sewer fees. Issuance of additional bonds may impact water and sewer fees, but will have no impact on property tax rates.

The bond ordinances require that amounts sufficient to pay the next scheduled principal and interest payment be paid into a sinking account in monthly installments. Additionally, bond ordinances require a reserve in an amount equal to the succeeding fiscal year's interest and principal payment be accumulated and maintained. The reserve is to be accumulated within 61 months from the date additional bonds are issued. Thus, each month there must be deposited in this fund 1/6th of the next maturing interest (which is paid semiannually), and 1/12th of the next maturing principal (which is paid annually).

On September 30, 2019 our required balance in this fund, after accounting for the new bond issuance, will be:

Reserve Portion	\$1,397,490
Interest and Sinking Portion:	
October 15, 2019 interest payment (5/6th)	248,323
April 15, 2020 principal payment (5/12th)	<u>643,750</u>
	<u>\$2,289,563</u>

On September 30, 2020 our required balance in this fund for the current debt issuances will be:

Reserve Portion	\$1,557,165
Interest and Sinking Portion:	
October 15, 2020 interest payment (5/6th)	224,552
April 15, 2018 principal payment (5/12th)	<u>641,667</u>
	<u>\$2,423,384</u>

It is the City's policy to fund as many projects as possible from the Utility Projects Fund and to incur new debt on only the larger projects. In determining the timing for issuance of new debt, the objective is to minimize the overall debt service. Therefore, new debt issuance is usually timed to coincide with a decrease in current debt service.

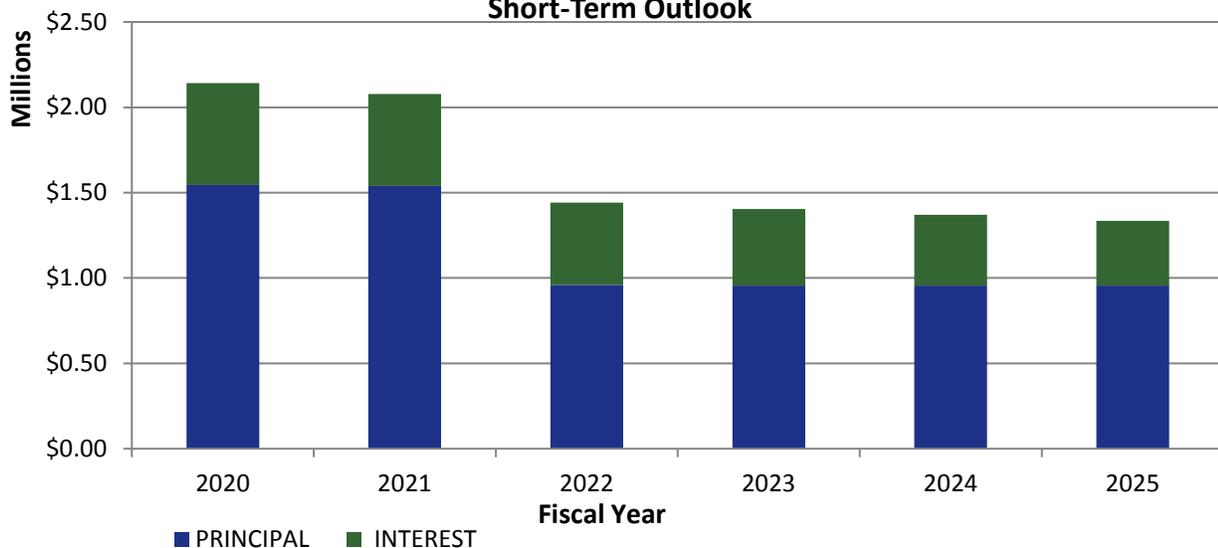
UTILITY DEBT SERVICE FUND BUDGET SUMMARY

RESOURCES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2017-18	2018-19	2018-19	2019-20
Cash Balance	\$2,275,755	\$2,319,848	\$2,319,848	\$2,468,292
Revenues				
Transfer From Utility Fund	1,619,335	1,742,763	1,742,763	2,093,567
Interest Income	19,136	6,500	6,500	6,500
Bond proceeds	45,199	0	0	0
	\$1,683,671	\$1,749,263	\$1,749,263	\$2,100,067
Total Resources	\$3,959,426	\$4,069,111	\$4,069,111	\$4,568,359
EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2017-18	2018-19	2018-19	2019-20
Expenditures				
Principal	\$1,200,000	\$1,200,000	\$1,200,000	\$1,545,000
Interest	396,819	396,819	396,819	595,975
Paying Agent Fees	42,759	4,000	4,000	4,000
2017 Bond Construction Fund Refunding Loss				
	\$1,639,578	\$1,600,819	\$1,600,819	\$2,144,975
Total Expenditures	\$1,639,578	\$1,600,819	\$1,600,819	\$2,144,975
Ending Cash Balance	\$2,319,848	\$2,468,292	\$2,468,292	\$2,423,384

UTILITY DEBT SERVICE SCHEDULE

Fiscal Year	CURRENT DEBT FISCAL TOTALS		PROPOSED \$5,000,000 Dec 2019		GRAND TOTALS		
	Principal	Interest	Principal	Interest	PRINCIPAL	INTEREST	TOTAL
2019 - 2020	1,295,000	395,975	250,000	200,000	1,545,000	595,975	2,140,975
2020 - 2021	1,290,000	348,925	250,000	190,000	1,540,000	538,925	2,078,925
2021 - 2022	710,000	302,075	250,000	180,000	960,000	482,075	1,442,075
2022 - 2023	705,000	280,175	250,000	170,000	955,000	450,175	1,405,175
2023 - 2024	705,000	255,463	250,000	160,000	955,000	415,463	1,370,463
2024 - 2025	705,000	230,750	250,000	150,000	955,000	380,750	1,335,750
2025 - 2026	700,000	205,787	250,000	140,000	950,000	345,787	1,295,787
2026 - 2027	695,000	180,975	250,000	130,000	945,000	310,975	1,255,975
2027 - 2028	605,000	158,851	250,000	120,000	855,000	278,851	1,133,851
2028 - 2029	600,000	139,425	250,000	110,000	850,000	249,425	1,099,425
2029 - 2030	600,000	120,225	250,000	100,000	850,000	220,225	1,070,225
2030 - 2031	520,000	101,025	250,000	90,000	770,000	191,025	961,025
2031 - 2032	520,000	85,425	250,000	80,000	770,000	165,425	935,425
2032 - 2033	520,000	69,825	250,000	70,000	770,000	139,825	909,825
2033 - 2034	415,000	54,225	250,000	60,000	665,000	114,225	779,225
2034 - 2035	415,000	41,775	250,000	50,000	665,000	91,775	756,775
2035 - 2036	415,000	29,325	250,000	40,000	665,000	69,325	734,325
2036 - 2037	270,000	16,875	250,000	30,000	520,000	46,875	566,875
2037 - 2038	270,000	8,436	250,000	20,000	520,000	28,436	548,436
2038 - 2039			250,000	10,000	250,000	10,000	260,000
-							
2038 - 2039	11,955,000	3,025,537	5,000,000	2,090,000	16,705,000	5,115,537	21,820,537

**Proposed Utility Debt Service Schedule
Short-Term Outlook**



SCHEDULE OF OUTSTANDING UTILITY BONDS

REVENUE BOND ISSUE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/19	2019-20 PRINCIPAL DUE	2019-20 INTEREST DUE	2019-20 TOTAL DUE
SERIES 2009	1,690,000	4.14	2029	925,000	85,000	39,500	124,500
SERIES 2010 Ref	8,775,000	3.00	2021	1,515,000	760,000	60,600	820,600
SERIES 2013	2,000,000	2.90	2033	1,400,000	100,000	40,750	140,750
SERIES 2016	4,000,000	2.26	2036	3,265,000	250,000	97,950	347,950
SERIES 2017	5,000,000	2.84	2038	4,850,000	100,000	157,176	257,176
SERIES 2019	5,000,000	TBD	2040	New Issue	250,000	200,000	450,000
TOTAL ALL ISSUES				\$11,955,000	\$1,545,000	\$595,976	\$2,140,976

Water and Sewer Revenue Bonds Series 2007

Proceeds from the 2007 Series funded the following projects:

Non potable irrigation, Lift Station repair & upgrades, Center Way Sewer 400 block; painting of the Balsam Tower, and

Water and Sewer Revenue Bonds Series 2009

Proceeds from the 2009 Series funded 3 water wells (2 replacements & 1 new)

SERIES 2009 REFUNDING BONDS

Water and Sewer Revenue Bonds Series 1993 A (REFUNDED)

Proceeds from the 1993A Series funded the following projects:

Sewer line replacements on all or a portion of Poinsettia, Wisteria, Palm Lane, Camellia, Jasmine, Circle Way, Cherry, Acacia, Mimosa, Oak Dr. South, Circle Way / Oak Drive, Camellia, Gardenia, Blackberry, Caladium, Cypress and Jonquil.

Lift Station Rehabilitations at Lift Station # 1 and at Huisache, Magnolia, and Sycamore Lift Stations.

Water and Sewer Revenue Bonds Series 1996 (REFUNDED)

Proceeds from the 1996 Series funded the following projects:

Water line replacements on all or a portion of Pin Oak, Palm Lane, Caladium, Redwood, Cypress, Jonquil, Gardenia, Hawthorn, Daisy, Blossom, Moss, Bois D' Arc, Walnut, FM 2004, Winding Way, Trumpet Vine, Grapevine and Azalea.

Sewer line replacements on all or a portion of Carnation, Caladium Court and Winding Way.

Construction of a new one million gallon ground storage tank.

Construction of new and rehabilitation of existing Sewer lines and lift stations to enable the City to provide sewer service to undeveloped areas in the northeast portion of the City.

SERIES 2010 REFUNDING BONDS

Wastewater Treatment Plant Revenue Bonds Series 2000 (REFUNDED)

Proceeds from the 2000 Series funded the expansion of the Wastewater Treatment Plant.

Water and Sewer Revenue Bonds Series 2013

Proceeds from the 2013 Series funded the following projects:

Water system expansion Northwest production and storage.

Repair and repaint Dow elevated storage tank, Local lift station renovation, Sanitary sewer on Center Way and Begonia

Water and Sewer Revenue Bonds Series 2016

Proceeds from the 2016 issue will fund a portion of the Northwest Sewer Expansion

Water and Sewer Revenue Bonds Series 2017

Proceeds from the 2017 issue will fund a sewer repairs to Basin 6. Lake Forest and Huisache.

UTILITY PLEDGED REVENUE COVERAGE PROJECTIONS

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Adopted</u>
OPERATING REVENUES:					
Water Sales	\$ 4,165,965	\$ 4,657,857	\$ 5,222,967	\$ 4,878,800	\$ 4,927,568
Braz. Cty. Cons. Dist.	20,233	22,024	24,850	25,000	25,000
Water for City	88,550	88,530	88,550	88,530	88,530
Senior disc.	(234,849)	(240,208)	(242,966)	(250,000)	(250,000)
Sewer Sales	3,983,417	4,374,307	5,434,531	5,331,509	5,168,210
Write-offs	0	-	0		
Reclaimed Water	70,000	70,000	70,000	70,000	70,000
Permits	18,773	17,287	15,528	30,000	16,000
Tap Fees	78,445	74,555	52,736	53,000	50,000
Reconnection penalty	191,279	188,715	220,382	200,000	200,000
Miscellaneous	166,095	118,581	72,604	76,980	86,303
Interest					
Utility Fund	14,670	36,350	106,876	70,000	74,876
Contingency fund	1,160	1,791	5,154	8,000	6,000
Capital Project Fund	2,030	2,593	17,400	8,000	8,000
Debt Service Fund	8,346	14,788	19,136	6,500	6,500
Bond Construction Funds	0	50,000	122,522	164,260	50,000
<i>Total Operating Revenues</i>	<u>8,574,114</u>	<u>9,477,170</u>	<u>11,230,270</u>	<u>10,760,579</u>	<u>10,526,987</u>
OPERATING EXPENDITURES:					
<i>Utility Admin.</i>	475,159	610,114	624,734	721,065	740,305
Depreciation	0	0	0		
Equip. Repl transfer	(36,725)	(38,468)	(37,800)	(46,565)	(62,365)
<i>Water Production</i>	3,384,949	3,668,139	3,614,709	3,852,923	4,053,925
Depreciation	0	0	0		
Equip. Repl. Transfer	(85,398)	(78,868)	(77,838)	(78,870)	(84,045)
<i>Wastewater collection</i>	2,605,915	2,667,472	2,521,520	2,651,835	2,712,165
Depreciation	0	0	0		
Equip Repl. Transfer	(162,301)	178,806	(183,453)	(103,580)	(143,435)
<i>Total Operating Expenditures</i>	<u>6,181,599</u>	<u>7,007,195</u>	<u>6,461,872</u>	<u>6,996,808</u>	<u>7,216,550</u>
NET AVAILABLE					
OPERATING REVENUES	<u>\$ 2,392,515</u>	<u>\$ 2,469,975</u>	<u>\$ 4,768,398</u>	<u>\$ 3,763,771</u>	<u>\$ 3,310,437</u>
Debt Service: (Maximum Annual Requirement)					
Principal	\$ 1,165,000	\$ 1,175,000	\$ 1,200,000	\$ 1,300,000	\$ 1,545,000
Interest	321,875	287,383	326,375	472,050	595,875
Maximum debt service Requirements	<u>\$ 1,486,875</u>	<u>\$ 1,462,383</u>	<u>\$ 1,526,375</u>	<u>\$ 1,772,050</u>	<u>\$ 2,140,875</u>
Net Available Revenues per Maximum					
Debt Service Requirements	<u>\$ 1.61</u>	<u>\$ 1.69</u>	<u>\$ 3.12</u>	<u>\$ 2.12</u>	<u>\$ 1.55</u>
The bond ordinances require that before new revenue bonds can be issued, the net earnings of the system for the last fiscal year, or for any twelve consecutive calendar month period ending not more than 90 days prior to the adoption of the ordinance authorizing the issuance of such					
Debt Service: (Average Annual Requirements)					
Principal & Interest	601,178	649,505	606,722	836,176	1,091,026
Net Available Revenues per					
Average Debt Service Requirements	<u>\$ 3.98</u>	<u>\$ 3.80</u>	<u>\$ 7.86</u>	<u>\$ 4.50</u>	<u>\$ 3.03</u>

CAPITAL PROJECTS FUND



LAKE JACKSON

City of Enchantment



GENERAL PROJECT FUND

The General Projects Fund provides for a wide variety of capital projects including occasional large equipment purchases.

The major revenue source for this fund is “year-end transfers” from the General Fund. At the end of each fiscal year actual General Fund revenues and expenditures are compared. If there are excess revenues a portion of these will be transferred to the General Projects Fund. Some will be left in the General Fund to increase the fund balance if necessary.

In some years, we are able to budget in the General Fund a transfer to the General Projects Fund. FY 07-08 was the last time we were able to budget a transfer (\$112,339 was budgeted). Since that time we have relied on “year- end” savings to provide transfers to this fund.

Over the last 20 years this fund has received the following transfers from the General Fund:

FY 99-00	\$678,000	FY 07-08	\$1,912,339	FY 15-16	\$1,350,000
FY 00-01	700,000	FY 08-09	0	FY 16-17	1,300,000
FY 01-02	790,000	FY 09-10	900,000	FY 17-18	0
FY 02-03	325,000	FY 10-11	650,000	FY 18-19	1,000,000
FY 03-04	370,000	FY 11-12	765,000		
FY 04-05	500,000	FY 12-13	750,000		
FY 05-06	660,000	FY 13-14	1,000,000		
FY 06-07	0	FY 14-15	1,000,000		

GENERAL PROJECTS FUND

Projects may be submitted for inclusion in the document from multiple sources, including council members, City Staff, Boards and Commission members, and residents. The visioning process has helped to formalize the manner in which these projects are reviewed and funded.

Vision Process

In 2006 under the Vision element “Maintain Infrastructure”, City Council set a goal to reorganize the CIP document to better prioritize projects. To accomplish this a standalone CIP workshop date is included as part of annual budget calendar.

GENERAL PROJECT FUND

This year Council held its 13th annual workshop. Working with staff, City Council rated and prioritized projects. The ability to accomplish these projects in the established time frame is based strictly on available funding. Often a project of greater importance and urgency will arise and one of more projects of less importance and urgency will be pushed back. Priorities established by City Council for FY 19-20 are listed below:

New Pumper Fire Truck (\$900,000)	\$ 450,000
Transit Annually	110,000
Replace Fire Bunker Gear & Air Packs	70,000
Slope Paving	70,000
Huckleberry Gate Outfall Structure	66,500
Buxton Retail Market Study	50,000
Air Conditioning Replacement	50,000
Records Scanning	50,000
Dispatch Fourth Station	45,000
Annual Sidewalk Repairs	40,000
Stream Monitoring Stations	40,000
Traffic Signal Priority Control	24,000
Demo of Condemned Buildings Annual	<u>20,000</u>
	\$ 1,085,500

IMPACT ON OPERATING BUDGET

While some of these projects may have minor impacts on the operating budget, the primary impact on the year-to-year operating budget is the existence of this fund. Because staff is aware budget savings in the general operating fund are transferred here to fund projects in the next fiscal year, they are encouraged to save money with the idea one or more of their sought after projects will be approved in the next fiscal year. Additionally the budget staff does not have to attempt to predict what air conditioners (for example) will go out in what department and budget for that occurrence. By eliminating the need to budget for these non-reoccurring expenditures in the departmental operating budgets wide swings in the department's year to year budget are minimized. In turn this makes it easier for City Council to see and analyze year to year departmental budget changes.

Also, the use of these funds allows us to do small to mid-sized projects on a cash basis. We then use our debt process to do the larger more complex projects as are approved by the voters from time to time. Each approved project is further explained on the project detail pages included in this section. Operating impacts of the specific project, the majority of which are minor, are included here.

GENERAL PROJECT FUND ANTICIPATED CASH FLOW

RESOURCES	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ESTIMATED 2018-19	ADOPTED 2019-20
Fund Balance	\$ 2,185,721	\$ 2,044,549	\$ 2,644,778	\$ 2,015,677	\$ 1,558,370
Revenues					
Special Assessment Fees	900	2,931		741	
Radio Grant	125,000				
Interest Income	4,153	7,900	26,434	25,000	30,000
Reimbursement - SECO Grant					
Keep America Beautiful - Recycle Program	0	0	20,000		
CDBG Grant - Museum Roof			2,563		
Contributions-Traffic Signal Control Equip	24,268				
CDBG Grant - Hike & Bike Trail			134,672		
Federal Grant - Harvey				73,622	
FEMA-Golf Course Flood Damage	120,263	77,558			
FEMA - Ike			69,182		
Roof Claim - Loss April 2015	340,173	240,105			
Transfer from General Fund	1,350,000	1,300,000		1,000,000	
Transfer from Utility Fund			450,000		
Total Revenues	1,964,758	1,628,494	702,850	1,099,362	30,000
Total Resources	\$ 4,150,479	\$ 3,673,043	\$ 3,347,628	\$ 3,115,040	\$ 1,588,370
EXPENDITURES					
Previously Approved Projects	\$ 2,105,930	\$ 1,028,265	1,331,951	\$ 1,556,670	
Additional Proposed Projects					1,085,500
Total Expenditures	2,105,930	1,028,265	1,331,951	1,556,670	1,085,500
Ending Fund Balance	\$ 2,044,549	\$ 2,644,778	\$ 2,015,677	\$ 1,558,370	\$ 502,870

GENERAL PROJECT FUND PROJECT HISTORY

EXPENDITURES

Completed Projects	BUDGET								
	YEAR APPROVED	PROJECT BUDGET	PRIOR YEARS	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	PROJECTED 2018-19	PROPOSED 2019-20	PROJECT TOTALS
Backhoe Purchase-Golf	15-16	55,000		60,000					60,000
BRA Flood Study	16-19	25,000			13,749	10,060	1,191		25,000
18 Bastrop Bayou Flood Study	18-19	140,000				59,238	80,762		140,000
Buxton Retail Market Study	18-20	160,000				60,000	50,000	50,000	160,000
Demo of Condemned Bldgs	16-20	100,000		7,850			20,000	20,000	47,850
Fire Hose Replacement	17-18	25,000				21,906			21,906
Lake Jackson Market Study	15-16	20,000		20,000					20,000
Master Plan	13-16	403,679	118,029	104,356					222,385
New Quint 77' ladder truck	16-17	553,000			510,837				510,837
New Pumper Fire Truck	20-21	900,000						450,000	450,000
Parks & Rec Masterplan	15-17	75,000		77,819	1,719				79,539
Records Scanning	18-20	150,000				18,052	81,947	50,000	149,999
Replace Fire bunker Gear and Air Packs	14-20	430,000	60,059	86,805	50,996	58,511	65,000	70,000	391,371
Replace Radios-Law Enforcement	15-16	500,000		498,382					498,382
Share of CR 223 Project	15-16	50,000		50,000					50,000
Traffic Preemptive System/Priority Control	16-20	115,000		48,535		19,460	19,553	24,000	111,548
Transit	09-20	695,000	281,446	49,952	49,952	49,952	75,000	110,000	616,302
School recycling	17-19	20,000				9,177	10,823		20,000
<u>FACILITIES:</u>									
Air Conditioning Replacements	97 - 20	490,000	208,998	43,189	48,401	70,928	53,969	50,000	475,485
A/C IT/911 Equipment room	18-19	50,000					50,000		50,000
Animal Shelter Trailer	17-18	50,000				55,959			55,959
Artificial Range Tee - FEMA	17-19	20,000				6,563	14,017		20,579
Bunker Repairs - FEMA	15-16	79,583		79,582					79,582
217 Center Way	17-18	70,000				68,344			68,344
City Hall Remodel Office Space-IT	17-18	25,000				22,088			22,088
Civic Center Carpet	14-18	120,000	41,125			67,256			108,381
CNG Public Access	14-16	125,000		37,094					37,094
Dispatch - 4th station	19-20	45,000						45,000	45,000
Dog Park-Plan Development	15-19	60,000		14,791	38,594	3,142	3,473		60,000
Facility Master Plan	18-19	35,000					35,000		35,000
Fire Station 1 Exterior Painting	16-17	20,000			16,551				16,551
Fire Station Roof Repair	18-19	60,000					58,123		58,123
GIS Protocols for Developers	07-16	74,480	25,520	0					25,520
Golf Course Misc - FEMA	16-18	12,000			9,427	3,400			12,827
Jasmine Hall Repairs	17-18	15,000				10,233			10,233
Museum Roof - CDBG	17-18					2,563			2,563
Repair Museum Facing	17-18	85,000				83,648			83,648
Pump Replacement - FEMA	15-16	6,600		6,565					6,565
Remodel Council Chambers	14-16	40,700	10,354	31,401					41,754
Roof Repairs - 5 Buildings	15-16	580,795		581,895					581,895
<u>PAVING:</u>									
CDBG Hike & Bike	17-18					134,672			134,672
Oak Drive South at Sportsplex	17-19	190,000				161,269	28,731		190,000
Oyster Bend Bridge	15-19	350,000	70,000	70,000	70,000	70,000	70,000		350,000
Pedestrian Crossing installation	14-16	66,000	17,860	15,225					33,085
Plantation Dr Transition	14-16	238,000		190,869					190,869
Sidewalks / ADA Ramps	96 - 20	1,169,307	860,155		47,329	13,164	84,507	40,000	1,045,155
School Zone Communicatio upgrade	18-19	80,000					75,358		75,358
Walnut St Cushions	15-16	15,000		11,505					11,505
<u>DRAINAGE PROJECTS:</u>									
Culvert @ Circle & Azalea	14-15		20,683						20,683
East Side Drainage Study	16-19	600,000		20,114	170,710	110,958	298,217		600,000
Bastrop Bayou Drainage Study	18-19	140,000					140,000		140,000
Huckleberry Gate Outfall Structure	19-20	66,500						66,500	66,500
Magnolia Ditch Lining	18-19	40,000		-			40,000		40,000
Northwood Drainage Project	18-19	81,000					81,000		81,000
Old Angleton Pad site	18-19	10,000					10,000		10,000
Pecan Lake Ditch Lining	17-18	25,000		-		24,512			24,512
Jackson Oaks II drainage proj	17-18	75,200				80,897			80,897
Slope Paving	18-20	140,000					70,000	70,000	140,000
Stream Monitoring	18-20	80,000					40,000	40,000	80,000
River Oaks Outfall	17-18	32,500				36,000			36,000
		\$ 9,879,344	\$ 1,714,229	\$ 2,105,930	\$ 1,028,265	\$ 1,331,951	\$ 1,556,670	\$ 1,085,500	\$ 8,822,545

GENERAL PROJECT FUND CAPITAL IMPROVEMENT PLAN

This plan is designed to set Capital Project priorities for the future. This plan includes projects that may be funded from several sources, including bond issues.

As part of the annual budget process and the visioning process, City Council and City Staff, discuss projects appearing on the plan. At this meeting priorities and estimated costs are reassessed and new projects are discussed and added to the plan.

To help everyone understand the details of each particular project in the plan, a Capital Improvement Plan book was created. This book has several pages dedicated to each project. It gives a full description of the project, details on estimated cost, who proposed the project and why.

Citizen input is received throughout the year and requested projects are considered during goal setting and budget preparation. Citizens are also given an opportunity to provide their input at all budget workshops and hearings.

After all goal setting, capital projects, budget workshops, and public hearings, the Capital Improvement Plan is adopted as part of the annual budget.

General Projects Fund

FY 2019-20

Proj No.	Description	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Future
248	F New Pumper Fire Truck	GP \$ 450,000	GP \$ 450,000			
238	FP New Skate Park at MacLean / Repairs	ST \$ 302,500	ST \$ 302,500			
1	OT Transit Annually	GP \$ 110,000	GP \$ 155,000	GP \$ 155,000	GP \$ 155,000	GP \$ 155,000
1904	FP Playground Replacement	ST \$ 100,000	ST \$ 330,000	ST \$ 330,000		ST \$ 400,000
230	F Replace Fire Bunker Gear & Air Packs	GP \$ 70,000				
1602	DR Slope Paving	GP \$ 70,000				
1901	DR Huckleberry Gate Outfall Structure	GP \$ 66,500	GP \$ 66,500			
245	FG Misc Repairs at Golf Course	ST \$ 55,000	ST \$ 73,000	ST \$ 48,000	ST \$ 48,000	ST \$ 48,000
1702	OT Buxton Retail Market Study	GP \$ 50,000				
147	FG Golf Course Lake Dredging	ST \$ 50,000				
15	F Air Conditioning Replacement	GP \$ 50,000	GP \$ 50,000	GP \$ 50,000	GP \$ 50,000	GP \$ 45,000
1607	F Records Scanning	GP \$ 50,000				
1905	FP Rec Center Leisure Pool Slide Refurbishment	ST \$ 45,000				
1929	F Dispatch Fourth Station	GP \$ 45,000				
2	PED Annual Sidewalk Repairs	GP \$ 40,000				
1808	DR Stream Monitoring Stations	GP \$ 40,000	GP \$ 26,000	GP \$ 41,000	GP \$ 26,000	
1903	FP Parking Lot / Trails Asphalt Overlays	ST \$ 25,000	ST \$ 130,000			
42	SC Traffic Signal Priority Control	GP \$ 24,000	GP \$ 24,000	GP \$ 24,000	\$ 24,000	GP \$ 83,000
2	OT Demo of Condemned Buildings Annual	GP \$ 20,000				
102	F Fire Station Storage Room		GP \$ 15,000			
1802	F Replace Fire Station No. 1 Carpet		GP \$ 21,000			
1907	FP Civic Center Dance Floor		GP \$ 25,000			
1921	FP Huisache Park Renovation		ST \$ 25,000			
1707	FG Well Repairs for Recharging Irrigation		ST \$ 25,000			
1606	F Library Carpet & Meeting Room Tile		GP \$ 28,000			GP \$ 225,000
176	F Fire Station Security Camera Upgrade		GP \$ 30,000			
1709	FP Canoe / Kayak Launch - College		ST \$ 40,000			
234	FP Garland Park Renovation		ST \$ 40,000	ST \$ 250,000	ST \$ 260,000	
203	F Fire Station No. 1 Rear Drive		GP \$ 40,000			
1906	FP Civic Center Electronic Sign		GP \$ 50,000			
1902	FP Field Lights at Dunbar Football/Soccer Fields		ST \$ 70,000			
1928	SC Medical Dr- Sea Center to Cana W/bound Lane		GP \$ 75,000			
1629	FP MacLean Park Improvements		ST \$ 100,000	ST \$ 350,000		ST \$ 3,550,000
1628	FP Recreation Center Renovation		ST \$ 375,000	ST \$ 35,000	ST \$ 300,000	ST \$ 4,920,000
122	FP Jasmine Park Renovation			ST \$ 280,000	ST \$ 210,000	
102	SC Plantation Spur			GP \$ 155,000		
43	SC Plantation Drive Curb Replacement			GP \$ 105,000		
1611	F Library Front Entry Tile			GP \$ 25,000		
1923	FP Dunbar Park Improvement				ST \$ 300,000	ST \$ 1,330,000
1623	FP Timbercreek Park Playground & Trail				ST \$ 200,000	
262	FP Lighting & Benches - Gardner Campbell Trail				ST \$ 190,000	
1926	FP Suggs Park Improvements				ST \$ 150,000	ST \$ 683,000
78	FG Bunker Renovation Semi -Annual				ST \$ 45,000	ST \$ 45,000
1701	F Civic Center Fountain Replacement					GP TBD
12	F City Hall Expansion					GO \$ 9,130,000
1633	FP Madge Griffith Park Renovation					ST \$ 8,360,000
91	SD Circle Way Downtown					GO \$ 7,300,000
253	F New Animal Shelter					GO \$ 7,150,000

General Projects Fund

FY 2019-20

Proj No.	Description	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Future
122	SC Oyster Creek Drive					GO \$ 5,700,000
2	SD Parking Way Center Downtown					GO \$ 5,400,000
124	SR North Yaupon					GO \$ 5,300,000
12	SR S. Hollow Subdivision - Concrete					GO \$ 5,300,000
125	SR Sycamore					GO \$ 5,000,000
127	SR Moss - Chestnut					GO \$ 4,600,000
123	SC Lake Road					GO \$ 4,300,000
101	F Fire Station #3					GO \$ 4,165,000
1632	FP Recreation Center Expansion					GO \$ 4,151,000
83	SD West Way Downtown					GO \$ 3,900,000
103	SC This Way - FM 2004 to Lake Road					GO \$ 2,600,000
1933	F PD Expansion					GO \$ 2,280,000
72	SC Plantation - Sycamore to 332 Turnout 4 Lane					GO \$ 2,200,000
13B	SR Southern Oaks - North of Willow Drive					GO \$ 2,100,000
1925	FP Little League Complex					ST \$ 2,025,000
13A	SR Southern Oaks - South of Willow Drive					GO \$ 2,000,000
126	SR Huisache/Pecan - Holly to Oak Drive					GO \$ 2,000,000
94	SC Plantation Drive - Sycamore to Dixie					GO \$ 1,900,000
1917	DR Concrete Ditch Lining (Dixie & Oleander)					GO \$ 1,350,000
105	SC This Way - Lake Road to SH 332					GO \$ 1,300,000
7	SR Willenberg Paving					GO \$ 1,200,000
13	DR Flag Lake Drainage					GO \$ 1,160,000
1916	SC Street Panel Replacement					GO \$ 1,115,000
22	PED SH 332 Sidewalks (SH 288 to Dixie Dr.)					GO \$ 1,100,000
28	F Service Center Expansion					GO \$ 1,070,000
38	SR Pin Oak					GO \$ 900,000
73	SC Medical Dr. - Sea Center to Canna 2 - Lane					GO \$ 900,000
45	SR Forest Oaks Lane					GO \$ 800,000
1932	FG Tee Box Leveling					ST \$ 780,000
23	DR Lake Sealy/Lake Jackson Outfall Ditch					GO \$ 620,000
19	PED Dow Centennial Trail Expansion					ST \$ 610,000
17	PED Connect Dow Centennial Trail to Wilderness					GO \$ 610,000
39	SR North Shady Oaks					GO \$ 600,000
20	PED Complete Mall to College Trail					ST \$ 490,000
1913	F CNG Compressor Replacement					GP \$ 450,000
116	SR Asphalt Street Overlay Program					GP \$ 405,000
6	SR Balsam					GO \$ 400,000
1927	FP Lloyd Morrison Park (Shy Pond)					ST \$ 380,000
1922	FP Junior Service League Park					ST \$ 360,000
1915	PED Sidewalk Replacement					GO \$ 260,000
1919	SC Left Turn Arrows					GP \$ 255,000
81	SC Plantation - Plantation Ct. to SH 332 Turnout					GO \$ 250,000
1930	DR Purchase of Tomato Patch Property for Detention Basin					GO \$ 250,000
1625	SC 300 Block of Oak Drive South Repairs					GP \$ 230,000
1924	FP Wilderness Park Improvement					ST \$ 225,000
24	SR Chestnut Extension					GO \$ 220,000
100	SC Plantation/Garland Traffic Signal					GP \$ 215,000
1710	SC Right Turn Lane OCD at SH 288					GP \$ 200,000

General Projects Fund

FY 2019-20

Proj No.	Description	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Future
1914	PED ADA Ramp Replacement					GO \$ 185,000
4	OT GIS - Water & Sewer Phase					GP \$ 182,000
1910	FP Brazoswood Key Club Park					ST \$ 160,000
57	F Vehicle Canopy at Service Center					GP \$ 155,000
21	PED MacLean Sidewalk Replacement					ST \$ 140,000
1909	F Yaupon Park					ST \$ 135,000
40	DR Sycamore and Ditch 9 Crossing					GO \$ 130,000
18	PED Jasmine Pocket Park Trail					ST \$ 120,000
148	FG Additional Parking Paving					ST \$ 120,000
1908	FP Creekside Nature Park					ST \$ 100,000
1805	SC Willow Dr. Left Turn Lane at Old Angleton Road					GP \$ 95,000
105	FG De-Watering Pump					ST \$ 70,000
1911	FP Plantation Oaks Park					ST \$ 70,000
1931	FG Greens Renovations					ST \$ 70,000
1912	FP Replace & Install Park Benches (Various Parks)					ST \$ 60,000
12	PED Lake Rd. Sidewalk (FM 2004 to Target Driveway)					GP \$ 40,000
15	PED OM Roberts Plantation Sidewalk					GP \$ 40,000
183	F Service Center Yard Expansion					GP \$ 40,000
226	F Sign Shop Improvements					GP \$ 36,000
98	SR Willenberg Asphalt Overlay					GP \$ 35,000
1604	F Facilities Master Plan					GP \$ 35,000
115	SR Old Angleton Road Marigold Turn Lane Extension					GP \$ 30,000
1708	F Civic Center Interior Painting					GP \$ 25,000
1810	PED Strawberry-Timbercreek Sidewalk					GP \$ 22,000
1920	SR Curb Rehabilitation					GP \$ 20,000
16	PED LJ Manor Walk - Garland/Plantation					GP \$ 20,000

DEBT ISSUANCE TIMELINE	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Future
FUNDING SOURCE GO		\$ 24,000,000			
FUNDING SOURCE GP	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	
FUNDING SOURCE ST	\$ 700,000	\$ 800,000	\$ 800,000	\$ 800,000	
General Project Fund	GP \$ 1,085,500	GP \$ 1,255,500	GP \$ 755,000	GP \$ 431,000	GP \$ 3,238,000
General Obligation Funds	GO \$ -	GO \$ -			GO \$ 100,896,000
Certificates of Obligation	CO \$ -	CO \$ -			CO \$ -
Economic Development (Half Cent Sales Tax)	ST \$ 577,500	ST \$ 1,510,500	ST \$ 1,293,000	ST \$ 1,703,000	ST \$ 25,251,000
Other	OT \$ -	OT \$ -			OT \$ -
Total Project Costs	\$ 1,663,000	\$ 2,766,000	\$ 2,048,000	\$ 2,134,000	\$ 129,385,000

248
F



New Pumper Fire Truck

Timeframe **FY 19+**

The new pumper truck will replace Engine 2 (unit 778) a 2004 American LaFrance pumper. The replacement is due to an increase in call volume over the last 10 years. Staff recommends funding truck over 2 budget years.

Cost **\$900,000**

Funding **Gen Projects**

Orig CCI **287.42**
1

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Design							
Construction		450,000	450,000				
Other							

TOTAL

	-	-	-	-	-	-	-
	-	450,000	450,000				

Lake Jackson 2019-20 Capital Investment Plan

GENERAL PROJECT FUND CIP PROJECT DETAILS

238
FP



New Skate Park at MacLean Park

Timeframe **FY 19-20**

Cost **\$605,000**

Funding **1/2 cent**

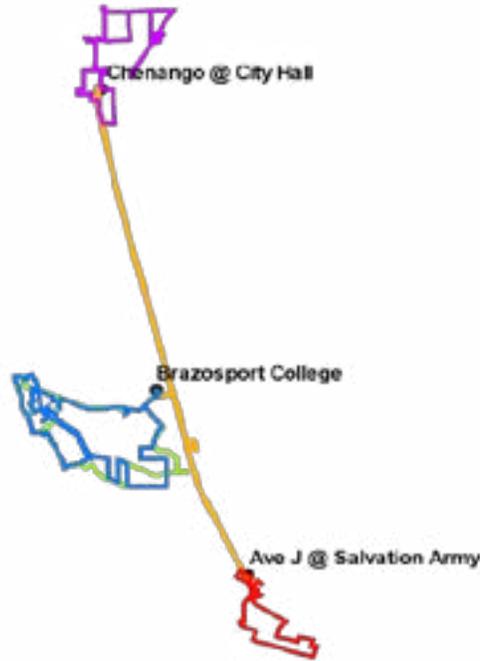
Orig CCI **287.42**
 1

Replace the portable skatepark elements with a larger poured in place 8,800 ft² park that would meet the needs of the local youth. The current park is small and uses portable elements. The elements are showing their age and our long-term goal is to replace the current configuration with a modern skate area. In 2019 the city hired New Line Skateparks to design a new skatepark.

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Design	45,000						
Construction		302,500	302,500				
TOTAL	45,000	302,500	302,500				

GENERAL PROJECT FUND CIP PROJECT DETAILS

1
OT



Transit Annually

Timeframe **FY 19-20**

Cost **\$110,000**

Funding **Gen Projects**

Orig CCI

Annual transit share for fixed bus route service in the city. Service is provided by Connect Transit and is primarily funded by Federal Transportation grant dollars allotted to our region. The fixed route (orange) links the cities of Angleton, Lake Jackson, Clute and Freeport and provides service to key areas such as hospitals, county offices, college and shopping centers. FY 2021 represents 12 months of bi-directional service to the system.

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Design							
Construction							
Contingency							
Other	335,000	110,000	155,000	155,000	155,000	155,000	
TOTAL	<u>335,000</u>	<u>110,000</u>	<u>155,000</u>	<u>155,000</u>	<u>155,000</u>	<u>155,000</u>	<u>-</u>

GENERAL PROJECT FUND CIP PROJECT DETAILS

1904
FP



Playground Replacement

Timeframe **FY 19+**

Cost **\$1,160,000**

Funding **1/2 cent**

Orig CCI **287.42**
 1

Replace current playground equipment with new structures including solid surface fall protection and install an access path that connects the playground to the sidewalk. Many of our playgrounds are past their life expectancy. We have evaluated the structures and are planning a systematic replacement and removal (as recommended in the Parks Plan) over the next few years to bring them all up to standard. In addition to age and disrepair, many of our playgrounds are not connected by paths to the sidewalks. Adding these paths and solid surfacing fall protection will greatly improve the accessibility of our facilities.

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Pecan Park			110,000				
Firemen's Park			110,000				
Brazos Oak Park			110,000				
Key Club Park		100,000					
Junior Service League				180,000			
Plantation Oaks Park				150,000			
Dunbar Playground						250,000	
Captain Terry Park							150,000
TOTAL	-	-	-	-	-	-	-
	-	100,000	330,000	330,000		250,000	150,000

Lake Jackson 2019-20 Capital Investment Plan

GENERAL PROJECT FUND CIP PROJECT DETAILS

230
F



Fire Bunker Gear & Air Packs

Timeframe **FY 19-20** Replace aging personal protective equipment which includes fire bunker gear and air packs. Propose to replace 10 bunker gear and 5 air packs each year.

Cost **\$70,000**

Funding **Gen Projects**

Orig CCI **287.42**
 1

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Bunker Gear	94,873	37,500	37,500	37,500	37,500	37,500	
Air Packs	161,500	32,500	32,500	32,500	32,500	32,500	

TOTAL	-	-	-	-	-	-	-
	256,373	70,000	70,000	70,000	70,000	70,000	-

GENERAL PROJECT FUND CIP PROJECT DETAILS

1602
DR



Slope Paving

Timeframe **FY 19-20** The proposed project will pave ditches throughout the City to improve drainage and assist in the maintenance of erosion.

Cost **\$70,000**

Funding **Gen Projects**

Orig CCI **287.42**
 1

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Construction		70,000	70,000	70,000	70,000	70,000	

	-	-	-	-	-	-	-
TOTAL	-	70,000	70,000	70,000	70,000	70,000	-

GENERAL PROJECT FUND CIP PROJECT DETAILS

1901
DR



Huckleberry Gate Outfall Structure

Timeframe	FY 19+	VDD found that the pipe is in poor condition. There is sugar sand pumping in several areas, the pipe is egged near the street and the northern pipe seems to be lacking bedding under the street. The pipe was cracking below their feet when inspecting under the street. VDD portion of the outfall will be done this year in 2019 and is offering to include the city's portion for future budget reimbursement. VDD anticipates a catastrophic failure within 5 years.
Cost	\$133,000	
Funding	Gen Projects	
Orig CCI	287.42 1	

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Design							
Construction		66,500	66,500				
Contingency							
TOTAL	-	66,500	66,500	-	-	-	-

Lake Jackson 2019-20 Capital Investment Plan

GENERAL PROJECT FUND CIP PROJECT DETAILS

245
FG



Miscellaneous Repairs at Golf Course

Timeframe **FY 19-20**

Cost **\$55,000**

Funding **1/2 Cent**

Orig CCI **287.42**
 1

This project includes miscellaneous repairs at the golf course, including converting the back deck into a dining area with heating and ac; replacing lost trees, lake aerator; adding a foot bridge to access additional #1 Championship tee adjacent to the pump house. This year repairs to the club house include repair or replacement of: ice machine, kitchen floors, gutters, roof and inside mold removal on ceiling.

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Club House Repairs		25,500					
Outside Lighting		7,500					
Exhaust Fans		7,000					
Bunker Sand		3,000	3,000	3,000	3,000	3,000	
Landscape Color		10,000		15,000	15,000		
Deck / Pavilion Tent			70,000		10,000		
Tree Replanting				30,000			
Lake Aerator					20,000		
Foot Bridge #1	-	-	-	-	-	45,000	-
TOTAL	-	53,000	73,000	48,000	48,000	48,000	-

Lake Jackson 2019-20 Capital Investment Plan

GENERAL PROJECT FUND CIP PROJECT DETAILS

1702
OT



Buxton Retail Market Study

Timeframe	FY 19-20	Retail marketing study consisting of the following steps: define our current retail situation; evaluate our local trade area; profile our trade area's residential and visitor customers; match retailers and restaurants to our market's potential; create marketing packages. Year 2 and 3 deliverables include a Retail Recruitment model refresh, up to twenty (20) retail marketing packages and full SCOUT and SCOUT Touch Access.
Cost	\$50,000	
Funding	Gen Projects	
Orig CCI	287.42 1	

Other	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
	110,000	50,000					

TOTAL	-	-	-	-	-	-	-
	110,000	50,000	-	-	-	-	-

GENERAL PROJECT FUND CIP PROJECT DETAILS

147
FG



Golf Course Lake Dredging

Timeframe **FY 19-20** Remove silt and reestablish the original holding capacity for irrigation water, as well as seasonal rain water. If the matter is not addressed this could potentially cause premature failure of the irrigation and dewatering system resulting in loss of play and revenue.

Cost **\$50,000**

Funding **1/2 Cent**

Orig CCI **265.33**
 1.08

Construction	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Contingency	140,000	50,000					

TOTAL	-	-	-	-	-	-	-
	140,000	50,000	-	-	-	-	-

GENERAL PROJECT FUND CIP PROJECT DETAILS

15
F



Air Conditioning Replacement

Timeframe **FY 19-20** The City has historically replaced two to three units per year. This past fiscal year repairs were made to units over the Civic Center.

Cost **\$50,000**

Funding **Gen Projects**

Orig CCI **259.7**
 1.11

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Design							
Construct	167,000	45,000	45,000	45,000	45,000	45,000	
Other							

ADJ. TOTAL	-	-	-	-	-	-	-
	167,000	49,950	49,950	49,950	49,950	49,950	-

Lake Jackson 2019-20 Capital Investment Plan

GENERAL PROJECT FUND CIP PROJECT DETAILS

1905
FP



Rec Center Leisure Pool Slide Refurbishment

Timeframe **FY 19-20**

The slide is original to the building and is now over 20 years old. We need to have it refurbished by removing any rust, replacing bolts, sealing metal and repainting and rebuffing the slide itself.

Cost **\$45,000**

Funding **1/2 Cent**

Orig CCI **287.02**
1

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Design							
Construct		45,000					
Other							
TOTAL	-	45,000	-	-	-	-	-

Lake Jackson 2019-20 Capital Investment Plan

GENERAL PROJECT FUND CIP PROJECT DETAILS

1929
F



Dispatch Fourth Station

Timeframe **FY 19-20**

Cost **\$45,000**

Funding **Gen Projects**

Orig CCI **287.42**
 1

New 700 MHz Motorola MCC 5500 Dispatch Radio Console for new fourth dispatch station. Due to heavier workload, a fourth dispatch workstation was created. This station is only outfitted with a CAD Computer. However, it is not equipped with any radio capabilities, allowing it to meet minimum standard for a functional dispatch workstation. Therefore, the new fourth station needs to be equipped with the 700 MHz Motorola MCC 5500 Dispatch Radio Console to make it more viable to the dispatch needs of the department.

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Motorola MC 5500		39,915					
Contingency		5,085					

TOTAL	-	45,000	-	-	-	-	-
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2
PED



Annual Sidewalk Repairs

Timeframe **FY 19-20** Increase annual allotment of \$35,000 to \$40,000 for repair of sidewalks on public property. This project does not include sidewalks on homeowner property which is the responsibility of the homeowner.

Cost **\$40,000**

Funding **Gen Projects**

Orig CCI **249.5**
 1.15

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Design							
Construct		40,000	40,000	40,000	40,000	40,000	
Other							
TOTAL	-	40,000	40,000	40,000	40,000	40,000	-

GENERAL PROJECT FUND CIP PROJECT DETAILS

1808
DR



Stream Monitoring Stations

Timeframe **FY 19-20**

Cost **\$40,000**

Funding **Gen Projects**

Orig CCI **278.67**
 1.03

Install stream monitoring stations to gauge water levels at five separate locations along Bastrop Bayou and Oyster Creek. The recommended monitoring stations will provide accurate and timely stream information during a storm event and information that can be used in future study of mitigation projects in the northern portion of the City.

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Batrop Bayou @ CR 288	40,000						
Oyster Creek @ CR 288		40,000					
Bastrop Bayou @ SH 288			25,000				
Brazos River @ FM 2004				40,000			
Oyster Creek @ FM 2004					25,000		
ADJ TOTAL	-	40,000	25,750	41,200	25,750	-	-

GENERAL PROJECT FUND CIP PROJECT DETAILS

1903
FP



Parking Lot / Trails Asphalt Overlays

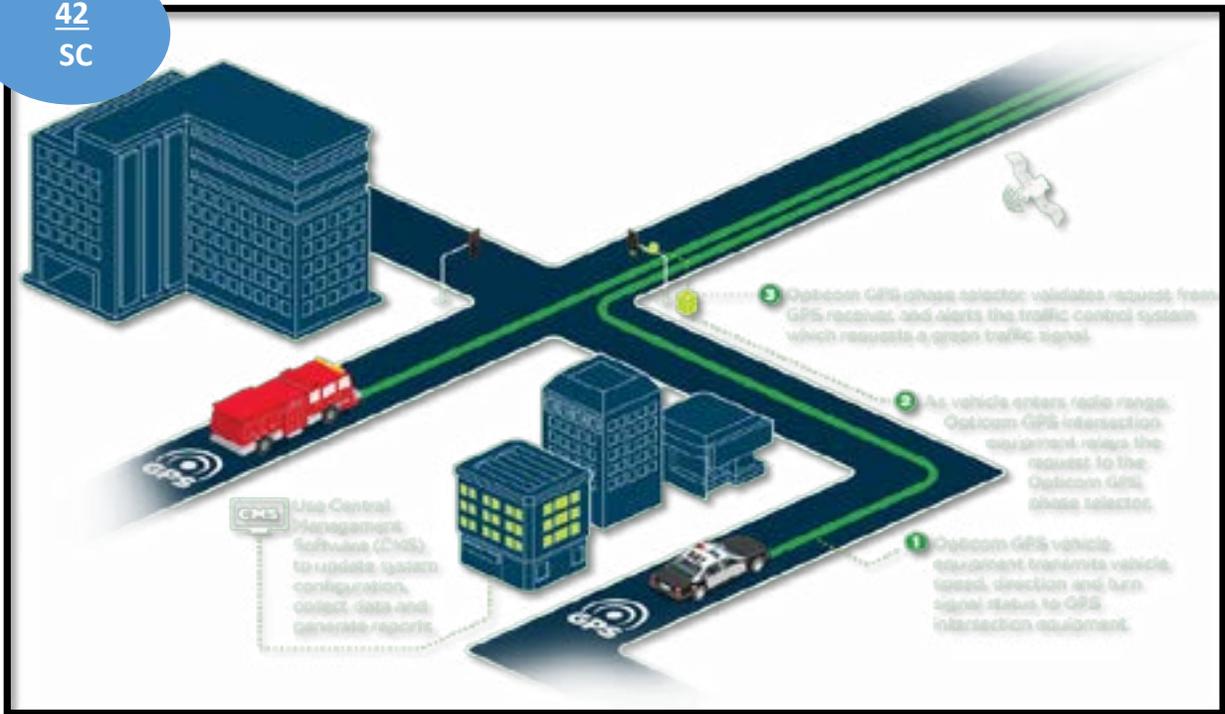
Timeframe	FY 19-20	Project includes asphalt overlay of Jasmine Hall parking, Dunbar pavilion parking, Wilderness Park parking lot and expansion, and the Monica Brown trail. All of these areas are in need of repair and overlay. The parking lots will have pot holes repaired, overlaid and restriped. The Wilderness Park parking lot will be expanded to include the current mud area; and the Monica Brown trail will have cracks repaired and then overlaid with new asphalt. Project will be completed through an interlocal agreement with Brazoria County. The city pays for materials and the County provides labor and equipment.
Cost	\$155,000	
Funding	1/2 cent	
Orig CCI	287.42 1	

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Design							
Construction		22,500	115,000				
Contingency		2,500	15,000				
TOTAL	-	25,000	130,000	-	-	-	-

Lake Jackson 2019-20 Capital Investment Plan

GENERAL PROJECT FUND CIP PROJECT DETAILS

42
SC



Traffic Signal Priority Control System

Timeframe **FY 19-20**

Cost **\$24,000**

Funding **Gen Projects**

Orig CCI **278.67**
 1.03

Opticom system allows emergency vehicles equipped with a GPS signal to give emergency vehicles a priority green signal at intersections. Increased traffic flow at rush hour can cause erratic behavior. Police, Fire and EMS must still respond quickly and safely through intersections during emergencies and by giving priority at intersections to emergency vehicles this will help with response times and overall safety at intersections. Lake Jackson PD vehicles have been struck twice at a lighted intersection and the Lake Jackson Fire Department has been struck once. Twelve out of twenty-six intersections have been completed. **The recommended intersections for FY 19-20 are: Oyster Creek Drive at Sycamore and Oyster Creek Drive at CR 288.**

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Design							
Construct	73,818	21,000	21,000	21,000	21,000	21,000	59,500

ADJ TOTAL	73,818	21,630	21,630	21,630	21,630	21,630	61,285
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GENERAL PROJECT FUND CIP PROJECT DETAILS

2
OT



Demo of Condemned Buildings

Timeframe	FY 19-20	Appropriation for condemnations that may occur where property owners fail to demolish structure as ordered. Costs incurred by the City are assessed to the owner and a lien placed against the property. Funds are also used to pay for third party inspection service as part of the inspection process to determine if the structure should be considered a dangerous structure.
Cost	\$20,000	
Funding	Gen Projects	
Orig CCI	249.5 1.15	

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Design							
Construct							
Other		20,000	20,000	20,000	20,000	20,000	

ADJ TOTAL	-	23,000	23,000	23,000	23,000	23,000	-
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Lake Jackson 2019-20 Capital Investment Plan

UTILITY PROJECT FUND

Utility Projects provides funding for a wide variety of water and sewer projects. These major projects are significant in cost but less than the amount requiring a bond issue. The sources of revenue in this fund are transfers from the Utility Fund and interest income and in rare cases from the General Fund. It is the policy of the City to transfer positive budget variances in the Utility Fund to the Utility Projects Fund, once the minimum Utility Fund balance is achieved.

A fund balance of \$500,000 is the regular goal for this fund. Based on our FY 2018-19 budget the balance available will be \$2,683,535. Priorities established by City Council for FY 19-20 are listed below. The Council also discussed issuing a series of revenue bonds over the next 5 years to assist growth of the city.

Balsam Elevated Storage Tank Recoating	\$500,000
CNG Compressor Replacement	450,000
Water Meter Replacement Program	120,000
Hydraulic Water Model / Master Plan	100,000
Drive by Water Meters	50,000
I&I Bid Specification Development	<u>35,000</u>
	\$1,255,000

In late 2016 we sold \$3.0 million in revenue bonds. This was dedicated to extending sewer to the Airport/Alden area. In 2017 another \$5.0 million in revenue bonds will be sold for various utility projects. In 2019 the City plans to sell \$5.0 million to add a new water tower and drill a new water well at the airport pump station. The new rate structure has generated enough revenue to allow a year-end transfer of \$871,942 to this fund in FY 2019-2020.

UTILITY PROJECTS FUND

One of the FY2006-07 goals was to:

Reorganize the C.I.P. Document

- Break into Maintenance and Capital
- Prioritize Items
- Modify Timelines

This goal was under the objective, “Reorganize CIP document to better prioritize projects”, and was accomplished in large part as the result of an April 2007 C.I.P. Workshop with City Council. Working with staff, City Council rated and prioritized projects in two areas; “Capital” and “Maintenance Projects”. Those were then combined into one set of priorities. Then based on their rating, projects were placed in categories of 1-3 years and “future bond issues.” In April of 2019, City Council held its 13th annual C.I.P. Workshop to continue the efforts of its visioning process.

IMPACT ON OPERATING BUDGET

There is \$1,255,000 of projects proposed for FY19-20 from this fund. The balance is being held to respond to emergency repairs if needed. The new utility fee rate structure has generated enough revenues to allow us to resume year end transfers to this fund.

UTILITY PROJECT FUND ANTICIPATED CASH FLOW

RESOURCES	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ESTIMATED 2018-19	ADOPTED 2019-20
Cash Balance	\$ 624,362	\$ 1,497,308	1,373,135	\$ 1,990,137	\$ 2,683,535
Revenues					
Interest Income	2,030	2,593	17,400	8,000	5,000
Transfer from Utility Fund	150,000	375,000	800,000	1,600,000	250,000
Transfer from General Fund	750,000				
Contributions & Donations					
Misc. Income					
Total Revenues	<u>902,030</u>	<u>377,593</u>	<u>817,400</u>	<u>1,608,000</u>	<u>255,000</u>
Total Resources	<u>\$ 1,526,392</u>	<u>\$ 1,874,901</u>	<u>\$ 2,190,535</u>	<u>\$ 3,598,137</u>	<u>\$ 2,938,535</u>

EXPENDITURES	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ESTIMATED 2018-19	ADOPTED 2019-20
Previously Approved Projects	\$ 29,084	\$ 501,766	\$ 200,398	914,602	
Additional Proposed Projects					1,255,000
Total Expenditures	<u>29,084</u>	<u>501,766</u>	<u>200,398</u>	<u>914,602</u>	<u>1,255,000</u>
Ending Cash Balance	<u>\$ 1,497,308</u>	<u>\$ 1,373,135</u>	<u>1,990,137</u>	<u>2,683,535</u>	<u>1,683,535</u>

UTILITY PROJECT FUND PROJECT HISTORY

EXPENDITURES

Completed Projects

WATER PROJECTS:

	BUDGET								
	YEAR	PROJECT	PRIOR	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	PROPOSED	PROJECT
	APPROVED	BUDGET	YEARS	2015-16	2016-17	2017-18	2018-19	2019-20	TOTALS
Balsam Elevated Storage Tank Rehab	19-20	\$ 500,000						500,000	\$ 500,000
Meter Replacement Program	02-20	\$ 1,222,128	845,176			68,872	171,128	120,000	\$ 1,205,176
Dow Tower 10" Water Main Replace	17-18	\$ 300,000				129,051	170,949		\$ 300,000
Beechwood Chemical Storage	17-18	\$ 180,000				2,475	177,525		\$ 180,000
Drive by Water Meters	19-20	\$ 50,000						50,000	\$ 50,000
Hydraulic Water Model/Master Plan	19-20	\$ 100,000						100,000	\$ 100,000
Beechwood Elevat Tank Rehabilitation	15-16	\$ 750,000		29,084	489,016				\$ 518,100
Total Water Projects		\$ 3,102,128	\$ 845,176	\$ 29,084	\$ 489,016	\$ 200,398	\$ 519,602	\$ 770,000	\$ 2,353,276

SEWER PROJECTS:

Sanitary Sewer Rehabilitation	16-17	\$ 100,000			12,750				\$ 12,750
WWTP Fine Screen Replacement	18-19	\$ 75,000					75,000		\$ 75,000
I&I Bid Spec Development	19-20	\$ 35,000						35,000	\$ 35,000
Lift Station 5 Rehab	18-19	\$ 75,000					70,000		\$ 70,000
Total Sewer Projects		\$ 285,000	\$ -	\$ -	\$ 12,750	\$ -	\$ 145,000	\$ 35,000	\$ 192,750

OTHER PROJECTS / EQUIPMENT :

CNG Compressor Replacement	19-20	\$ 450,000						450,000	\$ 450,000
Citizens Convenience Center	18-19	\$ 250,000					250,000		\$ 250,000
Total Other Projects / Equipment		700,000	0	0	0	0	250,000	450,000	700,000

Total Water and Sewer Projects		\$ 4,087,128	\$ 845,176	\$ 29,084	\$ 501,766	\$ 200,398	\$ 914,602	\$ 1,255,000	\$ 3,246,026
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UTILITY PROJECT FUND CAPITAL IMPROVEMENT PLAN

This plan is designed to set Capital Project priorities for the future, and to designate projects that will soon need to appear on the plan. This plan includes projects that may be funded from several sources, including bond issues.

As part of the annual budget and visioning process, the City Council and City Staff meet to review and discuss each of the projects appearing on the plan. At this meeting priorities and estimated costs are reassessed and new projects are discussed and added to plan.

To help everyone understand the details of each particular project on the five year plan, a Capital Improvement Plan book was created. This book has several pages dedicated to each project. It gives a full description of the project, details on estimated cost, who proposed the project and why.

Citizen input is received throughout the year and requested projects are considered during budget preparation. Citizens are also given an opportunity to provide their input at all budget workshops and hearings.

After all capital projects budget workshops and public hearings, the five-year Capital Improvement Plan is adopted as part of the annual budget.

Utility Projects Fund

FY 2019-20

Page	Proj No.	Project Description	FY 19-20	FY 20-21	Future
	1803	WAT New Water Tower Airport	RB \$ 4,000,000		
	1705	WAT New Water Well Airport	RB \$ 1,000,000		
	1904	WAT Balsam EST Recoating	UP \$ 500,000		
	1913	F CNG Compressor Replacement	UP \$ 450,000		
	1602	WAT Water Meter Replacement Program	UP \$ 120,000	UP \$ 120,000	
	1907	WAT Hydraulic Water Model / Master Plan	UP \$ 100,000		
	1908	WAT Drive by Water Meters	UP \$ 50,000		
	1901	SEW I&I Bid Spec Development	UP \$ 35,000		
	1909	OT GIS Hosting		UP \$ 45,000	
	1707	SEW Waste Water Plant Expansion			RB \$ 7,130,000
	1710	WAT Oak Drive Water Tower - Replacement			RB \$ 4,000,000
	1702	WAT Phase 1 North Water Line Replacement			RB \$ 2,900,000
	1701	WAT Phase II North Cast Iron Water Replacement			RB \$ 2,640,000
	1708	WAT South Water Line Replacement			RB \$ 1,830,000
	1705	SEW Lake Forest Sanitary Sewer Rehab			RB \$ 1,800,000
	1703	WAT Phase III North Water Line Replacement			RB \$ 1,240,000
	1709	WAT Water Well Replacement Program			RB \$ 680,000
	1706	SEW Lift Station 25 Renovation			RB \$ 650,000
	1704	WAT Dunbar EST Recoating			UP \$ 500,000
	1902	SEW Lift Station 5 Replacement			UP \$ 400,000
	1906	SEW Lift Station Telemetry			UP \$ 225,000
	1602	SEW Lift Station 6 Improvements			UP \$ 165,000
	1905	WAT Ground Storage Tank Mixers			UP \$ 150,000
	1903	OT SCADA System Master Plan			UP \$ 75,000
		Utility Project Total	\$ 2,255,000	\$ 165,000	\$ 24,385,000

FUNDING TIMELINE	FY 19-20	FY 20-21	Future
FUNDING SOURCE UP	\$ 1,255,000	\$ 1,000,000	
FUNDING SOURCE RB	\$ 5,000,000	\$ -	\$ 7,500,000
Utility Projects Fund	\$ 1,255,000	\$ 165,000	\$ 1,515,000
Revenue Bond	\$ 5,000,000	\$ -	\$ 22,870,000
Sales Tax	\$ -	\$ -	\$ -

UTILITY PROJECT FUND CIP PROJECT DETAILS

1705
WAT



New Water Well Airport

New 500 gpm well setup at Airport to pump directly into the distribution system.

Timeframe **FY 19-20**

Cost **\$1,000,000**

Funding **Revenue Bond**

Orig CCI **278.67**
 1.03

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Design							
Construct		1,000,000					
Other							

ADJ TOTAL	-	1,030,000	-	-	-	-	-
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Lake Jackson 2019-20 Capital Investment Plan

1913
F



CNG Compressor Replacement

Timeframe **FY 19-20**

Cost **\$450,000**

Funding **Utility Projects**

Orig CCI **287.42**
 1

Unit 768 is a Gemini CNG compressor that was remanufactured 1992 and installed at our facility in 2003. This compressor is no longer functional and the cost to repair the compressor and update (replace) the control panel exceeds its value. The remaining two ANGI compressors are twelve years old. Parts for these units are becoming increasingly difficult to find. Often the parts that are found must be modified to make them work aging compressors. An ANGI 100 would serve as our primary compressor leaving the two ANGI 50's as back up. This would also give us additional compressor for future growth.

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Design							
Construct		450,000					
Other							

ADJ TOTAL	-	450,000	-	-	-	-	-
Lake Jackson 2019-20 Capital Investment Plan							

UTILITY PROJECT FUND CIP PROJECT DETAILS

**1907
WAT**



Hydraulic Water Model & Master Plan

Timeframe	FY 19-20
Cost	\$100,000
Funding	Utility Projects
Orig CCI	287.42
	1

The City has not had a hydraulic model of the distribution system done within the last 40 years. It is difficult to properly size water system improvements or growth without knowing how the distribution system will respond to changes. A hydraulic model of the potable water distribution system is a critical analysis tool. Benefits of an hydraulic model include: aids in capital improvement planning; improves distribution system operations and water age (water quality); identifies easily made system improvements; useful in proper sizing for growth; helps establish an asset inventory baseline. In the future a model could be link to the GIS, Asset Management, and SCADA system for a real time management of the potable water distribution and production systems.

	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Design							
Construct		100,000					
Other							

ADJ TOTAL	-	100,000	-	-	-	-	-
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Lake Jackson 2019-20 Capital Investment Plan

UTILITY PROJECT FUND CIP PROJECT DETAILS

1908
WAT



Drive by Meter

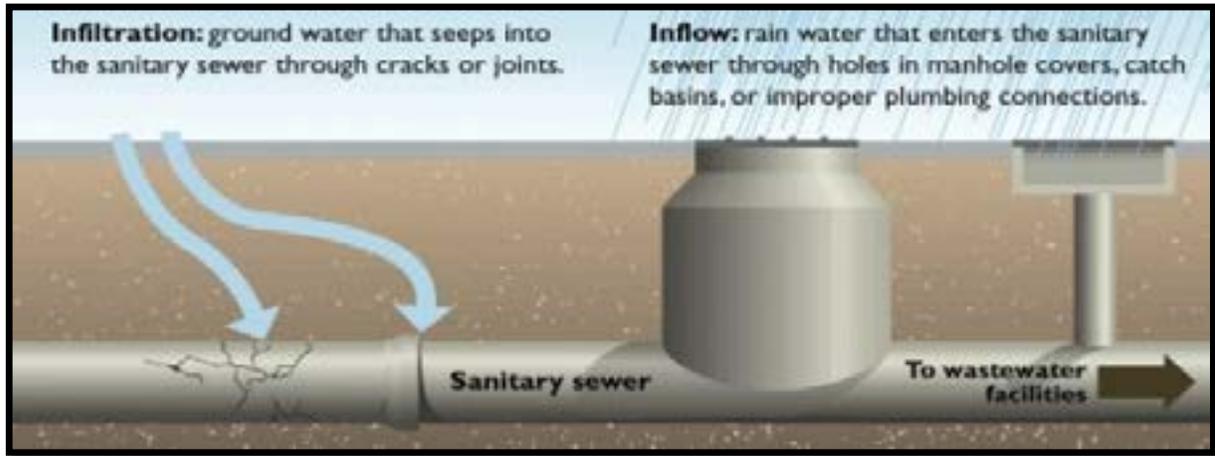
Timeframe	Future	Install 120 Drive by read meters as a test case in our most difficult locations to test their capabilities. The meters will be placed in areas where it is time consuming for meter techs to walk. This includes 11 meters on SH 332, 58 meters on Lake Road and 47 meters on Old Angleton Road.						
Cost	\$50,000							
Funding	Utility Project							
Orig CCI	287.42							
	1							
		Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future
Design								
Construct								
Other			50,000					

ADJ TOTAL

- 50,000 - - - -
Lake Jackson 2019-20 Capital Investment Plan

UTILITY PROJECT FUND CIP PROJECT DETAILS

**1901
SEW**



I & I Bid Specification Development

Timeframe	FY 19-20	Develop a unit price bid specification for all facets of sanitary sewer rehabilitation. Since the rehabilitation of the sanitary sewer system typically involves trenchless technologies either within or within close proximity to the existing system, unit price contracting will allow the City to maximize the available construction dollars by eliminating the need for full survey and design. The bid specification and evaluation tool can be used every year moving forward.																																			
Cost	\$35,000																																				
Funding	Utility Projects																																				
Orig CCI	287.42																																				
	1																																				
		<table border="0"> <tr> <td>Prior</td> <td>FY 19-20</td> <td>FY 20-21</td> <td>FY 21-22</td> <td>FY 22-23</td> <td>FY 23-24</td> <td>Future</td> </tr> <tr> <td></td> <td>35,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Design</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Construct</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future		35,000						Design							Construct							Other						
Prior	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Future																															
	35,000																																				
Design																																					
Construct																																					
Other																																					

ADJ TOTAL	-	35,000	-	-	-	-	-
Lake Jackson 2019-20 Capital Investment Plan							

LONG TERM CAPITAL PROJECTS

In June, 2016 City Council adopted the latest 20-year Master Plan. Lake Jackson started as a privately developed, master planned city back in the early 1940's. The original Master Plan for the City was done by Alden Dow, a student of Frank Lloyd Wright. The first residents moved into the City in 1943 and the City incorporated in 1944. Every twenty years the City does a major update of its Master Plan. Every five years or so the Planning Commission reviews the existing Master Plan and makes adjustments when needed.

The new Master Plan was developed using the consultant Kendig Keast Collaborative. Gary Mitchell and his team worked with our City Council, Planning Commission, and an incredible group of volunteers on the Comprehensive Plan Advisory Committee (CPAC). Together they developed the 2016 Master Plan that will help guide our growth for the next 20 years.

Part of that plan is to look at our near term and long term infrastructure and facility needs. Shown below is the "Framework for Action" provided in the new Master Plan.

Framework for Action

The Growth Capacity and Management framework for action is organized in three tiers: (1) Guiding Principles, (2) Goals, and (3) Strategic Action Priorities. These topics are intended to mesh with and support the other aspects of this Comprehensive Plan. The Strategic Action Priorities convey tangible actions that will, in the long run, lead to achievement of the Goals in line with the Guiding Principles.

Guiding Principles

The Comprehensive Plan includes a set of six overall guiding principles, several of which relate to growth and infrastructure:

- GP2:** Lake Jackson will insist on **QUALITY** and long-lasting value in its private development, public facilities and services, and community appearance.
- GP5:** Lake Jackson will be **WELL-MANAGED** through effective long-range and strategic planning, prudent management and allocation of public resources, attention to maintenance and rehabilitation of older streets/infrastructure, and ongoing citizen engagement for setting and accomplishing community priorities.
- GP6:** Lake Jackson will be **GREEN** through sound management of its parks and parkways, responsible stewardship of its water use and waste management, and by staying focused on mature tree cover and preserved open spaces as the physical elements that have always shaped and set apart this master-planned city.

Other guiding principles specifically for the Growth Capacity and Management topic area include:

Lake Jackson will meet the functional needs of residents and businesses (e.g., water supply, waste management, and storm drainage) in a cost-effective manner.

Lake Jackson will, in collaboration with private property owners, make provisions for the timely availability of required public services to lands that remain to be developed in the community's targeted growth areas.

Lake Jackson will provide and maintain adequate, modern sanitary sewer and potable water facilities to serve both existing land uses and planned growth and development.

Lake Jackson will ensure that adequate flood and storm drainage protection to safeguard life and property is provided as new areas are developed.

Framework for Action Continued

Lake Jackson will locate police and fire facilities in the most efficient manner to allow rapid response times.

Lake Jackson will annually allocate sufficient monies to upgrade substandard infrastructure in the community's older neighborhoods.

Goals

1. An orderly progression of phased future development of the community so as to avoid premature extension of municipal facilities and services and the associated operating and maintenance costs.
2. Well-planned and maintained utility infrastructure systems with adequate capacity to support community economic development objectives, the continued integrity of older developed areas, and public health and safety in conformance with applicable federal and state standards.
3. Public safety services that are supported and maintained at the high standard long enjoyed and expected by residents.

Strategic Action Priorities

- ▶ Preparations to fund and design/construct next significant upgrades to key components of the City's water and sanitary sewer systems based on the expected timing for reaching key capacity thresholds as indicated by projected population growth and land development.
- ▶ Prompt resolution of updated floodplain mapping for the Lake Jackson area to reduce uncertainty and confirm the parameters within which future development must be designed in flood-prone areas.
- ▶ Coordinated land use and infrastructure planning to position north-side areas around the SH 288 corridor and new interchange for desired residential, commercial and airport-related development.
- ▶ Expedited rehabilitation of street, drainage and utility infrastructure in the remainder of Downtown to complete the Downtown Lake Jackson revitalization initiative sooner than later.
- ▶ Ongoing and phased reconstruction of local streets and associated storm drainage in older areas of the community.

The plan provides more specifics as well.

In the short-term we want to complete the last of the major projects from the 1995/96 Master Plan that are still viewed as goals for this Master Plan. They include:

- Complete the \$16.0 million in projects authorized by the voters in the May, 2016 Bond Issue. These projects include:
 - \$9.9 million to continue the Downtown Revitalization Project. This will include all or portions of That Way, Circle Way, and North Parking Place (construction to begin in Fall 2019).
 - Complete \$3.8 million for residential street replacement on all or parts of Oleander, Hickory, South Yaupon, Bois D Arc, and Lotus (construction began in 2019).
 - Complete \$0.8 million for drainage improvements to the Willow/Blossom/Daisy area (construction began 2019).

LONG TERM CAPITAL PROJECTS

- Complete the extension of water/sewer lines and facilities to the Airport/Alden Area (complete).
- Resolve FEMA mapping issues for the areas that include Alden, the northern City limits, and the ETJ. LJA Engineering has completed their work and FEMA has “verbally” accepted their recommendations (complete, FEMA approved).
- Conduct facility assessments of City Hall, Civic Center, Library, and Recreation Center and consider taking expansion proposals to the voters in May 2020.
- Implement Parks Master Plan and identify projects to be considered to be funded by the ½ Cent Optional Sales Tax Fund (project schedule in place).
- Replace major force mains from lift stations 1 and 25 to the Wastewater Treatment Plant and upgrade these and other lift stations (lift station 25 complete).
- Replace the water tower and water well at the Oak Drive pump station (complete).
- Work with BWA on the new desalination project and consider allocating water for the City’s future needs (design complete, 1st brackish water well under construction).
- Improve water pumping capacity (scheduled FY 18-19).

The new Master Plan focuses on our water and sewer system as well. In the short-term this will include:

- Increasing the maximum amount of surface water supply available from BWA from the current 2.0 million gallons per day (MGD) to 3.0 MGD.
- Increasing the groundwater production from the City’s 12 existing well by 0.7 MGD.
- Increasing the productivity of booster pumps in the system by 0.7 MGD.
- Adding 0.45 million gallons of elevated water storage, from the current 2.55 million gallons.
- Adding 0.05 million gallons of ground storage, from the current 4.25 million gallons.

This would take the water system’s capacity to 14,439 connections, or 579 more than the projected need of 13,860 after short-term growth. However, long-term development will involve another 7,065 connections for an ultimate total of 20,925. The upgraded capacity to handle 14,439 connections would need to increase by roughly another 6,500 connections. Potential actions to reach this long-term capacity could include:

- Increasing the maximum amount of surface water supply available from BWA by another 2.5 MGD (to a long-term total of 5.5 MGD).
- Increasing the groundwater production from the City’s 12 existing well by another 3.6 MGD.
- Increasing the productivity of booster pumps in the system by an additional 6.1 MGD.
- Adding another 1.3 million gallons of elevated water storage, for a new total of 4.25 million gallons (the same as the ground water storage total after the short-term upgrades).

LONG TERM CAPITAL PROJECTS

Long-term we will also need to plan for an expansion to our Wastewater Treatment Plant:

Wastewater System Connection and Capacity Outlook

Capacity	Flow	% of Capacity	Connections	Condition
5.85 MGD	--	100%	22,075	Current Permitted by State of Texas
--	3.11 MGD	53%	11,725	Current Actual (May 2016)
--	--	63%	13,860	Current + Short-Term Growth
--	4.39 MGD	75%	16,557	Threshold for Mandated Planning/
--	5.26 MGD	90%	19,868	Design Threshold for Mandated
--	--	99.1%	21,785	Construction With all Long-Term Growth

Other long-term projects for the City include:

- Complete the revitalization of downtown Lake Jackson.
- Continue the ongoing residential street revitalization program.
- Continue the City's ongoing commitment to alternate fuels, such as CNG.

In the end, the Master Plan estimates a 2040 population of 36,100. This would mean finding homes for some 9,250 new residents. We will need some 20,925 water connections by then and the commensurate sewer system to accommodate that growth. While planning for our new residents we must renew our commitment to our existing residents and make sure that the infrastructure and facilities servicing our City are in the best possible condition. The 2016 Master Plan will guide this effort.

Inside the Lake Jackson Civic Center



ECONOMIC DEVELOPMENT FUNDS



LAKE JACKSON

City of Enchantment



ECONOMIC DEVELOPMENT FUND

The Economic Development Fund is used to account for the revenue from the half cent sales tax. Voters approved the half-cent sales tax on May 6, 1995 and collection of the tax began in October, 1995. As specified on the ballot the use of this revenue is limited to payment of the costs of land, building, equipment, facilities, improvements and maintenance, and operation costs for public park purposes, recreational facilities to be used for sports and entertainment, and for infrastructure improvements for development of new or expanded business enterprises. Since its approval, the half-cent sales tax(Economic Development Fund) has provided funding for:

Outdoor Pool - \$595,865, opened June of 1996. Replaced a forty-year-old outdoor pool with new facility.

Recreation Center - Opened May of 1998. The fund provided the money for debt service payments on the \$7.3M Certificates of Obligation which were issued to fund the construction of “The Recreation Center- Lake Jackson”, these bonds were paid off in 2017. Additionally, this fund directly paid \$288,801 in architect fees and provides an annual subsidy of \$350,000 to the General Fund for the operation of the facility. The board has also approved providing \$600,000 in repairs to the center over a 2 year period, FY11-12 and FY12-13. Additional repairs (to the HVAC and ventilation sock) of \$188,000 were included in the FY13-14 LJDC budget. In FY2014-15, \$249,620 was provided for Recreation Center improvements. In FY15-16, \$218,000 is budgeted to finish the various A/C repairs at the center and to improve Natatorium and Gym lighting (LED).

Civic Center/Plaza - Opened April 1, 2000. This fund is providing the money to pay the debt service on the \$3,250,000 Certificates of Obligation issued to provide the construction funding. These Certificates have since been refunded but this fund continues to pay its share of the refunding bonds

Youth Sportsplex - Completed in the fall of 1999. This fund provided the money to pay the debt service on \$2.7M Certificates of Obligation issued to provide construction funding. These bonds are now paid off.

Golf Course - This fund provided \$350,000 to pay for the service of the golf course architect. Additionally, the Lake Jackson Development Corporation has approved providing an annual subsidy of up to \$550,000 for Golf Course debt service through 2023. The Wilderness Golf Course opened to the public in May 2004. The Lake Jackson Development Corporation recommended, and City Council approved \$300,000 be budgeted through the 2016-17 fiscal year to provide a contingency for golf course operational expenses. In FY2017-2018, the City Council set the annual contingency at \$300,000. For FY19-20, staff recommends that the annual contingency be increased to \$500,000.

Downtown Revitalization Project - \$600,000 was authorized to hire an engineering and design team to develop a master plan for the replacement of downtown infrastructure. The first and second phases of the downtown project are complete. \$5M in Certificates of Obligation were issued for phase 2. This fund will provide up to \$500,000 a year for 20 years to pay the debt service on the certificates.

A \$2 million Certificate of Obligation was sold in March 2013 to fund Phase 3 (South Parking Place). This project has been completed and open to the public in April 2018. Also, \$385,000 was provided in FY12-13 to fund the final portion of Phase 2 (This Way from Circle Way to SH332).

Downtown Maintenance - The Lake Jackson Development Board approved providing \$55,000 per year for maintenance of new landscaping and walks downtown. In FY 18-19, downtown maintenance was increased to \$70,000 to cover maintenance costs of S. Parking Place.

Maclean Jogging Trail - The Lake Jackson Development Board provided \$150,000 to repave drought damage to MacLean Jogging Trail in FY11-12.

ECONOMIC DEVELOPMENT FUND

Park/Golf Course Projects - The LJDC funded \$324,213 in FY15-16 and \$569,028 in FY16-17 to fund various parks and golf course projects. In FY2017-18, \$910,000 was budgeted for Park Recreation Center improvements identified in the City's recent Park's Master Plan and \$115,000 in improvements to the golf course.

Airport/Alden Business Park - We have proposed the Gulf Coast Airport and Lake Jackson Business Park. In FY2013-14, \$1.5 million in debt was sold to help extend water to the airport. This debt was combined with \$1 million in revenue bonds sold in 2014 to fund the initial \$2.5 million water system to service the airport and the several hundred acres of potential business park located east and south of airport.

Also, Council designated \$4.5 million to provide sewer service to this area. \$3 million came from revenue bonds. \$1.5 million came from the LJDC.

The initial impetus for the utility extension was to provide water to the county airport. Brazoria County has built a new terminal building and their current well and septic system is inadequate. The County has donated a 4 acre site for us to place the new water facilities.

We have contracted with the Wayne Scott Unit of the Texas Department of Criminal Justice (TDCJ) located just west of the proposed Alden Subdivision to sewer service to them as well. They are an important customer for us in this area that will help make this utility expansion affordable. Sewer service began in September 2017. Water service will follow at a future date.

This opens the potential for this proposed business park which could encompass several hundred acres in the northern area of the proposed Alden development and the acreage currently controlled by TDCJ around the airport.

Representative Bonnen worked with Brazoria County and the city to get a portion of the TDCJ property sold to the county and also provide for a road and utility easement through the remaining TDCJ property that will connect the airport and Alden.

HEB & Dow Texas Innovations Center - The LJDC sold \$5.5 million in certificates of obligations in late 2014 to fund public infrastructure improvements for the redevelopment of Oak Woods and the HEB project (\$3 million) and the Dow Texas Innovations Center (\$2.5 million). The HEB project is complete. Dow has moved into their new administrative and amenities buildings. The two research and development buildings were both operational in 2018.

Lift Station 25 Force Main – In 2017 the LJDC funded a \$2.4 million force main project from lift station 25, behind the Brazos Mall, to the Wastewater Treatment Plant. This increased capacity for this important commercial area and relieved pressure on lift station 25.

Parks & Recreation Projects - Recommended in FY 19-20 are various Parks & Recreation projects, which include a new skate park, repair to the natatorium water slide, repairs to golf course facilities, lake dredging for the golf course, and new playground equipment at Key Club Park.

ECONOMIC DEVELOPMENT FUND BUDGET SUMMARY

RESOURCES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED 2019-20
Fund Balance	\$ 1,708,061	\$ 1,824,256	\$ 1,824,256	1,276,112
Revenues				
Half Cent Sales Tax	\$ 3,451,000	\$ 3,480,000	\$ 3,451,000	3,520,020
Miscellaneous	542,611	0	214,503	
Interest Income	18,380	12,000	12,000	12,000
	<u>\$ 4,011,990</u>	<u>\$ 3,492,000</u>	<u>\$ 3,677,503</u>	<u>3,532,020</u>
Total Resources	\$ 5,720,051	\$ 5,316,256	\$ 5,501,759	4,808,132
EXPENDITURES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED 2019-20
Transfer to Econ. Devl. Debt Serv.	\$ 1,396,039	\$ 1,376,478	\$ 1,376,478	1,349,140
Electronic Reader Board	1,532			
Landscaping Maintenance	79,941	70,000	70,000	70,000
Rec Repairs & Maintenance	23,950			
Phase Protection	7,563	2,436	2,436	
MacLean Park Improvements	426,647	8,353	8,353	
New Skate Park at MacLean/ Repairs (\$605,000)		50,000	45,000	302,500
Dog Park	15,988	564,012	564,012	
Golf Course Lake Dredging		140,000	140,000	50,000
Wet Well Repairs for Recharging Irrigation		32,575	32,575	
Misc Repairs at Golf Course	119,848			55,000
Cart Barn	43,916	401,068	413,418	
202 Winding Way	4,894			
Rec Center Pool Slide				45,000
Golf Cart Path Restroom	23,365			
Rec Center Boiler		48,000	35,000	
Rec Center Chiller Repairs		67,000	62,000	
Parking Lot / Trails Asphalt Overlays				25,000
Playground Replacement				100,000
Golf Course Well Repairs	17,424			
Bunker Reconstruction	292,162			
Golf Course Pump House	103,725	11,175	106,175	
ConVault Fuel Containment System		40,000	42,500	
Transfer to Golf Debt Service	488,800	477,700	477,700	471,300
Golf Course Operating	500,000	300,000	500,000	500,000
Transfer to General Fund	350,000	350,000	350,000	350,000
Total Expenditures	\$ 3,895,796	\$ 3,938,797	\$ 4,225,647	3,317,940
Ending Fund Balance	\$ 1,824,256	\$ 1,377,459	\$ 1,276,112	1,490,192

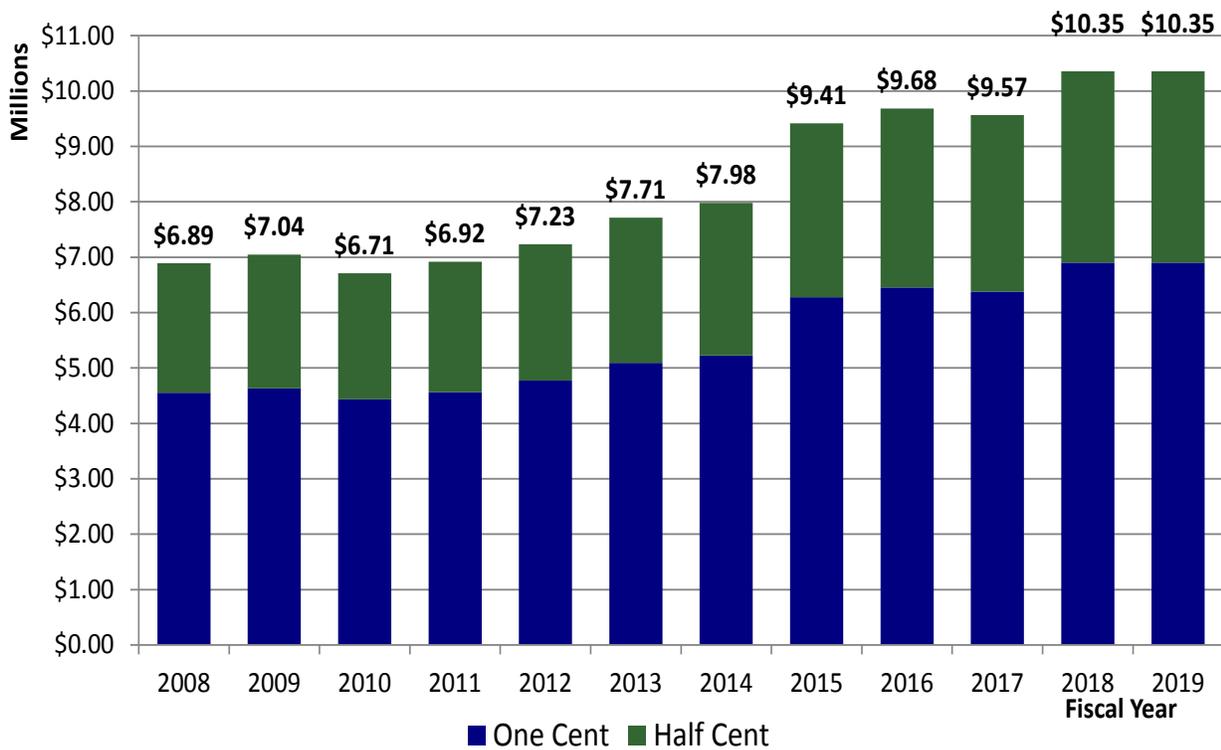
Lake Jackson Development Corporation Financial Plan

	Actual	Actual	Estimated	Adopted	Projected	Projected	Projected	Projected	Projected	Projected
	2016 - 17	2017 - 18	2018 - 19	2019 - 20	2020 - 21	2021 - 22	2022 - 23	2023 - 24	2024 - 25	2025 - 26
FUND BALANCE	\$1,901,916	\$1,708,061	\$1,824,256	\$1,276,112	\$1,490,192	\$2,120,000	\$3,220,000	\$4,510,000	\$6,490,000	\$8,630,000
REVENUES										
Half Cent Sales Tax	3,188,958	3,451,000	3,451,000	3,520,020	3,630,000	3,740,000	3,850,000	3,970,000	4,090,000	4,210,000
Miscellaneous	59,711	542,611	214,503							
Interest Income	19,133	18,380	12,000	12,000	12,000	11,000	16,000	23,000	32,000	43,000
Total Revenues	\$3,267,802	\$4,011,990	\$3,677,503	\$3,532,020	\$3,642,000	\$3,751,000	\$3,866,000	\$3,993,000	\$4,122,000	\$4,253,000
EXPENDITURES										
Transfer to Recreation Operations	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
202 Winding Way	80,776	4,894								
Park & Recreation Projects	363,408	475,680	716,801	472,500	302,500					
Recreation Subtotal	794,184	830,574	1,066,801	822,500	652,500	350,000	350,000	350,000	350,000	350,000
Economic Development Debt Service	1,751,590	1,396,039	1,376,478	1,349,140	1,326,074	1,299,259	1,270,479	1,092,222	1,064,161	1,036,943
S. Parking Place Design	28,255									
Downtown Maintenance	37,863	79,941	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
Economic Development Subtotal	1,817,708	1,475,981	1,446,478	1,419,140	1,396,074	1,369,259	1,340,479	1,162,222	1,134,161	1,106,943
Golf Course Projects		600,441	734,668	105,000						
Golf Course 2016 Brazos River Flood	55,165									
Golf Course Debt Service	494,600	488,800	477,700	471,300	459,600	428,100	382,500			
Golf Course Operating Reserve	300,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Golf Course Subtotal	849,765	1,589,241	1,712,368	1,076,300	959,600	928,100	882,500	500,000	500,000	500,000
Total Expenditures	3,461,657	3,895,796	4,225,647	3,317,940	3,008,174	2,647,359	2,572,979	2,012,222	1,984,161	1,956,943
Net Revenues (Expenditures)	(193,855)	116,195	(548,143)	210,000	630,000	1,100,000	1,290,000	1,980,000	2,140,000	2,300,000
ENDING FUND BALANCE	\$1,708,061	\$1,824,256	\$1,276,112	\$1,490,192	\$2,120,000	\$3,220,000	\$4,510,000	\$6,490,000	\$8,630,000	\$10,930,000
TARGET FUND BALANCE	1,403,284	1,376,478	1,349,140	1,326,074	1,299,259	1,270,479	1,092,222	1,064,161	1,036,943	862,813
Over/(under) target balance	\$304,777	\$447,778	(\$73,028)	\$164,118	\$820,741	\$1,949,521	\$3,417,778	\$5,425,839	\$7,593,058	\$10,067,187

SALES TAX HISTORY

	Fiscal Year	One Cent Sales Tax	Section 380 Sales Tax Rebate	Half Cent Sales Tax	Percentage Growth
	2008	4,553,842	120,262	2,337,052	-1.40%
	2009	4,634,553	182,823	2,408,688	1.77%
	2010	4,432,443	121,949	2,277,196	-4.36%
	2011	4,562,725	148,828	2,355,777	2.94%
	2012	4,772,141	143,839	2,457,990	4.59%
	2013	5,093,359	145,265	2,619,312	6.73%
	2014	5,226,636	277,838	2,752,237	2.62%
	2015	6,276,467	285,337	3,138,233	20.09%
	2016	6,454,920	264,649	3,227,460	2.84%
	2017	6,377,917	77,181	3,188,958	-1.19%
Actual	2018	6,902,000	86,029	3,451,000	8.22%
Projected	2019	6,902,000	120,000	3,451,000	0.00%
Budgeted	2020	7,040,040	120,000	3,520,020	2.00%

The City has executed several Section 380 economic development agreements over the last 20 years. The typical agreement rebates half of the additional one cent sales generated by the development. The Sales tax to the general fund is the one cent sales tax less the rebate amount.



ECONOMIC DEVELOPMENT DEBT SERVICE FUND

The Economic Development Debt Service Fund is used for the accumulation of resources to provide for the payment of principal, interest, and agent fees on debt authorized by the Lake Jackson Economic Development Corporation.

The Economic Development Fund will make a transfer to this fund equal to the required debt service payments.

Current debt includes \$5 million in Certificates of Obligation sold to provide funding for Phase 2 of the Downtown Revitalization Program, \$2.0 million for the construction of South Parking Place (Phase 3 of the Downtown Revitalization Project), \$1.5 million to fund the extension of water lines to the airport, \$2.3 million in refunding bonds, and \$3.9 million to fund the extension of sewer lines to the airport and improvements to the main from lift station 25 (near Brazos Mall) to the wastewater treatment plant.

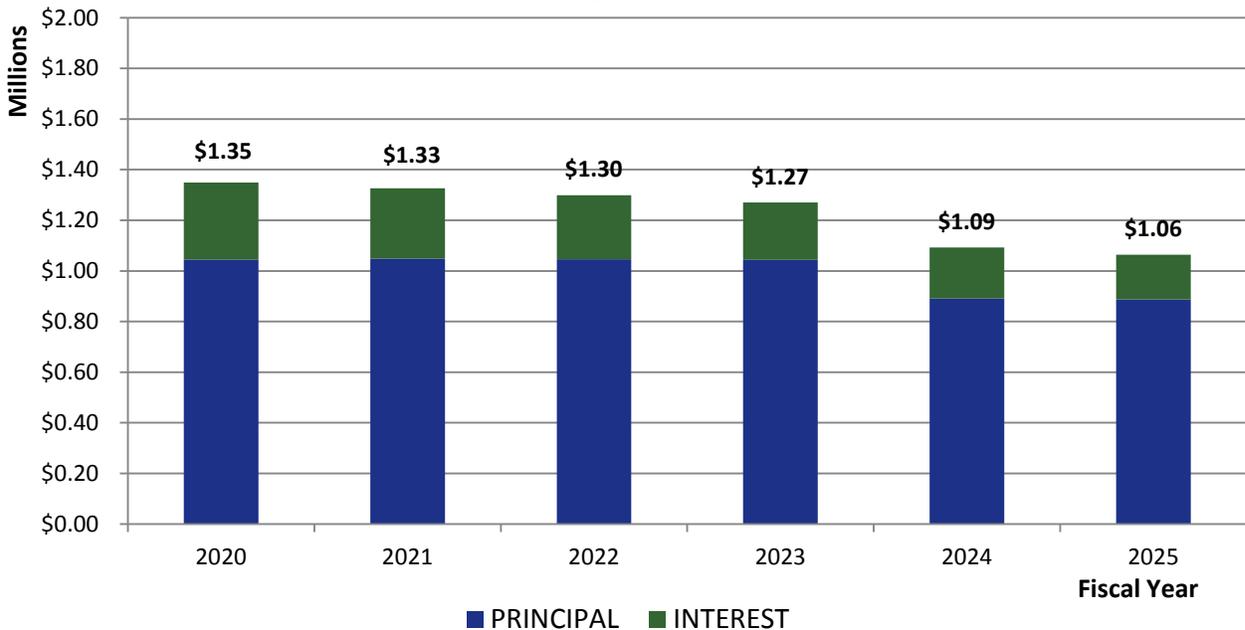
ECONOMIC DEVELOPMENT DEBT SERVICE BUDGET SUMMARY

RESOURCES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATE 2018-19	ADOPTED 2019-2020
Fund Balance	\$ 7,244	\$ (0)	\$ (0)	\$ (0)
Revenues				
Transfer from Econ. Devl.	1,396,039	1,376,478	1,376,478	1,349,140
Bond Premium				
Proceeds from Bonds				
	<u>1,396,039</u>	<u>1,376,478</u>	<u>1,376,478</u>	<u>1,349,140</u>
Total Resources	\$ 1,403,283	\$ 1,376,478	\$ 1,376,478	\$ 1,349,140
EXPENDITURES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATE 2018-19	ADOPTED 2019-2020
Principal	\$ 1,045,000	\$ 1,045,000	\$ 1,045,000	\$ 1,045,000
Interest	358,284	331,478	331,478	304,140
Bond Issue Cost		0	0	
Transfr to North Sewer Construction		0	0	
	<u>1,403,284</u>	<u>1,376,478</u>	<u>1,376,478</u>	<u>1,349,140</u>
Total Expenditures	\$ 1,403,284	\$ 1,376,478	\$ 1,376,478	\$ 1,349,140
Ending Fund Balance	\$ (0)	\$ (0)	\$ (0)	\$ (0)

ECONOMIC DEVELOPMENT DEBT SERVICE SCHEDULE

DATE	CURRENT DEBT FISCAL TOTALS		PROPOSED DEBT FISCAL TOTALS		FISCAL GRAND TOTALS		
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2019 - 20	1,045,000	304,140	0	0	1,045,000	304,140	1,349,140
2020 - 21	1,048,067	278,007	0	0	1,048,067	278,007	1,326,074
2021 - 22	1,046,534	252,725	0	0	1,046,534	252,725	1,299,259
2022 - 23	1,043,466	227,013	0	0	1,043,466	227,013	1,270,479
2023 - 24	890,399	201,823	0	0	890,399	201,823	1,092,222
2024 - 25	887,126	177,036	0	0	887,126	177,036	1,064,161
2025 - 26	883,189	153,754	0	0	883,189	153,754	1,036,943
2026 - 27	729,252	133,561	0	0	729,252	133,561	862,813
2027 - 28	706,216	114,923	0	0	706,216	114,923	821,139
2028 - 29	702,838	95,989	0	0	702,838	95,989	798,827
2029 - 30	680,000	76,269	0	0	680,000	76,269	756,269
2030 - 31	490,000	58,844	0	0	490,000	58,844	548,844
2031 - 32	490,000	43,744	0	0	490,000	43,744	533,744
2032 - 33	490,000	28,013	0	0	490,000	28,013	518,013
2033 - 34	390,000	13,438	0	0	390,000	13,438	403,438
2034 - 35	115,000	5,175	0	0	115,000	5,175	120,175
2035 - 36	115,000	1,725	0	0	115,000	1,725	116,725
TOTAL	11,752,087	2,166,176	0	0	11,752,087	2,166,176	13,918,263

**Proposed Economic Development Debt Service Schedule
Short-Term Outlook**



SCHEDULE OF OUTSTANDING ECON. DEVELOPMENT BONDS

CERTIFICATE OF OBLIGATION ISSUE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/18	2018-19 PRINCIPAL DUE	2018-19 INTEREST DUE	2018-19 TOTAL DUE
C.O. 2009	\$5,000,000	3.84	2020	500,000	250,000	15,000	265,000
C.O. 2013	\$2,000,000	2.40	2033	1,500,000	100,000	37,750	137,750
C.O. 2013A	\$1,500,000	1.98	2023	750,000	150,000	18,375	168,375
C.O. 2014	\$5,500,000	2.00	2034	4,400,000	275,000	117,219	392,219
C.O. 2015 Ref	\$2,332,087	1.94	2030	2,332,087	0	67,234	67,234
C.O. 2016	\$3,900,000	2.09	2036	3,315,000	270,000	75,900	345,900
TOTAL ALL ISSUES				\$ 9,482,087	\$ 1,045,000	\$ 331,478	\$ 1,376,478

Bond Ratings : Moody's - Aa2, S&P's - AA+

C.O. 2009:

Certificates of Obligation 2009

\$5,000,000 for Phase 2 of Downtown revitalization, This Way, That Way, Parking Way

C.O. 2015 Refunding:

Certificates of Obligation 2009 - \$5,000,000 advance refunded

\$2,332,087 to fund the construction of the Downtown Revitalization Project.

C.O. 2013

\$2,000,000 to fund Phase 3 of the Downtown Revitalization Project (S. Parking Place)

C.O. 2013A

\$1,500,000 to fund the extension of water to the airport.

C.O. 2014

\$5,500,000 to fund incentives agreed upon for the new HEB & Dow facilities.

C.O. 2016

\$1,500,000 to assist in the funding of the extension of sewer to the airport area

\$2,400,000 to replace the lift station 14 force main to the Wastewater Treatment Plant

GOLF COURSE FUNDS

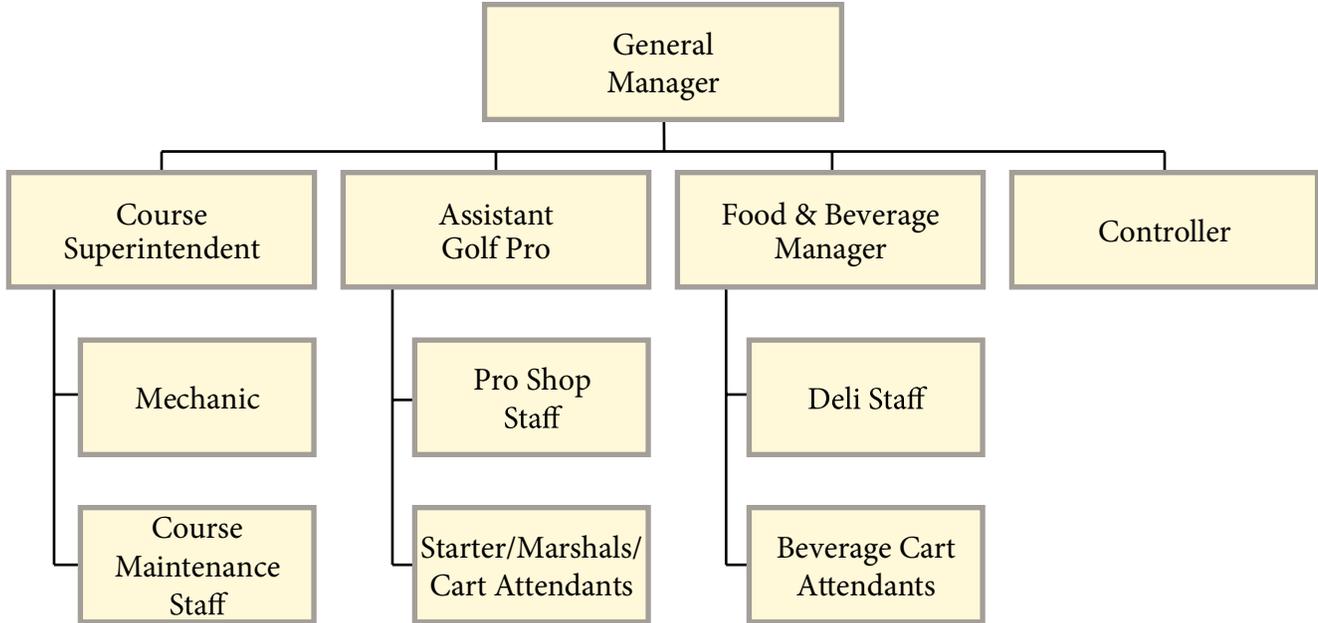


LAKE JACKSON

City of Enchantment



WILDERNESS GOLF COURSE



The City of Lake Jackson has contracted with KemperSports to manage and operate the City owned Wilderness Golf Course. All employees are employed by KemperSports.

Personnel	FY 16-17 Budget	FY 17-18 Budget	FY 18-19 Budget	FY 19-20 Budget
Course & Grounds	11.5	10.0	10.0	10.0
Pro Shop / Admin	5.0	4.0	4.0	4.0
Deli Operations	5.0	5.0	5.0	5.0
Outside Service	4.5	4.5	4.5	4.5
Starter & Marshals	3.0	3.0	3.0	3.0
TOTAL FTEs	29.0	26.5	26.5	26.5

WILDERNESS GOLF COURSE

PROGRAM DESCRIPTION

The General Manager , Course Superintendent , Assistant Golf Professional , and Controller are responsible for the marketing, upkeep, and strategic planning of the success of the facility. The Team strives to maintain The Wilderness Golf Club as one of the best rated public golf courses in the state. We will continue to promote the Wilderness Golf Club at Lake Jackson as an “Award Winning” golf experience complimented by an exceptionally friendly staff and well conditioned golf course. As our golf rounds per playable day continue to be well above the industry average, we will need to shift our rate strategy to one based on market demand versus the traditional posted ceiling rates that limit the ability to grow average daily rate when market demand is exceptionally high. We will also need to gradually limit the amount of rate tiers we offer. Non-golf revenues such as Special Events will be a key consideration and focus moving forward as we try to diversify our revenue streams to minimize the impact of inclement weather on our golf business.

FY 18-19 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Provide Quality Parks & Recreation Opportunities

• Grow “Get Golf Ready” graduates by an additional 50 golfers by offering the instructional program at different time periods throughout the week.	Complete
• Host another STPGA Junior Golf Championship to showcase the course & attract golfers from throughout the state. Expand field from 72 to 120 junior golfers.	Complete
• Recapture displaced Event Business from the floods.	Complete
• Grow Specialty Event Business: Rehearsal Dinners, small weddings, birthday parties, graduation parties, anniversaries, etc.	Complete
• Build & develop Hotel Stay & Play Packages with new area hotels	Complete
• Continue to utilize golf pricing matrix to fill low demand periods on the tee-sheet	Complete
• Cross market golf course at other outlets & facilities throughout Lake Jackson	Sep. 2019
• Continue growth of Player Development Programs. Expand junior clinics to include some Holiday Periods. Increase participation in PGA Junior League, develop summer match play with local junior golfers and transition into STPA Junior Events throughout the season.	In Progress
• Promote Golfcation Packages to players in the Houston Market Area. Package to include unlimited golf including food & beverages.	Complete
• Strategically Utilize Kemper Sports Buying Group Vendors to maximize rebates and purchase discounts	Complete

FY 19-20 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL OBJECTIVE: Provide Quality Parks & Recreation Opportunities

• Host Winter Prestige Tour Junior Championship	Dec. 2019
• Build Additional Revenue Stream(s) Non-Golf Specialty Events (Weddings & Meetings)	Sep. 2020
• Sell Large Volume Special Merchandise Orders to Golf & Non-Golf Market Segments. Expand Online Sales	Sep. 2020
• Utilize Golf Now Pricing Matrix to increase utilization during slower periods	Sep. 2020
• Growing Golf Packages & Added Value Packages to attract more golfers and increase frequency of play	Sep. 2020
• Expand Player Development Offerings through The Recreation Department to Increase Participation and Awareness	Sep. 2020
• Maintain 80+ NPS Customer Service Ratings and Achieve Ranking with Golf Advisor	Sep. 2020
• Create Internal Charity Event with Folds of Honor and/or Cancer Organization and host yearly	Sep. 2020
• Expand Social Media Marketing to target Non-Resident Golfers.	Sep. 2020

WILDERNESS GOLF COURSE

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Provide Quality Parks & Recreation Opportunities

PERFORMANCE MEASURE	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Estimated	FY 19-20 Target
Total Rounds Played	35,947	39,902	31,169	33,864
Resident Rounds	20,348	21,924	18,389	18,625
Non-Resident Rounds	10,566	11,041	7,550	9,305
Tournament Rounds	5,033	6,937	5,230	5,934
Wilderness Golf Association Memberships	155	250	134	150
"Get Golf Ready" Graduates	74	125	86	100
Email Customer Base	22,156	24,371	21,649	22,731
Average Green & Cart Fees per Round	\$25.30	\$25.92	\$26.67	\$26.93
Average Pro Shop Revenue per Round	\$3.49	\$3.38	\$4.38	\$4.19
Average Food & Beverage Revenue per Round	\$6.58	\$6.47	\$6.81	\$6.50
Average Driving Range Revenue per Round	\$1.30	\$1.56	\$1.72	\$1.62

WILDERNESS GOLF COURSE

BUDGET INFORMATION

REVENUES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATE 2018-19	ADOPTED 2019-20
Course & Ground	\$ 760,667	\$ 827,196	\$ 757,317	772,791
Cart Revenue	133,584	207,149	136,373	139,320
Golf Shop	143,368	135,065	136,555	141,730
Range	50,183	62,116	53,638	54,858
Food & Beverage	221,619	258,428	212,352	220,010
Total Revenues	\$ 1,309,421	\$ 1,489,954	\$ 1,296,235	\$ 1,328,709
Cost of Sales				
COGS - Merchandise	93,815	85,227	87,092	89,256
COGS - Food & beverage	89,442	102,906	85,034	86,899
Total Cost of Sales	\$ 183,257	\$ 188,133	\$ 172,126	\$ 176,155
Gross Profit	\$ 1,126,164	\$ 1,301,821	\$ 1,124,109	\$ 1,152,554
EXPENSES	ACTUAL 2017-18	ADOPTED 2018-19	ESTIMATE 2018-19	ADOPTED 2019-20
Salaries & Wages (with benefits)	\$ 847,367	\$ 896,828	\$ 838,509	863,385
Course & Ground	372,117	379,764	381,234	374,034
Cart	77,653	87,600	89,196	84,420
Golf Shop	17,749	11,655	17,392	16,645
Range	3,158	2,600	3,324	3,300
Food & Beverage	14,639	20,040	15,100	15,360
General & Administrative	101,549	111,080	105,170	104,774
Total Expenses	\$ 1,434,232	\$ 1,509,567	\$ 1,449,925	1,461,918
Net Operating Income	\$ (308,068)	\$ (207,746)	\$ (325,816)	\$ (309,364)
Non-Operating Revenues (Expenses)				
Kemper Management Fee	(89,942)	(92,184)	(92,196)	(93,948)
Trsf from General Fund	0	0	0	0
Trsf from Econ. Devl	500,000	500,000	500,000	500,000
NET INCOME	\$ 101,990	\$ 200,070	\$ 81,988	\$ 96,688

GOLF COURSE DEBT SERVICE SCHEDULE

This fund is established to account for the resources necessary to pay the principal and interest on the \$6.0M golf course general obligation bonds, issued in June of 2001, the \$1.2M Certificates of Obligation, issued in June of 2003; and the \$4M Refunding Bonds, issued in October, 2011 -- used to refund the \$6M G.O. and \$1.2M C.O. bonds.

It is anticipated the operations of the Golf Course will not provide sufficient revenues to provide funds for all of the necessary debt service. Therefore, the Lake Jackson Development Corporation has set aside \$550,000 in ½ cent sales tax revenues (Economic Development Fund) for the life of the bonds to insure funds are available for debt service payments. In 2019-2020 it is anticipated that the debt service will be paid by the \$471,300 transfer from the Economic Development Fund.

GOLF COURSE DEBT SERVICE BUDGET SUMMARY

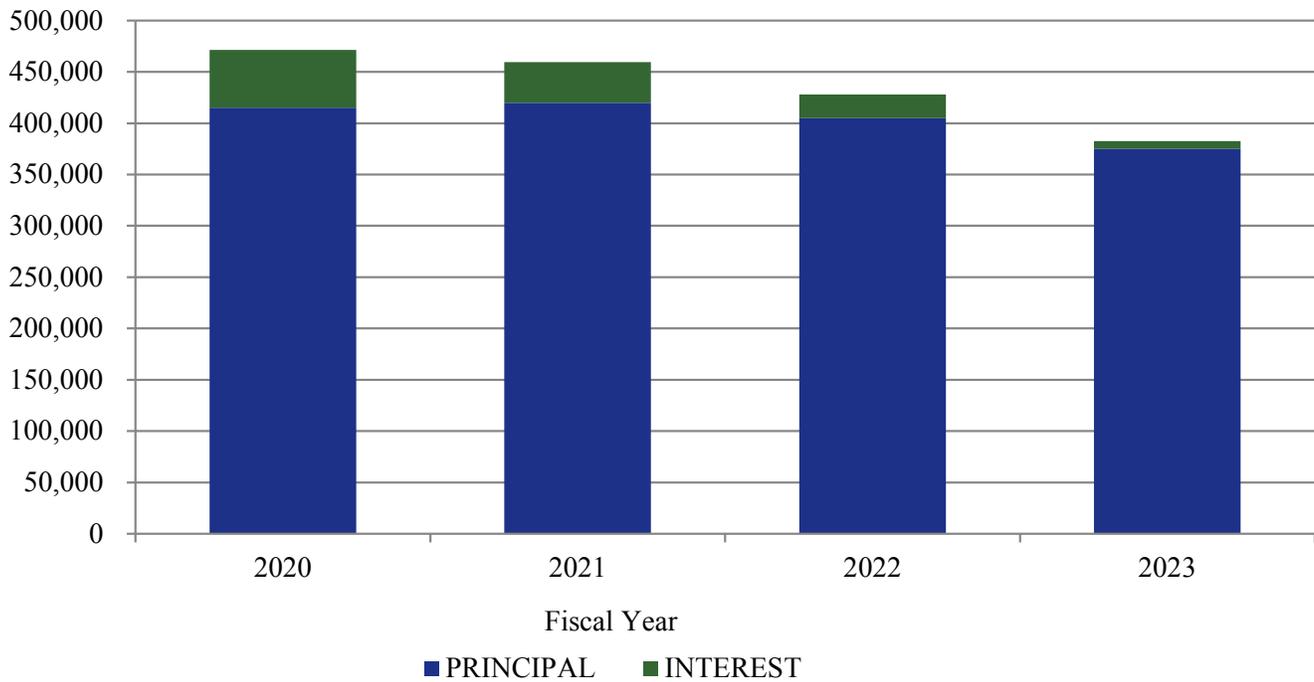
<i>RESOURCES</i>	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATE 2018-19	ADOPTED 2019-20
Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0
Revenues				
Transfer from Econ. Devl.	488,800	477,700	477,700	471,300
	488,800	477,700	477,700	471,300
Total Resources	\$ 488,800	\$ 477,700	\$ 477,700	\$ 471,300

<i>EXPENDITURES</i>	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATE 2018-19	ADOPTED 2019-20
Principal	\$ 400,000	\$ 405,000	\$ 405,000	\$ 415,000
Interest	88,800	72,700	72,700	56,300
Paying Agent Fees				
	488,800	477,700	477,700	471,300
Total Expenditures				
	488,800	477,700	477,700	471,300
Ending Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0

GOLF COURSE DEBT SERVICE SCHEDULE

2011 REFUNDING SERIES FISCAL TOTALS			Fiscal Year
DATE	PRINCIPAL	INTEREST	TOTALS
2019 - 20	415,000	56,300	471,300
2020 - 21	420,000	39,600	459,600
2021 - 22	405,000	23,100	428,100
2022 - 23	375,000	7,500	382,500
TOTAL	\$1,615,000	\$126,500	\$1,741,500

Long-Term Debt Schedule



SCHEDULE OF OUTSTANDING GOLF COURSE BONDS

CERTIFICATE OF OBLIGATION ISSUE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/19	2019-20 PRINCIPAL DUE	2019-20 INTEREST DUE	2019-20 TOTAL DUE
G.O. 2011 Ref	\$4,000,000	3.81	2023	\$ 1,615,000	415,000	56,300	471,300
TOTAL ALL ISSUES				\$1,615,000	\$ 415,000	\$ 56,300	\$ 471,300

Bond Ratings : Moody's - Aa2, S&P's - AA+

REFUNDING BONDS - Series 2011

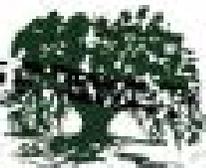
Certificate of Obligation Bond Series 2002 - REFUNDED

General Obligation Bond Series 2002 - 3/15/2013 call date for refunding

Fountain on Veterans Memorial Plaza



OTHER FUNDS



LAKE JACKSON

City of Enchantment



EQUIPMENT REPLACEMENT FUND

The objectives of this fund are:

1. To provide the necessary cash to replace equipment as it becomes obsolete or worn out and at the same time minimize the year to year budgetary impact of equipment purchases.
2. To provide a means, other than short term borrowing, to purchase additional equipment; and, at the same time minimize the year to year budgetary impact of such new acquisitions.
3. To serve as our self-insurance on our equipment/vehicles for values under \$20,000.

How the fund functions:

Rather than budget for equipment purchases in each department, each department pays a calculated amount into the equipment replacement fund on a yearly basis. This amount is budgeted in each department's operating budget as a transfer to equipment replacement. Equipment purchases are then budgeted in the Equipment Replacement Fund.

The amount a department budgets as their transfer to Equipment Replacement is based on the equipment used by the department, the equipment's estimated cost and its estimated life. For example, if a mower was purchased for the Parks Department for \$10,000 in 2015 with an estimated life of five years, the Parks Department would transfer \$2,000 ($10,000 \div 5$) into the Equipment Replacement Fund in each of the years 2015 thru 2020.

The following purchases have been recommended for FY19-20:

Equipment type	Amount
Replace courtroom audio system	\$6,485
Replace two patrol Tahoe's	\$96,000
Replace community police Tahoe	\$43,000
Replace Det. Lt. staff vehicle	\$34,000
New deputy EMC pickup	\$42,000
Replace remaining PD coaxial cameras	\$20,000
Replace security camera at Fire Station 1	\$14,200
New streets trailer	\$2,000
Replace three drainage pickups	\$120,000
Replace slope mower (drainage)	\$120,000
Replace drainage mower tractor	\$45,000
Replace drainage mowing deck	\$6,500
Replace code enf. Honda	\$38,000
Replace parks pickup	\$42,000
Replace 4 exmark mowers (parks)	\$48,000
Replace video camera system for Service Ctr.	\$40,000
Replace vactor truck (sewer)	\$420,000
Replace residential garbage truck	\$325,000
Replace garbage flatbed	\$125,000
40 new-4 cy.yd. dumpsters	\$32,000
Computer equipment (citywide)	<u>\$250,670</u>
	\$1,869,855

EQUIPMENT REPLACEMENT FUND

In planning for FY 19-20 the following major purchases are contemplated:

New Fire Pumper Truck	\$850,000
Replace Vacuum Jet-Router (Sewer/Water)	310,000

Along with these pieces of equipment will come the standard replacement of Police Patrol Units, various pickup replacements and the annual allotment for computers and software. Together these will likely require FY19-20 purchases in the \$2.2 million range.

IMPACT ON OPERATING BUDGET

Purchases made in the current fiscal year and budgeted purchases for FY 18-19 will ultimately increase transfers from the General and Utility Funds. Transfers to equipment replacement are budgeted in each department and calculated based on the department's equipment which has been purchased from this fund.

When we make major purchases in a given year, the following year the impact on the operating fund is felt. For example, purchases made in FY 17-18 are impacting FY 18-19 as follows: Increase (Decrease) in operating budget.

General Fund Contributions:

Administration	\$(23,660)
Municipal Court	0
Finance	0
Engineering	(2,160)
Legal	0
Police	19,352
Fire	805
EMS	57,825
Humane	4,705
Streets	(45,230)
Drainage	(945)
Building/Code Enforcement	3,000
Parks	14,785
Recreation	(6,615)
Garage	2,000
Civic Center	<u>0</u>
Total	<u>\$23,862</u>

Utility Fund Contributions:

Utility Admin	15,800
Water	5,175
Wastewater	39,855
Sanitation	<u>33,770</u>
Total	<u>\$94,600</u>

EQUIPMENT REPLACEMENT FUND BUDGET SUMMARY

RESOURCES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2017-18	2018-19	2018-19	2019-20
Fund Balance	\$ 6,648,936	\$ 6,831,217	\$ 6,831,217	\$ 6,621,464
Revenues				
Transfer from General Fund	1,175,656	1,451,363	1,451,363	1,475,325
Transfer from Utility Fund	657,413	556,945	556,945	651,545
Interest Income	89,131	25,000	85,000	50,000
Tactical Gear Replacement	18,090			
TCEQ V# 1184,1186,1193	15,000			
Sale of Fixed Assets	3,240			
	\$ 1,958,530	\$ 2,033,308	\$ 2,093,308	\$ 2,176,870
Total Resources	\$ 8,607,466	\$ 8,864,525	\$ 8,924,525	\$ 8,798,334

EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2017-18	2018-19	2018-19	2019-20
Computer Equipment & Software	\$ 240,174	\$ 251,115	\$ 251,115	\$ 250,670

ADMINISTRATION:

Van 33,575

COURT:

Replace Courtroom Audio System 6,485

POLICE:

Replace #1171 Patrol Tahoe 48,000

Replace #1172 Patrol Tahoe 48,000

Replace #865 Community Police -Tahoe 43,000

Replace #1015 Det Lt Staff 34,000

New Ford F250- EMC Deputy 42,000

Replace Remaining Coaxial Cameras 20,000

Replace Unit #1124 47,732

Replace Unit #1019 48,270

Replace Unit #1128 47,562

Replace Unit #1135 47,333

Replace Unit #1048 24,203

Replace Unit #1014 - was 868 24,203

Replace Unit #1137 47,725

Replace Unit #1136 47,725

Replace Tactical Team gear 33,162

Replace Unit 1125 - Totaled 35,827

Replace #1141 Tahoe 48,000 43,838

Replace #1147 Tahoe 48,000 47,098

Replace #1148 Tahoe 48,000 53,368

Replace #864 Tahoe or Similiar 32,000 29,876

Replace #868 1/2 ton pickup 28,000 27,658

EQUIPMENT REPLACEMENT FUND BUDGET SUMMARY

EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2017-18	2018-19	2018-19	2019-20
<u>ENGINEERING:</u>				
Replace Pickup Truck #746		40,000	38,698	
<u>FIRE:</u>				
New Pick Up Truck	35,314			
Replace Security Cameras at FS#1				14,200
<u>EMS:</u>				
New Frazer Type 1 Chassis Ambulance	262,875			
Replace medic 7 Ambulance		275,000	275,000	
<u>HUMANE</u>				
New F-250 Pick-up		45,000	38,873	
<u>PARKS:</u>				
Replace #1043 Pick Up				42,000
Replace #1133 Exmark Mower				12,000
Replace #1134 Exmark Mower				12,000
Replace #1156 Exmark Mower				12,000
Replace #1132 Exmark Mower				12,000
Replace unit #1005 F250		45,000	39,259	
Replace #816 Toro Field Groomer		17,000	17,000	
New Ex Mark mower		9,000	9,000	
New Ex Mark mower		9,000	9,000	
<u>STREETS:</u>				
New 6x10 Trailer				2,000
Replace Altec AT-40 Bucket Truck Rpl 741		120,000	120,000	
Replace 824 Crew Cab Pickup		45,000	45,000	
<u>DRAINAGE:</u>				
Replace 2001 Ford F-150 CNG #717				40,000
Replace 2001 Ford F-150 CNG #718				40,000
Replace Slope Mower #497				120,000
Replace Slope Mower #589	116,327			
Replace Mowing Tractor #600				45,000
Replace Pick Up #1035				40,000
Replace Mowing Deck				6,500
Replace 600 tractor with AC		43,000	42,761	
<u>CODE ENFORCEMENT:</u>				
Replace 2007 Honda Civic #883				38,000

EQUIPMENT REPLACEMENT FUND BUDGET SUMMARY

EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2017-18	2018-19	2018-19	2019-20
<u>GARAGE:</u>				
New F150 (keep 888 as loaner) CNG		40,000	40,000	
New 5,000 lb forklift		40,000	40,000	
Replace Video Camera System				40,000
<u>UTILITY ADMIN:</u>				
Replace Handhelds and software	22,984		5,000	
Replace Meter reading probes		40,000	38,183	
Replace Unit #762 F150 with CNG		40,000	38,183	
Replace Unit #889 Chevy Silverado with CNG				
<u>WATER PRODUCTION:</u>				
New Van = 2018 Transit 250		37,000	35,710	
<u>WASTE WATER:</u>				
Replace #1057 & 1060 Vactor Truck				420,000
<u>SANITATION:</u>				
Replace Residential Garbage Truck #823	285,631			
Replace Residential Garbage Truck #827	285,631			
New John Deere 20 EL w/ Grappler Attachment	89,997			
Replace Residential Garbage Truck		300,000	309,048	
Replace Residential Garbage Truck		300,000	309,048	
Replace #833 Rubber Tire Loader 427HT		175,000	174,991	
Replace #863 Front End Loader w/Grapppler		95,000	93,586	
Replace #862 Front End Loader w/Grapppler		95,000	93,586	
Replace #810 Rear Loader Residential Truck				325,000
Replace #1006 Flatbed CNG				125,000
New 40 - 4 cy Dumpsters				32,000
<u>CIVIC CENTER:</u>				
Replace #640 F-150		40,000	38,183	
	<u>\$ 1,776,249</u>	<u>\$ 2,305,115</u>	<u>\$ 2,303,061</u>	<u>\$ 1,869,855</u>
Total Expenditures	\$ 6,831,217	\$ 6,559,410	\$ 6,621,464	\$ 6,928,479

PARKS FUND

The Parks Fund was created by City Ordinance in 1977. This Ordinance requires a developer to dedicate a site or sites to the public for park purposes at a ratio of one-half acre of park for every one hundred persons in the subdivision or development. This ordinance further provided that the City Council may elect to accept money as an alternative to the dedication of land where there is no park designated by the Comprehensive Master Plan or no park or recreation facility is recommended in the area by the Parks Board. If money is to be donated, the rate is \$295 per lot in the subdivision or \$252 per living unit in a duplex, townhouse, apartment or other multifamily units. Due to a decreasing number of new subdivisions (developing subdivisions have already made their contributions), and the fact the last couple of new subdivisions donated land rather than money, income in this fund has decreased steadily.

The City's Park Board develops the budget for this fund. Expenditures are typically dedicated to small park related capital improvements and maintenance items. Projects primarily include ball field and general park enhancements, as well as some small park facility and equipment acquisitions.

In May 2014, voters authorized the sale of a small parcel of Parkland located in the Oak Woods Addition Subdivision. This property was then sold to HEB as part of their overall project in the amount of \$60,000. This funding was earmarked for improvements to Morrison Park at Shy Pond and helped pay for the \$110,000 playground upgrade.

PROJECTS FOR FY 2019-20

Kid Fishing Event	\$3,000
Community (matching) Park Improvement Funds	20,000
Contingency	<u>5,000</u>
	<u>\$28,000</u>

IMPACT ON THE BUDGET

There will be no impact on the operating budget.

PARKS FUND BUDGET SUMMARY

RESOURCES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2017 - 18	2018 - 19	2018 - 19	2019 - 20
Fund Balance	\$ 87,575	\$ 73,460	\$ 73,460	\$ 47,185
Revenues				
Interest Income	\$ 1,091	\$ 0	\$ 1,000	\$ 0
Contributions and Donations	325	0	325	0
	<u>\$ 1,416</u>	<u>\$ 0</u>	<u>\$ 1,325</u>	<u>\$ 0</u>
Total Resources	\$ 88,991	\$ 73,460	\$ 74,785	\$ 47,185

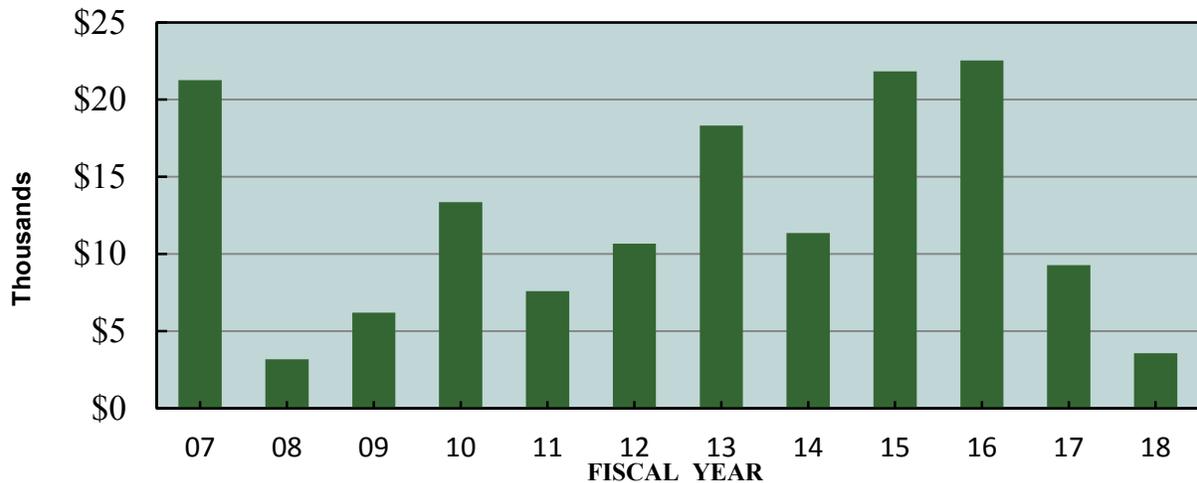
EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2017 - 18	2018 - 19	2018 - 19	2019 - 20
Electronic Reader Board - Rec Center	\$	\$	\$	\$
Park Projects - CM (LJ Soccer)			5,000	
Park Projects - CM (MacI Softball Netting)	4,000			
Park Projects - CM (MacLean Soccer Fields)	4,780			
Park Projects - CM (Little League Park Improv)	3,544		2,910	
Park Projects -CM (Lap Pool Pace Clock)	607			
Kid Fishing Event	2,600	3,000	2,600	3,000
Community (matching) Park Improvement Funds		20,000	12,090	20,000
Contingency		5,000	5,000	5,000
Total Expenditures	<u>\$ 15,531</u>	<u>\$ 28,000</u>	<u>\$ 27,600</u>	<u>\$ 28,000</u>
Ending Fund Balance	<u>\$ 73,460</u>	<u>\$ 45,460</u>	<u>\$ 47,185</u>	<u>\$ 19,185</u>

UNEMPLOYMENT INSURANCE FUND

RESOURCES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED 2019-20
Fund Balance	\$ 116,289	\$ 114,181	\$ 114,181	\$ 101,181
Revenues				
Transfer From Utility Fund	\$ 0	\$ 0	\$ 0	\$ 0
Transfer From General Fund	0	0	0	0
Interest	1,466	800	2,000	1,000
	<u>\$ 1,466</u>	<u>\$ 800</u>	<u>\$ 2,000</u>	<u>\$ 1,000</u>
Total Resources	\$ 117,755	\$ 114,981	\$ 116,181	\$ 102,181

EXPENDITURES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED 2019-20
Unemployment Claims	\$ 3,574	\$ 15,000	\$ 15,000	\$ 15,000
Total Expenditures	<u>\$ 3,574</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>
Ending Fund Balance	\$ 114,181	\$ 99,981	\$ 101,181	\$ 87,181

HISTORICAL UNEMPLOYMENT CLAIMS



SPECIAL EVENTS FUND

RESOURCES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2017-18	2018-19	2018-19	2019-20
Fund Balance	\$ 64,943	6,468	6,468	6,811
Revenues				
Transfer from General Fund	\$ 35,000	25,000	25,000	30,000
Transfer from Motel Occ.	72,953	74,650	72,075	73,400
Revenues from FOL	19,636	14,000	12,220	14,000
Miscellaneous (Special Events)	22,481	17,000	17,000	17,000
75th Revenue	97,527		45	
Interest	174	0	100	0
	<u>\$ 247,771</u>	<u>\$ 130,650</u>	<u>\$ 126,440</u>	<u>\$ 134,400</u>
Total Resources	\$ 312,714	\$ 137,118	\$ 132,908	\$ 141,211
EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2017-18	2018-19	2018-19	2019-20
Festival of Lights	\$ 49,355	45,000	46,125	45,000
Concerts in the Park	35,483	25,000	25,000	30,000
July 4th Celebration	25,000	25,000	25,000	25,000
Misc / Advertising	4,814	2,500	2,500	2,500
Tournaments		6,000	6,000	3,500
Misc./Pay Concerts	13,900	15,000	15,000	15,000
Senior Fest		4,000	6,472	6,500
75th Celebration	177,694	0	0	0
	<u>\$ 306,246</u>	<u>\$ 122,500</u>	<u>\$ 126,097</u>	<u>\$ 127,500</u>
Total Expenditures	\$ 306,246	\$ 122,500	\$ 126,097	\$ 127,500
Ending Fund Balance	\$ 6,468	\$ 14,618	\$ 6,811	\$ 13,711

GENERAL CONTINGENCY FUND

RESOURCES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED 2019-20
Fund Balance	\$ 910,308	\$ 921,955	\$ 921,955	\$ 932,955
Revenues				
Transfer from General Fund	\$ 0	\$ 0	\$ 0	\$ 0
Interest Income	11,647	5,000	11,000	8,000
	\$ 11,647	\$ 5,000	\$ 11,000	\$ 8,000
Total Resources	\$ 921,955	\$ 926,955	\$ 932,955	\$ 940,955
EXPENDITURES				
EXPENDITURES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED 2019-20
Transfer to Utility Fund	\$ 0	\$ 0	\$ 0	\$ 0
Transfer to General Fund	0	0	0	0
	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0
Ending Fund Balance	\$ 921,955	\$ 926,955	\$ 932,955	\$ 940,955

UTILITY CONTINGENCY FUND

RESOURCES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED 2019-20
Fund Balance	\$ 402,830	\$ 407,984	\$ 407,984	\$ 415,984
Revenues				
Transfer from Utility Fund	\$ 0	\$ 0	\$ 0	0
Interest Income	5,154	2,000	8,000	6,000
	<u>\$ 5,154</u>	<u>\$ 2,000</u>	<u>\$ 8,000</u>	<u>\$ 6,000</u>
Total Resources	\$ 407,984	\$ 409,984	\$ 415,984	\$ 421,984
EXPENDITURES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED 2019-20
Transfer to Utility Fund	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0
Ending Fund Balance	<u>\$ 407,984</u>	<u>\$ 409,984</u>	<u>\$ 415,984</u>	<u>\$ 421,984</u>

KLJB Presenting 2018 Keep America Beautiful Sustained Award of Excellence to City Council



MOTEL OCCUPANCY TAX FUND

The purpose of this fund is to account for resources generated from the local hotel/motel occupancy tax, which collects at the rate of 7% of the cost of a hotel room. It is the policy of the City of Lake Jackson to use and distribute the Hotel Occupancy Tax using two levels of funding to encourage tourism:

1. The first level of funds (Level 1) assists the following organizations and events and is distributed on a percentage basis. The maximum level of funds allocated to Level 1 is \$543,864 for FY 2019-2020. The maximum may be adjusted annually by the City Council, taking into consideration inflation and increases in operating expenditures. This year, the base amount was adjusted 2.5%.
 - As much as 29% of Level 1 Funds to be used for promotion of tourism through:
 1. Brazosport Convention & Visitors Council; and/or
 2. Individual contractors who will advertise and promote the City;
 - As much as 14% of Level 1 Funds to the Brazosport Fine Arts Council to be used for the promotion of the arts;
 - As much as 21% of Level 1 Funds to the Museum of Natural Science at the Center for Arts and Sciences operated by the Brazosport Fine Arts Council to encourage visitations to museums;
 - As much as 21% of Level 1 Funds to the Lake Jackson Historical Museum to encourage visitations to historical museums and sites;
 - As much as 14% of Level 1 Funds to be used to promote Festival of Lights and other types of festivals or events that promote tourism;
 - As much as 1% of Level 1 Funds to be used to fund tourism-marketing material.
2. The second level of funds (Level 2) is the remainder and residue of the Hotel Occupancy Tax the City collects and can be allocated for some other lawful method of advertising the City or encouraging tourism, including preservation of historical sites, promoting visitation through attraction of conventions, and encouraging visitations to museums.

Requests for Level 2 funds are made to the Hotel Occupancy Tax (HOT) Committee assigned with the responsibility to recommend expenditures of Level 2 funds to the City Council. The HOT Committee is recommending that level 2 funds for FY 2019-20 be used to continue funding a regional marketing campaign to increase tourism to Lake Jackson and that \$18,00 be set aside for special event grants.

Lake Jackson is home to 8 hotels, totaling 798 rooms: Woodspring Suites (122), Clarion Inn (140), Super 8 (108), Candlewood Suites (85), Best Western (68), Comfort Suites (59), Courtyard by Marriott (116), and Staybridge Suites (100).

MOTEL OCCUPANCY TAX FUND BUDGET SUMMARY

RESOURCES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED 2019-20
Fund Balance	\$ 77,792	\$ \$ 155,192	\$ 155,192	\$ 110,036
Revenues				
Motel Occupancy Tax				
Best Western	126,979	138,000	107,190	109,000
Super 8	58,863	62,000	42,385	43,000
Staybridge Suites	18,610	0	73,503	75,000
Less Rebate	(12,097)	0	(47,410)	(48,750)
Clarion	154,278	159,000	102,423	104,000
Comfort Suites	100,380	99,000	93,128	95,000
Courtyard by Marriott	186,021	204,000	255,549	256,000
Less Rebate	(139,515)	(153,000)	(195,603)	(192,000)
Woodspring	0	0	0	0
Candlewood	97,110	86,000	83,123	83,000
Total Occupancy Tax	\$ 590,629	\$ 595,000	\$ 514,288	\$ 524,250
Interest Income	2,653	100	100	100
	\$ 593,282	\$ 595,100	514,388	\$ \$ 524,350
Total Resources	\$ 671,073	\$ 750,292	669,580	\$ \$ 634,386
EXPENDITURES				
Fine Arts Council	\$ 72,953	\$ 74,650	72,075	\$ 73,400
Brazosport Area C of C	151,117	154,630	149,298	152,040
Museum of Natural Science	109,429	111,975	108,113	110,100
L.J. Historical Museum	109,429	111,975	108,113	110,100
Softball Tournament				
TAAF Conf Promotion Items				
Level 2 Expenditures				
- Marketing Campaign		80,000	47,000	65,000
- Special Event Grants		18,000		
Marketing Items / Brochure	0	5,330	2,871	5,250
Transfer to Special Events	72,953	74,650	72,075	73,400
Total Expenditures	\$ 515,881	\$ 631,210	559,544	\$ 589,290
Ending Fund Balance	\$ 155,192	\$ 119,082	110,036	\$ 45,096

Level 1 Max Increase to \$543,864 based on 2% CPI Adjustment

PEG FUND

The purpose of this fund is to account for Public, Educational and Government (PEG) cable television fees – 1% of the cable operator’s gross receipts. These funds are restricted by federal law and may be used only for capital costs related to PEG access facilities.

In 2017 the City of Lake Jackson and the Brazosport Independent School District entered into an interlocal agreement. The agreement provides that the City will provide funds to the school district to buy audio visual/recording equipment. Students in the Audio/Visual Programs in the BISD will work with the City to create programming to be run on City Channel 16, which will promote the City of Lake Jackson and to educate citizens on the programs and services provided by the City.

An initial payment of \$186,343 was made to BISD in 2017, with programming beginning during the 2017-2018 school year. The first year was successful in creating initial videos and establishing a baseline for video expectations, which generated several ideas to continue growing the program in both scope and creativity in future years.

In FY 19-20 we plan to expand the program and begin running more public service announcement videos on City Channel 16, with the major focus of promoting city events and how to find additional information about the city. Our goal is to eventually have at least half of the information shared on the channel being video-based, as well as incorporating the videos on the city website.

PEG FUND BUDGET SUMMARY

RESOURCES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED 2019-20
Fund Balance	\$ 284,202	287,232	287,232	363,232
Revenues				
PEG fees	\$ 73,894	80,000	80,000	80,000
Interest	4,137	2,500	2,500	2,500
	<u>\$ 78,031</u>	<u>\$ 82,500</u>	<u>\$ 82,500</u>	<u>\$ 82,500</u>
Total Resources	\$ 362,233	\$ 369,732	\$ 369,732	\$ 445,732
EXPENDITURES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED 2019-20
Operating Expenses				
Operating Supplies/BISD	\$ <u>75,001</u>	<u>6,500</u>	<u>6,500</u>	<u>69,000</u>
Total Expenditures	\$ 75,001	\$ 6,500	\$ 6,500	\$ 69,000
Ending Fund Balance	<u>\$ 287,232</u>	<u>\$ 363,232</u>	<u>\$ 363,232</u>	<u>\$ 376,732</u>

POLICE SEIZURE FUNDS

This Police Seizure Fund is used to account for federal and state seized funds. These funds are to be used for law enforcement purposes.

In lieu of the disposition of forfeited property, Section 59.06 of the Code of Criminal Procedure grants spending authority to the Police Department. The Police Department is required to keep the governing body informed of aggregate expenditures of forfeiture funds by category. This entails submitting a budget for these funds that only lists and defines the categories that the forfeiture funds will be spent on.

POLICE SEIZURE FUNDS BUDGET SUMMARY

RESOURCES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED 2019-20
Fund Balance	\$ 89,425	\$ 61,989	\$ 71,239	\$ 80,489
Revenues				
Seizures	\$ 36,104	\$ 35,000	35,000	52,000
Misc	0	2,500	2,500	
Interest	109	250	250	100
	<u>\$ 36,212</u>	<u>\$ 37,750</u>	<u>\$ 37,750</u>	<u>\$ 52,100</u>
Total Resources	\$ 125,637	\$ 99,739	\$ 108,989	\$ 132,589
EXPENDITURES	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED 2019-20
Reimbursement (30% to DA)	\$	\$ 1,500	\$ 1,500	\$
Undercover Operations	0	4,000	4,000	
Operating Supplies	63,593	15,000	15,000	18,200
Equipment				
Miscellaneous	55	8,000	8,000	
	<u>\$ 63,648</u>	<u>\$ 28,500</u>	<u>\$ 28,500</u>	<u>\$ 18,200</u>
Total Expenditures	\$ 63,648	\$ 28,500	\$ 28,500	\$ 18,200
Ending Fund Balance	\$ 61,989	\$ 71,239	\$ 80,489	\$ 114,389

Recently Completed Pecan Lake Outfall Structure



MULTI-YEAR FUNDS



LAKE JACKSON

City of Enchantment



MULTI-YEAR FUNDS SUMMARY

This section includes all our active Bond Construction Funds. It presents the projects and money spent since the original sale of the bonds along with the plan for the expenditure of the remaining funds. Projects included in these funds typically take multiple years to complete. All Infrastructure Improvement bonds were worded to include Water, Sewer, Drainage and Sidewalk and Street reconstruction. Therefore, when the designated projects are complete, the remaining funds can be used on like projects. Construction funds include:

2010 Infrastructure Improvement Bond Construction Fund

This is the first phase of bonds approved by the voters in May 2010. Projects include drainage and street spot repairs. The project for \$1 million in street spot repairs and the first two major drainage project are complete. Due to the need for additional funding the Willow/Blossom drainage project will be completed from the 2016 Infrastructure bond fund. The South Yaupon drainage structure crossings includes three separate drainage structures. Two of these structures will be completed with street reconstruction in Woodland Park. Therefore, we are transferring funds necessary for those structures to the 2016-17 Infrastructure Bond Fund which includes the Woodland Park subdivision. The remaining structure will be put out for bid following completion of the Woodland Park project in order to maintain traffic flow in the area.

2013 Downtown Revitalization Bond Construction Fund

This fund will account for the proceeds from the issuance of \$2 million in Certificates of Obligation sold in March 2013. Proceeds will be used for the completion of Phase III of the downtown plan – South Parking Place. This project is nearing completion and close out.

2014 Economic Incentives Infrastructure Reimbursement Fund

This fund accounts for the proceeds from the issuance of \$5.5 million in Certificates of Obligation. The proceeds are to reimburse HEB for the public infrastructure installed to redevelop the Oak Woods subdivision and to reimburse Dow for public infrastructure associated with the development of the Dow Texas Innovation Center. Dow did not request reimbursement for all their allotted funds. An additional project to replace damaged street panels in areas around the Dow facility is also complete. Less than \$100,000 of the original bond proceeds remains and can be used for an infrastructure project in the HEB or Dow area.

2016-2017 Infrastructure Improvement Bond Construction Fund

This fund accounts for the first and second phase of bonds approved by the voters in May 2016. The first phase consist of \$3 million to add an additional 2-lane bridge on Plantation Drive at the Flag Lake Channel (construction nearing completion), drainage improvements in the Willow/Blossom/ Daisy area (Engineering in progress), add traffic lights and right turn lanes at Circle Way & Oak Drive at City Hall(turn lanes complete manufacturing delay on light stanchions), and fund the design for replacement of residential streets in Woodland Park (design complete). The second \$4 million phase includes the construction funding of the Woodland Park project. Included in this project will be two of the drainage structures on Yaupon that were originally funded by the 2010 Bond Fund. As with all our residential street reconstruction projects it includes Water and Sewer line replacement. Because we have several Water and Sewer Bond funds with projects completed under budget, the Water and Sewer portion of Woodland Park will be moved to these funds. Specifically, the 2016 Water and Sewer Bond Fund. This will free an estimated \$700,000 in this fund to be available to address drainage related concerns that came to light in the 2017 flood. The second phase also includes \$650,000 for the engineering of the next portion of the downtown revitalization. (Engineers responding to request for qualifications are being reviewed).

MULTI-YEAR FUNDS SUMMARY

2018 Infrastructure Improvement Bond Construction Fund

This is the planned issuance of the third and final phase of the bonds approved by the voters in May of 2016. It will consist of \$9 million to fund the next phase of the downtown revitalization. Phase 3 of the Downtown Revitalization project includes the reconstruction of 2,525 linear feet of streets, sidewalks, utility lines, and public parking along North Parking Place, That Way from Parking Way to Oyster Creek Drive, and Circle Way from Oak Drive to That Way. The project will also include adding public gathering spaces and pedestrian improvements to the area.

2013 Water and Sewer Bond Construction Fund

This fund will account for the proceeds from the issuance of \$2 million in Revenue Bonds and \$1.5 million in Certificates of Obligation. Projects funded included the Northwest water system expansion, Sewer line replacements, local lift station renovations and repair, and repainting of the Dow Ag water tower. All of the original projects are complete and under original estimated amounts. Remaining funds are being used to complete the Marigold Sewer line repair and additional local lift station renovation.

2016 Water and Sewer Bond Construction Fund

This fund will account for the proceeds from the issuance of \$3.0 million in Water and Sewer Bonds and \$3.9 million in Certificates of Obligation. The largest part of these funds (\$4.5 million) will be used to extend Sewer to the Airport/ Alden Development. The remaining \$2.4 million will be used to replace and upgrade the force main from Lift Station 25 to the Wastewater Treatment Plant. These two projects are complete and substantially under budget. With the remaining funds we will be able to complete additional water and sewer projects. Planned projects are the replacement of Water well 5, Woodland Park Water and Sewer, repair and paint the Oak Drive Water Tower, Booster Pump replacement at Oak Drive, and SCADA for monitoring of the water system.

2017 Water and Sewer Bond Construction Fund

This fund accounts for the issuance of \$5.0 million of water and Sewer bonds in December of 2017. This sewer project includes \$3.5 Million for the rehabilitation of the entire basin 6 area. Basin 6 includes Plantation Drive, Cedar, Post Oak, North Shady Oaks and Garland to Garland Court. Also included is \$1.1 Million for Phase 1 of the Lake Forest Sewer Rehabilitation and \$400,000 for the Huisache sewer rehabilitation

2010 INFRASTRUCTURE IMPROV. BOND CONSTRUCTION FUND

In May of 2010 voters approved the issuance of \$7 million in General Obligation Bonds. This fund was established to account for the bonds sold in July 2010.

Drainage Projects

\$2 million was allocated for Drainage projects.

The major focus of these projects was ditch improvements downstream from the State Highway 288 project. During the construction of the Highway project, the State improved the sizing on all the drainage crossings. To take advantage of the increased crossing size, downstream improvements needed to be made to all ditches. Work is complete on three Oak Drive crossings and the Elm crossings. The remaining project is the completion of the three Yaupon crossings. Two of these crossings were bid with the Woodland Park project in the 2016-17 Infrastructure Bond Fund and as such \$537,000 will be transferred to that fund. The remaining money will fund the completion of the third crossing. The third crossing will be bid after the majority of the street reconstruction is done in Woodland Park. In general terms, these projects will improve drainage in the area between Oyster Creek Drive and SH 288/332 or all of the area that drains into the Clute/Lake Jackson (Velasco) ditch.

Due to the rising costs of concrete, the Willow/Blossom drainage project designed to reduce localized street flooding in that area of the City was moved to the 2016 Bond Issue.

All other projects planned for this bond issue have been completed.

IMPACT ON OPERATING BUDGET

There is minimal direct impact of these projects, however the ditch linings will lessen the long-term maintenance of these ditches necessary to control erosion. Mowing will also be simpler and quicker. Localized minor street flooding during 10-year rain events will be minimized.

2010 INFRASTRUCTURE IMPROV. BOND CONSTRUCTION FUND

As of March 2019

	Project To Date *	Total Projected
Net Proceeds from Bond Issuance	\$ 3,003,735	\$ 3,003,735
Transfer From 2004 Infrastructure Bond Fund	67,177	67,177
Transfer from 2007 Infrastructure Bond Fund	24,025	24,025
Transfer from 2009 Infrastructure Bond Fund	5	5
Interest Earned		
Prior years	31,968	31,968
Fiscal 2019 (thru period 6)	9,889	10,000
Total Interest Earned	41,857	41,968
Total Resources	\$ 3,136,799	\$ 3,136,910

	Original Budget	Project To Date *	Remaining to be spent	Total Projected
Willow Blossom Drainage	\$ 400,000	\$ 0	\$ 0	\$ 0
Oak Dr. Structure Crossings (3)	470,000	462,884		462,884
S. Yaupon Structure Crossings (3)	311,700	75,400	422,133	497,533
Elm Structure Crossings (2)	149,200	397,045		397,045
S Yaupon, Elm & Magnolia linings	399,200	62,689		62,689
Anchusa, Timbercreek Park, Upper Slave	185,000	178,717		178,717
Arterial Streets Drought Repair	1,000,000	1,001,042		1,001,042
Contingency	84,900			0
Transfer to 2016/2017 Infrastructure (135)				537,000
Total Expenditures	\$ 3,000,000	\$ 2,177,777	\$ 422,133	\$ 3,136,910
				\$ 0

2013 DOWNTOWN REVITALIZATION BOND CONSTR. FUND

The Lake Jackson Development Corporation approved the funding of Phase 3 of the Downtown revitalization plan. The Economic Development Fund, whose primary revenue is the optional half-cent sales tax, provides the funding to service the debt payments on \$2,000,000 in Certifications of Obligation. The Certificates were sold in March 2013 to complete the South Parking Place street reconstruction and pavilion.

Downtown Revitalization – South Parking Place

This Project included the complete restoration of South Parking Place and added a pavilion to the center of the roadway that provides covered parking during the week and a pavilion on the weekend. The design allows South Parking Place to serve as an additional outdoor plaza that hosts a Farmer's Market, concerts and other outdoor events.

This project is complete and has hosted several events.

IMPACT ON OPERATING BUDGET

Because the master plan for downtown includes considerable streetscape and landscaping we anticipated an increase in maintenance cost. These will not impact our general operating budget as we will provide \$70,000 a year for maintenance to be paid from the Lake Jackson Economic Development Fund. A monthly farmer's market and several other events are being held to attract additional patrons downtown.

2013 DOWNTOWN REVITALIZATION BOND CONSTR. FUND

As of March 31, 2019

Resources	Project To Date	Total Projected		
Net Proceeds from Bond Issuance	\$ 2,001,211	\$ 2,001,211		
Interest Earned				
Prior Years	35,837	35,837		
Fiscal 2019	408	1,000		
Total Interest Earned	36,245	36,837		
Total Resources	\$ 2,037,456	\$ 2,038,048		
Expenditures	Original Budget	Project To Date	Remaining to be spent	Total Projected
South Parking Place	\$ 2,000,000	\$ 1,955,924	\$ 36,214	\$ 1,955,924
This Way-C/Way to 332		45,910		45,910
Total Expenditures	\$ 2,000,000	\$ 2,001,834	\$ 36,214	\$ 2,001,834
Projected Remaining Funds				\$ 36,214

2014 ECONOMIC INCENTIVES INFRASTRUCTURE BOND

Economic Development Incentive for Redevelopment of Oak Woods Subdivision (HEB)

In 2013 the City Council and LJDC approved a \$3 million infrastructure reimbursement agreement for the redevelopment of the Oak Woods subdivision. The Oak Woods subdivision was the first residential area built in Lake Jackson located east of downtown and had over 102 duplexes built there during WWII. HEB constructed an 83,000 sq. ft. store on about 13 acres of the 38-acre site. The remainder of the acreage is being developed with a combination of office, retail and residential. The \$3 million agreement reimbursed HEB for all public infrastructure installed to serve the site.

Economic Development Incentive for Texas Innovation Center

In 2013 the City Council and LJDC approved a \$2.5 million infrastructure reimbursement agreement for the development of the Dow Texas Innovation Center. The site consists of nearly one million square feet of office and research space including a major administrative building, two large research and development buildings, amenities/activity building and a central plant/warehousing building. The project has put approximately 2,100 Dow employees in the middle of the city every day.

Both of these projects are now complete. Dow did not request the entire \$2.5 million reimbursement. An additional project to repair streets in the area of the Dow complex that were compromised during construction is also complete. There remains slightly less than \$100,000 that can be used for a project in the Dow / HEB area.

IMPACT ON OPERATING BUDGET

The impact on the operating budget should be minimal. These projects will decrease maintenance costs for repairs that are currently coming out of the operating budget and extend the life of existing infrastructure. Overall, the incentives offered these companies continue to pay off in a direct increase to the property tax base as well as serving to attract other commercial entities to the area.

2014 ECONOMIC INCENTIVES INFRASTRUCTURE BOND

As of March 31, 2019

Resources	Project To Date	Total Projected
Net Proceeds from Bond Issuance	\$ 5,502,525	\$ 5,502,525
Prior Interest Earned	14,413	14,413
Fiscal 2019	1,045	2,000
Total Interest Earned	<u>15,458</u>	<u>16,413</u>
Total Resources	\$ 5,517,983	\$ 5,518,938

Expenditures	Original Budget	Project To Date	Remaining to be spent	Total Projected
Dow Innovation Center	\$ 2,500,000	\$ 2,344,193	\$ 0	\$ 2,344,193
Off-Site Utilities		49,156	0	49,156
Abner Jackson Street Repair		3,000,000	0	3,000,000
Oak Woods Re development	3,000,000	3,000,000	0	3,000,000
HEB		33,446		33,446
This Way spot repair		33,446		33,446
Total Expenditures	\$ 5,500,000	\$ 5,426,795	\$ 0	\$ 5,426,795

Projected remaining Funds	\$ <u>92,143</u>
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2016-2017 INFRASTRUCTURE IMPROV. BOND CONSTRUCTION

In May of 2016 voters approved the issuance of an additional \$16 million in General Obligation Bonds. This fund was established to account for the first phase (\$3 million) and the second phase (\$4 million). These bonds were sold in December 2016 and December 2017 respectively.

Plantation Drive Bridge

With the construction of the Plantation Park Apartments, Plantation Drive is now a 4-lane road from SH 332 to Oleander Street, at which point there was only a 2-lane bridge to cross the Flag Lake Channel. \$1.0 million was allocated to build an additional 2-lane bridge so that there are 4 lanes of traffic going all the way to Medical Drive. Construction of this project is complete at a total cost of \$910,155.

Willow/Blossom/Daisy Drainage

There is \$800,000 allocated for this project. The drainage project for the Willow/Blossom/Daisy area is be designed to reduce localized street flooding. This project has been bid and awarded. Construction began in June, 2019.

Circle Way & Oak Drive Traffic Improvements

Due to increased traffic and the growth of the Downtown area, \$500,000 was allocated to install traffic signals and right turn lanes at Circle Way and Oak Drive near City Hall. This project is complete.

Residential Street Replacement – Woodland Park Subdivision

Phase 1 included funding for the engineering of this project and phase 2 included the construction funding. Also, two of the drainage crossings originally funded by the 2010 bond issue will be completed with this project. Money from the 2010 Infrastructure Construction Fund will be transferred here to pay for this portion of the project. As with all our street replacement projects, water and sewer lines will also be replaced. Because projects in the 2016 Water and Sewer construction fund were completed significantly under budget, the water and sewer portion of this project will be paid from that fund. This will free approximately \$600,000 in this fund to be utilized on drainage and other issues identified during 2017 flood.

Downtown Revitalization

Phase 2 of the bond sale includes funding for the engineering / design portion for phase 4 (That Way / North Parking Place) of the Downtown Revitalization Project. The funds for the construction of Phase 4 were issued in December of 2018.

IMPACT ON OPERATING BUDGET

There is minimal direct impact of these projects on the operating funds. There will be a minor increase in the City's electricity usage associated with the new lights for the Plantation Drive Bridge and with the traffic signals. However, the drainage improvements will lessen the long-term maintenance of the ditches in that area and the improvements will help to reduce some localized street flooding that occurs during heavy rains.

2016-2017 INFRASTRUCTURE IMPROV. BOND CONSTRUCTION

As of March 2019

Resources	Project To Date *	Total Projected
Net Proceeds from Bonds		
2016	\$ 3,000,000	\$ 3,000,000
2017	4,000,000	4,000,000
Transfer from 2010 Infrastructure (134)	0	537,000
Interest Earned		
Fiscal 2017	18,842	18,842
Fiscal 2018	95,246	95,246
Bond Premium	35,000	35,000
Total Interest Earned	149,088	149,088
Total Resources	\$ 7,149,088	\$ 7,686,088

Expenditures	Original Budget	Project To Date	Remaining to be spent	Total Projected
Woodland Park Subdivision *	\$ 3,800,000	\$ 179,570	\$ 2,220,430	\$ 2,400,000
That Way/N Parking Place Engineering	650,000	341,396	308,604	650,000
Downtown S Parking Place	250,000	50,256	0	50,256
Oak Dr. / Circle Way Light	500,000	437,075	0	437,075
Plantation Dr Bridge	1,000,000	910,155	0	910,155
Willow / Blossom Drainage	800,000	96,908	703,092	800,000
Brazos Canal Road		13,123	224,877	238,000
Oleander/ Magnolia Channel Erosion		42,934	17,066	60,000
Comfort Suites / Catholic Ch. Erosion			87,000	87,000
Total Expenditures	\$ 7,000,000	\$ 2,015,360	3,232,126	\$ 5,632,486

Projected Remaining Funds \$ 2,053,602

* Woodland Park includes Hickory, Oleander, Bois D Arc, South Yaupon and Lotus

2018 INFRASTRUCTURE IMPROV. BOND CONSTRUCTION FUND

In May of 2016 Voters approved the issuance of an additional \$16 million in General Obligation Bonds. This fund was established to account for the third phase and final issuance of those bonds. These bonds were sold in December 2018.

Downtown Revitalization

This bond issue will include \$9 million for the fourth phase of the Downtown Revitalization Project. This project includes the reconstruction of 2,525 linear feet of streets, sidewalks, utility lines, and public parking along North Parking Place, That Way from Parking Way to Oyster Creek Drive, and Circle Way from Oak Drive to That Way. The project will also include adding public gathering spaces and pedestrian improvements to the area. Construction is scheduled to begin in late 2019.

2018 INFRASTRUCTURE IMPROV. BOND CONSTRUCTION FUND

As of March 2019

Resources	Project To Date *		Total Projected	
Net Proceeds from Bonds to be Issued	\$	9,000,000	\$	9,000,000
Interest Earned Fiscal 2019		68,352		75,000
Total Interest Earned		68,352		75,000
Total Resources	\$	9,068,352	\$	9,075,000

Expenditures	Original Budget	Project To Date		Remaining to be spent	Total Projected
Downtown Revitalization	\$ 9,000,000	\$	0	\$ 9,000,000	\$ 9,000,000
Total Expenditures	\$ 9,000,000	\$	0	9,000,000	\$ 9,000,000

Projected Remaining Funds	\$ 75,000
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2013 WATER AND SEWER BOND CONSTRUCTION FUND

In May of 2013, we issued \$2 million in Water and Sewer Bonds. The proceeds from these bonds funded the Northwest water system expansion (\$1,000,000) Sewer line replacements (\$250,000), local lift station renovations (\$250,000), and repair and repaint the Dow water tower (\$500,000).

In addition, the Lake Jackson Development Corporation approved the funding of the Northwest water system. The Economic Development Fund, whose primary revenue is the optional half-cent sales tax, will provide the funding to service the debt payments on \$1,500,000 in Certifications of Obligation. The Certificates were sold in October, 2013.

Northwest Water System Expansion

This project was the first of a phased approach to providing water service to the airport area.

This phase included a connection to the existing Brazosport Water Authority main, a 100,000-gallon ground storage tank, a 10,000 gallon pressure tank, booster pumps, chemical treatment facilities and a control room. These facilities are complete and located on a plant site donated by the County east of the airport. Water mains were extended to the airport to the west, to CR 220 to the north, and to the Alden development to the South. The Airport is in the process of completing their internal system and will soon connect to these lines.

This initial phase will serve up to the first 400 equivalent single-family connections around the airport and in the Alden development. Future phases would include additional ground storage and booster pumps, elevated storage, and a well system. With development of the Alden tract, this system will eventually connect back to the existing city water system.

Repair and Repaint Water Tower

This provided funds for the repair and repainting of the Water Tower known as the Dow Ag Tower (Leo Martin). This project was the first completed from this bond issue at total cost of \$436,675.

Local Lift Station Renovations

This will replace the pumps and controls and upgrade the flow capacity of the existing Lift Station #16 to meet the requirements for the full build out of the Creekside subdivision (\$150,000) and will replace major pumping equipment and controls at smaller lift stations (\$100,000).

All of the planned projects for this bond fund are complete. Because these projects were completed under budget we have funded additional projects. This includes a project to asphalt the access road to the water plant (complete), additional lift station renovations (complete) and the repair of the Marigold sewer line (complete).

IMPACT ON OPERATING BUDGET

The impact on the operating budget should be minimal. The Northwest Water System expansion will add some maintenance and operating costs, but these will be minimal until a customer base is established and consumption increases, at that point the revenue from increased sales should more than offset the increased operating costs. All of the other projects will decrease maintenance costs for repairs that are currently coming out of the operating budget and extend the life of existing infrastructure.

2013 WATER AND SEWER BOND CONSTRUCTION FUND

As of March 31, 2019

Resources	Project To Date	Total Projected
Net Proceeds from Bond Issues 2013 Water & Sewer Bonds	\$ 2,000,000	\$ 2,000,000
Net Proceeds from Bond Issues 2013A CO's	\$ 1,504,241	1,504,241
Interest Earned		
Prior years interest	21,128	21,128
Fiscal 2019	2,811	4,000
Total Interest Earned	23,939	25,128
Total Resources	\$ 3,528,180	3,529,369

Expenditures	Original Budget	Project To Date	Remaining to be Spent	Total Projected
Replace Sewer Line - Center Way	\$ 125,000	\$ 77,232	\$ 0	\$ 77,232
Replace Sewer Line - Begonia	125,000	94,344	0	94,344
NW Water Expansion-Engineering	2,500,000	117,173	0	
NW Water Expansion		2,279,787	0	2,396,960
Local Lift Station Renovations 83-97	137,000	217,616	0	217,616
Lift station 16 renovation	150,000	83,247	0	83,247
Marigold Sewer Line	100,000	53,470	0	53,470
Repaint Water Tower - Dow Ag	500,000	436,675	0	436,675
Total Expenditures	\$ 3,637,000	\$ 3,359,544	\$ 0	\$ 3,359,544

Projected Remaining funds	\$ <u>169,825</u>
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2016 WATER AND SEWER BOND CONSTRUCTION FUND

Northwest Sewer System Expansion

In December 2016, the City issued \$3.0 million in Water and Sewer Bonds and \$3.9 million Certificates of Obligation. The proceeds from these bonds funded the Northwest sewer system expansion and a new and improved force main from lift station 25 (near the Brazos Mall) to the Wastewater Treatment Plant. This will improve flow and capacity for the Mall and surrounding commercial properties.

The Northwest sewer expansion extended sewer service to the Airport area and also serves Texas Department of Criminal Justice Clemens Unit. Previously this unit treated their own wastewater, but they desired to and are now connected to our system. This project included main trunk lines, lift stations, and force mains back to our existing plant.

These projects are complete and are significantly under budget. Additional projects identified to be completed with the savings include Replacement of water well 5, the water and sewer portion of Woodland Park, Oak Drive water tower repair, Engineering for Booster Pumps at Oak Drive, and a new SCADA system for the water operations.

After completion of the above projects there will remain approximately \$800,000. These funds are reserved to provide the final sewer trunk system required to serve the future Alden Subdivision. This balance and a reserved \$1.2 Million in the Utility projects fund will provide the \$2 Million needed for this final sewer trunk line. Any cost above \$2 million for this final sewer trunk line would come from the developer of the Alden subdivision.

IMPACT ON OPERATING BUDGET

The impact on the operating budget of adding the Clemens Unit has been greater than anticipated. After averaging 500,000 gallons a day for the first year of being on our system, they addressed some internal infiltration issues and have now settled in at 230,000 gallons a day. This represents approximately \$400,000 in annual revenue for our system. Our wastewater reclamation facility has the capacity to handle this with some increase in treatment cost. However, the increase in cost is far exceeded by the increase in revenues. The additional projects will have minimal direct impact. The new SCADA system will probably add a maintenance contract and communication cost of less than \$5,000 annually. Replacement of water and sewer lines in the Woodland Park subdivision are a portion of the plan to improve operational efficiency by reducing water leaks and sewer infiltration.

2016 WATER AND SEWER BOND CONSTRUCTION FUND

As of March 2019

Resources	Project To Date *	Total Projected
Net Proceeds from Water and Sewer Bonds	\$ 3,000,000	\$ 3,000,000
net Proceeds from Certificates of Obligation	3,900,000	3,900,000
Prior period interest	89,864	89,864
Interest Earned Fiscal 2019	24,670	45,000
Total Interest Earned	<u>114,534</u>	<u>134,864</u>
Total Resources	\$ 7,014,534	\$ 7,034,864

Expenditures	Original Budget	Project To Date *	Remaining to be Spent	Total Projected
Northwest Sewer expansion extend sewer service to airport & Lift Station 25 force main	\$ 6,900,000	\$ 4,719,071	\$ 0	\$ 4,719,071
Replace Water Well 5		138,232	186,768	325,000
Woodland Park Water/Sewer		142,850	494,937	637,787
Oak Drive Water Tower		278,850	280,000	280,000
Booster Pumps		29,817	20,183	50,000
SCADA		0	150,000	150,000
Sewer North- add'l transmission line		14,337	5,663	20,000
Total Expenditures	\$ 6,900,000	\$ 5,323,157	1,131,888	\$ 6,181,858

Projected Remaining Funds

\$ 832,676

2017 WATER AND SEWER BOND CONSTRUCTION FUND

This fund accounts for the issuance of \$5.0 million of water and Sewer bonds in December of 2017. This sewer project includes \$3.5 Million for the rehabilitation of the entire basin 6 area. Basin 6 includes Plantation Drive, Cedar, Post Oak, North Shady Oaks and Garland to Garland Court. Also included is \$1.1 Million for Phase 1 of the Lake Forest Sewer Rehabilitation and \$400,000 for the Huisache sewer rehabilitation.

IMPACT ON OPERATING BUDGET

The direct impact on the operating budget will be minimal, however lift station 6 experiences significant flow from infiltration during rain events. If this project successfully reduces that, electricity usage will decrease as will man-hours spent monitoring the area.

2017 WATER AND SEWER BOND CONSTRUCTION FUND

As of March 2019

Resources	Project To Date *	Total Projected
Net Proceeds from Bonds to be Issued	\$ 5,000,000	\$ 5,000,000
Interest Earned Previous years	70,965	70,965
Fiscal 2019	56,854	100,000
Total Interest Earned	127,819	100,000
Total Resources	\$ 5,127,819	\$ 5,100,000

Expenditures	Original Budget	Project To Date	Remaining to be spent	Total Projected
Basin 6 subbasin b phase I	\$ 1,042,000	\$ 627,333	\$ 7,667	\$ 635,000
Basin 6 phase II	2,458,000	165,500	1,636,000	1,801,500
Basin 6 subbasin a				
Lake Forest Sewer Rehab Phase 1	1,100,000	77,601	2,302,399	2,380,000
Huisache Sewer Rehab	400,000	0	250,000	250,000
Total Expenditures	\$ 5,000,000	\$ 870,434	4,196,066	\$ 5,066,500

Projected Remaining Funds	\$ 33,500
----------------------------------	------------------

Snowland at our annual Festival of Lights



STATISTICAL INFORMATION



LAKE JACKSON

City of Enchantment



LAKE JACKSON "CITY OF "ENCHANTMENT"

The City of Lake Jackson began in the early 1940's when Dr. A. P. Beutel and Dr. Alden Dow carefully planned out the "City of Enchantment." Through hard work and determination, what was once a heavily wooded swamp grew into a beautiful city. In planning the city, Dr. Dow specified that as many trees as possible would be saved. The citizens of Lake Jackson continue to be committed to Dr. Dow's dream by maintaining and enhancing the beauty of the area.

Lake Jackson is also surrounded by Texas history. The land that Lake Jackson is built on was part of Stephen F. Austin's original land grant from the Mexican government. The two major plantations around the current sites of Lake Jackson and Clute were the Jackson Plantation and Eagle Island Plantation. Abner Jackson built his plantation on an oxbow lake from which our young city derives its name: Lake Jackson.

Today the citizens of Lake Jackson are proud of their heritage and their pride shows in their City. Through the hard work and dedication of our boards and commissions, along with numerous volunteers, Lake Jackson has won twelfth Keep Texas Beautiful Governor's Community Achievement Awards and three 1st place national awards from Keep America Beautiful. Each year they have also receive the President's Circle Award from Keep America Beautiful and the Sustained Award of Excellence from Keep Texas Beautiful. Lake Jackson has been presented the "Tree City USA" title for the past 35 years.

Location

8 Miles North of the Gulf of Mexico
50 Miles South of Houston
45 Miles Southwest of Galveston

Estimated 2019 Population

28,794

Form of Government

Council/Manager (Home Rule Charter)

Mayor

Bob Sipple

City Manager

William P. Yenne

Councilmembers

Vinay Singhania
Matthew Broaddus
Gerald Roznovsky
Ralph "Buster" Buell III
Jon "J.B." Baker

ELECTED OFFICIALS

	<u>Official</u>	<u>Title</u>	<u>Years of Service</u>	<u>Term Expires</u>	<u>Occupation</u>
*	Bob Sipple	Mayor	1	2020	Retired
	Matthew Broaddus	Councilmember	2	2021	Attorney
**	Vinay Singhania	Councilmember	1	2020	Manager/Sourcing
***	Gerald Roznovsky	Councilmember	6	2021	Retired
	Ralph "Buster" Buell III	Councilmember	5	2020	Retired
****	Jon "J.B." Baker	Councilmember	New	2021	Brazoria County Chief Deputy Constable Precinct 4

* Served as Councilmember 2005 and as Mayor 2006-2012

** Served as Councilmember 2006-2011

*** Served as Councilmember 2005-2010

**** Served as Councilmember 2011-2017

City Staff

	<u>Name</u>	<u>Title</u>	<u>Length of Service</u>
*	William P. Yenne	City Manager	39 years
	Modesto Mundo	Asst. City Manager	24 years
	Pam Eaves, CPA	Finance Director	29 years
	Salvador Aguirre	City Engineer	40 years
	First Southwest	Financial Advisors	14 years

* Served 11 years as Assistant City Manager

GENERAL INFORMATION

Size

Development of the 18 square mile area that comprises the City of Lake Jackson began in 1941 and has produced an orderly, well planned residential community. Lake Jackson, itself, has a population of almost 29,000 people. Yet, Lake Jackson is part of a larger community of cities located in southern Brazoria County. Comprised of Lake Jackson, Clute, Freeport, Oyster Creek, Quintana, Jones Creek, Richwood, Surfside, Angleton and Brazoria, this area represents a population of over 77,000. Our regional retail center draws people from points well west and north of our city.

Location

The City of Lake Jackson is part of the Brazosport Area which includes the cities of Brazoria, Clute, Freeport, Jones Creek, Oyster Creek, Quintana, Richwood and Surfside Beach. Lake Jackson is located 50 miles south of Houston, 45 miles southwest of Galveston and 8 miles north of the Gulf of Mexico.

Access

The City is accessible via State Highway 332, the Nolan Ryan Expressway (State Highway 288), FM 2004 and the Port of Freeport. These roads provide access to Houston, Galveston, and the market areas of Brazoria, Matagorda and Fort Bend Counties.

Utilities

Water, Wastewater and Sanitation Services are provided by the City of Lake Jackson

Electric Service is provided by a competitive retail provider (you choose)

Gas Service is provided by CenterPoint Energy.

Highways

State Highway 288
State Highway 288B
State Highway 332
State Highway 36
State Highway 35
FM 2004

Trucking

28 Tank Truck Lines
10 Motor Freight Carriers
7 Local Terminals

Air Freight/Package Services

Seven companies servicing large and small package requirements.

Rail

Union Pacific Railroad services the area.

Air

Brazoria County Airport - 7,000 ft. runway, lighted, ILS & NDB; charter and corporate services.

Houston's Hobby Airport - one hour away, Houston's Bush Intercontinental Airport - 1.5 hours away with all major commuter carriers.

Shipping

Port of Freeport

Long term planning and careful development have given rise to the most accessible port serving the Gulf Coast. Located just 1.3 miles from deep water, Port Freeport dispenses with unnecessary transit time and assures ship operators a fast, safe turnaround.

The Port offers a depth of 36 feet at the public facilities -- 400-foot wide channels and a 1200-foot wide turning basin. Over 2,150 feet of dockspace is immediately accessible to 416,000 square feet of transit storage, a covered boxcar loading area and 47 acres of prepared open storage.

Bus

Southern Brazoria County Transit service has five routes in Lake Jackson, Clute, Freeport and Angleton. Residents who use the service have convenient access within the cities and region to employment, schools, shopping, county services, medical services and recreational destinations.

UTILITY RATES

Electricity:

Supplier: Competitive Retail Provider

Natural Gas:

Supplier: CenterPoint Energy

Water: Supplier: City of Lake Jackson

Residential Base (2,000 gallons)	\$13.85 per month
Commercial Base (2,000 gallons)	\$27.70 per month
over 2,000 gallons	\$4.50 per 1,000 gallons
over 20,000 gallons	\$5.00 per 1,000 gallons

Sewer: Supplier: City of Lake Jackson

Residential Base (2,000 gallons)	\$14.00 per month
Commercial Base (2,000 gallons)	\$28.00 per month
2,000 to 15,000 gallons:	\$5.00 per 1,000 gallons

*Sewer rates for residential customers are capped at 15,000 gallons/month.

Solid Waste Collection: Supplier: City of Lake Jackson

Sanitation rates:

Residential Garbage/Trash	\$17.70 per month
Residential Recycling	\$ 3.00 per month
Apartment Garbage/Trash	\$17.70 per unit per month
Apartment Recycling	\$2.00 per unit per month

Dumpster Rates - Number Of Pickups Per Week

	2x	3x	4x	5x	6x
3 Cubic Yard Containers	\$77.20	\$115.65	\$154.35	\$192.95	\$231.45
4 Cubic Yard Containers	\$102.85	\$154.35	\$205.75	\$257.15	\$308.60

Shared Dumpster Rates

Small Business	\$28.45
Medium Business	\$37.10
Large Business	\$45.70

Apartments/Multi-Family

Garbage and trash rates for apartments/multi-family shall be charged a flat rate fee of \$17.70 per individual family unit, excluding State Sales Tax.

APPLICABLE TAX RATES

Sales or Use Tax

State	6.25%
Lake Jackson	1.50%
Brazoria County	<u>.50%</u>
	8.25%

Hotel/Motel Tax

State	6.0%
City	<u>7.0%</u>
	13.00%

2019-20 Property Taxes - Rate/\$100 Assessed Value

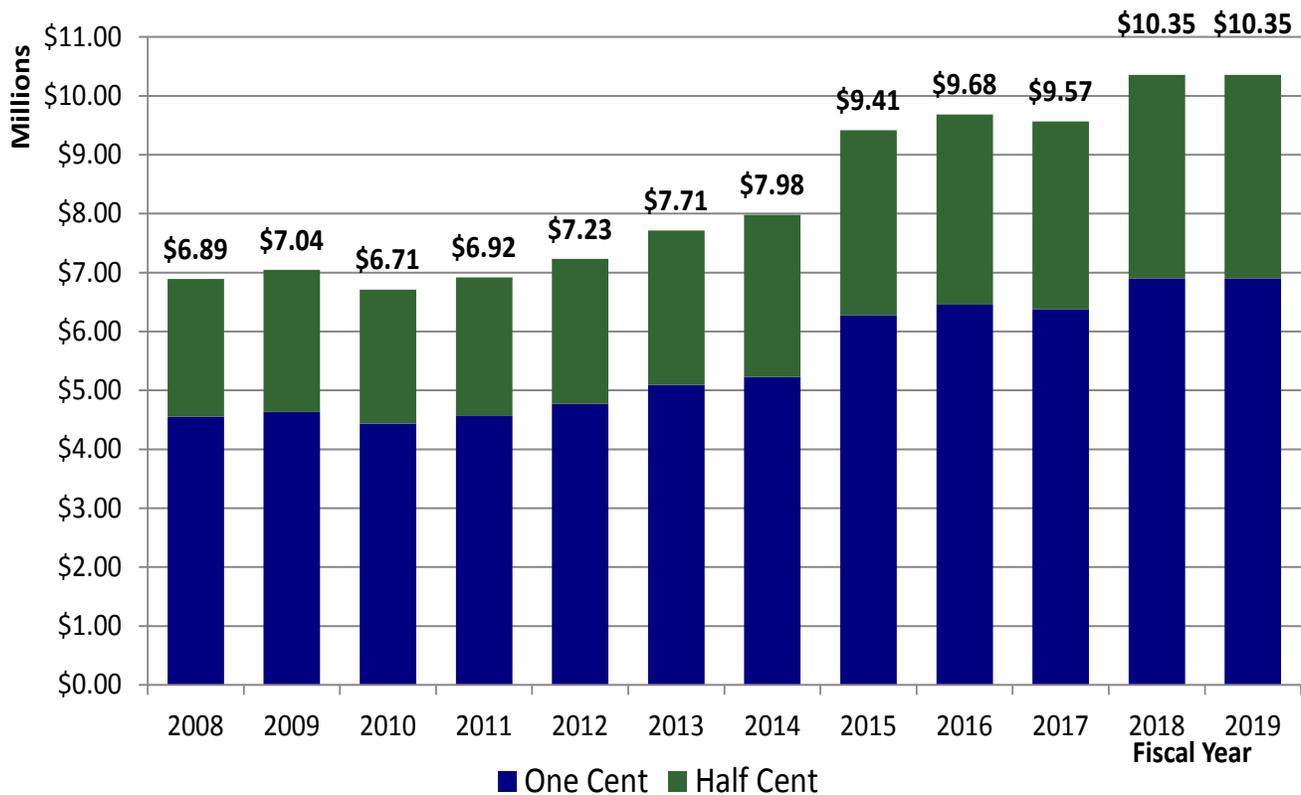
City of Lake Jackson	0.348200
Brazosport ISD	1.255300
Brazosport College	0.298500
Brazoria County (including Road & Bridge)	0.427914
Brazos River Harbor Navigation District	0.040100
Velasco Drainage District	<u>0.084120</u>
Aggregate Tax Rate	2.454134

Source: Brazoria County Tax Office - 6/25/19

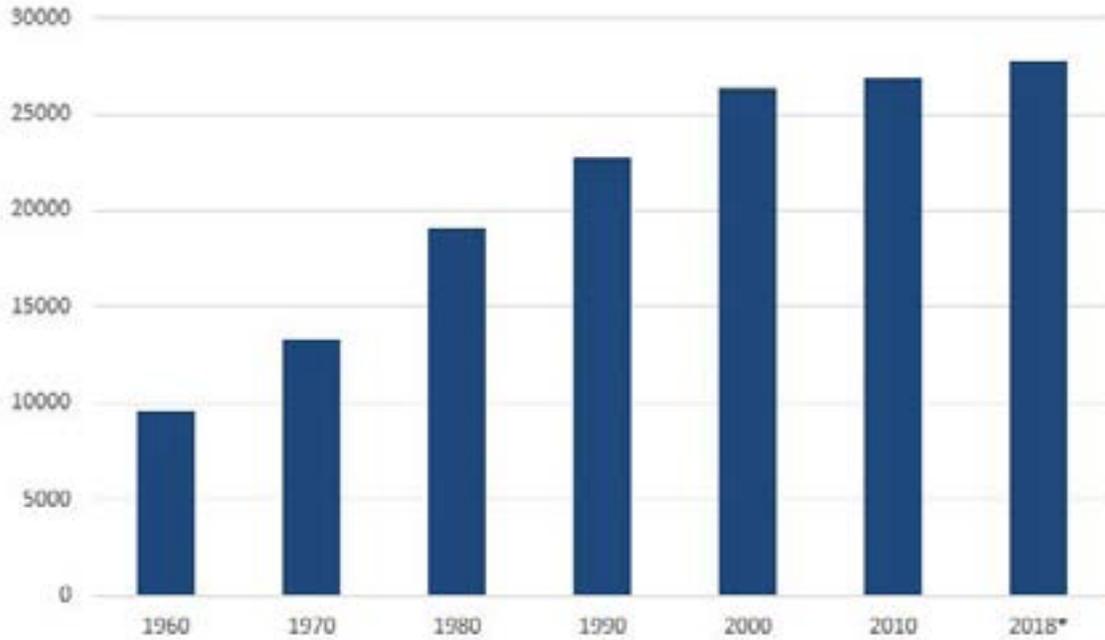
SALES TAX HISTORY

	Fiscal Year	One Cent Sales Tax	Section 380 Sales Tax Rebate	Half Cent Sales Tax	Percentage Growth
	2008	4,553,842	120,262	2,337,052	-1.40%
	2009	4,634,553	182,823	2,408,688	1.77%
	2010	4,432,443	121,949	2,277,196	-4.36%
	2011	4,562,725	148,828	2,355,777	2.94%
	2012	4,772,141	143,839	2,457,990	4.59%
	2013	5,093,359	145,265	2,619,312	6.73%
	2014	5,226,636	277,838	2,752,237	2.62%
	2015	6,276,467	285,337	3,138,233	20.09%
	2016	6,454,920	264,649	3,227,460	2.84%
	2017	6,377,917	77,181	3,188,958	-1.19%
Actual	2018	6,902,000	86,029	3,451,000	8.22%
Projected	2019	6,902,000	120,000	3,451,000	0.00%
Budgeted	2020	7,040,040	120,000	3,520,020	2.00%

The City has executed several Section 380 economic development agreements over the last 20 years. The typical agreement rebates half of the additional one cent sales generated by the development. The Sales tax to the general fund is the one cent sales tax less the rebate amount.



HISTORICAL POPULATION



1960	9,651
1970	13,376
1980	19,102
1990	22,776
2000	26,386
2010	26,849
2019*	28,794

**latest estimate from Esite Analytics .*

Land Area & Population Density

	POPULATION	LAND AREA SQUARE MILES	PERSONS PER SQUARE MILE
Texas*	26,448,193	261,231.71	101.2
Brazoria County*	330,242	1,357.70	243.2
Lake Jackson	28,794	19.44	1,481.2

**2015 Census estimate*

2010 CENSUS INFORMATION

2010 CENSUS INFORMATION

Population	
Total Population	26,849

Housing Status (in housing units unless noted)	
Total	11,149
Occupied	10,319
Owner-occupied	7,134
Population in owner-occupied (number of individuals)	19,491
Renter-occupied	3,185
Population in renter-occupied (number of individuals)	7,301
Vacant	830
Vacant: for rent	500
Vacant: for sale	128
Vacant: for seasonal/recreational/occasional use	40

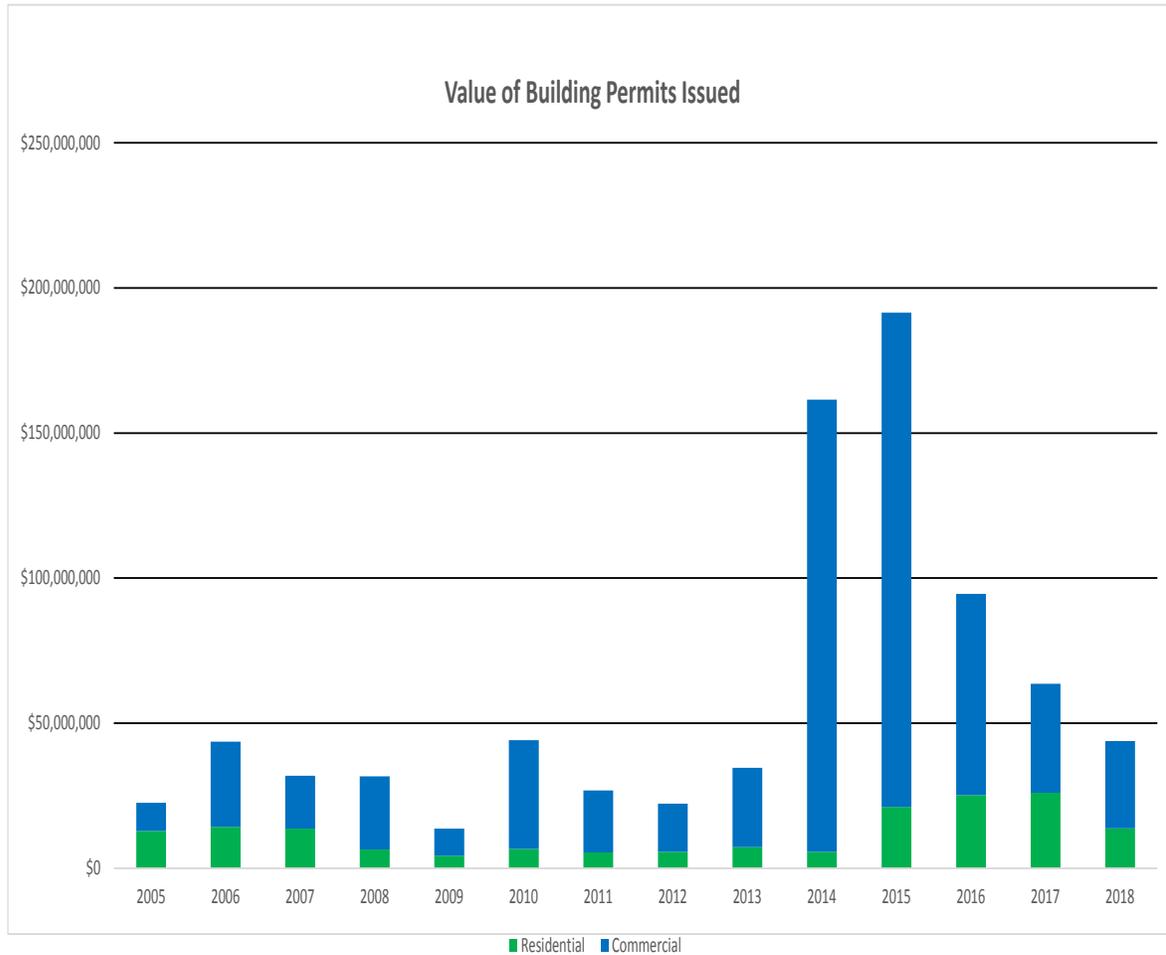
Population by Sex/Age	
Male	13,155
Female	13,694
Under 18	7,090
18 & over	19,759
20 - 24	1,506
25 - 34	3,358
35 - 49	5,530
50 - 64	5,393
65 & over	3,198

Population by Ethnicity	
Hispanic or Latino	5,513
Non Hispanic or Latino	21,336

Population by Race	
White	22,649
African American	1,370
Asian	842
American Indian and Alaska Native	140
Native Hawaiian and Pacific Islander	10
Other	1,194
Identified by two or more	644

HISTORICAL BUILDING PERMIT ACTIVITY

Year	Residential				Commercial				Total
	New		Additions		New		Additions		New + Additions
	Dollars	Number	Dollars	Number	Dollars	Number	Dollars	Number	Dollars
2005	\$10,346,773	47	\$2,554,073	217	\$6,814,750	5	\$2,846,001	72	\$22,561,597
2006	\$11,558,044	42	\$2,779,670	222	\$12,292,550	13	\$16,999,806	96	\$43,630,070
2007	\$10,645,379	49	\$2,994,659	246	\$9,960,620	16	\$8,273,763	91	\$31,874,421
2008	\$4,567,201	28	\$1,934,811	210	\$16,524,120	7	\$8,691,192	84	\$31,717,324
2009	\$2,104,874	13	\$2,269,750	224	\$980,000	16	\$8,286,645	47	\$13,641,269
2010	\$2,897,800	19	\$3,825,831	308	\$28,239,066	4	\$9,186,421	61	\$44,149,118
2011	\$2,804,113	11	\$2,648,839	300	\$1,267,000	2	\$20,102,377	126	\$26,822,329
2012	\$3,059,500	16	\$2,609,239	284	\$8,827,836	4	\$7,836,810	72	\$22,333,385
2013	\$4,528,375	18	\$2,778,099	323	\$12,855,000	10	\$14,504,913	90	\$34,666,387
2014	\$2,309,974	14	\$3,338,284	292	\$139,596,783	27	\$16,289,232	92	\$161,534,273
2015	\$5,835,686	25	\$15,299,859	1060	\$111,439,072	55	\$58,861,154	74	\$191,435,771
2016	\$18,334,647	72	\$6,932,925	668	\$41,292,467	16	\$28,039,432	78	\$94,599,471
2017	\$19,431,568	80	\$6,618,518	483	\$21,973,497	71	\$15,624,583	58	\$63,648,166
2018	\$12,880,004	284	\$931,655	148	\$26,480,570	6	\$3,526,847	361	\$43,819,076



BRAZORIA COUNTY TOP EMPLOYERS

COMPANY	TYPE	NON-RETAIL FULL-TIME EMPLOYEES	
Alvin I.S.D.	Alvin	Education	3,648
The Dow Chemical Company	Freeport	Chemical	3,605
Pearland I.S.D.	Pearland	Education	2,689
Texas Dept. of Criminal Justice	County-wide	Criminal Justice	2,409
Wood Group (formerly The Infinity Group)	Clute	Contractor	2,387
Brazosport I.S.D.	Clute	Education	1,780
Brazoria County	County-wide	Government	1,407
Olin Corporation	Freeport	Chemical	1,200
Phillips 66	Sweeny	Refining	1,027
Fluor	Freeport	Contractor	970
Angleton I.S.D.	Angleton	Education	939
BASF Corporation	Freeport	Chemical	918
Jacobs	Freeport	Contractor	855
Schlumberger Technology Corp.	Rosharon	Oil Well Services	849
Brock Group	Clute	Industrial Insulation/Scaffolding	792
EXCEL	Freeport	Contractor	762
Empereon Constar	Alvin	Call Center	700
City of Pearland	Pearland	Government	668
ICS	Clute	Contractor	650
Chevron Phillips Chemical Co.	Sweeny	Chemical	615
Marquis Construction Services	Clute	Contractor	600
INEOS Olefins & Polymers USA	Alvin	Chemical	575
Ascend Performance Materials	Alvin	Chemical	572
CHI St. Luke's Health Brazosport	Lake Jackson	Medical	550
JV Driver	Freeport	Contractor	550
Team Industrial Services	Alvin	Mechanical Services	492
Columbia-Brazoria I.S.D.	Brazoria	Education	456
Mammoet	Rosharon	Heavy Lifting & Transport Solutions	455

*Source: The Alliance - Economic Development for Brazoria County
Last Updated February, 2019*

BRAZORIA COUNTY TOP EMPLOYERS

COMPANY	TYPE	NON-RETAIL FULL-TIME EMPLOYEES	
TDECU	County-wide	Financial	349
Turner Industries	Freeport	Contractor	341
Mundy Support Services	County-wide	Contractor	325
Alvin Community College	Alvin	Education	303
Kemlon Products & Development	Pearland	Wiring Device Manufacturer	300
KBR	Freeport	Contractor	300
Performance Contractors	Iowa Colony	Contractor	300
Brazosport College	Lake Jackson	Education	285
Sweeny I.S.D.	Sweeny	Education	256
Benchmark Electronics	Angleton	Manufacturer	250
Saber Power Services	Iowa Colony	High-Voltage Electrical Services	250
City of Lake Jackson	Lake Jackson	Government	227
UTMB Health – Angleton Danbury	Angleton	Medical	225
Vernor Material & Equipment	Freeport	Aggregate Materials	215
Freeport LNG	Quintana	LNG Terminal	213
PCL Construction	Freeport	Contractor	200
City of Alvin	Alvin	Government	189
Third Coast Terminals	Pearland	Blending & Packaging	189
CB&I	Freeport	Contractor	170
Shintech, Inc.	Freeport	PVC Manufacturer	165
Riviana Foods (formerly American Rice)	Freeport	Rice Mills	161
Freeport Welding & Fabrication	Freeport	Fabrication	150
E-Z Line Pipe Support Company	Manvel	Manufacturer	150
RiceTec	Alvin	Agriculture	135
SI Group	Freeport	Chemical	134
Sweeny Community Hospital	Sweeny	Medical	132
ProFax	Pearland	Welding Products Mfg.	132
City of Angleton	Angleton	Government	126
City of Freeport	Freeport	Government	121
Packaging Service Co. / SolvChem	Pearland	Blending & Packaging	120
Texas Honing	Pearland	Pipe Honing & Boring	107
Aggreko	Pearland	Industrial Equipment Rentals	100

PRINCIPAL TAXPAYERS

Principal Taxpayers and Assessed Valuation

<u>Principal Taxpayers</u>		Tax Year 2018	
<u>Taxpayer</u>	<u>Type of Business</u>	<u>Assessed Taxable Valuation</u>	<u>Percent of Assessed Valuation</u>
Lex Lake Jackson, LP - Dow Research	Industrial	\$ 128,736,140	6.14%
Dow Chemical Company	Various Properties	99,712,790	4.76%
Cole Ofc Lake Jackson - Dow Admin	Industrial	37,628,430	1.80%
Brazos Mall Partners LLC	Mall - Retail	24,950,000	1.19%
Plantation Park Apts	Apartment	21,782,440	1.04%
Urban Crest Apt	Apartment	20,431,779	0.98%
Edgewater Apts	Apartment	18,757,310	0.90%
The Residence of Lake Jackson	Apartment	18,245,660	0.87%
HEB Grocery	Grocery	12,683,230	0.61%
Treasure Bay Apts	Apartment	12,451,460	0.59%
		<u>\$ 85,921,529</u>	<u>4.10%</u>

Assessed Valuation by Classification

<u>Classification</u>	Tax Year 2018	
	<u>Assessed Taxable Valuation</u>	<u>Percent Of Total</u>
Residential	\$ 1,706,398,726	63.16%
Real, Vacant Platted Lots/Tracts	12,270,830	0.45%
Commercial & Industrial	670,430,331	24.82%
Real, Acreage (Land Only)	14,008,646	0.52%
Utilities & Pipelines	21,978,370	0.81%
Special Inventory & Other	276,520,386	10.24%
Total Market / Appraised Value	<u>\$ 2,701,607,289</u>	<u>100.00%</u>
Less Exemptions	444,069,266	
	<u>\$ 2,257,538,023</u>	
Under protest at certification	56,041,585	
Net Taxable Value	\$ 2,313,579,608	

HISTORICAL SUMMARY OF MAJOR PERSONNEL CHANGES

<u>YEAR</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>Add FTE</u>	<u>Delete</u>
2018-19	Recreation	Custodian	2.00	
2018-19	Police	Administrative Sergeant	1.00	
2018-19	Police	Communications Specialist	2.00	
2017-18	Finance	MIS Systems Analyst	1.00	
2016-17	Police	College Resource Officer		-1.00
2016-17	Police	Traffic Officers	2.00	
2016-17	Police	Narcotics Detective	1.00	
2016-17	Finance	Systems Analyst	1.00	
2016-17	Recreation	Asst. Aquatics Coordinator	1.00	
2016-17	Recreation	Secretary		-1.00
2016-17	Recreation	Marketing Coordinator	1.00	
2016-17	Parks	Light Equipment Operator		-1.00
2016-17	Parks	Crewleader	1.00	
2016-17	Utility Admin	Lead Meter Tech	1.00	
2016-17	Utility Admin	Meter Reader	1.00	
2015-16	Administration	Personnel Clerk	1.00	
2015-16	Fire	Deputy Fire Marshal	1.00	
2015-16	Water	Assistant Superintendent	0.50	
2015-16	Wastewater	Assistant Superintendent	0.50	
2013-14	Wastewater	Split Public Works Director	0.50	
2013-14	Code Enforcement	Split Public Works Director		-0.50
2009-10	Police	College Resource Officer	1.00	
2007-08	Administration	Secretary	1.00	
2007-08	Finance	Payroll Clerk	1.00	
2007-08	Police	Narcotics Detective	1.00	
2007-08	Code Enforcement	Apartment Inspector	1.00	
2007-08	Code Enforcement	Code Enforcement Officer	1.00	
2007-08	Civic Center	Custodian	1.00	
2006-07	Legal	City Attorney	1.00	
2005-06	Utility Admin	Cashier		-1.00
2005-06	Recreation	Rec Leader	1.00	
2005-06	Recreation	Secretary		-1.00
2005-06	Police	School Resource Officer	1.00	
2004-05	Civic Center	Custodian		-1.00
2004-05	Fire	Custodian moved to PD		-0.50
2004-05	Legal	Secretary		-1.00
2004-05	Police	Custodian moved to PD	0.50	
2003-04	Administration	Bldg Custodian Moved	0.33	-0.33
2003-04	Finance	Finance Dir. Moved	0.50	-0.50
2003-04	Utility Admin	Meter Reader		-1.00
2002-03	Utilities	Laborer II		-1.00
2001-02	Administration	Personnel Director	1.00	
2000-01	Civic Center	Custodian	1.00	
2000-01	Police	Patrol Officers	4.00	
2000-01	Recreation	PT Custodian to FT	1.00	
2000-01	Utility Admin	Secretary	1.00	
1999-00	Civic Center	Custodian	2.00	
1999-00	Civic Center	Marketing Asst.	1.00	
1999-00	Civic Center	Civic Center Mgr.	1.00	
1999-00	Finance	MIS Systems Analyst	1.00	
1999-00	Finance	Cust. Service Super	1.00	-1.00
1999-00	Humane	Humane Officer	1.00	
1999-00	Parks	Groundskeeper II		-1.00
1999-00	Recreation	Rec Leader PT to FT	1.00	

HISTORICAL GENERAL CAPITAL PROJECTS & BOND ISSUES

Tax Year	Fiscal Year Ended	Tax Rate	Total Assessed Value	General Capital Projects	Bond Issues					
					Date Authorized	Amount Authorized	Date Sold	Amount Sold		
1976	9/30/1977	\$ 0.5000	\$ 175,832,810	151,154	4/3/1976	\$ 2,885,000	7/20/1976	\$ 2,885,000		
1977	9/30/1978	0.4750	192,542,314	59,428						
1978	9/30/1979	0.4750	207,204,210	272,872						
1979	9/30/1980	0.4250	232,286,120	178,154	4/5/1980	2,000,000	8/20/1980	2,000,000		
1980	9/30/1981	0.4250	251,333,126		4/4/1981	600,000	4/8/1981	600,000		
1981	9/30/1982	0.4500	269,422,547	271,186	8/14/1982	1,595,000	9/28/1982	1,595,000		
1982	9/30/1983	0.3400	455,809,674	760,995						
1983	9/30/1984	0.3865	468,967,930	602,010	11/8/1983	1,140,000	6/18/1984	1,140,000		
1984	9/30/1985	0.4000	485,602,540	708,895						
1985	9/30/1986	0.3250	618,134,335	253,006						
1986	9/30/1987	0.3250	619,430,280	423,609						
1987	9/30/1988	0.3250	607,217,191	496,943						
1988	9/30/1989	0.3250	613,392,040	284,172						
1989	9/30/1990	0.3250	617,544,250	231,866	9/9/1989	4,665,000	11/6/1989	4,665,000		
1990	9/30/1991	0.3450	637,920,940	36,519						
1991	9/30/1992	0.3450	651,975,210	51,133						
1992	9/30/1993	0.3550	674,654,648	204,651	8/29/1992	3,450,000	3/15/1993	3,450,000		
1993	9/30/1994	0.3550	704,858,200	623,845						
1994	9/30/1995	0.3500	742,810,365	572,969						
1995	9/30/1996	0.3450	789,761,000	570,295	6/17/1996	7,300,000	6/17/1996 CO	7,300,000		
1996	9/30/1997	0.3400	829,035,849	559,522						
				542,462	a)					
1997	9/30/1998	0.3500	847,067,939	766,189	5/3/1997	6,350,000	11/3/1997 GO	2,100,000		
1998	9/30/1999	0.3500	889,655,350	913,487			11/3/1997 CO	5,950,000		
1999	9/30/2000	0.3500	935,110,266	1,397,500	11/3/1997	5,950,000				
					c)		1/15/1999	4,250,000		
2000	9/30/2001	0.3500	998,035,066	952,683	1/11/2001	10,800,000	5/15/2001	3,600,000		
2001	9/30/2002	0.3500	1,068,602,660	1,193,565	1/18/1997	6,000,000	5/15/2002	6,000,000		
2002	9/30/2003	0.3750	1,116,753,175	672,741	b)		12/15/2002	3,600,000		
2003	9/30/2004	0.3703	1,185,429,367	627,827	b)		4/15/2004	3,600,000		
2004	9/30/2005	0.3700	1,236,071,214	206,785	5/15/2005	7,700,000		-		
2005	9/30/2006	0.3800	1,273,059,582	1,170,715						
2006	9/30/2007	0.3700	1,351,219,282	731,008	d)		5/17/2007	5,300,000		
2007	9/30/2008	0.3850	1,391,772,727	809,648				-		
2008	9/30/2009	0.3900	1,460,686,450	1,157,136	d)		3/3/2009	2,400,000		
2009	9/30/2010	0.3900	1,454,833,720	1,949,813	5/8/2010	7,000,000	7/20/2010	3,000,000		
2010	9/30/2011	0.3900	1,437,060,336	684,123						
2011	9/30/2012	0.3900	1,419,681,558	751,310	e)		5/6/2013	4,000,000		
2012	9/30/2013	0.3900	1,437,118,606	1,024,693			5/6/2013 CO	2,000,000		
2013	9/30/2014	0.3900	1,450,607,167	516,489						
2014	9/30/2015	0.3850	1,498,269,814	985,275						
2015	9/30/2016	0.3600	1,639,706,525	2,105,930	5/9/2016	16,000,000				
2016	9/30/2017	0.3475	1,879,932,644	1,028,265	f)		11/7/2016	3,000,000		
2017	9/30/2018	0.3375	2,098,790,748	1,331,951	f)		11/14/2017	4,000,000		
2018*	9/30/2019	0.3352	2,301,112,411	1,556,670	f)		12/6/2018	9,000,000		
2019**	9/30/2020	0.3482	2,384,932,306	1,085,500						
				\$ 31,474,989			\$ 83,435,000			
				Total Projects				\$ 116,909,989		

* Estimate

** Budget

- a) Outdoor Pool was built with half cent sales tax money
- b) \$10,800,000 in GO bonds were approved by voters in 2001. These were sold in three phases.
- c) \$6,325,000 in GO bonds were approved by voters in 1997. These were sold in two phases.
- d) \$7,700,000 in GO bonds were approved by voters in 2005. These were sold in two phases.
- e) \$7,000,000 in GO bonds were approved by voters in 2010. These were sold in two phases.
- f) \$16,000,000 in GO bonds were approved by the voters in 2016. These will be sold in three phases.

HISTORICAL GENERAL CAPITAL PROJECTS & BOND ISSUES

- 7/20/1976 Library, City Hall, Streets (Oak Drive, Willow Drive, Oyster Creek Drive), Drainage, Parks, Water System - GO
- 8/20/1980 Police Building, Service Center, Streets (Plantation Dr., That Way, Dixie Dr) - GO
- 4/8/1981 Streets (Yaupon 2 lanes FM 2004 to OCD) - GO
- 9/28/1982 Drainage, Streets (Huisache), Sanitary Sewer - GO
- 11/8/1983 Streets (Oak Dr Bridge, Stanford Rd, Post Oak, Post Oak Ct.) - GO
- 11/6/1989 Refunding - GO; Library & Parking, Streets (Dixie Dr, Oyster Creek Dr) - GO
- 3/15/1993 Police Station, Plantation Bridge, Streets (Azalea & Center Way) - GO
- 6/17/1996 Recreation Center - CO (Debt Service provided by half cent sales tax)
- 11/3/1997 Streets - Cherry, Elm, Winding Way, Canna, Circle Way
- 11/3/1997 Youth Sports Complex, Civic Center Plaza - CO (Debt Service provided by half cent sales tax)
- 1/15/1999 Streets - phase 2 of \$6.35 million Authorized - OCD, Laurel, Acacia, Mimosa, Oleander, Walnut, Lotus, Medical Dr.
- 5/15/2001 Funding the reconstruction of Magnolia (100 block to Acacia), central Yaupon, (SH332 to OCD).
Also funded is the humane facility and a two bay expansion to Fire Station #2.
- 5/15/2002 Golf Course construction
- 12/15/2002 Fire / EMS Building
- 4/15/2004 Streets - Oak Drive, South Yaupon, Dixie Drive, South Magnolia, and Brazos Oaks
- 5/17/2007 Brazos Oaks Subdivision: Streets drainage; Jasmine, Oak Dr., & Winding Way street & drainage. Renovations of old fire station into a Court Facility, Emergency Dispatch & Emergency Operation Center.
- 5/8/2010 Drainage, Ditch lining, Structure crossing (Oak Dr & S. Yaupon), Aterial streets drought repair.
- 5/6/2013 \$4M GO for streets remainder of magnolia, Laurel, Chinaberry, Gardenia, and Camellia, various courts
\$2M CO South Parking Place
- 11/7/2016 \$3M GO for Plantation Bridge, Oak Dr. Traffic Light, and design work for the streets Lotus, Hickory, Oleander, South Yaupon, and Bois d. Arc
- 11/14/2017 \$4M GO for engineering of phase 4 of the Downtown revitalization and the replacement of the residential streets Lotus, Hickory, Oleander, South Yaupon, and Bois D Arc
- 12/6/2018 \$9M GO for Downtown revitalization - North Parking Place, That Way and Circle Way

SINGLE FAMILY RESIDENTIAL VALUES

Information provided by the Brazoria County Tax Office.

**BRAZORIA COUNTY CLASS A - SINGLE FAMILY RESIDENTIAL VALUES

YEAR	# OF PARCELS	CLASS A MARKET VALUE CERTIFIED	CLASS A MARKET VALUE (ARB REVIEW)	TOTAL CLASS A MARKET VALUE	*NEW CLASS A MARKET VALUE
2007	84,399	\$ 10,168,218,701	\$ 850,659,412	\$ 11,018,878,113	\$ 583,676,962
2008	86,608	\$ 11,229,716,724	\$ 302,173,693	\$ 11,531,890,417	\$ 491,545,699
2009	87,932	\$ 10,926,556,311	\$ 755,995,018	\$ 11,682,551,329	\$ 315,255,480
2010	88,979	\$ 11,597,214,600	\$ 182,453,464	\$ 11,779,668,064	\$ 196,623,525
2011	90,267	\$ 11,742,877,210	\$ 138,848,451	\$ 11,881,725,661	\$ 188,139,710
2012	91,329	\$ 11,869,862,227	\$ 275,226,839	\$ 12,145,089,066	\$ 171,886,371
2013	92,488	\$ 12,126,891,336	\$ 214,434,692	\$ 12,341,326,028	\$ 184,735,066
2014	93,911	\$ 12,763,755,887	\$ 446,851,977	\$ 13,210,607,864	\$ 202,455,398
2015	95,557	\$ 13,840,979,400	\$ 703,432,487	\$ 14,544,411,887	\$ 306,755,087
2016	97,685	\$ 15,629,035,458	\$ 1,109,632,771	\$ 16,738,668,229	\$ 424,885,905
2017	99,878	\$ 16,840,956,939	\$ 978,973,081	\$ 17,819,930,020	\$ 456,092,831
2018	102,085	\$ 17,900,975,550	\$ 312,826,621	\$ 18,213,802,171	\$ 433,685,500

*This number is included in "Total Market Value". Brazoria County Grants 20% general homestead exemption.

**CITY OF LAKE JACKSON CLASS A - SINGLE FAMILY RESIDENTIAL VALUES

YEAR	# OF PARCELS	CLASS A MARKET VALUE CERTIFIED	CLASS A MARKET VALUE (ARB REVIEW)	TOTAL CLASS A MARKET VALUE	*NEW CLASS A MARKET VALUE
2007	8,256	\$ 1,047,335,160	\$ 60,799,370	\$ 1,108,134,530	\$ 10,601,770
2008	8,302	\$ 1,124,490,976	\$ 15,975,860	\$ 1,140,466,836	\$ 11,931,080
2009	8,330	\$ 1,105,776,006	\$ 45,368,017	\$ 1,151,144,023	\$ 4,918,400
2010	8,338	\$ 1,137,272,935	\$ 9,788,380	\$ 1,147,061,315	\$ 2,814,380
2011	8,356	\$ 1,129,367,436	\$ 8,345,630	\$ 1,137,713,066	\$ 3,076,620
2012	8,364	\$ 1,140,947,779	\$ 20,833,160	\$ 1,161,780,939	\$ 2,309,480
2013	8,391	\$ 1,162,209,888	\$ 13,715,928	\$ 1,175,925,816	\$ 4,110,090
2014	8,382	\$ 1,193,308,714	\$ 27,537,180	\$ 1,220,845,894	\$ 2,575,130
2015	8,392	\$ 1,261,453,537	\$ 37,793,770	\$ 1,299,247,307	\$ 4,675,020
2016	8,412	\$ 1,354,544,748	\$ 62,424,290	\$ 1,416,969,038	\$ 3,854,410
2017	8,448	\$ 1,417,583,908	\$ 69,291,200	\$ 1,486,875,108	\$ 9,076,830
2018	8,526	\$ 1,532,267,394	\$ 25,753,840	\$ 1,558,021,234	\$ 16,089,100

*This number is included in "Total Market Value". City of Lake Jackson grants no general homestead exemption.

**CITY OF ANGLETON CLASS A - SINGLE FAMILY RESIDENTIAL VALUES

YEAR	# OF PARCELS	CLASS A MARKET VALUE CERTIFIED	CLASS A MARKET VALUE (ARB REVIEW)	TOTAL CLASS A MARKET VALUE	*NEW CLASS A MARKET VALUE
2007	5,255	\$ 450,648,069	\$ 41,562,380	\$ 492,210,449	\$ 7,446,050
2008	5,299	\$ 492,505,869	\$ 4,511,750	\$ 497,017,619	\$ 6,701,630
2009	5,337	\$ 489,288,507	\$ 17,418,919	\$ 506,707,426	\$ 5,759,610
2010	5,363	\$ 492,528,737	\$ 6,513,911	\$ 499,042,648	\$ 2,434,310
2011	5,384	\$ 490,332,427	\$ 4,232,500	\$ 494,564,927	\$ 3,416,610
2012	5,396	\$ 498,497,273	\$ 7,181,480	\$ 505,678,753	\$ 3,493,460
2013	5,407	\$ 502,823,134	\$ 8,144,990	\$ 510,968,124	\$ 2,902,960
2014	5,412	\$ 528,527,978	\$ 14,761,706	\$ 543,289,684	\$ 2,884,260
2015	5,431	\$ 559,017,578	\$ 19,047,810	\$ 578,065,388	\$ 3,050,630
2016	5,451	\$ 590,790,495	\$ 35,065,451	\$ 625,855,946	\$ 4,200,060
2017	5,486	\$ 636,458,745	\$ 32,229,100	\$ 668,687,845	\$ 9,139,010
2018	5,530	\$ 684,254,952	\$ 11,685,820	\$ 695,940,772	\$ 6,457,280

*This number is included in "Total Market Value". City of Angleton grants no general homestead exemption.

**All values are as of the original certification date for each individual tax year. Values have not been adjusted for changes since July of their respective tax year.

2011 INDUSTRIAL DISTRICT AGREEMENT

The following represents the basis for the 2011 Industrial District Agreement between BASF, Dow and the Brock interests and the Cities of Clute, Freeport and Lake Jackson. Final contracts will be prepared in accordance with the following:

- Length of contract – 15 years
- Floor payment - \$9,000,000
- Payment in years one & two - \$9,000,000 each year
- Distribution among the Cities:

	Initial year:
Clute	\$1,400,000
Freeport	\$3,500,000
Lake Jackson	\$4,100,000

- Growth factor will be the higher of the CPI-U or value based formula (Industrial District value x\$.55/ \$100 on assessed value @ 50% or rate of 27.5 cents/\$100)
- Ceiling – payments will rise or fall based on the CPI-U or value-based formula but in no case would fall below the \$9,000,000 floor, except as described herein- Payments also cannot exceed a CAP of (Industrial District value x\$.55/\$100 on assessed value @ 80% or rate of 44 cents/\$100).
- In no case would Industry ever pay more than would be due if the Industrial District was annexed (including abated properties) using the Industrial District “tax rate” (\$.55/\$100)
- Natural disaster or terrorist attack – in the event of a natural disaster (ie a hurricane) or other weather related incident or terrorist attack in which industry suffers major physical damage that results in values (including abated values) being negatively affected by 50% or more the following shall apply:
 - The first year after a natural disaster (ie, hurricane) or other weather related incident or terrorist attack affecting the plant the payment to the Cities will drop to the floor amount (\$9 million).
 - The second and third years may drop below the \$9 million floor and will be based on value of plant, including abated properties, (those properties granted an abatement by Brazoria County) x\$.55/\$100 assessed value @ 80%-(rate of 44 cents/\$100)
 - In the fourth year the contract the payment amount will return to the pre-disaster payment unless it would exceed the CAP. In that event the payment would be based on the CAP or the \$9,000,000 floor payment, whichever is greater. From the fifth year point the payment will resume based on the greater of the CPI-U or the value based formula.

Industrial Districts Along the Texas Gulf Coast

Rank	City	Contract Rate	Tax Rate	Effective Tax Rate	New Construction	Comments
1	Port Neches	75%	0.69950	52.46%	75%	10 Year Contract
2	Beaumont	80%	0.64000	51.20%	3 years @ 0%, Steps in	3 years @ 80%, 4 years @ 75%
3	Pasadena	90%	0.56200	50.59%	0%,20%, 45%, 55%, 65%	Increase/decrease is split with Industry
4	Orange	67%	0.74500	50.00%	0% for 2 years	5 Year contract - 10% Ceiling & Floor
5	Baytown	62%	0.78703	48.80%	0% for 2 years	Different start dates for each company.
6	Houston	73.4%	0.64500	47.34%	40%, 45%, 50%	15 Year Contract 100% on Land
7	Deer Park	63%	0.72000	45.36%	25%,35%,45%,55%	2006 Base Value for New Construction
8	La Porte	62%	0.71000	44.02%	30%	2007 Base Value for New Construction
9	Nederland	75%	0.57800	43.35%	0% - 5 years, 37.5%, 56.25%	Personal Property @ 20%
10	Texas City	100%	0.42500	42.50%	100%	Annexed by City
11	Corpus Christi	60%	0.58500	35.10%	6%-60%	10 Year Contract - Land 100% - 3% minimum increase - 6% cap
12	Freeport	49%	0.70827	34.71%	0%	Rate Escalates from 40% to 55% over 10 years
13	Lake Jackson, Clute	50%	0.55000	27.50%	0%	15 year contract.Floor of \$9m, escalates based on CPI-U
14	Bridge City	42%	0.47775	20.07%	0% for 2 years	Add Sales Tax Adjustment to Tax Rate
15	Port Arthur	75%	0.77500	Flat Fee	-	Use Flat Fee Contracts
16	Liverpool	NA	0.23685	Flat Fee	0%	Plants split \$350,000 annually

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Industrial Districts Along the Texas Gulf Coast

Rank	City	Total Value	Total Levy	Percentage	Major Players
1	Port Neches	454,793,500	\$ 2,385,960.00	0.525%	Huntsman, Mobil, Motiva, Air Liquide
2	Orange	957,364,212	\$ 4,993,323.00	0.522%	DuPont, Bayer, Chevron
3	Pasadena	2,952,527,965	\$ 15,213,131.00	0.515%	Hoechst Celanese, Phillips, Montel
4	Beaumont	2,506,554,609	\$ 12,474,171.00	0.498%	Exxon \ Mobil, Goodyear, Du Pont
5	Baytown	5,439,741,259	\$ 24,556,958.87	0.451%	Exxon, Bayer, Chevron - Exxon updated for 2002
6	Deer Park	3,172,917,528	\$ 14,068,346.96	0.443%	Shell, Rohm & Haas, Calpine
7	La Porte	2,957,450,657	\$ 12,631,487.57	0.427%	Equistar (Olfeins JV), Total Petro., Innovene
8	Port Arthur	3,500,000,000	\$ 14,100,000.00	0.403%	Motiva, Huntsman, Fina, Clark
9	Nederland	238,898,842	\$ 940,849.00	0.394%	Air Liquide, Sun, Unocal
10	Houston	3,683,858,290	\$ 14,000,000.00	0.380%	Lyondell, Shell, Champions Paper
11	Freeport	347,692,230	\$ 1,206,667.07	0.347%	Shintech, Schenectady, DSM
12	Lake Jackson, Clute	2,888,875,477	\$9,000,000	0.312%	Dow, BASF
13	Bridge City	29,453,613	\$ 79,000.00	0.268%	Firestone
14	Corpus Christi	2,442,301,092	\$ 6,104,418.00	0.250%	Koch, Citgo, Coastal, Valero
15	Liverpool	595,230,130	\$ 350,000.00	0.059%	Innovene, Equistar, Solutia

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Photos of our Wilderness Golf Course



PAY PLAN



LAKE JACKSON

City of Enchantment



City_{of}

LAKEJACKSON

Promoting a culture of innovation and service

COMPENSATION PLAN 2019-20

ADOPTED PAY PLAN



The City of Lake Jackson hired Gallagher Benefits Services to assist with its first outside Compensation study in 2015. The City has committed to study the market every three to four years and conducted its second compensation study in the first quarter of 2019.

The City studies the market to provide a competitive plan that accomplishes the following goals:

- Encourage excellent service by tying increase to job performance rather than tenure;
- Reward employees for their job performance and accomplishment of goals;
- Provide a competitive compensation package that takes into consideration the City's fiscal resources; and
- Provide consistent administration of pay policies among all City departments.

Surveyed cities are based on a population range of 20,000 to 100,000 in the Houston region and supplemented with private sector data when appropriate. Positions at the director level and above use additional survey data of cities statewide.

COMPENSATION PLAN

The Compensation Plan is comprised of five separate pay schedules: non-exempt, exempt, sworn personnel, part-time & seasonal, and council appointed employees. The City adjusts the plan each year using the tools noted below to maintain competitiveness in the market.

MARKET ADJUSTMENT

Market adjustments are effective October 1 and may be capped based on the availability of budgeted funds. Adjustments to each range are based on the median of Actual Market Salaries for benchmarked positions which form the basis of establishing the midpoint for each range. There is a 2% market adjustment proposed this year. Eight positions have been recommended for a regrade due to the Compensation Study.

MERIT INCREASE

Performance evaluations for employees are completed once a year for all employees and are distributed throughout the first part of the year for each classification group, regardless of the anniversary date of an employee's employment. Merit increases are awarded during this time frame. There is no set time interval employees can expect to reach the top salary of their range. A merit increase range of 2% - 4% has been proposed for the FY 2019-20 budget.

ADOPTED PAY PLAN

Non-Exempt			FY 2019-20					
Grade		Position	Min	Mid	Max	Min	Mid	Max
100-N-40		Laborer I / Groundskeeper	12.50	15.00	17.50	26,000	31,200	36,400
110-N-40		Laborer II / Groundskeeper II Custodian Meter Technician Cashier Recreation Leader Recreation Aide Assistant Aquatics Coordinator Building Attendant	13.57	16.28	19.00	28,225	33,862	39,520
120-N-40		Accounts Payable Clerk Customer Service Rep Deputy Court Clerk LEO / Refuse Driver Lead Meter Tech Humane Officer Records Clerk	14.64	17.57	20.50	30,451	36,545	42,640
130-N-40		Secretary Service Writer Mechanic I Welder	15.66	18.79	21.92	32,572	39,083	45,593
140-N-40		Communications Specialist	16.88	20.25	23.63	35,110	42,120	49,150
150-N-40		Mechanic II Paint & Body Tech Communications Leader Lab Tech Operator Crew Leader Lead Humane Officer Senior Deputy Court Clerk	18.05	21.66	25.27	37,544	45,052	52,561
160-N-40		Traffic Technician Lead Mechanic Personnel Generalist Buyer Health, Bldg., and Apt. Inspector Code Enforcement Officer Engineering Assistant	20.20	24.24	28.28	42,016	50,419	58,822
170-N-40		Plans Examiner / Bldg. Inspector Engineering Technician Assistant City Secretary	21.17	25.40	29.64	44,033	52,832	61,651

ADOPTED PAY PLAN

Exempt			FY 2019-20					
Grade		Position	Min	Mid	Max	Min	Mid	Max
600-E-50		Open	20.51	25.64	30.77	42,660	53,331	64,001
620-E-50		Accountant Recreation Coordinator	21.61	27.02	32.42	44,948	56,201	67,433
640-E-50		Customer Service Supervisor Foreman Systems Analyst Accountant II	23.66	29.58	35.49	49,212	61,526	73,819
660-E-50		Parks Superintendent Civic Center Manager Volunteer Coordinator Accountant III Assistant Fire Marshal Fleet Supervisor	25.24	31.55	37.86	52,499	65,624	78,748
680-E-50		Assistant to the City Manager Lead Systems Analyst Municipal Court Clerk	28.90	36.13	43.35	60,112	75,150	90,168
700-E-50		OPEN	29.20	36.50	43.80	60,736	75,920	91,104
720-E-60		Building Official Assistant Parks & Recreation Director Public Works Superintendent Utilities Superintendent Controller	31.42	40.85	50.27	65,353	84,968	104,561
740-E-60		Police Lieutenant Assistant City Engineer MIS Manager	35.16	45.71	56.26	73,132	95,076	117,020
760-E-60		Assistant Police Chief Fire Marshal City Secretary	42.05	54.67	67.28	87,464	113,713	139,942
780-E-60		Parks & Recreation Director Personnel Director	44.76	58.19	71.62	93,100	121,035	148,969
800-E-60		Finance Director City Engineer Public Works Director	47.47	61.71	75.95	98,737	128,356	157,976
820-E-60		Police Chief	53.72	69.84	85.95	111,737	145,267	178,776
840-E-60		Assistant City Manager	59.09	76.82	94.54	122,907	159,785	196,643

Sworn Personnel						FY 2019-20		
Grade		Position	Min	Mid	Max	Min	Mid	Max
515-SP-30 2080		Traffic Officer Detective	24.99	28.74	32.49	51,979	59,779	67,579
525-SP-30 2080		Community Relations Officer	28.10	32.31	36.53	58,448	67,204	75,982
535-SP-30 2080		Detective Sergeant	31.77	36.53	41.30	66,081	75,982	85,904
505-SP-30 2080		Police Cadet – 80% of Officer II	19.99			41,579		
500-SP-30 2119		Patrol Officer I – 95% of Officer II	23.77			50,368		
510-SP-30 2119		Patrol Officer II	24.99	28.74	32.49	52,953	60,900	68,846
520-SP-30 2119		Corporal	28.10	32.31	36.53	59,543	68,464	77,407
530-SP-30 2119		Patrol Sergeant	31.77	36.53	41.30	67,320	77,407	87,514

Note: Patrol Officers, Corporals and Patrol Sergeants are scheduled to work 81.5 hours per pay period.

ADOPTED PAY PLAN

Part Time & Seasonal						FY 2019-20		
Grade		Position	Min	Mid	Max	Min	Mid	Max
400		Child Care Attendant	10.40		11.44			
910		Lifeguard	10.70		10.70			
920		WSI Swim Instructor Laborer Clerk	11.70		11.70			
940		Recreation Instructor Archiving Technician	8.40		20.81			
950		Crossing Guard	15.55		15.55			
960		Head Lifeguard	11.70		11.70			

Council Appointed			FY 2019-20			
Grade		Position	Min	Mid	Max	Notes
CA-996		Municipal Judge – PT Contract	13,633	17,717	21,802	DOH: 12/07/04 Salary \$18,634 Effective 10/01/18
CA-997		Municipal Judge – PT Contract	38,952	50,638	62,324	DOH: 03/01/77 Salary \$53,833 Effective 10/01/18
CA-998		City Attorney	122,245	158,918	195,592	DOH: 09/05/06 Salary \$144,799 Effective 10/01/18
CA-997		City Manager	157,300	204,490	251,680	DOH: 01/02/80 Salary \$204,229 Effective 10/01/18

ADOPTED PAY PLAN

Certification Pay		FY 2019-20	
	Monthly	Annual	Date of Last Adjustment
* Master Peace Officer	195	2,340	Oct 2019
* Advanced Peace Officer	130	1,560	Oct 2019
* Master Telecommunicator			
* Senior Professional (SPHR), IPMA-SCP, or equivalent			
* A Water License	100	1,200	Oct 2019
* A Waste Water License			
* Advanced Telecommunicator			
* Certified Municipal Court Clerk - Level III			
* Professional (PHR), IPMA-CP, or equivalent			
* Intermediate Peace Officer	65	780	Oct 2019
Fire Inspector Certification			
* B Water License	50	600	Oct 2019
* B Waste Water License			
CNG Tank Inspector – Max 2 Licenses			
CNG Management Level II Installer & Repairman – Max 2			
* Associate Professional (APHR) or equivalent			
* Intermediate Telecommunicator	45	540	Oct 2019
* Certified Municipal Court Clerk - Level II			
* C Water License	25	300	Oct 2019
* C Waste Water License			
Herbicide & Pesticide License			
Laboratory Analyst			
ASE / Vehicle Safety / UST Facility Operator – Max 2 Licenses			

* Only the highest certification will be paid to an employee regardless if they have more than one certification.

Authorized Positions	FY 2019-20		
	FY 2018-19 Full Time	Full Time	Part Time
Administration	12.50	12.50	0.10
Municipal Court	4.00	4.00	1.00
Finance	11.00	11.00	0.15
Engineering	4.00	4.00	0.34
Legal	1.00	1.00	0.00
Police	65.00	65.00	2.78
Fire	2.00	2.00	0.00
Humane	3.00	3.00	0.00
Streets	6.83	6.83	0.00
Drainage	14.83	14.83	0.70
Code Enforcement	7.50	7.50	0.00
Parks	13.50	13.50	0.58
Recreation	14.50	14.50	19.11
Garage	9.00	9.00	1.00
Library	0.50	0.50	0.00
Civic Center	5.00	5.00	0.00
TOTAL GENERAL FUND	174.16	174.16	25.18
Utility Administration	8.00	8.00	0.00
Water	12.00	12.00	0.00
Waste Water	20.50	20.50	0.00
Sanitation	25.34	25.34	0.00
TOTAL UTILITY FUND	65.84	65.84	0.00
TOTAL ALL FUNDS COMBINED	240.00	240.00	25.18

ADOPTED PAY PLAN

Evaluation Schedule		FY 2019-20			
	Service Maintenance Office-Clerical	Technical Sworn Personnel	Professional Management	Directors	
Employee Input Forms Turned-In	Fri Aug 23, 2019	Mon Sep 23, 2019	Mon Oct 21, 2019	Mon Dec 2, 2019	
Evaluation to Director	Mon Sep 23, 2019	Mon Oct 21, 2019	Mon Nov 18, 2019		
Evaluations to Personnel	Mon Sep 30, 2019	Mon Oct 28, 2019	Mon Nov 25, 2019		
Evaluation Returned to Supervisor	Mon Oct 7, 2019	Mon Nov 4, 2019	Mon Dec 2, 2019		
Evaluation Interviews Completed & Returned to Personnel	Tue Oct 29, 2019	Tue Nov 26, 2019	Tue Dec 24, 2019	Tue Feb 4, 2019	
Adjustment Appears on Paycheck	Fri Nov 1, 2019	Fri Nov 29, 2019	Fri Dec 27, 2019	Fri Feb 7, 2019	

Inside the Lake Jackson Museum



BUDGET GLOSSARY



LAKE JACKSON

City of Enchantment



BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader in understanding these terms, a budget glossary has been included in the document.

380 AGREEMENTS – Economic Development Agreements in accordance with Chapter 380 of the Texas Local Government Code. The terms vary between agreements. They may involve refunding Sales Tax, Property Tax or both to a developer.

ABATEMENT – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

ACCOUNT – A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance or fund balance.

ACCRUAL BASIS – The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

ADMINISTRATIVE FEES – Administrative Services charges are allocated to all Enterprise Fund activities (e.g., water/sewer and sanitation) for indirect management and administrative support given by general fund departments.

AD VALOREM TAXES (Current) – All property, real personal, mixed tangible, intangible, annexations, additions, and improvements to property located within the taxing units jurisdiction which are subject to taxation on January 1 of the current fiscal year. Following the final passage of the appropriations ordinance, City Council sets the tax rate and levy for the current fiscal year beginning October 1 and continuing through the following September 30th.

AD VALOREM TAXES (Delinquent) – All taxes are due on receipt of bill and are delinquent if not paid before February 1 of the fiscal year in which it is imposed.

AD VALOREM TAXES (Penalty and Interest) – A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus one (1%) percent for each additional month of portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. However, the delinquent tax on July 1 incurs a total penalty of twelve (12%) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. If a person exercises the split-payment option, as provided by the Property Tax Code, and fails to make the second payment before July 1, the second payment is delinquent and incurs a penalty of twelve (12%) percent of the amount of the unpaid tax. A delinquent tax incurs at the rate of one (1%) percent for each month or portion of a month the tax remains unpaid.

ALCOHOL BEVERAGE TAX – A tax at the rate of 6.7% percent is imposed on the gross receipts of a Licensee for the sale, preparation, or service of mixed beverages or from the sale of ice or non-alcoholic beverages and consumed on the premises of the permittee. Only a portion of this is remitted to the City from the State.

APPROPRIATION – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

APPROPRIATION ORDINANCE – The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

ARBITRAGE – With respect to the issuance of municipal securities, arbitrage usually refers to the difference between the interest paid on tax-exempt bonds and the interest earned by investing the proceeds of the bonds in higher-yielding taxable securities. Federal income tax laws generally restrict the ability to earn positive arbitrage in connection with tax-exempt bonds.

ASSESSED VALUATION – A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Brazoria County Appraisal District on January 1st of each year.)

BALANCED BUDGET – A fund’s budget is considered balanced when estimated expenditures equal prospective revenues. The City’s financial policy is to present the General Operating Fund and the Utility Operating Fund as balanced.

BOND – A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

BRAZOSPORT INDEPENDENT SCHOOL DISTRICT (BISD) – This school district serves all school age children living in the City limits of Lake Jackson.

BRAZOSPORT WATER AUTHORITY (BWA) – A regional water supplier. The City has a contract to pay for 2 million gallons a day.

BUDGET – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term “budget” is used in two senses in practice. Sometimes it designates the financial plan presented to the City Council for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is proposed or whether it has been adopted by the City Council.

BUDGET ADJUSTMENTS – A legal procedure utilized by the City staff and City Council to revise a budget appropriation. The City of Lake Jackson’s City Charter requires City Council approval through the adoption of a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure account) for any inter-departmental or inter-fund adjustments. City staff has the prerogative to adjust expenditures within a departmental budget.

BUDGET CALENDAR – The schedule of key dates or milestones which the City departments follow in the preparation, adoption, and administration of the budget.

BUDGET DOCUMENT – The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

BUDGET MESSAGE – The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

BUDGET GLOSSARY

CAPITAL IMPROVEMENT PLAN – A plan for capital expenditure to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year and the method of financing those expenditures.

CASH BASIS - A basis of accounting under which transactions are recognized only when cash changes hands.

CASH MANAGEMENT – The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

CERTIFICATE OF OBLIGATION – A debt instrument that is issued by the City and has the same legal status as a general obligation bond. Proceeds from the issuance of the certificates may be used for the construction of public works or payment of contractual obligations for professional services. These certificates do not require voter approval.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – This program is overseen by the U.S. Department of Housing and Urban Development (HUD) and provides communities with the resources to address a wide range of unique community development needs.

CONTINGENCY – Funds set aside in a reserve account for major expenditures or for emergencies.

DEBT SERVICE FUND – A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs. Also called a Sinking Fund.

DEPRECIATION – The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

ENTERPRISE FUND – A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs (expenses, including depreciation) for providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are those for water, gas, and electric utilities; golf courses; airports; parking garages; and transit systems.

ENCUMBRANCES – Commitments related to unperformed (executory) contracts for goods or services.

EXPENDITURE – This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

EXPENSES – Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

FISCAL YEAR – The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Lake Jackson has specified October 1 to September 30 as its fiscal year.

FIXED ASSETS – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FRANCHISE TAX – This is a charge paid for the use of City streets and public right of way and is in lieu of all other municipal charges, fees, street rentals, pipe taxes or rentals, easement or other like franchise taxes, inspections fees, and/or charges of every kind except Ad Valorem and special assessment taxes for public improvements.

FUNCTION – A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

FUND – An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

FUND BALANCE – Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

GENERAL FUND – The fund used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS – Bonds that finance a variety of public projects such as streets, buildings, and improvements; the repayment of these bonds is usually made from the General Fund, and these bonds are backed by the full faith and credit of the issuing government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. They encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. They provide a standard by which to measure financial presentations.

GENERALLY ACCEPTED AUDITING STANDARDS (GAAS) – Establishes standards against which the quality of audits are performed and judged.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) – Establishes accounting financial reporting standards for state and local government.

GOVERNMENTAL FUNDS – Government funds account for expendable resources based on the purposes for which the resources may or must be used. There are four fund types and there may be numerous individual funds within each fund type. The four government fund types are: General Fund, Special Revenue Funds, Capital Projects Funds and Debt Service Funds.

BUDGET GLOSSARY

GRANTS – Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

HALF CENT OPTIONAL SALES TAX – Voters approved adding this additional ½ cent to the sales tax on May 6, 1995. As specified on the ballot, the use of this revenue is limited to payment of the costs of land, building, equipment, facilities, improvements and maintenance and operation costs for public park purposes, recreational facilities to be used for sports and entertainment, and for infrastructure improvements for development of new or expanded business enterprises. The ½ cent (0.50%) of sales tax revenue and expenditures are accounted for in the Economic Development Fund.

HOTEL/MOTEL TAX – Pursuant to a State law, a tax is levied upon the cost of occupancy of any room or space furnished by any hotel. The current rate of taxation is 13% (7% of which is paid to the City and budgeted for limited uses and 6% is collected by the state). Revenue received from this resource is disbursed as follows: fourteen (14%) percent to the Fine Arts Council, twenty-nine (29%) percent for tourism, twenty one (21%) percent to the Museum of Natural Science, twenty-one (21%) percent to the Lake Jackson Historical Museum (Lake Jackson Historical Association), and fourteen (14%) to the Festival of Lights. The remaining is appropriated annually as designated by Council through the budget process.

INFRASTRUCTURE – Fixed assets that are immovable and have value only to the governmental unit. Common examples of infrastructure include roads, sidewalks, bridges and streetlights.

INTERFUND TRANSFERS – Amounts transferred from one fund to another.

INVESTMENTS – Securities and real estate held to ensure safety, provide necessary liquidity and optimize yield for the City's operating cash. The term does not include fixed assets used in governmental operations.

LAKE JACKSON DEVELOPMENT CORPORATION (LJDC) – The City's 4B Economic Development Corporation. The LJDC provides financing services entirely to the City. The LJDC is considered a blended component unit for financial reporting purposes and is reported as if it were part of the City's operations.

LEVEL DEBT PAYMENTS – A method of retiring debt that requires the issuer to make the same annual debt service payment each year. The structure of the repayment schedule is such that principal payments increase and the interest payment decline each year. Level debt payments result in higher interest payments overall, compared to level principal payments.

LEVEL PRINCIPAL PAYMENTS – A method of retiring debt service payments that requires the issuer to make larger debt service payments in the earlier years of the term. The structure of the repayment schedule is such that principal payments are the same, and the interest payments decline each year. Level principal payments result in lower interest payments overall, compared to level debt payments.

LEVY – (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

LONG-TERM DEBT – Debt with a maturity of more than one year after the date of issuance.

MODIFIED ACCRUAL BASIS – The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both “measurable” and “available to finance expenditures of the current period.” Expenditures are recognized when the related fund liability is incurred except for (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earnings on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.

MAJOR FUND – A Governmental or Enterprise fund that meets both of the following criteria: a.) Total assets, liabilities, revenues, or expenditures/expenses (excluding extraordinary items) of that individual governmental or enterprise fund are at least 10% of the corresponding total for all funds of that category or type (that is, total governmental or total enterprise funds), and b.) Total assets, liabilities, revenues, or expenditures/expenses (excluding extraordinary items) of the individual governmental fund or enterprise fund are at least 5% of the corresponding total for all governmental and enterprise funds combined. Any other government or enterprise fund may be reported as a major fund if the government’s officials believe that fund is particularly important to the financial statement users. The general fund is always a major fund (GASB 34).

OPERATING BUDGET – Plans of current expenditures and the proposed means of financing them.

OPERATING EXPENSES – Expenses which are directly related to the fund’s primary service activities.

OPERATING REVENUES – Revenues which are directly related to the fund’s primary service activities.

OPERATING TRANSFERS – All interfund transfers other than residual equity transfers.

ORDINANCE – A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

PERFORMANCE MEASURES – Specific quantitative and qualitative measures of work performed as an objective of the department.

PROGRAM DESCRIPTION – Describe the nature of service delivery provided at this level of funding. It clearly explains how service delivery will be different from the prior budget year.

PROGRAM GOALS – Program goals describe the purpose or benefit the department plans to provide to the community and/or organizations it serves. Goals identify the end result the department desires to achieve with its activities, but goals are often ongoing and may not be achieved in one year.

BUDGET GLOSSARY

PROPERTY TAX – Property taxes are levied on both real and personal property according to the property’s valuation and the tax rate.

PROPRIETARY FUND – Proprietary funds follow accounting practices similar to those found in private business. Both attempt to be self supporting. The two types of proprietary funds are enterprise funds and internal service funds

REFUNDING BONDS – Bonds issued to retire bonds already outstanding.

RESERVE – An account to use to indicate that a portion of a fund’s balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

REVENUE BONDS – Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the Enterprise Fund’s property.

REVENUES – The term designates an increase to a fund’s assets. An item of income.

RISK MANAGEMENT – All the ways and means used to avoid accidental loss or to reduce its consequences if it does occur.

ROLLBACK RATE – If a unit adopts a tax rate that is higher than the rollback rate, voters in the unit can circulate a petition calling for an election to limit the size of the tax increase.

SALES TAX – A general “sales tax” is levied on all persons and businesses selling merchandise in the city limits on a retail basis. Monies collected under authorization of this tax is for the use and benefit of the City; however, no city may pledge anticipated revenues from this source to secure the payment of funds or other indebtedness. The current sales tax rate for the City is 8.25% (1.5% rebated to the City from the State, .5% to the County, and the balance is retained by the State).

TAX RATE – The amount of tax stated in terms of a unit of the tax base; for example, \$.50 per \$100 (one hundred dollars) assessed valuation of taxable property.

TAX RATE LIMIT – The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of governments, or to all governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

TAXES – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TEXAS A&M ENGINEERING EXTENSION SERVICE (TEEX) – A state agency and a member of the Texas A&M University System that provides training and practical workforce solutions.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) – The agency for the State of Texas that is tasked with protecting the state's public health and natural resources. Part of the agencies duties include providing inspections for the City's water & wastewater systems and our compressed natural gas (CNG) fueling station.

TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) – The agency for the State of Texas that is tasked with overseeing the State's transportation system.

WORKING CAPITAL – The amount current assets exceed current liabilities. Current assets can or will be converted to cash within 90 days and current liabilities will be paid within 90 days.

WORKLOAD MEASURES – Workload measures reflect major activities of the department. They indicate the amount of work that has been done in the past and projected workload levels for the current and next years. Workload measures should be able to be tracked with a reasonable amount of time and effort.