

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the Charter Review Commission of the City of Lake Jackson met on Tuesday, September 12, 2023, at 6:30 p.m. at 25 Oak Drive, Lake Jackson City Hall, with the following in attendance.

Will Brooks	Council Liaison Rhonda Seth
Lisa Pauls	City Manager Modesto Mundo
Amy Tasto	City Engineer Sal Aguirre
Mark Swirsky	
Bill Yenne	

APPROVAL OF MINUTES OF AUGUST 22, 2023, MEETING

On motion by Mr. Swirsky, seconded by Ms. Tasto with all present members voting “aye,” the August 22, 2023, minutes were approved as presented.

DISCUSSION AND COMMENT WITH SAL AGUIRRE, CITY ENGINEER

Mr. Aguirre told the Commission that the official city map is in the City Engineer’s archives in the Engineering Department and on the website. The last update was 18 months ago. Mr. Mundo mentioned that the city recently had an inquiry about the city map.

DISCUSSION AND COMMENTS WITH MODESTO MUNDO, CITY MANAGER

Mr. Mundo commented on the discussion at the commission’s last meeting on Sec. 3.07(p) and said it had been a while since the city had requested a homeowner pay for the sidewalk repair. Recent repairs (covered by the city) included a sidewalk on Anchusa that is near a school. Current standards require a sidewalk to be tied into the pavement, and that would be difficult for a homeowner. The current practice is that the city routinely repairs sidewalks; it covers the associated cost of the repair. Liability related to sidewalks is a gray area.

FOLLOW-UP ON ACTION ITEMS FROM AUGUST 22, 2023, MEETING (3.07(h), 3.10, 3.12 and 3.13)

Sec. 3.07(h) – No change after discussion with Mr. Aguirre

Sec. 3.10 – No change after discussion referenced here – Council Liaison Rhonda Seth brought her council orientation book and said that the references to rules of procedure were very generic. Listed are basic rules as to the responsibilities of the council. The binder references Robert’s Rules of Order. Mr. Mundo mentioned that the current council allows for more dialogue than Robert’s Rules allows. The city manager puts the agenda together with the mayor’s input, and then a tentative agenda is sent to the council. The mayor is looking at other cities’ examples of rules of procedure and will bring these to the council for discussion. Mr. Swirsky asked why the rules were not written down, and Mr. Mundo replied there had not been an issue to date that required this to be done.

After this discussion, the commission decided not to change Sec. 3.10.

Sec. 3.12 – No change. In answer to the questions posed about this section, the city pays \$3000/year for these bonds for the city manager, city secretary and finance manager (\$1000/person).

Sec. 3.13 – No change after discussion referenced here – Discussion centered around past situations where the council did have to inquire about departments or even employees referenced in the charter. Mr. Mundo stated that he thought it was important for the council to retain this power.

