

STATE OF TEXAS
COUNTY OF BRAZORIA
CITY OF LAKE JACKSON

BE IT KNOWN that the Parks & Recreation Board of the City of Lake Jackson met in regular session on **TUESDAY, July 19th, 2022, AT 5:30 P.M.** at the Civic Center, 333 Highway 332 E, Lake Jackson, Texas with the following in attendance:

Elaine Conley, Chair
David Altizer, Vice-Chair
Debra Perry, Secretary
Gabriel Moreno
Ashlee Bainbridge

Robin Hyden, Parks & Recreation Director
Justin Janis, Marketing & Youth Coordinator
Jonathan Phillips, Parks & Rec Assistant Director
Chase Blanchard, City Council Liaison

I. **PLEDGE OF ALLEGIANCE**

Led by Elaine Conley.

II. **APPROVAL OF MINUTES**

On motion by Debra Perry, second by Gabriel Moreno, with all members present voting "aye" the June 21st, 2022, minutes were approved.

III. **VISITORS**

No visitors present.

IV. **DISCUSS, CONSIDER, TAKE ACTION ON REMOVING THE FENCE AROUND THE DUNBAR PARK PAVILION**

Robin explained the need to remove the fence that currently surrounds the Dunbar Park Pavilion with one of the factors being the bathroom remodel. Robin noted that trees have fallen on the fence frequently and there have been ongoing repairs made when needed. It was mentioned that no other park has a fence around the pavilion so this change would be to maintain consistency, as bathrooms are locked at Dunbar each night already. Fencing would remain around the BBQ pits as well as the area closest to the road to maintain safety. David mentioned that the perk of having the fences around the pavilion is added security for multi-day rentals, Robin stated that most rentals that are multi-day have moved to MacLean Park due to the Food Service Building which can be used to secure items.

On motion to accept this proposal with exception of the fencing closest to the road by Debra Perry, second by Ashlee Bainbridge; Gabriel Moreno, Elaine Conley, Ashlee Bainbridge, and Debra Perry vote "aye" with David Altizer voting "nay". Motion passes 4-1.

V. **DISCUSS, CONSIDER AND TAKE ACTION ON THE RECREATION CENTER AND PARKS FEE SCHEDULE**

Robin explained how the costs of supplies such as chlorine, paper products, etc. are going up exponentially in addition to the staffing costs to the Recreation Center. Robin mentioned the last time fees were changed for the Recreation Center was in 2016 and how our fees are still lower than other comparable Recreation Centers. Staff suggested a fee increase of 10% to membership fees to offset operational costs and to bring Lake Jackson closer to those of other comparable centers in Pearland and Conroe. Robin went through each item and described the new fees for the Recreation Center along with the new fees for park rentals. Staff suggested park rental fees be increased by 20% apart from the outdoor pool which will increase more. The

outdoor pool fees will be evaluated every year due to the changing costs of chlorine, etc. The Board mentioned adding a special event permit to Dunbar Park similar to what was proposed for MacLean Park Pavilion rentals.

On motion to accept this proposal with addition of Dunbar Park Special Event Permit with fee increase of \$150 per day with a \$200 deposit and a ban of overnight cookoffs, Dunbar Park Pavilion rentals to be simplified to a fee of \$100 per day for each day of the week with a deposit of \$100, Special Event Rental Permit Rate at MacLean Park set at \$500 per day with a \$500 deposit. Motion by Gabriel Moreno, second by Debra Perry, with all members present voting "aye" the Parks Board passes the fees to be sent to City Council for approval.

VI. HIKE, BIKE & PADDLE TRAILS SUBCOMMITTEE UPDATE

Robin mentioned the subcommittee is transitioning and hoping to begin meeting soon. Elaine commented how the subcommittee assisted with the Rubber Duck Regatta at Dunbar Park on July 2nd.

VII. DIRECTOR'S UPDATE

1. Jonathan updated the board on the Recreation Division
 - i. Summer Season 2 for softball has begun, Men's league is full with 16 teams and Coed league has 13 teams.
 - ii. Youth Volleyball has 2 more weeks left in season.
 - iii. Movie in the Park on July 15th was a success with approximately 50 attendees for the movie "Sing 2", next movie will be on August 12th and will feature "Encanto".
 - iv. Parks and Rec Scavenger Hunt was a huge success with over 100 patrons signing up.
 - v. YAC Social is this Friday, July 22nd at MacLean Park Large Pavilion. Will be hosting a Super Smash Bros Tournament and giving information about the Youth Advisory Commission in order to gain interest in potential members.
 - vi. Pool temperatures in the Natatorium have been lowered due to temperatures outside. The temperature is still in the range recommended and with decrease in temperature the Natatorium has become less humid and easier for patrons and staff.
2. Robin updated the board on the Parks Division:
 - i. With mulch site closed the limb cleanup has been slowed down.
 - ii. Grass will be ordered soon for the Skate Park.
3. Robin updated the board on the Civic Center:
 - i. Civic Center is performing well.
4. Robin updated the board on the Golf Course Updates:
 - i. New GM has started and has been working for approximately 3 weeks.
 - ii. Sales are still doing well.

VIII. ITEMS OF COMMUNITY INTEREST

Gabriel mentioned putting a new sign at Dunbar Park for the Kayak Launch point to let residents know of this feature. Robin is meeting with a local skater to plan the Grand Opening Ceremony for the Skate Park. LJ Swim Team is sending 20 kids to State Competition.

IX. DISCUSS FUTURE MEETING DATES

Next meeting scheduled for August 16th at 5:30 p.m.

X. ADJOURNMENT

Meeting was adjourned at 7:48 p.m.

These minutes read and approved this _____ day of _____, 2022.

Elaine Conley, Chairperson

Debra Perry, Secretary