

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the City Council of the City of Lake Jackson met on Monday, June 15, 2020 at 6:30 p.m. in Regular Session at 25 Oak Drive, Lake Jackson, Texas, in the Council Chambers at the Lake Jackson City Hall with the following in attendance:

Bob Sipple, Mayor  
Jon J.B. Baker, Council member  
Matt Broaddus, Council member  
Gerald Roznovsky, Council member  
Buster Buell, Council member  
Vinay Singhania, Council member

William P. Yenne, City Manager  
Modesto Mundo, Asst. City Manager  
Alice A. Rodgers, City Secretary  
Sherri Russell, City Attorney  
Meagan Borth, Asst. to City Manager

Staff remained in their offices ready to answer questions if needed.

PLEDGE OF ALLEGIANCE

Council member Roznovsky led the pledge of allegiance.

INVOCATION

Council member Baker led the invocation.

VISITORS

There were no visitors to speak on a non-agenda item.

COMMENDATIONS

There were no commendations.

PRESENTATION FROM THE LAKE JACKSON YOUTH ADVISORY COMMISSION OF THEIR KEEP AMERICA BEAUTIFUL AND KEEP TEXAS BEAUTIFUL AWARDS

Terri Cardwell introduced Vivian Jones, Adult Advisor and Erica Hidalgo, YAC member. They presented Council with a 1<sup>st</sup> Place Environmental Youth award from Keep America Beautiful.

They also presented the Ruthie Jackson Youth Leadership for off campus Award from Keep Texas Beautiful.

Ms. Cardwell stated that last week they went to the Military Moms and presented them with \$1,000 in monies raised to go toward a new computer.

Council commended the Youth Advisory Commission on their hard work. They thanked Terri Cardwell for all her efforts over the year.

PRESENTATION FROM KEEP LAKE JACKSON BEAUTIFUL OF THEIR KEEP AMERICA BEAUTIFUL AWARD

Terri Cardwell introduced Shirley Ann Miller, Glen Jones, Amy Tasto. At the Keep America Beautiful Conference in Memphis they were awarded the Presidents Circle and the Sustained Award of Excellence.

There are only 7 cities in the United States that receive this award. They also received 1<sup>st</sup> Place across the Nation with Keep America Beautiful. They did receive the Sustained Award of Excellence with Keep Texas Beautiful. Lake Jackson was not eligible to win the Governor's award this year.

#### CONSENT AGENDA

- A. Approval of Minutes – June 1, 2020
- B. Award bid to NAPCO for 500 gallons per month of Zinc Orthophosphate at a rate of \$9.50 per gallon
- C. Approve Extension of Staging Agreement with CenterPoint Energy for use of the Civic Center and Recreation Center during emergencies

Council member Singhania asked to remove item C.

On motion by Council member Baker second by Council member Buell with all members present voting “aye” the consent agenda was approved as follows:

- A. Approval of Minutes – June 1, 2020
- B. Award bid to NAPCO for 500 gallons per month of Zinc Orthophosphate at a rate of \$9.50 per gallon

#### APPROVE EXTENSION OF STAGING AGREEMENT WITH CENTERPOINT ENERGY FOR USE OF THE CIVIC CENTER AND RECREATION CENTER DURING EMERGENCIES

Council member Singhania stated he wanted to make sure CenterPoint had Lake Jackson's power turned back on quickly for use of these facilities.

On motion by Council member Singhania second by Council member Baker with all members present voting “aye” approval was granted for the extension of the staging agreement with CenterPoint Energy for the use of the Civic Center and Recreation Center during emergencies.

#### DISCUSS AND CONSIDER GOVERNOR'S COMMUNITY ACHIEVEMENT AWARD PROJECT

Terri Cardwell, Volunteer Coordinator presented the final plans for the Governors Community Achievement Award Project. The tree sculpture project will be placed on the north east corner of Oak Drive and SH332 in front of the municipal court building.

Brent Bowles gave a presentation showing the details of the project.

Mayor Sipple asked if accommodation were made for the Civic Center sign in this design.

Ms. Cardwell said yes, but that could not be part of this project. She stated that the monies from the Governors Award had to be spent in highway right of way. The Civic Center sign would not be allowed in the highway right of way.

On motion by Council member Roznovsky second by Council member Baker with all members present voting “aye” approval was granted for the placement of a tree monument with seating at the northeast corner of Oak Drive and SH332 to be paid for with the Governor's Community Achievement Award monies.

Terri Cardwell announced that she would be retiring from the city at the end of July.

DISCUSS AND CONSIDER REIMPLEMENTING UTILITY BILL PENALTIES AND LATE FEES

On or about March 12, 2020 the city ceased late payment penalties and water disconnects for late payments and failure to pay. Normally a 10% penalty is charged for payment after a due date, followed by a \$20 fee for failure to pay by the cut-off day. With Texas re-opening, it is time to consider resuming late penalties and disconnects. The following schedule is staff's proposed plan of action. Basically, cut-offs will resume and then the next bill will be subject to late payment penalties if not paid on time.

On motion by Council member Buell second by Council member Roznovsky with all members present voting "aye" approval was granted to reimplement utility bill penalties and late fees.

DISCUSS AND CONSIDER ENFORCEMENT OF SIGN ORDINANCE DURING COVID-19

Council consensus was this issue needed to be readdressed at the end of July.

DISCUSS AND CONSIDER REIMPLEMENTING NO PARKING IN YARDS

This ordinance was suspended because families came together for the quarantine and this gave them additional parking availability. Now that the economy is re-opening this likely is not as big of a need now.

On motion by Council member Roznovsky second by Council member Buell with all members present voting "aye" to reimplement this ordinance at the end of July and notify residents of the prior to implementation process.

RESOLUTION TO JOIN THE GULF COAST TRANSIT DISTRICT; APPROVE AMENDMENT TO THE INTERLOCAL AGREEMENT AND APPOINT A REPRESENTATIVE AND ALTERNATE TO THE BOARD OF DIRECTORS

This is a resolution joining the Gulf Coast Transit District which replaces the Gulf Coast Center/Connect Transit. Gulf Coast Center wanted out of the bus business.

A Galveston/Brazoria County bi-district has been formed.

As a charter member Lake Jackson will have a voting member (the Mayor) and an alternate (the City Manager) on the board.

On motion by Council member Roznovsky second by Council member Singhania with all members present voting "aye" a resolution to join the Gulf Coast Transit District, approve amendment to the interlocal agreement and appoint a representative and alternate to the Board of Directors was passed.

RESOLUTION AMENDING THE FY19-20 UTILITY CAPITAL IMPROVEMENT FUND FOR EMERGENCY REPAIRS TO LIFT STATION 5 (\$54,500), YAUPON FORCE MAIN (\$33,000), AND OYSTER CREEK DRIVE FORCE MAIN (\$253,000)

On motion by Council member Roznovsky second by Council member Buell with all members present voting "aye" a resolution amending the FY19-20 Utility Capital Improvement Fund for emergency repairs to Lift Station 5 (\$54,500), Yaupon Force Main (\$33,000) and Oyster Creek Drive Force Main (\$253,000) was passed.

RESOLUTION TO CARRY OVER BUDGETS FOR INCOMPLETE PROJECTS ADDING TO THE GENERAL PROJECT FUND BASTROP BAYOU FLOOD STUDY \$57,502, TRANSIT \$75,000, SLOPE PAVING \$70,000, CITY OWNED SIDEWALK REPAIRS \$84,507, RECORDS SCANNING \$52,133, NORTHWOOD DRAINAGE \$10,761, OLD ANGLETON PAD SITE \$5,423, EAST SIDE DRAINAGE STUDY \$54,913, SCHOOL RECYCLING-DOW DONATION \$7,087, THE ECONOMIC

DEVELOPMENT FUND GOLF COURSE PUMP HOUSE \$11,822, IRRIGATION LAKE DREDGING \$107,760, THE UTILITY PROJECTS FUND CHEMICAL STORAGE BLDG.-BEECHWOOD \$161,025, CONVENIENCE CENTER – HEAVY TRASH \$228,672, METER REPLACEMENT \$16,245, LIFT STATION 5 REPAIR \$70,000, WWTP FINE SCREEN \$89,900

Funding for capital projects is for the duration of the project. Each year council amends the current General Projects, Utility Projects, Economic Development Fund and Equipment Replacement Fund for projects carried over from the prior fiscal year. These projects were approved in a prior fiscal year but have not yet been completed.

On motion by Council member Roznovsky second by Council member Baker with all members present voting “aye” a resolution amending the General Projects Fund, Utility Project Fund and the Economic Development Fund passed.

Council member Roznovsky asked about the permit for the Citizens Convenience Center. Sabrina England stated that they were informed a permit was not needed for what the city intended.

DISCUSS AND CONSIDER PROPOSED PROJECT CAPITAL IMPROVEMENT PLAN

Modesto Mundo and Pam Eaves reviewed the projects for the Capital Improvement Plan.

The budget will be presented and discussed on July 6<sup>th</sup>.

COVID-19 UPDATE

Mr. Yenne reported most of the signs in the parks are up and the nets in the basketball hoops have been installed.

ITEMS OF COMMUNITY INTEREST

Council member Roznovsky stated he was thankful that Fred Ortiz was able to hold the Farmers Market.

EXECUTIVE SESSION – UNDER TEXAS GOVERNMENT CODE SECTION 551.074(A) PERSONNEL MATTERS – TO DELIBERATE THE POSITION OF THE CITY MANAGER

Mayor Sipple convened the meeting to Executive Session at 8:12 p.m.

RECONVENE TO OPEN SESSION

Mayor Sipple reconvened the meeting to open session at 8:59 p.m. The Mayor stated Council will interview Modesto Mundo next Tuesday at 6:30 p.m. for the position of City Manager.

ADJOURNMENT

There being no further business the meeting adjourned at 9:00 p.m.

These minutes read and approved this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Bob Sipple, Mayor

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Alice A. Rodgers, City Secretary

