

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the City Council of the City of Lake Jackson met on Tuesday, February 19, 2019 at 6:30 p.m. in Regular Session at 25 Oak Drive, Lake Jackson, Texas, in the Council Chambers at the Lake Jackson City Hall with the following in attendance:

Bob Sipple, Mayor
Buster Buell, Council member
Vinay Singhania, Council member
Matt Broaddus, Mayor Pro Tem
Gerald Roznovsky, Council member

William P. Yenne, City Manager
Modesto Mundo, Asst. City Manager
Sally Villarreal, Asst. City Secretary
Sherri Russell, City Attorney
Sal Aguirre, City Engineer
Eddie Herrera, Engineer Technician
John Boehm, Asst. to the City Manager
Athelstan Sanchez, Asst. City Engineer
Paul Kibodeaux, Police Chief
Eric Wilson, Interim Public Works Director
Chris Anderson, Asst. Police Chief
Terri Cardwell, Volunteer Coordinator

PLEDGE OF ALLEGIANCE

Council member Singhania led the pledge of allegiance.

INVOCATION

Council member Buell led the invocation.

VISITORS

There were no visitors present.

PRESENTATIONS

PROMOTION PRESENTATION FOR KRISTY CARLSON – DETECTIVE SERGEANT IN CID, ROY WELCH -PATROL SERGEANT AND MARK JOHNSON-PATROL CORPORAL

Chief Paul Kibodeaux introduced Kristy Carlson who is promoted to Detective Sergeant in CID, Roy Welch who is promoted to Patrol Sergeant and Mark Johnson who is promoted to Patrol Corporal.

PROCLAMATION – MARCH 2, 2019 AS VOW 22 DAY

Mayor Sipple proclaimed March 2, 2019 as VOW22 Day. This is the day of the Mission 22 walk and event in Lake Jackson.

PRESENTATION OF KEEP AMERICA BEAUTIFUL AWARDS FOR KEEP LAKE JACKSON BEAUTIFUL AND THE LAKE JACKSON YOUTH ADVISORY COMMISSION

Emily Liondes presented the Keep America Beautiful Youth and Education Award “Youth off Campus” that was awarded to the Lake Jackson Youth Advisory Commission for their work in the community.

Amy Tasto, Chair of Keep Lake Jackson Beautiful presented the Affiliate Sustained Award of Excellence from Keep America Beautiful. She stated that Keep Lake Jackson Beautiful was and continues to be recognized as only one of seven to be awarded the Sustained Award of Excellence for the third year.

Terri Cardwell presented an individual award that was given to Amy Tasto by Keep America Beautiful. Ms. Tasto is one of only 20 that have received this individual award.

CONSENT AGENDA

- A. Approval of Minutes – February 4, 2019
- B. Boards and Commissions
- C. Discuss and Consider Ordinance Amending Chapter 70 Solicitors and Peddlers to Streamline the Permit Application Process and to Prohibit Peddlers and Solicitors from Trespassing – Second Reading

On motion by Council member Singhanian second by Council member Buell with all members present voting “aye” the consent agenda was approved as follows:

- A. Approval of Minutes – February 4, 2019 - approved
- B. Boards and Commissions - accepted
- C. Discuss and Consider Ordinance Amending Chapter 70 Solicitors and Peddlers to Streamline the Permit Application Process and to Prohibit Peddlers and Solicitors from Trespassing – Second Reading – passed and adopted

APPROVE INTERLOCAL AGREEMENT WITH THE GULF COAST CENTER FOR THE CITY TO PROVIDE MAINTENANCE SERVICES FOR SOUTHERN BRAZORIA COUNTY TRANSIT AT THE DEAN MORGAN SERVICE CENTER

This is the interlocal agreement and ground lease with the Gulf Coast Center for the joint project for Southern Brazoria County Transit to put their bus administration and storage/maintenance facilities at the Dean Morgan Service Center.

SBCT will build bus storage, administration facilities, bus repair bays and a bus/truck wash at the service center. The City would share the existing and new facilities. City employees will maintain the SBCT fleet and bill them for this service. This additional revenue will allow for the hiring of additional personnel to work on their fleet and the city’s fleet. The City will be able to use the bus/truck wash. SBCT will fuel at the city’s facility (and pay for the fuel).

This “economy of scale” project will help us both and help control transit costs. It puts this facility on a main bus route and is advantageous for them to consolidate repairs/fueling all at one place.

The plan is to open this facility by the late spring/early summer 2020.

On motion by Council member Broaddus second by Council member Roznovsky with all members present voting “aye” approval was granted for an interlocal agreement with the Gulf Coast Center for the city to provide maintenance services for Southern Brazoria County Transit at the Dean Morgan Service Center.

DISCUSS AND CONSIDER A RESOLUTION CONSENTING TO THE INCLUSION OF PART OF THE CITY’S EXTRATERRITORIAL JURISDICTION IN THE PROPOSED EMERGENCY SERVICES DISTRICT NUMBER 6

County Commissioner Dude Payne along with Mary Shine presented information detailing the area the EMSD 6 would cover. Ms. Shine stated there are a couple of areas in this new District that would be within Lake Jackson’s ETJ.

The following was included in the Council Packets for review.

The Emergency Services District No. 6 is being created because that area of the county does not have an official EMS provider. So, when EMS responds, they are not guaranteed a payment. Through creating the ESD, taxes will be collected, and EMS providers will be contracted with so that the EMS providers get paid for the responses. In the area that encompasses our ETJ, most of those calls are serious vehicle accidents.

On motion by Council member Roznovsky second by Council member Buell with all members present voting “aye” a resolution consenting to the inclusion of part of the City’s extraterritorial jurisdiction in the proposed Emergency Services District Number 6 was adopted.

DISCUSS AND CONSIDER PLACEMENT OF CROSSWALK ON CIRCLE WAY FOR THE REVITALIZATION OF DOWNTOWN PHASE 3

On January 29, staff and Kimley Horn presented stakeholders the proposed conceptual design for Phase 3 of the Downtown Revitalization Project.

Mr. Dave Edgington, Executive Director of Habitat for Humanity of Southern Brazoria County, expressed his disappointment in the loss of parking in front of Habitat for Humanity. The loss of parking in front of the store is due to the addition of a crosswalk. Kimley Horn has prepared two alternative options at Council’s request.

The current number of parking spots on Circle Way from Oak Drive to the North Parking Place intersection is 49 spots.

The proposed design as presented adds one additional spot for a count of 50 spots.

Option 1 eliminates the crosswalk in front of Habitat and brings the parking spot count to 54.

Option 2 moves the crosswalk in front of Downtown Taco and Italian Gardens and reduces the parking spot count to 47.

	Total # of Parking Spaces
Existing	49
Proposed Design	50
Option 1	54
Option 2	47

Connie Curtis, Kimley Horn presented the two options for consideration. She stated that both the alternate options presented would require a stop sign to be located on the left side of the road in front of Habitat’s Restore (12 Circle Way). She also expressed concerns with the stop line would be located directly behind a parking space. She stated that both options carried traffic risks.

Dave Edgington 57 Flag Court, Executive Director for Habitat. He stated they currently have parking right in front of the building which is on City right of way and that their parking would be move out to the street as the other businesses are. With this plan not only would the parking in front of the building be gone but also the parking spaces in front of their business. This retail shop helps build overhead and perhaps two houses a year for Habitat. If they cannot keep up the revenue, they currently receive they may have to move to another location.

After a lengthy discussion of moving the original proposed crosswalk to other locations on Circle Way and the placing of a stop sign on the left side of the road, the consensus of Council was to stay with the original design with the crosswalk ending in front of the Habitat location.

DISCUSSION OF CITY SECRETARY’S CERTIFICATION OF UNOPPOSED CANDIDATES FOR THE MAY 4, 2019 GENERAL ELECTION AND DECLARING ALL CANDIDATES ARE HEREBY ELECTED IN THE EVENT THERE IS ONLY ONE CANDIDATE FOR EACH AVAILABLE POSITION BY THE FEBRUARY 19, 2019, 5:00 P.M., WRITE-IN CANDIDATE DEADLINE.

Alice Rodgers, City Secretary certified as the authority responsible for having the official ballot prepared, she certified that the following candidates were unopposed for election of office for the election scheduled to be held on May 4, 2019.

Matthew Broaddus	Council Position 1
Gerald Roznovsky	Council Position 3
Jon “JB” Baker	Council Position 5

DISCUSS AND CONSIDER ORDINANCE 19-838 CANCELLING THE MAY 4, 2019 GENERAL ELECTION IN THE EVENT THERE IS ONLY ONE CANDIDATE FOR EACH AVAILABLE POSITION BY THE FEBRUARY 19, 2019, 5:00 P.M., WRITE-IN CANDIDATE DEADLINE – FIRST READING

On motion by Council member Buell second by Council member Singhania with all members present voting “aye” an ordinance cancelling the May 4, 2019 General Election was passed on first reading.

AUTHORIZE CITY MANAGER TO FINALIZE AND EXECUTE LEASE AGREEMENT WITH EZ GO AND PNC EQUIPMENT FINANCE THROUGH THE NATIONAL IPA IN AN AMOUNT NOT TO EXCEED \$339,353.90

The Wilderness Golf Club is in the opt out period of its current lease agreement term with EZGO Golf Car Company (E Z GO) and PNC Equipment Finance for the existing fleet of electric carts. Due to the high volume of golf rounds played and extended use of the equipment, the existing carts have already begun to decline and show extensive rust on the frames and foot pedal assemblies. To minimize costly repairs of the existing fleet, staff has considered written bid proposals from other major competitors and recommends Council approval of a lease agreement with E Z GO through the National IPA, who best meets the needs of The Wilderness Golf Club at this time.

The estimated monthly lease payments of \$6,856.40 for payments 1 through 12 are under the current approved 2019 budgeted monthly amount of \$6,875. Payments 13 through 48 would be estimated at \$7,141. The lease payments will be paid from The Wilderness Golf Club's operations budget.

Staff recommends that City Council authorize the City Manager to negotiate, finalize and execute on behalf of the City, a lease agreement between Lake Jackson's The Wilderness Golf Club and E Z GO PNC Equipment Finance for up to a forty eight (48) month term to commence in March of 2019, for the lease of seventy (75) electric golf carts, (2) Electric Utility Carts (2) gas utility carts with refresher box (1) gas utility cart, (1) gas range utility cart

On motion by Council member Roznovsky second by Council member Broaddus with all members present voting “aye” the city manager was authorized to finalize and execute a lease agreement with EZ Go and PNC Equipment Finance through the National IPA in an amount not to exceed \$339,353.90.

APPROVE INTERLOCAL AGREEMENT WITH THE BRAZORIA COUNTY HEALTH DEPARTMENT FOR PUBLIC HEALTH EMERGENCIES

Bryan Sidebottom, Deputy Emergency Management Coordinator presented the following information to Council.

The Brazoria County Health Department is required to plan and prepare for a public health emergency which may result from natural or man-made causes. During such an emergency, it may be necessary to

immunize or treat all or large numbers of people in the area served by the City of Lake Jackson and the Brazoria County Health Department. It is the desire of the Brazoria County Health Department and the City of Lake Jackson to provide such immunization or treatment to the First Responders within the City of Lake Jackson and identified areas prior to the general public.

The Brazoria County Health Department has concluded that the City of Lake Jackson possesses facilities that are qualified to serve as a Staff Medication Station (SMS) if immunization or treatment is necessary for First Responders.

The Brazoria County Health Department will supply or arrange for all equipment, vaccine, and medicine necessary to administer the vaccine or medication to city staff, first responders, and city population.

The City of Lake Jackson has worked several years with the Brazoria County Health Department to provide services of this kind in the past.

On motion by Council member Roznovsky second by Council member Buell with all members present voting “aye” an interlocal agreement with the Brazoria County Health Department for public health emergencies was approved.

UPDATE ON DRAINAGE IN THE PARKWOOD SUBDIVISION NEAR MOSS, CHESTNUT AND PALM LANE

Athelstan Sanchez presented the following information from Freese and Nichols.

PROJECT UPDATES:

Phase 2

- No updates this period.

Phase 3

- Finalizing work on the H&H models to be submitted to the City by 02/15/2019.

UPCOMING ACTIVITIES:

Phase 3

- Meeting with the Cities is scheduled for 02/22/2019 to discuss the existing conditions model and answer any questions.
- Cities’ review of the H&H models will be due 03/15/2019.

PROJECT SCHEDULE AND UPCOMING DELIVERABLES:

Phase 2

- Alternative Development is on hold but will recommence to coincide with Alternative Development for Phase 3.

Phase 3

- Per the contract schedule, draft H&H models will be submitted to the Cities by 02/15/2019. The Cities will have one (1) month to review the H&H models and provide comments to FNI.
- FNI will have two (2) weeks to address all comments and finalize the H&H models, and then Alternative Development will begin.

OUTSTANDING ISSUES OR INFO NEEDS:

Phase 2

- Feedback on proposed alternatives (City of Lake Jackson)

UPDATE ON CONSTRUCTION PROJECTS

- a. CONSTRUCTION FUNDS FINANCIAL UPDATE
- b. SIDEWALK PROJECTS
- c. UTILITY REPAIR PROJECTS
- d. DRAINAGE REPAIR PROJECTS
- e. WOODLAND PARK PROJECT
- f. DOWNTOWN REVITALIZATION PHASE 3

Eddie Herrera reviewed the construction project updates.

ITEMS OF COMMUNITY INTEREST

Council member Roznovsky reminded everyone of the BCCA meeting at the Civic Center tomorrow evening (2/20/19).

Mayor Sipple thanked everyone working the first Farmers Market. He stated it was a tremendous success.

ADJOURNMENT

There being no further business the meeting adjourned at 7:50 p.m.

These minutes read and approved this _____ day of _____, 2019.

Bob Sipple, Mayor

Alice A. Rodgers, City Secretary