

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the City Council of the City of Lake Jackson met on Monday, January 3, 2022, at 6:30 p.m. in Regular Session at 25 Oak Drive, Lake Jackson, Texas, Lake Jackson City Hall with the following in attendance:

Gerald Roznovsky, Mayor
Buster Buell, Mayor Pro-Tem
Vinay Singhania, Councilmember
Matt Broaddus, Councilmember
Rhonda Seth, Councilmember
Jon "J.B." Baker, Councilmember

Meagan Borth, Assistant City Manager
Ana Acuña, Assistant City Secretary

PLEDGE OF ALLEGIANCE

Councilmember Seth led the pledge of allegiance.

INVOCATION

Councilmember Buell led the invocation.

VISITORS COMMENTS

There were no visitor comments.
Danielle Adams – not present

PRESENTATIONS

There were no presentations.

DECLARATION OF CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

CONSENT AGENDA

1. Approval of minutes – December 20, 2021
2. Ordinance amending Chapter 110 Zoning to include tattoo studios as permitted uses in B-2 (Central Business) and C-1 (Commercial) Zones – second reading

On motion by Councilmember Seth seconded by Councilmember Buell with all present members voting "aye" the consent agenda was approved as follows:

1. Approval of minutes – December 20, 2021 – *approved*
2. Ordinance amending Chapter 110 Zoning to include tattoo studios as permitted uses in B-2 (Central Business) and C-1 (Commercial) Zones – second reading – *approved*

Mr. Cantu will pick up a zoning letter on Tuesday morning at City Hall.

DISCUSS AND CONSIDER AN ORDINANCE AMENDING CHAPTER 98 TRAFFIC TO DESIGNATE ROYAL OAK CIRCLE AS A NO PARKING ZONE DURING SPLIT SCHOOL ZONE HOURS – SECOND READING – SHERRI RUSSELL

Mayor Roznovsky shared that letters were sent out and phone calls were made to the Royal Oak Circle residents. Out of the eight residents, five were in favor of the *No Parking Zone* on Royal Oak Circle.

Councilmember Singhania asked how many were willing to have the signs erected in their yard. Mayor Roznovsky noted the letters that were sent to the residents included a map indicating where the signs would be placed. There was no objection received to the signage locations.

On motion by Councilmember Singhania seconded by Councilmember Seth with all present members voting “aye” the ordinance amending Chapter 98 Traffic to designate Royal Oak Circle as a *No Parking Zone* during split school hours was approved.

AWARD CONTRACT TO TERRACON FOR MATERIAL TESTING FOR THE DOWNTOWN PHASE III PROJECT IN AMOUNT NOT TO EXCEED \$63,225 – SAL AGUIRRE

Mr. Aguirre stated this is part of the Downtown Phase III project and has been budgeted.

Councilmember Singhania asked if this was for asbestos testing. Mr. Aguirre stated this is for actual construction materials testing to ensure all materials stay within the specs that were called for.

On motion by Councilmember Buell seconded by Councilmember Baker with all present members voting “aye” the contract to Terracon for material testing for the Downtown Phase III project in an amount not to exceed \$63,225 was approved.

AWARD CONTRACT TO TERRACON FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE DOWNTOWN PHASE III PROJECT IN AN AMOUNT NOT TO EXCEED \$138,000 – SAL AGUIRRE

Mr. Aguirre stated in the past, this type of service has been done in-house. Because of the size of this project and safety aspects associated with projects of this magnitude, staff felt it necessary to bring in an outside source. This item was not budgeted, but after looking at the overall budget spreadsheet and the expenditure list available, staff believes there is enough money in the contingency item that is part of the budget that would cover this \$138,000 project.

Staff met with Terracon and combined both projects. Terracon is knowledgeable with this type of work. Mr. Herrera will be monitoring the contractor.

Terracon will provide one individual on site eight hours a day.

Councilmember Singhania noted this would change the risk management. Mr. Aguirre agreed.

Councilmember Seth asked if the \$138,000 was for the duration of the project. Ms. Russell said it would be for a certain amount of time. If more time is needed a change order would be completed.

Ms. Borth stated staff is most concerned about safety.

Councilmember Buell asked if this would help with insurance. Ms. Borth stated it would not, but it would provide peace of mind.

On motion by Councilmember Broaddus seconded by Councilmember Singhania with all present members voting “aye” the contract to Terracon for construction management services for the Downtown Phase III project in an amount not to exceed \$138,000 was approved.

CONSTRUCTION UPDATES

- a. Construction Funds Financial Update
- b. General Fund Projects
- c. Utility Fund Projects
- d. Bond Projects
- e. Downtown Phase III

Mr. Herrera gave a brief update on construction projects. He mentioned the projects have been slow due to the holidays. Azalea street is almost complete.

Ms. Borth stated the survey flags are going up for the Downtown Phase III projects. Work should begin relatively quickly.

Councilmember Baker asked about the concrete project coming up by the Municipal Court Building. Mr. Herrera informed council a state contractor is completing a government achievement award. Mr. Herrera shared the architect was not satisfied with the contractor’s work habits so the project had slowed down. This has been resolved and the project should begin moving forward.

Ms. Borth went over the bond projects. She is working with the library on a timeframe of when the work can be completed. It is now finding the contractor that can do it during that timeframe. Ms. Borth shared that staff is looking at some flooring at the Rec Center and possibly doing these projects together.

Ms. Borth has been working with the businesses on the hold harmless agreement for the canopy project. Hopefully, signed agreements will be brought to the next council meeting on Tuesday, January 18th.

Nothing new to report for the Animal Shelter. This will come back when there are new developments.

ITEMS OF COMMUNITY INTEREST

- Councilmember Broaddus wished everyone a Happy New Year.
- Robin Hyden announced there are still a few Daddy Daughter tickets available for the Valentine’s Day Dance. The tickets are \$30 a couple/ \$ 10 for extra child. The dance is the Friday, February 11, 2022 at the Civic Center.

ADJOURNMENT

There being no further business the meeting adjourned at 6:47 p.m.

These minutes read and approved this _____ day of _____ 2022.

Gerald Roznovsky, Mayor

Sally Villarreal, City Secretary