Lake Jackson Parks & Recreation Department
91 Lake Road, Lake Jackson Texas 77566
(979) 297-4533 Phone (979) 297-0021 Fax

Natatorium Party Rental Agreement

Date of Use: _____ Hours of use:_____to_____ Estimated number in attendance: _____
MAX 30 PPL

PLEASE PRINT CLEARLY
Contact Person (Person to Receive Deposit Refund): _____

Phone: _____Alt. Phone: _____

Mailing Address for Deposit Refund: _____

City:_____ State:_____ Zip Code:_____

Description of Event:_____

Beverages, Food, Music, Cake, Entertainment, Other:_____
(Circle all that apply for your Party)

Effective immediately all children ages six (6) and under are required to have an adult (18 years or over) within arms reach of them anywhere in the facility. One adult may be responsible for no more than three (3) children under six (6) years old.
When signing in, the cashier will give each child and adult a wrist band. This will identify our younger guests who should have adult supervision and the adults who are giving that supervision. Your cooperation with this new rule will greatly help our staff keep our young swimmers safe and help prevent possible distressed swimmers or injury. _____ **(Renter Initial)**

	Deposit Required	**Rental Fee**
_____ Natatorium Pool Party Room	$ 30.00	$ 45.00 – 2hr Party Package **($15.00 each additional hour if available)**

Please initial by each listed item below:

1. _____Pool Party Package includes two (2) hour pool room rental and admission up to ten (10) party guests. Normal recreation center $3 youth/ $5 adult/ $1, $2 spectator fees will apply for admission above the ten (10) guest Party Package purchased.
2. _____Rental fee and deposit must be paid in full to make your reservation. To receive a full refund, we must receive written notification one (1) week prior to the rental date.
3. _____No materials may be nailed, pinned, taped or fastened to the wall/windows/ceilings (i.e. decorations, etc…)
4. _____All food and drinks must remain inside the pool room at all times.
5. _____Three (3) tables and twenty five (25) chairs will be provided in the room for your event.
6. _____The renter is responsible for any party set up and cleaning.
7. _____No smoking in city facilities.

Hours for Rental:		
	Monday – Friday	1:30 PM – 8:00 PM
	Saturday	10:00 AM – 5:00 PM
	Sunday	1:30 PM – 5:00 PM

No alcohol permitted. No food, glass, or glass containers allowed in the pool area.

After the conclusion of your event, the Renter is responsible for the cleanup. Cleanup duties include the following: Trash removal, sweep and mop floors of rental area, personal effects, food, wipe down tables and chairs. All tables and chairs should be returned to their original location. The clean up supplies will be provided by the Recreation Center.

Your refund will be mailed within 3-4 weeks of your event. Any and all damage to city facilities due to rental may result in partial or total forfeiture of deposit. If damage exceeds deposit, you may receive additional billing.

Signature designates applicant has read, understands and agrees to comply with the rules and the regulations stated. Failure to comply may constitute forfeiture of deposit. Applicant understands that the City of Lake Jackson is not responsible for any actions that take place during or resulting from this event and is immune from liability for any cause of action which may arise as a result of negligence of the City of Lake Jackson or any person involved with or attending this event. I agree to indemnify and hold the City of Lake Jackson harmless from all liability for the foregoing.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Employee Signature: _____Date: _____ Receipt _____

Payment: Cash _____ Check Number _____ Credit Card Visa MC Discover Conf # _____