

JOB TITLE:	Groundskeeper II	PAY CLASS:	
DEPARTMENT:	Parks	PAY GRADE:	120
DIVISION:	Parks/Recreation	FLSA:	Non-Exempt
SUPERVISOR:	Parks Superintendent	JOB NO:	35052

BASIC FUNCTION: The Groundskeeper II is responsible for providing assistance with skilled service, maintenance, repair and/or construction of facilities for area assigned.

JOB SUMMARY:

1. Construct, repair and maintain streets, alleys, sidewalks, curbs, screening walls, drainage pipes, catch basins, bridges, parks, medians, parkways and retaining walls.
2. Operate power equipment. May operate light equipment or machinery.
3. Assist with installation, maintenance and repair of traffic signal controls, sign equipment and markings.
4. Perform landscape restoration, minor construction; may operate, maintain and repair power equipment or other equipment as assigned.
5. Cut, collect, and dispose of dead trees, limbs, vegetation, trash and debris found in and along City right-of-way.
6. Assist in properly securing work sites according to safety standards by setting up barricades in and around construction and maintenance projects.
7. Perform other related duties as assigned.

TYPICAL DECISIONS: The incumbent is responsible for inspecting assigned equipment and identifying potential safety hazards.

MINIMUM QUALIFICATIONS:

Knowledge: Position requires a working knowledge of routine repair and maintenance methods used in area of responsibility.

Skills: Position requires effective oral communication skills. May require the ability to operate a light truck and other maintenance power tools. May need skills in the use of materials used in the repair, maintenance and construction of structures in area of assignment. Skill in performing work requiring strength and agility in all weather conditions. Incumbent may maintain a 24 hour on-call work schedule

Education: High school diploma or GED.

Experience: A minimum of one year related experience in the construction trades to include the use of a wide variety of equipment. May require experience in the maintenance and repair of pertinent systems, equipment or tools for assigned areas.

NOTE: Any work-related experience resulting in acceptable proficiency levels in the above minimum requirements is an acceptable substitute for the above-specified education and experience requirements.

Licenses and Certificates: Texas class B commercial driver's license or possession within three months of assignment to position.

THE ABOVE STATEMENTS ARE INTENDED TO DESCRIBE THE GENERAL NATURE AND LEVEL OF WORK BEING PERFORMED AND ARE NOT INTENDED TO BE AN EXHAUSTIVE LIST OF ALL RESPONSIBILITIES, DUTIES AND SKILLS WHICH MAY BE REQUIRED. ALL EMPLOYEES ARE EXPECTED TO PERFORM TASKS AS ASSIGNED BY SUPERVISOR.