

**City of Lake Jackson
Finance Department
Attn: Unclaimed Property
25 Oak Drive
Lake Jackson, TX 77566**

**CITY OF LAKE JACKSON
UNCLAIMED PROPERTY CLAIM FORM**

The City of Lake Jackson is committed to processing and paying all unclaimed property within 90 days or less. Claimants are required to provide the city with sufficient proof and documentation to substantiate entitlement to payment.

When preparing your claim form, keep in mind that you will be required to prove that you are legally entitled to the property. At a minimum, this involves establishing a connection between the claimant and the property using Social Security Number or Taxpayer Identification Number, documented proof of having lived at or done business at the last known address reported with the property, etc... All available information that you can list will help us avoid contacting you during the claims process.

ATTACH THE FOLLOWING INFORMATION

- (a.) Proof of your social security number (or W-2 form)
- (b.) Copy of your driver's license or any official form used for identification
- (c.) List all addresses used that may be associated with property being claimed, including P.O. Boxes.

Failure to provide your IDENTIFICATION, SIGNATURE, or COMPLETION OF THIS CLAIM FORM will result in your claim being returned to you. You must be 18 years or older to claim property. A social security number is not required, but may help in identifying you as the property owner.

CLAIMANT INFORMATION

Name: _____ SSN: _____

Phone #: _____ DL#: _____

Address: _____

City: _____

State: _____ Zip: _____

If you should have any questions, please contact Junru Roland at (979) 415-2437.

Return to:

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