

LAKE JACKSON
1
FIRE STATION
In Honor of Paul E. Israel

City of **Lake Jackson**

Annual Budget & Program of Services 2017-2018
Adopted by the Honorable Mayor & City Council
September 4, 2017

CITY OF LAKE JACKSON

Fiscal Year 2017–2018

Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$769,055, which is a 12.12 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$582,587.

The members of the governing body voted on the budget as follows:

FOR:

Tim Scott,
Matthew Broaddus,
Gerald Roznovsky,
Joe Rinehart,
Will Brooks,
Buster Buell

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2017–2018	2016–2017
Property Tax Rate:	\$0.337500/100	\$0.3375000/100
Effective Tax Rate:	\$0.326276/100	\$0.325355/100
Effective Maintenance & Operations Tax Rate:	\$0.218101/100	\$0.209953/100
Rollback Tax Rate:	\$0.343574/100	\$0.338739/100
Debt Rate:	\$0.108025/100	\$0.111990/100

Total debt obligation for CITY OF LAKE JACKSON secured by property taxes: \$31,535,000. Of this amount \$16,262,087 is secured by property taxes, but will be repaid from the Economic Development Fund using the optional half-cent sales tax.





City of

LAKE JACKSON

Enchantment



THIS DOCUMENT WAS PREPARED BY THE
OFFICE OF THE CITY MANAGER

FOR FURTHER INFORMATION, CALL OR WRITE:

CITY OF LAKE JACKSON
25 OAK DRIVE
LAKE JACKSON, TX 77566
(979) 415-2407

CITY COUNCIL

The City of Lake Jackson operates under the Council/Manager form of government. Your City Council consists of a mayor and five council members, who serve two year staggered terms, and are elected on an “at-large” basis. Your City Council meets every first and third Monday of the month at 6:30 p.m. in City Hall. You are invited to attend any of these meetings. Operating under a Home Rule Charter and the Council/Manager plan, the City Council is the legislative body of your city government. The City Council appoints the City Manager who is responsible for the general administration of the City on a daily basis. The City Council appoints the City Attorney and Municipal Judges. Council also appoints the members of all the various boards and commissions, who volunteer their time and energy to the City.



First row left to right: Councilmember Matthew Broaddus, Mayor Joe Rinehart, & City Manager William P. Yenne. Second row left to right: City Attorney Sherri Russell, Councilmembers Tim Scott, Gerald Roznovsky, Will Brooks, and Ralph “Buster” Buell, III, & City Secretary Alice Rodgers.

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LAKE JACKSON

City of Enchantment

City of
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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Lake Jackson
Texas**

For the Fiscal Year Beginning

October 1, 2016

Executive Director

ADOPTED TRANSMITTAL LETTER



LAKE JACKSON

City of Enchantment

City of
Enchantment



ADOPTED TRANSMITTAL LETTER



CITY OF LAKE JACKSON

25 Oak Drive • Lake Jackson, Texas 77566 • (979) 415-2400 • Fax (979) 297-9804

October 1, 2017

Dear Citizen,

I am pleased to present to you the adopted fiscal year 2017-2018 Annual Budget. This budget is a culmination of over six months of effort by our City Council and city staff.

This transmittal letter covers the changes made to the budget as submitted to City Council on July 3, 2017.

But before I discuss those changes, I would like to take a moment to comment on Hurricane Harvey and the massive Brazos River Flood that followed.

HURRICANE HARVEY/BRAZOS RIVER FLOOD

As we were nearing the completion of our annual budget process in late August, early September, we faced one of the greatest challenges in our city's history.

Hurricane Harvey went from a Tropical Depression to a category 4 Hurricane in under 48 hours. It struck the Texas coast near Rockport. It then went inland, stalled and then slowly looped back into the Gulf before making a second landfall near High Island.

While the winds and surge devastated the Rockport area, the rains from this slow-moving storm were unbelievable. Some 50 inches of rain fell to our north, west and east. We only saw about 14 inches of rain at City Hall. But the heavy rains to our north sent a deluge of flood water down the Brazos River – the likes of which we had never seen. This flooded our area once again. Recall, we had a large Brazos River Flood in May/June 2016. This flood was far worse.

But due to the incredible job done by our city employees, volunteer fire fighters and citizens volunteers, we fought this flood to a standstill. Our people manned pumps, filled sandbags, worked the sandbag lines and helped people trapped by high water.

In the end, we only had two homes that had water in them as well as a few homes with water in their garages. That was an amazing result since this flood exceeded the projections for a hundred-year flood!

Our employees and volunteers worked tirelessly hour after hour fighting this flood and helping citizens and neighbors in need. It was a remarkable effort by all.

My heartfelt thanks to all who helped protect our city during this massive Brazos River Flood.

THE BUDGET PROCESS

In January of each year the City Council, interested citizens and city staff meet to review the city's visioning process. City Council establishes vision elements and 3-5 year objectives. City staff then looks at what goals can be set during the fiscal year to work toward achieving the objectives and "vision" set by City Council. Through the "vision and goal setting process" City Council reconfirmed the vision for our city: "Our vision is to create an ideal community to live, work and play for all."

This visioning process, along with a pre-budget capital project workshop helped set the objectives and goals of the City Council for staff to follow in preparation of the FY2017-2018 budget.

Beginning in April of each year, Directors and Department Heads meet with the Budget Staff (composed of the City Manager, Assistant City Manager, Finance Director, and Assistant to the City Manager) to discuss their proposed budget requests. The Budget Staff reviews and considers these requests and balances them to

ADOPTED TRANSMITTAL LETTER

meet projected revenues. The Budget Staff then prepares the proposed budget and work document. The proposed budget was submitted to the City Council on July 3, 2017.

Each year at least one public budget workshop is held in which the City Council, Budget Staff, Department Heads and interested citizens discuss the proposed budget. This year the workshop was held on July 15th. This workshop was open to the public and the press. The proposed budget and major issues facing the city were discussed in detail during this workshop and at subsequent regular city council meetings.

Reviewing the Manager's Letter, which was submitted to the City Council with the proposed budget and work document on July 3, 2017, will provide you with a good overview of the proposed budget. The following pages of this letter will discuss the changes to the proposed budget made by City Council to date.

FY2016-17 BUDGET CHANGES

General Fund

Certified Taxable Value

The certified taxable value as determined by the Brazoria County Appraisal District for FY2017-18 is \$2,107,566,782. In the proposed budget submitted to City Council on July 3, 2017 we had estimated values at \$2,123,304,010 based on the preliminary numbers provided by BCAD.

Based on the proposed 33.75 cent tax rate, this final certified taxable value will generate \$53,113 less than we had estimated in the proposed budget.

To make up for this shortfall I am proposing the following changes to the proposed General Operating Fund budget for FY17-18:

Revenues

Decrease in Property tax	\$<53,113>
Increase Civic Center revenue	10,980
Increase Municipal Court fine revenue	16,500
Increase interest income	2,520
Net Increase <Decrease>	\$<18,113>

Expenditures

Delay hiring new I.T. position till 2/1/18	\$<18,113>
--	------------

Therefore, the proposed FY17-18 General Fund Budget will drop \$18,113 from what was proposed on July 3, 2017. The new General Fund Operating Budget is now \$20,492,572 – or only 1.59% (\$321,275) more than the FY2016-2017 budget of \$20,171,297.

Tax Rate Calculations

Based on this lower than anticipated appraised value the “effective tax rate” is 32.6276 cents. Keeping the tax rate at its current 33.75 cents therefore is a 3.44% increase in the tax rate. The calculated “rollback tax rate” is 34.3574 cents.

New Property Values

Contained within the \$2,107,566,782 certified values is \$172,618,295 in new values added to the tax roll by new construction. If you remove the new value from the certified number, the overall increase in values from existing property to existing property is 2.9%.

Of note, much of this new value was created by the new Dow Texas Innovation Center and the HEB project and is being rebated back to the developers.

In Dow's case, their new value generated \$325,548 in tax levy. Of this 70%, or \$227,884, is rebated to Dow.

The tradeoff for the city is that we now have 2,000 employees in downtown Lake Jackson generating additional sales tax revenue and some choosing to live here in Lake Jackson.

The tradeoff for the city is that we now have 2,000 employees in downtown Lake Jackson generating additional sales tax revenue and some choosing to live here in Lake Jackson.

Utility Fund Operating Budget

There are no changes to the Utility Operating Budget as proposed on July 3rd.

Conclusion

As I mentioned back in July, the FY2017-2018 is a maintenance/status quo budget.

I am hopeful that sales tax revenues will rebound in FY17-18.

I am also hopeful that over time our partnering with the Brazoria County Health Clinic will put us on a path to begin to control the substantial health insurance premium increases we have seen over the last three years.

Our local economy continues to be strong and I am very optimistic about our near term and long term future.

I am very grateful to our City Council for the guidance they provided in the preparation of this budget. I am also grateful to my staff for the long hours they have devoted to preparing this budget.

Again, great thanks to all our employees and volunteers for the outstanding job they did in protecting our city during Hurricane Harvey and the Brazos River Flood that followed.

Sincerely,



William P. Yenne
City Manager

AMENDMENTS TO PROPOSED BUDGET



LAKE JACKSON

City of Enchantment



AMENDMENTS TO PROPOSED BUDGET

AMENDMENTS TO PROPOSED BUDGET - AS SUBMITTED 7/03/17

GENERAL FUND

GENERAL FUND

Revenue	
Decrease Property Tax for Lower Values	(\$53,113)
Increase Civic center rentals	\$10,980
Increase Municipal Court Fines	\$16,500
Increase Interest	\$7,520
NET INCREASE (DECREASE)	<u>(\$18,113)</u>
Expenditures	
Finance	
Delay hiring of additional IT position until Feb 1	
Reduce Professional Salaries	(\$16,113)
Reduce Health Insurance Cost	<u>(\$2,000)</u>
NET INCREASE (DECREASE)	<u>(\$18,113)</u>

PROJECTED BEGINNING FUND BALANCE	\$6,188,904
GENERAL FUND REVISED REVENUES	\$20,492,572
GENERAL FUND REVISED EXPENDITURES	\$20,492,572
PROJECTED ENDING FUND BALANCE	<u>\$6,188,904</u>

ORDINANCES ADOPTING BUDGET



LAKE JACKSON

City of Enchantment



BUDGET RESOLUTION

RESOLUTION NO. 17-R-777

WHEREAS, on July 3, 2017, the City Manager of the City of Lake Jackson submitted the proposed Budget for the City of Lake Jackson Fiscal Year 2017-2018 to the City Council; and

WHEREAS, on July 5, 2017, the City Manager of the City of Lake Jackson filed with the City Secretary the proposed Budget for the City of Lake Jackson Fiscal Year 2017-2018; and

WHEREAS, in accordance with the Texas Local Government Code, Section 102.006, the City Council must set a public hearing on the proposed Budget and the City Council must provide for public notice of the date, time and location of the hearing.

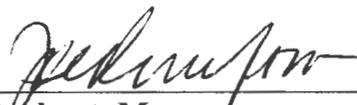
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE JACKSON, TEXAS:

That a public hearing on the proposed Budget for the City of Lake Jackson Fiscal Year 2017-2018 is set for August 28, 2017, at 6:30 p.m. at City Hall, 25 Oak Drive, Lake Jackson, Texas.

The notice of such hearing shall be published at least ten (10) days before the date of the public hearing.

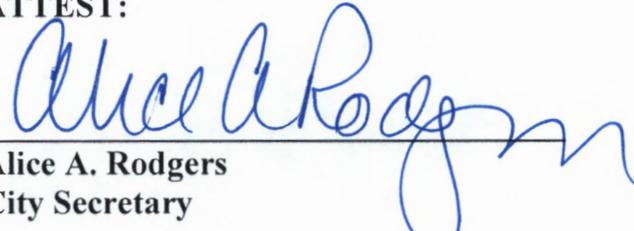
That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law and that public notice of the time, place and purpose of said meeting was given as required.

PASSED AND APPROVED this 7th day of August, 2017.



Joe Rinehart, Mayor

ATTEST:



Alice A. Rodgers
City Secretary

APPROVED AS TO FORM:



Sherri Russell
City Attorney

AD VALOREM TAX RATE ORDINANCE

ORDINANCE NO. 17-2144

AN ORDINANCE LEVYING THE AD VALOREM TAX OF THE CITY OF LAKE JACKSON, TEXAS ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY, NOT EXEMPT BY LAW; PROVIDING REVENUES FOR PAYMENT OF CURRENT MUNICIPAL EXPENSES, AND FOR INTEREST AND SINKING FUNDS ON OUTSTANDING CITY OF LAKE JACKSON BONDS; PROVIDING FOR ENFORCEMENT OF COLLECTION; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE, AND PROVIDING THAT THE CHARTER RULE REQUIRING THAT THE ORDINANCE BE READ AT TWO SEPARATE REGULAR MEETINGS BE SUSPENDED.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LAKE JACKSON, TEXAS:

Section 1: That under the authority of the Charter of the City of Lake Jackson, Texas, and the laws of the State of Texas, there is hereby levied for the fiscal year October 1, 2017 through September 30, 2018, on all taxable property situated within the corporate limits of the City of Lake Jackson, and not exempt by the Constitution and Laws of the State of Texas or by Sections 5 and 6 of the Ordinance, a tax of \$.3375 on each \$100 assessed value of all taxable property.

Section 2: That of the total tax \$.229475 on each \$100 assessed value shall be distributed to the General Fund of the City to fund maintenance and operation expenditures of the City.

Section 3: That of the total tax \$.108025 on each \$100 assessed value shall be distributed to pay the City's debt service as provided by Section 26.04 of the Texas Tax Code.

Section 4: This tax rate will raise more taxes for Maintenance and Operations than last year's tax rate. The tax rate will effectively be raised by 5.22% and will raise taxes for Maintenance and Operations on a \$100,000 home by approximately \$3.97.

Section 5: That for enforcement of the collection of taxes hereby levied, the City of Lake Jackson shall have available all rights and remedies provided by law.

Section 6: All monies collected under this ordinance for the specific items therein named, shall be and the same are appropriated and set apart for the specific purpose indicated in the City Budget and the City shall keep these accounts so as to readily and distinctly show the amount collected, and the amounts expended and the amounts on hand at any time belonging to such funds. All receipts for the City not specifically apportioned by the Ordinance are hereby made payable to the General Fund of the City.

Section 7: That if any section, subsection, paragraph, sentence, clause, phrase or word in this ordinance, or application thereof to any person or circumstance is held invalid by any court or

AD VALOREM TAX RATE ORDINANCE

competent jurisdiction, such holding shall not affect or impair any remaining portions or provisions of this ordinance and the City Council of the City of Lake Jackson, Texas, hereby declares it would have enacted such remaining portions despite any such invalidity.

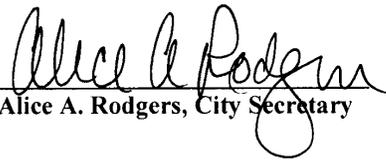
Section 8: Upon the affirmative vote of all Council members present, the rule requiring ordinances to be read at two separate regular meetings is hereby suspended and this ordinance shall be passed and become effective from and after the date of its adoption on its first reading.

PASSED AND APPROVED on the first and final reading this 5th day of September, 2017.



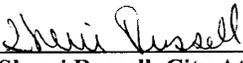
Joe Rinehart, Mayor
City of Lake Jackson

ATTEST:



Alice A. Rodgers, City Secretary

APPROVED AS TO FORM:



Sherri Russell, City Attorney

READER'S GUIDE



LAKE JACKSON

City of Enchantment

City of
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BUDGET SCHEDULE

2017-2018 Budget Schedule

November 30, 2016	Staff Goals/Visioning Session
January 16, 2017	Martin Luther King Holiday
January 30, 2017	Goals/Visioning Workshop with City Council (5-8 pm)
February 13, 2017	Goals/Visioning Workshop with City Council (5-8 pm)
February 20, 2017	President's Day Holiday
March 24, 2017	<i>Strict Deadline</i> – New & Updated CIP Projects submitted by Dept. Heads & Directors
April 5, 2017	Goals, Objectives, & Performance Measures Kickoff. Distribute Budget Pages to Department Heads – Staff (9 am)
April 14, 2017	Good Friday Holiday
April 19, 2017	Budget Kickoff. Distribute Budget Worksheets to Department Heads – Staff (9 am)
April 24, 2017	CIP Workshop with City Council (5-8 pm)
April 28, 2017	<i>Strict Deadline</i> – Goals and Accomp. & YTD Perform. Measures submitted by Dept. Heads & Directors
May 1-May 10, 2017	Review Goals and Accomp. & YTD Perform. Measures submitted by Dept. Heads & Directors
May 11, 2017	<i>Strict Deadline</i> – Department Heads Submit Budget Request(s) to City Manager
May 15-19, 2017	Budget Hearings with Department Heads & Budget Staff
May 29, 2017	Memorial Day Holiday
May 22-June 9, 2017	Budget Staff prepares Preliminary Budget Requests
June 12-June 30, 2017	Proposed Budget Request Prepared for Presentation to City Council
July 3, 2017	Regular City Council Meeting – Proposed Budget Delivered to City Council
July 4, 2017	Independence Day Holiday
July 5, 2017	File Proposed Budget with City Secretary and LI Library; Add to Website
July 15, 2017	Saturday Budget Workshop
July 17, 2017	Regular City Council Meeting – Discussion Item on Agenda for Proposed Budget
July 22, 2017	Saturday Budget Workshop # 2 (If Necessary)
July 25, 2017	Receive Certified Appraisal Roll, Calculate Effective Tax Rate
August 7, 2017	Publish Effective Tax Rate
August 7, 2017	Regular Council Meeting – Council will discuss tax rate; if proposed tax rate will exceed the rollback rate or the effective tax rate (whichever is lower), Schedule a public hearing for August 21 & 28 and take record vote to place a proposal to adopt the tax rate on the agenda of September 5th meeting (specifying rate); Call public hearing for Budget on August 28th by Resolution.
August 14, 2017	Notice of Public Hearing on Tax Increase – is the first quarter-page notice in newspaper and on TV and Website published at least 7 days before public hearing.
August 18, 2017	72-hour Open Meetings Notice for Public Hearing on Tax Rate & 10 day Newspaper Notice on Budget Public Hearing (required by charter).
August 21, 2017	Regular Council Meeting – First Public Hearing on Tax Rate (council announced date, time & place of vote)
August 21, 2017	Notice of Vote on Tax Rate published before meeting to adopt tax rate - is the second quarter-page notice in newspaper before meeting and published on TV and Website at least 7 days before meeting.
August 25, 2017	72-hour Open Meetings Notice for City Council to adopt Budget and Tax Rate
August 28, 2017	Special Council Meeting-Second Public Hearing on Tax Rate Increase and announce meeting to Adopt Tax Rate on September 5th. Public Hearing on Budget, announce meeting to Adopt Budget on September 5th.
August 29, 2017	Public notice of vote in paper, on internet, and on cable channel.
September 4, 2017	Labor Day Holiday
September 5, 2017	Regular Council Meeting: a) Final Adoption of Budget by Resolution. b) Adopt Tax Rate by Ordinance.
October 1, 2017	New Fiscal Year Begins

To: Directors, Department Heads and Supervisors
From: William P. Yenne, City Manager
Date: April 19, 2017
Re: FY 2017-2018 Budget



Our beautiful City will be celebrating its Diamond Jubilee (75th Birthday) in 2018. This will be quite a milestone in our City's history. We have come a long way from the town that use to be called "Swamp Jackson"!

MASTER PLAN

Lake Jackson began as a master planned community. Our city was designed by Alden Dow to be a home for the new families coming to the area in the early 1940's helping to build and operate the new Dow Chemical plant. We have faithfully followed Mr. Dow's original master plan as well as the various master plans we have adopted along the way. Our most recent master plan update was adopted in 2016 and will guide our growth for the next 20 years.

To compliment the master plan we also developed a Parks master plan in 2016 to provide for the quality of life projects that make Lake Jackson so special.

STRATEGIC PLAN

This past December and January City Council and staff reviewed the annual Strategic Plan.

City Council renewed their commitments to infrastructure upgrades and expansions; public safety; and, keeping city employees at the "forefront" related to compensation and benefits.

Council was supportive of finalizing the implementation of our compensation improvement plan. They were also supportive of ideas and efforts to improve health benefits while working to control the costs of those health benefits.

Other priorities of City Council include:

- The eastside drainage master plan project
- Emphasizing development in the airport area
- Continuing efforts to attract mid to high end single family residential housing to Lake Jackson
- Promote economic development
- Work on implementing the Master Plan and Park's Master Plan

In your budget packet is a copy of the adopted Strategic Plan for FY 17-18.

BOND PROJECTS/SALES

In late 2017 we will be selling \$4 million in general obligation debt to pay for the reconstruction of streets in the Woodland Park subdivision as approved by the voters in 2016. This bond sale will also include funds to pay the costs to design the next big phase of the downtown revitalization project, also approved by the voters in 2016. The \$9 million to fund the next phase of downtown will be sold in late 2018.

We will also be selling \$5 million in revenue bonds late this year to fund a myriad of water and sewer projects to keep our utility infrastructure in top shape.

BUDGET KICK-OFF MEMO

FY 2017-2018 BUDGET

It appears the budget for FY2017-2018 will be very tight. Sales Tax revenue is not meeting projections for this fiscal year. While the economy is still strong it appears our sales tax has flattened, plus we apparently were a bit too optimistic about the growth of sales tax when we prepared the budget last year.

Salary increases will likely be very modest this year. And, prospects for new employees are very limited. At this time the only position I am looking at adding is a new IT position at city hall.

It is my hope that this flattening of the sales tax revenue will be short-lived and that it picks back up sooner than later. The Brazos Mall is going through a major rehab. While Sears has left we received news that we will be getting a T.J. Maxx and a Home Goods store in the newly remodeled Sears wing of the mall. Already the mall has taken out nearly \$20 million in building permits for these new stores and a general makeover of the entire mall. This short term “pain” should yield us all long term gain.

Therefore as you prepare your budget this year please understand there will not be room for increases in operations. Any increases in costs will diminish efforts to provide improvement to our compensation plan.

As always, look for new and innovative ways to do your job better, while controlling overall costs.

My continuing thanks and appreciation goes to you and our employees for working hard every day to provide the highest quality service to our citizens at the most reasonable cost possible.

Once again our State Legislature has taken aim at cities in our great state. There are bills proposed that will limit our ability to raise funding to provide the services our citizens expect and demand. There are efforts to usurp local control and to replace it with control from Austin. Yet, there are bills that continue to pass more costs on to those of us at the local level to carry out State initiatives. We simply won't know where we stand until the legislature finishes their work sometime this summer.

Ok, it is time to get to work on the budget and give it our best.

BUDGET PROCESS

The City of Lake Jackson uses a hybrid performance/program oriented budgeting process.

1. City Council Issue Development

Early in the year, the City Council reviews the City's Goal and Visioning process and considers goals to meet the established vision elements. Also, a capital improvements workshop is held to establish the capital project priorities for the coming fiscal year. Council priorities and goals are incorporated into the proposed budget. Major issues are fully addressed in the "Manager's Message" section of this document.

2. Revenue Projection

The budget revenue projection for the new fiscal year begins midyear of the current fiscal year. This projection is made by the City's Budget Committee (comprised of the City Manager, Assistant City Manager, Finance Director, and Assistant to the City Manager) with the help of department directors and supervisors. Projections are based upon consultations with state and local agencies, trend analysis, anticipated changes in the local and regional economy, and discussions with directly associated staff members. Although beginning earlier, the budget revenue projection occurs concurrently with departmental budget development and extends until the budget is adopted based upon the receipt of any new information.

3. Proposed Budget Development

During budget development at the department level, the City's Budget Committee works with department directors and supervisors to analyze requests, provide advice, and lend assistance. Staff work sessions are held to discuss and develop goals and performance measures which tie in to council set goals and priorities.

4. Proposed Budget Analysis/Compilation

Once departmental budget requests are completed, the Budget Committee meets with each department to review and discuss their funding request.

Given revenue projections and funding requirements, requests are proposed for funding according to ranking received by the Budget Committee. At this time the funding level is weighed against available resources, and a tax rate increase/decrease may or may not be recommended depending upon Council program priorities and issues previously expressed in the budget process.

5. City Council Budget Study

Several budget work sessions, which are open to the public, are held with the City Council to review and discuss the proposed budget. At the work sessions, the City Manager reviews major issues and presents an overview of the budget and department directors present their budget to the City Council.

6. Public Hearing/Budget Adoption

A public hearing on the budget and tax rate is held in August prior to final budget consideration. At said hearing, citizens or any other individual may make formal comment either for or against the proposed budget. The public also has the opportunity to attend City Council budget work sessions occurring in July and possibly August.

Budget adoption occurs in September after City Council deliberations and the public hearing. City Council may take action to modify the proposed budget per its discretion. The City Council also adopts a tax rate to support adopted funding levels.

7. Compilation of Adopted Budget/Budget Maintenance

An adopted budget is compiled and published during the first months of the new fiscal year. The adopted budget in the form of an amended proposed budget is available for public inspection in late September. Ledger accounts are prepared for the new fiscal year prior to October 1.

Budget maintenance is a year round activity of department directors and the budget committee. Spending control mechanisms include monthly review of expenditures by the department directors, supervisors, and budget committee. Also, all purchase requisitions are compared to the line item and departmental budget prior to approval. Beginning in January, monthly budget analysis reports are prepared to present budget versus estimated expenditure variances. These reports are reviewed by staff to identify any major expenditure variances. Monthly reports are prepared for City Council. Department heads are instructed that expenditures for individual line items may exceed the budgeted amount as long as the department's total expenditures remain less than the budgeted amount.

8. Budget Amendment

In some cases department expenditures may exceed the budgeted amount so long as the fund as a whole remains within the budgeted amount. This is the case because the budget is adopted at the fund level. A budget amendment is presented to Council for approval only if the budget for an individual fund is being changed or projects added to the capital funds.

9. Program Goals and Measures

Finally, program goals and measures are evaluated during the fiscal year to determine effectiveness of program activities and levels of appropriate funding and effectiveness in meeting the vision and vision elements established by City Council.

ORGANIZATION OF THE BUDGET

BUDGET SUMMARIES

The Budget Summaries section is designed to provide a quick overview of the budget for all funds of the City. This section includes the following schedules:

Combined Funds Summary - Presents the total budgeted revenues and expenditures for each fund. Transfers between funds are subtracted from the total to indicate total dollars in and out of the City.

All Funds Revenues by Category - Presents a breakdown of all City revenues by category and presents it graphically.

All Funds Expenditures by Category - Presents a breakdown of all City expenditures by category and presents it graphically.

Governmental Fund Types Projected Fund Balances - Summarizes the projected beginning and ending governmental funds. This schedule is useful in determining whether fund balances are maintained at sufficient levels.

Proprietary Fund Types Projected Cash Balances - Summarizes the projected beginning and ending cash balance for each of the proprietary funds. This schedule is useful in determining whether cash balances are maintained at sufficient levels.

Personnel Summary by Department - Summarizes authorized positions for the current budget and previous three years. Explains what positions have been added, deleted, or reclassified.

Operating Funds Summary - Presents the combined revenues and expenditures for the General & Utility Operating Funds. Presents a more detailed breakout of expenditures.

General Fund Revenues by Category - Presents a breakout of the General Operating Fund revenues by category and presents it graphically.

General Fund Expenditures by Category - Presents a breakdown of all General Operating Fund expenditures by category. Includes a summary of General Fund authorized personnel.

Utility Fund Revenue by Category - Presents a breakout of the Utility Operating Fund revenues by category and presents it graphically.

Utility Fund Expenditures by Category - Presents a breakdown of all Utility Operating Fund expenditures by category. Includes a summary of Utility Fund authorized personnel.

Summary of Capital Items - Summarizes all capital expenditures.

ORGANIZATION OF THE BUDGET

GENERAL AND UTILITY FUND DEPARTMENT DETAIL

The detail for each department includes the following information:

Organizational Chart - Shows the organizational structure for each department or program.

Personnel Summary - Shows the positions or personnel resources budgeted to carry out services.

Program Description - Outlines the duties and responsibilities performed by the department. It is provided to enable the reader to understand the function of each department.

Goals and Objectives - Provides a summary of specific goals they wish to achieve during the coming fiscal year. They should have a specific time frame or measurable achievement.

Performance Measures - Include performance measures, as well as workload indicators, that reflect each department's major activities and how they are connected to the City Council's Vision Elements and Objectives. Workload measures also indicate the amount of work that has been done in the past and projected workload levels for the current and future years. Performance measures may also include productivity indicators. Productivity indicators reflect how well a program is performing its activities to meet the needs of the public and the organization. They should measure productivity, effectiveness, efficiency, or the impact of a service provided. While workload indicators indicate "how much" activity the department is performing, productivity indicators identify "how well" the department is performing. These indicators should be able to be tracked with a reasonable amount of time and effort.

Resources - Highlights fees and revenues that are generated as a result of department activities. In many departments, a change in level of activity will have an impact on associated revenues. This section highlights that relationship.

Expenditures - Shows the category of expenditures for each of the department's programs as compared year over year.

Major Budget Changes - Identifies significant changes in funding levels and organizational alignment. This section also details major new programs and items proposed for funding.

SUMMARY OF FINANCIAL FUND ACCOUNTING

The City uses individual funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and achieve fiscal accountability by segregating transactions related to certain government functions and activities.

A fund is a fiscal and accounting entity with a self-balancing set of accounts. A separate fund may be established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The two types of funds utilized in the City's Comprehensive Annual Financial Report (CAFR) are *Governmental* and *Proprietary*. For the City's day-to-day operations, and for budgetary purposes, some of the funds reported in the CAFR are broken down into sub-funds. Each of the sub-funds budgets is established independently. The following is an explanation of the City's use of funds.

GOVERNMENTAL FUND TYPES

General Fund

The *General Fund* is the City's primary operating fund. The *General Fund* is presented as a major fund in the basic financial statements of the CAFR. It accounts for all financial resources of the City, except those required to be accounted for in another fund. The principal sources of revenues of the *General Fund* are property taxes, sales taxes, franchise taxes, permit fees, and fines. Expenditures are tax supported activities such as general government, finance, public safety, public works, parks, and recreation. For CAFR purposes, the *General Fund* of the City includes: the General Operating Fund, Equipment Replacement Fund, Unemployment Insurance Fund, Special Events Fund, the General Contingency Fund, and the Parks Fund. In the budget document each of these funds is budgeted independently, with the emphasis on the General Operating Fund. The City's financial policy is to always budget the operating fund as balanced. Revenues equal expenditures. According to the City Charter, the expenditures of the General Operating Fund budget shall not exceed the total estimated resources (prospective income plus cash on hand).

Special Revenue Funds

The *Special Revenue Funds* are used to account for specific resources and expenditures that are legally restricted for particular purposes. Special Revenue funds include: the Motel Occupancy Tax Fund, the Economic Development Fund, Public Education and Government Programming (PEG) Fund, and the Police Seizure Fund. In the CAFR, the Economic Development Fund is presented as a major fund.

Debt Service Fund

The *Debt Service Funds* are used to account for the accumulation of resources for the annual payment of debt principal and interest, and to provide a reserve for such payment. Debt Service Funds include: General Debt Service, Economic Development Debt Service, Golf Course Debt Service, and the Utility Debt Service. A cash basis budget is adopted for each of these funds. In the CAFR, the General Debt Service fund is included as a major fund. The Golf Course Debt Service and the Economic Development Debt Service are presented combined with other non-major governmental funds. Utility Debt Service is included as part of the Utility Fund in the proprietary fund statements.

SUMMARY OF FINANCIAL FUND ACCOUNTING

Capital Projects Funds

Capital Projects Funds are used to account for the acquisition, construction, or repair of major capital facilities and equipment other than those financed by proprietary funds. These funds include the General Projects Fund, the 2010 Infrastructure Improvement Fund, the 2013 Downtown Revitalization Fund, the 2014 Economic Incentives Infrastructure Fund, the 2016 Infrastructure Improvement Fund , and the 2017 Infrastructure Improvement Fund. In the 2018 CAFR, the 2016 Infrastructure Improvement Fund will likely be included as a major fund.

PROPRIETARY FUND TYPES

Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. Such funds are to be financed or recovered primarily through user charges. The City has two Enterprise Funds: the Utility Fund and the Golf Course Operating Fund. For budgetary purposes, the Utility Fund includes the following sub-funds: Utility Operating Fund, Utility Contingency, Utility Debt Service, Utility Projects, 2013 Water and Sewer Construction Fund, 2016 Water & Sewer Construction Fund, and the 2017 Water & Sewer Construction Fund. Each of these funds is budgeted independently with emphasis on the Utility Operating Fund.

SUMMARY OF FINANCIAL STRUCTURE

GOVERNMENTAL FUNDS

General Fund Sub-Funds

General Operating Fund - This fund includes the maintenance and operations portion of the tax revenues and tax supported activities such as Police, Fire, Drainage, Streets, Parks, and Recreation. This fund is annually budgeted to “balance” or is prepared so that revenues equal expenditures.

Equipment Replacement Fund - Each department has a budgeted transfer to this fund. The transfer amount is based on the equipment used by the department, the original cost of the equipment and its estimated useful life. Accumulated resources in this fund are then used to purchase new and replacement equipment. This fund is not necessarily budgeted to be balanced. In some years revenues may exceed expenditures and vice versa. Budgeted equipment purchases may carryover to following budget year if not completed in the current year.

Unemployment Insurance Fund - If necessary, each department has a budgeted transfer to this fund. The transfer amount is roughly based on the number of employees in the department. Accumulated resources are used to pay unemployment claims.

Special Events Fund - Money is transferred to this fund from the Motel Occupancy Tax Fund to assist with the payment of Festival of Lights and other special event expenditures. The General Fund also transfers money here to pay for the Fourth of July expenditures. This fund is not necessarily budgeted to be balanced. In some years revenues may exceed expenditures and vice versa.

General Contingency Fund - This fund contains money to be used in case of emergency or special situation. The City seeks to maintain a fund balance that is at least 3% of the General Operating Fund budgeted expenditures.

Park Fund - This fund accounts for revenue received from donations in lieu of parkland. This fund’s revenue may also be supplemented by year-end transfers from the General Fund. The Parks Board is responsible for establishing the budget and funds are normally budgeted as projects which may carryover fiscal years. This fund is not typically budgeted as balanced.

Special Revenue Funds

Motel Occupancy Fund - This fund accounts for the revenue received from the tax on motel rooms. The use of this revenue is limited and is therefore accounted for separately. This fund is not necessarily budgeted to be balanced.

Police Seizure Fund - This fund is used to account for monies obtained through a federal equitable share program for assistance in federal narcotics investigations and monies obtained from local narcotics investigations, authorized by state chapter 59 code of criminal procedure (C.C.P.). These monies must be used for law enforcement purposes as set forth in Chapter 59 C.C.P. and the federal equitable sharing agreement. Permissible uses include cost associated with: investigations, training, detention facilities, equipment, travel & transportation, awards, and memorials for law enforcement personnel, drug and gang awareness programs, matching funds in a federal grant program, transfers to other law enforcement agencies, accounting, and language assistance services.

SUMMARY OF FINANCIAL STRUCTURE

Public, Educational and Governmental (PEG) Programming Fund - this fund is used to account for PEG cable television fees. The expenditures are restricted to PEG access facilities.

Economic Development Fund - This fund accounts for the revenues received from the additional 1/2¢ sales tax. Items budgeted in this fund are typically debt service transfers and smaller “cash” projects which may carryover fiscal years. This fund is not budgeted as balanced. Our objective is to establish a fund balance equal to the next year’s debt service requirements.

Debt Service Funds

General Debt Service Fund - This fund includes the debt service tax revenues and the debt service expenditures related to tax supported General Obligation Bonds.

Golf Course Debt Service Fund - Money is transferred to this fund from the Economic Development Fund and the Golf Course Operating Fund to pay debt service on bonds issued to construct the golf course. This fund is budgeted as balanced and is reduced to zero once a year.

Economic Development Debt Service Fund - Money is transferred to this fund from the Economic Development Fund to pay debt service on Certifications of Obligations issued to construct recreation and economic development related projects.

Capital Projects Funds

General Projects Fund - The major revenue source for this fund is year-end transfers from the General Operating Fund. Accumulated resources are used for a variety of capital projects that are identified by staff, then rated and prioritized by the City Council. Funding for additional projects is approved annually through the budget process. Expenditures for approved projects may occur over multiple fiscal years. Additional projects may be added during the budget process, if there are funds remaining after the completion of previously approved projects. The goal is to maintain at least \$500,000 in the fund.

Multi-Year Funds - This includes all Governmental construction funds funded by the issuance of bonds or Certificates of Obligation.

SUMMARY OF FINANCIAL STRUCTURE

PROPRIETARY FUNDS

Proprietary Funds are considered to be similar to a business enterprise. Expenditures are supported by user fees and charges. The specific funds which make up the proprietary fund type are:

Utility Fund Sub-Funds

Utility Operating Fund - This fund includes the revenues from water, sewer, and sanitation charges. It includes the expenditures related to providing these services. This fund is annually budgeted so that revenues equal expenditures.

Utility Contingency Fund - This fund contains money to be used in case of emergency or special situation. The City seeks to maintain a fund balance of at least 3% of the Utility Operating Fund budgeted expenditures. This fund typically has no budgeted expenditures.

Utility Debt Service Fund - Money is transferred to this fund from the Utility Operating Fund to provide for the payment of utility related debt service and to provide a reserve for that payment. This fund is not budgeted to be “balanced” but revenue and expenditure amounts are close to the same amount.

Utility Project Fund - This fund receives transfers of budget savings from the Utility Operating Fund. Accumulated resources are used for a variety of water and sewer projects that are identified by staff, then rated and prioritized by the City Council. Funding for additional projects is approved annually through the budget process. Expenditures for approved projects may occur over multiple fiscal years. Additional projects may be added during the budget process, if there are funds remaining after the completion of previously approved projects. The goal is to maintain at least \$500,000 in the fund balance.

Golf Course Funds

Golf Course Operating Fund - This fund accounts for the revenues and expenditures of the Wilderness Golf Course which opened May of 2004. The course is managed and operated for the City by KemperSports.

Basis of Accounting

The City of Lake Jackson uses governmental and proprietary fund types to account for its activities. All fund structures and accounting standards used for financial reporting are in compliance with Generally Accepted Accounting Principles (GAAP) for local governments as prescribed by the Governmental Accounting Standards Board (GASB) and other recognized professional standards.

The City's accounting records for *governmental funds* are maintained on a modified accrual basis. Under this basis of accounting, revenues are recognized when they are susceptible to accrual (i.e. measurable and available). Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period (usually within 60 days of fiscal year-end). Ad valorem tax, sales tax, franchise tax, and interest revenues are susceptible to accrual. Licenses and permits, charges for services, fines and forfeiture revenues are recorded as revenues when received in cash because they are generally not measurable until they are received. Expenditures are recorded when the related liability is incurred.

Accounting records for the City's *proprietary funds* are maintained on the accrual basis. Revenues are recognized when earned and expenses are recognized when the liabilities are incurred.

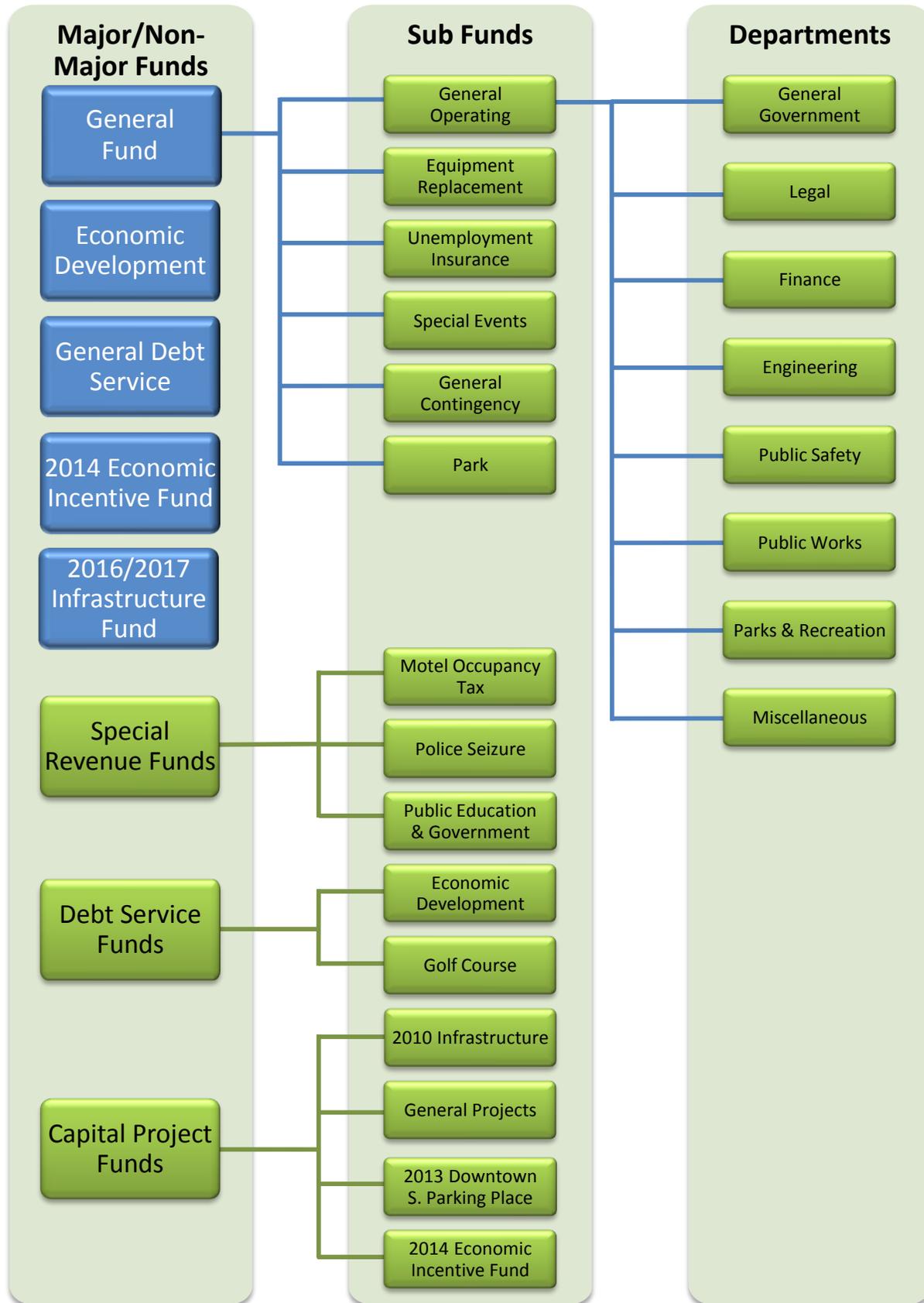
Basis of Budgeting

The City prepares its annual budget using concepts compatible with the modified accrual basis of accounting. Similar to the accounting basis, the budgetary basis recognizes revenues in the accounting period in which they become available and measurable. Expenditures (expenses) are budgeted in the accounting period in which the fund liability is incurred. The major differences between the budgetary and accounting basis are that:

- Interest expense on long-term debt is budgeted when due.
- Depreciation is not budgeted.
- Capital outlay is budgeted during the year the expenditure will occur.

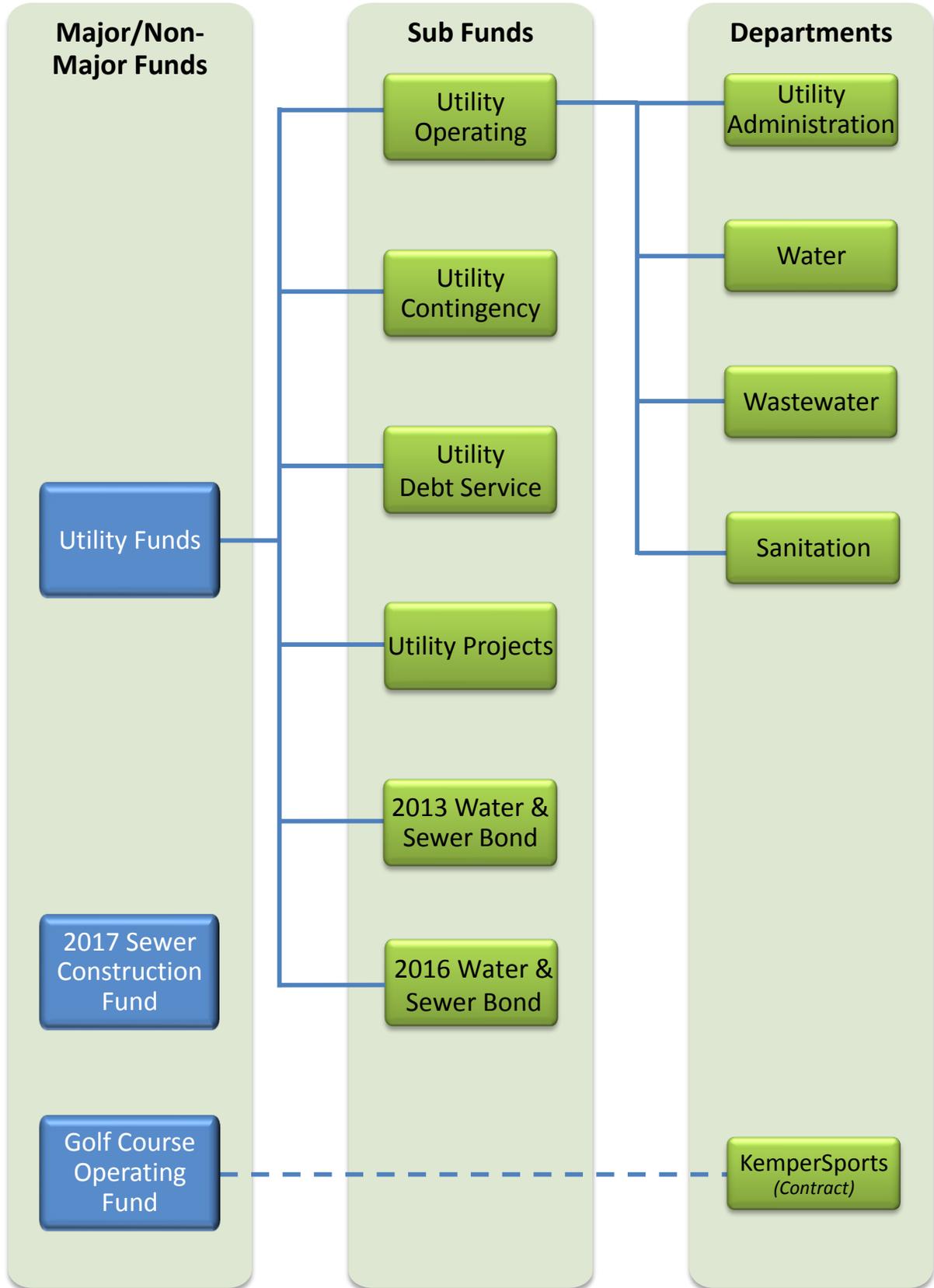
Budgets for the proprietary funds are prepared on the accrual basis of accounting, with certain exceptions, under which revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

GOVERNMENTAL FUNDS STRUCTURE



* Blue boxes indicate “Major” Funds

PROPRIETARY FUNDS STRUCTURE



* Blue boxes indicate "Major" Funds

Residents Enjoying the Interactive Fountain During the Spring Concert Series



DIRECTIVES & POLICIES



LAKE JACKSON

City of Enchantment



FINANCIAL POLICY

SUBJECT:

REVENUES

1. Development of Revenue Projection. Revenues are budgeted conservatively using an objective approach to analyze historical data and inherent trends. Adjustments are made to account for known events and projected economic activity within the city and surrounding areas

Additionally, a five year projection of revenues will be performed as part of the debt capacity analysis. This analysis is updated at least annually. It is utilized to plan the timing and amount of future bond issues so as to have the least possible impact on the overall tax rate.

2. User Charges and Fees.

General Fund. As part of the budget process, user charges and fees will be examined and compared to the cost of providing the services to facilitate City Council's policy decision regarding the level of support to be provided. For services that provide significant indirect benefits to the community, the City will not budget to recover the full cost of those services with user fees; but will subsidize the cost of providing the services using other general revenues. Factors in setting of fees shall include but not be limited to: market and competitive pricing, effect on demand for services, and impact on users.

Enterprise Funds. Utility rates and other fund user fees shall be set at levels sufficient to cover (direct and indirect) operating costs, meet debt obligations and debt service coverage, provide pay-as-you-go funding for utility (capital) projects, and provide adequate levels of working capital.

Additionally, for each of the operations accounted for by this fund a detail proforma will be presented projecting revenues and expenditures for three years.

3. Non-recurring Revenues. Non-recurring revenues sources, such as a one-time revenue remittance, can only be budgeted/used to fund non-recurring expenditures, such as capital equipment purchases and small capital projects.

SUBJECT:

EXPENDITURES

1. Budgeted expenditures in the General Operating Fund and Utility Operating Fund will not exceed projected revenues.
2. Core services will be budgeted in order that outstanding quality services will be provided. Generally, only when known increases in revenues are going to take place or are planned (such as increased fees or industrial district revenue) will new or expanded services be considered.
3. The capitalization threshold for fixed assets is \$5,000. Minor purchases with a unit cost under \$5,000 are included in the operating budget of the department making the request. The capitalization threshold of \$5,000 will be applied to individual items, rather than to a group of similar items.
4. Capital equipment purchases exceeding \$5,000 are budgeted in the Equipment Replacement Fund. Other projects (drainage, street, facility, water, and wastewater) are budgeted in the General Projects Fund and the Utility Projects Fund, if funds are available. Larger projects, typically those over \$500,000, are funded by issuing some form of debt (i.e. bonds), and are budgeted in multi-year bond construction funds.

SUBJECT: INVESTMENTS

As adopted by the City Council, it is the policy of the City of Lake Jackson that the administration and investment of funds be handled as its highest public trust. Investments shall be made in a manner that will provide the maximum security of principal invested, employing limitations on maturities and diversification of the portfolio, while meeting the daily cash flow needs of the City; and conforming to all applicable Federal, State, and local government statutes governing the investment of public funds. The receipt of a market rate of return will be secondary to safety and liquidity requirements. It is the intent of the City to pursue a passive investment strategy in which investments are held to maturity as opposed to an active strategy in which investments are sold prior to maturity. The earnings from investment will be used in a manner that best serves the public trust and interest of the City.

The investment policy applies to all financial assets of the City. These funds are accounted for in the City's Comprehensive Annual Financial Report and include the General, Special Revenue, Debt Service, Capital Projects, and Proprietary Funds. All cash of the various funds (excluding bond funds) are combined into the pooled cash fund for efficiency and maximum investment opportunity. Interest revenue derived from the pooled cash fund is allocated to the participating funds (monthly) based on the relative cash balance of each fund. Bond funds are invested in separate investment pool accounts. Maintaining these funds in separate accounts simplifies the calculation necessary for the reporting of arbitrage earnings. All funds in the pooled cash fund are to be administered in accordance with this policy.

The primary objectives, in priority order, of the City's investment activities shall be preservation and safety of principal, liquidity, and yield.

SUBJECT: FUND BALANCE

GOVERNMENTAL FUND BALANCE

Fund Balance measures the net financial resources available to finance expenditures of future periods. There are five categories of Fund Balance in all governmental funds – not all will always be present. The fund balance categories are defined below:

1. Non-spendable – cannot be spent because of the form (i.e. inventory)
2. Restricted - portion of fund balance that reflects external constraints on spending imposed by constitution, laws of other governments, creditors, or grantors.
3. Committed – portion of fund balance that reflects constraints that the City has imposed upon itself by a formal action of the City Council. City Council will impose constraint prior to the end of the fiscal year. To date, City Council has committed the total fund balance of the General Contingency Funds for emergency use and in the event purchases cannot be accommodated through current year savings.
4. Assigned – portion of fund balance that reflects funds intended to be used for specific purposes. The assignment of funds is delegated to the City Manager and the Finance Director.
5. Unassigned – portion of fund balance that are not contained in the other classifications.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is as follows: restricted fund balance, followed by committed fund balance, assigned fund balance, and lastly unassigned fund balance.

FINANCIAL POLICY

GENERAL FUND UNASSIGNED FUND BALANCE

The City's Unassigned General Fund Balance will be maintained to provide the City with sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. The Unassigned General Fund Balance may only be appropriated by resolution of the City Council. The City shall strive to maintain a yearly Unassigned Fund Balance in the General Operating Fund in a range equal to 25% - 33% of budgeted expenditures for the General Operating Fund.

At the end of the fiscal year, the General Operating Fund Balance will be reviewed as to where it falls within the desired range. If the fund balance is deemed adequate, excess funds will be transferred to the General Capital Projects Fund or other funds as approved by City Council. Should the actual amount fall below the desired range, the City shall create a plan to restore the appropriate levels.

General Debt Service Fund. This fund is treated as a combination interest and sinking fund and reserve fund for each of general obligation debt issues. The maximum reserve balance for each of the issues being the lower of 1) average annual debt service x 1.25, 2) maximum yearly payment, or 3) 10% of principal. The fund balance must stay under the maximum allowed reserve so that this fund maintains bona fide debt service fund status for arbitrage calculation purposes. All money in this fund has been raised from the assessment of property taxes for the purposes of debt service. As such, they may only be used for debt service.

Economic Development Fund. The Lake Jackson Development Corporation established a target fund balance for this fund equal to the succeeding years debt service requirement. Because the primary source of income for this fund is sales tax, the Corporation board wanted to protect against the possibility of a downturn in revenue.

Equipment Replacement Fund. The fund balance in this fund is tied to specific pieces of equipment for which a reserve for replacement is provided.

Unemployment Insurance Fund. The City will seek to maintain a fund balance in this fund such that the interest earnings are sufficient to pay any claims.

Motel Occupancy Tax Fund. There is no designated desired fund balance. Currently, City Council has chosen to spend down the fund balance and then operate year to year on revenues recovered.

Park Fund. This fund receives payment from developers when actual parkland is not provided for their residential development. Also this fund receives proceeds from the sale of parkland as authorized by the voters. No specific minimum fund balance is set for this fund.

General Contingency Fund. The City seeks to maintain a balance in this fund equal to at least 3% of its respective operating fund's budgeted expenditures. This fund will be maintained strictly for emergency use and will only be used in the event that purchases cannot be accommodated through current year savings.

General Projects Fund. The City will seek to maintain a minimum balance of \$500,000 in this fund. These balances will allow for the completion of necessary but unforeseen projects that may occur during the year.

ENTERPRISE FUND BALANCE

Utility Operating Fund. The City will seek to maintain a working capital (current assets minus current liabilities) balance equal to 25% to 33% of budgeted expenditures for the Utility Operating Fund. Again, maintaining a balance at this level provides a source of funds in the event of an unexpected budget shortfall or in case of disaster. At the end of the current fiscal year we anticipate a positive budget variance in the Utility Fund. After determining the desired fund balance in the Utility fund, the remainder of the positive budget balance is transferred to the Utility Capital Projects Fund or other funds as directed by City Council.

Utility Debt Service Fund. The Utility Debt Service Fund is used for the accumulation of resources for the payment of Water and Sewer Revenue Bonds and also to provide a reserve as provided by the City's bond ordinances. These ordinances currently require the City to maintain a reserve equal to the succeeding fiscal year's principal and interest payment. Upon the issuance of additional debt, the ordinances allow the reserve to be raised to the required level over 60 months. Additionally, each month there must be deposited in the fund 1/6th of the next maturing interest and 1/12th of the next maturing principal.

Utility Projects Fund. The City will seek to maintain a minimum balance of \$500,000 in this fund. These balances will allow for the completion of necessary but unforeseen projects that may occur during the year.

Utility Contingency. The City seeks to maintain a balance in this fund equal to at least 3% of its respective operating fund's budgeted expenditures. This fund will be maintained strictly for emergency use and will only be used in the event that purchases cannot be accommodated through current year savings.

SUBJECT: FUNDING OF CAPITAL PROJECTS & EQUIPMENT PURCHASES

The City desires to fund as many Capital Projects and equipment purchases as possible on a pay as you go basis. Larger projects, typically those over \$500,000, will be accomplished by the issuance of General Obligation Bonds. To accomplish this goal the City has established three funds, the General Projects Fund, the Utility Projects Fund, and the Equipment Replacement Fund.

The primary revenue source for the General and Utility Projects Fund is year-end transfers from their respective operating funds. After taking into consideration any desired growth in the fund balance, positive budget variances are transferred to the capital projects funds. In budgeting for these funds a capital improvement plan is maintained and updated at least annually. City staff, with input from City Council and citizens continually assesses potential projects that will require funding. The City desires to maintain a fund balance of \$500,000 in each of the capital project funds. However, these funds are typically budgeted to end the year with a fund balance greater than this to enable City Council to approve some urgent projects that arise during the year.

The Equipment Replacement Fund is the primary source of funds for all of the City's equipment purchases, both replacements and additions. Rather than budget for equipment purchases in each department, each department pays a calculated amount into the equipment replacement fund on a yearly basis. This strategy prevents severe fluctuations in the operating funds from year to year created by the purchase of expensive equipment. Each department's payment to the equipment replacement fund is budgeted in a line item labeled transfer to Equipment Replacement. The amount a department budgets as their transfer is calculated based on the equipment used by the department, the equipment's estimated cost and its estimated useful life. Each year the city typically budgets \$1.0 to \$2.0 million in equipment purchases.

FINANCIAL POLICY

SUBJECT: PLANNING & STRUCTURE OF CITY DEBT

The City's capital improvement plan calls for all but the largest, typically at least \$500,000, projects to be financed on a pay as you go basis through the General and Utility Projects funds. For larger projects the City will issue three types of debt instruments: General Obligation Bonds, Certificates of Obligation and Revenue Bonds.

General Obligation Bonds. The principal and interest on these bonds is paid with tax revenues. Any projects funded by the issuance of these bonds will be voted on by the citizens. Before the citizens vote, a detailed analysis and projection of the impact on the tax rate will be performed. The citizens will be informed via city newsletter, public meeting and other media what this potential impact on the tax rate is.

Certificates of Obligation. The principal and interest on these bonds is paid with revenue from the half-cent sales tax (Economic Development Fund). As part of the Lake Jackson Development's Corporation process, projects greater than \$500,000 funded with Certificates of Obligation will have two public hearings before being approved. State law does not permit these additional half cent sales tax projects to be voted on individually. The ability to issue new debt to be repaid from the half-cent sales tax is based on the ability of the fund to make the principal and interest payments and still maintain a balance equal to the succeeding years principal and interest payment.

Revenue Bonds. The principal and interest on these bonds is paid with net revenues of the water and sewer system. A reserve fund, as required by bond ordinances, equal to the succeeding years principal and interest payment is maintained. However, if a surety bond is allowed to secure the payment of bonds this may be purchased in lieu of a reserve fund.

Sale of Bonds. The sale of bonds is coordinated by the City's financial advisors using a competitive bidding process.

Bond Rating. When issuing new bonds the City will seek bond ratings from two recognized rating agencies. Standard & Poor's (S&P) rating on the City's bonds are "AA+" on the General Obligations and "AA" on the Revenue Bonds.

Moody's Investor Service has the City's bonds rated as Aa2.

Debt Service Schedule. The repayment schedule on each new series of bonds issued is structured with level principal payments rather than level debt payments. This results in a declining debt service schedule. The annual debt service amount will only increase from year to year if new bonds are sold.

SUBJECT: ACCOUNTING, AUDITING & FINANCIAL REPORTING POLICIES

1. The City will maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principals (GAAP) for governmental entities as promulgated by the Governmental Accounting Standards Board (GASB).

2. An independent firm of certified public accountants will perform an annual financial and compliance audit according to Generally Accepted Auditing Standards (GAAS) and will publicly issue an opinion which will be incorporated in the Comprehensive Annual Financial Report.
3. Provide timely information including comparisons of expenditures to budgeted amounts to all department heads and directors.

SUBJECT: CLASSIFICATION & COMPENSATION PROGRAM

The City's Performance Pay Plan aims to accomplish the following: recognize individual performance; equitably compensate employees based upon the market value of a position and the type of work performed; and attract, retain, and motivate competent employees.

The City utilizes salary data from the Texas Municipal League and the private sector, when appropriate, for comparison of salaries. It is the City's intent to establish salary ranges that are competitive within the municipal market throughout the state of cities from 20,000 to 75,000 in size.

The goal of the compensation plan is to set the midpoint for each benchmarked position to the median of actual market salaries. Ranges are then built around the established midpoint and vary from 30% to 60%. Market adjustments are effective October 1st of each year as the budget allows.

As part of its goal to recognize individual performance, evaluations for all employees are completed once each year. Merit increases are based on an employee's past annual performance. New employees are eligible for merit increase during the annual evaluation period if they have completed six months of employment with the City.

CHARTER DIRECTIVES

SUBJECT: FISCAL YEAR

The fiscal year of the City of Lake Jackson shall begin on the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

SUBJECT: BUDGET PRESENTATIONS

The City Manager, between sixty and ninety days prior to the beginning of each fiscal year, shall submit to the Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year, and shall contain the following:

- (a) A budget message, explanatory of the budget, which message shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reasons for salient changes from the previous fiscal year in expenditure and revenue items, and shall explain any major changes in financial policy.
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds.
- (c) An analysis of property valuations.
- (d) An analysis of tax rate.
- (e) Tax levies and tax collections by years for at least five years.
- (f) General fund resources in detail.
- (g) Special fund resources in detail.
- (h) Summary of proposed expenditures by function, department, and activity.
- (i) (Deleted Election April 7, 1956.).
- (j) Detailed summary of expenditures shown separately for each activity to support the summaries, (h) and (i) above. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title.
- (k) A revenue and expense statement for all types of bonds.
- (l) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued and amount outstanding.
- (m) A schedule of requirements for the principal and interest of each issue of bonds.
- (n) The appropriation ordinance.
- (o) The tax levying ordinance.

SUBJECT: ANTICIPATED REVENUES

In preparing the budget, the City Manager shall place in parallel columns opposite the several items of revenue: the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

SUBJECT: PROPOSED EXPENDITURES

The City Manager in preparation of the budget shall place in parallel columns opposite the various items of expenditures: the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year and the proposed amount for the ensuing fiscal year.

SUBJECT: PUBLIC RECORD

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the City Council and shall be a public record. The City Manager shall provide copies for distribution to all interested persons.

SUBJECT: PUBLIC HEARING

At the meeting of the City Council at which the budget is submitted, the City Council shall fix the time and place of public hearing on the budget and shall cause to be published in the official newspaper of the City of Lake Jackson, a notice of the hearing setting forth the time and place thereof at least ten (10) days before the date of such hearing. (Ord. No. 76-580, ~ 1, 2,-16-76)

At the time and place set forth in the notice required by Section 9.06, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the submitted budget, not earlier than the fourteenth day nor later than the third day before the date of final adoption of the budget as provided in Section 9.10, and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained. (Ord. No. 82-840, ~ 1, 2-1-82; Ord. No. 918, ~ 1, 2-6-84; Ord. No. 86-996, ~ 1, 2-3-86)

Editor's note - Ord. No. 86-996, ~ 1, adopted February 3, 1986, amended ~ 9.07 of the charter to read as set out herein. Said amendment was approved at referendum held April 5, 1986.

After the conclusion of such public hearing, the City Council may insert new items or may increase or decrease the items of the budget, except items in proposed expenditures fixed by law, but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such proposed expenditures.

SUBJECT: BUDGET ADOPTION

Vote required for adoption.

The budget shall be adopted by the favorable vote of majority of the members of the whole City Council. The budget shall be finally adopted prior to the beginning of the fiscal year, and should the City Council fail to so adopt a budget, then the existing budget together with its tax-levying ordinance and its appropriation ordinance, shall remain in effect for the ensuing fiscal year, but only until such time as the Council passes a budget and tax-levying ordinance for the new fiscal year. (Ord. No. 82-840, ~ 1, 2-1-82)

Effective date of budget; certification; copies made available.

Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary and the County Clerk of Brazoria County. The final budget shall be printed or otherwise reproduced and copies shall be made available for the use of all offices, departments and agencies and for the use of interested persons and civic organizations.

Budget establishes appropriations.

From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

CHARTER DIRECTIVES

Budget establishes amount to be raised by property tax.

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the laws and constitution of the State of Texas.

SUBJECT: CONTINGENT APPROPRIATION

Provisions shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three per centum of the budget, to be used in case of unforeseen items of expenditure. Such contingent appropriation shall be under the control of the City Manager and distributed by him, after approval of the City Council. Expenditures from this appropriation shall be made only in case of established emergencies and detailed account of such expenditures shall be recorded and reported.

SUBJECT: BALANCE BUDGET REQUIREMENT

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand). The classification of revenue and expenditure accounts shall conform as nearly as local conditions will permit to the uniform classification as promulgated by the National Committee on Governmental Accounting or some other nationally accepted classification.

SUBJECT: EMERGENCY APPROPRIATION

The City budget may be amended and appropriations altered in accordance therewith in cases of public necessity, the actual fact of which shall have been declared by the City Council.

SUBJECT: TAXATION

Tax limitation.

The City Council shall have the power under the provisions of the state law to levy, assess and collect an annual tax upon real and personal property within the City to the maximum provided by the Constitution and general laws of the State of Texas. However, the City Council shall not make, permit, or approve any increase in ad valorem taxes in any one year exceeding five (5) percent of the City's immediate prior year's ad valorem tax without approval by the electorate at an election held for that purpose. Such five (5) percent limitation shall not prevent increased taxations of taxable property when subsequent improvements are made, not prevent taxation of annexed property, nor shall it effect, limit or apply to debt service requirements and bond obligations. (Ord. No. 80-726, ~ 1, 2-11-80)

VISION



LAKE JACKSON

City of Enchantment



City of Enchantment

the

VISION to make

LAKEJACKSON

an ideal community to live, work and play for all.

LAKEJACKSON **STRATEGIC PLAN 2017-22**



The Lake Jackson City Council has conducted strategic planning workshops for nine years. The purpose of these sessions is to focus on the results of the previous year and prepare a new Plan for the upcoming five years.

There are five Vision Elements that make up the Strategic Plan. Each Vision Element contains a series of objectives set by the City Council. Each objective has a series of goals prepared by the City staff and approved by the City Council. The goals are action steps intended to move the City toward implementation and completion of the stated Council Objectives.

MISSION STATEMENT

It is the MISSION of the City of Lake Jackson to be a leader among cities and in the region at large in delivering outstanding quality services to all citizens through innovative and efficient use of resources.

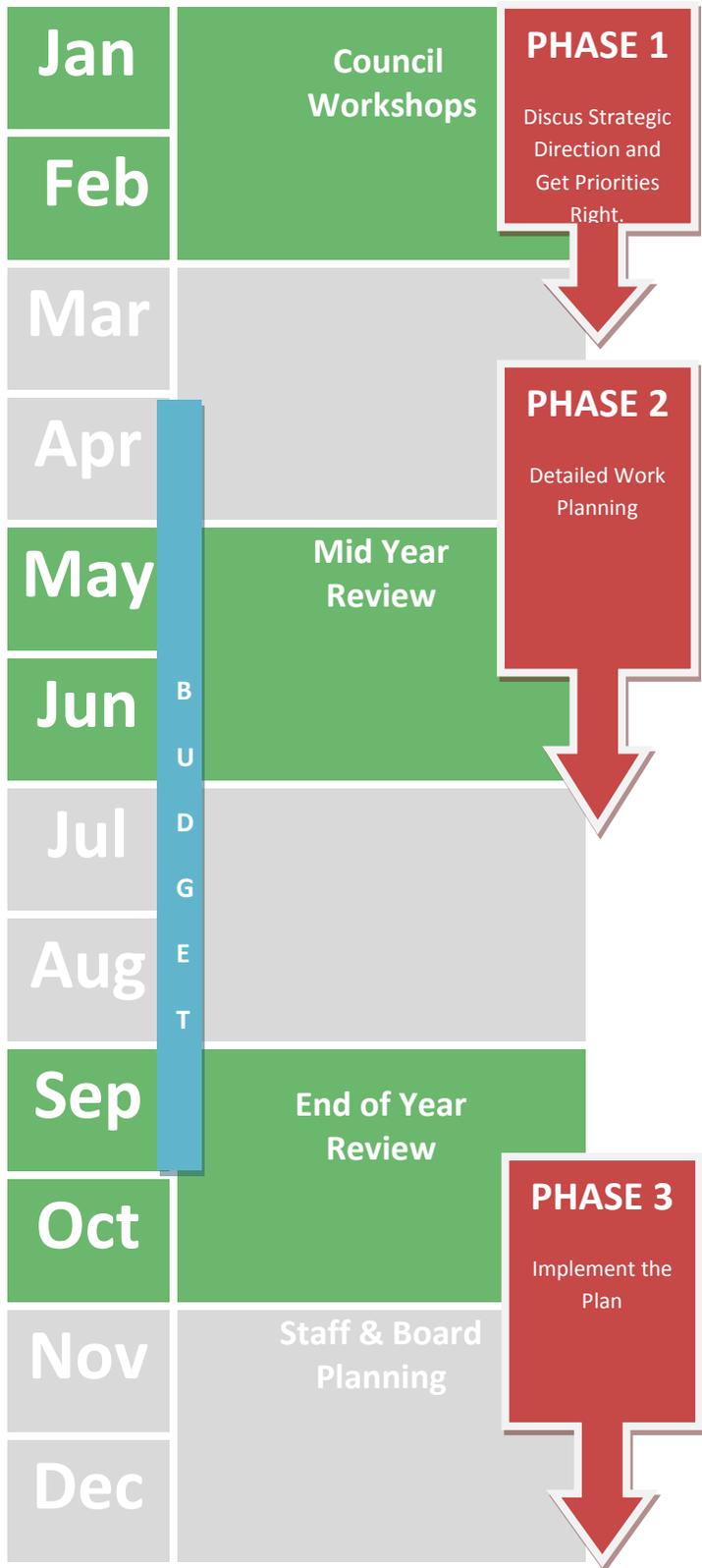
VISION STATEMENT

Our Vision is to create an ideal community to live, work and play for all.

VISION ELEMENTS

- Enable Growth and Revitalization
- Enhance Communication
- Maintain Infrastructure
- Maintain a Well Managed City
- Enhance Quality of Life

STRATEGIC PLAN PROCESS & CALENDAR



Since 2006, the City Council has met, deliberated and established new priorities for the coming year. The establishment of new priorities sets the stage for budget formation beginning in April of each year.

The strategic planning process is used to develop, implement and monitor the actions necessary to achieve the results outlined in the City’s Strategic Plan.

The following pages highlight the City’s priorities and show how each of the goals align with Lake Jackson’s vision for the future.

VISION ELEMENTS

- Enable Growth & Revitalization
- Enhance Communication
- Maintain Infrastructure
- Maintain A Well Managed City
- Enhance Quality of Life

1. Enable Growth & Revitalization

promote quality growth following the established Master Plan

1. Facilitate the Development of New Housing

- 1.1.1 Convert TEEX findings into marketable data to assist in the recruitment of residential land developers. Administration
- 1.1.2 Study the feasibility of extending North Yaupon to assist in developing the Northeast corridor. Eng
- 1.1.3 Coordinate master drainage study for development in the Northeast corridor. Eng

2. Expand City's Economic Development Initiatives

- 1.2.1 Convert TEEX findings into marketable data that will assist in telling the success and opportunities for businesses in Lake Jackson. Administration
- 1.2.2 Complete Lift Station 25 upgrades to serve the growth in the Brazos Mall corridor. Utilities
- 1.2.3 Obtain City Council and Voter approval to expand the use of the half-cent sales tax to improve economic development recruitment efforts. Administration
- 1.2.4 Complete an in-depth study of trade area purchasing trends to improve recruitment of retail businesses (Buxton Proposal). Administration

3. Facilitate the Revitalization of Downtown

- 1.3.1 Redevelop S. Parking Place as an attractive parking area for surrounding businesses and outdoor event venue. Engineering
- 1.3.2 Design of Phase 4 infrastructure improvements for the Downtown Area (That Way, N. Parking Place, and Circle Way from Oak Drive to That Way). Engineering
- 1.3.3 Begin conceptual design of Madge Griffith Park that includes regional amenities and study desirability & feasibility of expanding the park. Parks & Rec
- 1.3.4 Feasibility study for repurposing Lake Theater. Administration

4. Facilitate Development of Property Surrounding the Airport

- 1.4.1 Complete the extension of sewer to serve the airport and surrounding property. Eng

5. Facilitate Redevelopment of Older Neighborhoods

- 1.5.1 Reduce the number of substandard structures to create safer neighborhoods. Inspections
- 1.5.2 Target Neighborhood & Code Enforcement Clean-ups to reduce code violations. Inspections
- 1.5.3 Consider incentives to encourage reinvestment in older multi-family properties. Administration
- 1.5.4 Complete street, water and sewer improvements in the Woodland Park subdivision. Engineering
- 1.5.5 Consider incentives/infrastructure improvements to assist Lake Wood Manor Area development. Administration
- 1.5.6 Prepare policy guidelines for participation in Tax Credit eligible projects. Administration

2. Enhance Communication

Build relationships through communication, technology and training

1. Improve Communication Externally & Internally

- | | | |
|-------|---|----------------|
| 2.1.1 | Collaborate with BISD to create content that informs citizens through video. | All |
| 2.1.2 | Begin annual meeting with TXDOT Area Engineer's Office to discuss transportation needs. | Administration |
| 2.1.3 | Report regularly on progress of the Strategic Plan to the City Council. | Administration |
| 2.1.4 | Welcome all residents and provide opportunities to become involved in Lake Jackson. | All |
| 2.1.5 | Aid in the development of civic leadership. | PD – YAC |
| 2.1.6 | Build relationships with local builders & contractors through public education. | Inspections |
| 2.1.7 | Improve the usability of the City's Website. | Administration |
| 2.1.8 | Supplement printed newsletters with bi-monthly electronic based one page updates to residents, i.e. Westerville, OH and Sugarland, TX | Administration |

2. Improve Interaction between City Council & Boards

- | | | |
|-------|--|--------------|
| 2.2.1 | Continue to maintain Council Liaisons for all Boards and Commissions | City Council |
| 2.2.2 | Report regularly on progress of the Strategic Plan to Boards and Commissions | City Council |

3. Maintain Infrastructure

Maintain existing facilities and infrastructure at current high standards

1. Continue to Upgrade and Maintain Infrastructure, Facilities & Equipment

- | | | |
|--------|---|----------------|
| 3.1.1 | Complete Willow/Blossom Drainage Project. | Engineering |
| 3.1.2 | Complete Master Drainage Plan for the East side of Lake Jackson. | Engineering |
| 3.1.3 | Provide safe, well maintained, and energy efficient facilities. | All |
| 3.1.4 | Conduct feasibility study of expansion of City Hall and new Animal Shelter. | Administration |
| 3.1.5 | Perform condition assessment of sanitary sewer basin 1 & 6 and initiate repairs to reduce infiltration and inflows. | Utilities |
| 3.1.6 | Complete Plantation Bridge Crossover near Sea Center. | Engineering |
| 3.1.7 | Prepare for next revenue bond issue for Utility Infrastructure Priorities. | Utilities |
| 3.1.8 | Review and begin to plan for expansion needs at City Service Center for Utilities, Public Works, PD and Southern Brazoria County Transit. | Public Works |
| 3.1.9 | Focus on key facilities in need of remodeling updates so that their appearance and useful life is improved, i.e. Fire Stations, Library, Recreation Center, Civic Center and Golf Course. | All |
| 3.1.10 | Complete remaining Radio Infrastructure for Public Safety. | Police |
| 3.1.11 | Prepare for next G.O. bond election (i.e. City Hall, Animal Shelter and other identified projects). | Administration |

4. Maintain a Well Managed City

Promote a culture of innovation and service.

1. Hire and Retain Qualified Employees

- | | | |
|-------|--|-----------------|
| 4.1.1 | Improve recruitment efforts: Workforce Commission, Job Fairs, and online employment application. | Human Resources |
| 4.1.2 | Study and recommend improvements to employee leave benefits that assist in employee retention (vacation, sick leave, longevity pay, etc.). | Human Resources |
| 4.1.3 | Provide in-house training to improve manager skills in three key areas: interviewing, evaluating employees, and goal setting. | Human Resources |
| 4.1.4 | Begin progress to re-implement merit increase ranges to 2-3-4 percent. | Human Resources |
| 4.1.5 | Study the feasibility of a Police Cadet Program to improve recruitment of Sworn Personnel. | Police |
| 4.1.6 | Benchmark salary midpoints from 50 th to 65 th percentile over next 5 years. | Human Resources |

2. Provide Training Opportunities for Employees

- | | | |
|-------|--|-----------------|
| 4.2.1 | Provide on-line Disney Customer Service Training to managers and front line employees. | Parks & Rec |
| 4.2.2 | Offer preparatory supervision classes to prepare potential managers. | Human Resources |
| 4.2.3 | Work with other local entities to provide regional training at a shared cost. | Human Resources |

3. Improve Areas of Operations

- | | | |
|-------|---|-----------------|
| 4.3.1 | Evaluate employee health care clinic options to help manage health care costs. | Human Resources |
| 4.3.2 | Expand use of handheld computers to improve productivity in the field, i.e. code enforcement, inspections, playground inspections, etc. | Finance |
| 4.3.3 | Continue to improve GIS database of water, sanitary, and storm water facilities. | Engineering |
| 4.3.4 | Develop plan for comprehensive replacement of city software system. | Finance |
| 4.3.5 | Present recommendation to convert to Intelligent Water Meter System. | Utilities |

5. Enhance Quality of Life

Provide an excellent quality of life for all Lake Jackson citizens.

1. Enhance the Safety of Our Citizens

- | | | |
|-------|---|--------------|
| 5.1.1 | Implement Storm Debris Management Plan and prepare new storm contracts that adhere to the plan. | Public Works |
| 5.1.2 | Increase Traffic Safety on roadways, i.e. traffic light at Oak Drive and Circle Way and signal preemption for emergency vehicles (Opticom). | Eng - Fire |
| 5.1.3 | Continue to improve efforts to retain & recruit volunteer firefighters. | Fire |
| 5.1.4 | Reduce the amount of illegal drug traffic in Lake Jackson. | Police |
| 5.1.5 | Initiate Crime Statistic Study, possibly using Comstat to help allocate resources. | Police |
| 5.1.6 | Integrate Text to 911, will expedite need for additional Dispatcher. | Police |

2. Assist BISD in Addressing Issues Facing the District

- | | | |
|-------|---|-------------|
| 5.2.1 | Explore possibilities with BISD of shared sports/park facilities. | Parks & Rec |
|-------|---|-------------|

3. Provide Quality Parks and Recreation Opportunities

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|-------|--|-------------|
| 5.3.1 | Implement a 5-year plan that aggressively improves existing Park and Recreation facilities. | Parks & Rec |
| 5.3.2 | Contract additional mowing so that Park crews can improve the maintenance of sports recreational facilities. | Parks & Rec |

4. Provide Community with Affordable-Family Oriented Activities

- | | | |
|-------|---|----------------------------|
| 5.4.1 | Expand use of Hotel Occupancy Tax revenues to offer more activities and events for visitors. | City Council |
| 5.4.2 | Continue to expand special event and program offerings. | Parks - Rec - Civic Center |
| 5.4.3 | Develop scholarship program for low-income children to attend recreation programs, i.e. swim lessons. | Parks & Rec |
| 5.4.4 | Open Farmers Market at Carriage Square Spring 2019. | Civic Center |

5. Provide Citizens with Reliable Public Transportation System

- | | | |
|-------|--|----------------|
| 5.5.1 | Work with Southern Brazoria County Transit to develop 30-minute routes. | Administration |
| 5.5.2 | Work with Southern Brazoria County Transit to develop plan to house their administrative offices and bus fleet at the City Service Center. | Administration |

Residents Enjoying the July 4th Concert



MANAGER'S MESSAGE



LAKE JACKSON

City of Enchantment



MANAGER'S MESSAGE

The Manager's Message is submitted as part of the Proposed Budget on July 3, 2017. Later, the Adopted Budget Transmittal Letter is published in the opening pages of this document, and itemizes any changes to the Proposed Budget as approved by the City Council.

The Manager's Message outlines major issues facing the City now and in the future. This section also provides a general overview of this City's financial status, as well as a discussion of proposed revenues and expenditures.



CITY OF LAKE JACKSON

25 Oak Drive • Lake Jackson, Texas 77566 • (979) 415-2400 • Fax (979) 297-9804

July 3, 2017

The Honorable Mayor and City Council,

It is my honor to present for your review and consideration the proposed Fiscal Year 2017-2018 Annual Budget and Work Document.

Happy Birthday Lake Jackson

In 2018 Lake Jackson turns 75 years old. To celebrate our Diamond Jubilee an energetic group of citizens has formed a 75th committee and are planning a host of various events to celebrate this important milestone!

The first spade of dirt to build Lake Jackson was turned on December 8th, 1941, one day after the infamous attack on Pearl Harbor. Dow Chemical was building its first plant along the Texas Gulf Coast down near Velasco and Freeport – what today is Dow Plant “A”. Dow needed housing for the contractors building the plant and then for those employees who would operate the plant. The old Lake Jackson Plantation site was chosen and the City was carefully carved out of the Spanish moss draped forest.

This was no slash and burn operation. Alden Dow was a student of famed architect Frank Lloyd Wright. Dow developed a master plan for the creation and development of Lake Jackson. Lake Jackson became one of only a handful of privately developed master planned cities/communities in the United States. Dow not only employed the mid-century modern design techniques of Wright, but also took special care to preserve as much of the forest as possible. Streets were designed around many of the massive oaks and lots of green space/parks were incorporated into the design of the city.

The first families moved into the city in early 1943-so April of 1943 has been the unofficial date of our city’s “birth”.

For seventy-five years, the city has followed the master plan developed by Alden Dow. And, every 20 years or so a new master plan is developed to build on the results of the previous master plan. The most recent master plan was adopted in 2016 and has set our path for the next 20 years.

The 75th committee is working hard to develop some wonderful ways for us to celebrate our Diamond Jubilee. I have set \$50,000 aside on the special events fund in this budget to help fund their efforts.

So, Happy Birthday Lake Jackson – here is to 75 more years for our beautiful City of Enchantment.

Proposed FY17-18 Budget at a glance

While the FY16-17 budget focused on public safety, the FY17-18 budget is basically a maintenance, status quo-type budget.

General Fund

Because General Fund revenues for FY16-17 are expected to fall short of projections, the FY17-18 budget will be a maintenance/status quo style budget.

The FY17-18 General Budget is proposed to be \$20,510,685. This is only 1.65% (\$339,388) more than the FY16-17 adopted budget.

MANAGER'S MESSAGE

This slight increase will cover proposed merit increases for employees. There is no cost of living increase provided for in the proposed budget.

This budget also covers a substantial increase in health benefit costs from our insurance carrier. We are looking at various options to mitigate this increase.

The proposed General Fund Operating Budget does include one new position. I am recommending an additional IT position here at City Hall.

Utility Operating Budget

The proposed Utility Operating Budget for FY17-18 is proposed to be \$13,163,778. This is \$376,205 (2.9%) more than the FY16-17 adopted budget.

The main driver of this increase is an 11 cents/thousand gallon increase from the Brazosport Water Authority for wholesale water. We also will see a 2.3% increase in disposal rates at the landfill. Utility employees will get a merit increase as well. And, the health insurance costs will affect this fund too.

The Property Tax Rate

I am proposing to keep the current tax rate of 33.75 cents/\$100 valuation.

Preliminary property tax values from the Appraisal District show another substantial increase in values. We are also seeing a very strong increase in new values being added to the tax rolls from all the new growth coming to our city.

The “effective tax rate” to bring in the same property tax revenue as last year is preliminarily at 32.213 cents. So, by keeping the tax rate at 33.75 cents, that amounts to a 4.8% increase.

Sales Tax

Sales tax dipped significantly this year. So, I am proposing no increased sales tax revenues over what we budgeted in FY16-17.

Utility Rates

Utility rates will increase slightly to cover the increased insurance, landfill and source water costs mentioned above.

I will discuss all of this in much greater detail later in this letter. But first let me review FY16-17.

FY2016-2017 in Review

We are blessed to continue to see the benefits of the some \$30 billion in new investments that local industry has been making in our area over the last few years. We are in the midst of these improvements. And, it is encouraging to hear that another \$6 billion in investments may be coming to our area in the years to come.

Dow continues work on their Dow Texas Innovation Center and it is nearing completion. All the major buildings are done. They are now systematically moving their R&D equipment and employees in to the new R&D buildings. I understand this is a very involved process and will take considerable time. But when everything is finally moved and all employees are situated, this impressive complex will house about 2,000 employees. That makes for quite an addition to our downtown/business community! We are so grateful for Dow's investment in our area and faith in our city.

The Plantation Park and Urban Crest Apartment complexes are opened and new residents are filling them up. The Creekside subdivision is doing very well and houses are selling as quickly as they are built.

We have extended water to the County airport and we are simply waiting for them to hook up to it. The sewer system will be to the airport by this fall. The Wayne Scott Unit of the Texas Department of Criminal

Justice will be able to hook up to this new sewer system by September. With water and sewer in place, the plans for a business park around the airport should be able to push forward. And, the 987 acre Alden multi-use development planned for south of the airport now has access to water and sewer.

The new sewer force main from lift station 25 behind the Brazos Mall back to our treatment plant is complete and will help ease sewer issues in the mall area. The Courtyard by Marriott on the east side of the mall should open this fall and the Staybridge Suites on the west side of the mall should be open sometime in mid to late 2018.

The mall redevelopment is well underway as the old Sears wing of the mall is being completely reconstructed. To date the mall has announced that TJ Maxx, Home Goods and Ulta will occupy major portions of the newly reconstructed area.

Design and engineering work is well underway on the first projects approved by the voters in the May, 2016 bond issue. These include the Willow/Blossom drainage project; the new Plantation Drive Bridge at Medical Drive; the traffic signal and right turn lanes at Circle Way and Oak Drive near City Hall; and, the design work for the Woodland Park s/d street reconstruction project.

Also, we have awarded the bid to reconstruct South Parking Place downtown. This project has been delayed a number of times for various reasons, but it is finally time to get this done. The project should be complete in the spring of 2018.

The new employees for the Police Department were hired on. This included 2 traffic officers, one narcotics officer and one IT position. The PD has been near full staff for the last several months. We now have an active traffic division again.

We started the pay per call program with our Volunteer Fire Department. It took several months for the department to fully develop their procedures and policy for implementation of the program. This is being done in concert with a more aggressive recruitment program to attract and retain our volunteer firefighters.

The Parks Master Plan was completed and this has provided us with a road map to follow for the next twenty years. The first step is to make investments in our existing facilities to bring them back to tip top shape.

Overall, FY16-17 has been another strong year for our city and we continued our efforts to provide our citizens with the best city services possible at the lowest practical price.

FY16-17 Operating Budget Review

General Operating Fund

I project that revenues for FY16-17 in the General Operating Fund will be \$19,738,988. This is \$432,309 (2.1%) less than the adopted budget of \$20,171,297. This is primarily due to \$175,000 less sales tax revenue and \$126,169 less property tax revenue than projected.

The sales tax decline is primarily due to the Sears store at the mall closing. We had anticipated that the mall remodel and new stores would be complete in the spring of 2017. That did not happen. Completion of the major remodel and opening of the new TJ Maxx, Home Goods and Ulta stores will likely be this fall in time for the Christmas holidays.

The property tax numbers are lower because we made a larger rebate to Dow Chemical than anticipated at the new Innovation Center. This value was not expected to be added this quickly. By agreement, we provide a 70% tax rebate of additional tax value received over the base value of the property.

Other revenues falling a bit short of projections include franchise fees (\$28,933 less than expected); permits (down \$72,725); the Recreation Center (down \$37,650); and Municipal Court fines (down \$77,084).

Bright spots on the revenue side include the Industrial District (up \$27,480); and, interest income up some \$17,500 over budget.

MANAGER'S MESSAGE

On the expenditure side, I am expecting expenses to be \$19,627,924 in FY16-17. This is \$543,373 (2.7%) less than the adopted budget.

As in the past, the bulk of these savings is because of employee turnover and the difficulty we have in hiring people. With a local economy as strong as ours, and with contractors building the new industrial plants paying substantially more than we can pay, positions can sit open for an extended period of time.

General Operating Fund (estimated at 9/30/17)

	<u>FY 16-17 Budget</u>	<u>FY 16-17 Projected</u>	<u>Difference</u>
Revenues	\$20,171,297	\$19,738,988	<\$432,309>
Expenditures	<u>\$20,171,297</u>	<u>\$19,627,924</u>	<u>\$543,373</u>
Excess <Deficit>	0	\$111,064	\$111,064

Utility Operating Fund

I expect Utility Operating Fund revenues of \$12,826,873. This is \$39,300 (0.3%) more than the adopted FY16-17 budget of \$12,787,573.

The new rate structure adopted by City Council last year has improved our utility revenue collections. I anticipate expenditures to end at \$12,441,881. This is 345,692 (2.7%) less than the adopted budget.

Utility Operating Fund (estimated at 9/30/17)

	<u>FY 16-17 Budget</u>	<u>FY 16-17 Projected</u>	<u>Difference</u>
Revenues	\$12,787,573	\$12,826,873	\$39,300
Expenditures	<u>\$12,787,573</u>	<u>\$12,441,881</u>	<u>\$345,692</u>
Excess <Deficit>	0	\$384,992	\$384,992

Year End Transfer

Each year we take positive operating fund balances and make transfers to our general and utility capital projects funds, and consider leaving some in the operating fund balance to keep that number healthy.

I am proposing that of the \$111,064 of projected positive general operating fund balance for FY16-17, that \$100,000 be transferred to general capital projects and \$11,064 be added to the General Operating Fund balance.

I am proposing that of the \$384,992 projected positive Utility Operating Fund balance for FY16-17, that \$300,000 be transferred to Utility Capital Projects and \$84,992 be added to the Utility Operating Fund balance.

I also plan to budget a \$250,000 transfer from the Utility Operating Budget to the Utility Capital Projects fund in FY17-18.

Preparing the FY2017-18 Budget **Goals and Objectives**

For the past ten years (since 2007) City Council and staff meet in January and February to go through our formalized goals and visioning process. From these sessions Council reviews and if necessary revises our annual strategic plan. This plan is the precursor for the budget process and sets the overall goals and objectives for the upcoming budget. This year City Council met on January 30, 2017 and February 13, 2017. In preparation for the annual goals and visioning sessions with City Council, the city staff met on November 30, 2016 to review our progress on the previous year's goals and objectives and to prepare key questions for Council consideration. The staff met again on February 1, 2017 to review Council's feedback from the Council only session on January 30th. Then Council and staff met on February 13th to finalize the goals and objectives for FY2017-2018.

City Council reaffirmed our vision statement, which is:

“Our vision is to create an ideal community to live, work and play for all”.

Council also reaffirmed our mission statement:

“It is the mission of the City of Lake Jackson to be a leader among cities and in the region at large in delivering outstanding quality services to all citizens through innovative and efficient use of resources”

City Council renewed their commitments to infrastructure upgrades and expansions; public safety; and, keeping city employees at the “forefront” related to compensation and benefits. Council was supportive of finalizing the implementation of our compensation improvement plan. They were also supportive of ideas and efforts to improve health benefits while working to control the costs of those health benefits.

Other priorities of the City Council include:

- The eastside drainage master plan project
- Emphasizing development in the airport area
- Continuing efforts to attract mid to high end single family residential housing to Lake Jackson
- Promote economic development
- Work on implementing the Master Plan and Park's Master Plan

The final version of the FY2017-2018 strategic plan can be found under the “Vision” tab in this document.

You will note that the strategic plan is fully incorporated into this budget document.

The FY 2017-2018 Budget **Major Issues**

2016 Bond Issue

In May, 2016 voters overwhelmingly approved five bond propositions totaling \$16 million. To lessen the impact of this bond issue on our tax rate, we are selling these bonds in three scheduled sales over a three-year period.

We sold the first \$3 million of these bonds last fall. This \$3 million provided funding for proposition 2

MANAGER'S MESSAGE

(\$1 million for the Plantation Drive bridge project); Proposition 4 (\$800,000) to provide drainage improvements in the Willow Drive, Daisy and Blossom area; Proposition 5 (\$500,000) for a traffic signal and right turn lanes at the busy intersection of Circle Way and Oak Drive near City Hall; and, \$450,000 to design the residential street work to be funded by Proposition 3. Streets included in this design work include all or portions of Oleander, Hickory, South Yaupon, Bois D Arc, Lotus and Lotus Court (all in the Woodland Park s/d). Also, \$250,000 is to provide additional funding to complete the previously approved South Parking Place project downtown.

In FY2017-2018 we will sell the second phase of the approved bond issue. This will be for \$4 million. This will pay for the reconstruction of the streets previously mentioned in the Woodland Park subdivision. And, this will fund design of the next phase of the downtown project which was approved in Proposition 1.

The plan is to sell the final \$9 million of the 2016 bond issue in late 2018 to construct the next phase of the downtown revitalization project. This next phase will include the remainder of That Way street in downtown; the portion of Circle Way from That Way to Oak Drive; and North Parking Place.

As noted, we have started construction of South Parking Place downtown as the last piece of the previous phase of our downtown revitalization project.

We will consider the final phase (s) of downtown in a potential bond issue in 2020.

Health insurance costs increase continues

For the second year in a row we have received double digit increases to our health insurance costs. In FY 16-17 we saw an 18% increase. In FY17-18 we are being told that our premium is going up 20%.

While these increases can be partially attributed to the volatile and unsettled national health insurance issue, we have also had a string of high usage years. We have had a number of major health claims over the last several years ranging from a massive heart attack to a premature birth. Plus, a shortage of family doctors has some employees going to the emergency room – which is always an expensive proposition.

We are looking at our options, including going out for bid. Currently we are with the TML-IEBP (Texas Municipal League – Intergovernmental Employee Benefits Pool). This pool has been very good for years. However, we do need to keep our options open.

Over the years when we get a notice of a rate increase we have sat down with our insurance carrier and modified our benefits plan. Currently it is a 70/30 first dollar plan. Simply put that the plan pays 70 cents of a dollar cost and the employee 30 cents. Once an employee hits \$3,000 in expenses, the plan picks up the balance. Again, we will be looking at other, less expensive options.

As you know, we are also working with Brazoria County to see if we can participate in their employee health clinic. We had expressed interest in their clinic when they first started it. They asked us to hold off until they got their feet under them. Now they are comfortable in talking with us and other governmental entities in the County. Participating in the clinic could go a long way to cutting down on emergency room visits for minor health issues.

There will be a cost to be associated with the clinic – so there are lots of variables and details to be worked out.

We will continue to examine all our options. Currently I have budgeted the 20% increase into the FY17-18 budget as a worst-case scenario. My hope is that we can come up with something that will help control costs and still give an acceptable level of health care to our employees.

The city provides health insurance for our employees. The city does not cover employee dependents. Employees have the option to cover their dependents through the plan, but it is quite pricey and very few employees do this.

As I write this letter the increase in health costs for employees will impact the General Operating fund by \$220,000 more than we currently pay and the Utility Operating Fund portion of health care costs will go up \$80,300.

We have checked around and found that we are not alone in facing these increasing health premiums. Together we will work to find an acceptable solution.

Compensation

We are in year four of a five-year plan to improve employee compensation. The largest focus of our efforts to improve salaries has been in public safety. We made very strong strides the last three years and we have met our target for most of our pay ranges.

However, because of the “hiccup” with our sales tax revenues, we will need to hold tight this year. I am not recommending an across the board cost of living increase this year. Rather, we will provide a merit based increase to employees based on their individual annual performance evaluation. Employees who “meet” expectations will receive a 2% raise. Those who “exceed” will receive a 3% increase and those who “significantly exceed” will receive a 4% raise.

This merit based raise will cost \$216,000 to the General Operating Fund and \$76,000 to the Utility Operating Fund.

It is my hope that we can implement the final remaining adjustments to our compensation plan in FY18-19.

One New Employee

I am recommending one new position this year. I have included \$66,500 in the General Operating Fund to provide for an additional I.T. position. We currently have two I.T. positions at City Hall and two at the Police Department. With the increase in our use of technology to do our jobs better and provide better service for our citizens, we need another I.T. position to help handle this equipment/technology.

Utility Infrastructure

I previously mentioned the work to extend water and sewer to the airport area to serve the airport and help promote business development in that area.

This past year we also completely rehabilitated the Beechwood water tower.

We have a growing backlog of utility projects that we simply have not been able to address through our Utility Capital Projects Fund. So, last year, as you know, we proposed a revenue bond program similar to what we have been doing for our larger General Fund Capital Projects. This past year we sold \$3 million in ½ cent sales tax backed certificates of obligation to pay for the extension of utility lines to the airport and to replace and increase the size of the sewer fence main from lift station 25 year the Brazos Mall back to our Wastewater Treatment Plant.

In the fall of 2017 we are scheduled to sell \$5 million in revenue bonds to address mostly old sewer lines in the lift station 6 basin. Lift station 6 is near Sycamore and Plantation and serves the east side of town. This bond issue will also fund sewer lines in the Lake Forest s/d area, as well as replace sewer lines in the Huisache area. This work, when complete, should help to substantially reduce the inflow and infiltration into our sewer system.

The plan is to sell another \$5 million revenue bonds in 2019 to address some of the nearly \$25 million in identified projects that need to be addressed and then systematically sell \$2.5 million to \$3 million in revenue bonds every two years to fund identified projects.

MANAGER'S MESSAGE

Below is a chart of the proposed bond sales for both the general and revenue side:

Year	General Fund	Utility Fund	1/2 Cent	Total
2017	4,000,000	5,000,000		9,000,000
2018	9,000,000			9,000,000
2019		5,000,000	4,600,000	9,600,000
2020	6,250,000			6,250,000
2021				0
2022	6,250,000	2,500,000		8,750,000
2023				0
2024	6,250,000	2,500,000		8,750,000
2025			6,000,000	6,000,000
2026	6,250,000	2,500,000		8,750,000
Total	\$38,000,000	\$17,500,000	\$10,600,000	\$66,100,000

Tax Rate

I am proposing to keep our property tax rate at 33.75 cents/\$100 assessed valuation. I had hoped to further lower the tax rate in FY17-18, but the flattening of our other revenue sources, particularly sales tax, made this very difficult to do.

The Appraisal District has set our estimated property values as of May 24, 2017 at \$2,176,257,943. Once appeals by tax payers are completed we believe the final number will be \$2,123,304,010. This is a substantial increase over the final FY 2016-2017 values of \$1,879,514,589. This is a 13% (\$243,789,421) increase in overall values from FY16-17. Of this \$243,789,421, \$152,683,530 is new values added to the tax roll for FY 17-18. This means \$91,105,891 or 4.8% is due to the increase of existing property values over FY16-17 values.

Based on this information we have calculated the “effective tax rate” per the state mandated formula to be 32.213 cents for FY17-18. The “rollback” tax rate calculates to be 33.969cents.

The 33.75 cent tax rate is comprised of 22.0276 cents for general operations and 10.7224 cents for debt service.

The 23.0276 cents rate for operations generates \$4,889,453. The Dow property tax rebate for FY17-18 is proposed to be \$415,875 and the HEB property tax rate rebate is expected to be \$32,039. When these rebate payments are removed, this will leave \$4,441,539 to be used for General Operations.

The debt service rate is decreasing from 11.1990 cents in FY16-17 to 10.7224 cents in FY17-18. This raises the necessary \$2,276,697 to make our FY17-18 debt service payment.

The operations tax rate of 23.0276 cents is up slightly. 0.4766 cents or 2.1% from the 22.5510 cent operations rate in FY16-17.

The proposed 33.745 cents tax rate is 4.8% higher than the FY17-18 “effective tax rate” of 32.213 cents.

Utility Rates

The Brazosport Water Authority has announced a rate increase of 11 cents for FY17-18. Therefore, the rate we pay per thousand gallons for our annual allotment of 730 million gallons is going up from \$2.94/1000 gallons to \$3.05/1000.

We anticipate our sanitation disposal rate will increase 2.3% as allowed in our current contract.

I am proposing the following rate increases for FY17-18:

Residential Rates

	<u>Current rates</u>	<u>Proposed FY17-18 rates</u>
Water base rate	\$13.05/month	\$13.25/month
2,000-20,000 gallons	\$4.10/tgal	\$4.20/tgal
Over 20,000 gallons	\$4.60/tgal	\$4.70/tgal
Sewer base rate	\$13.20/month	\$13.40/month
Over 2000 gallons	\$4.40/tgal	\$4.50/tgal
Sanitation rate	\$16.60/month	\$17.00/month
Recycle rate	\$2.40/month	\$2.45/month
<u>State sales tax</u>	<u>\$1.57/month</u>	<u>\$1.60/month</u>
Total base bill	\$46.82/month	\$47.70/month

	<u>Current rate</u>	<u>Proposed FY17-18 rate</u>
Water (5,000 gallons)	\$25.35	\$25.85
Sewer (5,000 gallons)	\$26.40	\$26.90
Sanitation	\$16.60	\$17.00
Recycling	\$2.40	\$2.45
State sales tax	<u>\$1.52</u>	<u>\$1.60</u>
	\$72.32/month	\$73.80

Multi-family/commercial

The only change to the above rates for water and sewer is that the base rates for 2,000 gallons for water will be \$26.50/month and for sewer \$26.80/month for commercial and multi-family accounts.

Highlights of the FY2017-2018 Budget

- The combined General and Utility Operating Budget for FY2017-2018 is proposed at \$33,674,463. This is \$751,593 (2.2%) more than the FY16-17 adopted budget of \$32,758,870.
- The General Operating Budget is proposed at \$20,510,685 for FY17-18. This is \$339,388 (1.65%) higher than the FY16-17 budget of \$20,171,297.
- The Utility Operating Budget is proposed at \$13,163,778 for FY17-18. This is \$376,205 (2.94%) more than the FY16-17 adopted budget of \$12,787,573.
- The proposed tax rate is 33.75 cents for FY17-18. This is the same rate as FY16-17. The proposed tax rate is 4.8% higher than the “effective tax rate” of 32.213 cents. The rollback rate is 33.969 cents.
- Appraised property values increase 13% from \$1,879,514,589 to \$2,123,304,010. New values added to the property rolls this year are projected to be \$152,683,530.

MANAGER'S MESSAGE

- I am recommending merit increases of 2-4% for employees, depending on their individual performance evaluation. This merit increase amounts to \$216,000 in the General Operating Fund and \$76,000 in the Utility Operating Fund.
- Benefit costs (health, retirement and workers comp) are increasing city wide \$370,500. Most of this (\$300,000) is the result of a 20% increase in health insurance premiums. As noted earlier, we are looking at various options to mitigate this increase.
- I am recommending one new position in the FY17-18 budget. This is an I.T. position at City Hall. Cost for this position is \$66,500.
- Utility base rates will increase 88 cents (1.9%) from \$45.82/month in FY16-17 to \$47.90/month in FY17-18. A resident using 5,000 gallons of water per month will see their bill increase \$1.48 (2%) from \$72.32/month in FY16-17 to \$73.80/month in FY17-18.
- The Brazosport Water Authority is raising their rate 11 cents from \$2.94/1000 to \$3.05/1000 an increase of \$472,700 to the utility fund.
- Disposal costs at the landfill are going up some 2.3% or \$18,100 for a proposed total cost of \$950,000 in FY17-18.
- Sales tax revenues are proposed to be the same \$6.6 million in FY17-18 as we budgeted in FY16-17.
- Industrial District revenues, per our contract with industry, is proposed to increase \$118,447 (2.7%) in FY17-18 from \$4,367,079 budgeted in FY16-17 to \$4,485,526 in FY17-18.
- Building permit revenue is expected to be \$77,700 (22%) less in FY17-18 than we budgeted in FY16-17. The main reason, is for the time being, there are fewer larger building projects in the que.
- Electricity Costs will decrease significantly in FY17-18. Beginning in January, 2018 our electric rate per kwh will drop from 7.768 cents/kwh to 3.567 cents/kwh. This will save us \$248,500 in FY17-18 - \$154,870 in the General Fund and \$93,630 in the Utility Fund.
Just over a year ago we renegotiated, as a member of TCAP (Texas Coalition for Affordable Power), our five-year electric contract. The new contract begins January 1, 2018 and runs through December, 2022.
- For the first time in many years a transfer (\$250,000) to Capital Projects is being budgeted in the Utility Fund.
- At the April, 2017 Capital Projects workshop City Council authorized \$1,222,500 in General Capital Projects and \$420,000 in the Utility Capital Projects.

General Operating Fund
FY 2017-2018 Revenues

Property Tax

The Brazoria County Appraisal District has estimated our assessed value at \$2,176,257,943 – 15.8% over last year’s certified tax roll of \$1,879,514,589. I anticipate property owner appeals will reduce the final value (which we generally receive in late July) to \$2,123,304,010 or about 13% more than the FY16-17 certified roll.

I have estimated that \$152,683,530 of the values comes from new properties or improvements being added to the tax roll. If that is the case, and you remove that \$152,683,530 from the estimate to determine the existing property value for FY16-17 we are talking a 4.8% increase in assessed values on existing properties. The history of value increase and decreases of existing properties from year to year is:

Assessed Value Increase (Decrease) for Existing Property Year to Year

2001	4.60%
2002	3.02%
2003	3.70%
2004	2.65%
2005	1.88%
2006	1.64%
2007	1.21%
2008	0.79%
2009	<0.40%>
2010	<2.40%>
2011	<3.90%>
2012	0.80%
2013	0.60%
2014	3.60%
2015	6.70%
2016	9.77%
2017	4.80%

The actual cost to any single taxpayer will depend on whether their individual appraised value increases, decreases, or remains the same.

Tax Rate

I am recommending maintaining our 33.75 cent tax rate. Based on the State calculated “effective tax rate” for FY17-18 of 32.213 cents the 33.75 cent tax rate is “increasing” 4.8% from the “effective tax rate”. The “rollback rate” is 33.969.

I am recommending a maintenance and operations rate of 23.0276 cents, up from FY16-17 rate of 22.5310 cents. The debt service rate for FY2017-2018 will be 10.6307 down from the FY16-17 rate of 11.1990 cents.

MANAGER'S MESSAGE

This is how our tax rate compares with other communities:

City	Population	Tax Rate	City	Population	Tax Rate
Galena Park	10,900	1.04	Missouri City	70,185	0.54
Baytown	75,418	0.82	Galveston	47,800	0.53
Alvin	24,300	0.80	Katy	15,013	0.51
Brazoria	3,100	0.79	Texas City	41,600	0.50
Deer Park	32,100	0.72	La Marque	14,600	0.49
La Porte	34,654	0.71	Rosenberg	33,188	0.47
Angleton	19,280	0.71	Conroe	63,032	0.42
Pearland	101,900	0.68	Dickinson	18,700	0.41
Richwood	5,100	0.67	Bellaire	17,849	0.39
Clute	10,500	0.64	Tomball	10,800	0.34
Freeport	12,800	0.63	Lake Jackson	28,000	0.3375
Seabrook	12,649	0.61	Santa Fe	12,300	0.33
Bay City	17,700	0.60	West University	15,369	0.32
Houston	2,099,700	0.59	Sugar Land	84,511	0.32
Manvel	5,200	0.58	Webster	10,700	0.28
Pasadena	152,735	0.58	Humble	15,500	0.21
League City	90,983	0.57	Stafford	19,900	0.00
Friendswood	38,479	0.55			

Sales Tax

I anticipate sales tax receipts to end FY16-17 at \$6,425,000 down from the \$6,600,000 million we budgeted in FY16-17. I am budgeting sales tax revenues to be \$6,600,000 in FY17-18. The same as we budgeted in FY16-17.

The following chart shows our sales tax collection history since 1999:

Fiscal Year	one cent sales tax	half cent sales tax	one cent sales tax revenue change percentage
1999	\$3,460,834	\$1,730,417	3.52%
2000	3,601,981	1,800,991	4.08%
2001	3,673,682	1,896,841	1.99%
2002	3,778,512	1,889,256	2.85%
2003	3,726,533	1,863,267	<1.38%>
2004	3,810,459	1,905,230	2.25%
2005	3,914,130	1,957,065	2.72%
2006	4,261,667	2,130,834	8.88%
2007	4,618,469	2,309,235	8.37%
2008	4,553,842	2,337,052	<1.40%>
2009	4,634,553	2,408,688	1.77%
2010	4,432,443	2,277,196	<4.36%>
2011	4,562,725	2,355,777	2.94%
2012	4,772,141	2,457,990	4.59%
2013	5,098,359	2,619,312	6.73%
2014	5,226,636	2,752,237	2.62%
2015	6,276,467	3,138,233	20.00%
2016	6,190,271	3,227,460	<1.3%>
2017 (projected)	6,425,000	3,250,000	3.8%
2018 (budgeted)	6,600,000	3,337,500	2.7%

Industrial District

For the first two years of the most recent Industrial District contract (signed in December, 2011) the amount each city received was set by contract. In our case we received \$4.1 million in both FY11-12 and FY12-13. The growth factor calculation kicked into play in 2013-2014. The growth factor is either the CPI-U or growth in industrial values as determined by the formula included in the contract as applied to the previous year's payment. The CPI-U for calendar year 2016 was 2.7%. This 2.7% is applied to the \$4,367,079 million payment made in 2016-2017 resulting in an increase of \$118,447 for a total of \$4,485,526 for FY17-18.

Franchise payments

Public utilities who provide services to our residents and use our public right of ways and easements make payments to the City based on State mandated formulas for the use of the public's property. These include electric, gas, cable, telecommunications and our own solid waste service.

For FY 2017-2018 franchise fees are decreasing slightly from \$1,737,500 budgeted in FY16-17 to \$1,722,000 in FY17-18, a difference of <\$15,500>.

Permit Fees

As growth to our area has reached its apex and the largest building projects behind us (ie, the Dow Texas Innovation Center), the amount we are collecting for building permits and related fees has leveled off and will drop this next year.

We expect to collect \$267,275 in permit fees this year (FY16-17). We had budgeted to receive \$340,000 in FY16-17. I anticipate this permit activity will level off and have budgeted for \$265,300 in permit fees for FY17-18.

Municipal Court Fines

Municipal Court fines are down for the third consecutive year. We had budgeted \$492,084 in fine revenues in FY16-17. Projected collections in FY16-17 are \$415,000.

We restaffed the motorcycle division by adding two more patrol officers in FY16-17 for traffic enforcement. I am budgeting fine revenue at \$450,000 in FY17-18.

Fine revenue primarily covers the cost of our Municipal court operations (proposed at \$439,355 for FY17-18). It does not come close to covering the cost of our Police Department (\$6,149,696 for FY17-18). That is not its intent. The intent is to seek compliance with traffic laws.

Also of note, the State of Texas has tacked on over the years a litany of fees to each ticket issued that we must collect and then submit to the State.

General Operating Fund

FY 2017-18 Expenditures

I am recommending a General Operating Budget of \$20,510,685. This is \$339,388 (1.65%) more than the FY16-17 budget of \$20,171,297.

I have already discussed the details of the increase in costs recommended for FY17-18.

MANAGER'S MESSAGE

Here is a summary of the major changes for FY17-18:

- Salary increases \$216,000
- Benefit cost increases \$278,000
- New I.T. employee \$66,500
- Decrease in electric costs <\$154,870>

Utility Operating Fund

The Utility Operating Fund budget for FY 2017-2018 is proposed to be \$13,163,778. This is \$376,205 (2.94%) greater than the \$12,787,573 FY16-17 budget.

FY 17-18 Utility Operating Revenues

I have previously discussed the utility rate increases primarily to cover the increase in Brazosport Water Authority rate (11 cents per thousand gallons, up to \$3.05/tgal), increased disposal costs at the landfill and to cover increase Utility Fund employee compensation and benefits.

The base bill for residential customers will increase 1.9% from \$46.82/month to \$47.70/month. The average residential customer uses 5,000 gallons of water. That cost will increase 2% from \$72.32/month to \$73.80/month.

The new water base rate will be \$13.25/month for residential customers. The new multi-family/commercial rate will be \$26.50/month. The residential base sewer will be \$13.40/month, so the multi-family/commercial sewer base rate will be \$26.80/month.

The new base rates for residential customers:

	<u>FY16-17</u>	<u>FY17-18</u>
Water	\$13.05/month	\$13.25/month
Sewer	\$13.20/month	\$13.40/month
Sanitation	\$16.60/month	\$17.00/month
Recycle fee	\$2.40/month	\$2.45/ month
Sales tax	<u>\$1.57/month</u>	<u>\$1.60/ month</u>
Total base bill	\$46.82/month	\$47.70/month

Rates above the base bill increase as follows:

	<u>FY16-17</u>	<u>FY17-18</u>
Water		
2,000-20,000 gallons	\$4.10/tgal	\$4.20/tgal
Over 20,000 gallons	\$4.60/tgal	\$4.70/tgal
*Sewer		
Over 2000 gallons	\$4.40/tgal	\$4.50/tgal

*residential sewer is capped at 15,000 gallons per month

The following chart shows how our proposed rates compare with other cities in our region:

RESIDENTIAL WATER & SEWER COMBINED

<u>Combined Monthly Rate</u>	<u>5,000 Gals.</u>	<u>Combined Monthly Rate</u>	<u>10,000 Gals.</u>
Brazoria	75.78	Houston	127.18
Manvel	67.00	Baytown	126.92
Baytown	66.33	Brazoria	119.33
Pearland	63.08	Galveston	117.30
Angleton	61.62	Sweeny	110.05
Houston	60.99	Angleton	104.72
Galveston	60.46	Pearland	102.16
Clute	57.90	League City	101.75
Sweeny	57.35	Deer Park	99.98
Seabrook	57.25	Clute	96.50
West University Place	54.49	West University Place	96.43
Rosenberg	53.08	Seabrook	96.25
Lake Jackson	52.75	Lake Jackson	96.25
Deer Park	52.33	Rosenberg	92.08
League City	51.15	West Columbia	87.33
Sugarland	49.08	Manvel	87.00
Conroe	48.94	Freeport	79.00
Humble	47.09	Sugarland	78.23
Friendswood	46.95	Conroe	77.36
West Columbia	44.13	Pasadena	72.50
Freeport	42.75	Friendswood	72.10
Pasadena	39.50	Webster	68.90
Webster	36.53	Tomball	65.40
Bellaire	34.75	Humble	64.34
La Porte	33.39	Bellaire	61.75
Tomball	29.15	La Porte	61.04
Katy	26.44	Katy	47.68

Utility Operating Fund
FY2017-18 Expenditures

I am recommending a Utility Operating Budget of \$13,163,778. This is \$376,205 (2.94%) more than the FY16-17 budget of \$12,787,573.

Here is the summary of the changes for FY17-18:

- Salary increases \$76,000
- Benefit cost increases \$92,500
- Brazosport Water Authority rate increase \$72,700
- Increase in sanitation disposal costs \$18,100
- Repairs/replacements of water meters <\$71,764>
- Reduction in electric costs <\$93,630>
- Transfer to Utility Capital Projects \$250,000

MANAGER'S MESSAGE

Other Funds

Capital Project Funds

Here is what City Council set at the April 24, 2017 Capital Projects Workshop to fund in FY17-18.

The General Capital Projects for FY17-18

Eastside drainage study (Phase 3)	\$365,000
Creekside s/d bridge (4th of 5 payments)	\$70,000
Replace fire bunker gear	\$65,000
Transit system (annual)	\$60,000
A/C replacements (annual)	\$45,000
Sidewalk repairs (annual)	\$35,000
Demo of condemned buildings (annual)	\$20,000
Oak Drive So. Repairs near Lake Rd.	\$190,000
Civic Center carpet replacement	\$70,000
Civic Center fountain repair	\$65,000
Buxton retail market survey	\$60,000
Records scanning	\$50,000
Facility Master Plan	\$35,000
River Oaks outfall	\$32,500
City Hall remodel office space (IT office)	\$25,000
Traffic signal Priority (Opticom)	\$20,000
Jasmine Hall repairs	<u>\$15,000</u>
Total	\$1,222,500

Utility Capital Projects

Dow water tower 10" water main replacement	\$300,000
Water meter replacement program (annual)	<u>\$120,000</u>
	\$420,000

We strive to maintain a \$500,000 balance in each Capital Projects Fund. While we are budgeting a \$250,000 transfer to Utility Capital Projects from the Utility Operating Fund, I am, concerned that our very tight FY16-17 General Operating Fund will affect our ability to transfer to and fund projects in the General Capital Projects fund in FY18-19.

Bond Projects

As discussed earlier, a \$5 million revenue bond will be sold in late 2017 to begin to address the backlog of utility projects. Nearly \$30 million of projects have been identified. We will work systematically over the years to fund these various utility infrastructure projects from Utility Capital Projects and from revenue bond proceeds.

I previously discussed the progress of the first phase of the \$16 million General Obligation Bonds approved by voters in May, 2016. These bonds are being sold in three increments. The first \$3 million were sold in late 2016. The next \$4 million will be sold in late 2017, and the final \$9 million will be sold in late 2018.

MANAGER'S MESSAGE

Selling the bonds in increments helps us “level off” the impact these bonds have on our tax rate. Also, selling these bonds in increments helps spread out the design and construction in manageable pieces. All projects in the 2016 bond issue should be done by 2020. In 2020, we will consider another general obligation bond issue to help chip away at the nearly \$100 million in identified General Fund infrastructure/facility projects.

We strive to maintain a \$500,000 minimum balance in each Capital Projects Fund. While we are budgeting a \$250,000 transfer to Utility Capital Projects from the Utility Operating Fund, I am concerned that our very tight FY16-17 General Operating Fund will affect our ability to transfer to and fund projects in the General Capital Projects fund in FY18-19.

Parks Fund

Parks Board funds are dedicated to be used for park and recreation projects. The initial funding for the fund came from the sale of a portion of Dunbar Park to TxDot for the right of way for SH 288 almost 40 years ago. Additional funds came from developers who chose to make a cash payment in lieu of parkland when they developed a subdivision.

Over the years this fund balance has steadily dropped as the Parks Board funded improvements to our parks and youth sports facilities. Every now and then after a “good year” I would recommend a transfer from year end savings to the parks fund. The last time this was done was a \$100,000 transfer in FY 10-11. In May, 2014 voters approved the sale of a small park area in the Oak Woods Addition area to HEB. The property sold for \$60,000 and was used for improvements at Morrison Park at Shy Pond.

Anyway, the current fund balance is \$77,432 and there is little prospect for future funding. The Parks board has voted to recommend the following budget for FY17-18:

Kid Fish	\$3,000
Community (matching) Park Improvement Funds	\$20,000
Contingency	<u>\$5,000</u>
Total	\$28,000

This will leave a projected balance of \$49,432 at 9/30/18.

Actually, our parks/recreation system now has a more stable source of funding from the Economic Development (½ cent optional sales tax). These funds have built the Recreation Center, the Civic Center, the Golf Course, the Outdoor Pool and the Youth Sports Complex.

Currently we are using these funds to make major repairs/improvements to our Parks/Recreation system and the golf course. We are setting aside about \$980,000 in FY2017-2018 from the Economic Development Fund to meet the various capital priorities set by the Parks Board and City Council.

And as you can see in the potential debt issue chart discussed previously, we have some \$4.6 million in potential ½ cent optional sales tax funds available in FY2019-2020 as we pay off the debt on the Recreation Center. Various parks projects identified by the Parks Master Plan will be considered at that time.

MANAGER'S MESSAGE

Equipment Replacement Fund

For major pieces of equipment- (generally our “rolling stock”) we set aside an annual amount for each designated unit in an effort to provide available funds for when that particular unit needs replacing. This fund has been indispensable in keeping our fleet up to date. This year I recommend the following purchases:

<u>Equipment type</u>	<u>Amount</u>
Engineering Dept. pickup (Replace #746)	\$40,000
Replace patrol & Detective vehicles (8)	\$344,600
Replace police tactical team gear	\$33,200
Fire – new command vehicle	\$34,500
Replace ambulance	\$263,000
Replace bucket truck (#741) streets	\$120,000
Replace slope mower (#497) drainage	\$120,000
Replace meter reading handhelds/software	\$25,000
Replace meter reading probes	\$6,500
New van for water dept.	\$37,000
Replace 2 residential garbage trucks (#823 & 827)	\$590,000
New John Deere w/grappler-sanitation	\$100,000
Computer items	<u>\$243,975</u>
	\$1,957,775

Motel Occupancy Tax Fund

The city collects a 7% motel occupancy tax on motel room rentals in the city. The State collects an additional 6%. Use of local hotel occupancy tax (HOT) funds is rigidly regulated by the State. These funds can only be used for purposes allowed by State law.

We currently have five hotels in operation (Candlewood Suites, the Clarion, Comfort Suites, Super 8 and Best Western Plus). We also have four additional hotels approved (Courtyard by Marriott, Staybridge Suites, LaQuinta Del Sol, and Woodspring Suites). The Courtyard by Marriott and Staybridge Suites have started construction. Both of these new hotels are located at the Brazos Mall.

We estimate \$590,102 in revenue from our hotels in FY17-18 and an ending balance of \$45,434 at 9/30/18.

A new method of distribution of these funds has been approved by City Council. This creates two levels of funds:

The first level of funds would receive a maximum allocation of HOT funds of \$522,752 for fiscal 2017-18 and would be distributed to the following organizations and/or activities:

- Brazosport Convention & Visitors Council; and or individual contractors who will advertise and promote the City – as much as 29%
- Brazosport Fine Arts Council – as much as 14%
- Museum of Natural Science at the Center for Arts and Sciences – as much as 21%
- Lake Jackson Historical Museum – as much as 21%
- Festival of Lights and other types of festivals or events that promote tourism—as much as 14%
- Tourism marketing material – as much as 1%

Any HOT funds collected in excess of \$522,752 would be allocated to Level 2 and could fund projects and/or activities that were lawful under the Hotel Occupancy Tax provisions. If the City did not collect more than the maximum set for Level 1, then there would be no allocation to Level 2 for that fiscal year.

Disbursement of Hotel Occupancy Tax is budgeted as follows in FY17-18:

<u>Recipient</u>	<u>FY17-18</u>
Fine Arts Center	\$73,185
Museum of Natural Science	\$109,778
Tourism (chamber)	\$151,598
LJ Historical Museum	\$109,778
Promotion of FOL and other events	\$78,413
<u>Level 2 funds</u>	<u>\$67,352</u>
Total	\$590,102

Economic Development Fund

This fund is administered by the Lake Jackson Development Corporation (LJDC). The corporation receives its funding from the ½ cent optional 4B economic development sales tax authorized by voters in May, 1995. Use of these funds is restricted to the language on the ballot as approved by the voters and by State law. To fund a project the City Council reviews the initial request. If appropriate, City Council will send the proposal to one or more of our volunteer boards and commissions. City Council will then send the project to the LJDC. The bylaws of LJDC require a public hearing process. The LJDC determines if the project meets the criteria set by the ballot language and State law as an eligible project. The LJDC also determines if funding is available for the proposed project. Then the project is sent back to City Council for consideration and approval.

In FY2013-14 City Council spent considerable time discussing economic development and how to make the LJDC Board a more pro-active board.

To this end council revised the by-laws of the LJDC to change the composition of the board, to have this board meet more frequently and to give the board more responsibility in the economic development process. City Council then submitted to the voters in May 2014 a proposition to remove the current restrictive language on what ½ cent optional sales tax economic development funds could be spent on. They asked voters to give the LJDC/City the authority to spend these funds on any of the purposes allowed under state law. This included the hiring of a paid economic development staff (Voters rejected this proposition). The “new” board and the City Council are still restricted to the original ballot language approved by voters in 1995. This ballot language limits the use of our ½ cent funds to “...provisions for payment of the costs of land, buildings, equipment, facilities, improvements and maintenance and operation costs for public park purposes, recreational facilities to be used for sports and entertainment, and for infrastructure improvements for development of new or expanded business enterprises.”

Of course, it was a misnomer that the city was not promoting economic development. Yes, the initial use of the 4B ½ cent optional sales tax went to build recreational opportunities such as the outdoor pool, Recreation Center, Youth Sports Complex, the Wilderness Golf Course, and the Civic Center and Veteran’s Memorial Plaza. Since 2007 the city has used ½ cent funds and other economic development incentives to the tune of some \$28 million to invest in the economic growth of our city. The biggest of these projects is the revitalization of our downtown streets. We have spent or committed some \$20 million to the first three phases. We are planning to spend, over the next 5- 10 years another \$6 million to complete the full replacement of the downtown streets and city utilities. Much of this funding is projected to come from the LJDC.

The LJDC/City provided \$300,000 toward the \$700,000 plus mall entry road off of SH288. This work was completed in 2014. The mall has credited our participation on this road with helping to attract major new tenants to their property. And, it opened up an 8 acre outparcel on part of which The Courtyard by Marriott is under construction.

MANAGER'S MESSAGE

We also, along with the use of section 380 tax incentives, have leveraged use of our LJDC funds to pay for public infrastructure for the new Dow Texas Innovation Center (\$2.5 million). This is bringing into the heart of our city 2,100 employees.

We also leveraged the use of \$3 million in LJDC funds to facilitate the redevelopment of the 40 acre Oak Woods addition (HEB) development. We have committed up to \$3 million to pay for the public infrastructure upgrades to upgrade this formerly blighted area into a first-class development. We paid for replacing and relocating the old roadways and building new roads, providing new water and sewer lines and providing drainage for the area.

We have used \$1.5 million in LJDC funds to help in the efforts to extend water service to the airport/Alden area. Another \$1.5 million is paying to expand sewer service to this same area as part of a larger \$4.5 million project.

Again, when you combine together the LJDC funds, revenue bonds and tax incentives for all of these projects, our economic development investments since 2007 are in excess of \$28 million.

The LJDC and City Council approved the \$5.5 million needed to pay for the infrastructure improvements necessary to help the Dow Innovation Center and the Oak Woods addition (HEB) projects. Those bonds were sold in late 2014.

The LJDC has held public hearings and is recommending the following “projects” for City Council to approve in the FY17-18 budget.

- | | |
|---|-----------|
| • Increase Golf Course annual transfer (from \$250,000) | \$300,000 |
| • Construction of dog park (1 st year-total is \$580,000) | \$200,000 |
| • Increase downtown landscape maintenance
(From 50,000 to 55,000 annually) | \$55,000 |
| • MacLean Park improvements | \$435,000 |
| • Dunbar Park pavilion restroom replacement | \$275,000 |
| • Golf Course repairs | \$115,000 |

The ½ cent optional sales tax has been a tremendous benefit to our economic development efforts. Even with the ballot restrictions we have used these funds as intended by the voters and provided outstanding quality of life projects and been instrumental in providing infrastructure improvements to downtown as well as infrastructure public improvements that attracted the likes of Dow Chemical and HEB to our city center.

The Golf Course Fund

The Golf Course was built using ½ cent sales tax funding that is administered by the LJDC. The fund initially provided \$550,000 annually to pay the debt service on the golf course. With the refunding of the Golf Course bonds (refinancing) this amount has decreased annually and in FY17-18 will be \$488,800. Beginning in 2006 LJDC, with council approval, provided \$100,000/yr to build a contingency fund. Over its nearly thirteen (13) years of operation the course has been close to breaking even on operating costs and actually did “make” money in 2008. The highest the fund balance got was \$330,701 in 2008. The aftermath of Hurricane Ike in September, 2008 and two difficult years following put the course in the red. The LJDC and council put \$250,000 to the course in FY10-11 to put the course back in the “black”. Beginning in FY2012-2013 a \$150,000 transfer was authorized to support this fund. In FY14-15 \$300,000 was transferred to the Golf Course operating fund in FY15-16. And, in FY15-16, as the result of a substantial Brazos River Flood, which closed the course for about a month or so, \$424,296 was transferred to the Golf Course to cover projected loses. In FY16-17 the Golf Course transfer was \$300,000. And, as noted above the annual transfer to the Golf Course operating reserve in FY17-18 and beyond will be \$300,000, if approved by City Council.

For FY17-18 Kemper Sports estimates revenues for the Golf Course to be \$1,311,811, while expenses are proposed to be \$1,702,680 (\$291,202 below revenues). Hence, the need for a \$300,000 transfer from the

MANAGER'S MESSAGE

½ cent optional sales tax fund. In FY17-18 Kemper is asking for an increase in their management fee for the first time in many years. It is proposed to go up from \$87,840 to \$89,952.

The Golf Course stays very busy and Kemper Sports is expecting FY17-18 rounds to be 40,973-about the maximum the course can handle in a year.

Tremendous kudos to the Kemper team for getting the Golf Course back up and running after the major Brazos River flood inundated the course in June of 2016. They did a remarkable job.

Also, we will be doing a number of repairs, funded by the LJDC, including wet well repairs and lake dredging to remove silt and restore water storage capacity during rain events.

Conclusion

As required by our City Charter this budget is balanced and presented in a “line-item” format. The proposed budget contains my recommendations and projections. The “visioning process” guided my preparation of the budget. I also rely heavily on the advice and participation of my Directors and Department Heads. I am most appreciative of the valuable assistance provided by my budget staff (comprised of myself; Modesto Mundo, Assistant City Manager; Pam Eaves, Finance Director; and John Boehm, Assistant to the City Manager).

We welcome to City Council Mr. Matthew Broaddus and Mr. Tim Scott. They replace out-going term limited members Heather Melass and JB “Jon” Baker, to whom we thank for 6 years, each, of service on City Council. We also welcome back Gerald Roznovsky for another term on City Council.

While this document gives the appearance of the final budget, it is not. Our City Charter requires that I submit a full and balanced detailed budget proposal to you each year. The final adopted budget will be developed through the hard work and input of the City Council, interested citizens, and our dedicated city employees.

As I stress each year, the annual budget is far more than a financial document. The budget is an important planning tool. We set not only next year’s expenditures, we also examine and set our near and long term goals and objectives. This document shows what we have accomplished and what we hope to accomplish next year and in the years to come.

The budget staff strives to make the budget easy to read and use, yet thorough and comprehensive. As I noted earlier the City charter requires that I submit the budget to City Council in a “line-item” format. This I do, but we also employ a “modified performance based” budget format which reflects how our expenditures work to carry out the overall vision of the city.

We also follow the guidelines established by the Government Finance Officers Association (GFOA) in preparing the annual budget. We have been honored to have received twenty-five (25) consecutive “Distinguished Budget Presentation Awards” from GFOA for our budget documents. Our goal is to receive our 26th award for the final FY2017-2018 budget. Each year GFOA reviewers look at our budget document; grade us on our ability to meet the established guidelines and to make suggestions. We incorporate suggestions made each year by the reviewers as much as we can and still comply with our City charter requirements. Last year you saw a concerted effort to tie all our workload and performance measures to our Strategic Plans goals and objectives.

Overall the FY17-18 budget is a maintenance/stay the line/status quo type budget.

My hope is that we recover quickly from this dip in sales tax revenue as the Brazos Mall undergoes a major renovation and facelift of up to \$24 million.

Because of this “pause” in sales tax growth I am proposing that our tax rate remain the same (33.75 cents) in FY17-18. Keeping the tax rate the same is a 4.8% increase over the effective tax rate of 32.213 cents.

Most other General Operating revenues will remain flat and the overall General Operating Fund is only increasing 1.65% in FY17-18.

Utility rates will rise about 2% in the FY17-18 budget, mostly to cover the cost of an 11 cent Brazosport Water Authority water rate increase.

City employees will be eligible for merit raises ranging from 2 to 4% in FY17-18.

MANAGER'S MESSAGE

We will be looking at ways to reduce the proposed 20% increase to employee health benefits. Insurance markets are very unsettled and medical costs continue to skyrocket.

FY17-18 will be a year of construction as a number of projects approved by voters in the May, 2016 bond election reach the construction stage. These include the Willow/Blossom drainage, the Plantation Drive bridge and the traffic signal right turn lanes at Oak Drive and Circle Way near City Hall.

In 2018 we celebrate a very special milestone in our city's history as we turn 75 years old. Planning is currently underway for our celebration of our Diamond Jubilee!

Our budget workshop will be held on Saturday July 15, 2017 and will begin at 8am at City Hall. All are welcome to attend this all day workshop.

Staff and I look forward to working with you and our citizens on developing our final FY17-18 annual budget.

Respectfully submitted,



William P. Yenne
City Manager

ORGANIZATIONAL CHARTS

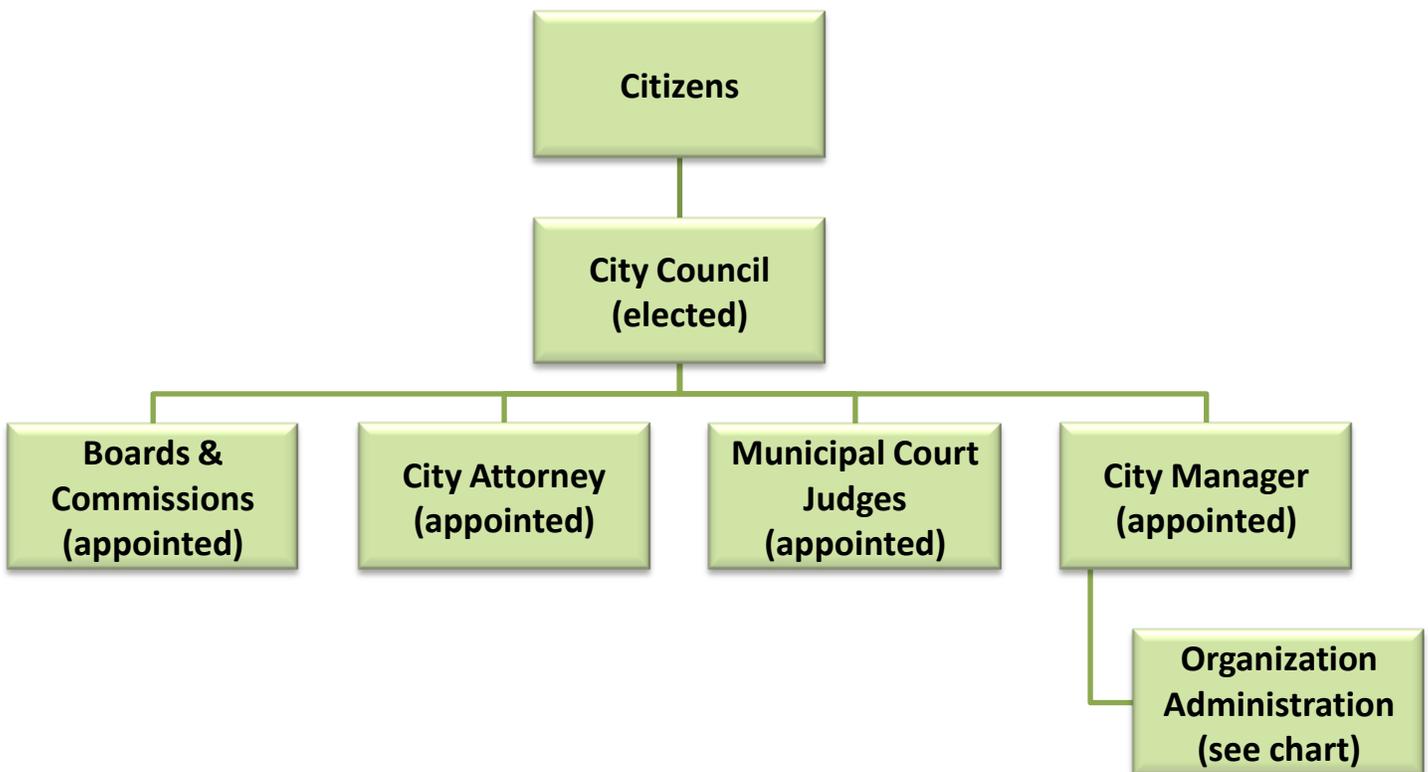


LAKE JACKSON

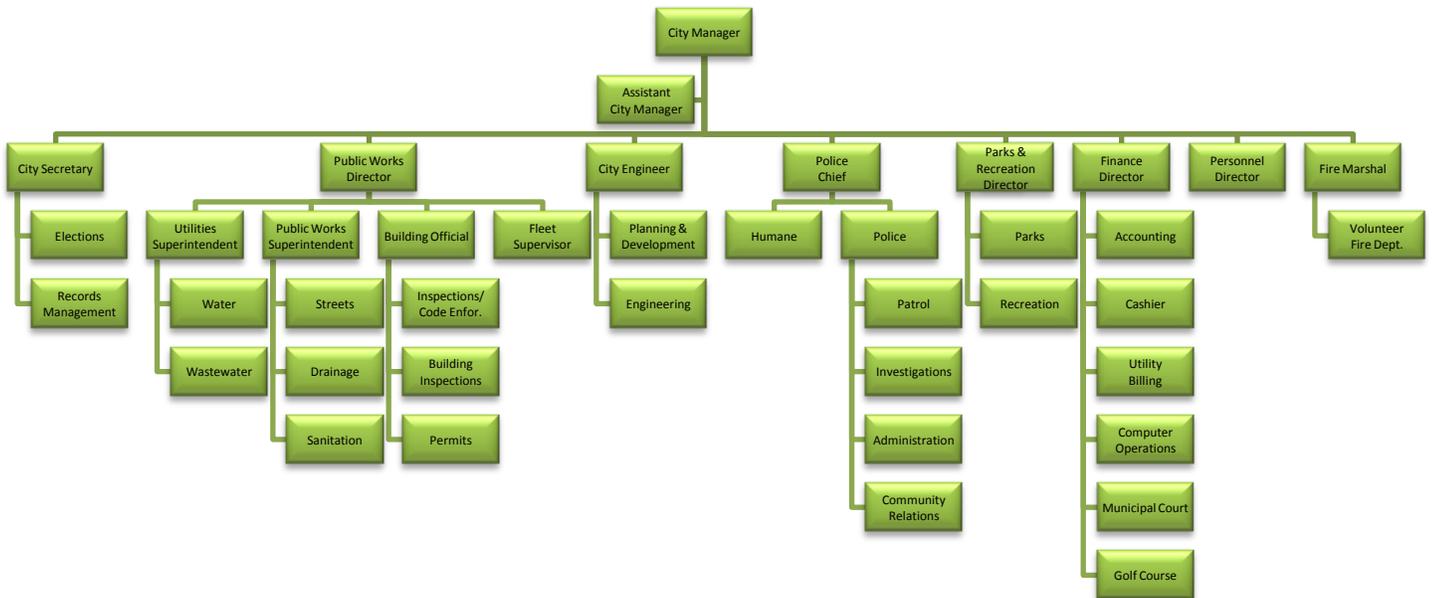
City of Enchantment



"Council-Manager Government"



ORGANIZATIONAL CHART: ADMINISTRATION



City of Lake Jackson's 75th Anniversary logo



BUDGET SUMMARIES

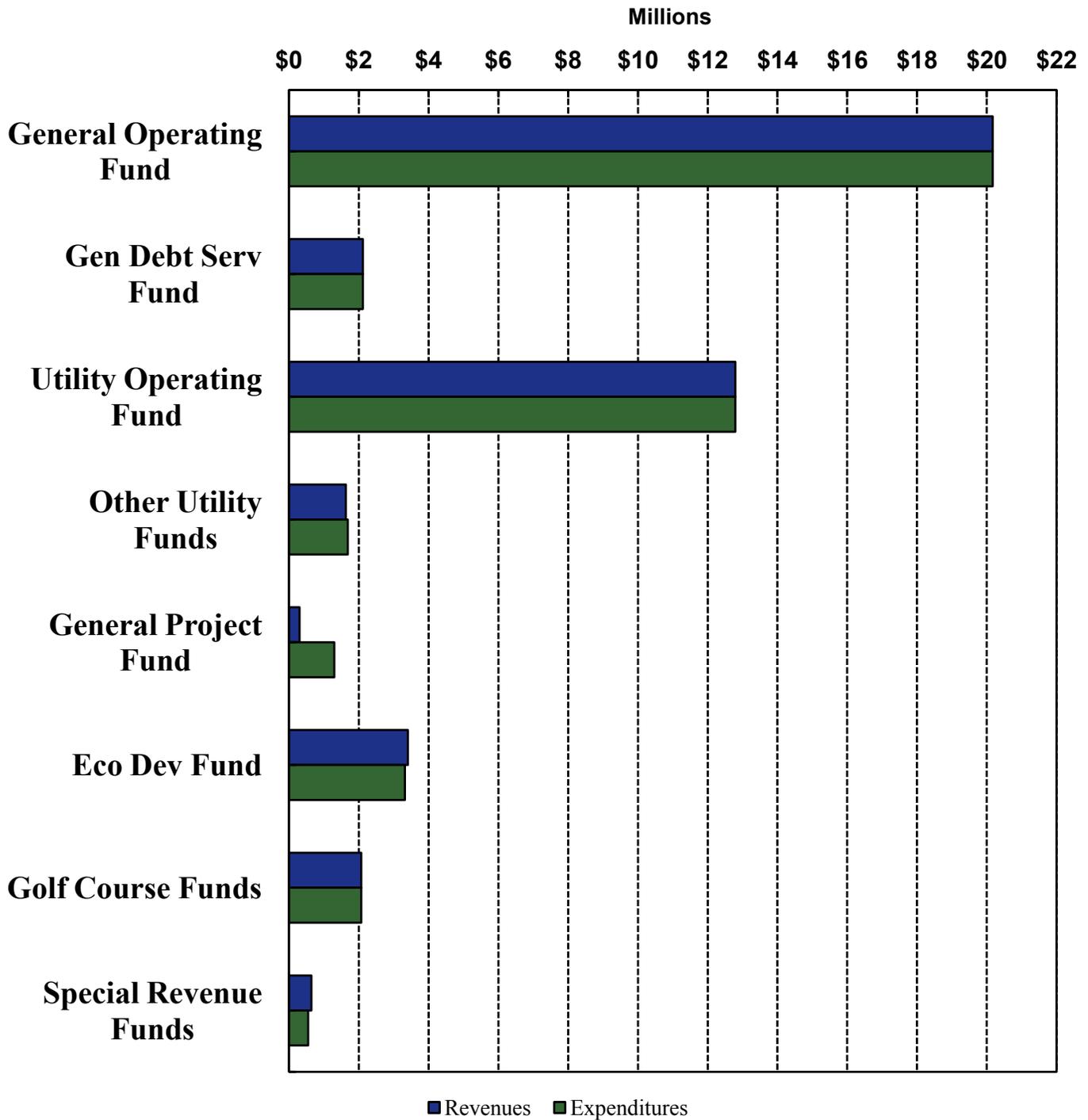


LAKE JACKSON

City of Enchantment



ALL FUNDS REVENUES & EXPENDITURES



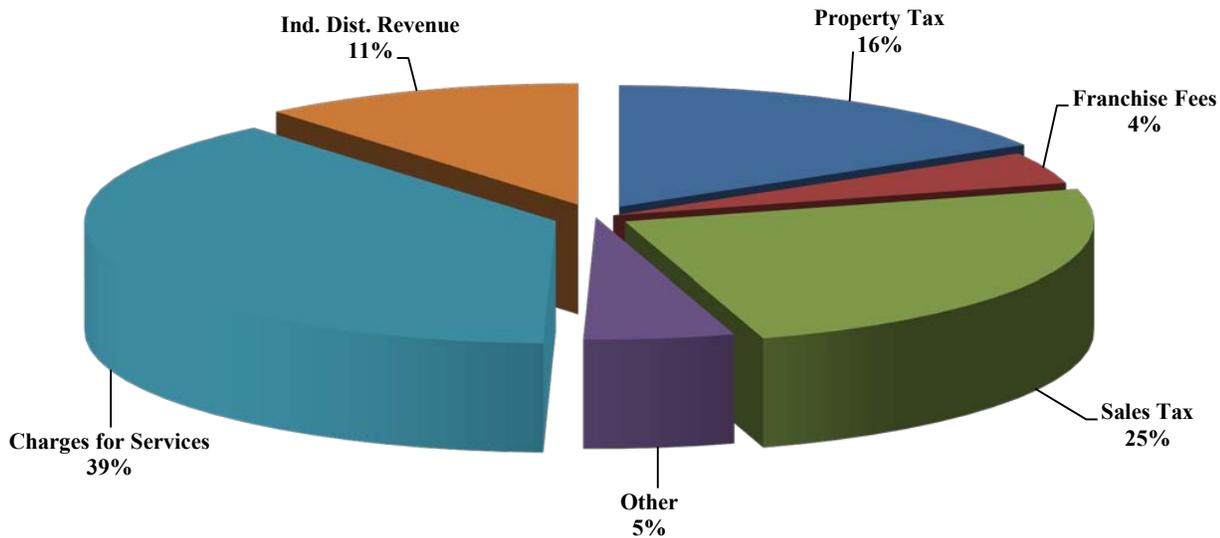
ALL FUNDS SUMMARY

REVENUES	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
GENERAL OPERATING FUND	\$ 19,372,171	20,171,297	19,738,988	20,492,572
OTHER GENERAL FUNDS	2,001,557	2,098,746	2,114,310	1,992,254
GEN DEBT SERV FUND	7,836,479	2,120,659	2,128,660	2,285,197
GENERAL PROJECT FUND	614,757	243,105	243,105	3,000
UTILITY OPERATING FUND	12,198,359	12,588,873	12,631,373	13,163,778
OTHER UTILITY FUNDS	1,589,204	1,627,715	1,346,884	1,881,415
ECONOMIC DEVELOPMENT FUND	3,249,136	3,412,000	3,283,586	3,349,500
GOLF COURSE FUNDS	2,052,918	2,073,568	2,081,818	2,100,608
SPECIAL REVENUE FUNDS	649,051	640,050	639,665	717,652
SUBTOTAL	\$ 49,563,632	\$ 44,976,013	\$ 44,208,389	\$ 45,985,976
INTERFUND TRANSFERS	(5,199,372)	(5,169,626)	(4,908,725)	(5,489,779)
TOTAL	\$ <u>44,364,260</u>	\$ <u>39,806,387</u>	\$ <u>39,299,664</u>	\$ <u>40,496,197</u>

EXPENDITURES	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
GENERAL OPERATING FUND	\$ 18,111,166	\$ 20,171,297	\$ 19,627,924	\$ 20,492,572
OTHER GENERAL FUNDS	1,937,551	2,047,357	2,005,002	2,164,275
GEN DEBT SERV FUND	7,857,688	2,120,659	2,120,659	2,285,197
GENERAL PROJECT FUND	2,105,930	1,534,022	1,534,022	1,222,500
UTILITY OPERATING FUND	11,672,663	12,685,573	12,339,881	13,163,778
OTHER UTILITY FUNDS	1,527,341	1,685,000	2,109,298	2,063,325
ECONOMIC DEVELOPMENT FUND	3,866,574	3,323,441	3,550,286	3,622,084
GOLF COURSE FUNDS	1,999,725	2,073,535	2,060,827	2,091,811
SPECIAL REVENUE FUNDS	541,257	545,728	731,585	623,332
SUBTOTAL	\$ 49,619,895	\$ 46,186,612	\$ 46,079,484	\$ 47,728,874
INTERFUND TRANSFERS	(5,199,372)	(5,169,626)	(4,908,725)	(5,489,779)
TOTAL	\$ <u>44,420,523</u>	\$ <u>41,016,986</u>	\$ <u>41,170,759</u>	\$ <u>42,239,095</u>

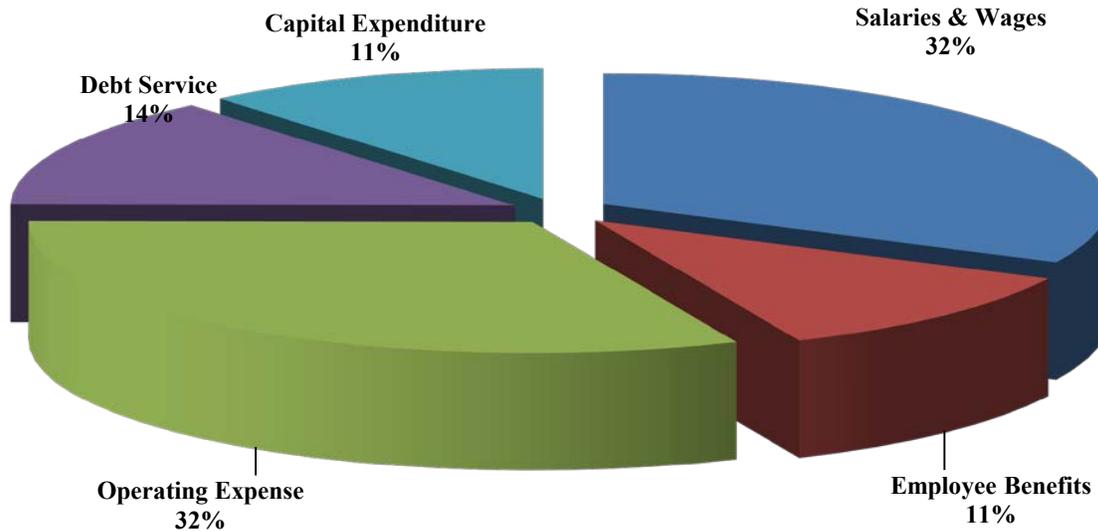
ALL FUNDS REVENUES BY CATEGORY

REVENUES	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18 ADOPTED
PROPERTY TAX	\$ 5,873,279	\$ 6,201,003	\$ 6,091,635	\$ 6,665,123
CITY SALES & USE TAX	9,417,731	10,000,000	9,675,000	9,937,500
MOTEL OCCUPANCY TAX	526,662	512,500	512,015	590,102
FRANCHISE FEES	1,720,293	1,825,500	1,796,567	1,708,000
INDUSTRIAL DISTRICT REVENUE	4,317,295	4,367,079	4,394,559	4,485,526
LICENSES & PERMITS	587,507	553,400	480,475	480,800
CHARGES FOR SERVICES	14,393,225	15,016,941	14,994,991	15,569,630
MUNICIPAL COURT FINES	468,501	559,385	464,500	516,000
INTERGOVERNMENTAL	98,419	34,000	46,422	43,000
INTEREST	188,201	103,929	159,930	149,330
MISCELLANEOUS	6,773,147	632,650	683,570	351,186
TOTAL REVENUES	\$ 44,364,260	\$ 39,806,387	\$ 39,299,664	\$ 40,496,197

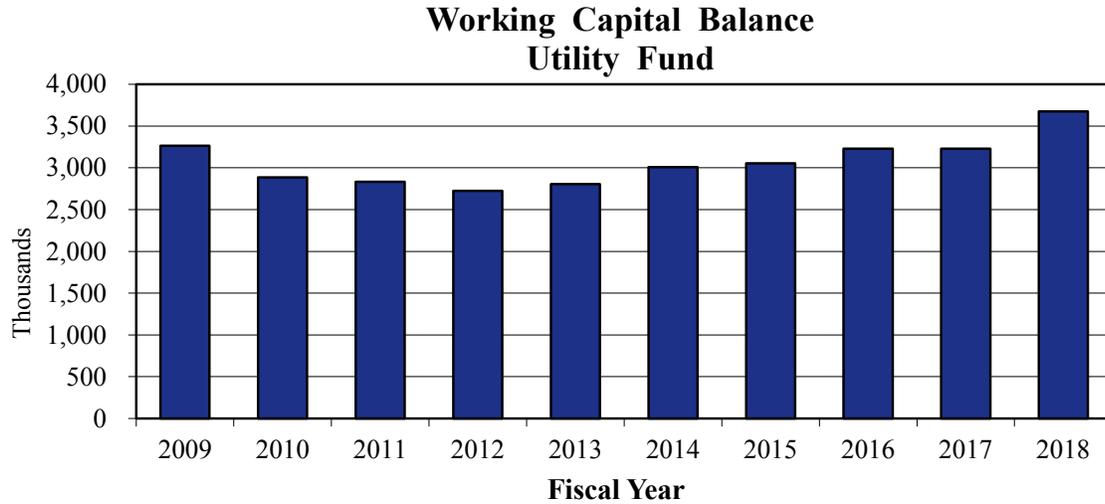


ALL FUNDS EXPENDITURES BY CATEGORY

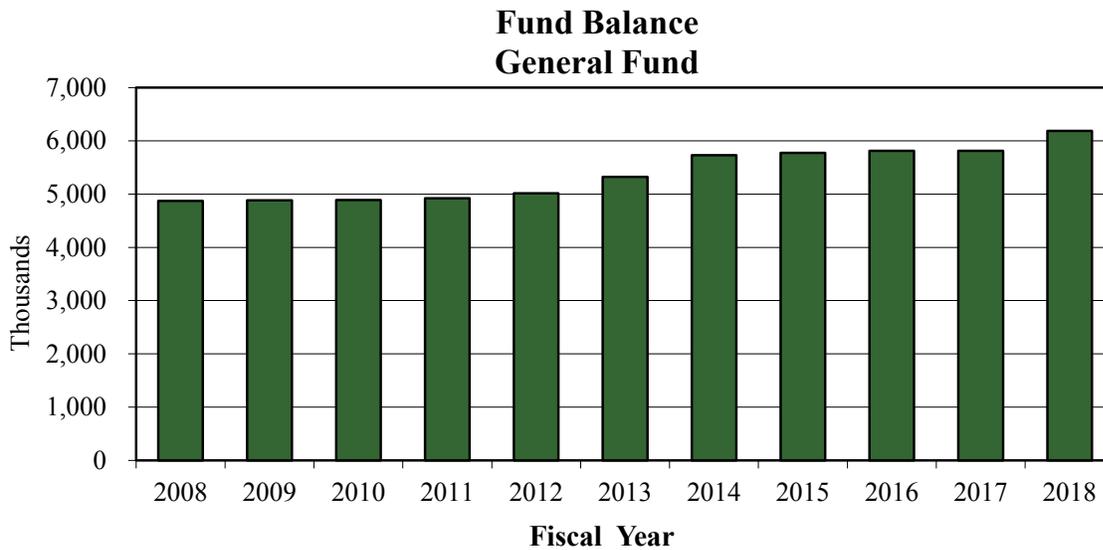
<i>EXPENDITURES</i>	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18 ADOPTED
SALARIES & WAGES	\$ 11,864,903	\$ 13,396,793	\$ 13,154,523	\$ 13,645,204
EMPLOYEE BENEFITS	3,409,252	4,260,900	3,985,960	4,682,762
OPERATING EXPENSES	12,742,144	13,396,314	13,536,288	13,402,248
DEBT SERVICE	11,333,990	6,025,100	5,864,534	5,820,606
CAPITAL PROJECTS	3,204,812	1,988,022	2,749,731	2,667,500
EQUIPMENT PURCHASES	<u>1,865,422</u>	<u>1,949,857</u>	<u>1,879,723</u>	<u>2,020,775</u>
<i>TOTAL EXPENDITURES</i>	<u>\$ 44,420,523</u>	<u>\$ 41,016,986</u>	<u>\$ 41,170,759</u>	<u>\$ 42,239,095</u>



FUND BALANCE HISTORY & PROJECTIONS



Working capital balances are used for the proprietary funds because; for our City, working capital balances best represent the available resources with which to fund current expenditures.



GENERAL FUNDS BALANCE ANALYSIS

	GENERAL OPERATING FUND	GENERAL DEBT SERVICE	GENERAL CAPITAL PROJECTS	EQUIPMENT REPLACEMENT FUND
FUND BALANCE 9-30-15	\$ 7,475,835	705,374	2,185,721	6,193,353
TRANSFERS TO CAPITAL				
TO GENERAL CAPITAL PROJECTS	(1,350,000)		1,350,000	
TO UTILITY PROJECTS	(750,000)			
REVENUES FISCAL YEAR 2016	19,474,171	7,836,479	614,758	1,875,075
EXPENDITURES FISCAL YEAR 2016	<u>18,111,166</u>	<u>7,857,689</u>	<u>2,105,930</u>	<u>1,784,004</u>
FUND BALANCE 9-30-16	\$ 7,488,840	\$ 684,164	\$ 2,044,549	\$ 6,284,424
TRANSFERS TO CAPITAL				
TO GENERAL PROJECTS	(1,300,000)	0	1,300,000	0
TO UTILITY PROJECTS				
TO GOLF COURSE FUND	0			
TO GENERAL CONTINGENCY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE AFTER CAPITAL TRANSFERS	6,188,840	684,164	3,344,549	6,284,424
FISCAL 2017 PROJECTED REVENUES				
TRANSFERS IN				
FROM GENERAL OPERATING	0	0	0	1,266,087
FROM UTILITY OPERATING	0	0	0	654,464
ADMINISTRATIVE TRANSFERS				
FROM GENERAL CONTINGENCY	0	0	0	0
FROM UTILITY FUND	540,390	0	0	
FROM ECONOMIC DEVL. FUND	350,000	0	0	
ALL OTHER REVENUE	<u>18,848,598</u>	<u>2,128,660</u>	<u>243,105</u>	<u>60,945</u>
	19,738,988	2,128,660	243,105	1,981,496
FISCAL 2017 PROJECTED EXPENDITURES				
TRANSFERS OUT				
TO SPECIAL EVENTS FUND	25,000	0	0	0
TO EQUIPMENT REPLACEMENT	1,266,087	0	0	0
ALL OTHER EXPENDITURES	<u>18,336,837</u>	<u>2,120,659</u>	<u>1,534,022</u>	<u>1,799,623</u>
	19,627,924	2,120,659	1,534,022	1,799,623
PROJECTED FUND BALANCE 9-30-17	6,299,904	692,165	2,053,632	6,466,297
PROJECTED TRANSFERS TO CAPITAL				
TO GENERAL CAPITAL PROJECTS	(111,000)	0		0
TO PARKS FUND	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE AFTER CAPITAL TRANSFERS	6,188,904	692,165	2,053,632	6,466,297
2018 BUDGETED REVENUES				
TRANSFERS IN				
FROM GENERAL OPERATING	0	0	0	1,175,656
FROM UTILITY OPERATING	0	0	0	657,413
ADMINISTRATIVE TRANSFERS				
FROM UTILITY FUND	540,390	0	0	0
FROM ECONOMIC DEVL. FUND	350,000	0	0	0
FROM GENERAL CONTINGENCY	0	0	0	0
ALL OTHER REVENUE	<u>19,620,295</u>	<u>2,285,197</u>	<u>3,000</u>	<u>18,000</u>
	20,510,685	2,285,197	3,000	1,851,069
BUDGETED EXPENDITURES				
TRANSFERS OUT				
TO SPECIAL EVENTS FUND	35,000	0	0	0
TO CAPITAL PROJECTS	0	0	0	0
TO EQUIPMENT REPLACEMENT	1,175,656	0	0	0
ALL OTHER EXPENDITURES	<u>19,300,029</u>	<u>2,285,197</u>	<u>1,222,500</u>	<u>1,957,778</u>
	20,510,685	2,285,197	1,222,500	1,957,778
BUDGETED FUND BALANCE 9-30-18	\$ <u>6,188,904</u>	\$ <u>692,165</u>	\$ <u>834,132</u>	\$ <u>6,359,588</u>
TARGET FUND BALANCE	RANGE	\$ 0	\$ 500,000	\$
Low 25% of Operating Budget	\$ 5,127,671			
High 33% of Operating Budget	\$ 6,768,526			

UTILITY FUNDS BALANCE ANALYSIS

	UTILITY OPERATING FUND	UTILITY DEBT SERVICE	UTILITY PROJECTS FUND
FUND BALANCE 9-30-15	\$ 3,500,282	2,340,882	622,194
TRANSFERS TO CAPITAL			
UTILITY CAPITAL PROJECTS	150,000		150,000
FROM GENERAL FUND			750,000
FUND BALANCE AFTER CAPITAL TRANSFERS	3,350,282		1,522,194
REVENUES INCLUDING TRANSFERS	12,390,238	1,586,014	2,030
EXPENDITURES INCLUDING TRANSFERS	11,774,663	1,498,257	29,084
FUND BALANCE 9-30-16	\$ 3,965,857	2,428,639	1,495,140
TRANSFERS TO CAPITAL			
UTILITY CONTINGENCY FUND	0	0	
UTILITY CAPITAL PROJECTS	375,000	0	
FUND BALANCE AFTER CAPITAL TRANSFERS	3,590,857	2,428,639	1,495,140
2017 PROJECTED REVENUES			
TRANSFERS IN			
FROM UTILITY OPERATING	0	1,308,502	375,000
FROM GENERAL FUND			
ALL OTHER REVENUE	12,826,873	10,000	27,502
	12,826,873	1,318,502	402,502
2017 PROJECTED EXPENDITURES			
TRANSFERS OUT			
ADMINISTRATIVE TRANSFER			
TO GENERAL FUND	540,390		
TO UTILITY DEBT SERVICE	1,308,502		
TO UTILITY CONTINGENCY	0		
TO UTILITY CAPITAL PROJECTS	0		
TO EQUIPMENT REPLACEMENT	654,464		
ALL OTHER EXPENDITURES	9,938,525	1,488,382	620,916
	12,441,881	1,488,382	620,916
PROJECTED FUND BALANCE 9-30-17	3,975,849	2,258,759	1,276,726
PROJECTED TRANSFERS TO CAPITAL			
TO UTILITY CAPITAL PROJECTS	300,000	0	
FUND BALANCE AFTER CAPITAL TRANSFERS	3,675,849	2,258,759	1,276,726
2018 BUDGETED REVENUES			
TRANSFERS IN			
FROM UTILITY OPERATING		1,619,335	250,000
FROM ECONOMIC DEVL. FUND			
ALL OTHER REVENUE	12,787,573	10,000	1,200
	12,787,573	1,629,335	251,200
2018 BUDGETED EXPENDITURES			
TRANSFERS OUT			
ADMINISTRATIVE TRANSFER			
TO GENERAL FUND	540,390		
TO UTILITY DEBT SERVICE	1,619,335		
TO UTILITY CAPITAL PROJECTS	250,000		
TO EQUIPMENT REPLACEMENT	654,464		
ALL OTHER EXPENDITURES	9,723,384	1,643,325	420,000
	12,787,573	1,643,325	420,000
BUDGETED FUND BALANCE 9-30-17	\$ 3,675,849	\$ 2,244,769	\$ 1,107,926
TARGET FUND BALANCE	RANGE	\$ 2,244,769	\$ 500,000
Low 25% of Operating Budget	\$ 3,196,893		
High 33% of Operating Budget	\$ 4,219,899		

OTHER FUNDS BALANCE ANALYSIS

	ECONOMIC DEVELOPMENT FUND	MOTEL OCCUPANCY FUND	PARK FUND
FUND BALANCE 9-30-16	\$ 1,901,916	\$ 45,334	\$ 146,532
PROJECTED REVENUES			
TRANSFERS IN			
FROM ECONOMIC DEVL. FUND	0	0	0
FROM GENERAL FUND	0	0	0
ALL OTHER REVENUE	3,283,586	527,951	0
	3,283,586	527,951	0
PROJECTED EXPENDITURES			
TRANSFERS OUT			
TO SPECIAL EVENTS FUND	0	79,178	0
TO GOLF COURSE DEBT SERVICE	494,600	0	0
TO GOLF COURSE OPERATING	300,000	0	0
TO GENERAL FUND	350,000	0	0
ALL OTHER EXPENDITURES	2,223,773	451,523	69,100
	3,550,286	530,701	69,100
FUND BALANCE 9-30-16	1,635,216	42,584	77,432
BUDGETED REVENUES			
TRANSFERS IN			
FROM ECONOMIC DEVL. FUND	0	0	0
ALL OTHER REVENUE	3,412,000	512,500	0
	3,349,500	512,500	0
BUDGETED EXPENDITURES			
TRANSFERS OUT			
TO SPECIAL EVENTS	0	76,875	0
TO GOLF COURSE DEBT SERVICE	488,800	0	0
TO GOLF COURSE OPERATING	300,000	0	0
TO GENERAL FUND	350,000	0	0
ALL OTHER EXPENDITURES	2,228,841	438,475	28,000
	3,622,084	515,350	28,000
BUDGETED FUND BALANCE 9-30-17	\$ 1,362,632	\$ 39,734	\$ 49,432
TARGET FUND BALANCE	1,413,453	None	None

PERSONNEL SUMMARY BY DEPARTMENT

GENERAL FUND	2013-14	2014-15	2015-16	2016-17	2017-18
	FT	FT	FT	FT	FT
ADMINISTRATION	10.50	10.50	11.50	12.50	12.50
FINANCE	10.00	10.00	10.00	10.00	11.00
MUNICIPAL COURT	4.00	4.00	4.00	4.00	4.00
LEGAL	1.00	1.00	1.00	1.00	1.00
POLICE	60.00	60.00	60.00	62.00	62.00
FIRE	1.00	1.00	2.00	2.00	2.00
HUMANE	3.00	3.00	3.00	3.00	3.00
ENGINEERING	4.00	4.00	4.00	4.00	4.00
STREET	6.83	6.83	6.83	6.83	6.83
DRAINAGE	14.83	14.83	14.83	14.83	14.83
BUILDING/CODE ENFORCEMENT	8.00	7.50	7.50	7.50	7.50
PARKS	13.50	13.50	13.50	13.50	13.50
RECREATION	13.50	13.50	13.50	14.50	14.50
GARAGE	9.00	9.00	9.00	9.00	9.00
LIBRARY	0.50	0.50	0.50	0.50	0.50
CIVIC CENTER	5.00	5.00	5.00	5.00	5.00
TOTAL GENERAL FUND	164.66	164.16	166.16	170.16	171.16

UTILITY FUND	2013-14	2014-15	2015-16	2016-17	2017-18
	FT	FT	FT	FT	FT
UTILITY ADMINISTRATION	6.00	6.00	6.00	8.00	8.00
WATER PRODUCTION	11.50	11.50	12.00	12.00	12.00
WASTEWATER COLLECTION	19.50	20.00	20.50	20.50	20.50
SANITATION	25.34	25.34	25.34	25.34	25.34
TOTAL UTILITY FUND	62.34	62.84	63.84	65.84	65.84

TOTAL ALL FUNDS COMBINED	227.00	227.00	230.00	236.00	237.00
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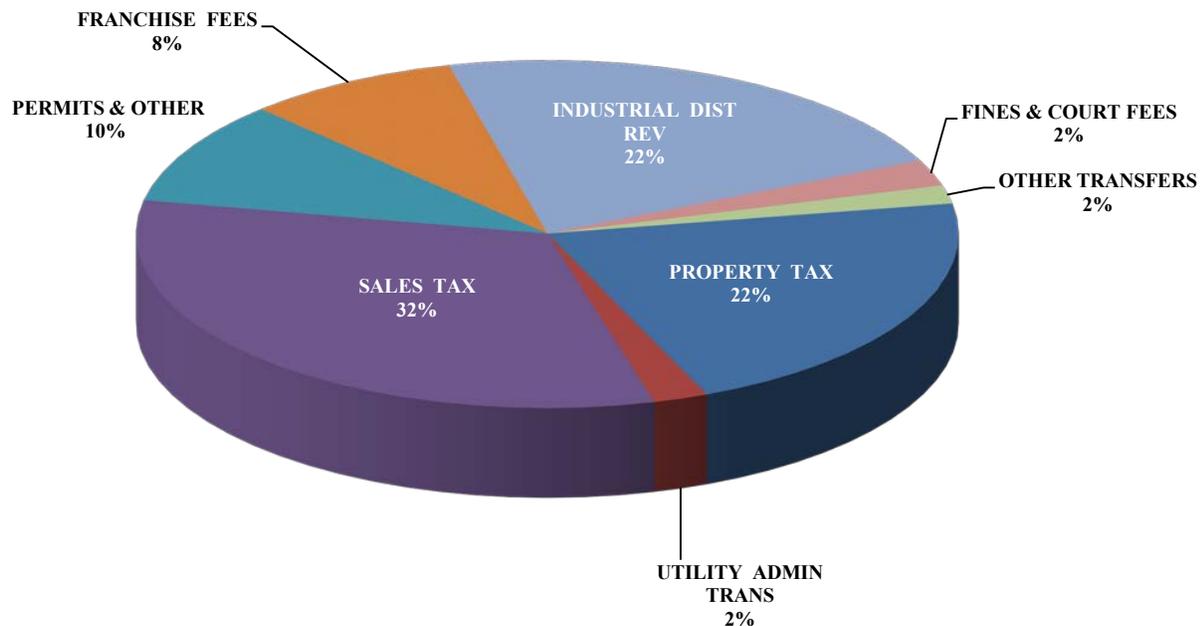
OPERATING FUNDS SUMMARY

REVENUE	2015 - 16	2016 - 17	2016 - 17	2017 - 18
	ACTUAL	BUDGETED	ESTIMATED	ADOPTED
General Fund Resources	\$ 19,474,171	20,171,297	19,738,988	20,492,572
Utility Operating Revenues	12,390,238	12,787,573	12,826,873	13,163,778
Total Revenue	\$ 31,864,409	32,958,870	32,565,861	33,656,350

EXPENDITURES	2015 - 16	2016 - 17	2016 - 17	2017 - 18
	ACTUAL	BUDGETED	ESTIMATED	ADOPTED
Salaries & Wages	\$ 10,589,014	12,377,600	11,947,741	12,613,187
Group Insurance	1,205,009	1,648,000	1,567,358	1,953,100
Employer FICA	778,908	933,600	865,982	956,000
Retirement Contribution	1,303,356	1,511,300	1,421,380	1,570,600
Workers Compensation	96,758	142,600	104,535	142,600
Other Employee Benefits	2,674	10,400	7,600	24,062
Contract Labor	428,831	102,000	336,776	142,000
Emergency Medical Services	337,000	337,000	319,900	337,000
Animal Shelter Management	143,887	157,590	157,590	158,461
Fire fighting services	-	50,000	30,000	50,000
Water / Wastewater State Fees	71,907	72,200	77,500	82,500
Water / Wastewater consultant	12,801	45,000	11,000	20,000
Braz. Cty Alliance	11,000	11,000	11,000	11,000
Recycling & Waste Disposal	1,044,258	1,041,900	1,035,500	1,060,000
Sludge Disposal	57,874	66,000	55,000	66,000
Street marking & Improvement	145,159	175,000	157,000	150,000
Contract Mowing	352,634	467,400	460,400	467,400
Contract Cleaning	140,867	142,540	141,900	148,400
Other Prof / Tech Services	463,180	557,865	514,005	556,565
Maintenance & Repair				
Water System	143,480	190,000	190,000	190,000
Wastewater System & Plant	480,100	437,850	407,350	439,780
Street & Drainage System	55,670	84,000	88,400	84,000
Vehicles, Equip, software	773,204	814,042	819,549	815,110
Other Maintenance & Repair	800,538	857,937	872,490	856,252
BWA - Water	1,925,160	2,153,800	2,153,800	2,226,500
Braz. Cty Water Conservation District	17,962	25,000	25,000	27,000
Other Property Services	199,195	212,725	209,360	211,360
Property & Liability Insurance	495,570	486,215	538,919	561,848
Other Purchased Services	670,005	520,476	482,330	512,978
Electricity & Natural Gas	1,634,181	1,585,540	1,633,350	1,333,840
General Supplies	1,470,744	1,574,014	1,552,547	1,548,013
Capital Outlay	81,418	63,000	80,100	63,000
Transfers				
To General Fund	540,390	540,390	540,390	540,390
To Equipment Replacement	1,810,427	1,920,551	1,920,551	1,833,069
To Special Events Fund	25,000	25,000	25,000	35,000
To Utility Debt Service	1,577,668	1,619,335	1,308,502	1,619,335
To Utility Projects	-	-	-	250,000
Total Expenditures	\$ 29,885,829	32,958,870	32,069,805	33,656,350

GENERAL FUND REVENUES BY CATEGORY

<i>REVENUE</i>	2015 - 16 ACTUAL	2016 -17 BUDGET	2016 -17 ESTIMATED	2017 -18 ADOPTED
Property Tax	\$ 3,773,881	\$ 4,088,843	\$ 3,979,475	\$ 4,388,426
Sales Tax	6,190,271	6,600,000	6,425,000	6,600,000
Other Taxes	145,260	143,500	145,300	144,500
Franchise Fees	1,734,283	1,737,500	1,708,567	1,722,000
Industrial District Revenue	4,317,295	4,367,079	4,394,559	4,485,526
Licenses and Permits	568,734	528,400	460,475	460,800
Civic Center / Jasmine Hall Fees	297,945	294,000	300,150	285,500
Recreation Fees	965,937	986,200	948,550	961,150
Fines and Court Fees	468,501	559,385	464,500	499,500
Intergovernmental	98,419	34,000	46,422	43,000
Grants	10,284	0	8,000	14,600
Utility Administrative Fee	438,390	438,390	438,390	438,390
Interest and Other	114,971	44,000	69,600	64,180
Transfer from Econ. Devl. Fund	350,000	350,000	350,000	350,000
Total General Fund	\$ 19,474,171	\$ 20,171,297	\$ 19,738,988	\$ 20,457,572



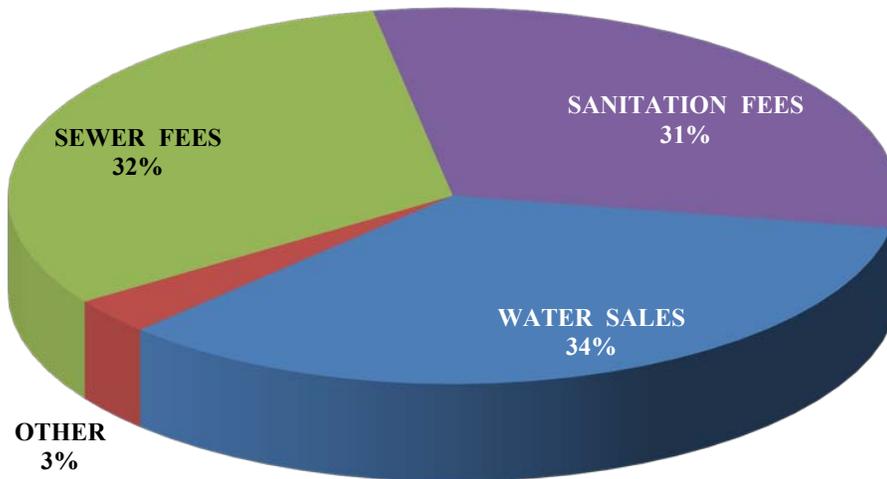
GENERAL FUND EXPENDITURES BY CATEGORY

EXPENDITURES	2015 - 16	2016 - 17	2016 - 17	2017 - 18
	ACTUAL	BUDGET	ESTIMATED	ADOPTED
SALARIES & WAGES	\$ 8,542,194	\$ 9,724,500	\$ 9,477,817	\$ 9,933,600
EMPLOYEE BENEFITS	2,589,850	3,223,000	3,010,464	3,542,862
OPERATING EXPENSES	5,741,132	5,899,710	5,798,456	5,790,567
CAPITAL OUTLAY	39,079	33,000	50,100	33,000
INTERFUND TRANSFERS:				
EQUIPMENT REPLACEMENT	1,173,911	1,266,087	1,266,087	1,175,656
SPECIAL EVENTS FUND	25,000	25,000	25,000	35,000
Total General Fund	\$ 18,111,166	\$ 20,171,297	\$ 19,627,924	\$ 20,510,685

AUTHORIZED PERSONNEL	FISCAL	FISCAL	FISCAL	FISCAL
	2013 - 14	2015 - 16	2016 - 17	2017 - 18
SERVICE / MAINTENANCE	41.00	41.00	42.00	42.00
OFFICE / CLERICAL	21.00	21.00	20.00	20.00
TECHNICAL	27.00	29.00	29.00	29.00
SWORN PERSONNEL	40.00	40.00	42.00	42.00
PROFESSIONAL	7.00	7.00	10.00	11.00
MANAGEMENT / SUPERVISION	28.16	28.16	27.16	27.16
TOTAL FT EMPLOYEES	164.16	166.16	170.16	171.16
SPECIAL AGREEMENT	2.00	2.00	2.00	2.00
TEMPORARY / SEASONAL	23.76	24.23	23.18	23.18
Total General Fund Personnel	189.92	192.39	195.34	196.34

UTILITY FUNDS REVENUES BY CATEGORY

<i>REVENUE</i>	2015 - 16 ACTUAL	2016 - 17 BUDGET	2016 - 17 ESTIMATED	2017 - 18 ADOPTED
Plumbing Permits	\$ 18,773	\$ 25,000	\$ 20,000	\$ 20,000
Tap Fees	78,445	30,000	75,000	50,000
Administrative Fees	191,879	198,700	195,500	195,500
Water Fees (net of Sr,discount)	4,157,323	4,549,116	4,529,116	4,554,482
Sewer Fees (net of Sr. discount)	3,935,993	4,048,852	4,028,852	4,165,177
Sanitation Fees	3,827,060	3,779,805	3,826,105	4,035,033
Miscellaneous	166,095	150,100	128,300	123,586
Interest	14,670	6,000	24,000	20,000
<i>Total Utility Revenue</i>	\$ 12,390,238	\$ 12,787,573	\$ 12,826,873	\$ 13,163,778



UTILITY FUND EXPENDITURES BY CATEGORY

<i>EXPENDITURES</i>	2015 - 16	2016 - 17	2016 - 17	2017 - 18
	ACTUAL	BUDGET	ESTIMATED	ADOPTED
SALARIES & WAGES	\$ 2,470,251	\$ 2,755,100	\$ 2,806,700	\$ 2,837,700
EMPLOYEE BENEFITS	796,855	1,022,900	960,496	1,126,900
OPERATING EXPENSES	5,710,644	6,165,384	6,141,329	6,102,040
CAPITAL OUTLAY	42,339	30,000	30,000	30,000
INTERFUND TRANSFERS:				
GENERAL FUND				
ADMIN FEE - SANITATION	127,100	127,100	127,100	127,100
ADMIN FEE - WATER W/WATER	311,290	311,290	311,290	311,290
FRANCHISE FEE	102,000	102,000	102,000	102,000
EQUIPMENT REPLACEMENT	636,516	654,464	654,464	657,413
UTILITY PROJECTS	0	0	0	250,000
UTILITY DEBT SERVICE	1,577,668	1,619,335	1,308,502	1,619,335
<i>Total Utility Fund</i>	\$ 11,774,663	\$ 12,787,573	\$ 12,441,881	\$ 13,163,778

<i>AUTHORIZED PERSONNEL</i>	FISCAL	FISCAL	FISCAL	FISCAL
	2013 - 14	2014 - 15	2016 - 17	2017 - 18
SERVICE / MAINTENANCE	41.00	41.00	43.00	43.00
OFFICE / CLERICAL	5.00	5.00	5.00	5.00
TECHNICAL	10.00	10.00	10.00	10.00
PROFESSIONAL	0.00	0.00	0.00	0.00
MANAGEMENT / SUPERVISION	6.84	7.84	7.84	7.84
TEMP / SEASONAL	0.00	0.00	0.00	0.00
<i>Total Utility Fund Personnel</i>	62.84	63.84	65.84	65.84

SUMMARY OF CAPITAL ITEMS

Typically, capital items are defined as any one item exceeding \$2,000 in cost, which has a useful life of more than one year. Based on the cost of a capital item, they may be budgeted in one of several funds.

Capital items costing less than \$5,000 are usually budgeted in the operating budget of the department making the request under a line-item called Capital Outlay - Equipment or Capital Outlay -Furniture & Fixtures.

Equipment replacement purchases are budgeted in the Equipment Replacement Fund. Each department then has a line-item in their budget called Operating Transfer - Equipment Replacement Fund. Each department is required to transfer money to the Equipment Replacement Fund based on the Equipment purchased for that department and its estimated useful life.

Drainage, street, facility, water and wastewater projects are budgeted in the General Projects Fund and the Utility Projects Fund if money is available. These funds accumulate money primarily from “budget savings” occurring in the operating funds.

Larger projects, typically those over \$500,000, are funded by issuing some form of debt, i.e., bonds. These expenditures are budgeted in multi-year bond construction funds.

Summary of Capital Purchases included in the FY 2017-18 Budget

Equipment Replacement Fund Purchases (see Other Funds Tab) \$1,957,775

The largest purchases proposed for FY 17-18 are for two replacement residential trucks at \$295,000 each or \$590,000. The next largest expense is \$344,600 for eight (8) police vehicles. Other expenses proposed include \$243,975 for computer purchases; \$263,000 for a replacement ambulance; \$120,000 for a replacement bucket truck; \$120,000 for a replacement slope mower; and \$100,000 for a new grapppler/loader for the Sanitation Department.

General & Utility Projects additional projects (see Capital Projects Tab) \$1,642,500

Capital projects from General Capital Projects include the third year of funding of the East Side Drainage Study (\$365,000). Another project includes the repair to Oak Drive South just south of Lake Road for \$190,000. Also included is the first year of the Buxton Study (\$60,000) related to retail recruitment/retainment; and \$35,000 for a facility master plan to look at a future expansion or replacement of City Hall and a replacement for the Animal Shelter.

The Utility Capital Projects includes two projects- they are \$300,000 to replace the 10" water main at the Dow water tower; and \$120,000 for the water meter replacement program.

Total Capital Expenditures from annually budgeted funds \$3,600,275

On-going or planned Bond Construction Projects include the completion of projects from the 2010 Infrastructure Improvements Bond Construction Fund (\$975,832), 2013 Water and Sewer Bond Construction fund (\$388,783), 2013 Downtown Revitalization Bond Construction Fund (\$1,887,496), 2016 Sewer Bond Construction Fund (\$1,002,043), 2016 Infrastructure Improvements Bond Construction Fund (\$2,871,515), the 2017 Infrastructure Improvements Bond Construction Fund \$4,000,000, and the 2017 Water and Sewer Bond Construction Fund (\$5,000,000).

MAJOR REVENUES



LAKE JACKSON

City of Enchantment



MAJOR REVENUE SOURCES

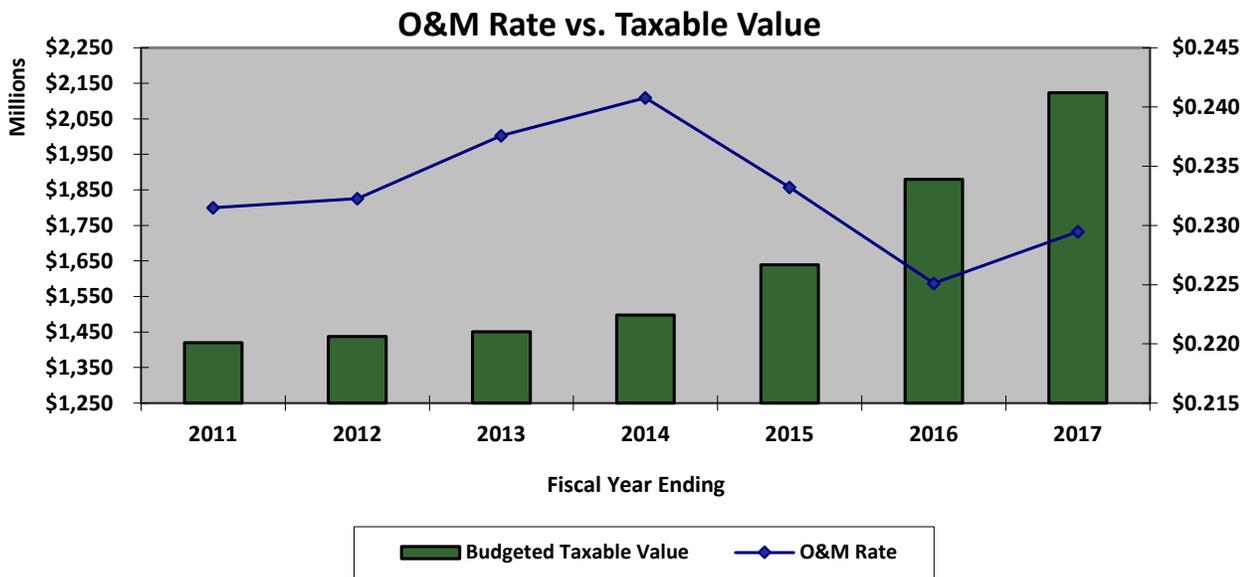
PROPERTY TAX

	<u>FY 2017-18</u>
General Fund Budget	\$ 4,441,539
Debt Service Fund Budget	<u>2,276,697</u>
Total Property Taxes	<u>\$ 6,718,236</u>

Property taxes (ad valorem) attach as an enforceable lien on property as of each January 1st. The city’s property tax is levied each October 1st on the assessed value listed as of January 1st for all real and business personal property located in the City. Assessed values are established by the Central Appraisal District of Brazoria County at 100% of the estimated market value and certified by the Appraisal Review Board. Pursuant to state law, individual residential values cannot increase more than 10% annually. The FY 2017-18 (2017 Tax Year) certified net taxable value from the Brazoria County Appraisal District (including estimated values on appeals not yet resolved) is \$2,123,304,010. This is a 12.97% increase from the prior year’s current adjusted net taxable value.

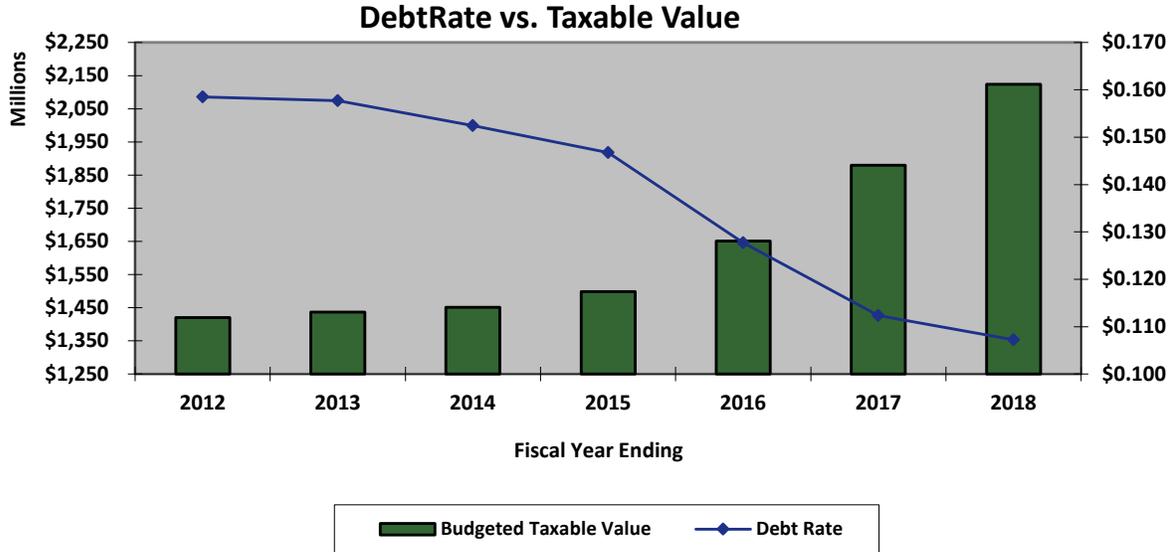
The City sets a tax rate on the basis of cents per \$100 of valuation. The tax rate is comprised of two components – the operations and maintenance (O&M) rate and the debt service rate. The O&M rate provides for the operation and maintenance of general government functions such as Police, Humane, Fire, EMS, Code Enforcement, Building Permits, Drainage, Streets, Parks, and Recreation. This portion of the tax rate is recorded as revenue in the General Operating Fund.

Property Tax



The other component is the debt service rate. Revenue generated by the debt service rate is recorded in the Debt Service Fund. The debt rate is based on generating revenues sufficient to pay the principal and interest due on general obligation bonds. The issuance of all General Obligation Bonds are approved by the voters. All citizens are made aware of the projected increase in the tax rate the issuance of bonds will generate.

MAJOR REVENUE SOURCES



Although there is no statutory debt limit for small municipalities, truth-in-taxation criterion does specify a maximum tax rate that a city may assess. Debt service requirements must be met first, followed by operation and maintenance. The property tax rate to meet these needs cannot exceed \$2.50 per \$100 of assessed valuation.

AD VALOREM TAX REVENUES

Fiscal Year	2012	2013	2014	2015	2016	2017 Proj.	2018 Budg.
General Fund	\$3,296,461	\$3,351,088	\$3,466,594	\$3,615,756	\$3,773,881	\$3,979,475	\$4,441,539
Debt Service Fund	\$2,238,132	\$2,258,417	\$2,208,460	\$2,190,688	\$2,087,252	\$2,112,160	\$2,276,697
Total	<u>\$5,534,593</u>	<u>\$5,609,505</u>	<u>\$5,675,054</u>	<u>\$5,806,444</u>	<u>\$5,861,133</u>	<u>\$6,091,635</u>	<u>\$6,718,236</u>

SALES TAX

FY 2017-18

General Fund Budget	\$ 6,600,000
Economic Development Fund Budget	<u>3,337,500</u>
Total Sales Tax Revenue	<u>\$9,937,500</u>

The sales tax rate in the City of Lake Jackson is 8.25% of taxable goods or services sold or delivered within the boundaries of the City. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts. Of the 8.25% tax rate, the State retains 6.25% and distributes 1.5% to the City and .5% to Brazoria County.

MAJOR REVENUE SOURCES

1.00% is used for the City’s general operating purposes, and is the largest revenue source of the General Fund, accounting for approximately 32.2% of General Fund revenues.

0.50% is allocated to the Lake Jackson Development Corporation (LJDC), the City’s 4B Economic Development Corporation. Voters approved adding this additional ½ cent to the sales tax on May 6, 1995. As specified on the ballot, the use of this revenue is limited to payment of the costs of land, building, equipment, facilities, improvements and maintenance and operation costs for public park purposes, recreational facilities to be used for sports and entertainment, and for infrastructure improvements for development of new or expanded business enterprises. The LJDC provides financing services entirely to the City. The LJDC is considered a blended component unit for financial reporting purposes and is reported as if it were part of the City’s operations. The ½ cent (0.50%) of sales tax revenue and expenditures are accounted for in the Economic Development Fund.

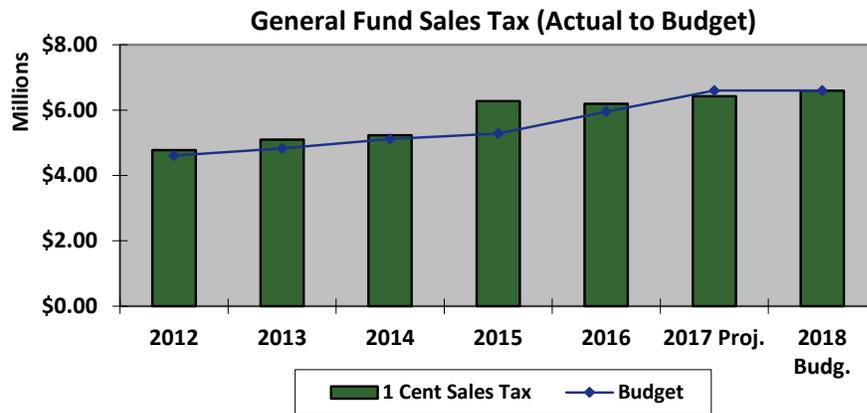
0.50% is imposed by Brazoria County.

6.25% is retained by the State Comptroller of Public Accounts.

8.25% Total Sales Tax Rate

Aggregate historical data, adjusted for any known changes to the base, is used to project future sales tax revenues. Currently, we are projecting fiscal year 2017 sales tax receipts to fall short of the fiscal year 2017 budget by 2.65% (\$175,000). For FY 2017-18, we anticipate that sales tax receipts will continue to grow at a slower pace. As a result, for FY 2017-18 we are estimating \$9.9 million in sales tax revenues (\$6.6 million General Fund, \$3.3 million Economic Development Fund). This is a 2.7% increase (\$175,000 General Fund, \$87,000 Economic Development Fund) from the FY 2016-17 projections. It is a no net increase from the FY 2016-17 budget.

SALES TAX

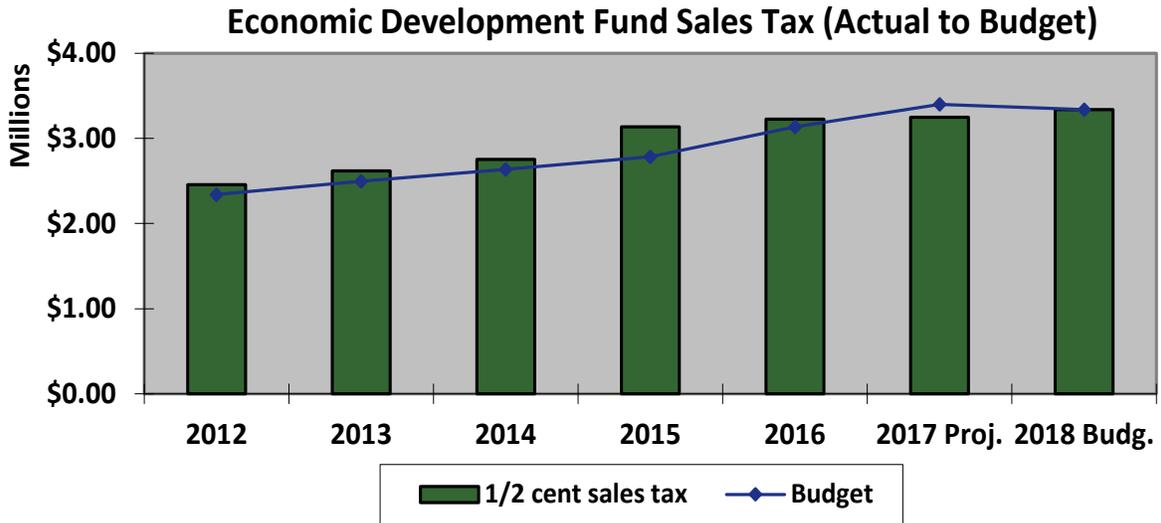
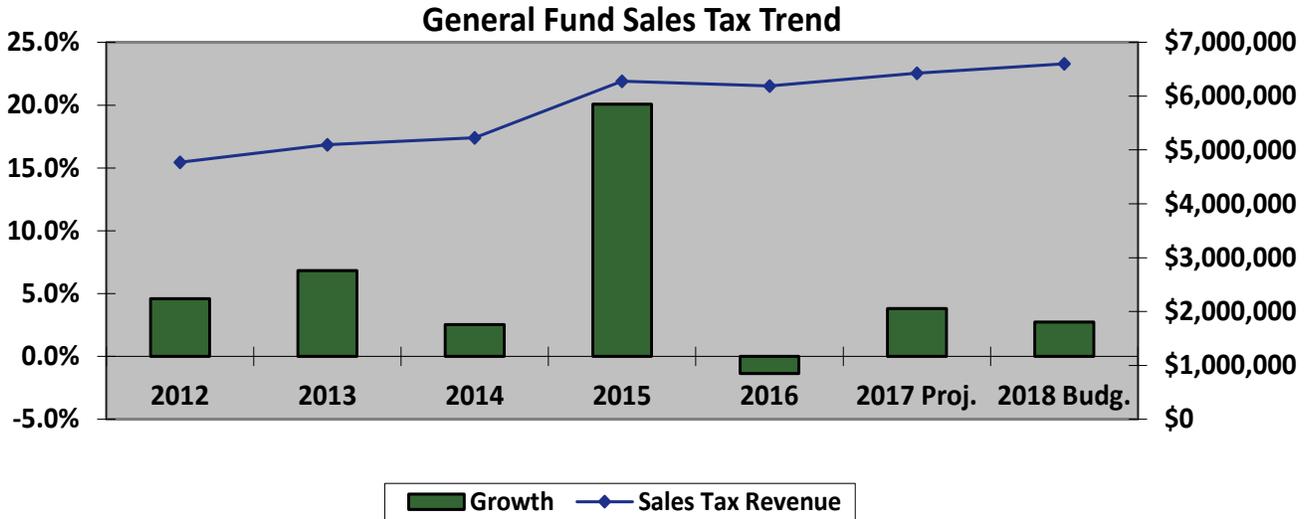


Sales Tax Agreements affecting the General Fund:

Additionally, the State of Texas allows cities to enter into incentive agreements for companies to locate to the City and report sales tax collections from the City for local collections. In return, the City grants a portion of the collections to the company in the form of an incentive payment. The City currently has two incentive agreements in place and the City’s net receipts from companies under these agreements are estimated to exceed \$110,000 in fiscal 2017-18. It is a no net increase from the FY 16-17 budget.

MAJOR REVENUE SOURCES

A new incentive agreement with the Brazos Mall has been negotiated and a major expansion is underway. The city has anticipated only a modest increase in sales tax revenues from Brazos Mall for the FY 2017-18 budget.



SALES TAX REVENUE

Fiscal Year	2012	2013	2014	2015	2016	2017 Proj.	2018 Budg.
General Fund	\$4,772,141	\$5,093,359	\$5,226,636	\$6,276,467	\$6,190,271	\$6,425,000	\$6,600,000
Econ. Devlp Fund	\$2,457,990	\$2,619,312	\$2,752,237	\$3,138,233	\$3,227,460	\$3,250,000	\$3,337,500
Total	\$7,230,131	\$7,712,671	\$7,978,873	\$9,414,700	\$9,417,731	\$9,675,000	\$9,937,500

MAJOR REVENUE SOURCES

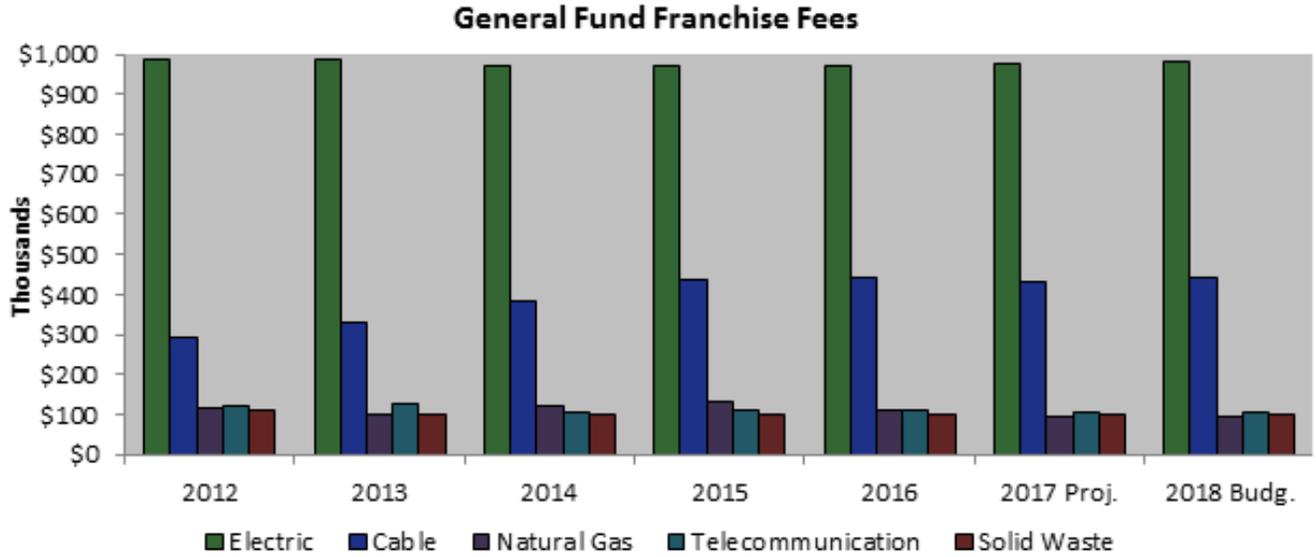
FRANCHISE FEES

	<u>FY 2017-18</u>
<i>General Fund Budget</i>	<i>\$ 1,722,000</i>
<i>PEG Fund Budget</i>	<i><u>88,000</u></i>
<i>Total Franchise Fee Revenues</i>	<i><u>\$ 1,810,000</u></i>

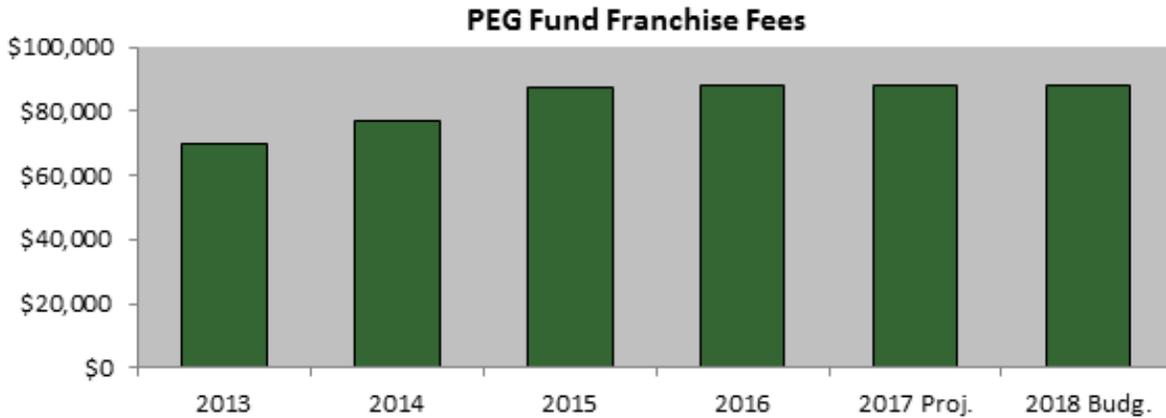
The City of Lake Jackson maintains franchise agreements with utilities that use the City's right-of-ways (ROW) to conduct their business. The agreements contain a franchise fee clause, which requires the utilities to compensate the City for use of ROW. Generally, the fees are based upon a percentage of a utility's gross receipts or a per-unit of usage charge (generated by customers located within the City's corporate limits that range from 2% - 5%). These revenues are accounted for in the General Operating Fund.

- Electric Franchise fees are charged for use of city streets and ROW's. These fees are received monthly and are based on kilowatt hours delivered within Lake Jackson city limits.
- Gas Franchise fees are charged for use of city streets and ROW's. This fee is based on a percentage of gross revenue.
- Telecommunication Franchise fees are received from Certificated Telecommunications Providers based on the number of lines within the municipality and the rate for each category of line calculated monthly. Fee-per-access line is regulated by the Public Utility Commission.
- Cable Television Franchise fees are paid to the City for use of city streets and ROWs. Payments are made quarterly and are based on a percentage of the cable operator's gross receipts. The General Operating Fund receives payments equivalent to 5% of the cable operator's gross receipts. An additional 1% of the cable operator's gross receipts for cable television are restricted –by law -- for capital cost related to public, educational, and governmental (PEG) programming. These revenues are accounted for in the PEG Special Revenue Fund.
- The City's sanitation department provides for the removal of all trash and rubbish. Each residential unit in the City receives regular collection service twice per week and special collection of large items and brush twice per month. To reimburse the General Fund for the "expense" of these services, the City annually transfers funds (\$102,000) from the Utility Fund to the General Fund to reimburse the General Fund for solid waste franchise fees that would be collected if a private company was contracted for these services.

MAJOR REVENUE SOURCES



The City’s franchise fees are estimated to total \$1,810,000 in FY 2017-18, which is almost identical to the FY 2017-18 projections. Growth in the franchise fees is almost flat. However, lower prices for natural gas have negatively impacted the fees collected for that utility.



INDUSTRIAL DISTRICT

FY 2017-18

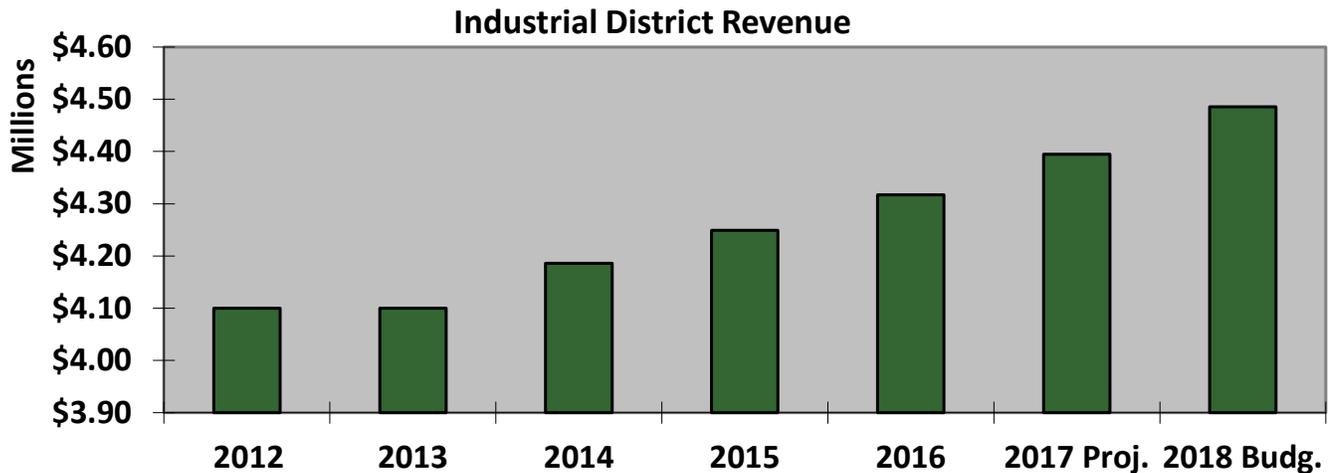
General Fund Budget

\$ 4,485,526

In concert with the cities of Clute and Freeport, Lake Jackson entered into an industrial district contract with Dow Chemical Company, BASF Corporation, and the Brock Interests. The contract calls for industry to make payments to the cities in lieu of being annexed and paying the full tax rate. In exchange, this relieves the cities from having to provide full city services, such as police and fire, to the industrial complex.

MAJOR REVENUE SOURCES

The industrial district contract was renegotiated in December, 2011, and ends December, 2026. Starting in fiscal year 2013-2014, the payments were calculated in accordance with the application of a percentage growth factor, based on the Consumer Price Index – All Urban consumers (“CPI-U”), or on a value based formula, whichever is greater. As a result of this calculation, an increase of 2.7% (\$118,447) will be paid to the City of Lake Jackson in fiscal year 2017-2018.



OPERATING TRANSFERS

	<u>FY 2017-18</u>
<i>General Fund Budget</i>	\$ 788,390

The City’s water, wastewater, and sanitation operations annually reimburse the General Fund for administrative services provided during the year. These include general administration, computer services, personnel services, purchasing services, engineering services, and the like. These transfers insure that the Utility Fund is self supporting and self sufficient. The total of the transfers from the Utility Fund equate to \$438,390.

The General Fund also receives a \$350,000 transfer from the ½ ¢ optional sales tax (Economic Development Fund) to help offset the operating costs of the Recreation Center. Overall, operating transfers will equal \$788,390.

COURT FINES

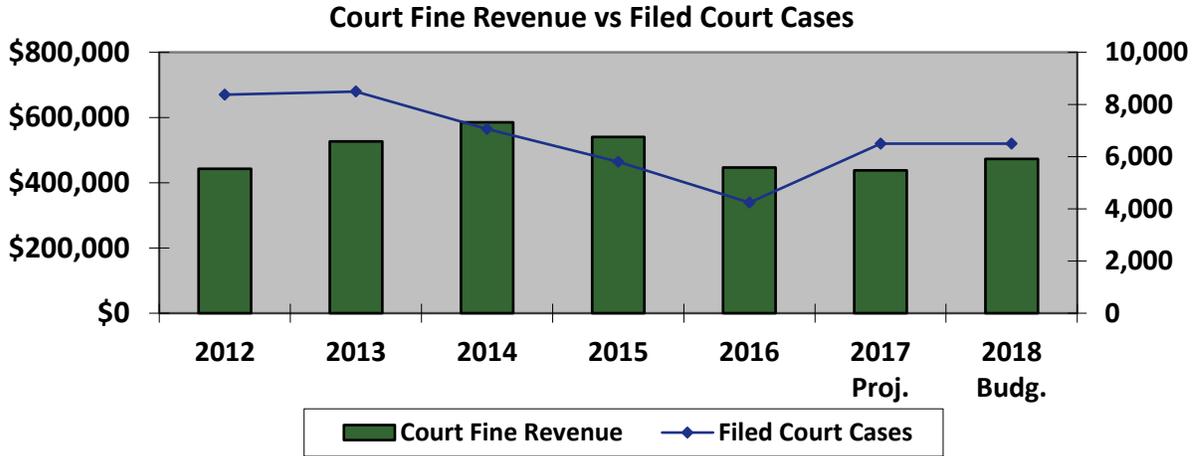
	<u>FY 2017-18</u>
<i>General Fund Budget</i>	\$ 473,500

Court fine revenues fluctuate in relation to the number of citations issued and the amount of court fines collected. In FY 2016-17 the City added two new officers to the traffic division. Until the new traffic division is fully operational, the city has budgeted a more conservative estimate for court fines by reducing court fine revenue by \$42,084 to \$473,500

RECREATION FEES

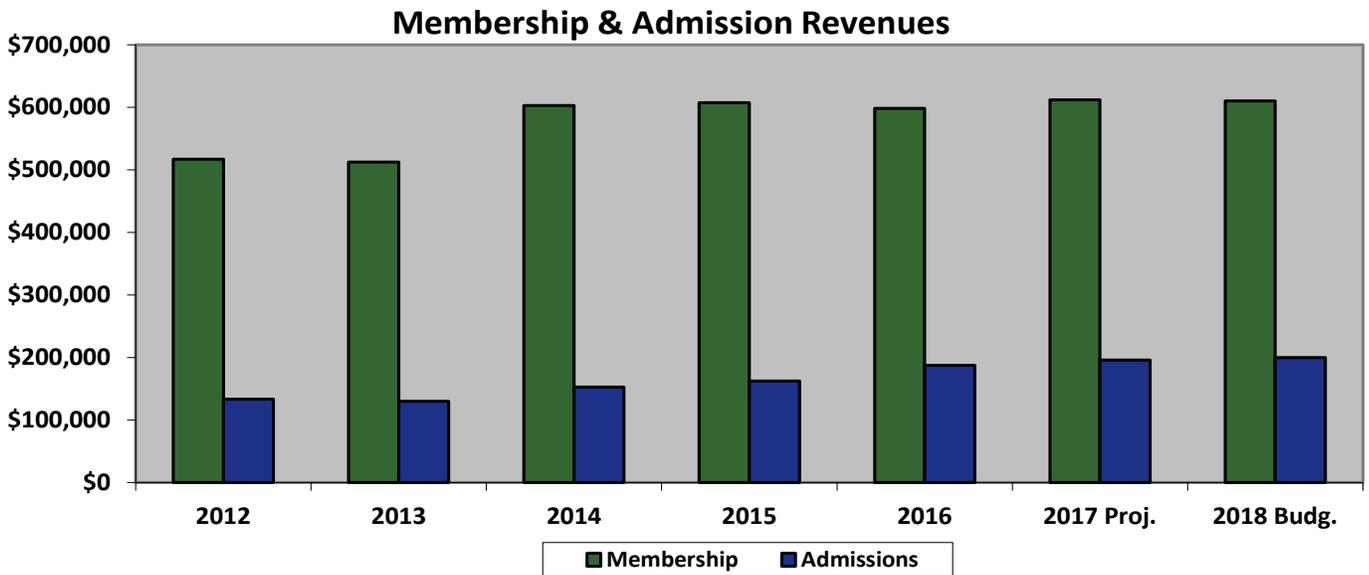
	<u>FY 2017-18</u>
<i>General Fund Budget</i>	\$ 961,150

MAJOR REVENUE SOURCES



Over 84% (\$810,000) of the recreation revenues are comprised of admissions and memberships. The other 16% (\$151,150) of recreation revenues are primarily comprised of fees collected from the youth and adult programs, as well as the rental of facilities. Membership revenue is contingent upon the number of memberships, and admission revenue is contingent on the number of times non-members utilize the Recreation Center. The FY 2017-18 revenues for memberships and admissions are projected to be flat.

Membership revenue is contingent upon the number of memberships, and admission revenue is contingent on the number of times non-members utilize the Recreation Center. The FY 2017-18 revenues for memberships and admissions are projected to be flat.



The other recreation revenues for FY 2017-18 are projected to increase by 7.3% (\$10,300) over the FY 2016-17 projections. This increase is mainly attributed to expanded program offerings.

MAJOR REVENUE SOURCES

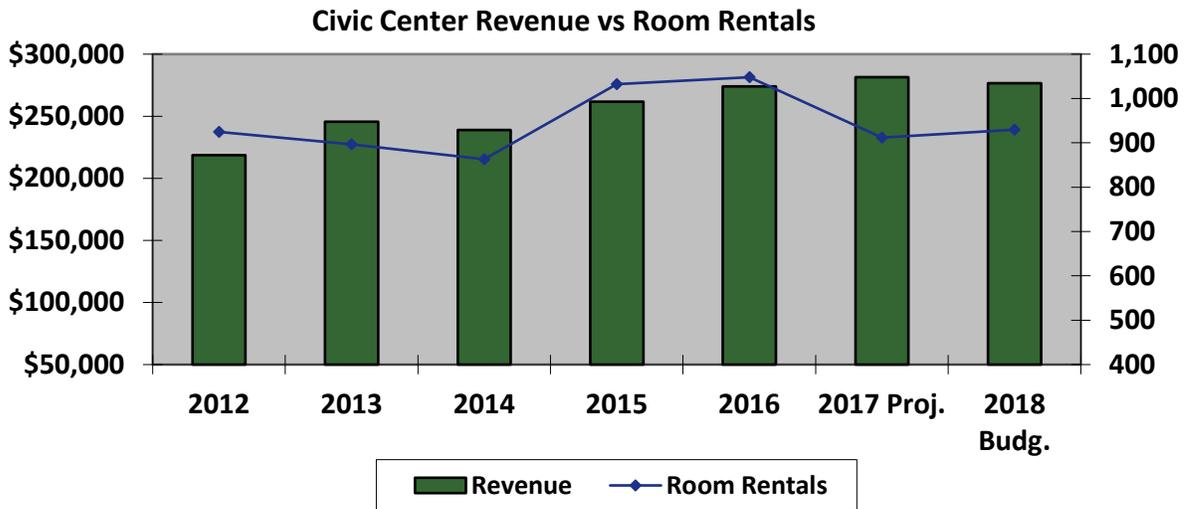
CIVIC CENTER REVENUE

FY 2017-18

General Fund Budget \$ 265,500

Civic Center revenues fluctuate in proportion to the number and type of rented rooms. The City is projecting to collect Civic Center revenues totaling \$281,400 for FY 2016-17, which is \$7,400 above last year's collections. Civic Center's revenues are anticipated to be \$15,900 less than the FY 2016-17 projections.

CIVIC CENTER REVENUE



PERMITS

FY 2017-18

General Fund Budget \$ 265,300

Utility Fund Budget 20,000

Total Permits \$ 285,300

Building Permit revenues include fees for the construction, alteration, removal, or demolition of buildings within the City. Building Permit revenue fluctuates based on the amount of building construction and the projected value of the structure.

Electrical Permit revenues also include fees for inspection of installation or changes made in the electrical wiring or fixtures for use in connection the production of electrical light or heat for power. Electrical Permit revenue fluctuates based upon the type of electrical work.

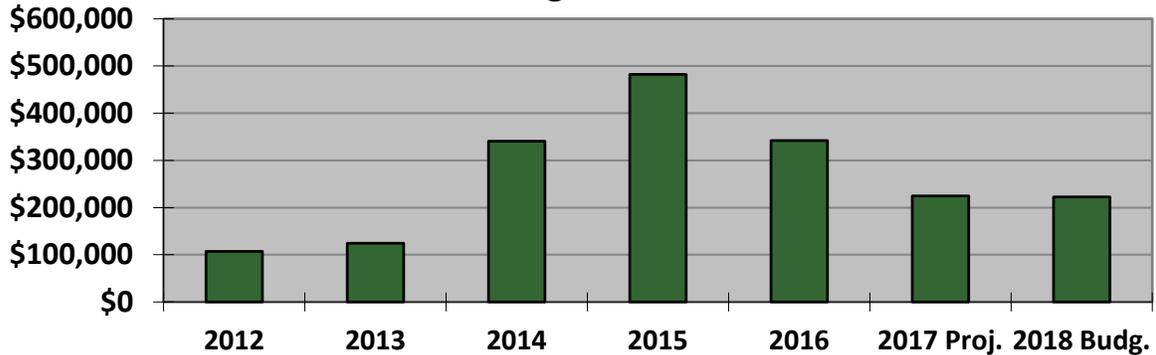
Building and Electrical Permit revenues are accounted for in the General Fund.

Plumbing Permit revenues include fees for plumbing work connected with or intended to be connected with the sewer system. Plumbing Permit revenues are accounted for in the Utility Fund.

Permit revenues have normalized after back to back years of large projects such as such as the new A.P. Beutel Elementary, Courtyard by Marriott, Staybridge Suites, and the build out of the R&D Buildings at the Dow Texas Innovation Center and Brazos Mall expansion. We have reduced permit revenue by \$74,700 to account for continued new home construction but less large scale projects.

MAJOR REVENUE SOURCES

Building Permit Revenue



WATER FEES

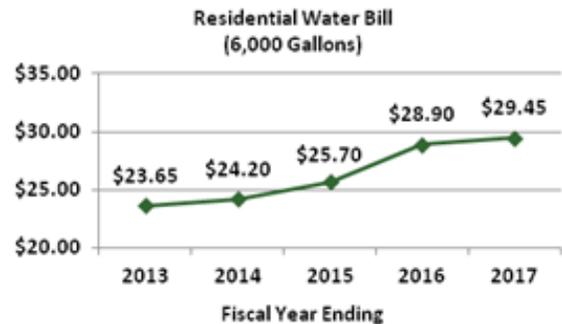
FY 2017-18

Utility Fund Budget \$ 4,565,952

Water revenues account for \$4,565,952 (35%) of the budgeted utility revenues for FY 2017-18.

These revenues are based on the following water rates

Residential Base (2,000 gals.)	\$13.25 per month
Commercial Base (2,000 gals.)	\$26.50 per month
2,000 to 20,000 gallons	\$4.20 per 1,000 gallons
Over 20,000 gallons	\$4.70 per 1,000 gallons



For FY 2017-18 BWA is increasing water rates by 11 cents, from \$2.94/1,000 gallons to \$3.05/1,000 gallons. We will increase our base rate to \$13.25 for 2,000 gallons and our per thousand to \$4.20 for amounts over the base. As requested by TCEQ, the City will continue to charge ‘tiered’ water rate which adds \$.50 per thousand gallons for usage over 20,000 gallons. We will continue to provide a discount (40% of the base monthly bill) for senior citizens, which is applied to their base water and sewer bill. The city pumps an average of 3 million gallons per day. Our contract with BWA requires the City to purchased 2 million gallons of water per day on a take or pay basis. The difference is made up with well water.

The 2017-18 fiscal year water revenue budget projection is determined by using the City’s customer base of 24 apartment complexes, 414 commercial accounts, 57 institutional accounts, 94 irrigation accounts, and 8,325 residences. Utilizing historical trends, we have estimated the following water usages for these customer types:

MAJOR REVENUE SOURCES

CLASS	FY 2017-18		Avg. Gallons	Annual	Over Base	Base Dollars
	Avg. No. of Customers		Over Base Per Customer /Unit	Estimated Gallons Over Base	Dollars	@ \$13.25 per Customer
USAGE UNDER 20 TGALS					@\$4.20 per 1,000	
Multi - Family	24 (3,485 units)		3.00	9,400	\$39,480	\$13,992
Commercial	414		27.15	27,000	\$113,400	\$131,652
Institutional	57		81.00	5,500	\$23,100	\$18,126
Irrigation	94		22.00	8,200	\$34,440	\$29,892
Residential	8,325		3.30	316,500	\$1,329,300	\$1,323,675
USAGE OVER 20 TGALS					@\$4.70 per 1,000	
Multi - Family				116,100	\$545,670	
Commercial				107,900	\$507,130	
Institutional				16,700	\$78,490	
Irrigation				50,000	\$235,000	
Residential				13,200	\$62,040	
Dow				17,142	\$80,565	
Total Water Fees					\$4,565,952	

SEWER FEES

Utility Fund Budget FY 2017-18
\$ 4,220,177

Sewer revenues account for \$4,220,177 (or 32%) of the projected utility revenues for FY 2017-18.

When compared to the FY 2016-17 budget, these rates reflect a \$.20 increase in the base rate and a \$.10 increase in the per 1,000 gallon rate.

These revenues are based on the following sewer rates:

Residential Base (2,000 gals.)	\$13.40 per month
Commercial Base (2,000 gals.)	\$26.80 per month
Over 2,000 gallons	\$ 4.50 per 1,000 gallons

*Residential customers are capped at 15,000 gallons/month.



This rate is based on covering the cost of maintaining the city's wastewater collection and treatment system, which includes 39 lift stations, a 5.89 million gallons per day Wastewater Treatment Plant, as well as any debt service and administration costs allocated to the wastewater system.

MAJOR REVENUE SOURCES

Based on the previously mentioned customer base, revenues from sewer fees are projected as follows:

CLASS	FY 2017-18		Avg. Gallons	Annual	Over Base	Base Dollars
	Avg. No. of Customers		Over Base Per Customer /Unit	Estimated Gallons Over Base	Dollars @ \$4.50 per 1,000	@ \$13.40 per Customer
SEWER						
Multi - Family	24 (3,485 units)		3.20	125,460	\$564,570	\$14,150
Commercial	400		27.15	130,320	\$586,440	\$128,640
Institutional	52		82.00	51,168	\$230,256	\$16,723
Residential	8,325		3.20	297,942	\$1,340,738	\$1,338,660
Total Sewer Fees					\$4,220,177	

SANITATION FEES

FY 2017-18

Utility Fund Budget **\$ 4,029,033**

Sanitation fees account for \$4,029,033 or 31% of projected utility revenues for FY 2017-18. These revenues are based on the following sanitation rates:

Residential Garbage/Trash	\$17.00 per month
Residential Recycling	\$ 2.45 per month
Apartment Garbage/Trash	\$17.00 per unit per month
Apartment Recycling	\$ 1.25 per unit per month

Dumpster Rates

Number Of Pickups Per Week

	2x	3x	4x	5x	6x
3 Cubic Yard Container	\$74.15	\$111.10	\$148.20	\$185.30	\$222.30
4 Cubic Yard Container	\$98.80	\$148.20	\$197.60	\$247.00	\$296.40

Shared Dumpster Rates

Small Business	\$27.30
Medium Business	\$35.60
Large Business	\$43.90

These fees are set based on covering the cost of providing residential customers twice weekly garbage collection, once weekly co-mingled recyclable collection, and twice monthly heavy trash collection. Heavy trash collection includes appliances and furniture.

Commercial and apartment customers are provided with side loading dumpsters, which are serviced based on a set schedule.

The Sanitation department contains 25 employees and a fleet of 9 residential garbage/recycle trucks, 4 commercial trucks, 2 roll-off trucks, 5 flatbed trucks, 2 landscape loaders, 1 front-end loader, and 1 dumpster container truck.

MAJOR REVENUE SOURCES

The Sanitation department contains 25 employees and a fleet of 9 residential garbage/recycle trucks, 4 commercial trucks, 2 roll-off trucks, 5 flatbed trucks, 2 landscape loaders, 1 front-end loader, and 1 dumpster container truck.

The 2017-18 budgeted sanitation revenues were determined as follows: Residential
The projected revenue for residential garbage is \$1,698,300.

Residential Recycling

8,325 customers x \$2.45 per month x 12 month = \$244,755.

Apartment/Multi-family Garbage

The projected revenue for apartment and multi-family garbage collection based on 3485 units at \$17.00 per unit is \$710,940.

Apartment/Multi-family Recycling

The projected revenue for apartment and multi-family recycling based on 3485 units at \$1.25 per unit is \$52,275.

Commercial Garbage

The projected revenue for commercial garbage is \$782,558.

GENERAL FUND



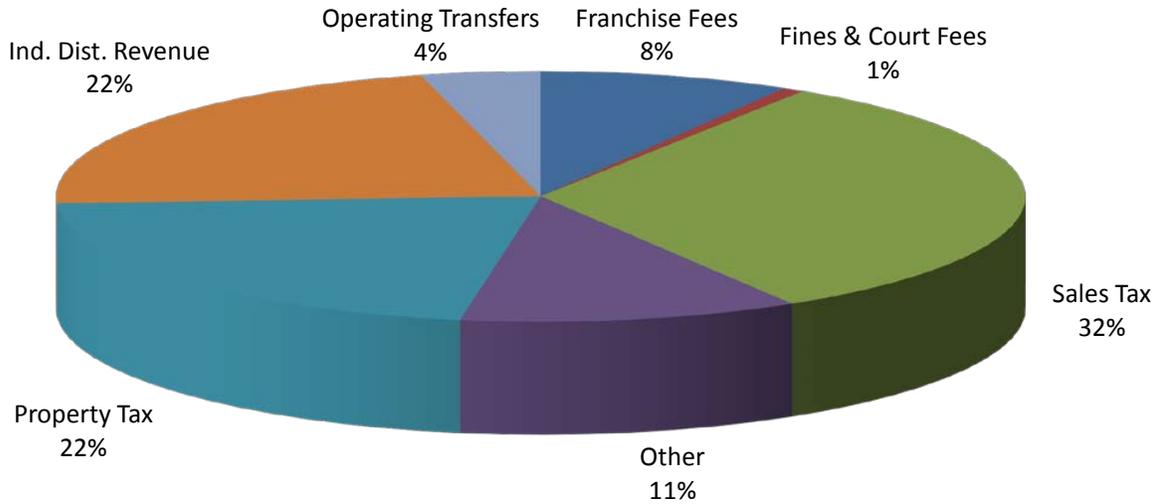
LAKE JACKSON

City of Enchantment

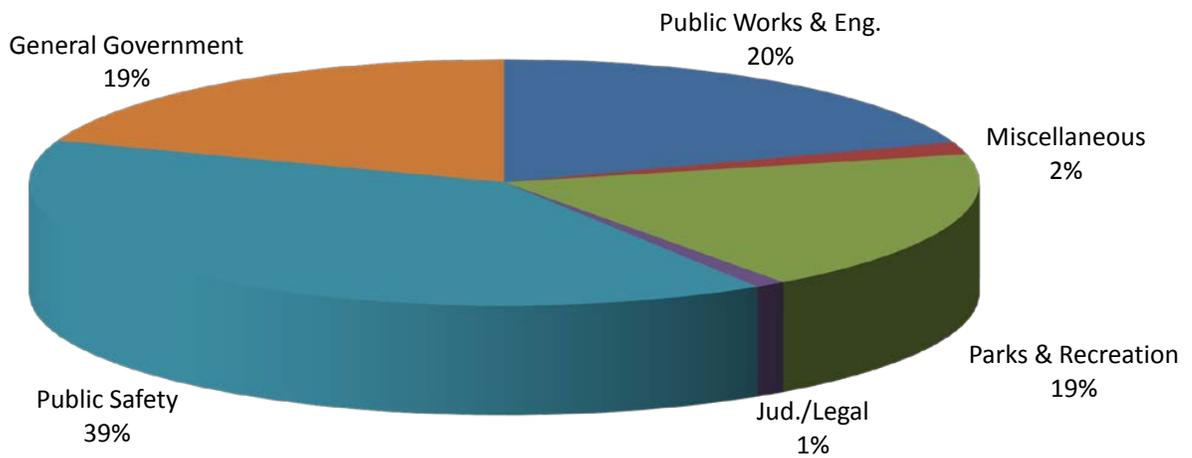


GENERAL FUND REVENUES VS EXPENDITURES

FY 2017-18 Revenues



FY 2017-18 Expenditures



GENERAL FUND BUDGET SUMMARY

<i>Revenues</i>	2015-16	2016-17	2016-17	2017-18
	Actual	Budget	Estimated	Adopted
Property Tax	\$3,773,881	\$4,105,644	\$3,979,475	\$4,388,426
Sales Tax	6,190,271	6,600,000	6,425,000	6,600,000
Other Taxes	145,260	143,500	145,300	144,500
Franchise Fees	1,734,283	1,737,500	1,708,567	1,722,000
Industrial District	4,317,295	4,367,079	4,394,559	4,485,526
Charges for Services	1,263,882	1,280,200	1,248,700	1,257,630
Licenses & Permits	568,734	528,400	460,475	460,800
Fines & Court Fees	468,501	542,584	464,500	516,000
Intergovernmental	98,419	34,000	46,422	43,000
Miscellaneous	85,193	24,000	32,100	31,700
Interest	29,778	20,000	37,500	40,000
Grants	10,284	0	8,000	14,600
Operating Transfers	788,390	788,390	788,390	788,390
Total Resources	\$19,474,171	\$20,171,297	\$19,738,988	\$20,492,572
<i>Expenditures</i>	2015-16	2016-17	2016-17	2017-18
	Actual	Budget	Estimated	Adopted
General Government Services				
Non-Departmental	\$408,849	\$142,600	\$137,524	\$124,400
Administration	1,492,090	1,569,787	1,502,444	1,587,513
Elections	6,261	12,500	4,500	12,500
Civic Center	696,355	671,970	653,450	667,615
Legal Services	178,323	196,635	193,817	213,229
Financial Services				
Finance	1,024,499	1,085,799	1,049,680	1,162,839
Municipal Court	390,938	427,485	417,565	439,355
Public Safety Services				
Police	5,037,296	5,986,963	5,992,375	6,144,696
Humane	290,303	333,717	345,397	340,533
Fire	911,204	1,087,455	1,091,840	1,087,544
Emergency Medical Services	493,974	484,660	480,460	506,821
Engineering Services	448,694	496,565	498,515	517,351
Public Works Services				
Street	982,994	1,136,380	1,042,045	1,102,088
Drainage	702,071	980,065	830,040	1,001,625
Code Enforcement/Inspections	603,561	615,225	611,893	644,000
Garage	701,764	764,495	750,998	776,739
Parks and Recreation Services				
Parks	1,227,982	1,398,766	1,346,682	1,407,573
Recreation	2,195,873	2,439,620	2,360,406	2,424,832
Miscellaneous Services				
KLJB	41,704	50,000	50,000	55,000
Library	169,007	172,885	161,083	166,884
Museum	68,605	76,725	66,210	68,435
Youth Advisory	13,396	16,000	16,000	16,000
Senior Advisory	25,423	25,000	25,000	25,000
Total Expenditures	\$18,111,166	\$20,171,297	\$19,627,924	\$20,492,572

GENERAL FUND PROJECTED REVENUE

<i>Revenues - Detail</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Property Tax				
Ad Valorem Taxes	\$3,823,916	\$4,253,175	\$4,253,175	\$4,836,340
Dow 380 Agreement	-50,035	-118,346	-249,818	-415,875
HEB 380 Agreement	0	-29185	-23,882	-32,039
	3,773,881	4,105,644	3,979,475	4,388,426
Sales Tax				
City Sales & Use Tax	6,454,920	6,800,000	6,500,000	6,675,000
Mall 380 Agreement	(200,336)	0	0	0
Kohl's 380 Agreement	(35,389)	0	0	0
HEB 380 Sales Tax Agreement	(28,924)	(200,000)	(75,000)	(75,000)
	6,190,271	6,600,000	6,425,000	6,600,000
Other Taxes				
Alcohol Beverage Taxes	121,656	120,000	121,800	121,000
Criminal Justice Tax	23,604	23,500	23,500	23,500
	145,260	143,500	145,300	144,500
Franchise Fees				
Electric	972,716	970,000	976,700	980,000
Natural Gas	111,333	112,000	95,367	95,500
Telecommunications	108,187	113,500	104,500	104,500
Cable	440,047	440,000	430,000	440,000
Solid Waste	102,000	102,000	102,000	102,000
	1,734,283	1,737,500	1,708,567	1,722,000
Industrial District	4,317,295	4,367,079	4,394,559	4,485,526
Charges for Services				
Recreation Center	798,907	812,500	811,550	813,650
Outdoor Pool	5,914	8,200	6,000	6,000
Youth Athletics	53,251	15,000	20,000	20,000
Youth Programs	48,965	55,000	20,000	25,000
Adult Programs	35,001	22,500	13,000	19,500
Aquatics Programs	0	30,000	30,000	30,000
MacLean Sportsplex	11,459	17,000	12,000	12,000
Misc. Park Use	12,440	10,000	11,000	10,000
Special Events	0	16,000	25,000	25,000
Civic Center Rentals	282,599	274,000	281,450	276,480
Jasmine Hall Rentals	15,346	20,000	18,700	20,000
	1,263,882	1,280,200	1,248,700	1,257,630
Licenses & Permits				
Alcohol Beverage License	3,145	3,200	3,300	3,300
Donation Box License	250	0	200	200
Wrecker License	400	1,200	1,500	1,500

GENERAL FUND PROJECTED REVENUE

<i>Revenues - Detail</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Licenses & Permits (Cont.)				
Health Inspections	46,671	47,000	42,700	43,000
Apartment Inspection Fee	73,590	70,000	79,500	81,500
Alarm Fees	48,046	60,000	60,000	60,000
Building Permits	341,945	300,000	224,300	222,300
Electrical Permits	42,227	40,000	40,000	40,000
Peddler Permit	3,875	3,000	3,000	3,000
Storm Water Permit	2,565	0	2,475	2,500
Sign Permits	6,020	4,000	3,500	3,500
	568,734	528,400	460,475	460,800
Fines & Court Fees				
Municipal Court Fines	446,589	515,584	438,500	490,000
Court Fees	21,912	27,000	26,000	26,000
	468,501	542,584	464,500	516,000
Intergovernmental				
Brazosport College - SRO	64,419	0	5,672	0
Richwood Dispatching	34,000	34,000	40,750	43,000
	98,419	34,000	46,422	43,000
Miscellaneous				
	85,193	24,000	32,100	31,700
Interest				
	29,778	20,000	37,500	40,000
Grants				
Department of Justice Grants	5,809	0	3,400	7,000
LEOSE - Training	3,360	0	4,600	7,600
Step/DWI Grant	1,115	0	0	0
	10,284	0	8,000	14,600
Operating Transfers				
From Economic Development	350,000	350,000	350,000	350,000
From Utility Fund:				
Admin. Fee - Sanitation	127,100	127,100	127,100	127,100
Admin. Fee - Water/WW	311,290	311,290	311,290	311,290
	788,390	788,390	788,390	788,390
Total Projected Revenues	\$19,474,171	\$20,171,297	\$19,738,988	\$20,492,572

ESTIMATED AD VALOREM TAX COLLECTION & DISTRIBUTION

Assessed Valuation for 2016 as of 3-31-17	\$ 1,879,514,589
Gain (Loss) in Value	<u>228,052,193</u>
Anticipated Assessed Valuation for 2016	2,107,566,782
Tax Rate Per \$100 Valuation	0.3375
Revenue from 2016 Tax Roll	7,113,038
Estimated Collections	<u>100.0%</u>
TOTAL FUNDS AVAILABLE	\$ <u>7,113,037</u>

SCHEDULE OF TAX LEVY AND COLLECTION RATE

TAX YEAR	TOTAL ASSESSED VALUATION	TAX RATE	TAX LEVY	TAX * COLLECTIONS	% COLLECTIONS TO LEVY
2002	1,116,753,175	0.3750	4,187,824	4,171,444	99.609%
2003	1,185,429,367	0.3703	4,389,645	4,391,567	100.044%
2004	1,236,071,214	0.3700	4,573,463	4,578,873	100.118%
2005	1,273,059,582	0.3800	4,837,626	4,819,017	99.615%
2006	1,351,219,282	0.3700	4,999,511	4,971,255	99.435%
2007	1,391,772,727	0.3850	5,358,325	5,371,880	100.253%
2008	1,460,686,450	0.3900	5,696,677	5,672,153	99.570%
2009	1,454,833,720	0.3900	5,673,852	5,552,979	97.870%
2010	1,437,060,336	0.3900	5,604,535	5,647,099	100.759%
2011	1,419,681,558	0.3900	5,536,758	5,549,653	100.233%
2012	1,437,118,606	0.3900	5,604,763	5,623,676	100.337%
2013	1,450,607,167	0.3900	5,657,368	5,675,054	100.313%
2014	1,498,269,814	0.3875	5,805,796	5,788,676	99.705%
2015	1,639,706,525	0.3600	5,902,943	5,668,693	96.032%
2016	* 1,879,514,589	0.3375	6,343,362	6,342,357	* 99.984%
2017	** 2,107,566,782	0.3375	7,113,038		

* Tax collections as of March 31, 2017

** Projected per appraisal district certificate of estimated value.

DISTRIBUTION OF COLLECTED TAXES

FUND	ADOPTED TAX RATE 2016 - 17	ADOPTED TAX RATE 2017 - 18	ADOPTED AMOUNT 2017 - 18	%
General Fund	0.225510	0.229475	\$4,836,340	67.99%
General Debt Service Fund	0.111990	0.108025	2,276,697	32.01%
TOTAL	\$0.3375	0.3375	\$7,113,037	100.00%
Tax Rebate Incentves	Property Value	Estimated Taxes	Rebate Amount	
Dow Rebate -			415,875	
HEB Rebate -	18,620,490	62,844	32,039	

Net General Fund Revenues

\$4,388,426

GENERAL GOVERNMENT



LAKE JACKSON

City of Enchantment



GENERAL FUND NON-DEPARTMENTAL - 0900

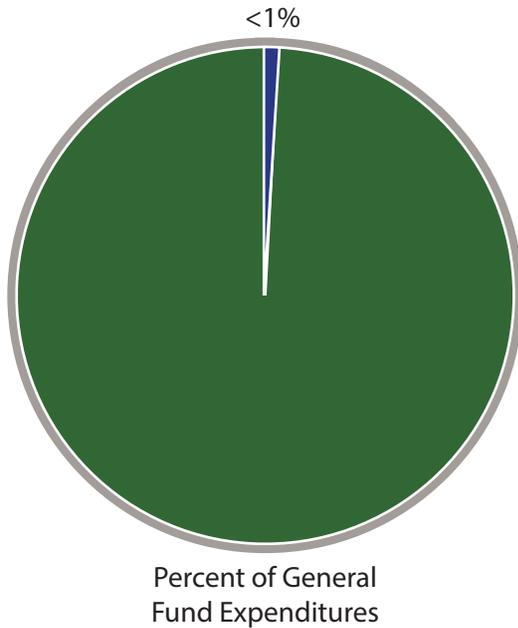
Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

GENERAL FUND NON-DEPARTMENTAL - 0900

PROGRAM DESCRIPTION

Non-Departmental includes transfers to the Special Events Fund (funding for the Annual 4th of July Fireworks Celebration), and year end transfers to the General Projects and Parks Fund. Also, there are expenditures for repairs and the operations costs of the Christmas Lights and the contributions to the Economic Development Alliance for Brazoria County.

BUDGET INFORMATION



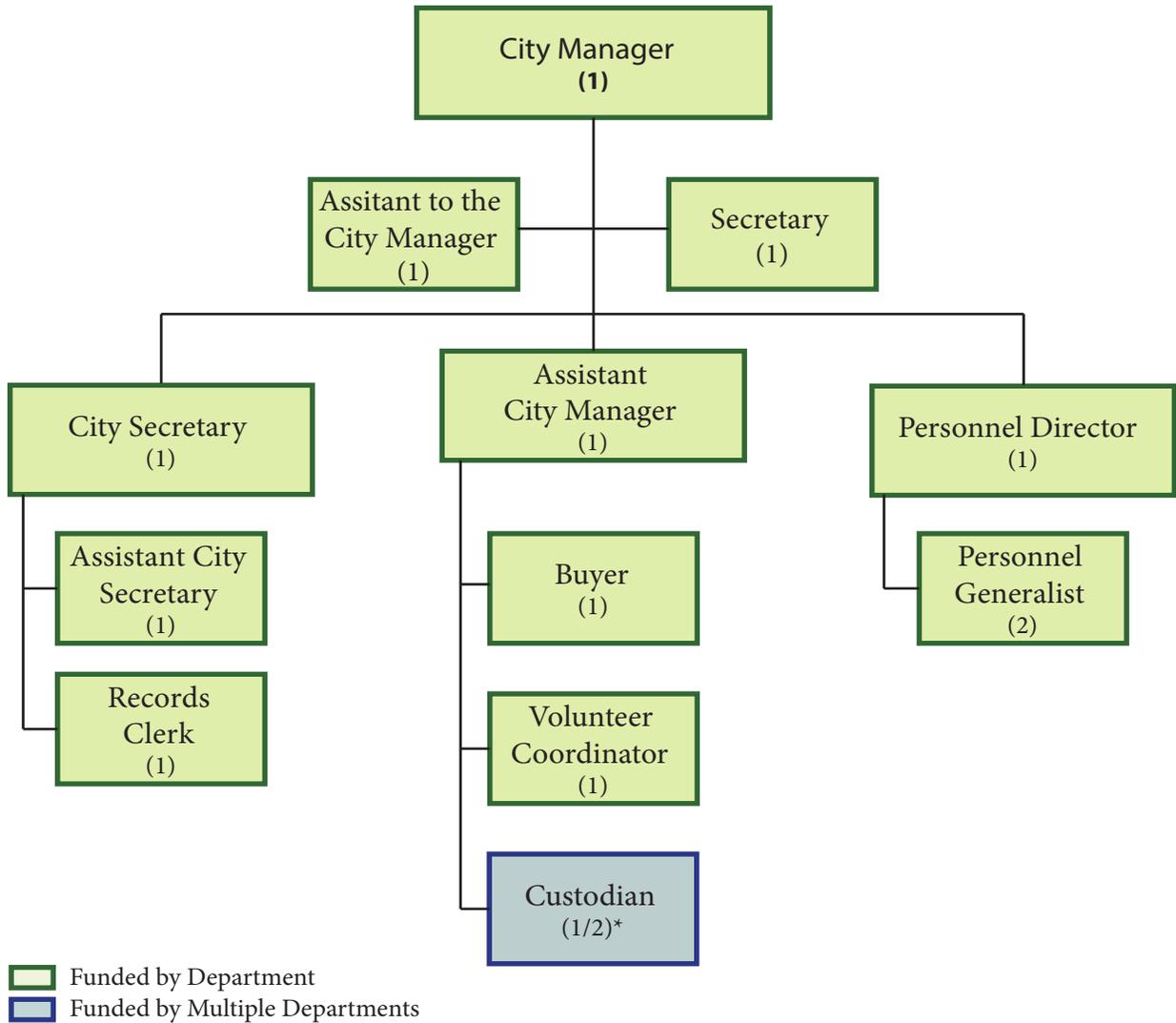
Major Budget Changes

- Moving to New Phone Notification System Which Will Save \$14,524.
- Increase Transfer to Special Events Fund (75th Birthday Celebration) \$10,000
- Decrease Economic Development Marketing Study \$15,000

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	\$408,849	\$142,600	\$137,524	\$124,400
<i>Total Resources</i>	\$408,849	\$142,600	\$137,524	\$124,400
<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Costs	\$383,849	\$117,600	\$112,524	\$89,400
Storm Recovery	0	0	0	0
Transfer to Special Events	25,000	25,000	25,000	35,000
<i>Total Expenditures</i>	\$408,849	\$142,600	\$137,524	\$124,400

GENERAL FUND NON-DEPARTMENTAL - 0900

<i>Expenditures - Detail</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses				
BISD Busing Assistance	\$12,000	\$12,000	\$12,000	\$12,000
Eco. Dev. Alliance for Brazoria Cnty.	11,000	11,000	11,000	11,000
Brazoria County Child Advocacy	7,000	7,000	7,000	7,000
Aviation Task Force	1,500	1,500	1,500	1,500
Eco. Dev. Market Data Study	49,656	20,000	10,000	5,000
Connect CTY	25,924	26,000	25,924	11,400
Flood Expenditures	194,630	0	0	0
General Supplies				
Christmas Lights	58,731	15,000	16,500	15,000
Awards	5,469	6,600	6,600	6,600
Gas & Electricity (Christmas Lights)	2,995	3,500	3,500	3,400
Food Supplies				
Miscellaneous	7,813	8,500	12,000	10,000
Employee Picnic	7,131	6,500	6,500	6,500
Subtotal	383,849	117,600	112,524	89,400
Storm Recovery	0	0	0	0
Transfer to Special Events Fund	25,000	25,000	25,000	35,000
Total Non-Departmental	\$408,849	\$142,600	\$137,524	\$124,400



Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.50	0.50	0.50	0.50
Office/Clerical	1.00	1.00	2.00	2.00
Technical	3.00	4.00	4.00	4.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	2.00	2.00	2.00	2.00
Management/Supervision	4.00	4.00	4.00	4.00
Temporary/Seasonal	0.10	0.10	0.10	0.10
TOTAL FTEs	10.60	11.60	12.60	12.60

ADMINISTRATION - 1000

PROGRAM DESCRIPTION

General Government Administration is responsible for general management of the city's affairs as determined by policy established by the City Council. General Government Administration also includes the services of the City Secretary, who is responsible for the filing and retention of all official records and minutes of City Council.

This Department is also comprised of various other internal service operations, such as Purchasing, Personnel, and Risk Management.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Expand City's Economic Development Initiatives

Department Goal: Improve Marketing of City for Business Growth

- Create new marketing materials incorporating data collected from TEEX Competitive Assessment. In Progress

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve communication Externally & Internally Through Best Practices and Enhanced Technology

Department Goal: Improve Communication with External Stakeholders

- Establish regular meetings with Brazosport Independent School District (BISD). Complete

Department Goal: Improve Communication with Internal Stakeholders

- Renew the quarterly progress reports on the strategic plan. In Progress

CITY COUNCIL VISION ELEMENT: Maintain a Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

Department Goal: Establish Pay Grade Midpoints that Lead the Market to Attract Top Tier Talent

- Implement new pay ranges for all positions as recommended in the compensation study. Complete
- Initiate customer service award for City employees. Complete

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Provide Infrastructure that Keeps the Community Safe, Promotes Growth, & Improves Quality of Life for Our Residents

- Issue bond for Phase 1 of the 2016 Bond Issue. Complete

ADMINISTRATION - 1000

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Expand City's Economic Development Initiatives

Department Goal: Improve Marketing of City for Business Growth

- Create new marketing materials incorporating data collected from TEEX Competitive Assessment. Sep. 2018

CITY COUNCIL OBJECTIVE: Facilitate Redevelopment of Older Neighborhoods

Department Goal:

- Consider incentives/infrastructure improvements to assist Lake Wood Manor Area development Jun. 2018

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Improve Communication with External Stakeholders

- Improve the usability of the City's Website Sep. 2018
- Begin annual meeting with TXDOT Area Engineer's Office to discuss transportation needs Jun. 2018

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal:

- Conduct feasibility study of expansion of City Hall and new Animal Shelter Feb. 2018

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Provide Citizens with Reliable Public Transportation System

Department Goal: Improve Communication with External Stakeholders

- Work with Southern Brazoria County Transit to develop 30-minute routes Sep. 2018
- Work with Southern Brazoria County Transit to develop plan to house their administrative offices and bus fleet at the City Service Center Sep. 2018

CITY COUNCIL VISION ELEMENT: Maintain a Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

Department Goal: Establish Pay Grade Midpoints that Lead the Market to Attract Top Tier Talent

- Provide in-house training to improve manager skills in three key areas: interviewing, evaluating employees, and goal setting Jun. 2018
- Re-implement merit increase ranges to 2-3-4 percent Complete

CITY COUNCIL OBJECTIVE: Provide Training Opportunities for Employees

Department Goal:

- Work with other local entities to provide regional training at a shared cost Sep. 2018

PERFORMANCE MEASURES

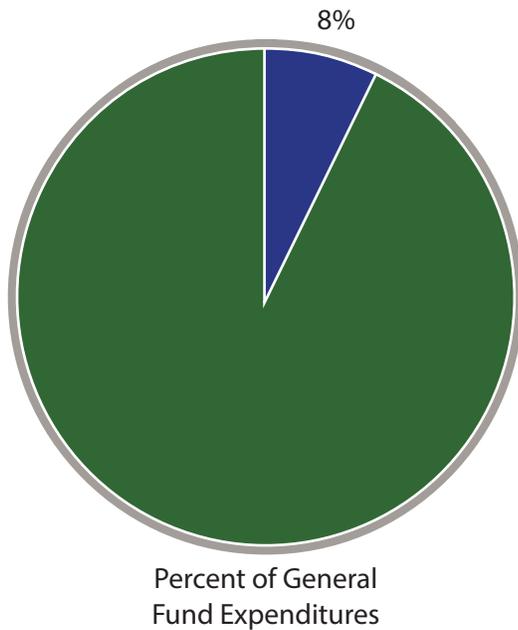
CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Visits (www.lakejackson-tx.gov)	✓	N/A	250,000	262,585	300,000
Unique Visits (www.chooselakejackson.com)	✗	N/A	2,500	1,856	5,000

ADMINISTRATION - 1000

BUDGET INFORMATION



Major Budget Changes

- No Major Changes

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	1,492,090	1,569,787	1,502,444	1,587,513
Total Resources	\$1,492,090	\$1,569,787	\$1,502,444	\$1,587,513

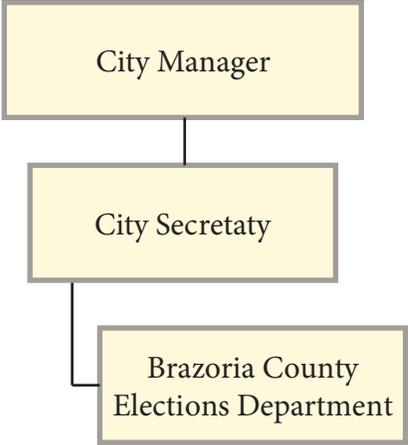
<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$878,737	\$948,300	\$907,760	\$942,600
Employee Benefits	233,400	268,200	259,876	292,960
Operating Expenses	338,633	311,967	293,488	308,733
Capital Outlay	0	0	0	0
Operating Transfers	41,320	41,320	41,320	43,220
Total Expenditures	\$1,492,090	\$1,569,787	\$1,502,444	\$1,587,513

ADMINISTRATION - 1000

<i>Expenditures - Detail</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Service/Maintenance	\$17,837	\$18,500	\$18,465	\$19,000
Office/Clerical	57,797	71,600	71,156	73,000
Technical	136,258	157,400	152,543	157,300
Professional	125,174	131,300	119,330	124,400
Management/Supervision	527,767	556,300	532,899	555,700
Temp/Seasonal	1,534	2,400	867	2,400
Council	7,275	7,500	7,500	7,500
Overtime	5,095	3,300	5,000	3,300
Subtotal	878,737	948,300	907,760	942,600
Employee Benefits				
Health	59,211	76,500	75,351	91,800
Life	809	700	872	700
Dental	4,684	5,800	5,564	6,000
Long Term Disability	3,345	3,800	3,616	3,800
Social Security	58,428	64,600	62,076	65,400
Retirement	104,242	112,700	108,704	114,500
Tuition Reimbursement	1,198	2,400	2,400	8,860
Workers Compensation	1,483	1,700	1,293	1,900
Subtotal	233,400	268,200	259,876	292,960
Operating Expenses				
Professional Service Fees				
Employee Screening	21,167	17,000	17,000	20,000
Salary Compensation Study	0	0	0	0
Printing	29,039	31,000	31,000	31,000
Outside Attorney	0	5,000	5,000	5,000
Codification	8,465	9,000	6,000	9,000
TML Benefits Administration Fee	4,474	6,000	4,000	5,000
Consultant-Industrial District Val	13,667	13,700	13,700	13,700
Consultant-Goal Setting	7,639	5,000	5,575	6,000
	84,451	86,700	82,275	89,700
Water & Sewer	4,500	4,500	4,500	4,500
Maintenance & Repair				
Buildings - City Hall	30,189	17,000	15,000	15,000
Heating & Air Conditioning	2,331	2,000	1,500	2,000
Vehicles	2,118	500	600	500
Maintenance Contract	24,082	25,697	23,228	26,247
	\$58,720	\$45,197	\$40,328	\$43,747

ADMINISTRATION - 1000

	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
Rental - Vehicle & Equipment	\$14,394	\$14,000	\$14,000	\$14,000
Insurance				
Property	11,823	11,955	12,240	12,852
Liability	3,523	3,525	4,315	4,444
	15,346	15,480	16,555	17,296
Communication	8,603	8,750	8,750	8,750
Advertising	37,931	23,000	23,000	23,000
Training	9,679	22,500	12,000	22,500
Travel	10,640	10,000	10,000	10,000
Other Purchased Services				
Dues & Memberships	9,826	10,000	10,000	10,000
Recording	6,000	2,500	2,500	2,500
	15,826	12,500	12,500	12,500
General Supplies				
Office	10,840	12,000	12,000	12,000
Wearing Apparel	77	0	0	0
Gasoline & Diesel	842	840	840	840
Operating	28,818	20,000	20,000	20,000
Cleaning	4,950	3,500	3,500	3,500
	45,527	36,340	36,340	36,340
Electricity	31,849	31,000	32,040	24,400
Miscellaneous	0	0	0	0
Books & Periodicals	1,167	2,000	1,200	2,000
Subtotal	338,633	311,967	293,488	308,733
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	41,320	41,320	41,320	43,220
Subtotal	41,320	41,320	41,320	43,220
Total General Administration	\$1,492,090	\$1,569,787	\$1,502,444	\$1,587,513



Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

ELECTIONS - 1200

PROGRAM DESCRIPTION

This budget provides for 3 elections, which could include City Official, Charter Amendment, Bond or run-off elections.

The elections are contracted out through the Brazoria County Elections Department. The cost of each election depends on the number of entities holding elections. When possible costs are shared between entities.

The City Secretary's office is budgeted 100% in General Administration (1000).

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Communication & Technology

CITY COUNCIL OBJECTIVE: Improve communication Externally & Internally Through Best Practices and Enhanced Technology

Department Goal: Contract with Brazoria County to Conduct All General, Special Called, & Bond Elections

- Hold general elections and comply with all election laws. Complete

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve communication Externally & Internally Through Best Practices and Enhanced Technology

Department Goal: Contract with Brazoria County to Conduct All General, Special Called, & Bond Elections

- Hold general elections and comply with all election laws. May 2018

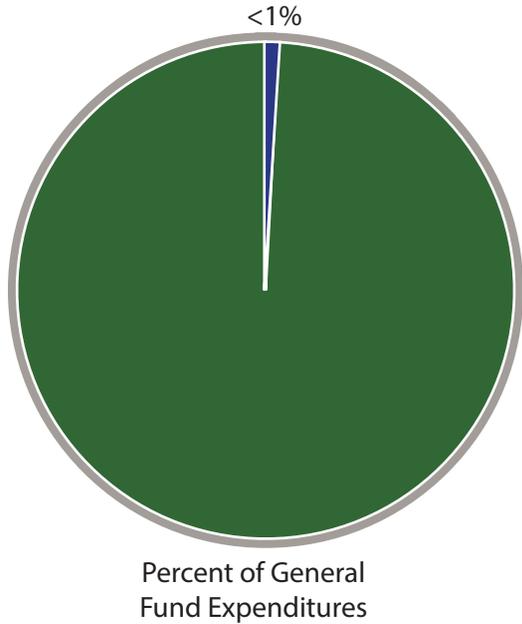
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve communication Externally & Internally Through Best Practices and Enhanced Technology

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Number of Registered Voters	✓	16,887	17,500	17,181	17,500
Voter Turn Out (May Election)	✗	515	3,000	750	3,000
Number of Elections Held	✗	1	2	1	2
Total Cost of Elections	✓	\$7,825	\$12,500	\$6,000	\$12,500
Cost Per Ballot Cast	✗	\$5.19	\$2.08	\$8.00	\$2.08

BUDGET INFORMATION



Major Budget Changes

- No Major Budget Changes

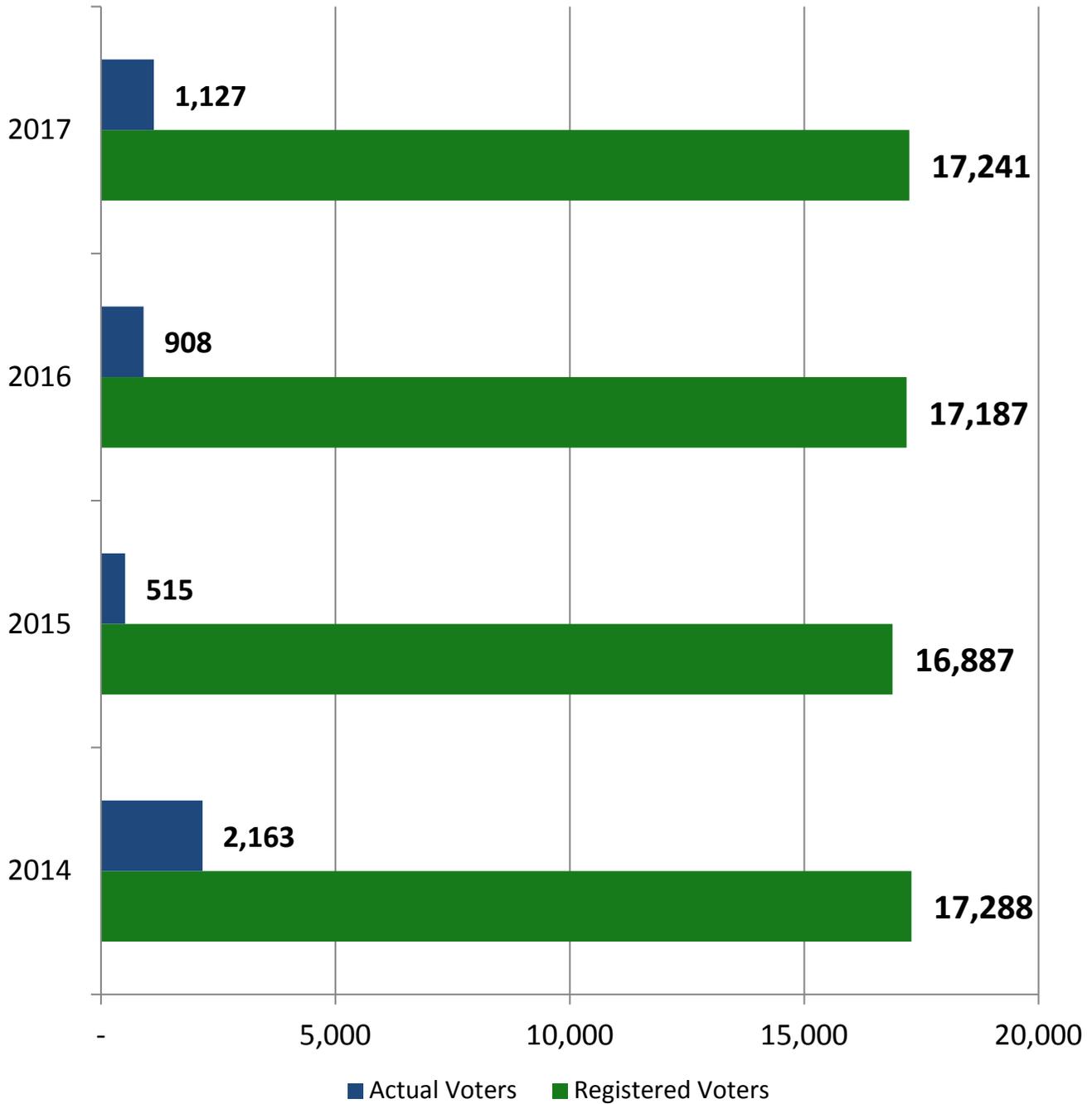
<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	\$6,261	\$12,500	\$4,500	\$12,500
Total Resources	\$6,261	\$12,500	\$4,500	\$12,500

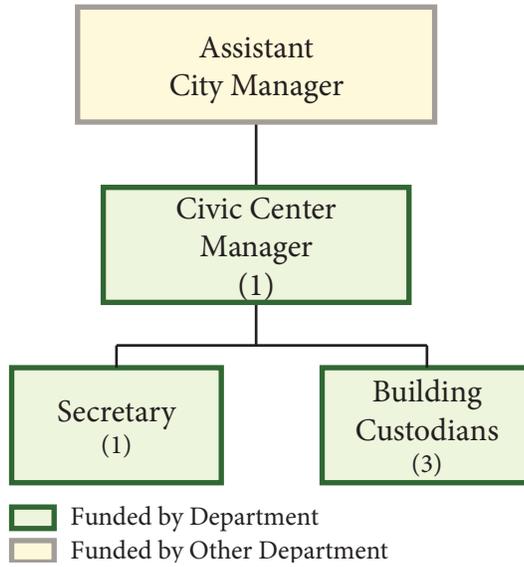
<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses	\$6,261	\$12,500	\$4,500	\$12,500
Total Expenditures	\$6,261	\$12,500	\$4,500	\$12,500

<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses				
Election Translator	\$712	\$0	\$0	\$0
Brazoria County Contract	5,549	12,500	4,500	12,500
Subtotal	6,261	12,500	4,500	12,500
Total Elections	\$6,261	\$12,500	\$4,500	\$12,500

HISTORICAL VOTER TURN OUT - MAY ELECTIONS

Voter Turn Out May Elections





Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	3.00	3.00	3.00	3.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	5.00	5.00	5.00	5.00

PROGRAM DESCRIPTION

The Civic Center provides approximately 15,500 square feet of meeting room space to the general public, corporate and business community. The center includes a beautifully landscaped outdoor mini-park area with plaza, staging area, two fountains, and that provides a pleasant, enjoyable, attractive atmosphere for weddings, and other special events. The center also provides space for Actions Senior Center and the Senior Citizen Commission.

FY 16-17 GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Provide Community with New Affordable & Family Oriented Activities

Department Goal:

• Festival of Lights	Complete
• New Year’s Eve Dance	Complete
• Senior Fest	Complete
• Spring Concert Series	Complete
• 9/11 Patriot's Day Ceremony	Complete

FY 17-18 GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Provide Community with New Affordable & Family Oriented Activities

Department Goal:

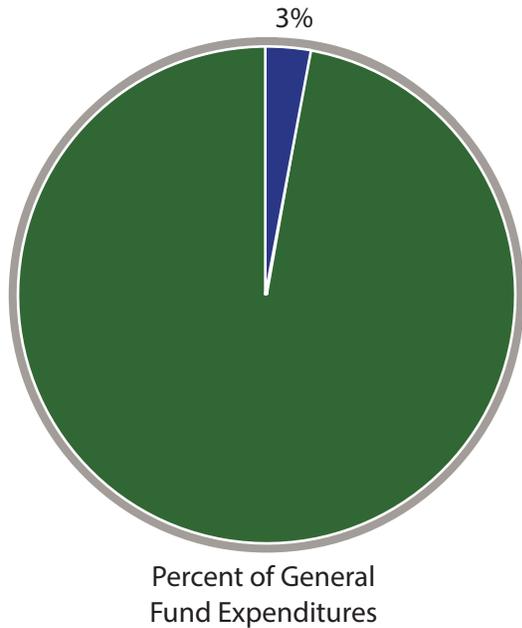
• Festival of Lights	Nov. 2017
• New Year’s Eve Dance	Jan. 2018
• Senior Fest	Feb. 2018
• 75th Anniversary Events	Apr. 2018
• Spring/Summer Concert Series	Jul. 2018
• Host TAAF Annual Conference	Sep.2018

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Number of Civic Center Rentals	✘	1,048	920	912	930
Number of Days with Customers (Civic)	✘	340	345	340	345
Number of Jasmine Hall Events	✘	210	215	204	220
Number of Days with Customers (Jasmine)	✘	210	215	204	220

BUDGET INFORMATION



Major Budget Changes

- No Major Changes

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Civic Center Rental	\$282,599	\$274,000	\$281,450	\$276,480
Jasmine Hall Rental	15,346	20,000	18,700	20,000
General Resources	398,410	377,970	353,300	371,135
Total Resources	\$696,355	\$671,970	\$653,450	\$667,615

<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$227,423	\$208,100	\$199,844	\$208,100
Employee Benefits	64,895	76,900	72,384	85,200
Operating Expenses	403,037	385,970	380,222	368,225
Capital Outlay	0	0	0	0
Operating Transfers	1,000	1,000	1,000	6,090
Total Expenditures	\$696,355	\$671,970	\$653,450	\$667,615

CIVIC CENTER - 4500

<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Service/Maintenance	\$75,309	\$83,200	\$79,825	\$85,100
Office/Clerical	38,927	40,300	40,382	41,400
Management/Supervision	70,493	69,600	69,637	71,600
Overtime	4,779	15,000	10,000	10,000
Contract Labor	37,915	0	0	0
Subtotal	227,423	208,100	199,844	208,100
Employee Benefits				
Health	23,973	30,600	30,406	36,700
Life	327	300	351	300
Dental	1,894	2,300	2,245	2,400
Long Term Disability	737	900	789	900
Social Security	13,417	15,900	13,927	15,900
Retirement	23,085	25,000	23,371	25,500
Tuition reimbursement	0	0	0	1,400
Workers Compensation	1,462	1,900	1,295	2,100
Subtotal	64,895	76,900	72,384	85,200
Operating Expenses				
Cleaning				
Public Areas	25,537	26,000	26,000	26,000
Rental Rooms	26,725	50,000	50,000	50,000
	52,262	76,000	76,000	76,000
Water & Sewer	18,700	18,700	18,700	18,700
Maintenance & Repair				
Building - Civic Center	93,289	70,000	70,000	70,000
Building - Jasmine Hall	11,077	5,000	5,000	5,000
Heating & Air Conditioning	23,976	23,000	21,000	21,000
Vehicles & Equipment	298	300	300	300
Maintenance Contract	1,232	1,125	1,472	1,150
	129,872	99,425	97,772	97,450
Rental - Vehicle & Equipment	2,586	2,000	2,500	2,500
Insurance				
Property	36,582	37,000	38,295	40,210
Liability	777	775	830	855
	37,359	37,775	39,125	41,065

CIVIC CENTER - 4500

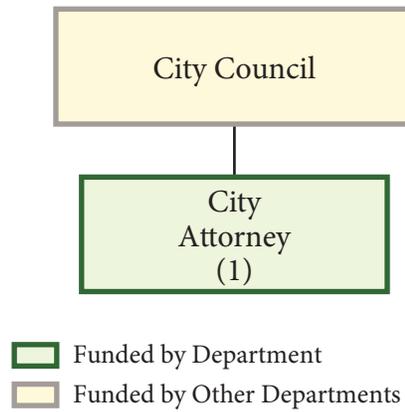
	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
Communications	4,226	3,000	3,000	3,000
Advertising	15,669	13,000	13,500	14,500
Training	0	150	150	150
Travel	823	500	500	500
Dues & Memberships	177	250	250	250
General Supplies				
Office	9,515	5,000	5,000	5,000
Wearing Apparel	913	900	900	900
Gasoline & Diesel	985	530	530	500
Operating	29,801	27,500	27,500	27,500
Miscellaneous	6,714	4,500	4,500	4,500
Cleaning	23,928	20,000	20,000	20,000
	71,856	58,430	58,430	58,400
Electricity & Natural Gas	69,507	76,740	70,295	55,710
Subtotal	403,037	385,970	380,222	368,225
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	1,000	1,000	1,000	6,090
Subtotal	1,000	1,000	1,000	6,090
Total Civic Center	\$696,355	\$671,970	\$653,450	\$667,615

A View of Inside the Lake Jackson Civic Center





LEGAL - 1700



Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	1.00	1.00	1.00	1.00

PROGRAM DESCRIPTION

The City Attorney’s Office provides legal advice and legal services to the City Council, the City’s boards and commissions, and all departments of the City. The City Attorney’s Office also represents the City in litigations; drafts various legal instruments, such as contracts and ordinances; and supervises outside counsel.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Communications

CITY COUNCIL OBJECTIVE:

Department Goal:

- Review and update two sections in Code of Ordinances. Complete

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

Department Goal: Keep Current on Changes to Municipal Law

- Attend at least two (2) conferences related to municipal law. Complete
- Attend at least one (1) legislative update conference. Complete

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Communications

CITY COUNCIL OBJECTIVE:

Department Goal:

- Review and update two sections in Code of Ordinances. Sep. 2018

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

Department Goal: Keep Current on Changes to Municipal Law

- Attend at least two (2) conferences related to municipal law. Sep. 2018

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Communications

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices and Enhanced Technology

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Average Days to Process Public Information Requests	✘	3.7	5	5.5	5

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

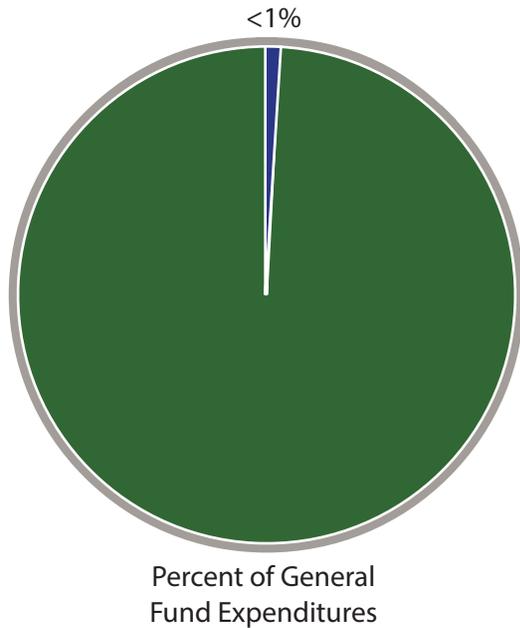
CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Municipal Law Conferences Attended	✔	4	3	3	3

CITY COUNCIL OBJECTIVE:

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Ordinances Prepared	✔	30	25	25	25
Cases Set for Trial	✔	55	75	80	75
Cases Resolved Before Going to Trial	✔	56%	80%	80%	80%

BUDGET INFORMATION



Major Budget Changes

- No Major Budget Changes

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	\$178,323	\$196,635	\$193,817	\$213,229
Total Resources	\$178,323	\$196,635	\$193,817	\$213,229

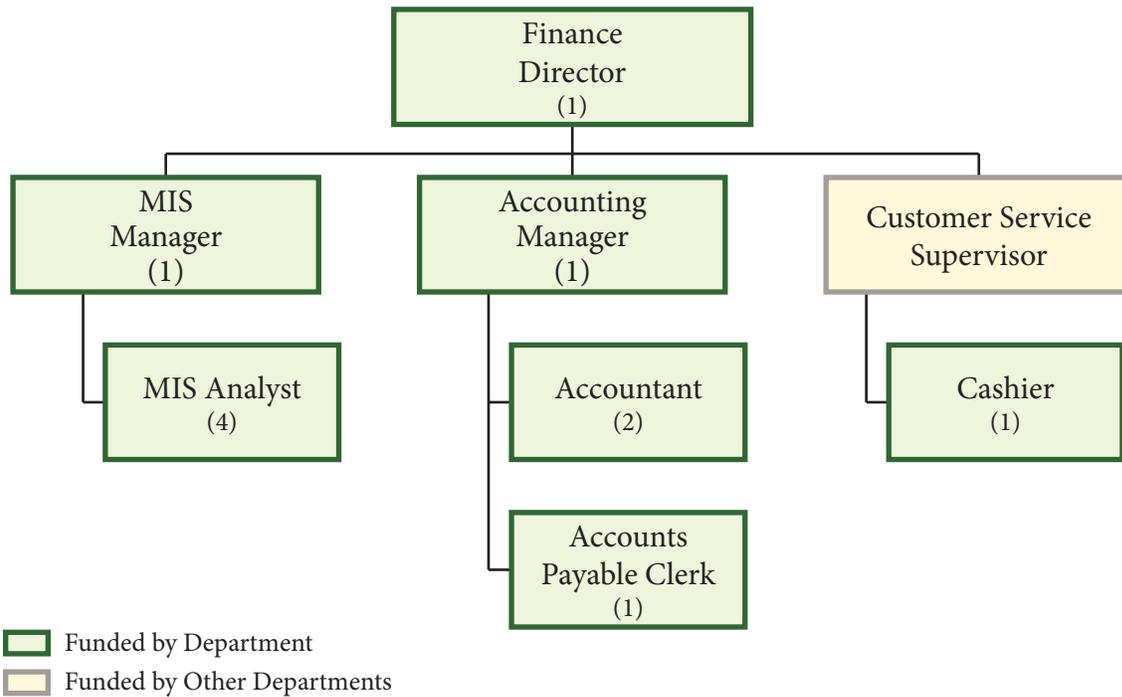
<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$126,394	\$130,300	\$135,362	\$141,400
Employee Benefits	31,129	32,200	33,771	36,000
Operating Expenses	20,800	33,335	23,884	35,029
Operating Transfers	0	800	800	800
Total Expenditures	\$178,323	\$196,635	\$193,817	\$213,229

LEGAL - 1700

<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Management/Supervision	\$126,394	\$130,300	\$135,362	\$141,400
Subtotal	126,394	130,300	135,362	141,400
Employee Benefits				
Health	5,222	6,100	6,117	7,300
Life	71	100	71	100
Dental	413	500	452	500
Long Term Disability	495	500	539	600
Social Security	9,379	9,100	9,893	9,900
Retirement	15,372	15,700	16,536	17,400
Workers Compensation	177	200	163	200
Subtotal	31,129	32,200	33,771	36,000
Operating Expenses				
Outside Attorney	6,276	20,000	10,000	20,000
Maintenance Contract	120	0	0	0
Liability Insurance	463	465	520	536
Communications	1,603	1,700	1,692	1,720
Training	764	930	674	950
Travel	2,284	995	859	1,800
Other Purchased Services				
Dues & Memberships	950	960	955	955
Internet Subscriptions	1,249	1,695	1,635	1,635
	2,199	2,655	2,590	2,590
General Supplies				
Office	51	500	500	500
Operating	708	800	916	800
	759	1,300	1,416	1,300
Books & Periodicals	6,332	5,290	6,133	6,133
Subtotal	20,800	33,335	23,884	35,029
Operating Transfers				
Equipment Replacement	0	800	800	800
Subtotal	0	800	800	800
Total Legal	\$178,323	\$196,635	\$193,817	\$213,229



FINANCE - 1400



Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	4.00	3.00	2.00	2.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	3.00	4.00	6.00	7.00
Management/Supervision	3.00	3.00	2.00	2.00
Temporary/Seasonal	0.15	0.15	0.15	0.15
TOTAL FTEs	10.15	10.15	10.15	11.15

PROGRAM DESCRIPTION

The department records and reports results of financial transactions, prepares various internal and external financial reports, advises management on matters of a financial nature and is responsible for the City’s cash management and investing program.

Personnel in this department are the initial contact point at City Hall for citizen’s inquiries, answering all incoming phone lines, greeting all walk in customers, and serving as central cashier.

This department also provides technology services to all departments.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Use New Technologies to Improve Areas of Operations	
Department Goal: Enhance Productivity & Streamline Processes to Improve Customer Service	
• Complete conversion to new phone system at City Hall, Library, Civic Center, & Police Station.	Complete
• Upgrade personal computers throughout the City to Microsoft Office 365.	Complete
• Complete interface between Code Enforcement, miscellaneous receivables, & cash receipts.	Complete

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment	
Department Goal: Provide Long-Range Plans for Infrastructure: Water, Sewer, Drainage, Streets, Parks, & Sidewalks.	
• Coordinate bond issues; maintain or improve ratings received by Moody’s and Standard & Poor	Complete

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Use New Technologies to Improve Areas of Operations	
Department Goal: Enhance Productivity & Streamline Process to Improve Customer Service	
• Implement Code Enforcement mobiles	Sep. 2018
• Implement warrant interface between Municipal Court & PD	Sep. 2018
• Replace handheld citation writers	Sep. 2018

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment	
Department Goal:	
• Coordinate bond issues; maintain or improve ratings received by Moody’s and Standard & Poor	Sep. 2018

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE:

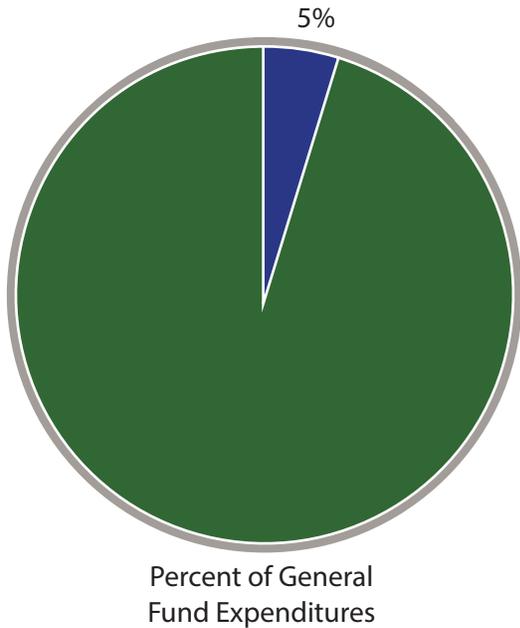
PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Standard & Poor G.O. Bond Rating	✘	AA+ Positive	AA+ Positive	AA+ Stable	AA+ Stable
Standard & Poor Revenue Bond Rating	✘	AA Stable	AA Stable	AA -	AA -
Obtain Certificate in Excellence in Financial Reporting	✔	22nd Year	23rd Year	23rd Year	24th Year

CITY COUNCIL VISION ELEMENT: Enhance Communications

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices and Enhanced Technology

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Monthly Reports Distributed Within 15 Days of End of Month	✘	75%	100%	83%	100%

BUDGET INFORMATION



Major Budget Changes

- Add New I.T. Position Feb. 1 \$48,387

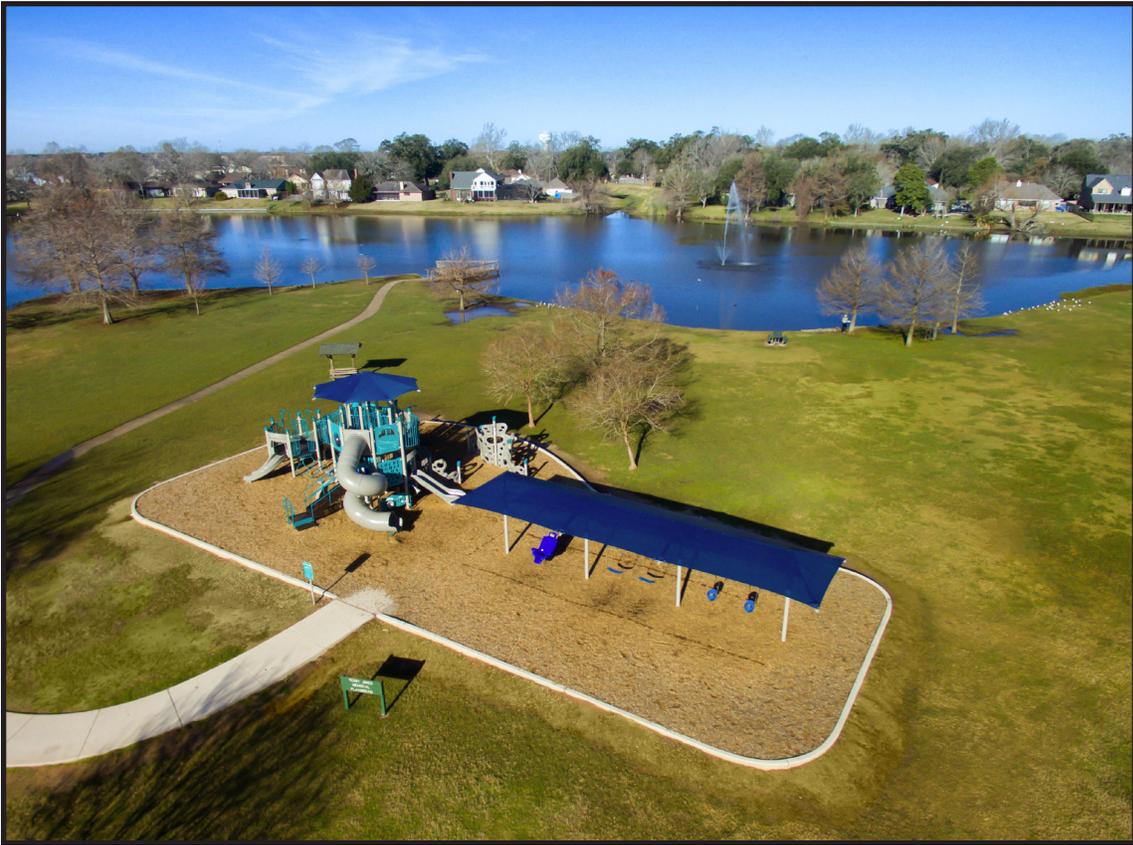
<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	\$1,024,499	\$1,085,799	\$1,049,680	\$1,162,839
Total Resources	\$1,024,499	\$1,085,799	\$1,049,680	\$1,162,839
<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$575,032	\$608,400	\$594,958	\$654,987
Employee Benefits	171,010	190,600	183,403	221,700
Operating Expenses	249,807	253,150	237,670	253,172
Operating Transfers	28,650	33,649	33,649	32,980
Total Expenditures	\$1,024,499	\$1,085,799	\$1,049,680	\$1,162,839

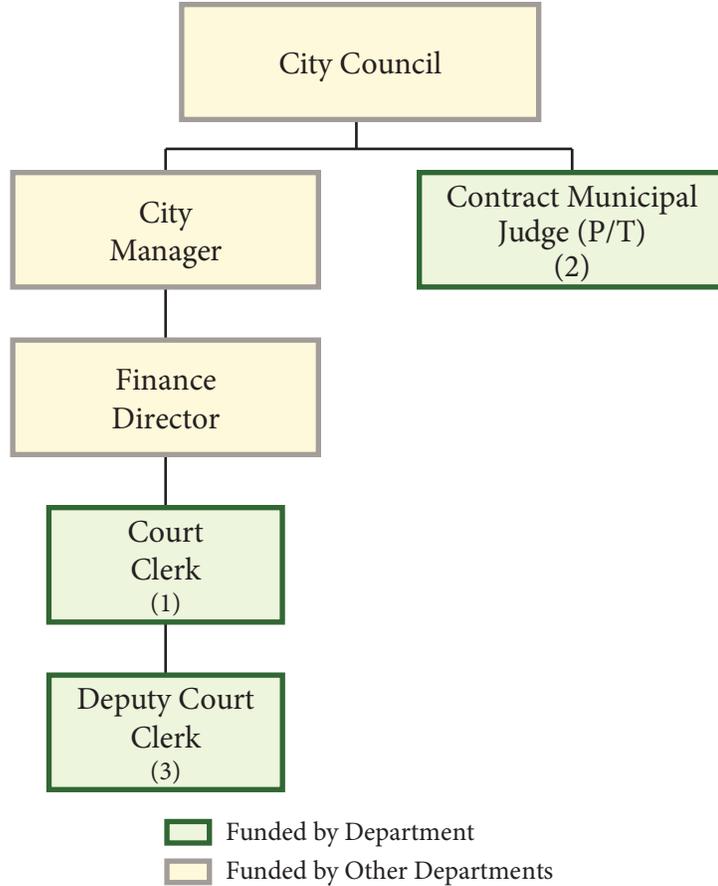
<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Office/Clerical	\$95,347	\$65,000	\$63,101	\$67,700
Technical	0	0	0	0
Professional	210,655	267,200	262,148	304,587
Management/Supervision	265,010	267,500	267,209	276,500
Temp/Seasonal	0	3,200	0	3,200
Overtime	4,020	5,500	2,500	3,000
Contract Labor	0	0	0	0
Subtotal	575,032	608,400	594,958	654,987
Employee Benefits				
Health	51,685	61,200	60,902	78,700
Life	702	600	693	600
Dental	4,087	4,600	4,497	5,300
Long Term Disability	2,258	2,500	2,313	2,700
Social Security	41,515	46,100	42,715	51,300
Retirement	69,958	72,700	71,590	82,000
Tuition Reimbursement	0	2,000	0	0
Workers Compensation	805	900	693	1,100
Subtotal	171,010	190,600	183,403	221,700
Operating Expenses				
Professional Service Fees				
Tax Appraisals	42,415	44,000	44,480	46,000
Tax Collections	3,249	4,000	3,230	4,000
Outside Auditor	21,146	21,000	22,000	23,000
Arbitrage Review	17,935	18,500	16,380	18,500
	<u>84,745</u>	<u>87,500</u>	<u>86,090</u>	<u>91,500</u>
Maintenance & Repair				
Computer Equipment	4,142	7,000	7,000	7,000
Non-Fleet Equipment	0	500	500	500
Maintenance Contracts	103,481	101,500	95,870	95,320
	<u>107,623</u>	<u>109,000</u>	<u>103,370</u>	<u>102,820</u>
Rental - Equipment	5,190	5,660	5,660	6,000
Insurance				
Property	\$4,168	\$4,215	\$4,575	\$4,804
Liability	2,126	2,125	2,425	2,498
	<u>6,294</u>	<u>6,340</u>	<u>7,000</u>	<u>7,302</u>
Communication	17,820	14,400	13,800	13,800

FINANCE - 1400

	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
Training	11,709	11,000	5,000	11,000
Travel	416	4,500	2,500	4,500
Dues & Memberships	1,190	1,500	1,000	1,000
General Supplies				
Office	7,269	8,000	8,000	8,000
Operating	7,216	5,000	5,000	7,000
	14,485	13,000	13,000	15,000
Books & Periodicals	335	250	250	250
Subtotal	249,807	253,150	237,670	253,172
Operating Transfers				
Equipment Replacement	28,650	33,649	33,649	32,980
Subtotal	28,650	33,649	33,649	32,980
Total Finance	\$1,024,499	\$1,085,799	\$1,049,680	\$1,162,839

Aerial view of Morrison Park at Shy Pond





Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	3.00	3.00	3.00	3.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	4.00	4.00	4.00	4.00

MUNICIPAL COURT - 1100

PROGRAM DESCRIPTION

The Municipal Court is responsible for administering the disposition of Class C Misdemeanor charges brought against persons within the geographical boundaries of the city. The Court Clerk is responsible for the maintenance of the Municipal Court Docket and monitoring collection of fines assessed by the Municipal Judges. The Judges preside over all court hearings, which include docket calls twice per month and jury trials, non-jury trials, and juvenile court once per month.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices and Enhanced Technology

Department Goal: Improve Warrant Issuance Process & Comply with All State Laws

- Work with Police Department to establish a program to contact defendants before warrants are issued and prior to any hearing to determine the indigence of defendants. In Progress

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices and Enhanced Technology

Department Goal:

- Review and update policies/procedures and financial charge codes to reflect changes necessary by the new laws to be effective January 1, 2018. Dec. 2017

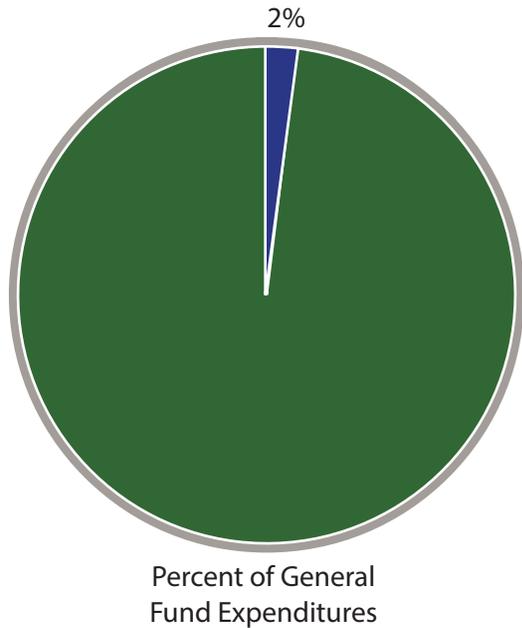
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
New Cases Filed	✓	4,240	5,800	6,500	6,500
Failure to Appear Charges Filed	✓	393	540	550	600
Convicted Dispositions: No Court Appearance	✓	1,439	1,900	1,395	1,400
Convicted Dispositions: Court Appearance	✓	1,258	1,300	1,000	1,100
Warrants Outstanding	✗	6,250	6,100	6,200	6,100
Warrants Issued	✗	2,309	2,500	1,985	2,000
Amount Collected by Collection Agency	✗	\$375,975	\$350,000	\$280,000	\$300,000
Cases Cleared by Collection Agency	✗	1,857	2,000	1,535	2,000
Payment Agreements Issued Warrants due to Default	✓	N/A	45%	48%	45%

BUDGET INFORMATION



Major Budget Changes

- Contract Cleaning Increase of \$5,860

Resources	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Criminal Justice Tax	\$23,604	\$23,500	\$23,500	\$23,500
Court Fees	21,912	27,000	26,000	26,000
General Resources	345,422	376,985	368,065	389,855
Total Resources	\$390,938	\$427,485	\$417,565	\$439,355

Expenditures	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$231,780	\$249,700	\$243,859	\$249,800
Employee Benefits	60,159	68,700	64,486	75,400
Operating Expenses	75,039	85,125	85,260	90,195
Operating Transfers	23,960	23,960	23,960	23,960
Total Expenditures	\$390,938	\$427,485	\$417,565	\$439,355

MUNICIPAL COURT - 1100

<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Office/Clerical	\$93,242	\$96,500	\$96,123	\$99,300
Management/Supervision	60,153	64,700	65,797	66,500
Special Agreement Personnel	64,892	67,000	66,939	69,000
Overtime	12,049	21,500	15,000	15,000
Contact Labor	1,444	0	0	0
Subtotal	231,780	249,700	243,859	249,800
Employee Benefits				
Health	21,127	24,500	24,706	29,400
Life	288	300	285	300
Dental	1,671	1,800	1,824	1,900
Long Term Disability	631	700	663	800
Social Security	16,037	19,100	16,455	19,600
Retirement	20,061	21,900	20,250	23,000
Tuition Reimbursement	0	0	0	0
Workers Compensation	344	400	303	400
Subtotal	60,159	68,700	64,486	75,400
Operating Expenses				
Professional Services				
Jury Costs	216	865	290	865
Contract Cleaning	10,139	10,840	11,400	16,700
	10,355	11,705	11,690	17,565
Maintenance & Repair				
Building	1,466	2,065	2,800	2,100
Maintenance Contract	8,557	9,000	7,805	9,250
	10,023	11,065	10,605	11,350
Vehicles & Equipment	2,434	3,500	4,135	4,295
Insurance				
Property	13,261	13,460	14,200	14,910
Liability	832	830	995	1,025
	14,093	14,290	15,195	15,935
Communications	665	775	715	720

MUNICIPAL COURT - 1100

	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
Training	1,045	1,570	1,235	1,045
Travel	2,401	3,500	2,065	2,170
Dues & Memberships	160	310	340	340
General Supplies				
Office	3,869	5,700	4,200	4,500
Operating	9,861	13,400	14,685	15,850
Cleaning	2,771	2,100	3,000	3,000
	16,501	21,200	21,885	23,350
Electricity	17,252	17,000	17,355	13,205
Books & Periodicals	110	210	40	220
Subtotal	75,039	85,125	85,260	90,195
Operating Transfers				
Equipment Replacement	23,960	23,960	23,960	23,960
Subtotal	23,960	23,960	23,960	23,960
Total Municipal Court	\$390,938	\$427,485	\$417,565	\$439,355

Judge Everett Stovall Municipal Courtroom



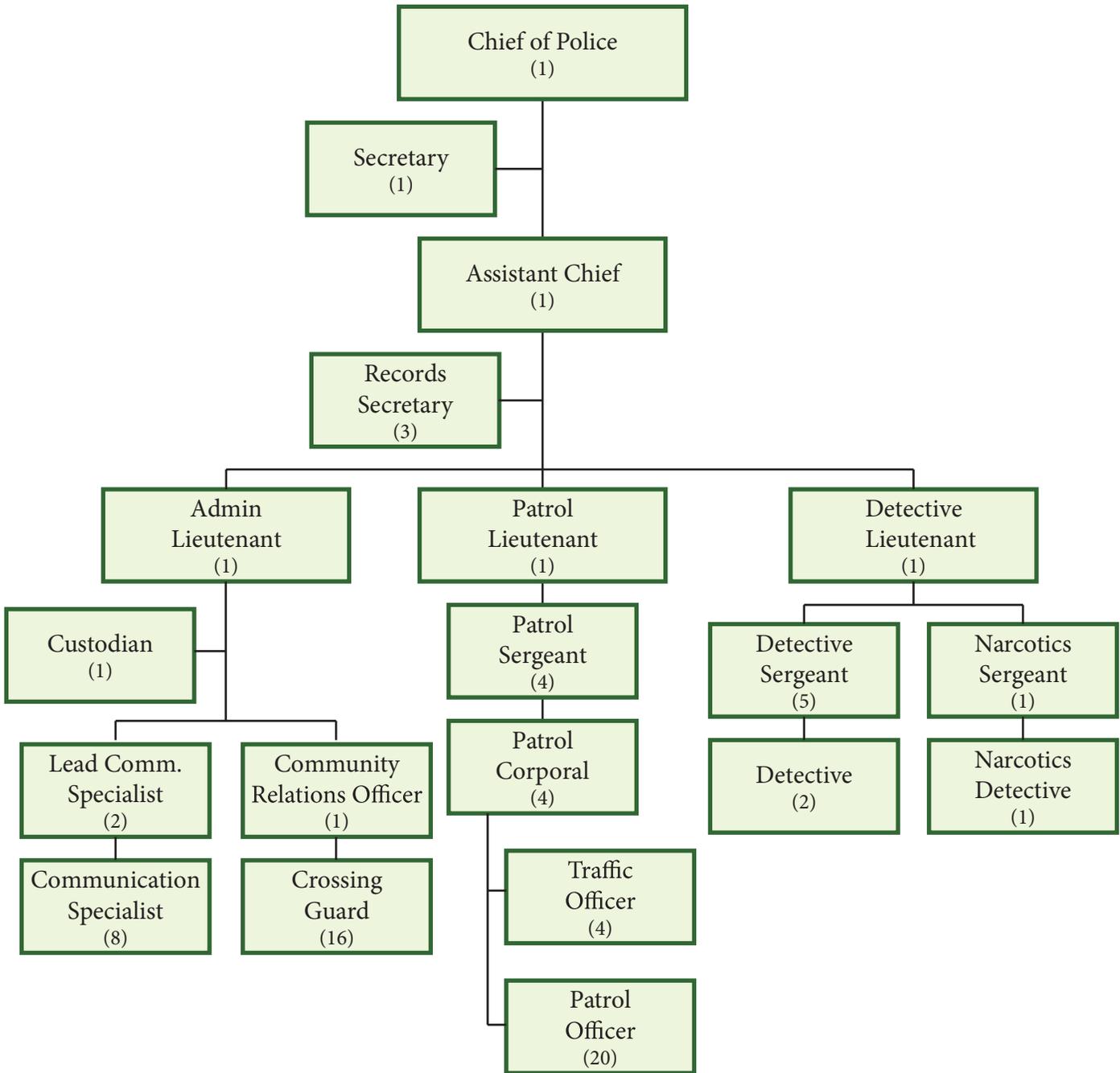
PUBLIC SAFETY



LAKE JACKSON

City of Enchantment





Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	1.00	1.00	1.00	1.00
Office/Clerical	4.00	4.00	4.00	4.00
Technical	10.00	10.00	10.00	10.00
Sworn Personnel	40.00	40.00	42.00	42.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	5.00	5.00	5.00	5.00
Temporary/Seasonal	2.44	2.78	2.78	2.78
TOTAL FTEs	62.44	62.78	64.78	64.78

POLICE - 2200

PROGRAM DESCRIPTION

It is the mission of the Lake Jackson Police Department to positively impact the quality of life throughout the community by delivering professional and courteous services, preserving the peace, enforcing the law and Constitution, protecting property, and providing a safe environment for all citizens.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens	
Department Goal: Reduce the amount of illegal drug traffic in Lake Jackson.	
<ul style="list-style-type: none"> Instituted a drug enforcement detail by creating a new narcotics detective position and teaming that position with the current narcotics sergeant. 	Complete
Department Goal: Increase Traffic Safety on City Streets & Thoroughfares	
<ul style="list-style-type: none"> Added an additional two (2) traffic officers to allow for the timely investigation of traffic complaints. 	Complete

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees	
Department Goal: Attract highly qualified applicants & decrease time required to fill open positions.	
<ul style="list-style-type: none"> Held a minimum of three recruitment presentations and two outside advertising efforts to seek new officers. 	Complete
CITY COUNCIL OBJECTIVE: Use New Technology to Improve Areas of Operations	
Department Goal: Implement available technology to enhance safety, service, and transparency.	
<ul style="list-style-type: none"> Implemented a body camera program for the patrol division. 	Complete
<ul style="list-style-type: none"> Implemented Automatic Vehicle Locater/GPS System for patrol vehicles. 	Complete

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens	
Department Goal: Reduce the amount of illegal drug traffic in Lake Jackson.	
<ul style="list-style-type: none"> Initiate and investigate 30 drug or vice related cases originating in Lake Jackson (Narcotics Team) 	Sep. 2018
Department Goal: Increase Traffic Safety on City Streets & Thoroughfares	
<ul style="list-style-type: none"> Maintain full staffing in Traffic Enforcement group for all of this fiscal year, increase enforcement, and enhance safety. 	Sep. 2018

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees	
Department Goal: Attract highly qualified applicants & decrease time required to fill open positions.	
<ul style="list-style-type: none"> Utilize Employee Recruitment Video in a combined effort with face to face recruiting to maintain patrol staffing at high level. 	Sep. 2018
CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment	
Department Goal: Implement available technology to enhance safety, service, and transparency.	
<ul style="list-style-type: none"> Install new wireless download for patrol video, continue conversion to WatchGuard system as budget permits. 	Sep. 2018

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

Department Goal: Implement available technology to enhance safety, service, and transparency.

- Work with Personnel Dept. and BIRD on Employee Recruitment Video
- Sep. 2018

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

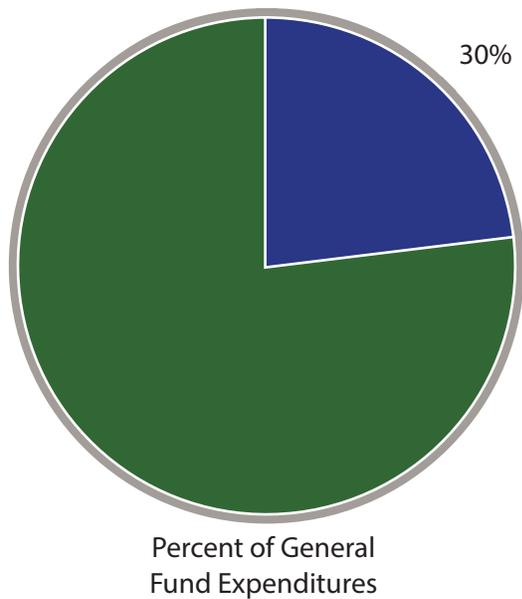
PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Average Response Time to Priority "P" Calls (minutes)	✓	4:35	5:00	4:40	5:00
Unit Reaction Time to Priority "P" Calls (minutes)	✓	4:05	4:30	4:06	4:30
Total Traffic Contacts	✗	10,186	17,000	14,500	15,500
Percentage of Burglary Cases Solved	✓	25%	30%	28-30%	30%
Increase Narcotics Enforcement Focus in Lake Jackson(Narcotics Officers Only, LJ Specific)	New	New	New	35	40

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Offer In-House Training Opportunities for Employees

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
In-Service & Developmental Training Hours	✓	6,458	6,000	6,200	6,000

BUDGET INFORMATION



Major Budget Changes

- Increase in Property/Liability Insurance -\$13,059
- Increase in Maintenance of Firing Range- \$5,000
- Increase in Maintenance Contracts -\$42,963
- Increase in Health Insurance-\$74,400
- Decrease in Contribution to Equipment Replacement Fund-(\$110,062)

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Alarm Fees	\$48,046	\$60,000	\$60,000	\$60,000
Peddler Permit	3,875	3,000	3,000	3,000
Wrecker License	400	1,200	1,500	1,500
B'Port College SRO	64,419	0	5,672	0
Richwood Dispatching	34,000	34,000	40,750	43,000
General Resources	4,886,556	5,888,763	5,881,453	6,037,196
Total Resources	\$5,037,296	\$5,986,963	\$5,992,375	\$6,144,696

<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$3,179,530	\$3,800,400	\$3,809,134	\$3,883,500
Employee Benefits	968,716	1,210,500	1,192,584	1,328,446
Operating Expenses	570,486	625,047	639,641	690,796
Capital Outlay	9,830	0	0	0
Operating Transfers	308,734	351,016	351,016	241,954
Total Expenditures	\$5,037,296	\$5,986,963	\$5,992,375	\$6,144,696

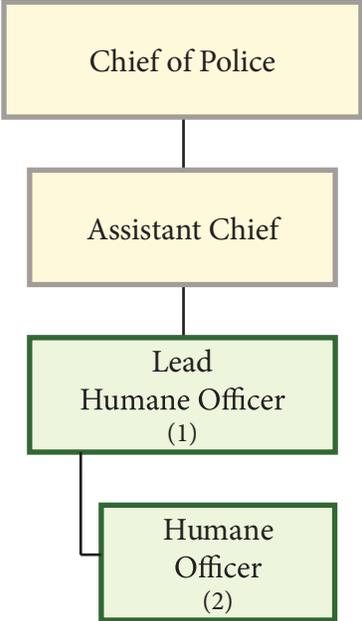
<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Service/Maintenance	\$30,163	\$32,100	\$33,057	\$33,000
Office/Clerical	148,517	159,900	164,592	164,600
Technical	388,761	414,200	430,961	426,000
Sworn Personnel	1,952,857	2,520,300	2,414,950	2,568,800
Management/Supervision	414,610	437,000	453,674	449,700
Temp/Seasonal	83,209	86,900	86,900	86,900
Overtime	161,413	150,000	225,000	154,500
Subtotal	3,179,530	3,800,400	3,809,134	3,883,500
Employee Benefits				
Health	283,841	377,600	380,110	452,000
Life	3,874	3,600	4,365	3,600
Dental	22,504	28,400	28,047	29,700
Long Term Disability	11,838	15,200	14,162	15,600
Social Security	237,569	288,700	283,802	295,400
Retirement	379,331	446,200	441,163	466,200
Tuition Reimbursement	1,476	3,600	3,600	9,746
Workers Compensation	28,283	47,200	37,335	56,200
Subtotal	968,716	1,210,500	1,192,584	1,328,446
Operating Expenses				
Professional Services				
Psychological Examination	595	1,200	1,200	1,200
Volunteer Benefits	2,195	3,000	3,000	3,000
Forensic Testing	1,634	2,500	3,000	2,500
	4,424	6,700	7,200	6,700
Water & Sewer	1,100	1,100	1,100	1,100
Maintenance & Repair				
Buildings	9,522	13,000	10,000	13,000
Heating & Air Conditioning	15,596	12,500	14,000	14,000
Vehicles	53,474	50,000	50,000	50,000
Equipment	207	5,000	3,000	5,000
Radios	1,500	3,000	3,000	3,000
Furniture & Fixtures	1,027	1,000	1,000	1,000
Maintenance Contracts	121,135	133,427	133,427	176,390
	\$202,461	\$217,927	\$214,427	\$262,390
Rental - Vehicle & Equipment	5,323	6,000	6,000	6,000

POLICE - 2200

	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
Insurance				
Property	40,970	41,000	44,000	45,969
Liability	46,295	46,500	53,000	54,590
	87,265	87,500	97,000	100,559
Communication	56,614	61,000	61,000	60,000
Training	7,795	9,000	13,614	16,267
Travel	2,434	2,500	3,000	2,500
Dues & Memberships	1,000	1,080	1,080	1,280
General Supplies				
Office	11,426	13,000	13,000	13,000
Wearing Apparel	21,594	26,000	28,000	27,000
Gasoline & Diesel	62,946	69,240	70,000	75,000
Operating	31,228	45,000	45,000	45,000
Photography	1,491	1,500	1,500	1,500
Firing Range	9,842	10,000	10,000	15,000
Community Policing	4,480	5,500	5,500	5,500
Detention Facility	4,706	5,000	5,000	5,000
Crime Lab	6,462	7,500	7,500	7,500
Cleaning	3,842	4,000	4,000	4,000
	158,017	186,740	189,500	198,500
Electricity & Natural Gas	43,876	44,500	44,720	34,500
Books & Periodicals	177	1,000	1,000	1,000
Subtotal	570,486	625,047	639,641	690,796
Capital Outlay	9,830	0	0	0
Operating Transfers				
Equipment Replacement	308,734	351,016	351,016	241,954
Subtotal	308,734	351,016	351,016	241,954
Total Police	\$5,037,296	\$5,986,963	\$5,992,375	\$6,144,696

Lake Jackson Police Officers





Funded by Department
 Funded by Other Department

Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	3.00	3.00	3.00	3.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	3.00	3.00	3.00	3.00

HUMANE - 2500

PROGRAM DESCRIPTION

The Lake Jackson Humane Department is responsible for the enforcement of animal control ordinances, investigation of animal related offenses, and the education of the general public on animal related issues pertaining to health and safety.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Proceed with Animal Shelter Improvements

Department Goal: Improve Animal Intake Procedures at the SPCA Shelter

- Purchased a trailer to use in the intake of animals for transfer to SPCA Shelter or for quarantine purposes. Complete

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve communication Externally & Internally Through Best Practices and Enhanced Technology

Department Goal: Increase Animal Safety

- Facilitated at least three (3) public presentations on animal safety, handling, or care. Complete

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Improve Areas of Operations

Department Goal: Improve Animal Intake Procedures at the SPCA Shelter

- Complete Intake Trailer Project In Progress

Department Goal: Improve Employee Safety

- Offer rabies vaccination series to new humane employees Sep. 2018

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve Areas of Operations

Department Goal:

- Put on at least one public service animal clinic in partnership with professional care service (vaccination, grooming, animal care) Sep. 2018

PERFORMANCE MEASURES

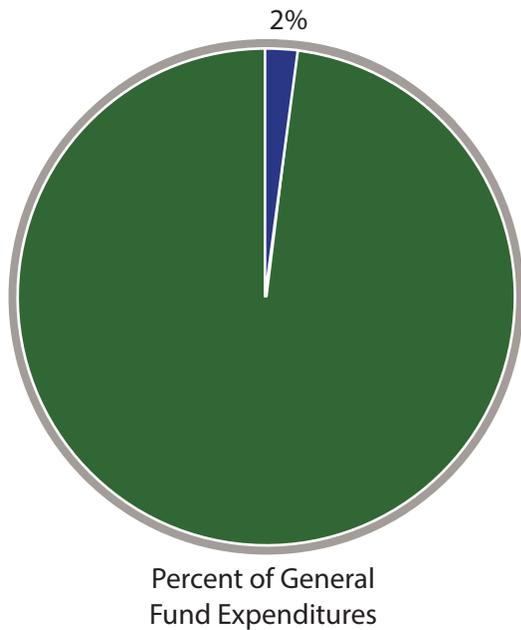
CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Total Animals Collected	✘	778	800	718	750
Animal Bites Reported	✘	46	35	75	75
Citations & Warnings Issued	✓	56*	100	112	100
Average Animal Intake Time	✘	19.27	10:00	19.21	10-19**

* Part of year had only two officers. Third officer hired in Q4 of fiscal year. ** Depending on availability of intake trailer.

BUDGET INFORMATION



Major Budget Changes

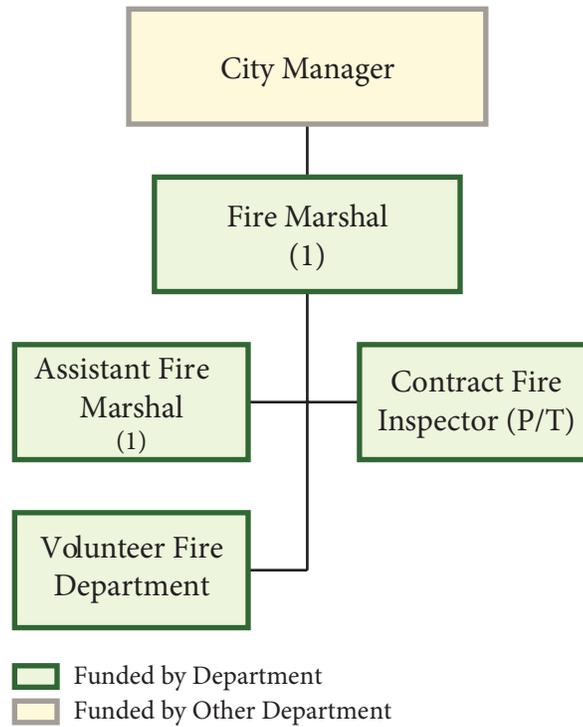
- No Major Changes

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	290,303	333,717	345,397	340,533
Total Resources	\$290,303	\$333,717	\$345,397	\$340,533

<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$87,456	\$102,500	\$103,029	\$103,100
Employee Benefits	33,939	42,400	42,295	46,800
Operating Expenses	161,033	180,942	192,198	182,818
Operating Transfers	7,875	7,875	7,875	7,815
Total Expenditures	\$290,303	\$333,717	\$345,397	\$340,533

HUMANE - 2500

<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Service/Maintenance	\$79,410	\$99,000	\$99,529	\$99,500
Overtime	8,046	3,500	3,500	3,600
Subtotal	87,456	102,500	103,029	103,100
Employee Benefits				
Health	13,732	18,400	18,905	22,000
Life	189	200	219	200
Dental	1,088	1,400	1,396	1,400
Long Term Disability	348	400	409	400
Social Security	6,592	7,800	7,666	7,900
Retirement	10,659	12,300	12,156	12,700
Tuition Reimbursement	0	0	0	0
Workers Compensation	1,331	1,900	1,544	2,200
Subtotal	33,939	42,400	42,295	46,800
Operating Expenses				
Shelter Management	143,887	157,590	157,590	158,461
Fleet Vehicles & Equipment	2,788	3,000	3,000	3,000
Animal Shelter	0	0	10,815	0
Insurance				
Property	4,986	5,005	5,735	6,022
Liabilty	644	645	615	633
	5,630	5,650	6,350	6,655
Communication	1,202	1,872	1,872	1,872
Training	365	1,000	1,000	1,000
Travel	227	550	700	550
General Supplies				
Office	221	150	150	150
Wearing Apparel	919	1,000	1,000	1,000
Gasoline & Diesel	4,598	5,630	5,221	5,630
Operating	1,196	4,500	4,500	4,500
	6,934	11,280	10,871	11,280
Subtotal	161,033	180,942	192,198	182,818
Operating Transfers				
Equipment Replacement	7,875	7,875	7,875	7,815
Subtotal	7,875	7,875	7,875	7,815
Total Humane	\$290,303	\$333,717	\$345,397	\$340,533



Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	1.00	1.00	1.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	1.00	2.00	2.00	2.00

FIRE - 2300

PROGRAM DESCRIPTION

The City's Fire Marshal's Office (FMO) is responsible for fire code enforcement, fire inspections, fire & arson investigations, fire safety education, and other duties as needed. The FMO maintains (2) fire stations and maintenance of all fire apparatus and ambulances. This office is staffed by (1) full time Fire Marshal, (1) Assistant Fire Marshal, and (1) part time contract Fire Inspector.

The City's Volunteer Fire Department is responsible for staffing two (2) fire stations and providing fire fighting activities 24 hours a day, 365 days a year and for assisting with fire safety education and maintenance of all fire apparatus. This department is staffed by (45) volunteers.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

Department Goal: Provide Programs to the Community that Increase Safety Awareness & Training

• Install 20 Stovetop FireStops extinguishing devices to individuals in need, work with churches etc to enhance the program	Complete
• Partner with Volunteer Fire Dept, LJEMS and BISD to fund the "After the Fire" presentation to all graduating seniors in BISD.	Complete
• Conduct " Remembering When" program to older citizens, in nursing homes, senior living apartments.	Complete

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Proceed with discussions with the LJVFD to anticipate any needed transitions.

Department Goal: Work with LJVFD to Retain Volunteers & Increase Responses to Emergency Calls

• Initiate a pay per call program.	Complete
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CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Maintain the Fire Stations

• Paint Fire station 1	Complete
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FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

Department Goal: Provide Programs to the Community that Increase Safety Awareness & Training

• Install 20 Stovetop FireStops extinguishing devices to individuals in need, work with church's etc to enhance the program	Sep. 2018
• Partner with Volunteer Fire Dept, LJEMS and BISD to fund the "After the Fire" presentation to all graduating seniors in BISD.	Apr. 2018
• Conduct " Remembering When" program to older citizens, in nursing homes, senior living apartments.	Sep. 2018

PERFORMANCE MEASURES

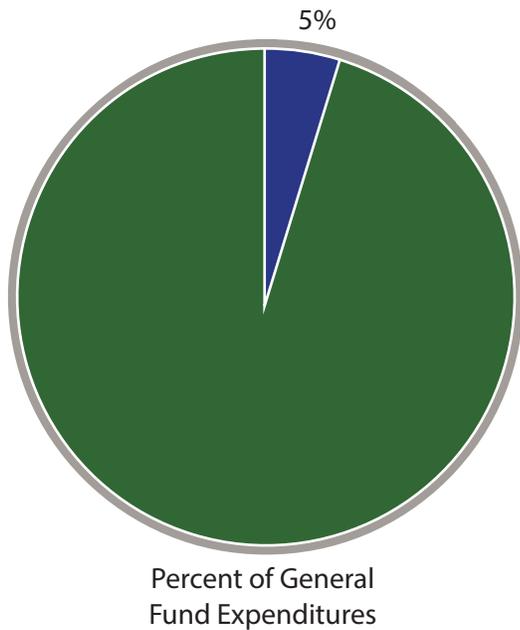
CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens					
PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Total Volunteer Members	✘	50	50	45	50
Emergency Calls	✔	550	650	650	650
Fire Investigations	✔	15	15	15	15
Average Response Time on Fire Calls (minutes)	✘	6:00	6:00	7:00	7:00
Fire Safety Inspections	✔	550	450	550	600
Public Fire Safety Education Classes	✔	60	60	60	60

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Offer In-House Training Opportunities for Employees					
PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Annual Training Hours (FMO)	✔	122	160	200	160

BUDGET INFORMATION



Major Budget Changes

- No Major Changes

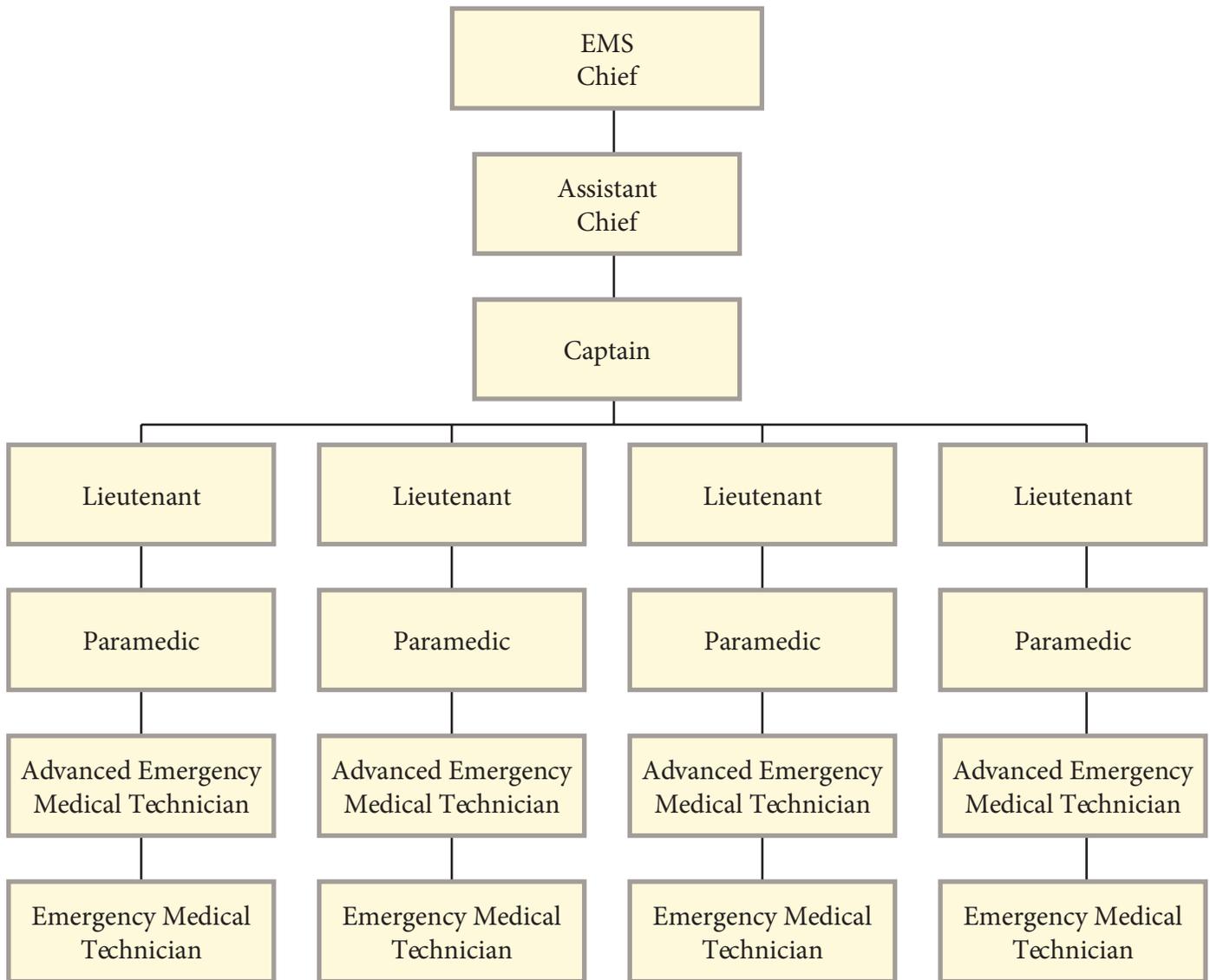
Resources	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	\$911,204	\$1,087,455	\$1,091,840	\$1,087,544
Total Resources	\$911,204	\$1,087,455	\$1,091,840	\$1,087,544

Expenditures	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$128,795	\$131,800	\$133,614	\$137,100
Employee Benefits	102,503	131,000	110,915	135,500
Operating Expenses	340,790	458,079	480,735	440,923
Operating Transfers	339,116	366,576	366,576	374,021
Total Expenditures	\$911,204	\$1,087,455	\$1,091,840	\$1,087,544

<i>Expenditures - Details</i>	2015-16	2016-17	2016-17	2017-18
	Actual	Budget	Estimated	Adopted
Salaries & Wages				
Management/Supervision	\$128,795	\$131,800	\$133,614	\$137,100
Temp/Seasonal	0	0	0	0
Subtotal	128,795	131,800	133,614	137,100
Employee Benefits				
Health	10,448	12,200	12,228	14,700
Life	143	100	141	100
Dental	826	900	903	1,000
Long Term Disability	524	500	542	600
Social Security	9,581	10,100	9,946	10,500
Retirement	15,653	15,800	16,056	16,800
Volunteer Retirement	64,050	90,000	70,000	90,000
Workers Compensation	1,278	1,400	1,099	1,800
Subtotal	102,503	131,000	110,915	135,500
Operating Expenses				
Professional Service Fees				
Volunteer Benefits	27,066	29,000	29,000	29,000
Fire Fighting Services	0	50,000	30,000	50,000
Crime Lab	95	500	250	500
Contract Cleaning	10,534	11,000	11,000	11,000
Fire Code Inspections	14,980	17,000	17,000	17,000
	52,675	107,500	87,250	107,500
Water & Sewer	3,200	3,200	3,200	3,200
Maintenance & Repair				
Buildings	28,677	25,000	28,000	25,000
Heating & Air Condition	983	6,000	2,000	6,000
Vehicles	18,650	22,000	80,000	22,000
Non Fleet Equipment	303	5,000	5,000	5,000
Radios	6,904	10,000	7,000	7,000
Maintenance Contract	15,281	38,475	30,000	30,000
Vehicles & Equipment	6,361	5,515	5,515	5,515
	77,159	111,990	157,515	100,515
Insurance				
Property	33,929	34,000	36,040	37,842
Liability	24,154	24,155	27,390	28,212
	58,083	58,155	63,430	66,054

FIRE - 2300

	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
Communications	7,147	10,000	7,500	7,500
Training	6,744	13,400	13,400	13,400
Travel	10,156	18,800	18,800	18,800
Other Purchased Services				
Dues & Memberships	3,435	6,074	5,000	6,174
Fireman Banquet	2,300	2,300	2,300	2,300
	5,735	8,374	7,300	8,474
General Supplies				
Office	692	2,300	1,500	2,300
Wearing Apparel	4,193	3,500	3,500	3,500
Program	3,959	5,000	5,000	5,000
Gasoline & Diesel	8,522	7,860	8,500	8,500
Operating	58,653	60,000	60,000	60,000
Photography	399	1,000	1,000	1,000
Cleaning	2,170	3,500	2,500	3,500
	78,588	83,160	82,000	83,800
Electricity & Natural Gas	38,624	40,500	37,340	28,680
Books & Periodicals	2,679	3,000	3,000	3,000
Subtotal	340,790	458,079	480,735	440,923
Operating Transfers				
Equipment Replacement	339,116	366,576	366,576	374,021
Subtotal	339,116	366,576	366,576	374,021
Total Fire	\$911,204	\$1,087,455	\$1,091,840	\$1,087,544



* The City contracts with LJEMS to provide ambulance services.

Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

EMS - 2400

PROGRAM DESCRIPTION

The EMS (Emergency Medical Service, Inc.) Department is contracted to provide Emergency Medical Services for the City of Lake Jackson. Lake Jackson EMS is a separate organization and is run by both paid and volunteer staff. LJEMS is responsible for staffing city provided ambulances.

FY 16-17 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

Department Goal: Provide Programs to the Community that Increase Safety Awareness & Training

• Provide tourniquets to every Lake Jackson Police Officer & provide "Stop the Bleed" training programs citywide. Severe loss of blood from extremity wounds is a leading cause of preventable death in trauma.	Complete
• Continue 10-Minute CPR Courses. Bystander CPR is invaluable in resuscitation of the pulse-less patient and increases the chance for survivability.	Complete

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

Department Goal: Provide Programs to the Community that Increase Safety Awareness & Training

• Provide tourniquets to every BISD Campus where an AED is present & provide "Stop the Bleed" training programs citywide. Severe loss of blood from extremity wounds is a leading cause of preventable death in trauma.	Sep. 2018
• Continue 10-Minute CPR Courses. Bystander CPR is invaluable in resuscitation of the pulse-less patient and increases the chance for survivability.	Sep. 2018

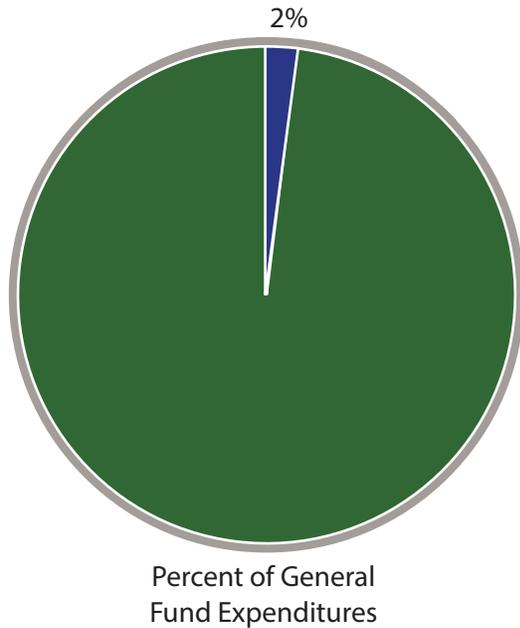
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Ambulance Calls	✓	4,141	4,000	4,074	4,000
Average Response Time (minutes)	✓	4:00	4:00	4:00	4:00
Percentage of Billings Collected	✓	31%	31%	35%	31%
Number of Volunteers	✓	1	1	1	1
Number of Stand-by Service	✓	24	20	20	20
Number of Public Education Classes	✓	32	30	30	30
Public Education Class Attendance	✗	900	1,000	500	700
Fall Calls	✗	325	375	350	350

BUDGET INFORMATION



Major Budget Changes

- Increase in Equipment Replacement Fund Contribution- \$23,935

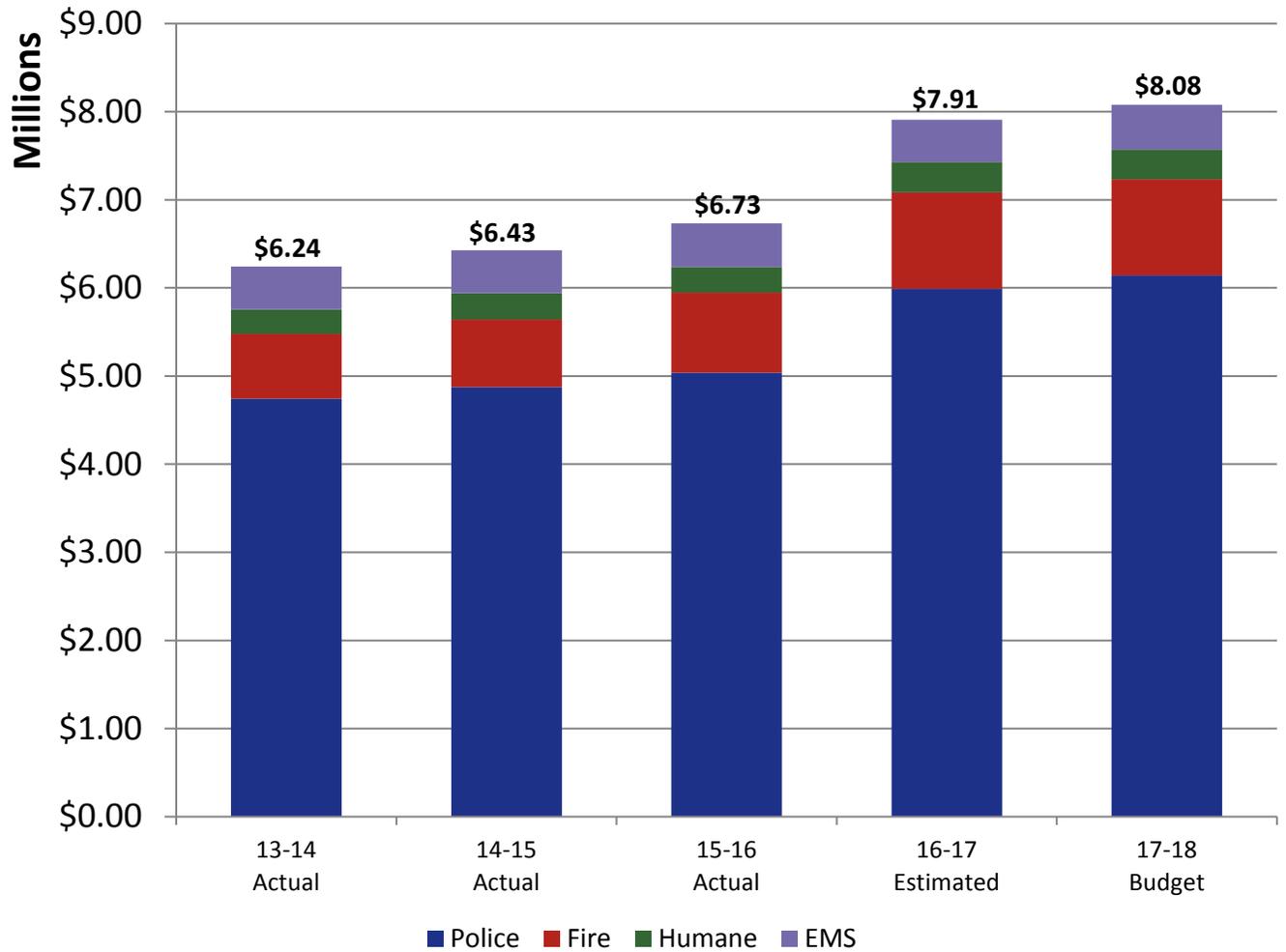
Resources	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	\$493,974	\$484,660	\$480,460	\$506,821
Total Resources	\$493,974	\$484,660	\$480,460	\$506,821

Expenditures	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Employee Benefits	\$2,400	\$4,800	\$1,200	\$2,400
Operating Expenses	404,674	392,960	375,260	393,586
Operating Transfers	86,900	86,900	104,000	110,835
Total Expenditures	\$493,974	\$484,660	\$480,460	\$506,821

EMS - 2400

<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Employee Benefits				
Retirement Contribution	\$2,400	\$4,800	\$1,200	\$2,400
Subtotal	2,400	4,800	1,200	2,400
Operating Expenses				
EMS Services	337,000	337,000	319,900	337,000
Rental	27,226	15,000	15,000	15,000
Maintenance Contract	842	1,200	1,200	1,700
Maintenance & Repair Vehicles	28,682	29,000	29,000	29,000
Liability Insurance	6,105	6,100	4,880	5,026
Communication	1,201	1,200	1,680	2,400
General Supplies				
Gasoline & Diesel	3,618	3,460	3,600	3,460
Operating	0	0	0	0
Subtotal	404,674	392,960	375,260	393,586
Operating Transfers				
Equipment	0	0	17,100	0
Equipment Replacement	86,900	86,900	86,900	110,835
Subtotal	86,900	86,900	104,000	110,835
Total EMS	\$493,974	\$484,660	\$480,460	\$506,821

PUBLIC SAFETY - HISTORY OF EXPENDITURES



Aerial View of Fire Station #1



ENGINEERING

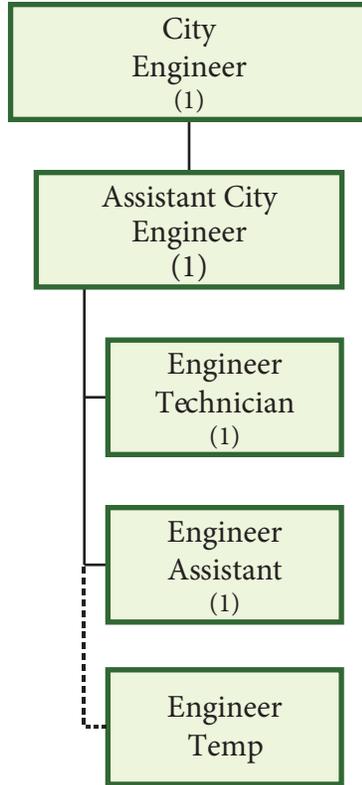


LAKE JACKSON

City of Enchantment

City of Enchantment





Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	2.00	2.00	2.00	2.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	1.00	1.00	1.00	1.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.34	0.34	0.34	0.34
TOTAL FTEs	4.34	4.34	4.34	4.34

ENGINEERING - 1500

PROGRAM DESCRIPTION

The Engineering Department provides general engineering services for all municipal operations by thorough analysis, investigation and design of plans and specifications, responsible construction management, timely inspections, and enforcement of regulations and standards. The department is also responsible for storing, maintaining, and updating the mapping, platting, plan, and project filing records of the City. In addition, the department assists citizens, businesses, developers, and staff with infrastructure, mapping, and regulatory information.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Provide Infrastructure that Keeps the Community Safe, Promotes Growth, & Improves Quality of Life for Our Residents

• Coordinate and oversee the completion of Phase I of a multipurpose Drainage Study East of SH332	Complete
• Coordinate , direct design and bid Plantation Bridge and start construction contract management and inspection	Complete
• Coordinate, direct design and review Woodland Park Street reconstruction plans	Complete
• Coordinate , contract and start of Ph2 East Drainage Study	Complete
• Design and bid So. Yaupon Drainage Ditch & crossings	In Progress
• Coordinate, direct design, review and bid and manage traffic signal installation at Oak Drive and Circle Way	In Progress
• Coordinate, direct design and review Willow Blossom Drainage Improvement construction plans	In Progress

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Facilitate Development of New Housing

Department Goal:

• Review, inspect, and supervise construction of Phase 3/3A of the Creekside Subdivision	Complete
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CITY COUNCIL OBJECTIVE: Facilitate Development of Property Surrounding the Airport

Department Goal:

• Coordinate, direct design, review and bid and manage wastewater utility extension project to TDCJ and Airport.	Complete
• Manage and inspect construction of water utility extension to airport.	Complete

CITY COUNCIL OBJECTIVE: Implement Downtown Revitalization

Department Goal:

• Review, inspect, and supervise construction of Phase 3/3A of the Creekside Subdivision	Complete
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FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Facilitate the Revitalization of Downtown

Department Goal: Provide Infrastructure that Keeps the Community Safe, Promotes Growth, & Improves Quality of Life for Our Residents

• Complete So Parking PI construction contract project and redevelop area as attraction and outdoor event venue	Apr. 2018
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CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Provide Infrastructure that Keeps the Community Safe, Promotes Growth, & Improves Quality of Life for Our Residents

• Coordinate , contract and start of Ph3 East Drainage Study	Oct. 2017
• Complete Plantation Bridge construction contract project	Dec. 2017
• Coordinate and oversee completion of Ph 2East Drainage Study	Feb. 2018
• Manage, construction and inspection of So Yaupon Drainage contract project	Apr. 2018
• Manage, construction and inspection of Willow Blossom Drainage Improvement contract project	May 2018
• Manage, construction and inspection of Woodland Park Street reconstruction contract project	Sep. 2018
• Coordinate and oversee completion of Ph 3East Drainage Study	Sep. 2018

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
City Projects Completed by Estimated Date	✓	2	3	4	6
City Projects Completed within 10% of Bid Amount	✗	2	3	1	4

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVES: Provide Infrastructure that Keeps the Community Safe, Promotes Growth, & Improves Quality of Life for Our Residents

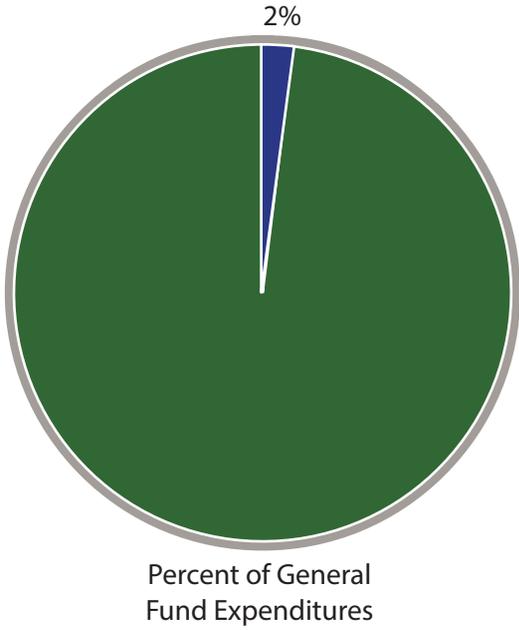
PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Number of res/apt project reviewed and facilitated	✓	8	12	20	14
Number of comma projects reviewed and facilitated	✗	15	22	12	13
Number of pub/part project reviewed and facilitated	✓	1	1	1	1

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVES: Increase Use of GIS Technology

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
GIS Products Added to Engineering Website	✓	0	1	1	1

BUDGET INFORMATION



Major Budget Changes

- Increase in Contribution to Equipment Replacement Fund \$6,950
- Reduce Technology Services \$5,500

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Planning Fees	\$8,303	\$2,000	\$4,600	\$4,000
General Resources	440,391	494,565	493,915	513,351
Total Resources	\$448,694	\$496,565	\$498,515	\$517,351

<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$305,842	\$320,000	\$320,691	\$331,000
Employee Benefits	84,889	91,200	91,754	99,600
Operating Expenses	51,418	76,420	77,125	70,856
Operating Transfers	6,545	8,945	8,945	15,895
Total Expenditures	\$448,694	\$496,565	\$498,515	\$517,351

ENGINEERING - 1500

<i>Expenditures - Details</i>	2015-16	2016-17	2016-17	2017-18
	Actual	Budget	Estimated	Adopted
Salaries & Wages				
Technical	\$91,298	\$93,000	\$94,134	\$95,700
Professional	81,601	89,200	89,245	91,700
Management/Supervision	128,552	127,300	131,312	133,100
Temp/Seasonal	2,935	10,500	6,000	10,500
Overtime	1,456	0	0	0
Subtotal	305,842	320,000	320,691	331,000
Employee Benefits				
Health	20,888	24,500	24,459	29,400
Life	285	200	282	200
Dental	1,652	1,800	1,806	1,900
Long Term Disability	1,198	1,300	1,256	1,300
Social Security	23,070	23,000	23,615	24,200
Retirement	37,052	37,200	38,086	39,400
Tuition Reimbursement	0	2,400	1,600	2,400
Workers Compensation	744	800	650	800
Subtotal	84,889	91,200	91,754	99,600
Operating Expenses				
Technology Services	21,696	30,500	35,000	25,000
Maintenance & Repair				
Vehicle	1,163	1,000	1,000	1,000
Non-Fleet Equipment	0	550	550	550
Maintenance Contract	11,217	17,000	17,000	16,400
	12,380	18,550	18,550	17,950
Insurance				
Property	3,288	3,320	3,565	3,743
Liability	1,551	1,550	1,760	1,813
	4,839	4,870	5,325	5,556
Communication	2,609	2,100	2,100	2,100
Training	1,084	3,850	3,850	3,850
Travel	1,626	2,700	2,700	2,700
Dues & Memberships	670	1,200	1,200	1,200

ENGINEERING - 1500

	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
General Supplies				
Office	1,772	3,500	3,500	3,500
Fuel - CNG	1,305	900	900	900
Operating	3,437	8,100	4,000	8,100
	<u>6,514</u>	<u>12,500</u>	<u>8,400</u>	<u>12,500</u>
Books & Periodicals	0	150	0	0
Subtotal	51,418	76,420	77,125	70,856
Operating Transfers				
Equipment Replacement	6,545	8,945	8,945	15,895
Subtotal	6,545	8,945	8,945	15,895
Total Engineering	\$448,694	\$496,565	\$498,515	\$517,351

Road Repair on This Way



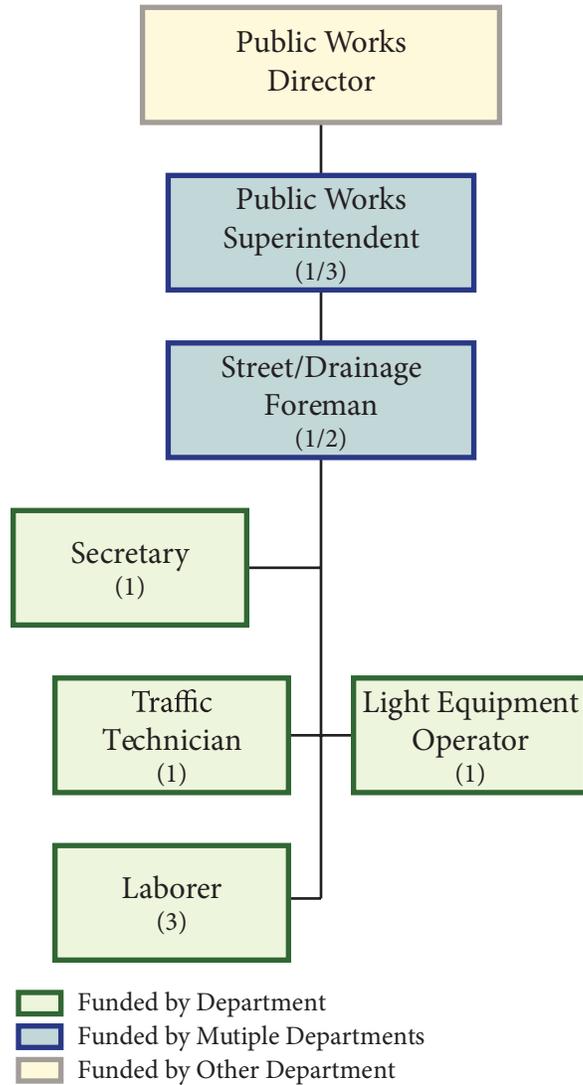
PUBLIC WORKS



LAKE JACKSON

City of Enchantment





Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	4.00	4.00	4.00	4.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.83	0.83	0.83	0.83
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	6.83	6.83	6.83	6.83

STREETS - 2800

PROGRAM DESCRIPTION

The street department is responsible for maintaining and repairing all public streets and alleys. This department provides preventive maintenance to City streets and makes repairs which are too small to contract. This department is also responsible for all street sweeping and responds after hours to clean up storm damage and fallen trees, etc. In addition, this department is also responsible for the installation, repair and maintenance of 187 signal fixtures located at 18 intersections, 41 flashing school zone lights, and 78 crosswalk lights. This responsibility includes street signs, markings, and signals.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Provide Infrastructure that Keeps the Community Safe

• Install new signal heads at three (3) additional intersections.	Complete
• Purchase spare traffic control cabinet.	Complete
• Continue replacement of damaged city owned sidewalks.	Complete
• Continue joint sealant program.	Complete
• Continue street panel replacement.	Complete
• Continue thermal vinyl street painting.	Complete

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Provide Infrastructure that Keeps the Community Safe

• Continue replacement of damaged city owned sidewalks.	On-Going
• Continue street panel replacement.	On-Going
• Repair South Oak Street panels and open closed section of the street	Jul. 2018

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire and Retain Qualified Employees

Department Goal: Provide Infrastructure that Keeps the Community Safe

• Replace temporary employees with permanent employees. Train employees to become commercial licensed drivers	Sep. 2018
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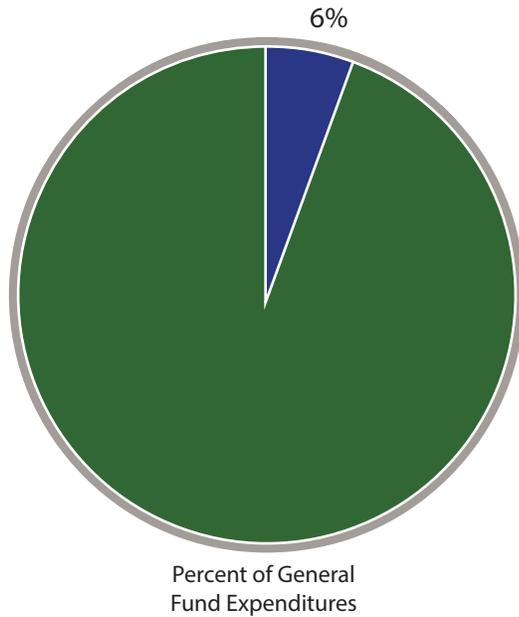
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Signs Fabricated & Installed	✓	300	300	300	350
Residential Streets Swept 4 Times Annually	✓	100%	100%	100%	100%
Street Patching (Hours)	✓	600	600	600	600
Contractor Concrete Spot Repairs (linear lane feet)	✗	560	650	600	1,000

BUDGET INFORMATION

**Major Budget Changes**

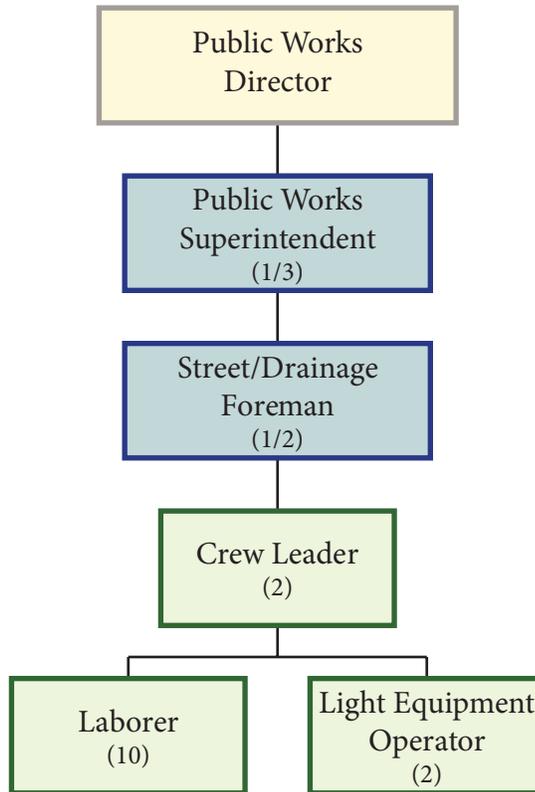
- No Major Changes

Resources	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	\$982,994	\$1,136,380	\$1,042,045	\$1,102,088
Total Resources	\$982,994	\$1,136,380	\$1,042,045	\$1,102,088
Expenditures	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$214,617	\$272,000	\$228,177	\$260,700
Employee Benefits	69,673	106,200	84,978	113,500
Operating Expenses	554,794	614,110	584,820	581,343
Operating Transfers	143,910	144,070	144,070	146,545
Total Expenditures	\$982,994	\$1,136,380	\$1,042,045	\$1,102,088

STREETS - 2800

<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Service/Maintenance	\$62,681	\$124,800	\$84,007	\$113,400
Clerical	33,161	35,800	35,639	36,900
Technical	39,497	41,800	41,065	42,200
Management/Supervision	56,328	57,600	59,466	56,200
Overtime	6,132	12,000	8,000	12,000
Contract Labor	16,818	0	0	0
Subtotal	214,617	272,000	228,177	260,700
Employee Benefits				
Group Insurance				
Health	25,169	41,800	34,891	50,200
Life	344	500	403	500
Dental	1,991	3,100	2,576	3,300
Long Term Disability	808	1,100	890	1,100
Social Security	13,757	20,800	15,540	19,900
Retirement	24,230	32,700	26,682	32,000
Workers Compensation	3,374	6,200	3,996	6,500
Subtotal	69,673	106,200	84,978	113,500
Professional Service Fees				
Vinyl Street Painting	26,789	25,000	25,000	25,000
Street Joint Program	0	50,000	25,000	25,000
Pavement Improv. Program	118,370	100,000	107,000	100,000
Subtotal	145,159	175,000	157,000	150,000
Maintenance & Repair				
Street System	19,393	35,000	36,400	35,000
Traffic Signals	33,728	39,000	39,000	39,000
Vehicles	11,940	16,000	16,000	15,000
Non-Fleet Equipment	0	0	0	0
Maintenance Contracts	120	0	0	0
Subtotal	\$65,181	\$90,000	\$91,400	\$89,000
Rental - Vehicle & Equipment	0	0	0	0
Insurance				
Property	2,806	2,805	2,045	2,147
Liability	6,136	6,135	4,185	4,321
Subtotal	\$8,942	\$8,940	\$6,230	\$6,468
Communications	1,742	1,400	1,200	1,200
Training	1,617	4,670	2,500	4,000
Travel	0	1,300	250	1,000

	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
General Supplies				
Office	105	500	500	500
Wearing Apparel	1,523	1,050	1,050	1,050
Gasoline & Diesel	2,696	3,680	3,400	3,870
Fuel - CNG	1,942	2,570	1,290	1,110
Operating	10,509	10,000	10,000	10,000
Street Signs	15,213	20,000	15,000	20,000
	31,988	37,800	31,240	36,530
Electricity	300,165	295,000	295,000	293,145
Subtotal	554,794	614,110	584,820	581,343
Operating Transfers				
Equipment Replacement				
	143,910	144,070	144,070	146,545
Subtotal	143,910	144,070	144,070	146,545
Total Streets	\$982,994	\$1,136,380	\$1,042,045	\$1,102,088



- Funded by Department
- Funded by Multiple Departments
- Funded by Other Department

Personnel	FY 14-15 Budget	FY15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	14.00	14.00	14.00	14.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.83	0.83	0.83	0.83
Temporary/Seasonal	0.89	0.89	0.89	0.89
TOTAL FTEs	15.72	15.72	15.72	15.72

DRAINAGE - 2900

PROGRAM DESCRIPTION

The drainage department is responsible for the repair and maintenance of all drainage ways and related facilities in the city. Routine daily activities include: mowing, cleaning, dredging of unimproved channels and bar ditches, the removal of debris from culverts, inlets, and drain gates. Special projects performed include reshaping of unimproved channels, the construction of inlets, installation of underground drainage, and the open drainage way weed control program. This department supplies manpower for numerous special projects in other areas/departments such as: right of way clearing, building maintenance, electrical work, and other tasks as the need arises. The drainage department also assists the sanitation department during peak periods, particularly with large/heavy trash pickup.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Provide Infrastructure that Keeps the Community Safe

- | | |
|--|----------|
| • Improve overall drainage with projects funded by the operation budget | Complete |
| • Use GIS systems to improve drainage, customer service, and engineering | Complete |

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

Department Goal: Provide Infrastructure that Keeps the Community Safe

- | | |
|--|----------|
| • Work inter-locally with other organizations to control mosquito populations and other disease vector | Complete |
|--|----------|

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Provide Infrastructure that Keeps the Community Safe

- | | |
|---|-----------|
| • Assist Engineering with the East Side Drainage Study by removing vegetation in drainage infrastructure. Regrade ditch elevations, and assist with jetting culverts. | On-Going |
| • Pave slopes of drainage system. Improve flow by the reduction of roughness coefficient and facilitate better drainage during rain events. | Sep. 2018 |

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Hire and Retain Qualified Employees

Department Goal: Improve Workforce

- | | |
|--|-----------|
| • Replace temporary employees with permanent employees and train them to obtain their CDL licenses | Sep. 2018 |
|--|-----------|

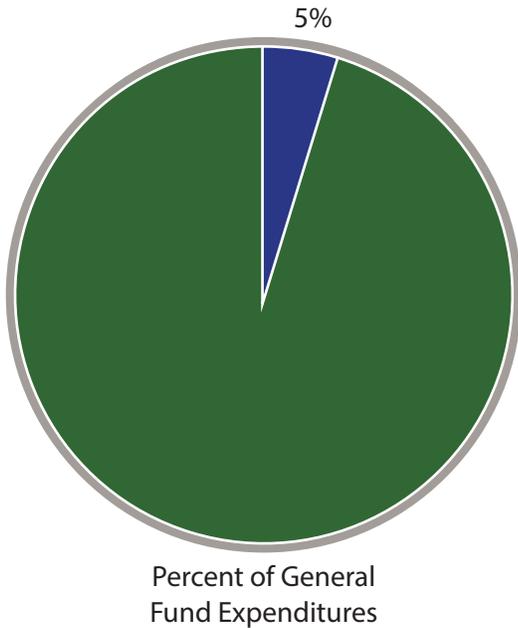
DRAINAGE - 2900

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment					
PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Open Drainways Mowing (hours)	✓	9,000	9,000	9,000	9,000
Times Major Ditches Mowed	✓	5	5	5	5
Drainage Improvements (contract \$)	✓	\$70,000	\$70,000	\$70,000	\$70,000
Culverts & Inlets Cleaned of Debris	✓	1,400	1,400	1,400	1,400
Number of Special Projects Completed	✓	220	220	220	220
Drainage Maintenance Projects (hours)	✓	3,000	3,000	3,000	3,000

BUDGET INFORMATION



Major Budget Changes

- Increase in Health Insurance- \$18,100

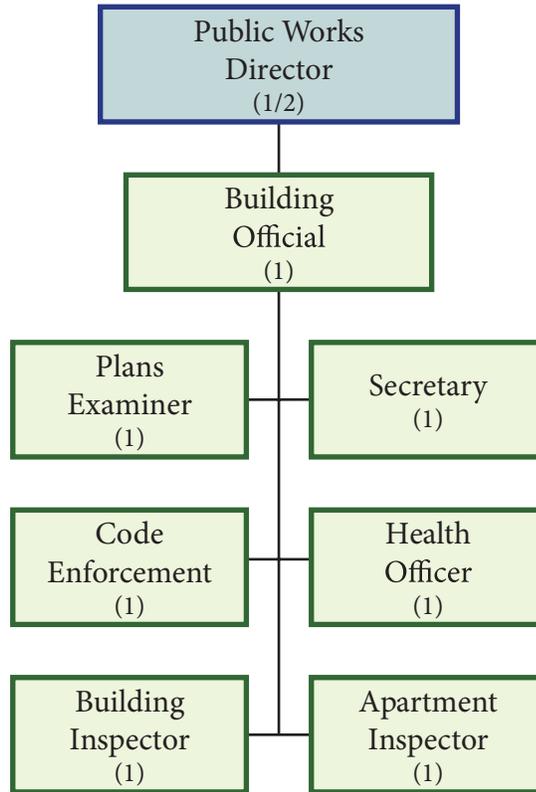
<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	\$702,071	\$980,065	\$830,040	\$1,001,625
Total Resources	\$702,071	\$980,065	\$830,040	\$1,001,625
<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$402,964	\$513,400	\$458,671	\$518,400
Employee Benefits	92,763	210,100	128,449	232,100
Operating Expenses	152,759	204,175	190,530	211,685
Operating Transfers	53,585	52,390	52,390	39,440
Total Expenditures	\$702,071	\$980,065	\$830,040	\$1,001,625

<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Service/Maintenance	\$167,641	\$416,200	\$254,084	\$422,500
Technical	782	0	0	0
Management/Supervision	56,328	57,700	54,603	56,400
Temp/Seasonal	6,565	14,500	0	14,500
Overtime	19,885	25,000	25,000	25,000
Contract Labor	151,763	0	124,984	0
Subtotal	402,964	513,400	458,671	518,400
Employee Benefits				
Health	34,948	90,800	54,084	108,900
Life	477	900	682	900
Dental	2,766	6,800	3,993	7,100
Long Term Disability	958	3,500	1,280	3,500
Social Security	19,065	39,300	23,920	39,700
Retirement	30,230	59,900	39,066	61,900
Workers Compensation	4,319	8,900	5,424	10,100
Subtotal	92,763	210,100	128,449	232,100
Operating Expenses				
Professional Service Fees				
Drainage Maintenance Program	46,309	70,000	60,000	70,000
Contract Mowing	32,614	40,000	40,000	40,000
Storm Sewer Cleaning	0	0	0	0
Stormwater Program	12,858	10,000	10,800	10,800
	91,781	120,000	110,800	120,800
Maintenance & Repair				
Drainage System	2,549	10,000	13,000	10,000
Vehicles	17,578	18,000	18,000	18,000
Maintenance Contracts	0	0	0	0
	20,127	28,000	31,000	28,000
Insurance				
Property	436	435	1,940	2,037
Liability	2,539	2,540	3,610	3,718
	2,975	2,975	5,550	5,755
Training	1,408	4,300	2,000	4,300
Travel	15	0	0	0

DRAINAGE - 2900

	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
General Supplies				
Office	89	300	300	300
Wearing Apparel	3,519	5,000	5,000	5,000
Gasoline & Diesel	16,170	8,500	9,150	10,520
Fuel - CNG	69	100	1,730	2,010
Operating	9,361	10,000	10,000	10,000
Chemicals	7,245	25,000	15,000	25,000
	36,453	48,900	41,180	52,830
Subtotal	152,759	204,175	190,530	211,685
Operating Transfers				
Equipment Replacement	53,585	52,390	52,390	39,440
Subtotal	53,585	52,390	52,390	39,440
Total Drainage	\$702,071	\$980,065	\$830,040	\$1,001,625

CODE ENFORCEMENT/INSPECTIONS - 3300



Funded by Department
 Funded by Mutiple Departments

Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	4.00	5.00	5.00	5.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.50	1.50	1.50	1.50
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	7.50	7.50	7.50	7.50

CODE ENFORCEMENT/INSPECTIONS - 3300

PROGRAM DESCRIPTION

This Department ensures that all land uses conform to the comprehensive land use plan and zoning ordinances, and that all construction in Lake Jackson meets minimum code standards as adopted by the City. The Department provides a variety of direct services which include plan review, permit issuance, inspections, enforcement of related codes and ordinances and consultation with architects, engineers, contractors, homeowners, and citizens planning any construction within the City. Also, this Department ensures that all housing meets minimum housing code standards and helps provide for upgrading or removal of substandard buildings. Code Enforcement is responsible for policing uncontrolled growth of weeds, accumulation of rubbish, and unsightliness caused by junked/abandoned vehicles in public view, signs and various nuisances. The Health Officer inspects food and daycare establishments, pools, and other health related issues. All Multi Family Complexes are inspected to ensure minimum housing standards, and to provide excellent quality.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Facilitate Redevelopment of Declining Areas

Department Goal: Reduce the Number of Substandard Structures to Create Safer Neighborhoods

<ul style="list-style-type: none"> Identify and reduce the number of substandard structures through inspection and community outreach to create safer neighborhoods. Target three (3) structures for abatements or hearings with the Dangerous Structure Determination Board and see process through from identification to demolition or issuance of a construction repair permit. 	Complete
--	----------

Department Goal: Reduce Complaints & Enhance Livability of Neighborhoods for Residents

<ul style="list-style-type: none"> Targeted neighborhood and code enforcement cleanup in blighted areas to reduce complaints and enhance livability for residents. Hold Saturday neighborhood clean-up using community volunteers and Sanitation Dept. resources in Huisache, Holly, & Birch neighborhood. 	In Progress
---	-------------

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices and Enhanced Technology

Department Goal:

<ul style="list-style-type: none"> Enhance productivity and streamline processes to improve customer service and increase staff hours in the field. Implement mobile iPad use for field inspection input and case management allowing staff to start, update, attach documentation, and close inspections and case files to NaviLine in the field. Provide construction plans and documentation to infield inspectors using iPads and Bluebeam software. 	On- Going
---	-----------

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Enhance Visibility of Lake Jackson to Others

Department Goal: Build Relationships with Local Builders & Contractors

<ul style="list-style-type: none"> Host relevant training events and seminars in Building, Health, and Code Enforcement. Invite and hold 3 seminars for contractors, inspectors, and code enforcement officers on related topics. Increase visibility of Lake Jackson as a training destination. 	In Progress
---	-------------

CODE ENFORCEMENT/INSPECTIONS - 3300

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Facilitate Redevelopment of Declining Areas

Department Goal: Reduce the Number of Substandard Structures to Create Safer Neighborhoods

- | | |
|--|-----------|
| <ul style="list-style-type: none"> • Target three (3) structures for abatements or hearings with the Dangerous Structure Determination Board and see process through from identification to demolition or issuance of a construction repair permit. | Sep. 2018 |
|--|-----------|

Department Goal: Reduce Complaints & Enhance Livability of Neighborhoods for Residents

- | | |
|---|----------|
| <ul style="list-style-type: none"> • Hold Saturday neighborhood clean-up using community volunteers and Sanitation Dept. resources in N Shady Oaks & Bois D' Arc/Hickory/Lotus neighborhoods | May 2018 |
|---|----------|

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices and Enhanced Technology

Department Goal: Enhance Productivity & Streamline Processes to Improve Customer Service

- | | |
|---|-----------|
| <ul style="list-style-type: none"> • Enhance productivity and streamline processes to improve customer service and increase staff hours in the field. Continue implementation of iPad use for field building inspections, and expand to code enforcement, health inspections, and apartment inspections. Allowing staff to start, update, attach documentation, and close inspections and case files to NaviLine in the field. | Sep. 2018 |
|---|-----------|

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Enhance Visibility of Lake Jackson to Others

Department Goal: Build Relationships with Local Builders & Contractors

- | | |
|---|-----------|
| <ul style="list-style-type: none"> • Provide community visibility and outreach by creating rotating slides regarding permits, inspections, zoning issues, and use video presentations produced by ICC or BISD for display on the city TV channel. Provide 3 public forums and education opportunities on proposed code implementation, interpretations, or misconceptions for citizens, contractors, and design professionals. | Sep. 2018 |
|---|-----------|

CODE ENFORCEMENT/INSPECTIONS - 3300

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Facilitate Development of New Housing

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Residential Applications & Plans Processed within 3 Workdays	✓	90%	90%	90%	90%

CITY COUNCIL OBJECTIVE:

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Commercial Applications & Plans Processed within 15 Workdays	✓	90%	90%	90%	90%
Inspections Made within 24 Hours	✗	99%	100%	99%	100%

CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Enhance the Safety of Our Citizens

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Compliance with Code Enforcement Actions within 30 Days	✓	90%	90%	90%	90%

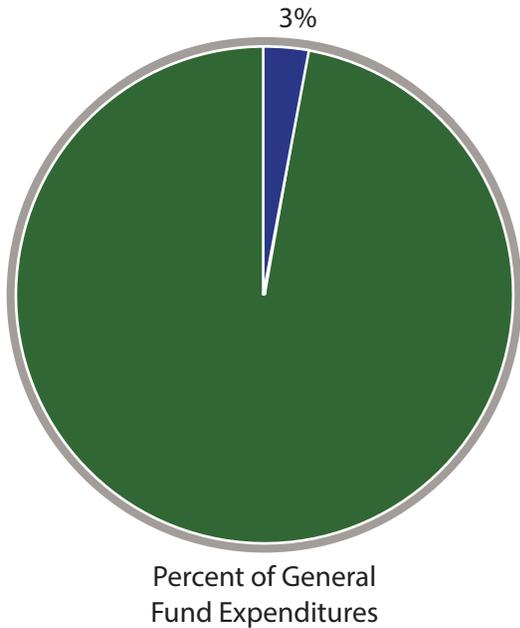
CITY COUNCIL VISION ELEMENT: Enable Growth & Revitalization

CITY COUNCIL OBJECTIVE: Use New Technology to Improve Areas of Operations

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Respond to Citizen Requests within 3 days of Receipt	✗	85%	100%	85%	95%

CODE ENFORCEMENT/INSPECTIONS - 3300

BUDGET INFORMATION



- Major Budget Changes
- Increase in Health Insurance- \$9,200
 - Increase in Property/Liability Insurance- \$4,019
 - Increase in Third Party Inspection costs- \$5,000

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Building Permits	\$329,689	\$300,000	\$210,000	\$210,000
Electrical Permits	42,227	40,000	40,000	40,000
Health Licenses	46,671	47,000	42,700	43,000
Sign Permits	6,020	4,000	3,500	3,500
Apartment Fee	72,665	70,000	79,000	81,000
General Resources	106,289	154,225	236,693	266,500
Total Resources	\$603,561	\$615,225	\$611,893	\$644,000

<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$374,654	\$386,700	\$390,159	\$400,100
Employee Benefits	119,316	129,000	128,220	143,956
Operating Expenses	90,526	73,880	67,869	77,239
Operating Transfers	19,065	25,645	25,645	22,705
Total Expenditures	\$603,561	\$615,225	\$611,893	\$644,000

CODE ENFORCEMENT/INSPECTIONS - 3300

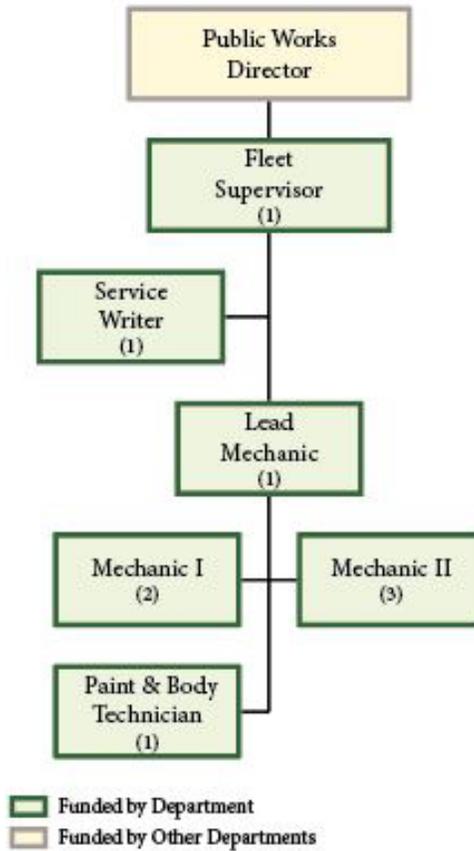
	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Office/Clerical	\$30,444	\$31,900	\$29,789	\$32,200
Technical	224,432	230,200	231,245	235,600
Management/Supervision	117,974	121,600	123,125	126,300
Temp/Seasonal	0	0	0	0
Overtime	4,504	3,000	6,000	6,000
Contract Labor	-2,700	0	0	0
Subtotal	374,654	386,700	390,159	400,100
Employee Benefits				
Health	39,125	45,900	45,624	55,100
Life	534	500	528	500
Dental	3,094	3,500	3,369	3,600
Long Term Disability	1,516	1,800	1,563	2,000
Social Security	28,077	29,600	29,378	30,600
Retirement	45,855	46,500	46,808	49,100
Tuition Reimbursement	0	0	0	1,656
Workers Compensation	1,115	1,200	950	1,400
Subtotal	119,316	129,000	128,220	143,956
Operating Expenses				
Professional Service Fees				
Printing	2,027	1,500	1,000	1,000
Inspections	4,469	5,000	3,000	10,000
Outside Plan Review	17,600	0	5,000	7,500
	24,096	6,500	9,000	18,500
Cleaning Services				
Lot Mowing	4928	6000	5000	5000
Health Related	5490	12000	5000	0
	10,418	18,000	10,000	5,000
Maintenance & Repair				
Vehicles	8,674	5,000	5,000	5,000
Furniture & Fixtures	0	0	0	0
Maintenance Contract	120	0	0	0
	8,794	5,000	5,000	5,000
Insurance				
Property	2,639	2,600	3,187	3,187
Liability	2,128	2,130	5,562	5,562
	\$4,767	\$4,730	\$8,749	\$8,749
Communications	4,110	5,700	4,500	5,520
Training	17,537	7,200	7,200	7,200

CODE ENFORCEMENT/INSPECTIONS - 3300

	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
Travel	4,205	5,500	5,500	7,000
Dues & Memberships	1,468	2,540	2,000	3,400
Recording Fees	0	600	0	0
Condemnation & Demolition	0	1,000	0	0
General Supplies				
Office	5,343	6,500	6,500	6,500
Wearing Apparel	940	1,000	750	700
Gasoline & Diesel	889	910	530	530
Fuel - CNG	1,408	2,200	1,640	1,640
Operating	3,573	5,500	5,500	5,500
Photography	0	0	0	0
	12,153	16,110	14,920	14,870
Books & Periodicals	2,978	1,000	1,000	2,000
Subtotal	90,526	73,880	67,869	77,239
Operating Transfers				
Equipment Replacement	19,065	25,645	25,645	22,705
Subtotal	19,065	25,645	25,645	22,705
Total Enforcement/Inspection	\$603,561	\$615,225	\$611,893	\$644,000

Lake Jackson Garage Staff





Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	7.00	7.00	7.00	7.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	9.00	9.00	9.00	9.00

GARAGE - 4100

PROGRAM DESCRIPTION

The Garage Department provides service on all City vehicles and equipment on a routine basis. Services include lubrication, state inspections, engine overhaul and repair, drive train repairs, paint and body work and preventive maintenance. This department is also responsible for all maintenance costs of the service center.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Provide Safe, Well Maintained, & Visually Pleasing Facilities & Grounds

- Repair back fence line, replace deteriorated metal, stabilize area behind truck canopy, etc. Postponed

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

Department Goal: Provide a Safe Working Environment

- Maintain 100% staffing and work 2,920 days with no lost time accidents or injuries. Complete

CITY COUNCIL OBJECTIVE: Offer In-House Training Opportunities for Employees

Department Goal: Enhance Safety & Knowledge of Department Personnel

- Host three (3) training seminars and certify two Texas State Vehicle Inspectors Complete

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Provide Safe, Well Maintained, & Visually Pleasing Facilities & Grounds

- Upgrade lighting and electrical, replace deteriorated metal, asphalt overlay of parking lot Sep. 2018

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

Department Goal: Provide a Safe Working Environment

- Maintain 100% staffing and work with no lost time accidents or injuries. Sep. 2018

CITY COUNCIL OBJECTIVE: Offer In-House Training Opportunities for Employees

Department Goal: Enhance Safety & Knowledge of Department Personnel

- Host three (3) training seminars and certify two Texas State Vehicle Inspectors and one CNG Facility Manager Sep. 2018

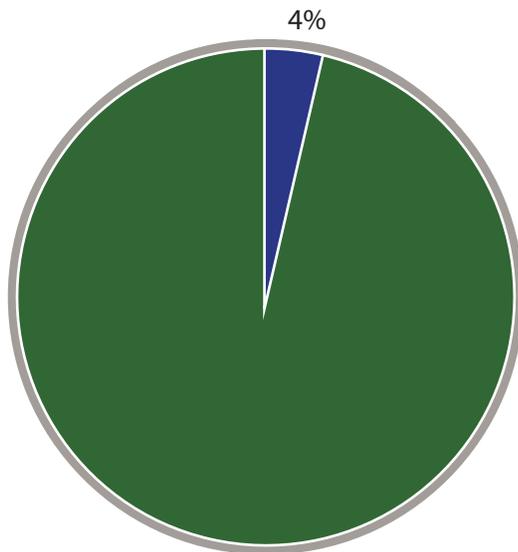
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment					
PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Preventative Maintenance Services, Including Normal Wear & Tear Items	✓	1,049	1,000	1,067	1,000
Equipment Repairs Including Light, Medium & Heavy Duty	✓	980	825	919	750
Mechanic Productivity Level	✓	80%	80%	80%	80%
In-house Repairs, Other than Warranty	✓	95%	95%	95%	95%

GARAGE - 4100

BUDGET INFORMATION



Percent of General Fund Expenditures

Major Budget Changes

- Increase in Health Insurance- \$11,000

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	\$701,764	\$764,495	\$750,998	\$776,739
Total Resources	\$701,764	\$764,495	\$750,998	\$776,739
<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$359,929	\$365,100	\$373,021	\$381,000
Employee Benefits	126,101	137,600	135,632	153,800
Operating Expenses	177,529	216,250	196,800	196,174
Operating Transfers	38,205	45,545	45,545	45,765
Total Expenditures	\$701,764	\$764,495	\$750,998	\$776,739

GARAGE - 4100

<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Service/Maintenance	463	0	0	0
Office/Clerical	\$30,882	\$31,800	\$32,368	\$33,000
Technical	256,341	262,300	267,632	273,400
Management/Supervision	54,395	56,000	56,021	57,600
Overtime	17,848	15,000	17,000	17,000
Contract Labor	0	0	0	0
Subtotal	359,929	365,100	373,021	381,000
Employee Benefits				
Health	46,176	55,100	54,812	66,100
Life	631	500	633	500
Dental	3,653	4,100	4,047	4,300
Long Term Disability	1,390	1,500	1,445	1,600
Social Security	26,304	27,900	26,977	29,100
Retirement	43,797	43,900	44,164	46,800
Workers Compensation	4,150	4,600	3,554	5,400
Subtotal	126,101	137,600	135,632	153,800
Operating Expenses				
Professional Services				
Tire Disposal	3,258	3,000	3,100	3,100
Fuel Tank Test	1,805	800	500	500
	5,063	3,800	3,600	3,600
Water & Sewer	3,800	3,800	3,800	3,800
Maintenance & Repair				
Buildings - Service	29,534	30,000	30,000	30,000
Grounds	18,571	28,000	28,000	25,000
Heating & Air Conditioning	267	1,800	1,000	1,800
Vehicles	17,949	20,000	20,000	20,000
Equipment	4,809	15,000	12,000	15,000
Maintenance Contract	3,804	17,315	4,150	4,150
	74,934	112,115	95,150	95,950
Insurance				
Property	22,660	23,000	24,560	25,788
Liabilty	2,820	2,005	2,855	2,941
	25,480	25,005	27,415	28,729
Communication	11,531	11,000	11,050	11,600
Training	2,647	2,800	2,500	2,800

GARAGE - 4100

	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
Travel	2,290	2,400	2,000	2,400
Dues & Memberships	499	500	600	525
General Supplies				
Office	814	1,000	1,000	1,000
Wearing Apparel	4,111	4,000	4,000	4,000
Gasoline & Diesel	1,616	2,020	1,500	1,700
Fuel - CNG	605	60	60	80
Operating	8,141	7,500	7,500	7,500
Tools	9,037	10,000	10,000	10,000
Cleaning	547	900	600	600
	24,871	25,480	24,660	24,880
Electricity & Natural Gas	26,414	29,100	26,025	21,890
Books & Periodicals	0	250	0	0
Subtotal	177,529	216,250	196,800	196,174
Operating Transfers				
Equipment Replacement	38,205	45,545	45,545	45,765
Subtotal	38,205	45,545	45,545	45,765
Total Garage	\$701,764	\$764,495	\$750,998	\$776,739

GARAGE - FLEET VEHICLES

The City maintains a fleet of approximately 170 vehicles and equipment. The Garage Department is responsible for the maintenance of this fleet. The equipment replacement fund provides funding for the replacement of vehicles. This allows the City to maintain a high quality, functional fleet. Off-street vehicles are noted in italics. Also in the City's inventory are various pieces of equipment such as

General Government

Administration

1 2005 Chrysler PT Cruiser
 1 2012 Chevy Traverse
 1 2017 *Ford Trans Connect*

Engineering

1 2009 Chevy Silverado
 1 2012 Ford F150

Civic Center

1 1998 Ford F150
 1 2005 Gator

Public Safety

Police/Humane

1 2003 Cadillac
 1 2006 Ford F150 CID
 1 2007 Dodge Durango
 1 2007 Chevrolet Suburban
 1 2007 Chevrolet Silverado CID
 1 2009 Ford Escape Hybrid
 1 2009 Ford Taurus
 2 2009 Dodge Charger
 1 2009 Chevy Silverado
 1 2010 Ford Fusion CID
 1 2010 Armored Truck
 1 2011 Chevy Caprice CID
 1 2012 Chevy Tahoe COP
 1 2012 Chevy Tahoe CID
 2 2014 Dodge Charger
 2 2014 Chevy Tahoe
 4 2015 Chevy Tahoe
 1 2015 F150
 1 2015 Lincoln
 2 2016 Chevy Tahoe
 2 2017 Chevy Tahoe

F 1942 Chevy Pumper
 1 1985 Federal Fire Truck
 1 2000 Rescue 2
 1 2001 American Lafrance Pumper Truck
 1 2004 American Lafrance Engine 2
 1 2005 Chevy Suburban
 1 2005 Ferrara Ladder Truck
 1 2007 F350
 1 2011 Chevy Suburban
 1 2011 Brush truck
 1 2012 Rescue 1
 1 2014 Chevy Suburban
 1 2014 Ferrera Fire Truck
 1 2016 Chevy Suburban

E 2012 Chevy Tahoe

1 2012 Ambulance
 1 2013 Ambulance
 1 2016 Ambulance

Public Works

Garage

1 1997 Wrecker
 1 2001 Forklift
 1 2006 Service Truck
 1 2008 Chevy Silverado
 1 2013 John Deere Mower

Code Enforcement

1 2013 Chevy Tahoe
 1 2005 Honda Civic CNG
 2 2008 Honda Civic CNG
 1 2011 F150
 1 2016 F150 Bi Fuel

Streets

1 1972 Grader
 1 1996 Asphalt Roller
 1 2002 Asphalt Truck
 1 2002 Bucket Truck
 1 2008 *JCB Backhoe*
 1 2008 F750 Dump Truck
 1 2013 F250 CNG
 1 2012 F650 Flatbed CNG
 1 2014 Schwarze Sweeper CNG
 1 2017 *F250 Crewcab CNG*

Drainage

1 1976 Case Diesel Tractor
 2 1992 Tractor with Slopemower
 1 1994 John Deere Bulldozer
 1 1996 Tractor with Slopemower
 1 1997 Tractor
 1 1999 Tractor
 1 2000 Dump Truck
 2 2001 F150 CNG
 1 2003 Honda Civic CNG
 1 2003 Case Loader
 1 2004 Gradall Excavator
 1 2004 Tractor
 1 2006 Chevy Crew Cab
 1 2008 F750 Dump Truck
 1 2009 Chevy Silverado 1500
 1 2009 Chevy Silverado 2500
 1 2010 F150
 1 2011 Trackhoe
 1 2011 F150

Utility

Waste Water

1 2002 F350 Utility
 1 2003 F150 CNG
 1 2017 JD Backhoe
 1 2006 Dodge Crew Cab
 1 2008 Silverado 2500
 2 2009 Silverado 1500
 1 2009 Honda Civic CNG
 1 2009 Silverado 2500
 1 2009 Vactor
 1 2012 F150
 1 2012 F350 Utility CNG
 1 2012 F350 Crane CNG
 1 2012 JD Mower

Utility

Waste Water (Cont.)

1 2013 F250 CNG
 1 2015 JD Mower
 2 2015 F350 Utility CNG
 1 2015 JD Gator
 1 2015 F150 Bi Fuel CNG
 1 2016 F750 Dump Truck CNG

Water

1 2000 Dump Truck
 1 2008 Chevy Silverado
 1 2009 Chevy Utility
 1 2012 Trackhoe
 1 2013 Trackhoe
 1 2015 F350 Utility CNG
 1 2015 F250 Utility CNG

Sanitation

1 2003 Residential Refuse CNG
 2 2004 Commercial Refuse CNG
 1 2004 Residential Refuse CNG
 2 2005 Residential Refuse CNG
 1 2006 Commercial Refuse CNG
 1 2006 JCB Wheel Loader (Mulch Site)
 2 2007 John Deere Loader
 3 2007 Residential Refuse CNG
 1 2007 Commercial Rolloff CNG
 1 2008 Dodge Crew Cab
 3 2009 Refuse Flatbed
 1 2009 Residential Refuse CNG
 1 2010 Refuse Flatbed
 1 2010 Refuse Flatbed
 1 2013 F250 CNG
 1 2015 Residential Refuse CNG
 1 2016 F350 Dumpster Carrier
 2 2016 Commercial Refuse CNG
 1 2017 *Commercial Rolloff CNG*

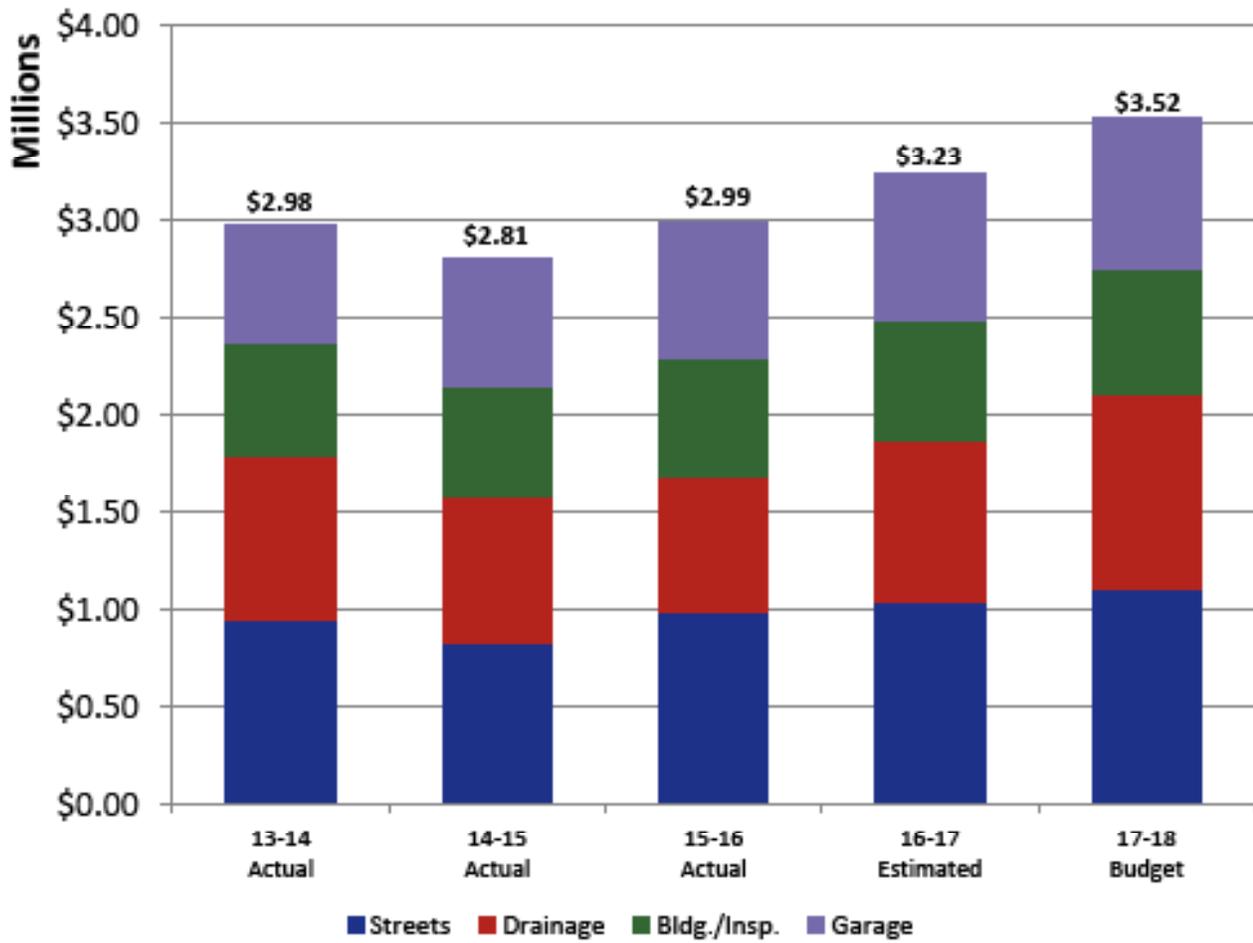
Parks

1 1991 Stump Grinder
 3 1994 Tractor
 2 1995 Tractor
 1 2001 F650 Water Truck
 1 2002 F150 CNG
 1 2005 F650 Dump Truck
 1 2006 JD Backhoe
 1 2008 Chevy 2500 Utility
 1 2008 Chevy 2500 Crew Cab
 1 2010 F150
 1 2011 F150
 2 2012 ExMark Mower
 1 2013 F250 CNG
 3 2014 ExMark Mower
 2 2016 JD Gator
 1 2016 ExMark Mower
 1 2017 *F150 CNG Bi-fuel*

Recreation

1 2009 Chevy Silverado
 1 2009 Ford E350
 1 2012 Ford F150 Bi-Fuel

PUBLIC WORKS - HISTORY OF EXPENDITURES



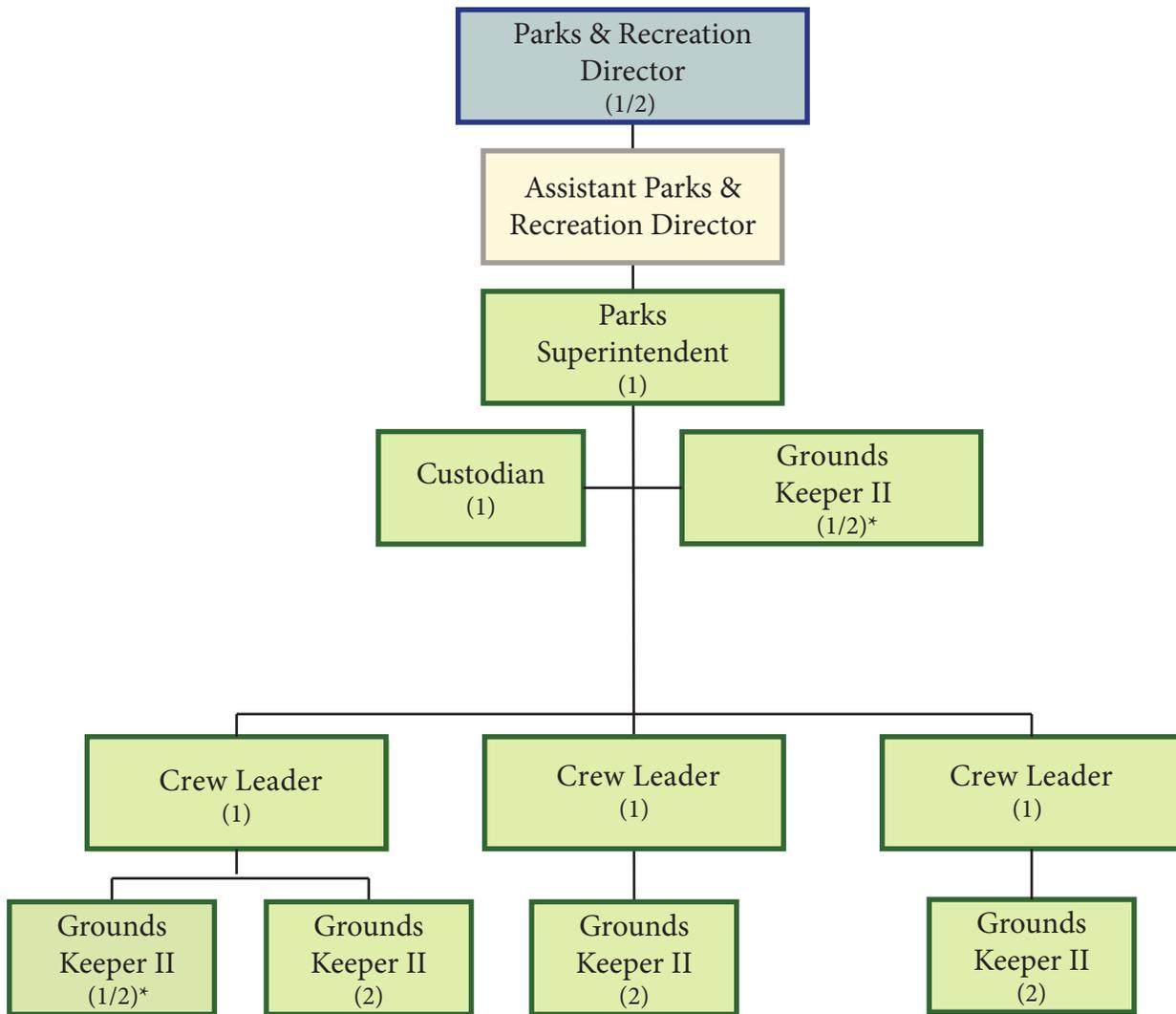
PARKS & RECREATION



LAKE JACKSON

City of Enchantment





- Position Funded by Department
- Position Funded by Mutiple Departments
- Position Funded by Other Department
- * Floating Position (as needed)

Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	12.00	12.00	12.00	12.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.50	1.50	1.50	1.50
Temporary/Seasonal	0.58	0.58	0.00	0.00
TOTAL FTEs	14.08	14.08	13.50	13.50

PARKS - 3500

PROGRAM DESCRIPTION

The purpose of the Parks Department is to maintain and develop our City parks, parkways, landscaping projects, and green areas surrounding City building and facilities. Areas are maintained according to standards which will ensure safe and aesthetically pleasing places of leisure through mowing horticulture practices, repair, cleaning and litter removal.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Provide Quality Parks & Recreation Opportunities	
Department Goal: Enhance the Community Environment	
• Rehabilitated three playgrounds (Junior Service League, Plantation Oaks, and Jasmine)	Complete
• Refined contract mowing maintenance by adding Dunbar Park and adding hospital soccer fields.	Complete
• Renovated the Jasmine Tennis Complex (New fencing, practice board, posts, surface and benches) & added pickle ball lines.	Complete
• Renovated the MacLean Pavilion by replacing lighting with LED fixtures and by replacing damaged metal wall behind stage with block wall.	Complete

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

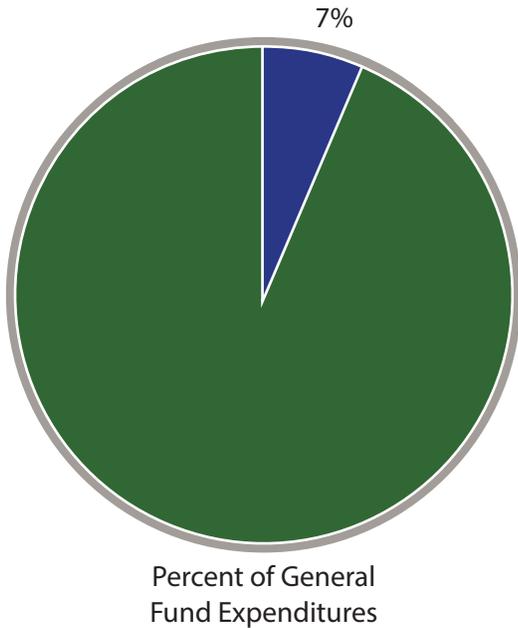
CITY COUNCIL OBJECTIVE: Provide Quality Parks & Recreation Opportunities	
Department Goal: Enhance the Community Environment	
• Replace the Dunbar Pavilion Restroom Facility	Apr. 2018
• Renovate Adult Softball Infields and Level Adult Soccer Field at MacLean Park	May 2018
• Replace the MacLean Park Playground and Install Solid Surface Fall Protection	Aug. 2018
• Reorganize the Parks Maintenance Division to have 3 crews (MacLean, Southside and Northside) to improve standards and quality of work.	Aug. 2018
• Expand use of handheld computers to improve productivity in field (playground inspections)	Sep. 2018
• Begin Construction on the NEW Dog Park	Sep. 2018

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Provide Quality Parks & Recreation Opportunities					
PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Hazardous Trees Removed	✗	50	60	42	60
Acres of Parks per 1,000 Population	✓	40.28	40.28	60.35	60.35
Hours Related to Vandalism Repairs	✗	25	25	17	25

BUDGET INFORMATION



Major Budget Changes

- Increase in Health Insurance- \$16,500

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
MacLean Sportsplex	\$11,459	\$17,000	\$12,000	\$12,000
Misc. Park Use	12,440	10,000	11,000	10,000
General Resources	1,204,083	1,371,766	1,323,682	1,385,573
Total Resources	\$1,227,982	\$1,398,766	\$1,346,682	\$1,407,573

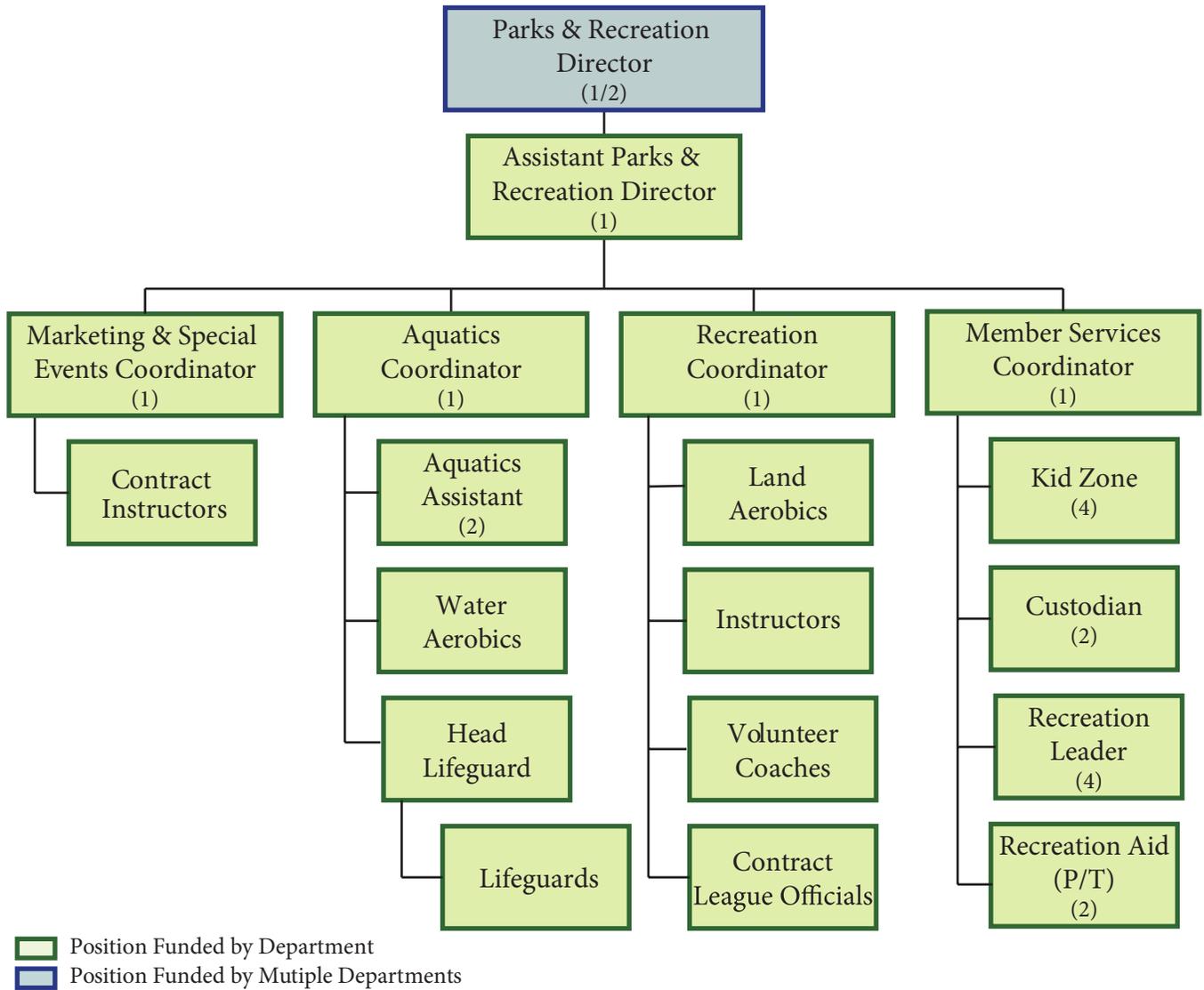
<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$524,061	\$584,300	\$546,511	\$577,100
Employee Benefits	180,350	214,300	190,095	232,000
Operating Expenses	478,043	563,230	573,140	566,252
Capital Outlay	9,227	0	0	0
Operating Transfers	36,301	36,936	36,936	32,221
Total Expenditures	\$1,227,982	\$1,398,766	\$1,346,682	\$1,407,573

PARKS - 3500

<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Service/Maintenance	\$344,787	\$401,900	\$361,433	\$390,400
Management/Supervision	120,879	122,400	125,078	126,700
Temp/Seasonal	0	0	0	0
Overtime	58,395	60,000	60,000	60,000
Subtotal	524,061	584,300	546,511	577,100
Employee Benefits				
Health	64,413	82,600	76,456	99,100
Life	869	800	876	800
Dental	5,094	6,200	5,645	6,500
Long Term Disability	1,913	2,400	1,962	2,400
Social Security	37,838	44,700	36,664	44,100
Retirement	64,290	70,200	63,059	70,900
Workers Compensation	5,933	7,400	5,433	8,200
Subtotal	180,350	214,300	190,095	232,000
Operating Expenses				
Contract Mowing	320,020	385,000	378,000	385,000
Water & Sewer	2,250	2,250	2,250	2,250
Maintenance & Repair				
Pavilion	0	2,000	1,700	2,000
Parks	93,803	90,000	120,000	100,000
Vehicles	19,333	30,000	20,000	20,000
Equipment	541	800	800	800
Maintenance Contracts	120	900	900	900
	113,797	123,700	143,400	123,700
Rentals - Equipment	844	2,500	1,000	2,500
Insurance				
Property	501	500	1,215	1,276
Liability	3,543	3,155	4,195	4,321
	4,044	3,655	5,410	5,597
Communications	1,292	1,500	1,000	1,500
Training	1,059	2,100	1,300	2,100

PARKS - 3500

	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
Travel	1,441	1,250	1,250	1,250
Dues & Memberships	195	225	200	225
General Supplies				
Office	227	400	250	400
Wearing Apparel	5,192	4,500	4,500	4,500
Gasoline & Diesel	13,812	13,390	15,190	17,680
Fuel - CNG	1,248	1,660	290	450
Operating	7,705	10,000	11,000	10,000
Chemicals	521	7,000	3,500	5,000
Cleaning	4,396	4,000	4,500	4,000
	33,101	40,950	39,230	42,030
Books & Periodicals	0	100	100	100
Subtotal	478,043	563,230	573,140	566,252
Capital Outlay	9,227	0	0	0
Operating Transfers				
Equipment Replacement	36,301	36,936	36,936	32,221
Subtotal	36,301	36,936	36,936	32,221
Total Parks	\$1,227,982	\$1,398,766	\$1,346,682	\$1,407,573



Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	3.00	3.00	4.00	4.00
Office/Clerical	6.00	6.00	5.00	5.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	4.50	4.50	5.50	5.50
Temporary/Seasonal	17.00	17.00	16.00	16.00
TOTAL FTEs	30.50	30.50	30.50	30.50

RECREATION - 3700

PROGRAM DESCRIPTION

The Recreation Department provides recreational, educational and physical activities for the public. The programs provided utilize our City facilities and parks, and are a vital contribution to the enhancement of the quality of life in our community. Recreation facilities include various athletic complexes, Dunbar Pavilion, MacLean Pavilion, the Outdoor Pool and the Recreation Center.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Provide Community with New Affordable & Family Oriented Activities

Department Goal: Continuously Evaluate & Modify Special Events

- | | |
|--|----------|
| • Provided 27 Special Events and expanded Adult Easter Egg Hunt from 400 to 600 participants | Complete |
|--|----------|

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Offer In-House Training Opportunities

Department Goal: Develop & Foster a Strong Leadership Team Through Training & Team Building Activities

- | | |
|---|----------|
| • Provided 6-plus in-house trainings, and staff attended a wide variety of outside trainings including: NRPA, TRPS, TPPC, and TAAAF | Complete |
| • Support the involvement of staff in professional organizations. | Complete |

CITY COUNCIL OBJECTIVE: Offer In-House Training Opportunities

Department Goal: Encourage Staff to Grow Professionally Through Educational & Networking Opportunities

- | | |
|--|----------|
| • Provided a minimum of 6 in-house professional trainings per year to include safety, customer service, supervisory skills, etc. | Complete |
| • Developed & Fostered a Strong Leadership Team Through Training & Team Building Activities on a Quarterly Basis | Complete |

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal:

- | | |
|---|----------|
| • Ensure Recreation Facilities Remain Attractive & Safe | On-Going |
|---|----------|

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Provide Community with New Affordable & Family Oriented Activities

Department Goal:

- | | |
|--|-----------|
| • Continue to expand special events and program offerings | Sep. 2018 |
| • Develop a scholarship program for low-income children to attend recreation programs (swim lessons) | Sep. 2018 |

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality Of Life

CITY COUNCIL OBJECTIVE: Provide Quality Parks & Recreation Opportunities

PERFORMANCE MEASURE	Status	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Recreation Center Attendance	✓	211,676	210,000	210,000	210,000
Recreation Center Memberships	✓	4,817	5,050	5,050	5,050
Adult Programs Offered	✓	2,275	2,080	2,080	2,080
Youth Programs Offered	✓	154	105	150	150

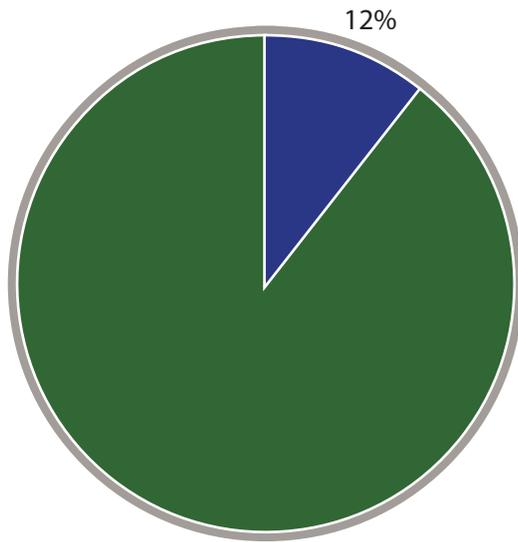
**In FY 14-15 the Recreation Center started to track programs offered instead of program attendance.*

CITY COUNCIL OBJECTIVE: Provide Community with New Affordable & Family Oriented Activities

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Special Events Offered	✓	25	27	27	27

RECREATION - 3700

BUDGET INFORMATION



Percent of General Fund Expenditures

Major Budget Changes

- Increase in Health Insurance- \$23,800
- Decrease in Electricity-(\$79,545)

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Recreation Center	\$798,907	\$812,500	\$811,550	\$813,650
Outdoor Pool	5,914	8,200	6,000	6,000
Youth Athletics	53,251	15,000	20,000	20,000
Youth Programs	48,965	55,000	20,000	25,000
Adult Programs	35,001	22,500	13,000	19,500
Aquatics Programs	0	30,000	30,000	30,000
Special Events	0	16,000	25,000	25,000
Transfer from Econ. Dev.	350,000	350,000	350,000	350,000
General Resources	903,835	1,130,420	1,084,856	1,135,682
Total Resources	\$2,195,873	\$2,439,620	\$2,360,406	\$2,424,832

<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$906,564	\$1,085,000	\$1,014,495	\$1,109,600
Employee Benefits	241,773	302,000	283,181	333,300
Operating Expenses	988,769	980,160	990,270	917,522
Capital Outlay	20,022	33,000	33,000	33,000
Operating Transfers	38,745	39,460	39,460	31,410
Total Expenditures	\$2,195,873	\$2,439,620	\$2,360,406	\$2,424,832

RECREATION - 3700

<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Service/Maintenance	\$128,145	\$169,400	\$153,458	\$175,500
Office/Clerical	160,301	170,900	114,297	171,800
Professional	0	0	0	0
Management/Supervision	253,593	301,300	303,330	311,500
Temp/Seasonal	302,370	396,400	396,400	403,800
Overtime	30,435	25,000	25,010	25,000
Contract Labor	31,720	22,000	22,000	22,000
Subtotal	906,564	1,085,000	1,014,495	1,109,600
Employee Benefits				
Health	88,727	119,300	110,000	143,100
Life	1,201	1,000	811	1,000
Dental	7,016	9,000	8,000	9,400
Long Term Disability	2,203	2,600	2,500	2,700
Social Security	65,391	81,400	75,470	83,200
Retirement	71,271	80,100	78,000	84,000
Workers Compensation	5,964	8,600	8,400	9,900
Subtotal	241,773	302,000	283,181	333,300
Operating Expenses				
Contract Cleaning	76,020	76,000	76,000	76,000
Water & Sewer	51,000	51,000	51,000	51,000
Maintenance & Repair				
Buildings - Rec Center	40,127	60,000	60,000	60,000
Grounds	495	5,000	4,000	5,000
Heating & Air Conditioning	44,826	30,000	40,000	30,000
Pools	37,892	25,000	25,000	25,000
Equipment	925	1,250	1,000	1,000
Maintenance Contracts	26,593	33,000	33,000	36,025
	\$150,858	\$154,250	\$163,000	\$157,025
Rental - Vehicle & Equipment	10,119	8,000	8,000	8,000
Insurance				
Property	95,023	95,140	98,530	103,456
Liability	5,110	5,000	4,860	5,006
	100,133	100,140	103,390	108,462

RECREATION - 3700

	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
Communication	14,824	21,000	18,000	18,000
Advertising	27,866	27,000	27,000	27,000
Training	6,175	7,450	5,250	7,450
Travel	4,454	6,500	8,700	7,400
Dues & Memberships	1,890	2,090	2,930	2,930
General Supplies				
Office	7,761	7,500	7,500	7,500
Wearing Apparel	6,205	6,000	6,000	6,000
Gasoline & Diesel	847	960	960	1,000
CNG Fuel	389	570	400	400
Operating	51,038	41,600	41,600	41,600
Special Events	13,372	20,000	25,000	25,000
Aquatics	13,641	10,000	10,000	10,000
Chemicals	22,425	22,000	25,000	25,000
Resale Items	3,223	2,500	2,500	2,500
Cleaning Program	17,790 25,822	15,000 20,600	15,000 20,100	15,000 19,800
	162,513	146,730	154,060	153,800
Electricity & Natural Gas	382,917	380,000	372,940	300,455
Books & Periodicals	0	0	0	0
Subtotal	988,769	980,160	990,270	917,522
Capital Outlay	20,022	33,000	33,000	33,000
Operating Transfers				
Equipment Replacement	38,745	39,460	39,460	31,410
Subtotal	38,745	39,460	39,460	31,410
Total Recreation	\$2,195,873	\$2,439,620	\$2,360,406	\$2,424,832

MISCELLANEOUS



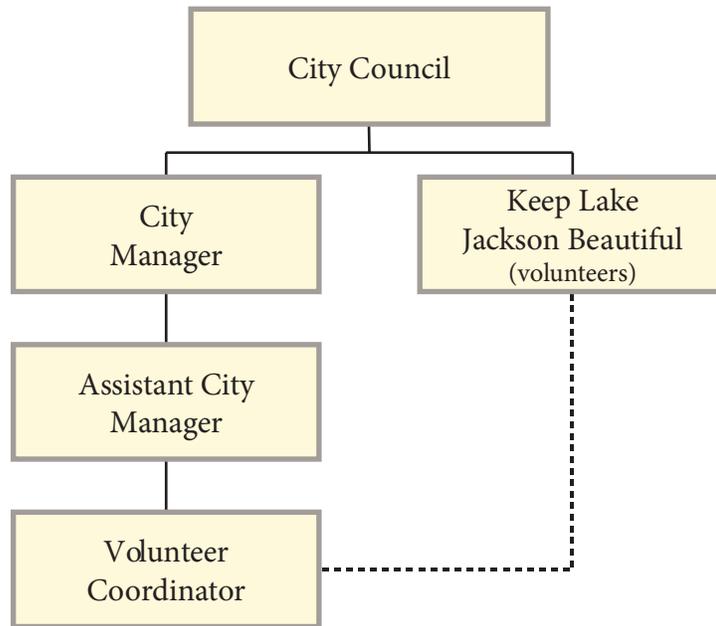
LAKE JACKSON

City of Enchantment



KLJB Charlie Chipper's Recycle Posse





Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

PROGRAM DESCRIPTION

"The mission of Keep Lake Jackson Beautiful is to improve the quality of life by enhancing the community environment". Keep Lake Jackson Beautiful is charged with the restoration, preservation and enhancement of the scenic beauty in the City of Lake Jackson. Budgeted monies include funds for education and public awareness programs targeted at all ages and businesses in our community. Through litter prevention programs, beautification projects, and review of city ordinances these dedicated volunteers have helped bring in over \$2,000,000 worth of landscaping awards to the City of Lake Jackson. Keep Lake Jackson's entry sign was dedicated to the City of Lake Jackson by the volunteers. The highway has now also been branded with the city logo to let visitors know that they are in the "City of Enchantment".

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices & Enhance Technology

Department Goal: Build Relationships with Community Partners

• BISD Charlie Chipper "Recycle Posse" Programs presented at local schools	Complete
• Arbor Day Celebration - 100 "free" trees given out at the City "Easter Egg Hunt" & proclamation presented at City Council meeting	Complete
• Finalized Keep Texas Beautiful Governor's Community Achievement Awards- FM 2004 Tree Planting Project	Complete
• Surveyed businesses for expansion & compliance with landscape ordinance	Complete
• *HEB/KTB Grant for School Recycling, which provided 325 recycling bins & four cafeteria bottle bins for Brazoswood High School	Complete
• Awards & Recognitions: Keep America Beautiful- KAB Affiliate Award, KAB Sustained Award of Excellence, President Circle, *Professional Leadership Award, Keep Texas Beautiful Sustained Award of Excellence, Sadie Grath Award	Complete
• *Continue partnership with community organizations, companies, & volunteers	Complete
• Initiated the Contractor "Little Bag" Awareness project	Complete
• Continued Fall & Spring environmental cleanups, events, and tree planting projects	Complete
• Continued maintenance & landscaping of Xeriscape Park	Complete

***DENOTES NEW ACTIVITIES OR AWARDS**

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

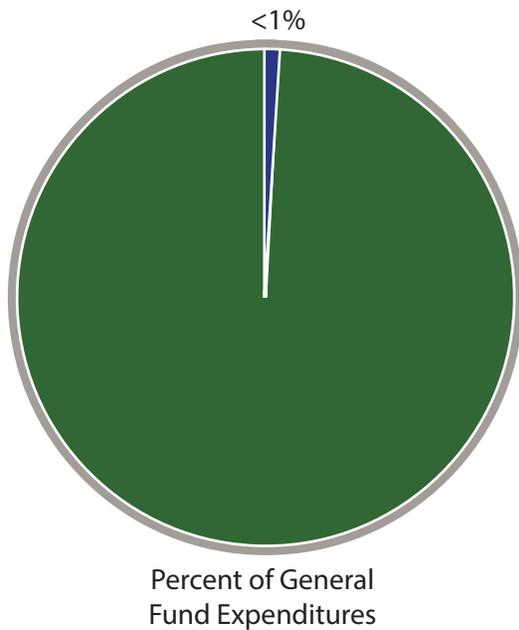
CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices & Enhance Technology

Department Goal: Build Relationships with Community Partners

• Coordinate 75th Anniversary project	Apr. 2018
• Increase awareness of KLJB through the continuation of the "Business Affiliate Partner" Program.	Sep. 2018
• Continue working on the Contractor "Little Bag" Awareness project	Sep. 2018
• Initiate community outreach programs- partner with other service organizations	Sep. 2018

BUDGET INFORMATION



Major Budget Changes

- Increase Plantings Budget- \$5,000

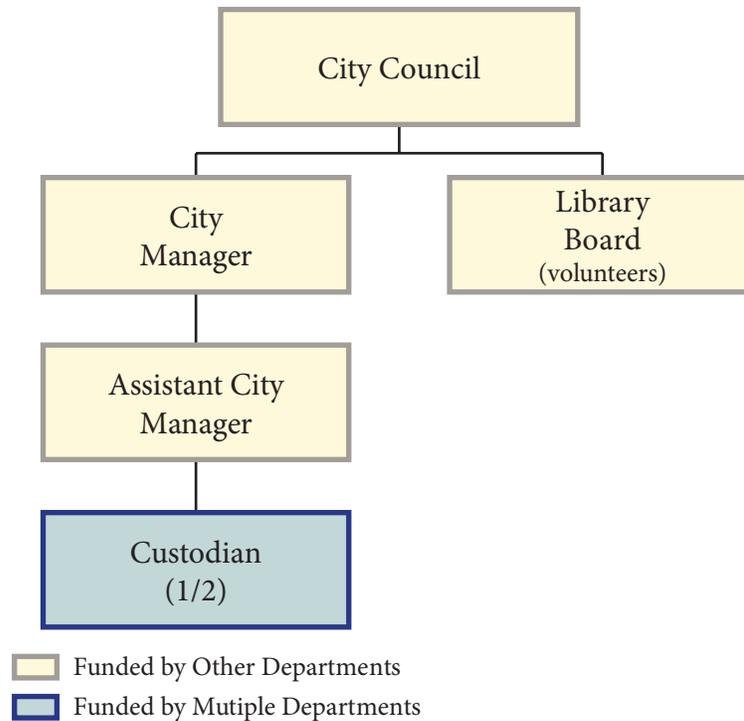
<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	\$41,704	\$50,000	\$50,000	\$55,000
Total Resources	\$41,704	\$50,000	\$50,000	\$55,000

<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses	\$41,704	\$50,000	\$50,000	\$55,000
Total Expenditures	\$41,704	\$50,000	\$50,000	\$55,000

<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses				
Plantings	\$11,695	\$17,500	\$17,500	\$22,500
Advertising	4,753	5,000	5,000	4,000
Training	2,557	3,500	3,500	3,500
Travel	3,338	3,200	3,200	3,200
Other Purchased Services				
Dues & Memberships	665	700	700	700
Arbor Day	1,936	2,000	2,000	2,000
Clean Up Day	2,526	2,000	2,000	2,000
	5,127	4,700	4,700	4,700
General Office Supplies				
T-Shirts	3,463	3,000	3,000	3,000
Costumes	20	500	500	500
Awards	1,149	1,500	1,500	1,500
Operating	1,493	3,600	3,600	4,600
Education Program	8,109	5,000	5,000	5,000
Composting	0	2,500	2,500	2,500
	14,234	16,100	16,100	17,100
Subtotal	41,704	50,000	50,000	55,000
Total KLJB	\$41,704	\$50,000	\$50,000	\$55,000



Keep Lake Jackson Beautiful Volunteers Completing a Service Project at Xeriscape Park



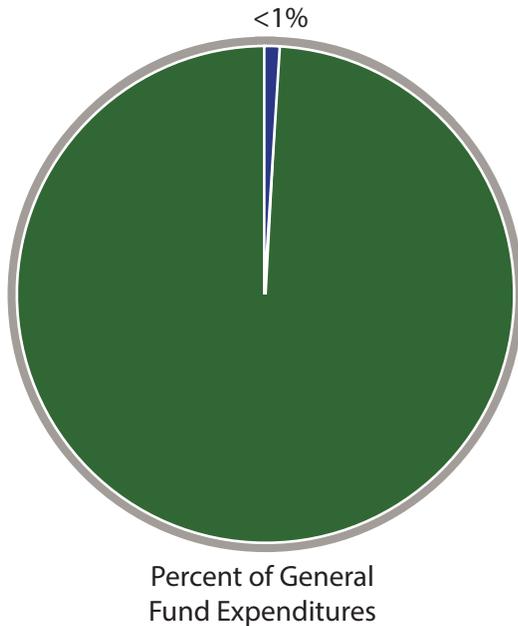
Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.50	0.50	0.50	0.50
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.50	0.50	0.50	0.50

LIBRARY - 4200

PROGRAM DESCRIPTION

The City of Lake Jackson in a contract with Brazoria County provides library services to Lake Jackson residents. The contract is renewed every two years. As part of the contract the City agrees to provide a climate controlled building, furnishings, and maintenance and utilities for the Lake Jackson Library. In turn, the County agrees to provide personnel, library materials, necessary supplies pertaining to personnel, and circulation equipment.

BUDGET INFORMATION



Major Budget Changes

- Decrease in Electricity- (\$8,500)

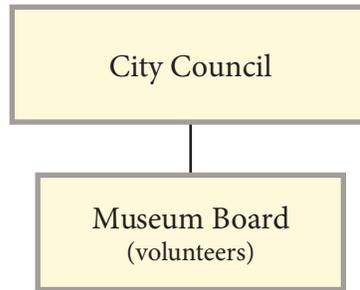
<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	\$169,007	\$172,885	\$161,083	\$166,884
Total Resources	\$169,007	\$172,885	\$161,083	\$166,884
<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$18,416	\$18,500	\$18,532	\$19,000
Employee Benefits	6,834	7,300	7,241	8,200
Operating Expenses	143,757	147,085	135,310	139,684
Total Expenditures	\$169,007	\$172,885	\$161,083	\$166,884

<i>Expenditures - Detail</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Service/Maintenance	\$17,837	\$18,500	\$18,465	\$19,000
Overtime	579	0	67	0
Subtotal	18,416	18,500	18,532	19,000
Employee Benefits				
Health	2,611	3,100	3,057	3,700
Life	35	0	35	0
Dental	206	200	226	200
Long Term Disability	73	100	76	100
Social Security	1,364	1,400	1,348	1,500
Retirement	2,238	2,200	2,239	2,300
Workers Compensation	307	300	260	400
Subtotal	6,834	7,300	7,241	8,200
Operating Expenses				
Contract Cleaning	18,637	18,700	17,500	18,700
Water & Sewer	1,700	1,700	1,700	1,700
Maintenance & Repair				
Library Building	15,316	15,100	7,500	13,000
Heating & Air Conditioning	2,907	2,000	2,500	2,000
Furniture & Fixtures	0	6,000	1,278	7,000
	18,223	23,100	11,278	22,000
Insurance				
Property	24,432	24,500	25,530	26,807
Liability	65	65	75	77
	24,497	24,565	25,605	26,884
Communications	1,873	1,920	1,800	1,800
General Supplies				
Operating	356	1,000	750	1,000
Cleaning	1,244	0	0	0
	1,600	1,000	750	1,000
Electricity & Natural Gas	41,138	40,000	41,380	31,500
Books & Periodicals	36,089	36,100	35,297	36,100
Subtotal	143,757	147,085	135,310	139,684
Total Library	\$169,007	\$172,885	\$161,083	\$166,884

Lake Jackson Historical Museum



MUSEUM - 4300

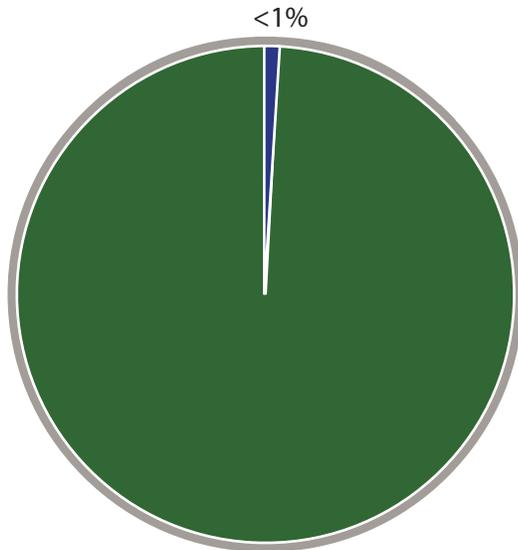


Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

PROGRAM DESCRIPTION

The Lake Jackson Museum Board and the Lake Jackson Historical Association aim to provide education relative to the history and culture of an area of Brazoria County which is known as Lake Jackson and to collect, preserve, and interpret the materials of the following heritage: Prehistoric- Karankawa Indians; Plantation Era; Industrial and Petrochemical Development as is impacted Lake Jackson; and, the City-birth, development and contemporary life. By contract the city maintains the building, while the Lake Jackson Historical Association takes care of the day to day operation and all exhibits.

BUDGET INFORMATION



Major Budget Changes

- Decrease in Electricity- (\$7,615)

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	\$68,605	\$76,725	\$66,210	\$68,435
Total Resources	\$68,605	\$76,725	\$66,210	\$68,435

<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses	\$68,605	\$76,725	\$66,210	\$68,435
Total Expenditures	\$68,605	\$76,725	\$66,210	\$68,435

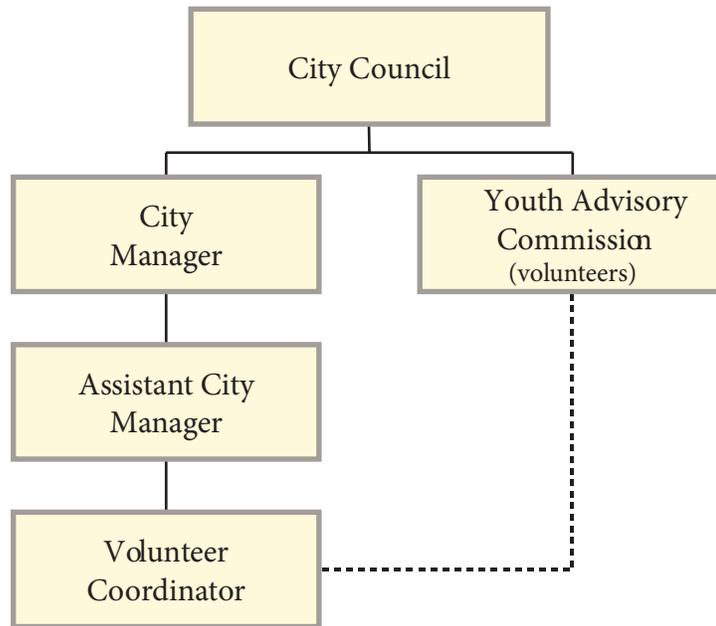
MUSEUM - 4300

<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses				
Contract Cleaning	\$7,345	\$8,300	\$6,500	\$7,300
Water & Sewer	2,300	2,300	2,300	2,300
Maintenance & Repair				
Museum Building	11,875	14,000	12,000	14,000
Air Conditioning	980	2,000	500	2,000
Maintenance Contract	3,545	1,725	1,725	1,725
	<u>16,400</u>	<u>17,725</u>	<u>14,225</u>	<u>17,725</u>
Property Insurance	19,904	20,200	20,500	21,525
Communications	4,034	6,000	5,000	5,000
General Supplies				
Operating	275	1,000	500	1,000
Cleaning	0	0	0	0
	<u>275</u>	<u>1,000</u>	<u>500</u>	<u>1,000</u>
Electricity & Natural Gas	18,347	21,200	17,185	13,585
Subtotal	<u>68,605</u>	<u>76,725</u>	<u>66,210</u>	<u>68,435</u>
Total Museum	<u>\$68,605</u>	<u>\$76,725</u>	<u>\$66,210</u>	<u>\$68,435</u>

Youth Advisory Commission (YAC) Members Representing
the City of Lake Jackson at the TML Texas YAC Summit



YOUTH ADVISORY COMMISSION - 4400



Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

YOUTH ADVISORY COMMISSION - 4400

PROGRAM DESCRIPTION

The Lake Jackson Youth Advisory Commission is a liaison between the youth of Lake Jackson and the City Council and, through service and environmental projects and social events, promote civic responsibility and safety among the Lake Jackson youth.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices & Enhance Technology

Department Goal: Encourage & Promote Youth Leadership & Community Service

- | | |
|--|----------|
| • 15 members & 2 adult advisors attended & participated in the TML Texas YAC Summit. | Complete |
|--|----------|

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE:

Department Goal: Encourage & Promote Youth Leadership & Community Service

- | | |
|--|----------|
| • "Recruiting Event" -Madge Griffith Park | Complete |
| • 20th Anniversary Celebration & time capsule dedication | Complete |
| • Worked doors and gave away a YAC door prize gift basket at Senior Fest | Complete |
| • YAC Tree Trail- Grant from Keep America Beautiful measured a new YAC Tree Trail on the hike & bike trail in front of HEB | Complete |
| • Collected supplies, wrote cards, & helped pack boxes for soldiers as part of the Random Act of Kindness service project with military moms | Complete |

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

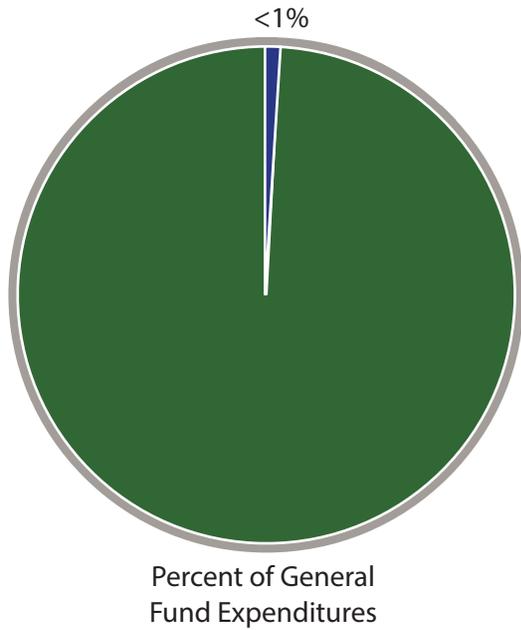
CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally through Best Practices & Enhance Technology

Department Goal: Encourage & Promote Youth Leadership & Community Service

- | | |
|---|-----------|
| • Continue to research the idea of a GaGa Ball Pit | Sep. 2018 |
| • Discuss options for Dunes Day/Beach Cleanup | Sep. 2018 |
| • Hold the Interactive Team Building Event for hands on team building within YAC | Sep. 2018 |
| • Continue participating with Random Act of Kindness service project with military moms | Sep. 2018 |
| • Continue to participate in City events with Keep Lake Jackson Beautiful, Senior Commission, and Recreation Department when needed | On-Going |

BUDGET INFORMATION



Major Budget Changes

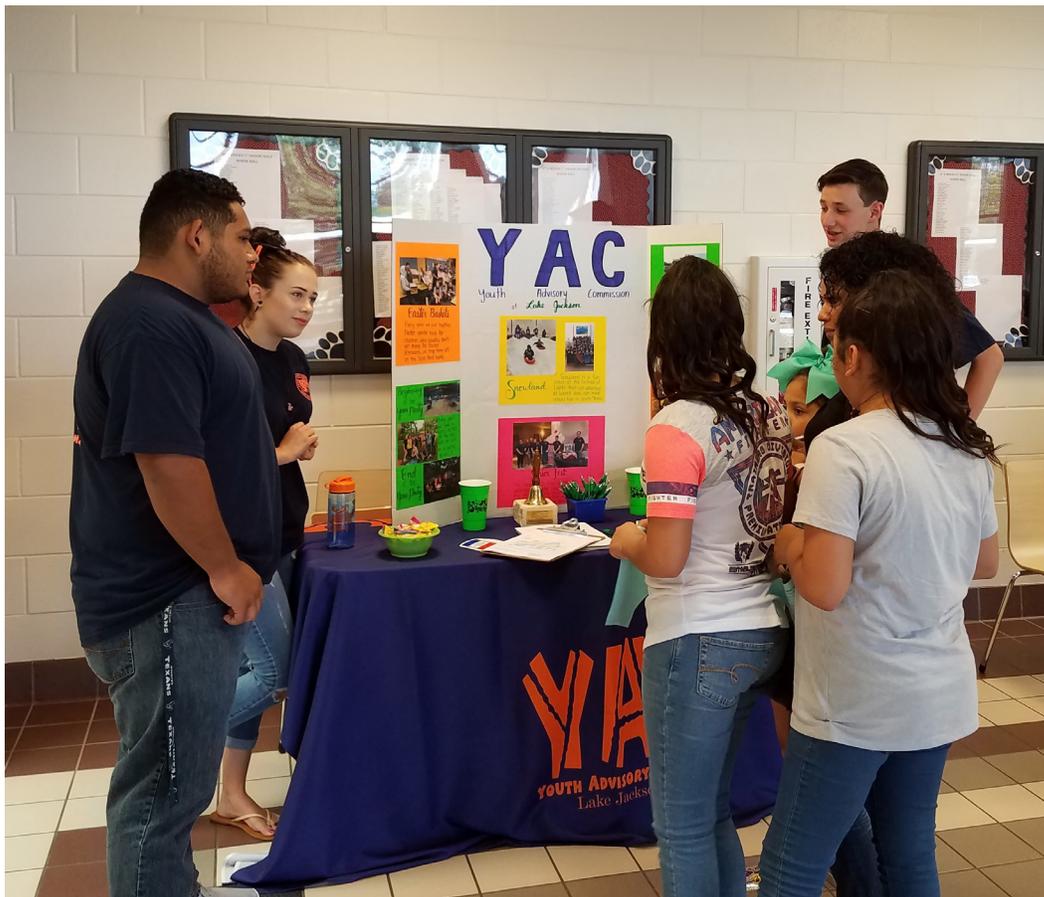
- No Major Budget Changes

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	\$13,396	\$16,000	\$16,000	\$16,000
Total Resources	\$13,396	\$16,000	\$16,000	\$16,000

<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses	\$13,396	\$16,000	\$16,000	\$16,000
Total Expenditures	\$13,396	\$16,000	\$16,000	\$16,000

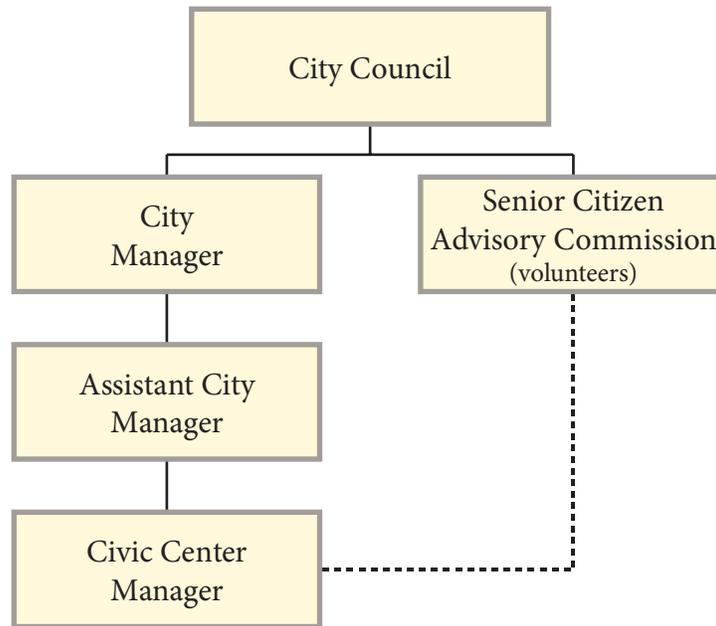
YOUTH ADVISORY COMMISSION - 4400

<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses				
Advertising	\$638	\$500	\$500	\$500
Training	2,648	4,000	4,000	4,000
Travel	3,085	2,000	2,000	2,000
General Supplies				
T-Shirts	754	1,000	1,000	1,000
Operating	907	1,500	1,500	1,500
Program	5,364	7,000	7,000	7,000
	7,025	9,500	9,500	9,500
Subtotal	13,396	16,000	16,000	16,000
Total Youth Advisory	\$13,396	\$16,000	\$16,000	\$16,000



YAC Officers Recruiting at LJI

SENIOR CITIZEN COMMISSION - 4600



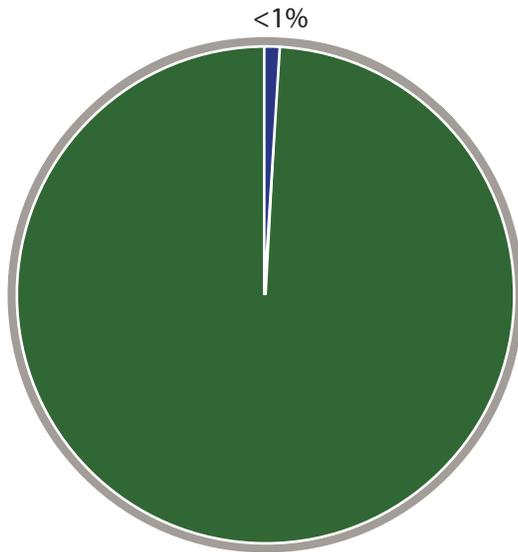
Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

SENIOR CITIZEN COMMISSION - 4600

PROGRAM DESCRIPTION

The Lake Jackson Senior Citizen Commission is a liaison between the seniors of Lake Jackson and the City Council and, through service and social events, promote civic responsibility and safety among the Lake Jackson seniors.

BUDGET INFORMATION



Major Budget Changes

- No Major Budget Changes

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
General Resources	\$25,423	\$25,000	\$25,000	\$25,000
Total Resources	\$25,423	\$25,000	\$25,000	\$25,000
<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses	\$25,423	\$25,000	\$25,000	\$25,000
Total Expenditures	\$25,423	\$25,000	\$25,000	\$25,000

SENIOR CITIZEN COMMISSION - 4600

<i>Expenditures - Details</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses				
Programs	\$25,423	\$25,000	\$25,000	\$25,000
Subtotal	25,423	25,000	25,000	25,000
Total Senior Advisory	\$25,423	\$25,000	\$25,000	\$25,000

Booth for the Lake Jackson Fire Marshal's Office at Senior Fest



GENERAL DEBT SERVICE FUND



LAKE JACKSON

City of Enchantment



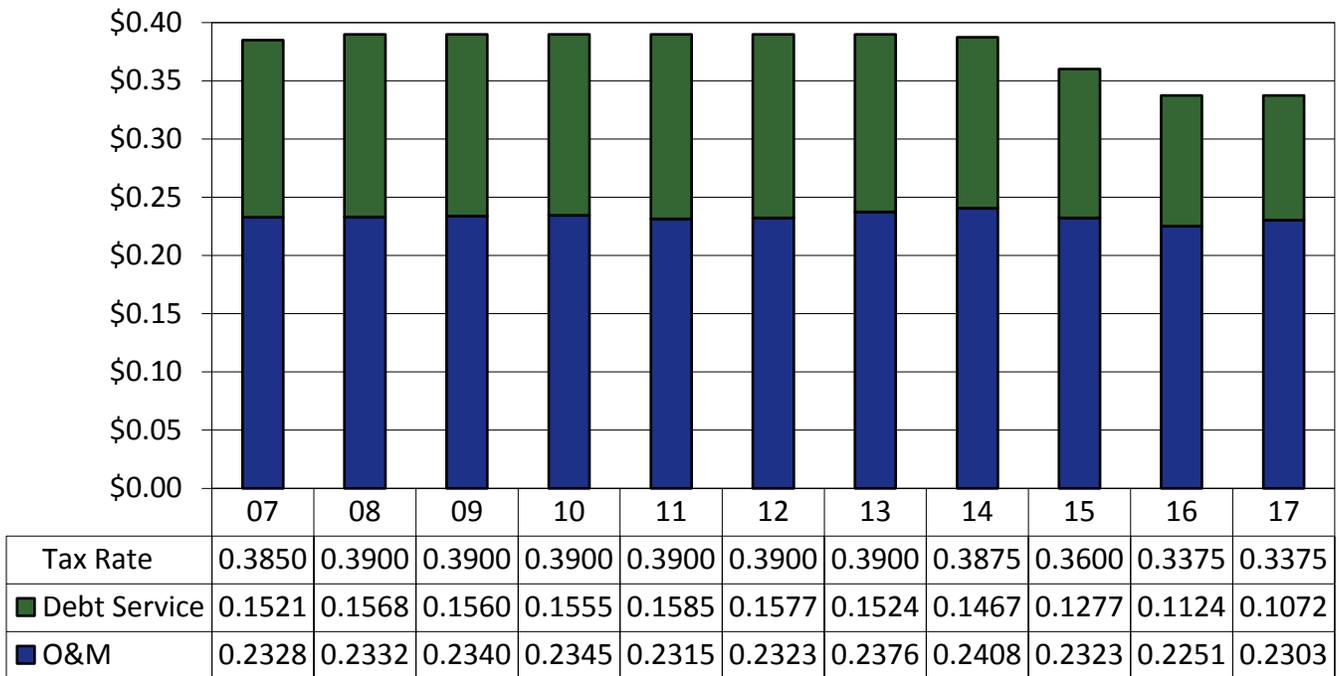
GENERAL DEBT SERVICE FUND

The General Debt Service Fund is used for the accumulation of resources to provide for the payment of debt service on the City’s General Obligation Bonds and to provide a reserve for such payment. Resources include a portion of the Ad Valorem Tax Levy and earnings from investments of the fund. (The Ad Valorem Tax Levy is pledged as security on all outstanding General Obligation Bonds.)

The portion of the current year Tax Levy allocated to General Debt Service is based on current year principal and interest requirements less anticipated interest earnings of the fund. This calculation gives the necessary dollar figure, the debt service portion of the tax rate is then calculated based on a 100% collection rate.

Tax Rate Limitations. The City is a Home Rule Charter City with a maximum authorized rate for all purposes of \$2.50 per \$100 assessed valuation. This maximum tax rate is imposed both by the Constitution of the State of Texas and the City Charter. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax of \$1.50 per \$100 assessed valuation, based on 90% collections. Using 90% collections in our calculation of the tax rate the City’s debt service rate would be \$0.1191, or about \$1.38 below the City’s legal limit imposed by the City Charter and Attorney General.

Historic Tax Rate Distribution



GENERAL DEBT SERVICE FUND

RESOURCES	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
Fund Balance	\$ 705,374	\$ 684,164	\$ 684,164	\$ 692,165
Revenues				
Ad Valorem Taxes	\$ 2,087,252	\$ 2,112,160	\$ 2,112,160	\$ 2,276,697
Penalty & Interest	12,146			
Interest Income	4,970	8,499	16,500	8,500
Bond Proceeds	5,732,111			
	<u>\$ 7,836,479</u>	<u>\$ 2,120,659</u>	<u>\$ 2,128,660</u>	<u>\$ 2,285,197</u>
Total Resources	\$ 8,541,853	\$ 2,804,823	\$ 2,812,824	\$ 2,977,362
EXPENDITURES				
	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
Principal	\$ 1,668,954	\$ 1,614,593	\$ 1,614,593	\$ 1,730,000
Interest	406,695	497,567	497,567	546,697
Paying Agent Fees	6,000	8,499	8,499	8,500
Bond Issue Costs	103,025			
Refunded Bond Agent	5,673,014			
	<u>\$ 7,857,689</u>	<u>\$ 2,120,659</u>	<u>\$ 2,120,659</u>	<u>\$ 2,285,197</u>
Total Expenditures	\$ 7,857,689	\$ 2,120,659	\$ 2,120,659	\$ 2,285,197
Ending Fund Balance	\$ 684,164	\$ 684,164	\$ 692,165	\$ 692,165

ESTIMATED AD VALOREM TAX COLLECTION

Assessed Valuation for 2016 as of 3-31-17	\$ 1,879,514,589
Gain (Loss) in Value	<u>243,789,421</u>
Anticipated Assessed Valuation for 2016	2,123,304,010
Tax Rate Per \$100 Valuation	0.3375
Revenue from 2016 Tax Roll	7,166,151
Estimated Collections	<u>100.0%</u>
TOTAL FUNDS AVAILABLE	\$ <u><u>7,166,150</u></u>

SCHEDULE OF TAX LEVY AND COLLECTION RATE

TAX YEAR	TOTAL ASSESSED VALUATION	TAX RATE	TAX LEVY	TAX * COLLECTIONS	% COLLECTIONS TO LEVY
2002	1,116,753,175	0.3750	4,187,824	4,171,444	99.609%
2003	1,185,429,367	0.3703	4,389,645	4,391,567	100.044%
2004	1,236,071,214	0.3700	4,573,463	4,578,873	100.118%
2005	1,273,059,582	0.3800	4,837,626	4,819,017	99.615%
2006	1,351,219,282	0.3700	4,999,511	4,971,255	99.435%
2007	1,391,772,727	0.3850	5,358,325	5,371,880	100.253%
2008	1,460,686,450	0.3900	5,696,677	5,672,153	99.570%
2009	1,454,833,720	0.3900	5,673,852	5,552,979	97.870%
2010	1,437,060,336	0.3900	5,604,535	5,647,099	100.759%
2011	1,419,681,558	0.3900	5,536,758	5,549,653	100.233%
2012	1,437,118,606	0.3900	5,604,763	5,623,676	100.337%
2013	1,450,607,167	0.3900	5,657,368	5,675,054	100.313%
2014	1,498,269,814	0.3875	5,805,796	5,788,676	99.705%
2015	1,639,706,525	0.3600	5,902,943	5,668,693	96.032%
2016	* 1,879,514,589	0.3375	6,343,362	6,342,357	* 99.984%
2017	** 2,123,304,010				

* Tax collections as of March 31, 2017

** Projected per appraisal district certificate of estimated value.

PROPOSED DISTRIBUTION OF COLLECTED TAXES

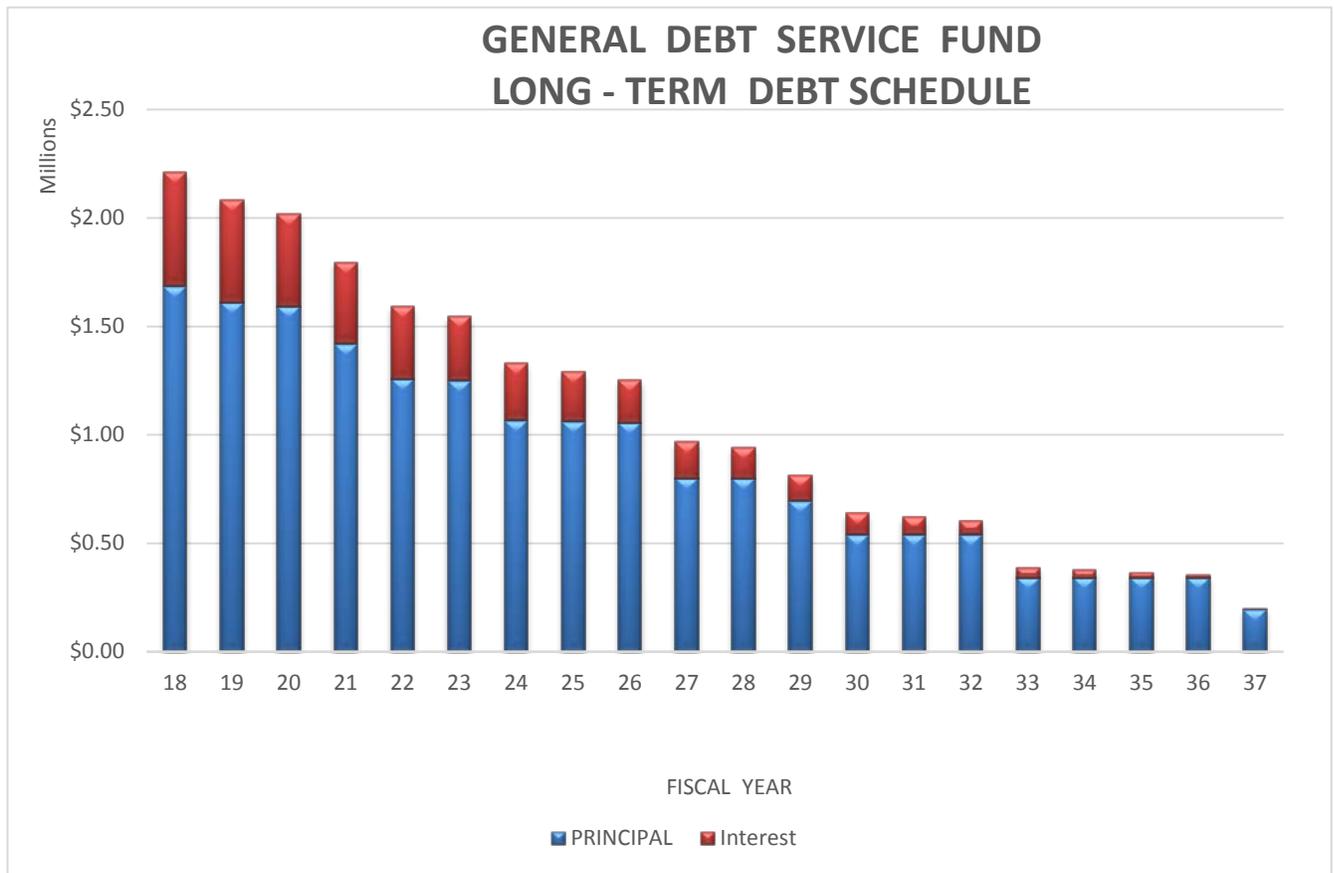
FUND	ADOPTED TAX RATE 2016 - 17	PROPOSED TAX RATE 2017 - 18	PROPOSED AMOUNT 2017 - 18	%
General Fund	0.225510	0.230276	\$4,889,453	68.23%
General Debt Service Fund	0.111990	0.107224	2,276,697	31.77%
TOTAL	\$0.3375	0.3375	\$7,166,150	100.00%
Tax Rebate Incentives	Property Value	Estimated Taxes	Rebate Amount	
Dow Rebate -			415,875	
HEB Rebate -	18,620,490	62,844	32,039	

Net General Fund Revenues

\$4,441,539

GENERAL OBLIGATION BOND DEBT SERVICE SCHEDULE

DATE	CURRENTLY OUTSTANDING BONDS			PROPOSED BOND ISSUE		FISCAL		
	FISCAL YEAR GRAND TOTALS			FISCAL TOTALS		GRAND TOTALS		
	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2017-18	1,730,000	432,466	2,162,466		114,231	1,730,000	546,697	2,276,697
2018-19	1,485,000	381,666	1,866,666	200,000	142,800	1,685,000	524,466	2,209,466
2019-20	1,410,000	335,304	1,745,304	200,000	138,800	1,610,000	474,104	2,084,104
2020-21	1,391,933	290,575	1,682,508	200,000	133,800	1,591,933	424,375	2,016,308
2021-22	1,218,466	249,569	1,468,035	200,000	127,800	1,418,466	377,369	1,795,835
2022-23	1,061,534	215,119	1,276,653	195,000	120,900	1,256,534	336,019	1,592,553
2023-24	1,054,601	183,877	1,238,478	195,000	113,100	1,249,601	296,977	1,546,578
2024-25	872,874	155,464	1,028,338	195,000	105,300	1,067,874	260,764	1,328,638
2025-26	866,811	130,578	997,389	195,000	97,500	1,061,811	228,078	1,289,889
2026-27	860,748	106,574	967,322	195,000	89,700	1,055,748	196,274	1,252,022
2027-28	603,784	86,186	689,970	195,000	81,900	798,784	168,086	966,870
2028-29	602,162	69,261	671,423	195,000	74,100	797,162	143,361	940,523
2029-30	500,000	52,794	552,794	195,000	66,300	695,000	119,094	814,094
2030-31	345,000	40,013	385,013	195,000	58,500	540,000	98,513	638,513
2031-32	345,000	30,388	375,388	195,000	50,700	540,000	81,088	621,088
2032-33	345,000	20,763	365,763	195,000	42,900	540,000	63,663	603,663
2033-34	145,000	13,956	158,956	195,000	35,100	340,000	49,056	389,056
2034-35	145,000	9,969	154,969	195,000	27,300	340,000	37,269	377,269
2035-36	145,000	5,981	150,981	195,000	19,500	340,000	25,481	365,481
2036-37	145,000	1,994	146,994	195,000	11,700	340,000	13,694	353,694
2037-38	0	0	0	195,000	3,900	195,000	3,900	198,900
TOTAL	15,272,913	2,812,497	18,085,410	3,920,000	1,655,831	19,192,913	4,468,328	23,661,241



GENERAL DEBT SCHEDULE OF BONDS OUTSTANDING

GENERAL OBLIGATION ISSUE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/17	2017-18 PRINCIPAL DUE	2017-18 INTEREST DUE	2017-18 TOTAL DUE
G. O. 2009	2,400,000	4.33	2029	360,000	120,000	11,325	131,325
G.O. 2009 Ref.	3,010,368	2.97	2018	345,000	285,000	7,163	292,163
G.O. 2010	3,000,000	3.60	2030	1,950,000	150,000	74,851	224,851
G.O. 2011 Ref.	3,360,000	3.81	2022	1,495,000	355,000	52,700	407,700
G.O. 2013	4,000,000	2.22	2033	3,200,000	200,000	71,500	271,500
G.O. 2015 Ref	5,427,913	1.94	2029	4,957,913	470,000	139,354	609,354
G.O. 2016	3,000,000	2.22	2037	2,965,000	150,000	75,576	225,576
G.O. 2017	3,900,000	PROPOSED		0	0	114,231	114,231
TOTAL ALL ISSUES				\$15,272,913	\$1,730,000	\$546,700	\$2,276,700

GENERAL DEBT SCHEDULE OF BONDS OUTSTANDING CONT'D

Detail of outstanding General Obligation Bonds

Bond Ratings : Moody's - Aa2, S&P's - AA+

REFUNDING BONDS - Series 2009 refunded the following:

General Obligation Bond Series 1997 - \$2,100,000 ---REFUNDED

Originally funded the connection of Circle Way by the Museum and Civic Center
Conversion of Canna Lane from asphalt to concrete
Reconstruction of Elm, Cherry and a portion of Winding Way

General Obligation Bond 1999 - \$4,250,000 ---REFUNDED

Replace the Northern two lanes of Oyster Creek Drive from Dixie Drive to Forest Drive
\$500,000 for the complete reconstruction of Laurel from Acacia to the drainage structure just past Elm.
Enlarged the drainage structure crossing State Highway 332 near Compass Bank.
Complete reconstruction of Acacia, Mimosa, and a portion of Oleander, Walnut, and Lotus
Medical Drive new construction from Canna to Sea Center Texas
\$275,000 to fund the complete reconstruction of Oleander Street from Oak Drive to Hickory.

REFUNDING BONDS - Series 2015 refunded the following:

General Obligation Bond 2004 - \$3,600,000 originally funded

\$1,130,000 for Oak Drive reconstruction
\$355,000 for South Yaupon reconstruction
\$1,075,000 for Dixie Drive asphalt to concrete
\$390,000 for South Magnolia reconstruction
\$650,000 for Brazos Oaks Spot Repairs combined with 2007 money to become complete reconstruction

General Obligation Bond 2007 - \$5,300,000 originally funded

\$2,800,000 for the reconstruction of streets and drainage in the Brazos Oaks Subdivision.
\$2,500,000 to provide renovations of the old Fire Station into an expanded Municipal Court Facility, emergency dispatch and emergency operations center.

General Obligation Bond 2009 - \$2,400,000 Advanced refunded, originally funded

For reconstruction of streets, water, sewer & drainage improvements on portions of Oak Drive, Jasmine and Winding Way.

General Obligation Bond 2010 - \$3,000,000

\$1,000,000 for spot repairs to arterial streets
\$2,000,000 for drainage improvements downstream of the SH288/332 and smaller ditches including Willow / Blossom
Anchusa, Timbercreek park outfall, upper slave ditch.

REFUNDING BONDS - Series 2011 refunded the following:

General Obligation Bond Series 2001 - originally funded

Humane Facility, two bays at Fire station 2, reconstruction of Magnolia from Hwy 332 to Acacia

General Obligation Bond 2013 - \$4,000,000

For the replacement of the remainder of the paving on Magnolia, Laurel, Gardenia, Chinaberry, Camellia, Viinca, Periwinkle, Lupine, Bluebonnet, Lantana, Hybiscus, and Elm.

General Obligation Bond 2016 - \$4,000,000

Projects include Plantation Dr. Bridge, Willow/Blossom Drainage, Circle Way / Oak Dr Traffic signal, Woodland Park Subdivision engineering, Downtown phase 4 planning and the completion of South Parking Place.

General Obligation Bond 2017 - \$4,000,000

Projects include Woodland Park infrastructure improvements and Phase 4 Downtown engineering

DEBT PLANNING & ADMINISTRATION

The City's goal in planning the issuance of debt is to time it so that there is a minimal impact on the tax rate. This is demonstrated by the implementation plan for the \$16.0 million bond program that was recently approved by the voters in May 2016. To minimize the impact on the tax rate and to plan the approved projects in a logical manner, the City sold the first \$3.0 million in the fall of 2016—within the FY 16-17 Budget. The following fiscal year (FY 17-18) the City will sell \$4.0 million. Finally, in FY 18-19 the remaining \$9 million will be sold.

We concluded our 20-year update to the Master Plan in June, 2016 and our Parks Master Plan. The planned facility assessments will be instrumental in determining the next possible bond issue to be considered in 2019/2020.

The function of this spreadsheet is to show the impact of debt service requirements on the overall tax rate. It does not try to forecast changes in the maintenance and operations (M&O) portion of the tax rate.

GENERAL DEBT SERVICE FUND TAX RATE PLANNING GUIDE

Purpose : To determine the potential impact of proposed or planned debt issues on the city's tax rate.

Assumptions : This schedule assumes an increase in values of 2.0% per year plus anticipated increases in Dow Values

	2015-16 ADOPTED	2016-17 ADOPTED	2017-18 PROPOSED	2018-19 PROJECTED	2019-20 PROJECTED
GENERAL FUND TAX RATE	0.2323	0.2255	0.2303	0.2295	0.2249
DEBT SERV TAX RATE	0.1277	0.1120	0.1072	0.1130	0.1251
	0.3600	0.3375	0.3375	0.3425	0.3500
DEBT SERVICE RATE INCR (DECR) YR TO YR	-0.0190	-0.0157	-0.0048	0.0058	0.0120
DEBT SERVICE RATE INCR (DECR) OVER CURRENT	0	0	-0.0048	0.001	0.0131
TOTAL TAX RATE	0.3600	0.3375	0.3375	0.3425	0.3500

In May 2016 the voters approved 16M in GO Bonds. The first \$3M of these bonds was issued in Dec 2016. This schedule plans for the remainder to be issued as follows: \$4M in Dec 2017 and \$9M in 2018.

The Beechwood Water Tower Rehabilitation Project completed earlier this year



UTILITY FUND



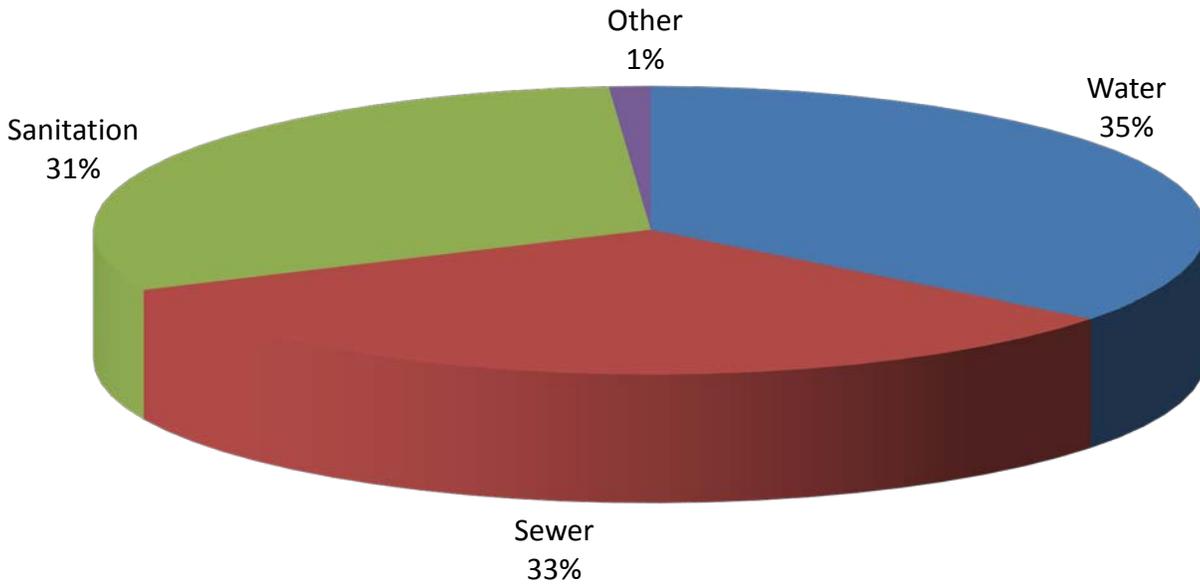
LAKE JACKSON

City of Enchantment

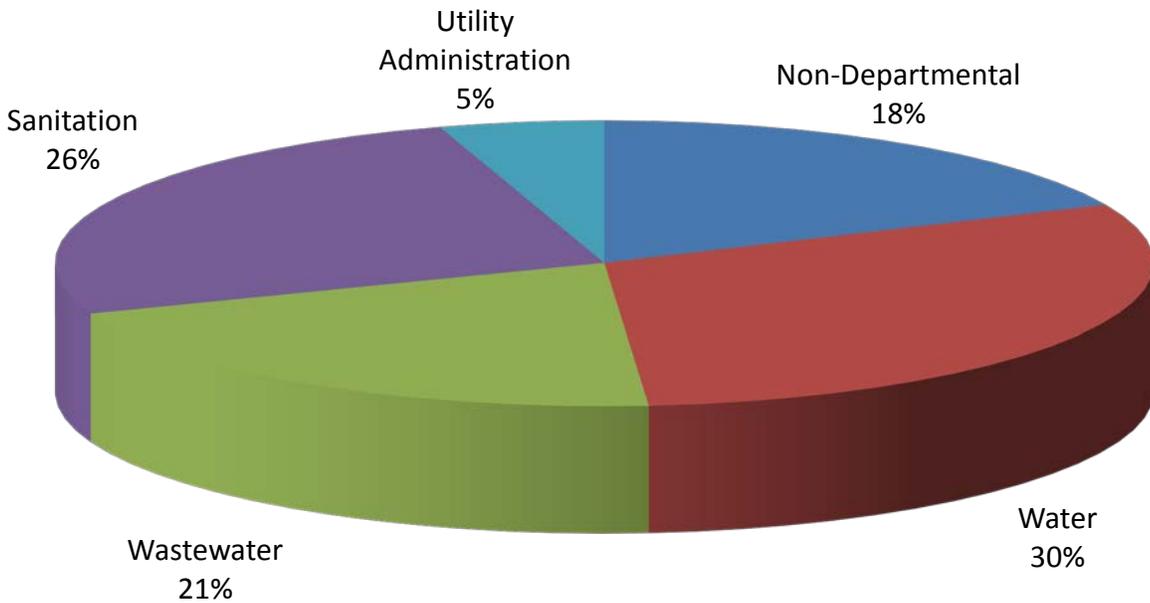


UTILITY FUND REVENUES VS EXPENDITURES

FY 2017-2018 Revenues



FY 2017-2018 Expenditures



UTILITY FUND BUDGET SUMMARY

<i>Revenues</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Plumbing Fees	\$18,773	\$25,000	\$20,000	\$20,000
Tap Fees	78,445	30,000	75,000	50,000
Administrative Fees	191,879	198,700	195,500	195,500
Water Sales	4,274,748	4,654,116	4,654,116	4,679,482
Senior Discount	(234,849)	(210,000)	(250,000)	(250,000)
Sewer Sales	4,053,417	4,153,852	4,153,852	4,290,177
Sanitation Sales	3,827,060	3,779,805	3,826,105	4,035,033
Other Revenues	166,095	150,100	128,300	123,586
Interest	14,670	6,000	24,000	20,000
<i>Total Resources</i>	\$12,390,238	\$12,787,573	\$12,826,873	\$13,163,778
<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Non-Departmental	\$2,118,058	\$2,159,725	\$1,848,892	\$2,409,725
Water	3,384,949	4,042,227	3,904,477	4,002,292
Wastewater	2,605,915	2,672,556	2,678,161	2,696,595
Sanitation	3,190,582	3,304,432	3,403,537	3,416,537
Utility Administration	475,159	608,633	606,814	638,629
<i>Total Expenditures</i>	\$11,774,663	\$12,787,573	\$12,441,881	\$13,163,778

UTILITY FUND PROJECTED REVENUE

<i>Revenues - Detail</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Plumbing Fees	\$18,773	\$25,000	\$20,000	\$20,000
Tap Fees	78,445	30,000	75,000	50,000
Administrative Fees				
Late Payment Penalties	191,279	198,000	195,000	195,000
Transfer Fees	600	700	500	500
	191,879	198,700	195,500	195,500
Water Sales				
Water Fees	4,165,965	4,540,586	4,540,586	4,565,952
Brazoria Co. Conservation District	20,233	25,000	25,000	25,000
City Water Usage	88,550	88,530	88,530	88,530
	4,274,748	4,654,116	4,654,116	4,679,482
Senior Discount	(234,849)	(210,000)	(250,000)	(250,000)
Sewer Sales				
Sewer Fees	3,983,417	4,083,852	4,083,852	4,220,177
Reclaimed Water	70,000	70,000	70,000	70,000
	4,053,417	4,153,852	4,153,852	4,290,177
Sanitation Sales				
Residential Fees	1,586,836	1,623,600	1,623,600	1,698,300
Household Recycling	217,201	236,160	236,160	244,755
Commercial Garbage	756,503	743,204	743,204	782,558
Apartment Garbage Fee	574,462	586,674	586,674	710,940
Apartment Recycling	42,394	42,667	42,667	52,275
Special Pick Up Fees	16,125	10,000	15,000	10,000
Roll-Off Fees	386,418	335,000	350,000	342,705
Compactor Fees	188,583	140,000	180,000	150,000
Recycle Goods	14,237	15,000	7,000	5,000
Mulch Sales	30,126	37,500	26,300	26,000
Dumpster Initial Set Up Fees	14,175	10,000	15,500	12,500
	3,827,060	3,779,805	3,826,105	4,035,033
Other Revenues	166,095	150,100	128,300	123,586
Interest	14,670	6,000	24,000	20,000
Total Utility Revenue	\$12,390,238	\$12,787,573	\$12,826,873	\$13,163,778

UTILITY NON-DEPARTMENTAL - 0500

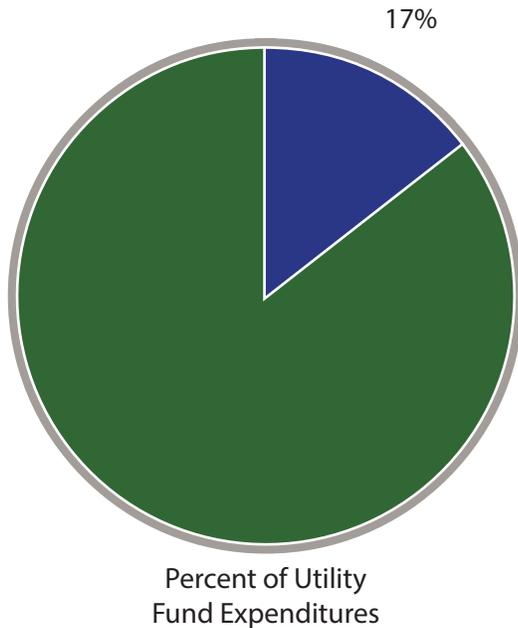
Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00	0.00

UTILITY NON-DEPARTMENTAL - 0500

PROGRAM DESCRIPTION

This budget unit accounts for transfers to the General Fund to reimburse administrative services incurred by Sanitation, Water, and Wastewater. Additionally, it accounts for the transfer for Utility Debt Service to provide funds for the payment of long-term debt and a transfer to the General Fund for the Solid Waste franchise fee.

BUDGET INFORMATION

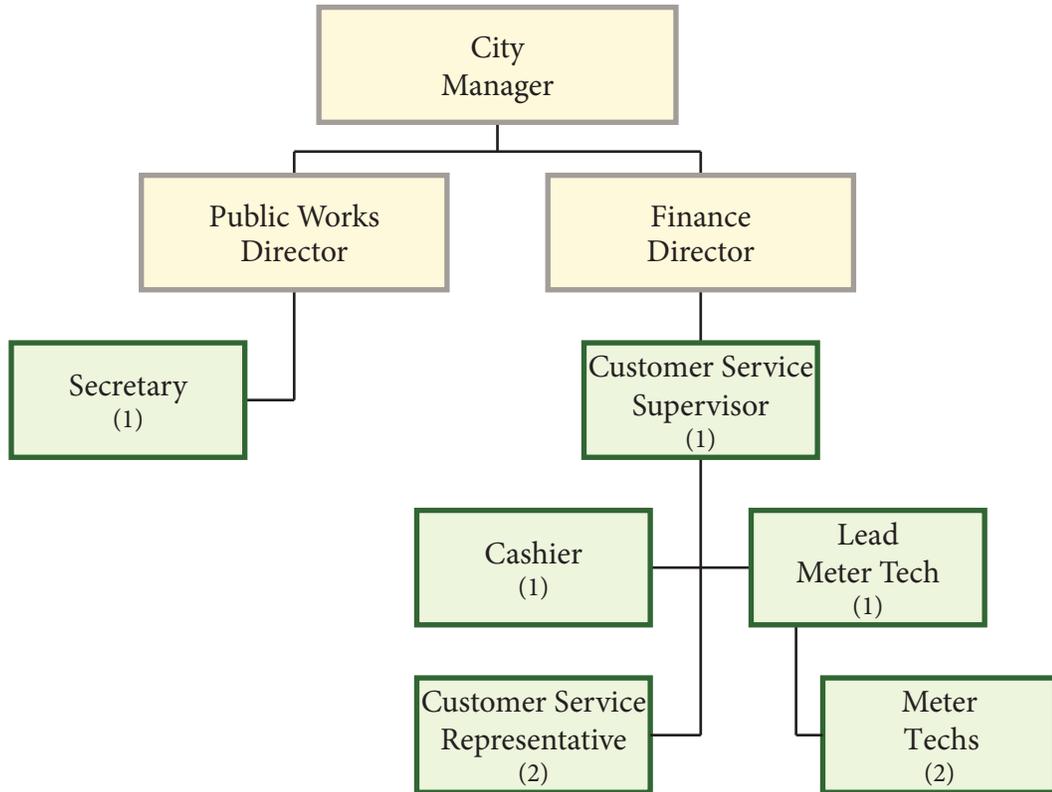


Major Budget Changes

- Budgeted \$250,00 Transfer to Utility Capital Projects Fund

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Revenues	\$2,118,058	\$2,159,725	\$1,848,892	\$2,409,725
Total Resources	\$2,118,058	\$2,159,725	\$1,848,892	\$2,409,725
<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Transfer to General Fund:				
Administrative Fee-Sanitation	\$127,100	\$127,100	\$127,100	\$127,100
Administrative Fee-Water/WW	311,290	311,290	311,290	311,290
Solid Waste Franchise Fee	102,000	102,000	102,000	102,000
Transfer to Utility Debt Service	1,577,668	1,619,335	1,308,502	1,619,335
Transfer to Utility Capital Projects	0	0	0	250,000
Total Expenditures	\$2,118,058	\$2,159,725	\$1,848,892	\$2,409,725

UTILITY ADMINISTRATION - 5000



Funded by Department
 Funded by Other Departments

Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	1.00	1.00	3.00	3.00
Office/Clerical	4.00	4.00	4.00	4.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	6.00	6.00	8.00	8.00

UTILITY ADMINISTRATION - 5000

PROGRAM DESCRIPTION

Utility Administration serves as the primary contact for utility customer requests for service, concerns, and inquiries. This department also maintains all utility customer records, bills for service provided, and monitors and collects active and inactive accounts receivable. A Lead Meter Tech, two (2) Utility Meter Readers, and a Public Works Secretary are also funded out of Utility Administration.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Offer In-House Training Opportunities for Employees

Department Goal: Enhance Safety & Knowledge of Department Personnel

• Reduce the number of re-reads done by the operators (third readings) by 50%.	Complete
• Reduce overtime spent on meter reading by \$20,000	Complete

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Provide Infrastructure that Keeps the Community Safe, Promotes Growth, and Improves Quality of Life

• Replace 30% of remaining manual touch read meters	Complete
• Use data analysis to target apartment meters for replacement	Complete

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Provide Infrastructure that Keeps the Community Safe and Improves Quality of Life

• Replace 20% of remaining Hersey Residential meters	Sep. 2018
• Target two additional 2-inch meters for replacement	Sep. 2018
• Upgrade meter reading software and hardware	Sep. 2018

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Offer In-House Training Opportunities for Employees

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Number of Operator Re-Reads	✓	2,400	1,200	1,700	1,200

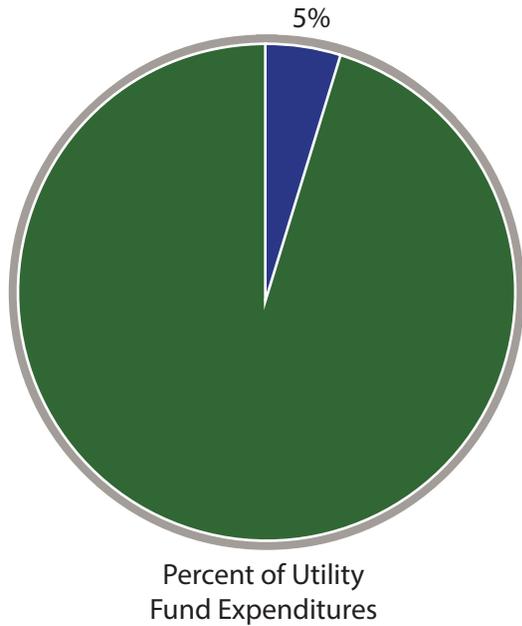
CITY COUNCIL OBJECTIVE: Use New Technology to Improve Areas of Operations

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Customers Utilizing Bank Drafting	✓	2,214	2,200	2,275	2,300
Transactions via Web Portal	✓	4,500	3,100	6,000	6,500

CITY COUNCIL OBJECTIVE:

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Accounts Billed Monthly	✓	8,850	8,950	8,950	9,000

BUDGET INFORMATION



Major Budget Changes

- Increase in Overtime Costs- \$4,000
- Increase in Health Insurance- \$9,700
- Increase in Auditor Cost- \$2,000
- Increase in Office Costs- \$3,580

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Resources	\$475,159	\$608,633	\$606,814	\$638,629
Total Resources	\$475,159	\$608,633	\$606,814	\$638,629

<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$191,043	\$257,800	\$258,435	\$272,200
Employee Benefits	72,383	106,900	105,332	120,600
Operating Expenses	175,008	205,465	204,579	208,029
Operating Transfers	36,725	38,468	38,468	37,800
Total Expenditures	\$475,159	\$608,633	\$606,814	\$638,629

UTILITY ADMINISTRATION - 5000

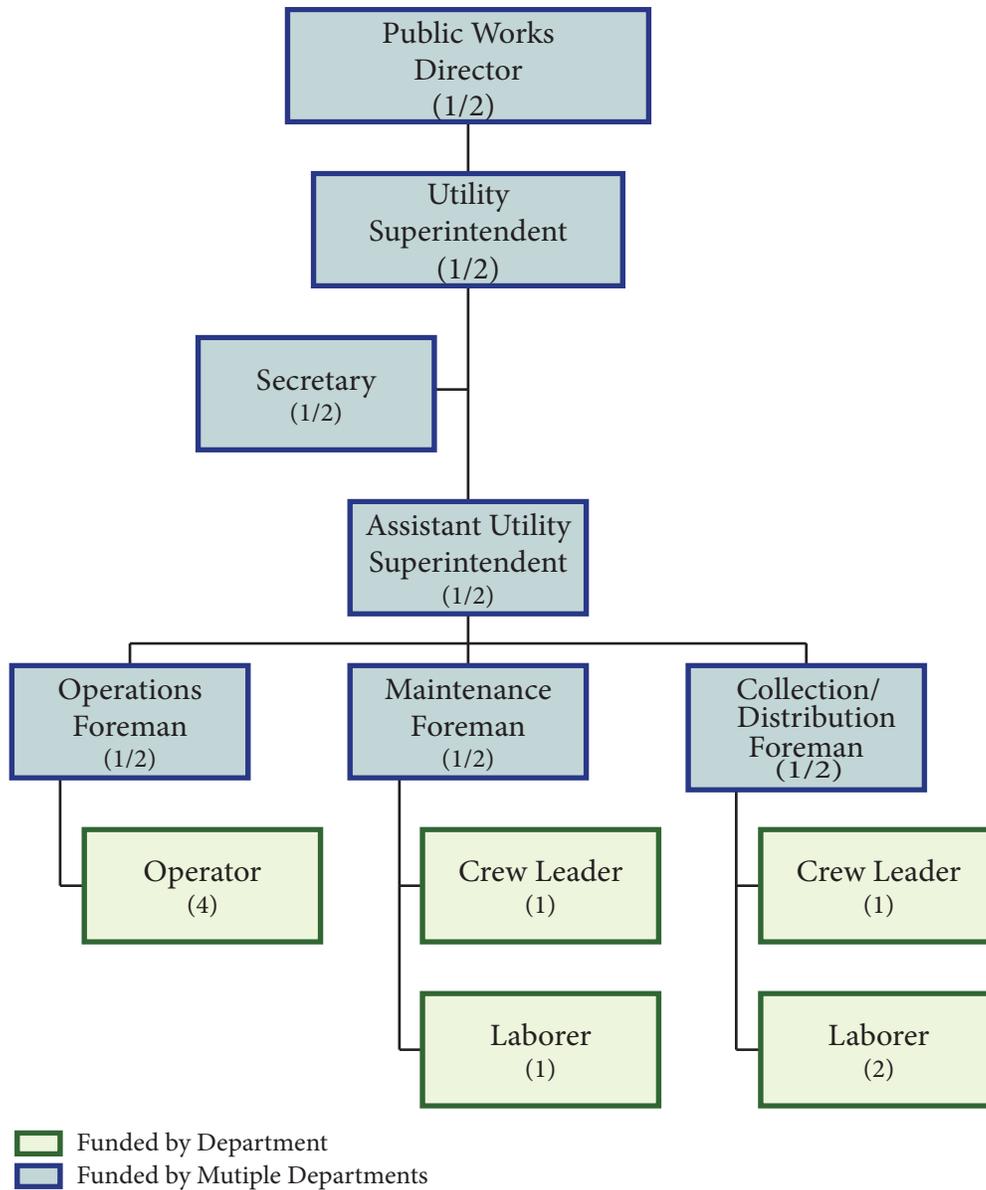
<i>Expenditures - Detail</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Service/Maintenance	\$20,406	\$84,900	\$80,739	\$83,900
Office/Clerical	115,686	120,300	120,838	130,300
Management/Supervision	45,335	46,600	46,858	48,000
Overtime	9,616	6,000	10,000	10,000
Subtotal	191,043	257,800	258,435	272,200
Employee Benefits				
Health	30,577	49,000	48,748	58,700
Life	417	500	564	500
Dental	2,418	3,700	3,599	3,800
Long Term Disability	761	1,100	1,017	1,100
Social Security	14,376	19,700	19,210	20,800
Retirement	23,257	31,000	30,562	33,400
Workers Compensation	577	1,900	1,632	2,300
Subtotal	72,383	106,900	105,332	120,600
Operating Expenses				
Outside Auditor	21,146	21,000	22,000	23,000
Maintenance & Repair				
Non Fleet Equipment	83	1,000	500	500
Maintenance Contract	82,008	86,900	85,919	85,455
Fleet vehicles & Equip	0	0	1,000	1,000
	82,091	87,900	86,419	85,955
Rental - Vehicle & Equipment	44	6,500	4,000	4,000
Insurance				
Property	1,969	1,980	2,050	2,153
Liability	744	745	1,030	1,061
	2,713	2,725	3,080	3,214
Communications	19,945	17,420	17,000	16,000
Training	1,075	1,000	1,000	1,000

UTILITY ADMINISTRATION - 5000

	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
General Supplies				
Office	47,540	67,420	67,420	71,000
Gasoline and Diesel	0	0	1,160	1,360
Operating	454	1,500	1,500	1,500
	47,994	68,920	70,080	73,860
Subtotal	175,008	205,465	204,579	208,029
Operating Transfers				
Equipment Replacement	36,725	38,468	38,468	37,800
Subtotal	36,725	38,468	38,468	37,800
Total Utility Administration	\$475,159	\$608,633	\$606,814	\$638,629

Lake Jackson Water Tower at Dunbar Park





Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	5.00	5.00	5.00	5.00
Office/Clerical	0.50	0.50	0.50	0.50
Technical	4.00	4.00	4.00	4.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.00	2.50	2.50	2.50
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	11.50	12.00	12.00	12.00

WATER - 5400

PROGRAM DESCRIPTION

The Water Department is responsible for operating and maintaining systems for the production, storage, and distribution of potable water in accordance with requirements of the Texas Commission on Environmental Quality, the Texas Department of Health, the Texas Commission of Fire Protection and the United States Environmental Protection Agency. The City of Lake Jackson public water supply continues to merit recognition as a "Superior Water System" by Texas Commission on Environmental Quality. Operational activities are maintained on a 24 hour basis. The City has a contract to purchase 2 million gallons per day from the Brazosport Water Authority. Infrastructure maintained and operated by this department includes 130 miles of mains, valves, fire hydrants, 9,003 taps and meters, 12 water wells, 5 elevated tanks, 5 ground storage tanks, and 3 Booster Pump Stations. This department responds to citizen's requests concerning water leaks, water quality, high usage, and low pressure.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Continue to Enhance the Safety of Our Citizens

Department Goal: Provide High Quality Water that Meets or Exceeds TCEQ Requirements

• Add 30 new water sampling sites.	Sep. 2018
• Test and service 550 fire hydrants.	Complete

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Use New Technology to Improve Areas of Operations

Department Goal: Implement New Practices and Procedures to Increase the Department's Efficiency

• Improve SCADA communications system to allow for the remote monitoring and control of water wells and the wastewater treatment plant.	On-Going
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CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

Department Goal: Encourage Career Development Through Training

• Implement five-year development plan for each employee.	On-Going
• Have every eligible employee attend one 20-hour water course and test in each discipline.	On-Going

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Maintain the Efficient Operation of the Water Distribution System

• Prioritize 17 water projects included in the CIP for the next five (5) years.	Complete
• Audit meters to determine, age, condition, and inventor of meter brands and types.	On-Going
• Implement a database to record repairs made to the water distribution system.	Sep. 2018
• Test and calibrate half (6) of the well production meters.	Complete
• Improve level controls at all four ground storage tanks to ensure more accurate tracking of water volume.	In Progress

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Continue to Enhance the Safety of Our Citizens

Department Goal: Provide High Quality Water that Meets or Exceeds TCEQ Requirements

• Implement a backflow program for Utility Backflow Protection Devices.	Sep. 2018
• Improve SCADA communications system to allow for the remote monitoring and control of water wells and the wastewater treatment plant.	Sep. 2018

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

Department Goal: Encourage Career Development Through Training

• Implement five-year development plan for each employee	On-Going
• Have every eligible employee attend one 20-hour water course and test in each discipline	On-Going

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Continue to Enhance the Safety of Our Citizens

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Pass Rate for Bacteriological Tests (480/year)	✗	99.8%	100%	99%	100.0%
Fire Hydrants Serviced	✓	33%	50%	55%	50%
Total Water Distributed (Mgal)	✓	1,630	1,350	1,400	1,450
Total Water Produced by Wells	✓	60%	60%	60%	60%
Total Water Used from BWA	✓	40%	40%	40%	40%

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

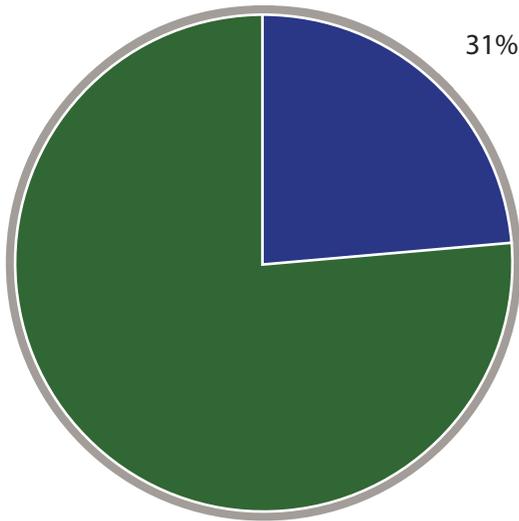
PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Full Staffing Level	✓	90%	90%	95%	95%
Staff with Appropriate Licenses	✓	N/A	59%	75%	85%

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Water Leaks Repaired	✓	400	250	300	400
Unaccounted Water (% of Total Distributed)	✓	20%	20%	20%	15%

BUDGET INFORMATION



Percent of Utility Fund Expenditures

Major Budget Changes

- Increase in BWA Water Charges – \$72,700
- Decrease Environmental Consultant- (\$10,000)
- Decrease Equipment Costs (\$20,000)
- Increase in Health Insurance-\$14,700
- Increase in State Permit Fees – \$7,800
- Decrease in Electricity- (\$48,430)

Resources	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Revenues	\$3,384,949	\$4,042,227	\$3,904,477	\$4,002,292
Total Resources	\$3,384,949	\$4,042,227	\$3,904,477	\$4,002,292
Expenditures	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$436,055	\$530,800	\$464,850	\$533,500
Employee Benefits	146,429	195,400	164,989	213,400
Operating Expenses	2,717,067	3,237,159	3,195,770	3,177,554
Operating Transfers	85,398	78,868	78,868	77,838
Total Expenditures	\$3,384,949	\$4,042,227	\$3,904,477	\$4,002,292

<i>Expenditures - Detail</i>	2015-16	2016-17	2016-17	2017-18
	Actual	Budget	Estimated	Adopted
Salaries & Wages				
Service/Maintenance	\$88,437	\$159,500	\$115,886	\$159,900
Office/Clerical	15,681	17,600	12,313	17,300
Technical	136,659	157,800	155,661	163,400
Management/Supervision	120,532	145,900	130,990	142,900
Overtime	74,746	50,000	50,000	50,000
Subtotal	436,055	530,800	464,850	533,500
Employee Benefits				
Health	47,513	73,400	64,503	88,100
Life	650	800	747	800
Dental	3,766	5,500	4,763	5,800
Long Term Disability	1,476	2,200	1,692	2,200
Social Security	33,131	40,600	33,266	40,800
Retirement	53,615	63,800	54,099	65,500
Workers Compensation	6,278	9,100	5,919	10,200
Subtotal	146,429	195,400	164,989	213,400
Operating Expenses				
Professional Service Fees				
Large Meter Evaluation	12,500	15,000	15,000	15,000
Environmental Consultant	8,637	20,000	5,000	10,000
Lab Work	19,020	21,500	17,000	21,500
Contract Mowing	0	42,400	42,400	42,400
Brazoria County Conservation	17,962	25,000	25,000	27,000
	58,119	123,900	104,400	115,900
BWA - Water Purchase	1,925,160	2,153,800	2,153,800	2,226,500
Maintenance & Repair				
Building	2,027	4,000	4,000	5,000
Water Production/Distribution	81,577	125,000	125,000	125,000
Fire Hydrant Maintenance	19,629	40,200	40,200	40,200
Wells	61,903	65,000	65,000	65,000
Vehicles	8,385	15,000	8,000	15,000
Equipment	74,844	85,000	75,000	65,000
Generators	1,125	6,000	3,000	3,000
Maintenance Contracts	25,585	45,000	45,000	45,000
	275,075	385,200	365,200	363,200
Insurance				
Property	477	475	270	284
Liability	5,870	3,370	3,825	3,940
	6,347	3,845	4,095	4,224

WATER - 5400

	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
Communication	10,368	10,500	10,100	13,000
Training	8,587	8,000	12,000	13,200
Travel	-417	2,000	500	1,000
Dues and Memberships	2,281	3,000	2,000	2,000
State Permit	25,166	25,200	29,000	33,000
General Supplies				
Office	845	850	850	850
Wearing Apparel	3,976	4,500	4,400	4,500
Gasoline & Diesel	2,003	6,310	6,810	7,740
Fuel - CNG	5,401	6,290	2,470	2,870
Operating	41,499	50,000	50,000	50,000
Meters	28,868	141,764	141,000	70,000
Chemicals	127,009	100,000	106,000	106,000
Laboratory Chemicals	0	0	0	0
Laboratory Non-Chemicals	0	0	0	0
	209,601	309,714	311,530	241,960
Electricity	196,780	212,000	203,145	163,570
Subtotal	2,717,067	3,237,159	3,195,770	3,177,554
Operating Transfers				
Equipment Replacement	85,398	78,868	78,868	77,838
Subtotal	85,398	78,868	78,868	77,838
Total Water Production	\$3,384,949	\$4,042,227	\$3,904,477	\$4,002,292

WATER DEPARTMENT PROFORMA

Resources	Actual 2014 - 15	Actual 2015 - 16	Budget 2016 - 17	Projected 2016 - 17	Adopted 2017 - 18
Water Sales	\$3,867,032	\$4,180,420	\$4,557,586	\$4,557,586	\$4,582,952
Water for City	184,717	88,550	88,530	88,530	88,530
Senior Citizen Discount	(104,667)	(117,425)	(105,000)	(125,000)	(125,000)
Water Tower Rental Fees	147,635	180,064	168,100	161,000	161,000
Tap Fees	76,570	72,914	41,250	71,250	52,500
Total Resources	\$4,171,287	\$4,404,524	\$4,750,466	\$4,753,366	\$4,759,982

Expenditures

Salaries & Benefits	\$507,904	\$582,484	\$726,200	\$629,839	\$746,900
Operating Expenses	2,892,833	2,987,370	3,558,027	3,505,638	3,508,392
Administrative Transfer to Gen Fund	155,645	155,645	155,645	155,645	155,645
Total Expenditures	\$3,556,382	\$3,725,499	\$4,439,872	\$4,291,122	\$4,410,937

Net of Operating	\$614,905	\$679,025	\$310,594	\$462,244	\$349,045
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Non-Operating Revenue

Administrative Services	\$60,000	\$48,157	\$56,000	\$49,900	\$49,900
Transfer from Gen. Contingency			-		
Fr. Utility Construction	479,481				
Bonds Payable	1,176,667				
Non-Operating Interest	2,600	5,553	2,500	9,000	7,600
Total Non-Operating Revenue	\$1,718,748	\$53,710	\$58,500	\$58,900	\$57,500

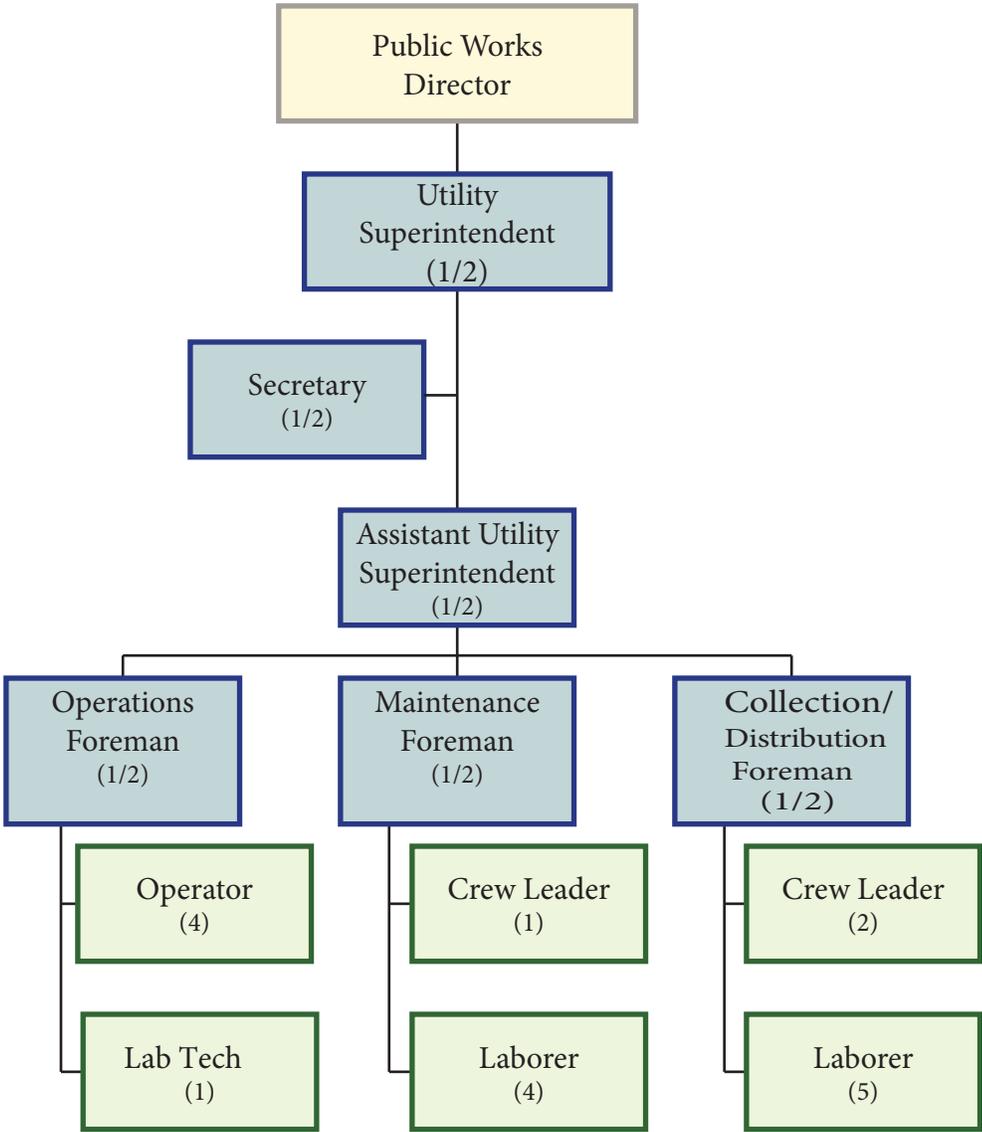
Non-Operating Expenditures

Debt Service Transfers	\$375,000	\$376,434	\$375,000	\$240,110	\$297,148
Transfer to Capital Projects			-		250,000
Utility Contingency			-		
Capital Improvements			-		
Total Non-Operating Expend	\$375,000	\$376,434	\$375,000	\$240,110	\$547,148

Net Gain (Loss)	\$1,958,653	\$356,301	(\$5,906)	\$281,034	(\$140,603)
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Utility Crews Working Near Lift Station #1





- Funded by Department
- Funded by Mutiple Departments
- Funded by Other Department

Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	12.00	12.00	12.00	12.00
Office/Clerical	0.50	0.50	0.50	0.50
Technical	5.00	5.00	5.00	5.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.50	3.00	3.00	3.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	20.00	20.50	20.50	20.50

WASTEWATER - 6000

PROGRAM DESCRIPTION

The Wastewater Department is responsible for the operation and maintenance of the wastewater collection and reclamation systems. Wastewater generated by customers throughout the City flows through gravity mains to a series of lift stations where it is pumped to the Reclamation Center. There are currently 4 "master" lift stations which pump directly to the Reclamation Center, and 39 lift stations which serve various subdivisions or convey wastewater to a "master" lift station. At the Water Reclamation Center, wastewater is processed in accordance with State and Federal regulations. Reclaimed water is discharged into Dow Canal for Water Reuse by Industry. Activities in this department include emergency response to stoppages, routine cleaning and inspection of mains, pump and valve maintenance, laboratory analysis, and 24/7 operations of the lift stations and Reclamation Center.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

Department Goal: Encourage Career Development Through Training

• Implement five-year development plan for each employee.	On-Going
• Have every eligible employee attend one 20-hour water course and test in each discipline.	Complete

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Reduce the Number of Sanitary Sewer Overflows

• Implement review of the Sanitary Sewer Overflow Emergency Response Plan at monthly team meetings.	Complete
• Coordinate with Code Enforcement & Inspections to improve compliance with the pretreatment program.	On-Going

Department Goal: Maintain the Efficient Operation of the Wastewater System

• Complete installation of automatic transfer switches and quick connect adapters at remaining lift stations.	Complete
• Rebuild clarifier gear drive and scraper blades	Complete

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

Department Goal: Encourage Career Development Through Training

• Implement five-year development plan for each employee.	On-Going
• Have every eligible employee attend one 20-hour water course and test in each discipline.	Sep. 2018

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment

Department Goal: Maintain the Efficient Operation of the Wastewater System

• Replace lift pumps at 10 lift stations	Sep. 2018
• Replace 25 % of air membrane diffusers in the WWTP	Sep. 2018

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees					
PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Full Staffing Level	✘	90%	95%	95%	100%
Staff with Appropriate Licenses	New	N/A	59%	75%	85%

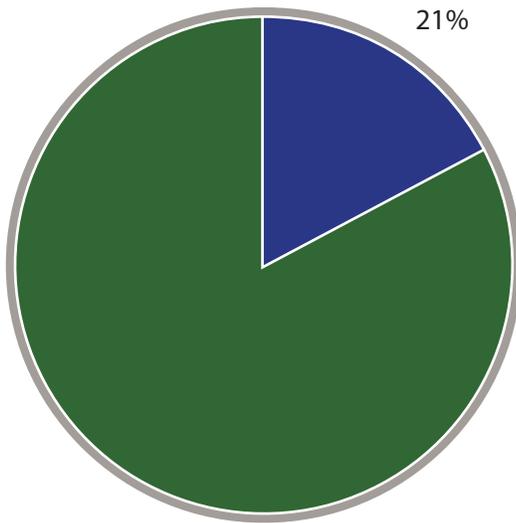
CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Continue to Upgrade & Maintain Infrastructure, Facilities, & Equipment					
PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Number of Sanitary Sewer Overflows	✘	0	12	10	8
Linear Feet of Sewer Mains Cleaned*	✓	6%	3%	5%	6%
Manholes Serviced*	✓	3%	7%	7%	9%
Millions of Gallons of Wastewater Treated	✓	950 MG	900 MG	910 MG	950 MG
Wastewater Treated During Wet Events (Thousands of Gallons per Inch of Rain)	✓	200,000 MGD	150,000 MGD	155,000 MGD	150,000 MGD
Dry Tons of Sludge Produced	✓	420	400	400	400

* Historically these numbers have been lower than ideal due to low staffing levels.

WASTEWATER - 6000

BUDGET INFORMATION



Percent of Utility Fund Expenditures

Major Budget Changes

- Increase in Health Insurance- \$25,000
- Decrease in Environmental Consultant Costs-(15,000)
- Increase in Maintenance of System-\$35,000
- Decrease in Electricity-(\$45,200)
- Increase in Training Costs- \$5,200

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Revenues	\$2,605,915	\$2,672,556	\$2,678,161	\$2,696,595
Total Resources	\$2,605,915	\$2,672,556	\$2,678,161	\$2,696,595

<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$776,157	\$859,400	\$857,250	\$884,300
Employee Benefits	261,992	318,800	304,240	353,000
Operating Expenses	1,405,465	1,315,550	1,337,865	1,275,842
Operating Transfers	162,301	178,806	178,806	183,453
Total Expenditures	\$2,605,915	\$2,672,556	\$2,678,161	\$2,696,595

WASTEWATER - 6000

<i>Expenditures - Detail</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Service/Maintenance	\$282,838	\$375,700	\$364,352	\$377,300
Office Clerical	15,681	17,600	12,313	17,300
Technical	179,725	197,400	197,392	198,200
Management/Supervision	172,706	198,700	183,193	191,500
Overtime	124,485	70,000	100,000	100,000
Contract Labor	722	0	0	0
Subtotal	776,157	859,400	857,250	884,300
Employee Benefits				
Health	89,307	125,500	123,939	150,500
Life	1,218	1,300	1,432	1,300
Dental	7,066	9,400	9,150	9,800
Long Term Disability	2,663	3,500	3,104	3,600
Social Security	58,459	65,700	60,530	67,600
Retirement	95,452	103,300	98,580	108,600
Workers Compensation	7,827	10,100	7,505	11,600
Subtotal	261,992	318,800	304,240	353,000
Operating Expenses				
Environmental Consultant	4,164	25,000	6,000	10,000
Testing Laboratory	14,061	20,000	18,000	18,600
Sludge Disposal	57,874	66,000	55,000	66,000
Maintenance & Repair				
Building	41,423	36,000	45,600	40,000
Wastewater Collection System	97,221	65,000	100,000	100,000
Vehicles	51,271	30,000	15,300	15,000
Equipment	307,108	280,000	225,000	267,430
Generators	9,528	15,000	15,000	15,000
Maintenance Contracts	44,872	50,000	50,000	50,000
	551,423	476,000	450,900	487,430
Rental - Equipment	29,714	40,000	40,000	40,000
Insurance				
Property	24,390	24,500	25,630	26,912
Liability	9,742	9,800	10,000	10,300
	34,132	34,300	35,630	37,212
Communication	5,661	7,000	4,260	5,000

WASTEWATER - 6000

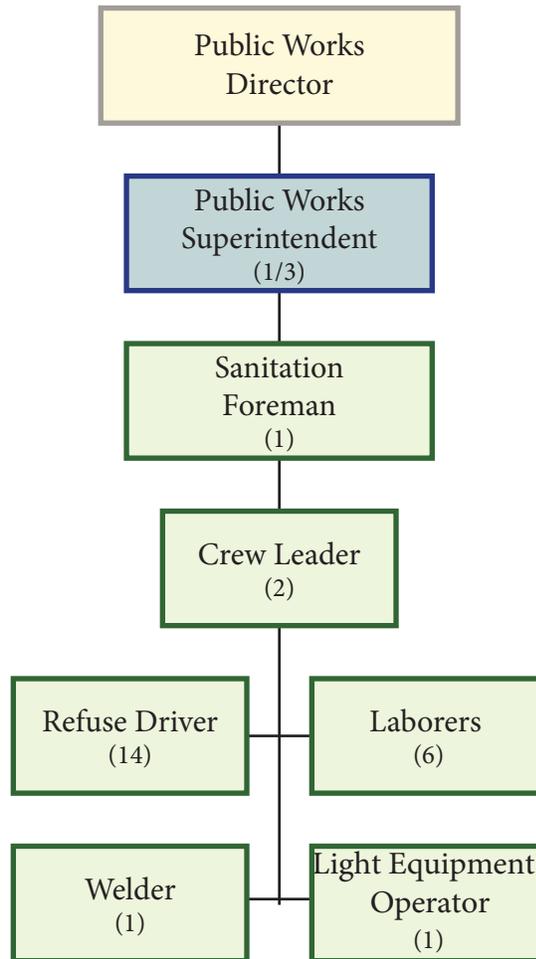
	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Expenses (Cont.)				
Training	7,613	8,000	9,000	13,200
Travel	0	2,000	500	1,000
Dues & Memberships	2,598	3,000	3,000	3,000
State Inspection	46,741	47,000	48,500	49,500
General Supplies				
Office	898	700	850	700
Wearing Apparel	3,976	5,800	4,400	5,000
Gasoline & Diesel	15,654	12,030	16,000	16,000
Fuel - CNG	5,342	4,720	6,200	6,200
Operating	43,880	45,000	43,000	43,000
Chemicals	100,252	100,000	100,000	100,000
Laboratory Chemicals	4,650	12,000	12,000	12,000
Laboratory Non-Chemicals	12,515	12,000	12,200	12,200
	187,167	192,250	194,650	195,100
Electricity	464,317	395,000	472,425	349,800
Subtotal	1,405,465	1,315,550	1,337,865	1,275,842
Operating Transfers				
Equipment Replacement	162,301	178,806	178,806	183,453
Subtotal	162,301	178,806	178,806	183,453
Total Wastewater	\$2,605,915	\$2,672,556	\$2,678,161	\$2,696,595

WASTEWATER DEPARTMENT PROFORMA

Resources	Actual 2014 - 15	Actual 2015 - 16	Budget 2016 - 17	Projected 2016 - 17	Adopted 2017 - 18
Sewer Base Sales	\$3,686,256	\$4,048,113	\$4,145,852	\$4,145,852	\$4,282,177
Senior Citizen Discount	(104,667)	(117,425)	(105,000)	(125,000)	(125,000)
Site Rental Fees	6,825	8,155	5,000	-	-
Tap Fees & Permits	49,149	24,305	13,750	23,750	17,500
Total Resources	\$3,637,563	\$3,963,149	\$4,059,602	\$4,044,602	\$4,174,677
Expenditures					
Salaries & Benefits	\$950,666	\$1,038,149	\$1,178,200	\$1,161,490	\$1,237,300
Operating Expenses	1,511,165	1,749,160	1,716,356	1,742,671	1,691,295
Administrative Transfer to Gen Fund	155,645	155,645	155,645	155,645	155,645
Total Expenditures	\$2,617,476	\$2,942,954	\$3,050,201	\$3,059,806	\$3,084,240
Net of Operating	\$1,020,087	\$1,020,195	\$1,009,401	\$984,796	\$1,090,437
Non-Operating Revenue					
Administrative Services	\$58,000	\$46,781	\$52,000	\$45,700	\$45,700
Transfer from Gen. Contingency					
Utility Contingency					
Non-Operating Interest	2,500	5,395	2,300	8,300	6,900
Total Non-Operating Revenue	\$60,500	\$52,176	\$54,300	\$54,000	\$52,600
Non-Operating Expenditures					
Debt Service Transfers	\$1,194,335	\$1,201,234	\$1,244,335	\$1,068,392	\$1,322,187
WWTP Bond Reserve Fund					
Transfer to Capital Projects					
Utility Contingency					
Capital Improvements					
Total Non-Operating Expend	\$1,194,335	\$1,201,234	\$1,244,335	\$1,068,392	\$1,322,187
Net Gain (Loss)	(\$113,748)	(\$128,864)	(\$180,634)	(\$29,596)	(\$179,150)

Utility Crews Repairing a Pipe Leak





- Funded by Department
- Funded by Multiple Departments
- Funded by Other Department

Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Service/Maintenance	23.00	23.00	23.00	23.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.34	1.34	1.34	1.34
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL FTEs	25.34	25.34	25.34	25.34

SANITATION- 7600

PROGRAM DESCRIPTION

The Sanitation Department provides for the removal of all trash and rubbish. Each residential unit in the city receives household garbage collection service two times per week and special collection of large items and brush twice per month on an as needed basis. This department operates and maintains a mulching facility located at 103 Canna Lane. Commercial collection service is provided to commercial and industrial customers, with service levels dictated by the needs of each individual customer. Curbside recycling services, through a “blue bag” system, is provided once per week to residential customers. Apartment complexes and schools receive containerized recycling services. The city participates as the “performing party” for the Southern Brazoria County Environmental Center, located on FM 523.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE: Use New Technology to Improve Areas of Operations

Department Goal: Implement New Practices & Procedures to Increase the Department’s Efficiency

- | | |
|---|----------|
| <ul style="list-style-type: none"> Develop and utilize an improved method of tracking and communicating locations of all construction roll-off containers. | Complete |
|---|----------|

FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL VISION ELEMENT: Enhance Communication

CITY COUNCIL OBJECTIVE: Improve Communication Externally & Internally

Department Goal:

- | | |
|---|----------|
| <ul style="list-style-type: none"> Work with new Public Works Superintendent to reduce complaints and improve service. | On-Going |
|---|----------|

CITY COUNCIL VISION ELEMENT: Maintain Infrastructure

CITY COUNCIL OBJECTIVE: Hire & Retain Qualified Employees

Department Goal: Encourage Career Development Through Training

- | | |
|---|-----------|
| <ul style="list-style-type: none"> Send employees to training for sanitation route improvement and supervisory training. | Sep. 2018 |
| <ul style="list-style-type: none"> Replace temporary employees with permanent employees. Attract employees with City benefits and a stable work environment. | On-Going |

CITY COUNCIL OBJECTIVE: Continue to Upgrade and Maintain Infrastructure, Facilities, & Equipment

Department Goal:

- | | |
|--|----------|
| <ul style="list-style-type: none"> Develop a consistent method of maintaining the appearance of City Sanitation vehicles. | On-Going |
|--|----------|

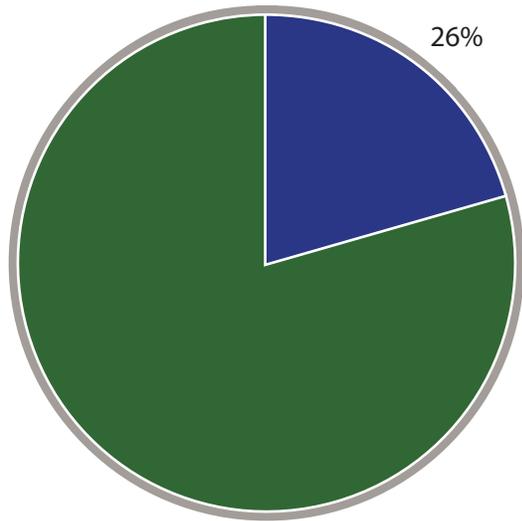
PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Maintain A Well Managed City

CITY COUNCIL OBJECTIVE:

PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
Garbage Collected (compacted yd. ³)	✓	65,000	65,000	70,000	75,000
Large Trash to Landfill (non-compacted yd. ³)	✓	60,800	60,800	65,000	68,000
Large Trash to Woodgrinding Site (non-compacted yd. ³)	✓	66,000	66,000	70,000	70,000
Curbside Recyclables Collected (yd. ³)	✗	7,700	7,700	9,000	9,000

BUDGET INFORMATION



Percent of Utility Fund Expenditures

Major Budget Changes

- Increase in Health Insurance- \$30,900
- Increase in Property/Liability Insurance- \$20,535
- Increase in Contract Labor-\$40,000
- Increase in Landfill Disposal Costs- \$18,100

<i>Resources</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Operating Revenues	\$3,190,582	\$3,304,432	\$3,403,537	\$3,416,537
Total Resources	\$3,190,582	\$3,304,432	\$3,403,537	\$3,416,537

<i>Expenditures</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages	\$1,066,996	\$1,107,100	\$1,226,165	\$1,147,700
Employee Benefits	316,051	401,800	385,935	439,900
Operating Expenses	1,413,104	1,407,210	1,403,115	1,440,615
Capital Outlay	42,339	30,000	30,000	30,000
Operating Transfers	352,092	358,322	358,322	358,322
Total Expenditures	\$3,190,582	\$3,304,432	\$3,403,537	\$3,416,537

SANITATION- 7600

<i>Expenditures - Detail</i>	2015-16 Actual	2016-17 Budget	2016-17 Estimated	2017-18 Adopted
Salaries & Wages				
Service/Maintenance	\$621,816	\$782,900	\$766,950	\$787,000
Technical	43,302	43,800	44,103	43,900
Management/Supervision	61,733	75,400	70,320	71,800
Temp/Seasonal	73	0	0	0
Overtime	154,323	125,000	155,000	125,000
Contract Labor	185,749	80,000	189,792	120,000
Subtotal	1,066,996	1,107,100	1,226,165	1,147,700
Employee Benefits				
Health	109,131	155,000	155,292	185,900
Life	1,473	1,500	1,793	1,500
Dental	8,632	11,700	11,466	12,200
Long Term	2,992	4,200	3,599	4,200
Social Security	65,558	78,100	73,584	78,600
Retirement	107,258	123,400	119,009	126,200
Workers Compensation	21,007	27,900	21,192	31,300
Subtotal	316,051	401,800	385,935	439,900
Operating Expenses				
Professional Service Technical				
Waste Disposal Contract	902,468	931,900	925,500	950,000
Wood Grinding Services	141,790	110,000	110,000	110,000
	1,044,258	1,041,900	1,035,500	1,060,000
Maintenance & Repair				
Landfill Road	0	2,000	1,000	2,000
Chipping Facility	2,423	1,500	1,250	1,250
Vehicles	221,454	215,000	215,000	215,000
Containers	17,544	18,000	18,000	18,000
Contracts	120	0	0	0
	241,541	236,500	235,250	236,250
Rental - Vehicles	4,954	1,500	1,000	1,000
Insurance				
Property	622	700	1,185	1,244
Liability	25,537	17,810	36,700	37,801
	26,159	18,510	37,885	39,045
Communication	2,198	2,600	2,000	2,000
Training	785	3,000	1,500	3,000
Travel	0	0	0	0

SANITATION- 7600

	2015-16	2016-17	2016-17	2017-18
	Actual	Budget	Estimated	Adopted
Operating Expenses (Cont.)				
General Supplies				
Office	293	800	500	800
Wearing	9,123	9,000	9,000	9,000
Gasoline & Diesel	26,142	32,000	29,880	33,270
Fuel - CNG	42,341	46,400	35,600	41,250
Operating	15,310	15,000	15,000	15,000
	93,209	103,200	89,980	99,320
Subtotal	1,413,104	1,407,210	1,403,115	1,440,615
Capital Outlay	42,339	30,000	30,000	30,000
Subtotal	42,339	30,000	30,000	30,000
Operating Transfers				
Equipment Replacement	352,092	358,322	358,322	358,322
Subtotal	352,092	358,322	358,322	358,322
Total Sanitation	\$3,190,582	\$3,304,432	\$3,403,537	\$3,416,537

SANITATION DEPARTMENT PROFORMA

Resources	Actual 2014 - 15	Actual 2015 - 16	Budget 2016 - 17	Projected 2016 - 17	Adopted 2017 - 18
Residential Fees	\$1,461,887	\$1,582,854	\$1,617,600	\$1,617,600	\$1,692,300
Apartment Fees	524,314	574,462	586,674	586,674	710,940
Commercial Fees	1,030,845	1,345,493	1,228,204	1,288,704	1,287,763
Recycling Fees	253,789	259,595	278,827	278,827	297,030
Misc. Operating Revenues	54,170	60,488	62,500	48,300	41,000
Total Operating Revenues	\$3,325,005	\$3,822,892	\$3,773,805	\$3,820,105	\$4,029,033
Expenditures					
Salaries & Benefits	\$1,405,046	\$1,383,047	\$1,508,900	\$1,612,100	\$1,587,600
Operating Expenses	1,730,692	1,916,395	1,940,165	1,941,251	1,982,566
Administrative Transfer to Gen Fund	127,100	127,100	127,100	127,100	127,100
Total Operating Expend	\$3,262,838	\$3,426,542	\$3,576,165	\$3,680,451	\$3,697,266
Net of Operating	\$62,167	\$396,350	\$197,640	\$139,654	\$331,767
Non-Operating Revenues					
Administrative Services	\$53,279	\$42,653	\$48,700	\$42,900	\$42,900
Transfer from Gen. Contengency					
Altertane Fuel Credit	41,687	46,215	40,000	45,200	40,586
Equipment Replacement	382,633				
Sale of Gen Fixed Asset	(10,764)				
Non-Operating Interest	2,375	4,920	2,200	7,800	6,500
Total Non-Operating Revenue	\$469,210	\$93,788	\$90,900	\$95,900	\$89,986
Non-Operating Expenditures					
Franchise Fee	\$102,000	\$102,000	\$102,000	\$102,000	\$102,000
Utility Contingency			-	-	-
Loss on Disposal of Fixed Assets			-	-	-
Capital Improvements			-	-	-
Total Non-Operating Exp	\$102,000	\$102,000	\$102,000	\$102,000	\$102,000
Net Gain (Loss)	\$429,377	\$388,138	\$186,540	\$133,554	\$319,753

UTILITY DEBT SERVICE FUND



LAKE JACKSON

City of Enchantment



UTILITY DEBT SERVICE FUND

The Utility Debt Service Fund is used for the accumulation of resources for the payment of Water and Sewer Revenue Bonds; and also to provide a reserve as provided by the City's bond ordinances. The debt service on these bonds, i.e., the amount transferred from the Utility Fund, is provided by water and sewer fees. Issuance of additional bonds may impact water and sewer fees, but will have no impact on property tax rates.

The bond ordinances require that amounts sufficient to pay the next scheduled principal and interest payment be paid into a sinking account in monthly installments. Additionally, bond ordinances require a reserve in an amount equal to the succeeding fiscal year's interest and principal payment be accumulated and maintained. The reserve is to be accumulated within 61 months from the date additional bonds are issued. Thus, each month there must be deposited in this fund 1/6th of the next maturing interest (which is paid semiannually), and 1/12th of the next maturing principal (which is paid annually).

On September 30, 2017 our required balance in this fund for the current debt issuances will be:

Reserve Portion	\$1,594,418
Interest and Sinking Portion:	
October 15, 2017 interest payment (5/6th)	165,341
April 15, 2018 principal payment (5/12th)	<u>500,000</u>
	<u>\$2,259,759</u>

In the fall of 2017, \$5.0 million in revenue bonds will be issued to primarily fund sewer infrastructure improvements.

On September 30, 2018 our required balance in this fund, after accounting for the new bond issuance, will be:

Reserve Portion	\$1,505,415
Interest and Sinking Portion:	
October 15, 2017 interest payment (5/6th)	196,688
April 15, 2018 principal payment (5/12th)	<u>541,667</u>
	<u>\$2,243,770</u>

It is the City's policy to fund as many projects as possible from the Utility Projects Fund and to incur new debt on only the larger projects. In determining the timing for issuance of new debt, the objective is to minimize the overall debt service. Therefore new debt issuance is usually timed to coincide with a decrease in current debt service.

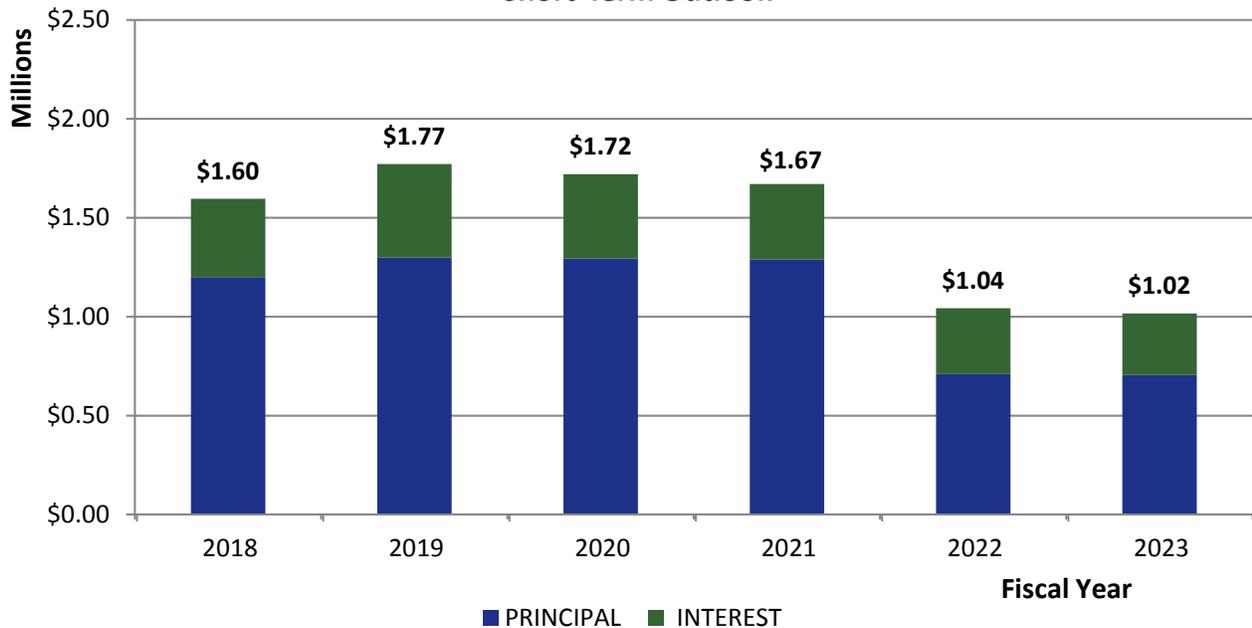
UTILITY DEBT SERVICE FUND BUDGET SUMMARY

RESOURCES	2015-16	2016-17	2016-17	2017-18
	Actual	Budget	Estimated	Adopted
Cash Balance	\$2,340,882	\$2,428,639	\$2,428,639	\$2,258,759
Revenues				
Transfer From Utility Fund	1,577,668	1,619,335	1,308,502	1,619,335
Interest Income	8,346	6,500	10,000	10,000
Bond proceeds	0	0	0	0
	\$1,586,014	\$1,625,835	\$1,318,502	\$1,629,335
Total Resources	\$3,926,896	\$4,054,474	\$3,747,141	\$3,888,094
EXPENDITURES	2015-16	2016-17	2016-17	2017-18
	Actual	Budget	Estimated	Adopted
Expenditures				
Principal	\$1,165,000	\$1,205,000	\$1,175,000	\$1,200,000
Interest	305,362	376,000	309,382	396,819
Paying Agent Fees	27,895	4,000	4,000	4,000
Total Expenditures	\$1,498,257	\$1,585,000	\$1,488,382	\$1,600,819
Ending Cash Balance	\$2,428,639	\$2,469,474	\$2,258,759	\$2,287,275
REQUIRED BALANCE	2,043,046	2,259,759	2,259,759	2,243,769

UTILITY DEBT SERVICE SCHEDULE

DATE	CURRENT DEBT FISCAL TOTALS		PROPOSED 2017 SERIES		GRAND TOTALS		
	Principal	Interest	Principal	Interest	PRINCIPAL	INTEREST	TOTAL
2017 - 18	1,200,000	326,376	0	70,443	1,200,000	396,819	1,596,819
2018 - 19	1,200,000	282,800	100,000	189,250	1,300,000	472,050	1,772,050
2019 - 20	1,195,000	238,800	100,000	187,250	1,295,000	426,050	1,721,050
2020 - 21	1,190,000	194,750	100,000	185,250	1,290,000	380,000	1,670,000
2021 - 22	435,000	150,900	275,000	182,250	710,000	333,150	1,043,150
2022 - 23	430,000	137,250	275,000	174,000	705,000	311,250	1,016,250
2023 - 24	430,000	123,538	275,000	163,000	705,000	286,538	991,538
2024 - 25	430,000	109,826	275,000	152,000	705,000	261,826	966,826
2025 - 26	425,000	95,862	275,000	141,000	700,000	236,862	936,862
2026 - 27	420,000	82,050	275,000	130,000	695,000	212,050	907,050
2027 - 28	330,000	68,176	275,000	119,000	605,000	187,176	792,176
2028 - 29	325,000	57,000	270,000	108,000	595,000	165,000	760,000
2029 - 30	325,000	46,050	270,000	97,200	595,000	143,250	738,250
2030 - 31	245,000	35,100	270,000	86,400	515,000	121,500	636,500
2031 - 32	245,000	27,750	270,000	75,600	515,000	103,350	618,350
2032 - 33	245,000	20,400	270,000	64,800	515,000	85,200	600,200
2033 - 34	145,000	13,050	270,000	54,000	415,000	67,050	482,050
2034 - 35	145,000	8,700	270,000	43,200	415,000	51,900	466,900
2035 - 36	145,000	4,350	270,000	32,400	415,000	36,750	451,750
2036 - 37	0	0	270,000	21,600	270,000	21,600	291,600
2037 - 38	0	0	270,000	9,800	270,000	9,800	279,800
TOTAL	9,505,000	2,022,728	4,925,000	2,286,443	14,430,000	4,309,171	18,739,171

**Proposed Utility Debt Service Schedule
Short-Term Outlook**



SCHEDULE OF OUTSTANDING UTILITY BONDS

REVENUE BOND ISSUE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/17	2017-18 PRINCIPAL DUE	2017-18 INTEREST DUE	2017-18 TOTAL DUE
SERIES 2009	1,690,000	4.14	2029	1,095,000	85,000	45,876	130,876
SERIES 2010 Ref	8,775,000	3.00	2021	3,045,000	765,000	121,800	886,800
SERIES 2013	2,000,000	2.90	2033	1,600,000	100,000	45,750	145,750
SERIES 2016	4,000,000	2.26	2036	3,765,000	250,000	112,950	362,950
SERIES 2017	5,000,000	3.80	2037	PROPOSED		70,443	70,443
TOTAL ALL ISSUES				\$9,505,000	\$1,200,000	\$396,819	\$1,596,819

Water and Sewer Revenue Bonds Series 2007

Proceeds from the 2007 Series funded the following projects:

Non potable irrigation, Lift Station repair & upgrades, Center Way Sewer 400 block; painting of the Balsam Tower, and

Water and Sewer Revenue Bonds Series 2009

Proceeds from the 2009 Series funded 3 water wells (2 replacements & 1 new)

SERIES 2009 REFUNDING BONDS

Water and Sewer Revenue Bonds Series 1993 A (REFUNDED)

Proceeds from the 1993A Series funded the following projects:

Sewer line replacements on all or a portion of Poinsettia, Wisteria, Palm Lane, Camellia, Jasmine, Circle Way, Cherry, Acacia, Mimosa, Oak Dr. South, Circle Way/Oak Drive, Camellia, Gardenia, Blackberry, Caladium, Cypress and Jonquil.

Lift Station Rehabilitations at Lift Station # 1 and at Huisache, Magnolia, and Sycamore Lift Stations.

Water and Sewer Revenue Bonds Series 1996 (REFUNDED)

Proceeds from the 1996 Series funded the following projects:

Water line replacements on all or a portion of Pin Oak, Palm Lane, Caladium, Redwood, Cypress, Jonquil, Gardenia, Hawthorn, Daisy, Blossom, Moss, Bois D' Arc, Walnut, FM 2004, Winding Way, Trumpet Vine, Grapevine and Azalea.

Sewer line replacements on all or a portion of Carnation, Caladium Court and Winding Way.

Construction of a new one million gallon ground storage tank.

Construction of new and rehabilitation of existing Sewer lines and lift stations to enable the City to provide sewer service to undeveloped areas in the northeast portion of the City.

SERIES 2010 REFUNDING BONDS

Wastewater Treatment Plant Revenue Bonds Series 2000 (REFUNDED)

Proceeds from the 2000 Series funded the expansion of the Wastewater Treatment Plant.

Water and Sewer Revenue Bonds Series 2013

Proceeds from the 2013 Series funded the following projects:

Water system expansion Northwest production and storage.

Repair and repaint Dow elevated storage tank, Local lift station renovation, Sanitary sewer on Center Way and Begonia

Water and Sewer Revenue Bonds Series 2016

Proceeds from the 2016 issue will fund a portion of the Northwest Sewer Expansion

Water and Sewer Revenue Bonds Series 2017

Proceeds from the 2017 issue will fund a sewer repairs to Basin 6. Lake Forest and Huisache.

UTILITY PLEDGED REVENUE COVERAGE PROJECTIONS

	2014 <u>Actual</u>	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Projected</u>	2018 <u>Adopted</u>
OPERATING REVENUES:					
Water Sales	\$ 3,505,345	\$ 3,848,378	\$ 4,165,965	\$ 4,650,000	\$ 4,565,952
Braz. Cty. Cons. Dist.	20,716	24,943	20,233	25,000	25,000
Water for City	99,360	184,717	88,550	88,530	88,530
Senior disc.	(197,328)	(209,334)	(234,849)	-250,000	(250,000)
Write-offs	0	0	0	0	0
Sewer Sales	3,337,621	3,622,813	3,983,417	4,390,000	4,220,177
Write-offs	0	0	0	0	0
Reclaimed Water	41,242	70,000	70,000	70,000	70,000
Permits	18,864	36,349	18,773	18,000	20,000
Tap Fees	83,230	89,370	78,445	75,000	50,000
Reconnection penalty	199,867	203,533	191,279	188,000	195,000
Miscellaneous	164,050	146,214	166,095	128,300	123,586
Interest					
Utility Fund	4,560	6,408	14,670	24,000	20,000
Contingency fund	594	880	1,160	880	880
Capital Project Fund	1,287	1,257	2,030	1,500	1,200
Debt Service Fund	5,428	5,146	8,346	10,000	10,000
Bond Construction Funds	1,158	1,810	0	0	0
<i>Total Operating Revenues</i>	<u>7,285,994</u>	<u>8,032,484</u>	<u>8,574,114</u>	<u>9,419,210</u>	<u>9,140,325</u>
OPERATING EXPENDITURES:					
<i>Utility Admin.</i>	325,368	473,848	475,159	606,814	638,629
Depreciation	0	0	0	0	0
Equip. Repl transfer	(34,229)	(35,935)	(36,725)	(38,468)	(37,800)
<i>Water Production</i>	2,940,301	3,228,737	3,384,949	3,904,477	4,002,292
Depreciation	0	0	0	0	0
Equip. Repl. Transfer	(52,235)	(77,820)	(85,398)	(78,868)	(77,838)
<i>Wastewater collection</i>	2,192,107	2,629,258	2,605,915	2,678,161	2,696,595
Depreciation	0	0	0	0	0
Equip Repl. Transfer	(157,303)	(152,940)	(162,301)	(178,806)	(183,453)
<i>Total Operating Expenditures</i>	<u>5,214,009</u>	<u>6,065,148</u>	<u>6,181,599</u>	<u>6,893,310</u>	<u>7,038,425</u>
NET AVAILABLE OPERATING REVENUES \$	<u>2,071,985</u>	<u>1,967,336</u>	<u>2,392,515</u>	<u>2,525,900</u>	<u>2,101,900</u>
Debt Service: (Maximum Annual Requirement)					
Principal	\$ 1,230,000	\$ 1,230,000	\$ 1,165,000	\$ 1,175,000	\$ 1,200,000
Interest	408,500	408,500	321,875	287,383	326,375
Maximum debt service Requirements	<u>1,638,500</u>	<u>1,638,500</u>	<u>1,486,875</u>	<u>1,462,383</u>	<u>1,526,375</u>
Net Available Revenues per Maximum Debt Service Requirements	\$ 1.26	\$ 1.20	\$ 1.61	\$ 1.73	1.38
<div style="border: 1px solid black; padding: 5px;"> <p>The bond ordinances require that before new revenue bonds can be issued, the net earnings of the system for the last fiscal year, or for any twelve consecutive calendar month period ending not more than 90 days prior to the adoption of the ordinance authorizing the issuance of such additional bonds, were at least 1.25 times the average annual principal and interest requirements for then all outstanding parity</p> </div>					
Debt Service: (Average Annual Requirements)					
Principal & Interest	\$ 650,551	\$ 697,008	\$ 601,178	\$ 649,505	\$ 606,722
Net Available Revenues per Average Debt Service Requirements	\$ 3.18	\$ 2.82	\$ 3.98	\$ 3.89	3.46

CAPITAL PROJECTS FUND



LAKE JACKSON

City of Enchantment



GENERAL PROJECT FUND

The General Projects Fund provides for a wide variety of capital projects including occasional large equipment purchases.

The major revenue source for this fund is “year-end transfers” from the General Fund. At the end of each fiscal year actual General Fund revenues and expenditures are compared. If there are excess revenues a portion of these will be transferred to the General Projects Fund. Some will be left in the General Fund to increase the fund balance if necessary.

In some years, we are able to budget in the General Fund a transfer to the General Projects Fund. FY 07-08 was the last time we were able to budget a transfer (\$112,339 was budgeted). Since that time we have relied on “year- end” savings to provide transfers to this fund.

Over the last 18 years this fund has received the following transfers from the General Fund.

FY 99-00	\$678,000	FY 05-06	\$660,000	FY 11-12	\$765,000
FY 00-01	700,000	FY 06-07	0	FY12-13	750,000
FY 01-02	790,000	FY 07-08	1,912,339	FY13-14	1,000,000
FY 02-03	325,000	FY 08-09	0	FY14-15	1,000,000
FY 03-04	370,000	FY 09-10	900,000	FY15-16	1,350,000
FY 04-05	500,000	FY 10-11	650,000	FY16-17	1,300,000

GENERAL PROJECTS FUND

Projects may be submitted for inclusion in the document from multiple sources, including council members, City Staff, Boards and Commission members, and residents. The visioning process has helped to formalize the manner in which these projects are reviewed and funded.

Vision Process

In 2006 under the Vision element “Maintain Infrastructure”, City Council set a goal to reorganize the CIP document to better prioritize projects. To accomplish this a standalone CIP workshop date is included as part of annual budget calendar.

GENERAL PROJECT FUND

This year Council held its 11th annual workshop. Working with staff, City Council rated and prioritized projects. The ability to accomplish these projects in the established time frame is based strictly on available funding. Often times a project of greater importance and urgency will arise and one of more projects of less importance and urgency will be pushed back. Priorities established by City Council for FY 17-18 are listed below:

Eastside Drainage Study	\$ 365,000
Oak Drive South at Sportsplex	190,000
Civic Center Carpet	70,000
Oyster Bend Bridge (4th of 5 Payments)	70,000
Replace Fire Bunker Gear & Air Packs	65,000
Civic Center Fountain Repair	65,000
Buxton Retail Market Study	60,000
Transit	60,000
Records Scanning	50,000
HVAC Replacements	45,000
Facility Master Plan	35,000
Sidewalks / ADA Ramps	35,000
River Oaks Outfall	32,500
City Hall Remodel IT Office Space	25,000
Demo Condemned Buildings (Annual)	20,000
Traffic Preemptive System Priority Control	20,000
Jasmine Hall Repairs	<u>15,000</u>
	\$ 1,222,500

IMPACT ON OPERATING BUDGET

While some of these projects may have minor impacts on the operating budget, the primary impact on the year-to-year operating budget is the existence of this fund. Because staff is aware budget savings in the general operating fund are transferred here to fund projects in the next fiscal year, they are encouraged to save money with the idea one or more of their sought after projects will be approved in the next fiscal year. Additionally the budget staff does not have to attempt to predict what air conditioners (for example) will go out in what department and budget for that occurrence. By eliminating the need to budget for these non-reoccurring expenditures in the departmental operating budgets wide swings in the department's year to year budget are minimized. In turn this makes it easier for City Council to see and analyze year to year departmental budget changes.

Also, the use of these funds allows us to do small to mid-sized projects on a cash basis. We then use our debt process to do the larger more complex projects as are approved by the voters from time to time. Each approved project is further explained on the project detail pages included in this section. Operating impacts of the specific project, the majority of which are minor, are included here.

GENERAL PROJECT FUND ANTICIPATED CASH FLOW

RESOURCES	ACTUAL	ACTUAL	ACTUAL	PROJECTED	ADOPTED
	2013 - 14	2014 - 15	2015 - 16	2016-17	2017-18
Fund Balance	\$ 1,370,331	\$ 1,903,546	\$ 2,185,721	\$ 2,044,549	\$ 2,053,632
Revenues					
Special Assessment Fees	328	2,323	900	0	
Radio Grant			125,000		
Reimbursement - dow		159,303			
Interest Income	1,876	2,652	4,153	3,000	3,000
Reimbursement - SECO Grant					
Reimbursement - Misc					
CDBG Grant		103,172			
Contributions-Traffic Signal Control Equip			24,268		
FEMA-Golf Course Flood Damage			120,263		
Roof Claim - Loss April 2015			340,173	240,105	
Proceeds from Asset Disposal	47,500				
Transfer from General Fund	1,000,000	1,000,000	1,350,000	1,300,000	
Total Revenues	1,049,704	1,267,450	1,964,758	1,543,105	3,000
Total Resources	\$ 2,420,035	\$ 3,170,996	\$ 4,150,479	\$ 3,587,654	\$ 2,056,632
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	PROJECTED	ADOPTED
	2013 - 14	2014 - 15	2015 - 16	2016-17	2017-18
Previously Approved Projects	\$ 516,489	\$ 985,275	\$ 2,105,930	\$ 1,534,022	
Additional Proposed Projects					1,222,500
Total Expenditures	516,489	985,275	2,105,930	1,534,022	1,222,500
Ending Fund Balance	\$ 1,903,546	\$ 2,185,721	\$ 2,044,549	\$ 2,053,632	\$ 834,132

GENERAL PROJECT FUND PROJECT HISTORY

EXPENDITURES

Completed Projects	BUDGET									
	YEAR APPROVED	PROJECT BUDGET	PRIOR YEARS	ACTUAL 2013-14	ACTUAL 2014-15	ACTUAL 2015-16	PROJECTED 2016-17	ADOPTED 2017-18	PROJECT TOTALS	
Aerway Fairway Aerifier	14-15	15,000			11,886				11,886	
Backhoe Purchase-Golf	15-16	55,000				60,000			60,000	
BRA Flood Study	16-17	25,000					25,000		25,000	
Buxton Retail Market Study	17-18	60,000						60,000	60,000	
Demo of Condemned Bldgs	15-18	60,000				7,850	20,000	20,000	47,850	
Fire Hose Replacement	16-17	25,000					25,000		25,000	
Floodplain - FEMA		103,308		30,291	59,193				89,484	
Lake Jackson Market Study	15-16	20,000				20,000			20,000	
Master Plan	13-16	403,679		28,292	89,737	104,356			222,385	
New Quint 77' ladder truck	16-17	553,000					553,000		553,000	
Oyster Creek Maintenance		5,500	2,200	(3,950)	1,750				-	
Paralympic Sports Chairs	14-15				19,440				19,440	
Parks & Rec Masterplan	15-16	75,000				77,819	1,719		79,539	
Reach in Freezer in cart area	17-18	50,000							-	
Records Scanning	17-18	50,000						50,000	50,000	
Replace Fire bunker Gear and Air Packs	14-18	295,000			60,059	86,805	65,000	65,000	276,864	
Replace Radios-Law Enforcement	15-16	500,000				498,382			498,382	
Share of CR 223 Project	15-16	50,000				50,000			50,000	
Traffic Preemptive System/Priority Control	15-18	69,000				48,535		20,000	68,535	
Transit	09-18	510,000	185,921	47,573	49,952	49,952	50,000	60,000	443,398	
Utility Rate Study	14-15	40,000			39,950				39,950	
Water Fountains	14-15				9,038				9,038	
<u>FACILITIES:</u>										
A/C Repl Animal Shelter	12-13	40,000	6,003	43,740						49,743
Air Conditioning Replacements	97 - 18	395,000	158,311	25,687	25,000	43,189	48,401	45,000	345,588	
Animal Shelter Repairs	13-14	36,000		24,856					24,856	
Animal Shelter Trailer	16-17	50,000					50,000		50,000	
Artificial Range Tee - FEMA	15-16	20,000					20,000		20,000	
Bunker Renovation Program	07-15	105,000	66,547		34,837				101,384	
Bunker Repairs - FEMA	15-16	79,583				79,582			79,582	
City Hall Remodel Office Space-IT	17-18	25,000						25,000	25,000	
Civic Center Carpet	14-18	120,000			41,125			70,000	111,125	
Civic Center Fountain Repair	17-18	65,000						65,000	65,000	
CNG Public Access	14-16	125,000			0	37,094			37,094	
Dog Park-Plan Development	15-17	60,000				14,791	47,133		61,924	
Facility Master Plan	17-18	35,000						35,000	35,000	
Fire Station 1 Exterior Painting	16-17	20,000					13,575		13,575	
GIS Protocols for Developers	07-16	74,480	25,520		0	0	24,480		50,000	
Golf Course Misc - FEMA	15-16	12,000					12,000		12,000	
Jasmine Hall Repairs	17-18	15,000						15,000	15,000	
Move antennae from hospital	14-15	20,000			15,573				15,573	
Museum Elevator Repair	14-15	13,300			13,286				13,286	
Police Station Flat Roof	14-15	135,000			133,964				133,964	
Pump Replacement - FEMA	15-16	6,600				6,565			6,565	
Range Ball Dispensing Machine	11-12	5,595	4,495	700					5,195	
Rec Center Gym Curtain	14-15	15,000			18,250				18,250	
Rec Center Roof Repair	14-15	7,000			6,900				6,900	
Remodel Council Chambers	14-16	40,700			10,354	31,401			41,754	
Repl A/C golf Course	14-15	10,000			8,262				8,262	
Roof Repair Museum	12-14	268,000	190,016	94,705					284,721	
Roof Repairs - 5 Buildings	15-16	580,795				581,895			581,895	
<u>PAVING:</u>										
Medical Drive paving	14-15	150,000			153,483				153,483	
Old Angleton Rd Repairs	12-13	250,000	98,095	99,641					197,736	
Oak Drive South at Sportsplex	17-18	190,000						190,000	190,000	
Oyster Bend Bridge	14-18	280,000			70,000	70,000	70,000	70,000	280,000	
Pedes. Crossing Imp - Equip Only	14-15				74,695				74,695	
Pedestrian Crossing installation	14-16	66,000			17,860	15,225			33,085	
Plantation Dr Transition	14-16	238,000				190,869			190,869	
Sidewalks / ADA Ramps	96 - 18	1,044,800	735,201	124,954			82,329	35,000	977,484	
Walnut St Cushions	15-16	15,000				11,505			11,505	
<u>DRAINAGE PROJECTS:</u>										
Culvert @ Circle & Azalea	14-15				20,683				20,683	
East Side Drainage Study	15-18	740,000				20,114	354,885	365,000	739,999	
Magnolia Ditch Lining	14-16	40,000				-			-	
Pecan Lake Ditch Lining	14-16	71,500				-	71,500		71,500	
River Oaks Outfall	17-18	35,000				-		32,500	32,500	
		\$ 8,463,840	\$ 1,472,309	\$ 516,489	\$ 985,275	\$ 2,105,930	\$ 1,534,022	\$ 1,222,500	\$ 7,836,526	

GENERAL PROJECT FUND CAPITAL IMPROVEMENT PLAN

This plan is designed to set Capital Project priorities for the future. This plan includes projects that may be funded from several sources, including bond issues.

As part of the annual budget process and the visioning process, City Council and City Staff, discuss projects appearing on the plan. At this meeting priorities and estimated costs are reassessed and new projects are discussed and added to the plan.

To help everyone understand the details of each particular project in the plan, a Capital Improvement Plan book was created. This book has several pages dedicated to each project. It gives a full description of the project, details on estimated cost, and who proposed the project and why.

Citizen input is received throughout the year and requested projects are considered during goal setting and budget preparation. Citizens are also given an opportunity to provide their input at all budget workshops and hearings.

After all goal setting, capital projects, budget workshops, and public hearings, the Capital Improvement Plan is adopted as part of the annual budget.

Lake Jackson General Projects Fund

Proj No.	Description	FY 17-18	FY 18-19	FY 19-20	FY 20-21	Future
29	SR Wood Land Subdivision Streets	GO \$ 3,350,000				
5	SR Plantation Drive 2 Lane Bridge	GO \$ 1,000,000				
38	DR Willow-Blossom Drainage	GO \$ 800,000				
118	SC Traffic Signal at Oak & Circle Way	GO \$ 500,000				
121	SD Phase 4 Downtown & Complete S. Parking Place	GO \$ 650,000	GO \$ 9,000,000			
41	DR East Side Drainage Study	GP \$ 365,000				
114	SC Oak Drive South at Sportsplex	GP \$ 190,000				
117	SR Oyster Bend S/D Bridge Share	GP \$ 70,000	GP \$ 70,000			
1609	F Civic Center Carpet	GP \$ 70,000				
230	F Replace Fire Bunker Gear & Air Packs	GP \$ 65,000	GP \$ 65,000	GP \$ 38,000	GP \$ 38,000	GP \$ 38,000
1701	F Civic Center Fountain Repair	GP \$ 65,000				
1702	OT Buxton Retail Market Study	GP \$ 60,000	GP \$ 50,000	GP \$ 50,000		
1	OT Transit Annually	GP \$ 60,000	GP \$ 75,000	GP \$ 110,000	GP \$ 155,000	
1607	F Records Scanning	GP \$ 50,000	GP \$ 50,000	GP \$ 50,000		
15	F Air Conditioning Replacement	GP \$ 45,000	GP \$ 45,000	GP \$ 45,000	GP \$ 45,000	GP \$ 45,000
2	PED Annual Sidewalk Repairs	GP \$ 35,000	GP \$ 35,000	GP \$ 35,000	GP \$ 35,000	GP \$ 35,000
1604	F Facility Master Plan	GP \$ 35,000		GP \$ 15,000		GP \$ 16,000
1703	DR River Oaks Outfall	GP \$ 32,500				
1612	F City Hall Remodel Office Space IT	GP \$ 25,000				
42	SC Traffic Signal Priority Control	GP \$ 20,000	GP \$ 20,000	GP \$ 20,000	GP \$ 20,000	GP \$ 100,000
2	OT Demo of Condemned Buildings Annual	GP \$ 20,000	GP \$ 20,000	GP \$ 20,000	GP \$ 20,000	
1704	F Jasmine Hall Repairs	GP \$ 15,000	GP \$ 15,000			
1705	PED Circle Way Crushed Granite Trail	OT \$ 120,000				
1608	F Repair Alden Dow Museum Roof Structure	OT \$ 120,000				
1629	FP MacLean Park Improvements	ST \$ 435,000		ST \$ 300,000		ST \$ 3,560,000
115	FP Dunbar Pavilion Restroom	ST \$ 275,000				
252	FP Dog Park	ST \$ 200,000	ST \$ 380,000			
244	FG Irrigation Pump Station Repairs (\$115k)					
1706	FP Relocate Skate Park - Temporary		ST \$ 70,000			
1707	FG Wet Well Repairs for Recharging Irrigation	ST \$ 25,000	ST \$ 25,000	ST \$ 25,000		
245	FG Misc Repairs at Golf Course	ST \$ 15,000		ST \$ 60,000	ST \$ 44,000	ST \$ 50,000
248	F New Pumper Fire Truck		GP \$ 365,000	GP \$ 365,000		
1602	DR Slope Paving		GP \$ 70,000	GP \$ 70,000	GP \$ 70,000	GP \$ 70,000
12	PED Lake Rd. Sidewalk (FM 2004 to Target Driveway)		GP \$ 35,000			
1606	F Library Carpet & Meeting Room Tile		GP \$ 30,000	GP \$ 140,000		
176	F Fire Station Security Camera Upgrade		GP \$ 30,000			
1611	F Library Front Entry Tile		GP \$ 21,000			
102	F Fire Station Storage Room		GP \$ 15,000			
1628	FP Recreation Center Renovation		ST \$ 500,000	ST \$ 225,000	ST \$ 90,000	ST \$ 330,000
147	FG Lake Dredging	ST \$ 75,000		ST \$ 75,000		ST \$ 75,000
105	FG De-Watering Pump		ST \$ 65,000			
1633	FP Madge Griffith Park Renovation		ST \$ 55,000			ST \$ 5,000,000

Lake Jackson General Projects Fund

Proj No.	Description	FY 17-18	FY 18-19	FY 19-20	FY 20-21	Future
1708	F Civic Center Interior Painting		ST \$ 22,000			
98	SR Willenberg Asphalt Overlay			GP \$ 85,000		
203	F Fire Station No. 1 Rear Drive			GP \$ 35,000		
122	FP Jasmine Park Renovation			ST \$ 180,000		ST \$ 440,000
1709	FP Canoe / Kayak Launch - College			ST \$ 70,000		
234	FP Garland Park Renovation			ST \$ 30,000	ST \$ 300,000	ST \$ 260,000
1623	FP Timbercreek Park Fencing & Playground			ST \$ 10,000		ST \$ 200,000
12	F City Hall Expansion				GO \$ 6,300,000	
253	F New Animal Shelter				GO \$ 3,000,000	
102	SC Plantation Spur				GP \$ 140,000	
55	F Large Truck Wash Down Area				GP \$ 110,000	
43	SC Plantation Drive Curb Replacement				GP \$ 100,000	
262	FP Lighting & Benches - Gardner Campbell Trail				ST \$ 175,000	
78	FG Bunker Renovation Semi -Annual				ST \$ 40,000	
122	SC Oyster Creek Drive					GO \$ 5,200,000
91	SD Circle Way Downtown					GO \$ 6,800,000
2	SD Parking Way Center Downtown					GO \$ 5,100,000
12	SR S. Hollow Subdivision - Concrete					GO \$ 4,900,000
124	SR North Yaupon					GO \$ 4,900,000
125	SR Sycamore					GO \$ 4,600,000
127	SR Moss - Chestnut					GO \$ 4,200,000
123	SC Lake Road					GO \$ 4,000,000
101	F Fire Station #3					GO \$ 4,000,000
1632	FP Recreation Center Expansion					GO \$ 4,000,000
83	SD West Way Downtown					GO \$ 3,600,000
103	SC This Way - FM 2004 to Lake Road					GO \$ 2,400,000
72	SC Plantation - Sycamore to 332 Turnout 4 Lane					GO \$ 2,000,000
13B	SR Southern Oaks - North of Willow Drive					GO \$ 2,000,000
13A	SR Southern Oaks - South of Willow Drive					GO \$ 1,800,000
126	SR Huisache/Pecan - Holly to Oak Drive					GO \$ 1,800,000
94	SC Plantation Drive - Sycamore to Dixie					GO \$ 1,700,000
105	SC This Way - Lake Road to SH 332					GO \$ 1,200,000
7	SR Willenberg Paving					GO \$ 1,100,000
13	DR Flag Lake Drainage					GO \$ 1,070,000
22	PED SH 332 Sidewalks (SH 288 to Dixie Dr.)					GO \$ 940,000
28	F Service Center Expansion					GO \$ 840,000
38	SR Pin Oak					GO \$ 800,000
73	SC Medical Dr. - Sea Center to Canna 2 - Lane					GO \$ 800,000
45	SR Forest Oaks Lane					GO \$ 700,000
23	DR Lake Sealy/Lake Jackson Outfall Ditch					GO \$ 570,000
17	PED Connect Dow Centennial Trail to Wilderness					GO \$ 560,000
39	SR North Shady Oaks					GO \$ 500,000

Lake Jackson General Projects Fund

Proj No.	Description	FY 17-18	FY 18-19	FY 19-20	FY 20-21	Future
6	SR Balsam				GO \$	300,000
81	SC Plantation - Plantation Ct. to SH 332 Turnout				GO \$	230,000
24	SR Chestnut Extension				GO \$	200,000
40	DR Sycamore and Ditch 9 Crossing				GO \$	120,000
116	SR Asphalt Street Overlay Program				GP \$	900,000
1624	SC Failed Panel Replacement Program				GP \$	800,000
1625	SC 300 Block of Oak Drive South Repairs				GP \$	215,000
100	SC Plantation/Garland Traffic Signal				GP \$	200,000
1710	SC Right Turn Lane OCD at SH 288				GP \$	190,000
4	OT GIS - Water & Sewer Phase				GP \$	170,000
57	F Vehicle Canopy at Service Center				GP \$	140,000
183	F Service Center Yard Expansion				GP \$	35,000
226	F Sign Shop Improvements				GP \$	35,000
15	PED OM Roberts Plantation Sidewalk				GP \$	30,000
66	SC OCD Median Restoration				GP \$	30,000
115	SR Old Angleton Road Marigold Turn Lane Extension				GP \$	30,000
16	PED LJ Manor Walk - Garland/Plantation				GP \$	20,000
238	FP New Skate park at Madge Griffith				ST \$	730,000
19	PED Dow Centennial Trail Expansion				ST \$	560,000
79	FG Driving Range Expansion				ST \$	450,000
20	PED Complete Mall to College Trail				ST \$	450,000
167	FP Replace Lighting with LED at Suggs Park				ST \$	300,000
21	PED MacLean Sidewalk Replacement				ST \$	130,000
148	FG Additional Parking Paving				ST \$	110,000
18	PED Jasmine Pocket Park Trail				ST \$	110,000
165	FP New Concession at Suggs Field				ST \$	100,000
157	FP Boat Ramp / Pier at Wilderness Park				ST \$	80,000
1622	FP Suggs Park - Bleacher Replacement				ST \$	25,000

DEBT ISSUANCE TIMELINE	FY 17-18	FY 18-19	FY 19-20	FY 20-21	Future
FUNDING SOURCE GO	\$ 7,000,000	\$ 9,000,000		\$ 6,250,000	\$ 18,750,000
FUNDING SOURCE GP	\$ 1,429,045	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	
FUNDING SOURCE ST	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 6,000,000
General Project Fund	GP \$ 1,222,500	GP \$ 1,011,000	GP \$ 1,078,000	GP \$ 733,000	GP \$ 3,099,000
General Obligation Funds	GO \$ 6,300,000	GO \$ 9,000,000	GO \$ -	GO \$ 9,300,000	GO \$ 72,930,000
Certificates of Obligation	CO \$ -	CO \$ -	CO \$ -	CO \$ -	CO \$ -
Economic Development (Half Cent Sales Tax)	ST \$ 1,025,000	ST \$ 1,117,000	ST \$ 975,000	ST \$ 649,000	ST \$ 12,960,000
Other	OT \$ 240,000	OT \$ -	OT \$ -	OT \$ -	OT \$ -
Total Project Costs	\$ 8,787,500	\$ 11,128,000	\$ 2,053,000	\$ 10,682,000	\$ 88,989,000

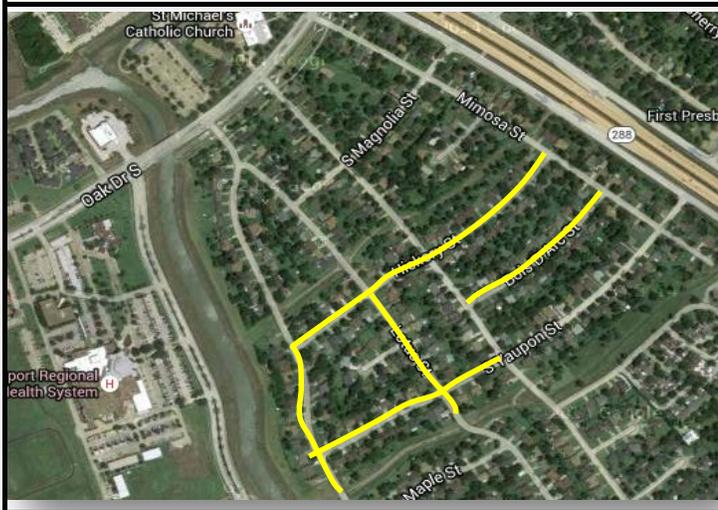
GENERAL PROJECT FUND CIP PROJECT DETAILS

29 SR	Wood Land Subdivision	GO
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Project Type	Streets
Strategic Plan	Maintain Infrastructure

	Prior Year	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design	200,000						
Construct		3,600,000					
Other							

Description :
 This project is now a combination of 5 projects approved by the voters in 2016 for a total amount of \$3.8 Million. It includes Hickory (Mimosa to Oleander); Oleander (Hickory to Maple); Bois D Arc; S. Yaupon (Walnut to Oleander); and Lotus (Hickory to past S. Yaupon). The City has hired Baker & Lawson for engineering design.



Estimated Project Cost:	<u>Original</u>	<u>Revised</u>
Design	407,000	420,000
Construct	2,990,000	3,080,000
Other		<u>0</u>
Total	<u>3,397,000</u>	<u>3,500,000</u>

Base CCI	258	Increase	1.03
Current CCI	265.33		

Assigned: City Engineer

Funding: General Obligation Bond

Justification
 High Priority for 2009 and 2016 Bond Task Force

Supplemental Information:	Hickory	Oleander	Bois D Arc	S. Yaupon	Lotus	Total
Pavement	\$ 490,000	\$ 360,000	\$ 300,000	\$ 310,000	\$ 290,000	\$ 1,750,000
Drainage	\$ 120,000	\$ 90,000	\$ 80,000	\$ 75,000	\$ 70,000	\$ 435,000
Water	\$ 80,000	\$ 60,000	\$ 50,000	\$ 47,500	\$ 30,000	\$ 267,500
Sewer	\$ 80,000	\$ 60,000	\$ 40,000	\$ 47,500	\$ 30,000	\$ 257,500
Contingency	\$ 80,000	\$ 60,000	\$ 50,000	\$ 48,000	\$ 42,000	\$ 280,000
Engineering	<u>\$ 112,000</u>	<u>\$ 90,000</u>	<u>\$ 70,000</u>	<u>\$ 72,000</u>	<u>\$ 63,000</u>	<u>\$ 407,000</u>
	\$ 962,000	\$ 720,000	\$ 590,000	\$ 600,000	\$ 525,000	\$ 3,397,000

Impact of capital investment on operating budget: NA

Estimated Useful Life of Capital Investment: 30 Years

GENERAL PROJECT FUND CIP PROJECT DETAILS

5 SR	Plantation Drive Bridge	GO
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Project Type	Streets
Strategic Plan	Enhance Quality of Life

	Prior Year	Projected					Total
		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	
Design		120,000					
Construct			880,000				
Other							

Description :
Complete other 2 lanes of the Plantation Drive bridge.



Estimated Project Cost:	Original	Revised
Design	112,500	120,000
Construct	750,000	798,000
Other	75,000	80,000
Total	937,500	998,000

Base CCI	249.5	Increase	1.06
Current CCI	265.33		

Assigned: City Engineer

Funding: General Obligation Bond

Justification

Supplemental Information:

Bridge		\$	750,000
Drainage		\$	-
Water		\$	-
Sewer		\$	-
Contingency	10%	\$	75,000
Engineering	15%	\$	112,500

Impact of capital investment on operating budget: NA

Estimated Useful Life of Capital Investment: 50 Years

GENERAL PROJECT FUND CIP PROJECT DETAILS

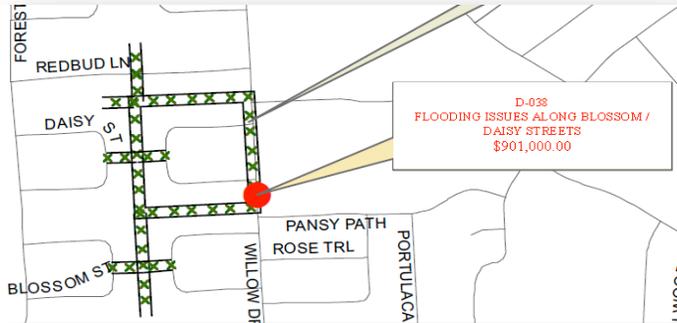
38 DR	Willow / Blossom Drainage	GO
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Project Type	Drainage
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design	200,000						
Construct		600,000					
Other							

Description :

Analyze, design, and construct drainage structures within areas shown in exhibit below



Estimated Project Cost:	Original	Revised
Design	180,000	200,000
Construct	493,000	600,000
Other	-	<u>0</u>
Total	<u>673,000</u>	<u>800,000</u>

Base CCI	258	Increase	1.08
Current CCI	277.35		

Assigned: City Engineer

Funding: General Projects Fund

Justification

Alleviate flooding problems made known to the City by residents along Blossom St. In addition will resolve similar flooding issues but at a larger magnitude reoccurring along Daisy St. Both residential areas when flooded have water above the curbs and in areas along Daisy water have been seen far up along the driveways very near to respective homes.

Supplemental Information:

Activities	Quantities	Cost	Future
Surveying	10.00%	\$50,000	\$60,000
Drafting/Mapping:	2.30%	\$20,000	\$20,000
Engineering:	15.00%	\$80,000	\$90,000
H&H Analysis:	5.00%	\$30,000	\$30,000
R&R 8" Conc. Pavement (S.Y.):	245	\$20,000	\$30,000
R&R Side Walks: (L.F.):	200	\$5,000	\$10,000
R&R 10" Water Line (L.F.)	40	\$5,000	\$10,000
2 x Wet Connect (EA)	2	\$3,000	\$10,000
Add 1 x 10' x 5' RCB @ Willow Crossing (L.F.)	78	\$160,000	\$180,000
Add 1 x 36" HDPE West Side Willow (L.F.)	138	\$30,000	\$40,000
Excavate/Reshape Ditches (C.Y.)	1172.03	\$20,000	\$30,000
Slope Pave Ditches (S.Y.)	3088.872	\$160,000	\$180,000
Contingency	20.00%	<u>\$90,000</u>	<u>\$100,000</u>
	Subtotal	<u>\$493,000</u>	<u>\$590,000</u>
	Total	\$673,000	\$790,000

Impact of capital investment on operating budget: NA

Estimated Useful Life of Capital Investment: 40 Years

GENERAL PROJECT FUND CIP PROJECT DETAILS

118 SC	Traffic Signal at Oak & Circle Way	GO
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Project Type	Streets
Strategic Plan	Enable Growth

	Prior Year	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct		500,000					
Other							

Description :
 Install traffic signal at Oak Drive & Circle Way intersection.



Estimated Project Cost:	<u>Original</u>	<u>Revised</u>
Design	52,500	60,000
Construct	350,000	400,000
Other	35,000	40,000
Total	437,500	500,000

Base CCI	256.3	Increase	1.04
Current CCI	265.33		

Assigned: Public Works Director

Funding: General Obligation Bond

Justification
 Anticipated traffic volume due to new HEB and outparcel development.

Supplemental Information:

Impact of capital investment on operating budget:	\$2,000
Estimated Useful Life of Capital Investment:	20 Years

GENERAL PROJECT FUND CIP PROJECT DETAILS

41 DR	Eastside Drainage Study	GP
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Project Type	Drainage
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design	375,000	365,000					
Construct							
Other							

Description :

Develop and produce a comprehensive drainage analysis and conceptual hydraulic plan of the Lake Bend Drainage Watershed area for the upstream Eastside Lake Jackson residential zone and the downstream Westside Clute Lake Bend development zone and other downstream residential outfalls.



Estimated Project Cost:		<u>Original</u>	<u>Revised</u>
Design		839,668	860,000
Construct			0
Other			0
Total		<u>839,668</u>	<u>860,000</u>
Base CCI	259.7	Increase	1.02
Current CCI	265.33		

Assigned: City Engineer

Funding: General Projects Fund

Justification

Increased street flooding in normal rainfall intensities created by the original substandard drainage system design and the deterioration of the downstream outfall drainage storage and capacity of watershed development. This has made it necessary to backtrack the entire reach to identify the major problem spots in the system and possible improvement and options to resolve the flooding issues.

Supplemental Information:

The project seeks to request for a proposal from a drainage consultant to provide this service and deliverable. The scope of the work will be developed by engineering staff in conjunction with the consultant. The resulting fee is being estimated as budgeted but final fees and possible cost sharing partnering with impacted agencies has been left open for future determination.

Impact of capital investment on operating budget: NA

Estimated Useful Life of Capital Investment: NA

GENERAL PROJECT FUND CIP PROJECT DETAILS

114 SC	Oak Drive South at Sportsplex	GP
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Project Type	Streets
Strategic Plan	Maintain Infrastructure

	Prior Year	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct		190,000					
Other							

Description :
 Remove and replace 1,400 linear feet of failed concrete pavement, inside lane only.



Estimated Project Cost:	<u>Original</u>	<u>Revised</u>
Design		0
Construct	170,000	190,000
Other		<u>0</u>
Total	<u>170,000</u>	<u>190,000</u>

Base CCI	242.3	Increase	1.10
Current CCI	265.33		

Assigned: Public Works Director

Funding: General Projects Fund

Justification

Supplemental Information:

Impact of capital investment on operating budget: NA

Estimated Useful Life of Capital Investment: 30 Years

GENERAL PROJECT FUND CIP PROJECT DETAILS

117 SR	Oyster Bend S/D Bridge	GP
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Project Type	Streets
Strategic Plan	Maintain Infrastructure

	Prior Year	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct	210,000	70,000	70,000				350,000
Other							

Description :
 This is the City's commitment to fund 50% of the bridge cost to the Oyster Bend Subdivision through the CIP beginning in FY 2015. Our funding commitment is \$70,000 annually for five years (last year FY 18-19). The remaining bridge cost will be reimbursed through the 380 Agreement and the sharing of increased tax revenue for the subdivision.



Estimated Project Cost:		<u>Original</u>	<u>Revised</u>
Design			0
Construct		70,000	70,000
Other			0
Total		<u>70,000</u>	<u>70,000</u>

Base CCI	249.5	Increase	1.00
Current CCI	249.5		
Submitted	2014		

Assigned: Assistant City Manager

Funding: General Projects Fund

Justification

Supplemental Information:

Years 1 - 3 paid.

Impact of capital investment on operating budget: \$350,000

Estimated Useful Life of Capital Investment: 50 Years

GENERAL PROJECT FUND CIP PROJECT DETAILS

1609 F	Carpet for Civic Center	ST
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Project Type	Facility
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct		70,000					
Other							

Description :
 Carpet at Civic Center is in need of replacement.



Estimated Project Cost:	<u>Original</u>	<u>Revised</u>
Design		0
Construct	68,040	70,000
Other		0
Total	68,040	70,000

Base CCI	259.7	Increase	1.02
Current CCI	265.33		

Assigned: Assistant City Manager

Funding: Half-Cent Sales Tax Fund

Justification
 Carpet was last replaced in 2014 and is not holding up to heavy daily use.

Supplemental Information:

	<u>Qty</u>	<u>Cost per SY</u>	Total
Carpet	1,800	\$36	\$64,800
Contingency		0.05	<u>\$3,240</u>
			\$68,040

Impact of capital investment on operating budget: NA

Estimated Useful Life of Capital Investment: 4 Years

GENERAL PROJECT FUND CIP PROJECT DETAILS

230 F	Replace Fire Bunker Gear & Air Packs	GP
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Project Type	Other
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct							
Other	165,000	65,000	65,000	38,000	38,000	38,000	409,000

Description :
 Replace aging personal protective equipment which includes fire bunker gear and air packs. Propose to replace 10 bunker gear and 5 air packs each year.



Estimated Project Cost:		Original	Revised
Design			0
Construct			0
Other		475,000	510,000
Total		475,000	510,000

Base CCI	249.5	Increase	1.06
Current CCI	265.33		
Submit Date	2014		

Assigned: Fire Marshal

Funding: General Projects Fund

Justification

Supplemental Information:

Fire Bunker Gear (50) at \$2,500 ea.; Air Packs (50) at \$7,000 ea.

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment:

Bunker Gear 10 Years / Air Packs 12 - 15 Years

GENERAL PROJECT FUND CIP PROJECT DETAILS

1701 F	Civic Center Fountain Repair	GP
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Project Type	Facility
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct		65,000					
Other							

Description :
 Replace all motors, pumps, drives, wiring to submersible in Interaction Fountain pit. Replace splash pad panels and floats underneath panels.



Estimated Project Cost:	<u>Original</u>	<u>Revised</u>
Design		0
Construct	65,000	65,000
Other		<u>0</u>
Total	<u>65,000</u>	<u>65,000</u>

Base CCI	265.33	Increase	1.00
Current CCI	265.33		

Assigned: Assistant City Manager

Funding: General Projects Fund

Justification
 All motor, pumps, drives, wiring in Interactive Fountain pit are not submersible therefore are subject to being underwater if there is a leak, saturation of area grounds, etc. Repairs to these once they are wet are very costly and time consuming. The current panels have become warped and the corner sections are starting to curl up creating a dangerous trip hazard to patrons playing on the splash pad.

Supplemental Information:

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment: 7 Years

GENERAL PROJECT FUND CIP PROJECT DETAILS

1702 OT	Buxton Retail Market Study	GP
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Project Type	Other
Strategic Plan	Enable Growth

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct							
Other		60,000	50,000	50,000			

Description :

Retail market study consisting of the following steps: define our current retail situation; evaluate our local trade area; profile our trade area's residential and visitor customers; match retailers and restaurants to our market's potential; ; create marketing packages. Year 2 and Year 3 deliverables include a Retail Recruitment model refresh, up to twenty (20) retail marketing packages, and full SCOUT and SCOUT Touch Access.



Estimated Project Cost:		Original	Revised
Design			0
Construct			0
Other		160,000	160,000
Total		160,000	160,000

Base CCI	265.33	Increase	1.00
Current CCI	265.33		

Assigned: City Manager

Funding: General Projects Fund

Justification

Recommended by the Lake Jackson Development Corporation.

Supplemental Information:

Buxton will assemble individualized marketing packages for up to twenty (20) targeted retailers and will notify each retailer's key real estate decision maker, by letter that they have been qualified by Buxton as a potential viable fit for your site and should expect to be contacted by a representative of the city. Marketing packages will be delivered in SCOUT and include: 1) Map of the retail site and trade area; 2) Map of retailer's potential customers; 3) Retailer match report that compares the site's trade area characteristics and consumer profile with the retailer's sites in similar trade areas.

Impact of capital investment on operating budget: NA

Estimated Useful Life of Capital Investment: NA

GENERAL PROJECT FUND CIP PROJECT DETAILS

1 OT	Transit Annually	GP
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Project Type	Other
Strategic Plan	Enhance Quality of Life

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct							
Other	200,000	60,000	75,000	110,000	155,000	155,000	755,000

Description :
 Annual transit share for fixed bus route service in city. Service is provided by Connect Transit and is primarily funded by Federal Transportation grant dollars allotted to our region. The fixed route links the cities of Angleton, Lake Jackson, Clute and Freeport and provides services to key areas such as hospitals, county offices, college and shopping centers. **Staff recommends expanding service in FY 2018 to include bi-directional service to the fixed routes. The increase in the first year represents 9 months of expanded service.**



Estimated Project Cost:	<u>Original</u>	<u>Revised</u>
Design		0
Construct		0
Other	50,000	50,000
Total	50,000	50,000

Base CCI	249.5	Increase
Current CCI	265.33	

Assigned: City Manager

Funding: General Projects Fund

Justification

Supplemental Information:

Impact of capital investment on operating budget: NA

Estimated Useful Life of Capital Investment: NA

GENERAL PROJECT FUND CIP PROJECT DETAILS

1607 F	Records Scanning	GP
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Project Type	Other
Strategic Plan	Well Managed City

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct							
Other		50,000	50,000	50,000			

Description :
 Scan all engineering paper files for permanent records, approximately 203,000 pages; scan all inactive personnel files for permanent records, approximately 130,000 pages; and scan all permit files for permanent records, approximately 107,000 pages.



Estimated Project Cost:		<u>Original</u>	<u>Revised</u>
Design			0
Construct		-	0
Other		135,000	138,000
Total		135,000	138,000

Base CCI	259.7	Increase	1.02
Current CCI	265.33		

Assigned: City Secretary

Funding: General Projects Fund

Justification

There are over 70 years of construction files, permit files and personnel files. The filing cabinets have overflowed and the data needs to be moved to another location. The scanning of these permanent files would preserve them digitally and make them readily accessible. The hard copies would then be stored off-site.

Supplemental Information:

	<u>Scanning</u>	<u>Indexing</u>	<u>Large Files</u>	<u>Pages</u>	<u>Cost</u>
Engineering	25,000		25,000	203,000	\$50,000
Personnel	10,000			130,000	\$10,000
Permits	13,000	62,000		107,000	\$75,000
					\$135,000

Impact of capital investment on operating budget: NA

Estimated Useful Life of Capital Investment:

GENERAL PROJECT FUND CIP PROJECT DETAILS

15 F	Air Conditioning Replacement	GP
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Project Type	Facility
Strategic Plan	Maintain Infrastructure

	Prior Year	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct	77,000	45,000	45,000	45,000	45,000	45,000	302,000
Other							

Description :
 The City has historically replaced two to three units per year. This past fiscal year repairs were made to units over the Civic Center Ballroom. This coming year we plan to replace two units at the museum that were deferred because of the repairs at the Civic Center.



Estimated Project Cost:	<u>Original</u>	<u>Revised</u>
Design		
Construct	45,000	50,000
Other		
Total	45,000	50,000

Base CCI	259.7	Increase	1.02
Current CCI	265.33		

Assigned: Assistant City Manager

Funding: General Projects Fund

Justification

Supplemental Information:

Impact of capital investment on operating budget: NA

Estimated Useful Life of Capital Investment: 10 Years

GENERAL PROJECT FUND CIP PROJECT DETAILS

2 PED	Annual Sidewalk Repairs	GP
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Project Type	Sidewalks
Strategic Plan	Maintain Infrastructure

	Prior Year	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct		35,000	35,000	35,000	35,000	35,000	175,000
Other							

Description :
 Annual allotment of \$35,000 to repair sidewalks on public property. This project does not include sidewalks on homeowner property which is the responsibility of the homeowner.



Estimated Project Cost:		<u>Original</u>	<u>Revised</u>
Design			0
Construct		35,000	38,000
Other			0
Total		<u>35,000</u>	<u>38,000</u>
Base CCI	249.5	Increase	1.06
Current CCI	265.33		
Submitted	2014		

Assigned: Assistant City Manager

Funding: General Projects Fund

Justification
 Numerous repairs of public owned sidewalks are in need of repair.

Supplemental Information:

Impact of capital investment on operating budget: No direct maintenance dollars being spent on these sidewalks, therefore there is no impact.

Estimated Useful Life of Capital Investment: 15 Years

GENERAL PROJECT FUND CIP PROJECT DETAILS

1604 F	Facilities Master Plan	GP
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Project Type	Facility
Strategic Plan	Enable Growth

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design		35,000		15,000		16,000	66,000
Construct							
Other							

Description :
 Several facilities are in need of expansion due to limited space to handle additional staff, new programs or increased public usage. Staff recommends that we begin programming and design for City Hall, Humane Shelter and PD Evidence Storage so that construction budgets can be established for future bond issue.

	30 FOOTING WIDTH	ADJACENCIES	PUBLIC ACCESS	ENTRANCE AND/OR VIEW	PRIVACY	PLUMBING	MECHANICAL EQUIPMENT	VEHICULAR CONCERN(S)
① RECEPTION	250	ⓂⓂ	H	Y	N	N	N	TRAFFIC WIDENING ADJ. TO MAIN ENTRANCE
② INTERVIEW STA. (4)	220	ⓂⓂ	M	I	L	N	N	FEEL LIKE A TEAM OF FOUR
③ DIRECTOR	140	Ⓜ	M	Y	H	N	N	HIGHEST IMAGE ACCESS TO REAR DR FOR PRIVATE USE
④ STAFF	180	Ⓜ	M	Y	M	N	N	
⑤ SEMINAR RM	300	ⓂⓂ	H	I	H	N	Y	AV USE IMPORTANT CLOSE TO ENTRANCE
⑥ REST ROOM (2)	200	CENTRAL	M	N	H	Y	N	
⑦ WORK AREA	120	ⓂⓂ	L	N	M	Y	Y	
⑧ COFFEE STATION	50	CENTRAL	H	Y	N	Y	Y	CONVENIENT FOR EVERYONE
⑨ GUEST APARTMENT	350	PERMITE	L	Y	H	Y	N	RESIDENTIAL CHARACTER

TOTAL NEEDED = 1810 S.F.
 2500 S.F. - 625 S.F. = 1875 S.F.
 NOTE: IN "ADJACENCIES" COLUMN
 Ⓜ - INDICATES ADJACENCY IMPORTANCE
 Ⓜ - INDICATES MAJOR ADJACENCY IMPORTANCE

Estimated Project Cost:	<u>Original</u>	<u>Revised</u>
Design	65,000	65,000
Construct		0
Other		<u>0</u>
Total	<u>65,000</u>	<u>65,000</u>

Base CCI	265.33	Increase	1.00
Current CCI	265.33		

Assigned: Assistant City Manager

Funding: General Projects Fund

Justification

Supplemental Information:

City Hall	\$17,000	FY 2018	
Humane Shelter	\$12,000	FY 2018	
Police Evidence Storage Facility	\$6,000	FY 2018	
Police Department	\$15,000	FY 2020	
Civic Center	\$5,000	FY 2022	
Recreation Center	<u>\$10,000</u>	FY 2022	
	\$65,000		

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment:

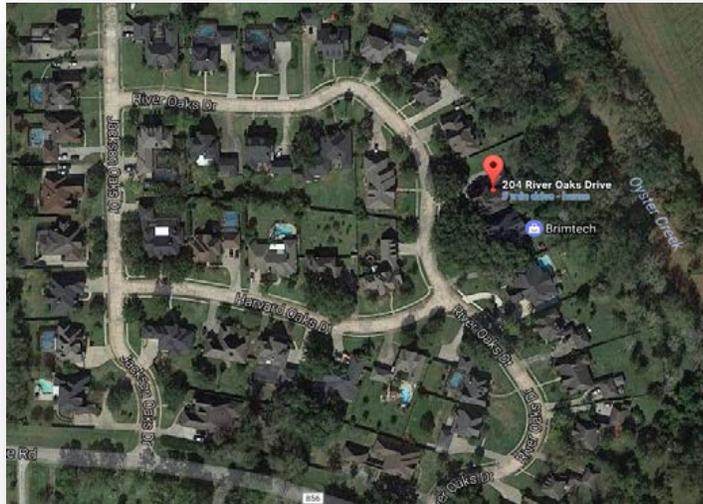
GENERAL PROJECT FUND CIP PROJECT DETAILS

1703 DR	River Oaks Outfall	GP
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Project Type	Drainage
Strategic Plan	Enable Growth

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct							
Other		32,500					

Description :
 Repair badly corroded outfall pipe at River Oaks. This project was completed by the Velasco Drainage District. They have asked the City to participate by reimbursing a portion of the project. The requested amount covers the City's part (77 feet of 60 inch CIPP pipe at \$422 per foot). The District will line from 8 feet from the structure toward the street and from the structure to Oyster Cree. The District's part is 88 feet. **Project has been completed due to emergency of repair.**



Estimated Project Cost:		<u>Original</u>	<u>Revised</u>
Design			0
Construct			0
Other		32,500	32,500
Total		<u>32,500</u>	<u>32,500</u>
Base CCI	265.33	Increase	1.00
Current CCI	265.33		

Assigned: City Engineer

Funding: General Projects Fund

Justification
 Pipe is badly corroded on the very bottom of the pipe. The pipe is in danger of leaking and seeping around the pipe. This fix will give the pipe new extended life of 50+ years.

Supplemental Information:

Impact of capital investment on operating budget: NA
 Estimated Useful Life of Capital Investment: NA

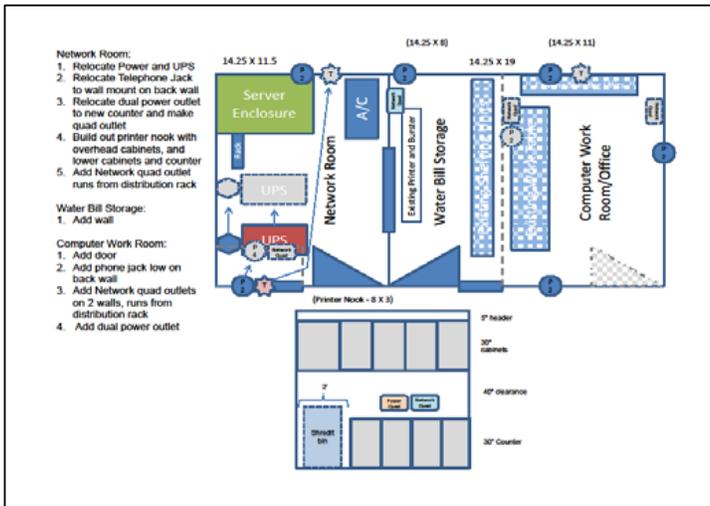
GENERAL PROJECT FUND CIP PROJECT DETAILS

1612 F	City Hall Remodel Office Space - IT	GP
---------------	--	-----------

Project Type	Facility
Strategic Plan	Well Managed City

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct		25,000					
Other							

Description :
 Create additional office space in finance wing of City Hall. Add wall and new door to computer storage/printer room. Add printer nook to current network room. Relocate power and network connections.



Estimated Project Cost:	Original	Revised
Design		0
Construct	20,000	21,000
Other		<u>0</u>
Total	<u>20,000</u>	<u>21,000</u>

Base CCI	259.7	Increase	1.02
Current CCI	265.33		

Assigned: Finance Director

Funding: General Projects Fund

Justification
 Create office space to house potential addition to IT staff

Supplemental Information:

Impact of capital investment on operating budget: NA

Estimated Useful Life of Capital Investment:

GENERAL PROJECT FUND CIP PROJECT DETAILS

42 SC	Traffic Signal Priority Control System	GP
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Project Type	Streets
Strategic Plan	Enhance Quality of Life

	Prior Year	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct	28,500	20,000	20,000	20,000	20,000	20,000	100,000
Other							

Description :

Opticom system allows emergency vehicles equipped with a GPS signal to give emergency vehicles a priority green signal at intersections.



Estimated Project Cost:		<u>Original</u>	<u>Revised</u>
Design			0
Intersection	Unit Cost	8,500	9,000
Vehicle	Unit Cost	4,000	4,000
Total		<u>12,500</u>	<u>13,000</u>

Base CCI	259.7	Increase	1.02
Current CCI	265.33		

Assigned: Fire Marshal

Funding: General Projects Fund

Justification

Increased traffic flow at rush hour can cause erratic behavior. Police, Fire and EMS must still respond quickly and safely through intersections during emergencies and by giving priority at intersections to emergency vehicles this will help with response times and overall safety at intersections. Lake Jackson PD vehicles have been struck twice at a lighted intersection in the last 5 years while responding to calls.

Supplemental Information:

By the end of FY 2016-17 7 of 26 intersections will have the Opticom system installed. Seven of 40 vehicles (3 ambulances, 2 fire trucks and 4 PD) will have emitters installed. The cost per intersection is \$8,800 and the cost per vehicle is \$4,000.

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment:

GENERAL PROJECT FUND CIP PROJECT DETAILS

2 OT	Demo of Condemned Buildings	GP
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Project Type	Drainage
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct							
Other	75,000	20,000	20,000	20,000	20,000	20,000	175,000

Description :
Housing demolition.



<u>Estimated Project Cost:</u>	<u>Original</u>	<u>Revised</u>
Design		0
Construct		0
Other	20,000	<u>22,000</u>
Total	<u>20,000</u>	<u>22,000</u>

Base CCI	249.5	Increase	1.06
Current CCI	265.33		

Assigned: Public Works Director

Funding: General Projects Fund

Justification
Appropriation for condemnations that may occur where property owners fail to demolish structure as ordered. Costs incurred by the city are assessed to the owner and a lien placed against the property. Residential structures are around \$5,000 each.

Supplemental Information:
Estimated budget needed for program: \$50,000 per year and full-time inspector over program.

Impact of capital investment on operating budget: No impact, these funds are set aside as contingency in case they are needed.

Estimated Useful Life of Capital Investment: N/A

GENERAL PROJECT FUND CIP PROJECT DETAILS

1704 F	Jasmine Hall Furniture & Roof Repair	GP
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Project Type	Facility
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct		15,000	15,000				
Other							

Description :
 Recommend replacing tables and chairs Year 1 and replacing tar & gravel roof with Duralast cover Year 2.



Estimated Project Cost:		<u>Original</u>	<u>Revised</u>
Design			
Construct		26,000	26,000
Other			<u>0</u>
Total		<u>15,000</u>	<u>26,000</u>

Base CCI	265.33	Increase	1.00
Current CCI	265.33		

Assigned: Assistant City Manager

Funding: General Projects Fund

Justification
 Roof is experiencing multiple leaks, patched in 2017. All the tables & chairs are hand-me-downs from the Civic Center. They are extremely worn and need to be replaced.

Supplemental Information:

Impact of capital investment on operating budget: NA

Estimated Useful Life of Capital Investment: NA

GENERAL PROJECT FUND CIP PROJECT DETAILS

1705 PED	Circle Way Crushed Granite Trail	OT
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Project Type	Facility
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct		120,000					
Other							

Description :
 This project would complete the crushed granite trail that begins at the soon to be open Chicken Express. The project is eligible for CDBG funds since it is in the City's designated area and the project serves the neighborhood.



Estimated Project Cost:	<u>Original</u>	<u>Revised</u>
Design	0	0
Construct	120,000	120,000
Other	0	0
Total	120,000	120,000
Base CCI	265.33	Increase 1.00
Current CCI	265.33	

Assigned: Assistant City Manager

Funding: Other

Justification

Supplemental Information:

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment:

GENERAL PROJECT FUND CIP PROJECT DETAILS

1608 F	Alden Dow Museum Roof Structure	OT
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Project Type	Facility
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct		120,000					
Other							

Description :
 The roof structure over the walkway and Alden Dow's office is deteriorating and in need of repair. This project is eligible for CDBG funds since it is a historical structure in the City's designated area.



Estimated Project Cost:		<u>Original</u>	<u>Revised</u>
Design			0
Construct		80,000	82,000
Other			0
Total		<u>80,000</u>	<u>82,000</u>

Base CCI	259.7	Increase	1.02
Current CCI	265.33		

Assigned: Assistant City Manager

Funding: Other

Justification

Supplemental Information:

Impact of capital investment on operating budget: NA

Estimated Useful Life of Capital Investment: NA

GENERAL PROJECT FUND CIP PROJECT DETAILS

1629 FP	MacLean Park Improvements	ST
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Project Type	Facility
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct		435,000		300,000		300,000	
Other							

Description :
 MacLean Park is more than 25 years old and numerous upgrades and repairs are needed to fields, fencing, sidewalks and facilities. This is a multi-year project



Estimated Project Cost:	<u>Original</u>	<u>Revised</u>
Design		0
Construct	435,000	435,000
Other		<u>0</u>
Total	<u>435,000</u>	<u>435,000</u>

Base CCI	265.33	Increase	1.00
Current CCI	265.33		

Assigned: Parks & Recreation Director

Funding: General Projects Fund

Information:	2018	2020	2022		Future
Playground Replacement	155,000			Reestablish Drainage	50,000
Adult Sport Fields	55,000			Trail Renovation & Lights	400,000
Adult Ballfield Fencing	225,000			Replace Food Bldg & RR	500,000
Youth Softball Fencing		300,000		Replace G. Softball RR/Cons	350,000
Add Youth Soccer Lights			300,000	Expand Parking	230,000
				New N. Small Playground	60,000
				LED Lighting - Adult Softball	550,000
				LED Lighting - Soccer	650,000
				LED lighting - Girls Softball	470,000
	<u>435,000</u>	<u>300,000</u>	<u>300,000</u>		<u>3,260,000</u>

Impact of capital investment on operating budget: NA

Estimated Useful Life of Capital Investment: NA

GENERAL PROJECT FUND CIP PROJECT DETAILS

115 FP	Dunbar Pavillion Restroom	ST
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Project Type	Fac-Parks
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct		275,000					
Other							

Description :

Replace restroom at Dunbar Pavillion.



Estimated Project Cost:		Original	Revised
Design			0
Construct		275,378	276,000
Other			<u>0</u>
Total		<u>275,378</u>	<u>276,000</u>

Base CCI	265.33	Increase	1.00
Current CCI	265.33		

Assigned: Parks & Recreation Director

Funding: Economic Development Sales Tax

Justification

The current restroom facility was constructed in the 1970's. An updated facility is needed that can serve the pavilion and the soccer area.

Supplemental Information:

RFL Base Model #AB734DF	\$ 209,644	BuyBoard Contract	423-13
Install	9,000	Restroom Facilities Ltd	
Freight and Crane	1,700	1707 Colt Circle	
Demolition	10,000	Marble Falls, TX 78654	
Site Prep	20,000	512.222.5454	
Contingency 10%	<u>\$ 25,034</u>	www.restroomfacilities.com	
Total	275,378		

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment:

GENERAL PROJECT FUND CIP PROJECT DETAILS

1707 FG	Water Well Repairs for Recharging Irrigation Lakes	ST
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Project Type	Fac-Golf
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct		25,000	25,000	25,000			
Other							

Description :

Repair or replace three (3) water well pumps that are used to recharge the irrigation lakes in the event of a drought. Additionally they are necessary to maintain adequate lake levels to support both fish and wildlife, as per Audubon International Sanctuary standards.



Estimated Project Cost:		Original	Revised
Design			0
Construct		17,250	18,000
Other			0
Total		17,250	18,000

Base CCI	266.25	Increase	1.00
Current CCI	265.33		

Assigned: Finance Director

Funding: Half-Cent Sales Tax Fund

Justification

The three (3) wells have deteriorated, leaving one (1) permanently offline, because of the harsh environmental conditions that they have been subjected to over the past 15 years. The current status of the units have also been recognized by the Brazoria Groundwater District as being out of compliance, due to the lack of flow meters and no working gauges on the wells themselves.

Supplemental Information:

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment: 10 Years

GENERAL PROJECT FUND CIP PROJECT DETAILS

245 FG	Misc Repairs at Golf Course	ST
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Project Type	Fac-Golf
Strategic Plan	Enhance Quality of Life

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct		12,000	0	60,000	44,000	40,000	
Other							

Description :

This project includes miscellaneous repairs at the golf course, including: replacing ceiling fans; power washing and sealing the club house; converting back deck area into dining area with heating and ac; replacing lost trees, lake aerator; add foot bridge to access additional #4 Championship tee adjacent to pump house.



Estimated Project Cost:		Original	Revised
Design			0
Construct		35,000	35,000
Other			0
Total		35,000	35,000
Base CCI	265.33	Increase	1.00
Current CCI	265.33		

Assigned: Finance Director

Funding: Half-Cent Sales Tax Fund

Justification

Supplemental Information:

	2018	2019	2020	2021	2022
Ceiling Fans (14)	7,000				
Club House Power Wash & Sealant	8,000				
Deck Conversion			60,000		
Tree Replantings				30,000	
Lake Aerator				14,000	
Pavillion Tent					10,000
Foot Bridge to Hole #1 Tee	-	-	-	-	40,000
	15,000	-	60,000	44,000	50,000

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment:

GENERAL PROJECT FUND CIP PROJECT DETAILS

147 FG	Dredging of Irrigation Lake	ST
---------------	------------------------------------	-----------

Project Type	Fac-Golf
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design							
Construct			75,000		75,000		
Other							

Description :
 Dredge Main Irrigation Lake (Lake between Holes No. 1 & 2), and connector Lake #18, approximately two (2) acres in area. Remove silt and re-establish the original holding capacity for irrigation water, as well as seasonal rain water. This will help to improve the overall quality of the lake and irrigation system.



Estimated Project Cost:		<u>Original</u>	<u>Revised</u>
Design			0
Construct		225,000	225,000
Other			
Total		<u>225,000</u>	<u>225,000</u>

Base CCI	265.33	Increase	1.00
Current CCI	265.33		

Assigned: Finance Director

Funding: Half-Cent Sales Tax Fund

Justification
 Proposed by the The Wilderness GC maintenance staff to help with improvement of overall water quality around the golf course and will additionally serve to increase the holding capacity of the lake during large rain events. If the matter is not addressed, this could potentially cause premature failure of the irrigation and dewatering system resulting in loss of play/revenue and repairs to exceed \$250,000.

Supplemental Information:
 Improve quality and holding capacity of irrigation water, while enhancing overall aesthetics of golf course and clubhouse view.

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment: 10 years

UTILITY PROJECT FUND

Utility Projects provides funding for a wide variety of water and sewer projects. These major projects are significant in cost but less than the amount requiring a bond issue. The sources of revenue in this fund are transfers from the Utility Fund and interest income and in rare cases from the General Fund. It is the policy of the City to transfer positive budget variances in the Utility Fund to the Utility Projects Fund, once the minimum Utility Fund balance is achieved.

A fund balance of \$500,000 is the regular goal for this fund. Based on our FY 2016-17 budget the balance available will be \$1,276,726. At the April 24, 2017 capital projects workshop City Council proposed an allocation of \$420,000 for an project(s) from the fund in 2017-2018. The balance would be held to respond to emergency repairs. The Council also discussed issuing a series of revenue bonds over the next 5 years to address the backlog of utility projects.

In late 2016 we sold \$3.0 million in revenue bonds. This was dedicated to extending sewer to the Airport/Alden area. In 2017 another \$5.0 million in revenue bonds will be sold for various utility projects. Then in 2019 another \$5.0 million would be sold to add a new water tower, drill a new water well, and complete several other projects. The new rate structure has generated enough revenue to allow a year-end transfer of \$250,000 to this fund in FY 2017-2018.

UTILITY PROJECTS FUND

Vision Process

One of the FY2006-07 goals set by City Council was to:

Reorganize the C.I.P. Document

- Break into Maintenance and Capital
- Prioritize Items
- Modify Timelines (1 yr, 3-5, 5-10, 10+)

This goal was under the objective to “Reorganize CIP document to better prioritize projects”. This was under the Vision Element to “Maintain Infrastructure”.

This goal was accomplished in large part as the result of an April 9, 2007 C.I.P. Workshop with City Council. Working with staff, City Council rated and prioritized projects in two areas; “Capital” and “Maintenance Projects”. Those were then combined into one set of priorities. Then based on their rating, projects were placed in categories of 1-3 years, 3-5 years, 6-10 years, and “future bond issues.” In April of 2017, City Council held its 11th annual C.I.P. Workshop to continue the efforts of its visioning process.

IMPACT ON OPERATING BUDGET

There is \$420,000 of projects proposed for FY17-18 from this fund. The balance is being held to respond to emergency repairs if needed. The new utility fee rate structure has generated enough revenues to allow us to resume year end transfers to this fund.

UTILITY PROJECT FUND ANTICIPATED CASH FLOW

RESOURCES	ACTUAL 2013 - 14	ACTUAL 2014 - 15	ACTUAL 2015 -16	PROJECTED 2016-17	ADOPTED 2017-18
Cash Balance	\$ 1,029,161	\$ 890,484	\$ 622,194	\$ 1,495,140	\$ 1,276,726
Revenues					
Interest Income	1,287	1,257	2,030	1,500	1,200
Transfer from Utility Fund	300,000	-	150,000	375,000	250,000
Transfer from General Fund	-	100,000	750,000	-	-
Contributions & Donations	-	-	-	-	-
Misc. Income	-	-	-	26,002	-
Total Revenues	301,287	101,257	902,030	402,502	251,200
Total Resources	\$ 1,330,448	\$ 991,740	\$ 1,524,224	\$ 1,897,642	\$ 1,527,926

EXPENDITURES	ACTUAL 2013 - 14	ACTUAL 2014 - 15	ACTUAL 2015 -16	PROJECTED 2016-17	ADOPTED 2017 -18
Previously Approved Projects	\$ 439,964	\$ 369,546	\$ 29,084	\$ 620,916	
Additional Proposed Projects					420,000
Total Expenditures	439,964	369,546	29,084	620,916	420,000
Ending Cash Balance	\$ 890,484	\$ 622,194	\$ 1,495,140	1,276,726	1,107,926

UTILITY PROJECT FUND PROJECT HISTORY

EXPENDITURES

Completed Projects	BUDGET								PROJECT
	YEAR	PROJECT	PRIOR	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ADOPTED	ACTUAL
	APPROVED	BUDGET	YEARS	2013 - 14	2014 - 15	2015-16	2016-17	2017-18	TOTALS
WATER PROJECTS:									
Meter Replacement Program	02-18	\$ 811,000	\$735,240	\$109,936				\$120,000	\$ 845,176
Dow Tower 10" Water Main Replace	17-18	\$ 300,000						\$300,000	
Fence at Beechwood Tower	12-13	38,000	17,000						17,000
HWY 332 Balsam tower water main	12-13	125,000		90,800					90,800
Ground Storage Tank Maint	12-13	42,000	35,010						35,010
Drought related driveway		124,500		124,428					124,428
Shady Oaks Radio	14-15	95,000			132,413				132,413
Copper treatment	14-15	82,000			53,750				53,750
Chlorine Addition	14-15	55,000			43,574				43,574
Ground Storage Level Transmitters	14-15	50,000			34,770				34,770
Ground Storage Tank Access	14-15	25,000			19,080				19,080
Beechwood Elevat Tank Rehabilitation	15-16	750,000				29,084	520,916		29,084
Total Water Projects		\$ 2,497,500	\$787,250	\$325,164	\$283,587	\$ 29,084	\$520,916	\$420,000	\$ 1,425,084
SEWER PROJECTS:									
Smoke test residential houses-	12-13	\$ 10,000							
Lift Station 9A	12-13	20,000	19,500						19,500
Waterline at Dow Tower	12-13	40,000	22,845						22,845
Palm Lane Sewer				114,800					114,800
Huisache Emergency Sewer Repair	14-15	54,000			57,234				57,234
Sanitary Sewer Rehabilitation	16-17	100,000					100,000		
N Shady Oaks /plantation	14-15	32,000			28,726				28,726
Total Sewer Projects		\$ 256,000	\$ 42,345	\$114,800	\$ 85,959		\$100,000		\$ 243,104
Total Water and Sewer Projects		\$ 2,753,500	\$829,595	\$439,964	\$369,546	\$ 29,084	\$620,916	\$420,000	\$ 1,668,188

UTILITY PROJECT FUND CAPITAL IMPROVEMENT PLAN

This plan is designed to set Capital Project priorities for the future, and to designate projects that will soon need to appear on the plan. This plan includes projects that may be funded from several sources, including bond issues.

As part of the annual budget and visioning process, the City Council and City Staff meet to review and discuss each of the projects appearing on the plan. At this meeting priorities and estimated costs are reassessed and new projects are discussed and added to plan.

To help everyone understand the details of each particular project on the five year plan, a Capital Improvement Plan book was created. This book has several pages dedicated to each project. It gives a full description of the project, details on estimated cost, and who proposed the project and why.

Citizen input is received throughout the year and requested projects are considered during budget preparation. Citizens are also given an opportunity to provide their input at all budget workshops and hearings.

After all capital projects budget workshops and public hearings, the five-year Capital Improvement Plan is adopted as part of the annual budget.

Lake Jackson Utility Projects Fund

Proj No.	Project Description	FY 17-18	FY 18-19	FY 19-20	Future
1701	SEW Lift Station 6A Basin Rehab	RB \$ 1,200,000			
1702	SEW Lift Station 6B Basin Rehab - Phase 1	RB \$ 1,000,000			
1703	SEW Lift Station 6B Basin Rehab - Phase 2	RB \$ 1,300,000			
1705	SEW Lake Forest Sanitary Sewer Rehab	RB \$ 1,100,000		RB \$ 1,800,000	
1704	SEW Huisache Sewer Rehab	RB \$ 400,000			
1603	WAT Dow Water Tower 10" Water Main Replacement	UP \$ 300,000			
1602	WAT Water Meter Replacement Program	UP \$ 120,000	UP \$ 100,000	UP \$ 120,000	
1705	WAT New Water Well			RB \$ 750,000	
1706	WAT Oak Drive Water Tower Rehab			RB \$ 600,000	
1707	WAT Water Booster Pumps		UP \$ 100,000		
1707	SEW Waste Water Plant Expansion				RB \$ 6,800,000
1710	WAT Oak Drive Water Tower - Replacement				RB \$ 4,000,000
1702	WAT Phase 1 North Water Line Replacement				RB \$ 2,770,000
1701	WAT Phase II North Cast Iron Water Replacement				RB \$ 2,520,000
1708	WAT South Water Line Replacement				RB \$ 1,740,000
1703	WAT Phase III North Water Line Replacement				RB \$ 1,180,000
1709	WAT Water Well Replacement Program				RB \$ 650,000
1706	SEW Lift Station 25 Renovation				RB \$ 615,000
1704	WAT Dunbar Water Tower Rehab				RB \$ 560,000
1601	SEW Wastewater Master Plan				UP \$ 1,380,000
1601	WAT Water Master Plan				UP \$ 500,000
1602	SEW Lift Station 6 Improvements				UP \$ 160,000
Utility Project Total		\$ 4,220,000	\$ 200,000	\$ 3,270,000	\$ 22,875,000

FUNDING TIMELINE	FY 17-18	FY 18-19	FY 19-20	Future
FUNDING SOURCE UP	\$ 499,000	\$ 200,000	\$ 200,000	
FUNDING SOURCE RB	\$ 5,000,000		\$ 5,000,000	\$ 7,500,000
Utility Projects Fund	\$ 420,000	\$ 200,000	\$ 120,000	\$ 2,040,000
Revenue Bond	\$ 5,000,000	\$ -	\$ 3,150,000	\$ 20,835,000
Sales Tax	\$ -	\$ -	\$ -	\$ -

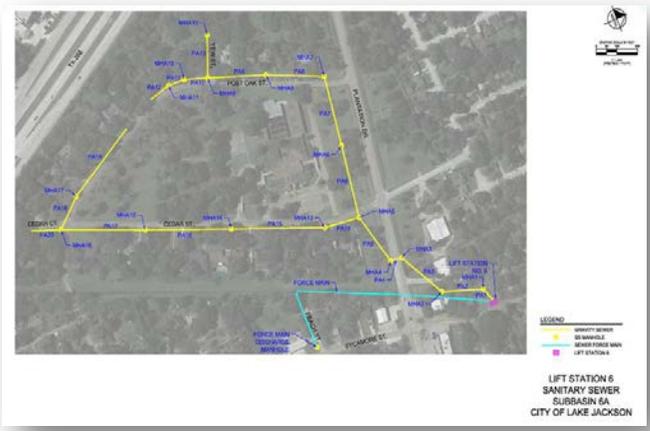
UTILITY PROJECT FUND CIP PROJECT DETAILS

1701 SEW	Lift Station 6A Basin Rehab	RB
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Project Type	Facility
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design	0						
Construct	0	1,200,000					
Other	0						

Description :
 The area was televised and we found that the pipes have completely failed. Kimley-Horn recommends that Basin 6 rehabilitation be divided into three separate projects: Subbasin 6A, Subbasin 6B - Phase 1, and Subbasin 6B - Phase 2. The consultant engineer recommends that all the existing manholes be replaced to decrease inflow and infiltration into the system. The City also noted a need to potentially improve Lift Station 6 or reroute the downstream force main to try to eliminate the overflow issue at the LS 6 discharge manhole. Kimley-Horn recommends reducing the inflow and infiltration in the LS 6 basins and then analyze a solution for LS 6.



Estimated Project Cost:	<u>Original</u>	<u>Revised</u>
Design		0
Construct	1,005,000	1,005,000
Other		0
Total	<u>1,005,000</u>	<u>1,005,000</u>

Base CCI	265.33	Increase	1.00
Current CCI	265.33		

Assigned: Public Works Director

Funding: Revenue Bond

Justification
 The sanitary sewer serving this area has concrete pipe which has completely deteriorated. The need for this project is top priority.

Supplemental Information:

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment:

UTILITY PROJECT FUND CIP PROJECT DETAILS

1702 SEW	Lift Station 6B Basin Rehab - Phase 1	RB
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Project Type	Facility
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design	0	0					
Construct	0	950,000					
Other	0	0					

Description :

The area was televised and we found that the pipes have completely failed. Kimley-Horn recommends that Basin 6 rehabilitation be divided into three separate projects: Subbasin 6A, Subbasin 6B - Phase 1, and Subbasin 6B - Phase 2. The consultant engineer recommends that all the existing manholes be replaced to decrease inflow and infiltration into the system. The City also noted a need to potentially improve Lift Station 6 or reroute the downstream force main to try to eliminate the overflow issue at the LS 6 discharge manhole. Kimley-Horn recommends reducing the inflow and infiltration in the LS 6 basins and then analyze a solution for LS 6.



Estimated Project Cost:	Original	Revised
Design		0
Construct	950,000	950,000
Other		0
Total	950,000	950,000

Base CCI	265.33	Increase	1.00
Current CCI	265.33		

Assigned: Public Works Director

Funding: Revenue Bond

Justification

Supplemental Information:

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment:

UTILITY PROJECT FUND CIP PROJECT DETAILS

1703 SEW	Lift Station 6B Basin Rehab - Phase 2	RB
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Project Type	Facility
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design	0	0					
Construct	0	1,225,000					
Other	0	0					

Description :

The area was televised and we found that the pipes have completely failed. Kimley-Horn recommends that Basin 6 rehabilitation be divided into three separate projects: Subbasin 6A, Subbasin 6B - Phase 1, and Subbasin 6B - Phase 2. The consultant engineer recommends that all the existing manholes be replaced to decrease inflow and infiltration into the system. The City also noted a need to potentially improve Lift Station 6 or reroute the downstream force main to try to eliminate the overflow issue at the LS 6 discharge manhole. Kimley-Horn recommends reducing the inflow and infiltration in the LS 6 basins and then analyze a solution for LS 6.



Estimated Project Cost:	<u>Original</u>	<u>Revised</u>
Design		0
Construct	1,225,000	1,225,000
Other		<u>0</u>
Total	<u>1,225,000</u>	<u>1,225,000</u>

Base CCI	265.33	Increase	1.00
Current CCI	265.33		

Assigned: Public Works Director

Funding: Revenue Bond

Justification

Supplemental Information:

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment:

UTILITY PROJECT FUND CIP PROJECT DETAILS

1705 SEW	Lake Forest Sanitary Sewer Rehab	RB
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Project Type	Facility
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design	0						
Construct	0	1,100,000		1,800,000			
Other	0						

Description :
 There have been several projects on the CIP for years that encompass this system. The Utility Department has attempted to televisc the lines only to find another completely deteriorated sanitary sewer system.



Estimated Project Cost:	<u>Original</u>	<u>Revised</u>
Design	210,900	220,000
Construct	2,109,000	2,190,000
Other	421,800	440,000
Total	2,741,700	2,850,000

Base CCI	256.3	Increase	1.04
Current CCI	265.33		

Assigned: Public Works Director

Funding: Revenue Bond

Justification

Supplemental Information:

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment:

UTILITY PROJECT FUND CIP PROJECT DETAILS

1704 SEW	Huisache Sewer Rehab	RB
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Project Type	Sewer
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design	0	26,000					
Construct	0	354,000					
Other	0	0					

Description :

Lift station 2 has a force main that pumps into the gravity on Huisache. The line on Huisache is in very bad shape and collapsed in 2016.



Estimated Project Cost:	Original	Revised
Design	25,000	26,000
Construct	341,000	354,000
Other		<u>0</u>
Total	<u>366,000</u>	<u>380,000</u>

Base CCI	256.3	Increase	1.04
Current CCI	265.33		

Assigned: Public Works Director

Funding: Revenue Bond

Justification

Infiltration of storm water into the City Collection System by leaks into lines though joints, porous wall or no walls or breaks.

Supplemental Information:

Option 1: Pipe Bursting - \$313,000; Option 2: Trenching - \$341,000; Engineering - \$20,000; Surveying - \$5,000.

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment:

UTILITY PROJECT FUND CIP PROJECT DETAILS

1603 WAT	Dow Water Tower 10" Water Main Replacement	RB
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Project Type	Water
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design	0	65,000					65,000
Construct	0	200,000					200,000
Cont.	0						0

Description :

The proposed project consist of replacing 2800 feet of 10" asbestos cement water main. The 10" water main is located on the west side of Eucalyptus and south HWY 332. The Existing 10" water main is made of asbestos cement and is in need of replacing. The existing pipe will be abandoned in place.



Estimated Project Cost:	Original	Revised
Design	60,160	62,000
Construct	193,200	198,000
Other	-	0
Total	253,360	260,000

Base CCI	259.7	Increase	1.02
Current CCI	265.33		

Assigned: Public Works Director

Funding: Revenue Bond

Justification

Supplemental Information:

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment:

UTILITY PROJECT FUND CIP PROJECT DETAILS

1602 WAT	Meter Replacement Program	UP
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Project Type	Water
Strategic Plan	Maintain Infrastructure

	Prior Years	Projected					Total
		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
Design	0						
Construct	0	120,000	100,000	120,000	120,000	120,000	
Other	0						

Description :

Replace old meters and meters that are different brands. Reduce revenue loss and accuracy. Eventually move to AMI system.



<u>Estimated Project Cost:</u>	<u>Original</u>	<u>Revised</u>
Design		0
Construct	120,000	120,000
Other		0
Total	120,000	120,000

Base CCI	265.33	Increase	1.00
Current CCI	265.33		

Assigned: Public Works Director

Funding: Utility Projects Fund

Justification

Meters need to be changed on an ongoing 10-15 year cycle as meters age and slow down.

Supplemental Information:

	<u>Qty</u>	<u>Unit Cost</u>	<u>Total</u>
Water Meter FY 2016-17 Cost	1,200	\$95.93	\$115,116

Impact of capital investment on operating budget:

Estimated Useful Life of Capital Investment:

LONG TERM CAPITAL PROJECTS

In June, 2016 City Council adopted the latest 20-year Master Plan. Lake Jackson started as a privately developed, master planned city back in the early 1940's. The original Master Plan for the City was done by Alden Dow, a student of Frank Lloyd Wright. The first residents moved into the City in 1943 and the City incorporated in 1944. Every twenty years the City does a major update of its Master Plan. Every five years or so the Planning Commission reviews the existing Master Plan and makes adjustments when needed.

The new Master Plan was developed using the consultant Kendig Keast Collaborative. Gary Mitchell and his team worked with our City Council, Planning Commission, and an incredible group of volunteers on the Comprehensive Plan Advisory Committee (CPAC). Together they developed the 2016 Master Plan that will help guide our growth for the next 20 years.

Part of that plan is to look at our near term and long term infrastructure and facility needs. Shown below is the "Framework for Action" provided in the new Master Plan.

Framework for Action

The Growth Capacity and Management framework for action is organized in three tiers: (1) Guiding Principles, (2) Goals, and (3) Strategic Action Priorities. These topics are intended to mesh with and support the other aspects of this Comprehensive Plan. The Strategic Action Priorities convey tangible actions that will, in the long run, lead to achievement of the Goals in line with the Guiding Principles.

Guiding Principles

The Comprehensive Plan includes a set of six overall guiding principles, several of which relate to growth and infrastructure:

- GP2:** Lake Jackson will insist on **QUALITY** and long-lasting value in its private development, public facilities and services, and community appearance.
- GP5:** Lake Jackson will be **WELL-MANAGED** through effective long-range and strategic planning, prudent management and allocation of public resources, attention to maintenance and rehabilitation of older streets/infrastructure, and ongoing citizen engagement for setting and accomplishing community priorities.
- GP6:** Lake Jackson will be **GREEN** through sound management of its parks and parkways, responsible stewardship of its water use and waste management, and by staying focused on mature tree cover and preserved open spaces as the physical elements that have always shaped and set apart this master-planned city.

Other guiding principles specifically for the Growth Capacity and Management topic area include:

Lake Jackson will meet the functional needs of residents and businesses (e.g., water supply, waste management, and storm drainage) in a cost-effective manner.

Lake Jackson will, in collaboration with private property owners, make provisions for the timely availability of required public services to lands that remain to be developed in the community's targeted growth areas.

Lake Jackson will provide and maintain adequate, modern sanitary sewer and potable water facilities to serve both existing land uses and planned growth and development.

Lake Jackson will ensure that adequate flood and storm drainage protection to safeguard life and property is provided as new areas are developed.

Framework for Action Continued

Lake Jackson will locate police and fire facilities in the most efficient manner to allow rapid response times.

Lake Jackson will annually allocate sufficient monies to upgrade substandard infrastructure in the community's older neighborhoods.

Goals

1. An orderly progression of phased future development of the community so as to avoid premature extension of municipal facilities and services and the associated operating and maintenance costs.
2. Well-planned and maintained utility infrastructure systems with adequate capacity to support community economic development objectives, the continued integrity of older developed areas, and public health and safety in conformance with applicable federal and state standards.
3. Public safety services that are supported and maintained at the high standard long enjoyed and expected by residents.

Strategic Action Priorities

- ▶ Preparations to fund and design/construct next significant upgrades to key components of the City's water and sanitary sewer systems based on the expected timing for reaching key capacity thresholds as indicated by projected population growth and land development.
- ▶ Prompt resolution of updated floodplain mapping for the Lake Jackson area to reduce uncertainty and confirm the parameters within which future development must be designed in flood-prone areas.
- ▶ Coordinated land use and infrastructure planning to position north-side areas around the SH 288 corridor and new interchange for desired residential, commercial and airport-related development.
- ▶ Expedited rehabilitation of street, drainage and utility infrastructure in the remainder of Downtown to complete the Downtown Lake Jackson revitalization initiative sooner than later.
- ▶ Ongoing and phased reconstruction of local streets and associated storm drainage in older areas of the community.

The plan provides more specifics as well.

In the short-term we want to complete the last of the major projects from the 1995/96 Master Plan that are still viewed as goals for this Master Plan. They include:

- Complete the \$16.0 million in projects authorized by the voters in the May, 2016 Bond Issue. These projects include:
 - \$9.9 million to continue the Downtown Revitalization Project. This will include all or portions of That Way, Circle Way, and North Parking Place (design work to begin late 2018).
 - \$1.0 million to build a second two-lane bridge on Plantation Drive over the Flag Lake Channel (in design phase, construction to begin late 2017).
 - \$3.8 million for residential street replacement on all or parts of Oleander, Hickory, South Yaupon, Bois D Arc, and Lotus (in design phase, construction to begin in 2018).

LONG TERM CAPITAL PROJECTS

- \$0.8 million for drainage improvements to the Willow/Blossom/Daisy area (in design phase, construction to begin 2018).
- \$0.5 million for a traffic light and right turn lanes at Oak Drive and Circle Way near City Hall (in design phase, construction to begin late 2017).
- Complete the extension of water/sewer lines and facilities to the Airport/Alden Area (complete).
- Resolve FEMA mapping issues for the areas that include Alden, the northern City limits, and the ETJ. LJA Engineering has completed their work and FEMA has “verbally” accepted their recommendations (complete, awaiting formal FEMA approval).
- Conduct facility assessments of City Hall, Civic Center, Library, and Recreation Center and consider taking expansion proposals to the voters in the 2019/20 time frame.
- Implement Parks Master Plan and identify projects to be considered to be funded by the ½ Cent Optional Sales Tax Fund (project schedule in place).
- Replace major force mains from lift stations 1 and 25 to the Wastewater Treatment Plant and upgrade these and other lift stations (lift station 25 complete).
- Replace the water tower and water well at the Oak Drive pump station (scheduled FY 19-20).
- Work with BWA on the new desalination project and consider allocating water for the City’s future needs. (in design phase).
- Improve water pumping capacity (scheduled FY 18-19).

The new Master Plan focuses on our water and sewer system as well. In the short-term this will include:

- Increasing the maximum amount of surface water supply available from BWA from the current 2.0 million gallons per day (MGD) to 3.0 MGD.
- Increasing the groundwater production from the City’s 12 existing well by 0.7 MGD.
- Increasing the productivity of booster pumps in the system by 0.7 MGD.
- Adding 0.45 million gallons of elevated water storage, from the current 2.55 million gallons.
- Adding 0.05 million gallons of ground storage, from the current 4.25 million gallons.

This would take the water system’s capacity to 14,439 connections, or 579 more than the projected need of 13,860 after short-term growth. However, long-term development will involve another 7,065 connections for an ultimate total of 20,925. The upgraded capacity to handle 14,439 connections would need to increase by roughly another 6,500 connections. Potential actions to reach this long-term capacity could include:

- Increasing the maximum amount of surface water supply available from BWA by another 2.5 MGD (to a long-term total of 5.5 MGD).
- Increasing the groundwater production from the City’s 12 existing well by another 3.6 MGD.

LONG TERM CAPITAL PROJECTS

- Increasing the productivity of booster pumps in the system by an additional 6.1 MGD.
- Adding another 1.3 million gallons of elevated water storage, for a new total of 4.25 million gallons (the same as the ground water storage total after the short-term upgrades).

Long-term we will also need to plan for an expansion to our Wastewater Treatment Plant:

Wastewater System Connection and Capacity Outlook

Capacity	Flow	% of Capacity	Connections	Condition
5.85 MGD	--	100%	22,075	Current Permitted by State of Texas
--	3.11 MGD	53%	11,725	Current Actual (May 2016)
--	--	63%	13,860	Current + Short-Term Growth
--	4.39 MGD	75%	16,557	Threshold for Mandated Planning/
--	5.26 MGD	90%	19,868	Design Threshold for Mandated
--	--	99.1%	21,785	Construction With all Long-Term Growth

Other long-term projects for the City include:

- Complete the revitalization of downtown Lake Jackson.
- Continue the ongoing residential street revitalization program.
- Continue the City’s ongoing commitment to alternate fuels, such as CNG.

In the end, the Master Plan estimates a 2040 population of 36,100. This would mean finding homes for some 9,250 new residents. We will need some 20,925 water connections by then and the commensurate sewer system to accommodate that growth. While planning for our new residents we must renew our commitment to our existing residents and make sure that the infrastructure and facilities servicing our City are in the best possible condition. The 2016 Master Plan will guide this effort.

Recently Completed Improvements to Plantation Drive



ECONOMIC DEVELOPMENT FUNDS



LAKE JACKSON

City of Enchantment



ECONOMIC DEVELOPMENT FUND

The Economic Development Fund is used to account for the revenue from the half cent sales tax. Voters approved the half-cent sales tax on May 6, 1995 and collection of the tax began in October, 1995. As specified on the ballot the use of this revenue is limited to payment of the costs of land, building, equipment, facilities, improvements and maintenance, and operation costs for public park purposes, recreational facilities to be used for sports and entertainment, and for infrastructure improvements for development of new or expanded business enterprises. Since its approval, the half-cent sales tax(Economic Development Fund) has provided funding for:

Outdoor Pool - \$595,865, opened June of 1996. Replaced a forty-year-old outdoor pool with new facility.

Recreation Center - Opened May of 1998. The fund provided the money for debt service payments on the \$7.3M Certificates of Obligation which were issued to fund the construction of “The Recreation Center- Lake Jackson”, these bonds were paid off in 2017. Additionally, this fund directly paid \$288,801 in architect fees and provides an annual subsidy of \$350,000 to the General Fund for the operation of the facility. The board has also approved providing \$600,000 in repairs to the center over a 2 year period, FY11-12 and FY12-13. Additional repairs (to the HVAC and ventilation sock) of \$188,000 were included in the FY13-14 LJDC budget. In FY2014-15, \$249,620 was provided for Recreation Center improvements. In FY15-16, \$218,000 is budgeted to finish the various A/C repairs at the center and to improve Natatorium and Gym lighting (LED).

Civic Center/Plaza - Opened April 1, 2000. This fund is providing the money to pay the debt service on the \$3,250,000 Certificates of Obligation issued to provide the construction funding. These Certificates have since been refunded but this fund continues to pay its share of the refunding bonds

Youth Sportsplex - Completed in the fall of 1999. This fund provided the money to pay the debt service on \$2.7M Certificates of Obligation issued to provide construction funding. These bonds are now paid off.

Golf Course - This fund provided \$350,000 to pay for the service of the golf course architect. Additionally, the Lake Jackson Development Corporation has approved providing an annual subsidy of up to \$550,000 for Golf Course debt service through the 2023. The Wilderness Golf Course opened to the public in May 2004. The Lake Jackson Development Corporation recommended, and City Council approved \$300,000 be budgeted through the 2016-17 fiscal year to provide a contingency for golf course operational expenses. In FY2017-2018, this contingency is proposed to become \$300,000 annually.

Downtown Revitalization Project - \$600,000 was authorized to hire an engineering and design team to develop a master plan for the replacement of downtown infrastructure. The first and second phases of the downtown project are complete. \$5M in Certificates of Obligation were issued for phase 2. This fund will provide up to \$500,000 a year for 20 years to pay the debt service on the certificates.

A \$2 million Certificate of Obligation was sold in March 2013 to fund Phase 3 (South Parking Place). Due to several delays construction is scheduled to begin this summer. Also, \$385,000 was provided in FY12-13 to fund the final portion of Phase 2 (This Way from Circle Way to SH332).

Downtown Maintenance - The Lake Jackson Development Board approved providing \$50,000 per year for maintenance of new landscaping and walks downtown. In FY 2017-18, this amount is proposed to become \$55,000 annually.

Maclean Jogging Trail - The Lake Jackson Development Board provided \$150,000 to repave drought damage to MacLean Jogging Trail in FY11-12.

ECONOMIC DEVELOPMENT FUND

Park/Golf Course Projects - The LJDC funded \$324,213 in FY15-16 and \$569,028 in FY16-17 to fund various parks and golf course projects. In FY2017-18, \$910,000 is being budgeted for Park Recreation Center improvements identified in the City's recent Park's Master Plan and \$115,000 in improvements to the golf course.

Airport/Alden Business Park - We have proposed the Gulf Coast Airport and Lake Jackson Business Park. In FY2013-14, \$1.5 million in debt was sold to help extend water to the airport. This debt was combined with \$1 million in revenue bonds sold in 2014 to fund the initial \$2.5 million water system to service the airport and the several hundred acres of potential business park located east and south of airport.

Also, Council designated \$4.5 million to provide sewer service to this area. \$3 million came from revenue bonds. \$1.5 million came from the LJDC.

The initial impetus for the utility extension was to provide water to the county airport. Brazoria County has built a new terminal building and their current well and septic system is inadequate. The County has donated a 4 acre site for us to place the new water facilities.

We have contracted with the Wayne Scott Unit of the Texas Department of Criminal Justice (TDCJ) located just west of the proposed Alden Subdivision to provide water and sewer service to them as well. They will be an important customer for us in this area that will help make this utility expansion affordable. The contract calls for delivery of sewer service by September 2017. Water service will follow at a future date.

This opens the potential for this proposed business park which could encompass several hundred acres in the northern area of the proposed Alden development and the acreage currently controlled by TDCJ around the airport.

Representative Bonnen worked with Brazoria County and the city to get a portion of the TDCJ property sold to the county and also provide for a road and utility easement through the remaining TDCJ property that will connect the airport and Alden.

HEB & Dow Texas Innovations Center - The LJDC sold \$5.5 million in certificates of obligations in late 2014 to fund public infrastructure improvements for the redevelopment of Oak Woods and the HEB project (\$3 million) and the Dow Texas Innovations Center (\$2.5 million). The HEB project is complete. Dow has moved into their new administrative and amenities buildings. The two research and development buildings should both be operational by the end of 2017.

Lift Station 25 Force Main – In 2017 the LJDC funded a \$2.4 million force main project from lift station 25, behind the Brazos Mall, to the Wastewater Treatment Plant. This will increase capacity for this important commercial area and relieve pressure on lift station 25.

2018 Parks & Recreation Projects - Recommended in FY 2017/18 are various Parks & Recreation projects, which include a new dog park, improvements to MacLean Park adult ball fields and replacement of the Dunbar restroom.

ECONOMIC DEVELOPMENT FUND BUDGET SUMMARY

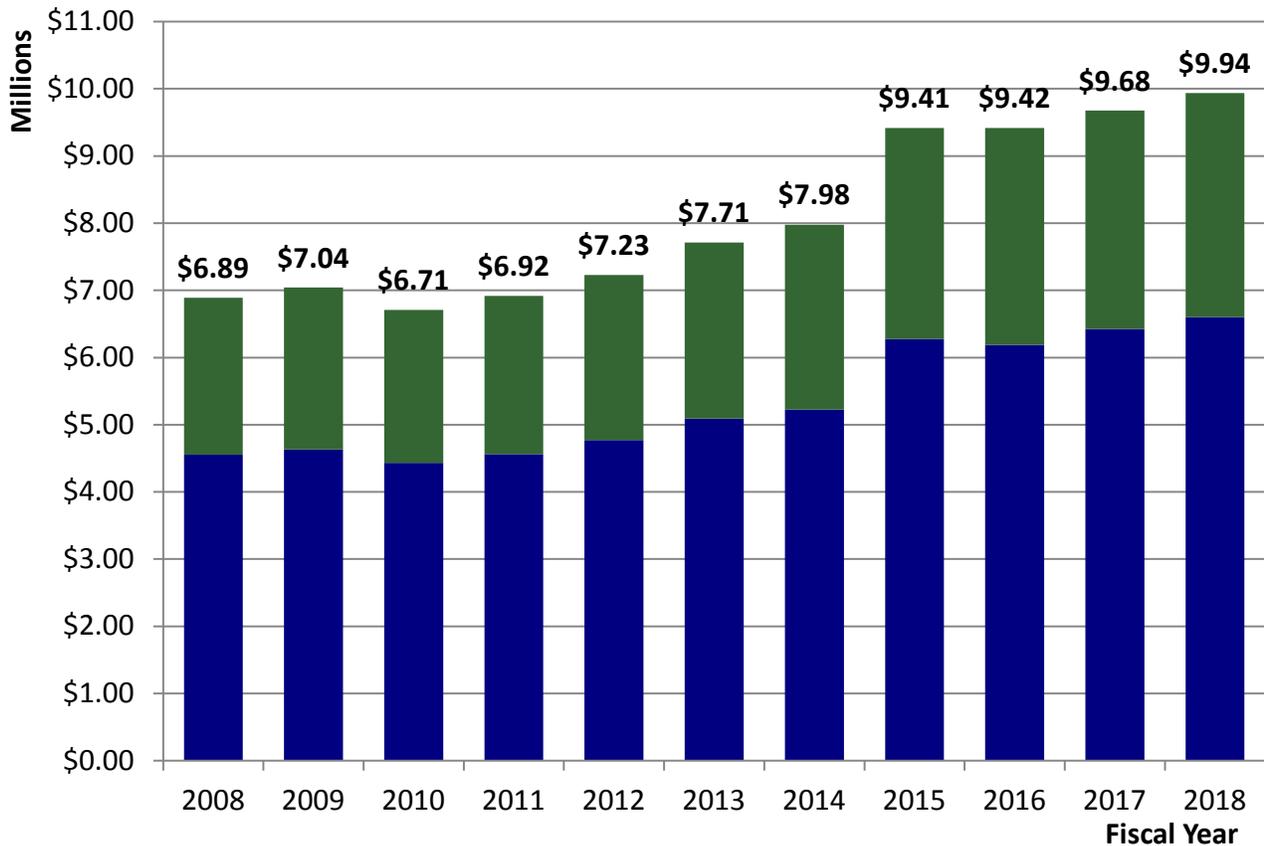
RESOURCES	ACTUAL 2014-15	ACTUAL 2015-16	ESTIMATED 2016-17	ADOPTED 2017-18
Fund Balance	\$ 2,412,766	\$ 2,519,354	\$ 1,901,916	1,685,216
Revenues				
Half Cent Sales Tax	\$ 3,138,233	\$ 3,227,460	\$ 3,250,000	3,337,500
Miscellaneous		9,599	21,586	0
Interest Income	6,832	12,077	12,000	12,000
	<u>\$ 3,145,065</u>	<u>\$ 3,249,136</u>	<u>\$ 3,283,586</u>	<u>3,349,500</u>
Total Resources	\$ 5,557,831	\$ 5,768,490	\$ 5,185,502	5,034,716
EXPENDITURES	ACTUAL 2014-15	ACTUAL 2015-16	ESTIMATED 2016-17	ADOPTED 2017-18
Transfer to Econ. Devl. Debt Serv.	\$ 1,518,442	\$ 1,479,945	\$ 1,760,893	1,403,284
MacLean Park Improvements				435,000
Dunbar Pavillion Restroom				275,000
Dog Park (\$580,000)				200,000
Golf Course Irrigation Pump Station Repairs			115,000	
Golf Course Lake Dredging				75,000
Wet Well Repairs for Recharging Irrigation				25,000
Misc Repairs at Golf Course				15,000
S. Parking Place Design	29,137	10,366	25,765	
Golf Course & Bunker Renovations - June Flood		349,916	53,442	
A/C Replacement Golf Course	3,025	0	0	
Rec Air Handlers & Controllers	154,600	0	0	
This Way - / Center Way to 332	0	385,303	0	
Rec Center Renovations	0	0	190,000	
Park Facility Signs	0	0	45,000	
MacLean Park Pavilion Repairs	0	0	54,000	
Jasmine Tennis Complex Renovations	0	0	60,000	
JSL Park Picnic Shelter	0	0	51,586	
Downtown Maintenance	52,893	44,435	50,000	55,000
Rec Center AC Roof Tops	125,956	284,307	0	
Rec Center Natatorium Lighting	0	39,906	0	
Transfer to Golf Debt Service	504,425	498,100	494,600	488,800
Golf Course Operating	300,000	424,296	250,000	250,000
Transfer to General Fund	350,000	350,000	350,000	350,000
Total Expenditures	\$ 3,038,478	\$ 3,866,574	\$ 3,500,286	3,572,084

Lake Jackson Development Corporation Financial Plan

	Actuals 2014 - 15	Actual 2015 - 16	Estimated 2016 - 17	Adopted 2017 - 18	Projected 2018 - 19	Projected 2019 - 20	Projected 2020 - 21
FUND BALANCE	\$2,412,766	\$2,519,354	\$1,901,916	\$1,685,217	\$1,462,633	\$1,370,000	\$1,310,000
REVENUES							
Half Cent Sales Tax	3,138,233	3,227,460	3,250,000	3,337,500	3,400,000	3,470,000	3,540,000
Miscellaneous	6,832	9,599	21,586				
Interest Income		12,077	12,000	12,000	7,000	7,000	7,000
Total Revenues	\$3,145,065	\$3,249,136	\$3,283,586	\$3,349,500	\$3,407,000	\$3,477,000	\$3,547,000
EXPENDITURES							
Recreation							
Recreation Debt Service	384,489	370,000	351,019				
Transfer to Recreation Operations	350,000	350,000	350,000	350,000	350,000	350,000	350,000
Park & Recreation Projects	280,556	324,213	400,586	910,000	900,000	900,000	1,000,000
Subtotal	1,015,045	1,044,213	1,101,605	1,260,000	1,250,000	1,250,000	1,350,000
Economic Development							
Economic Development Debt Service	1,133,954	1,109,945	1,409,873	1,403,284	1,376,478	1,349,140	1,326,074
S. Parking Place Design	29,137	10,366	25,765				
This Way - Center Way to 332		385,303					
Downtown Maintenance	52,893	44,435	50,000	55,000	55,000	55,000	55,000
Subtotal	1,215,984	1,550,049	1,485,638	1,458,284	1,431,478	1,404,140	1,381,074
Golf Course							
Golf Course Projects	3,025		115,000	115,000	90,000	160,000	
Golf Course 2016 Brazos River Flood		349,916	53,442				
Golf Course Debt Service	504,425	498,100	494,600	488,800	477,700	471,300	459,600
Golf Course Operating Reserve	300,000	424,296	250,000	250,000	250,000	250,000	250,000
Subtotal	807,450	1,272,312	913,042	853,800	817,700	881,300	709,600
Total Expenditures	3,038,479	3,866,574	3,500,285	3,572,084	3,499,178	3,535,440	3,440,674
Net Revenues (Expenditures)	106,586	(617,438)	(216,699)	(222,584)	(90,000)	(60,000)	110,000
ENDING FUND BALANCE	\$2,519,352	\$1,901,916	\$1,685,217	\$1,462,633	\$1,370,000	\$1,310,000	\$1,420,000
TARGET FUND BALANCE	1,479,945	1,760,892	1,403,284	1,376,478	1,349,140	1,326,074	1,299,259
Over/ (under) target balance	\$1,039,407	\$141,024	\$281,933	\$86,155	\$20,860	(\$16,074)	\$120,741

SALES TAX HISTORY

	Fiscal Year	One Cent Sales Tax	Half Cent Sales Tax	Percentage Growth
	2007	\$4,618,469	\$2,309,235	8.37%
	2008	4,553,842	2,337,052	-1.40%
	2009	4,634,553	2,408,688	1.77%
	2010	4,432,443	2,277,196	-4.36%
	2011	4,562,725	2,355,777	2.94%
	2012	4,772,141	2,457,990	4.59%
	2013	5,093,359	2,619,312	6.73%
	2014	5,226,636	2,752,237	2.62%
	2015	6,276,467	3,138,233	20.09%
Actual	2016	6,190,271	3,227,460	-1.37%
Projected	2017	6,425,000	3,250,000	3.79%
Budgeted	2018	6,600,000	3,337,500	2.72%



ECONOMIC DEVELOPMENT DEBT SERVICE FUND

The Economic Development Debt Service Fund is used for the accumulation of resources to provide for the payment of principal, interest, and agent fees on debt authorized by the Lake Jackson Economic Development Corporation.

The Economic Development Fund will make a transfer to this fund equal to the required debt service payments.

Current debt includes \$5 million in Certificates of Obligation sold to provide funding for Phase 2 of the Downtown Revitalization Program, \$2.0 million for the construction of South Parking Place (Phase 3 of the Downtown Revitalization Project), \$1.5 million to fund the extension of water lines to the airport, \$2.3 million in refunding bonds, and \$3.9 million to fund the extension of sewer lines to the airport and improvements to the main from lift station 25 (near Brazos Mall) to the wastewater treatment plant.

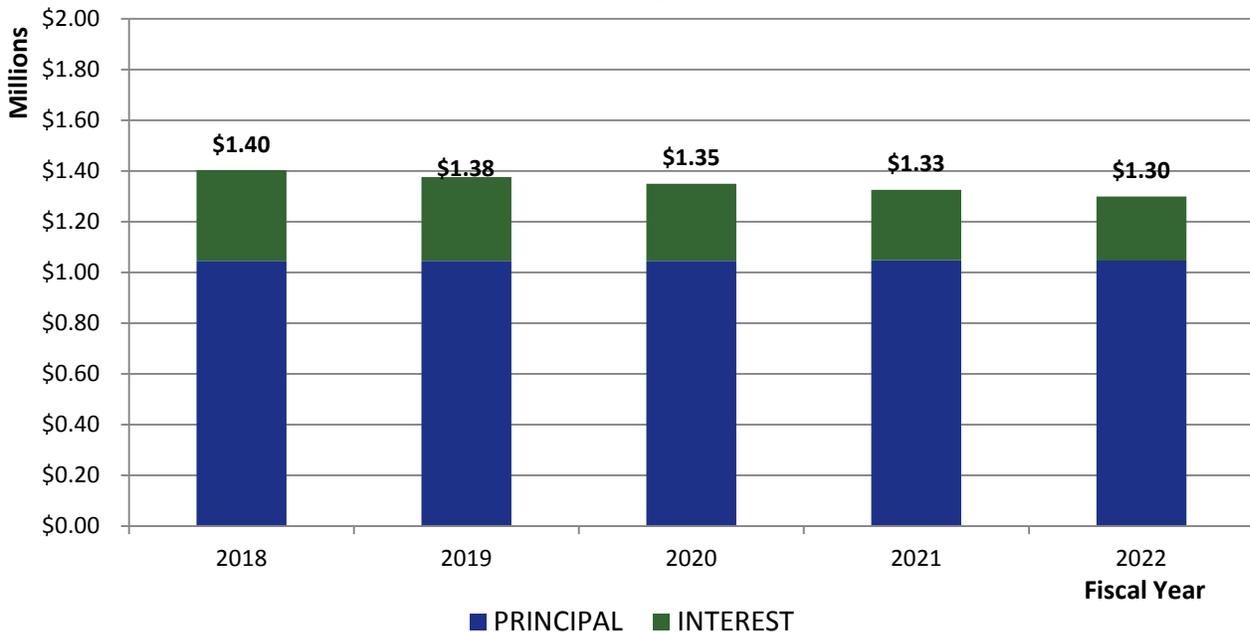
ECONOMIC DEVELOPMENT DEBT SERVICE BUDGET SUMMARY

<i>RESOURCES</i>	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATE 2016-17	ADOPTED 2017-18
Fund Balance	\$ 9,303	\$ 9,303	\$ 9,303	\$ 9,303
Revenues				
Transfer from Econ. Devl.	1,479,945	1,824,841	1,824,841	1,403,284
Other Financing Sources	2,675,439	0	0	0
	<u>4,155,384</u>	<u>1,824,841</u>	<u>1,824,841</u>	<u>1,403,284</u>
Total Resources	\$ 4,164,687	\$ 1,834,144	\$ 1,834,144	\$ 1,412,587
<i>EXPENDITURES</i>	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATE 2016-17	ADOPTED 2017-18
Principal	\$ 1,161,046	\$ 1,390,407	\$ 1,390,407	\$ 1,045,000
Interest	318,899	434,435	434,434	358,284
Bond Issue Cost	47,721	0	0	0
Paying Agent Fees	2,627,718	0	0	0
	<u>\$ 4,155,384</u>	<u>\$ 1,824,842</u>	<u>\$ 1,824,841</u>	<u>\$ 1,403,284</u>
Total Expenditures				
Ending Fund Balance	\$ 9,303	\$ 9,302	\$ 9,303	\$ 9,303

ECONOMIC DEVELOPMENT DEBT SERVICE SCHEDULE

DATE	CURRENT DEBT FISCAL TOTALS		FY 17-18 PROPOSED DEBT FISCAL TOTALS		FISCAL GRAND TOTALS		
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2017 - 18	1,045,000	358,284	0	0	1,045,000	358,284	1,403,284
2018 - 19	1,045,000	331,478	0	0	1,045,000	331,478	1,376,478
2019 - 20	1,045,000	304,140	0	0	1,045,000	304,140	1,349,140
2020 - 21	1,048,067	278,007	0	0	1,048,067	278,007	1,326,074
2021 - 22	1,046,534	252,725	0	0	1,046,534	252,725	1,299,259
2022 - 23	1,043,466	227,013	0	0	1,043,466	227,013	1,270,479
2023 - 24	890,399	201,823	0	0	890,399	201,823	1,092,222
2024 - 25	887,126	177,036	0	0	887,126	177,036	1,064,161
2025 - 26	883,189	153,754	0	0	883,189	153,754	1,036,943
2026 - 27	729,252	133,561	0	0	729,252	133,561	862,813
2027 - 28	706,216	114,923	0	0	706,216	114,923	821,139
2028 - 29	702,838	95,989	0	0	702,838	95,989	798,827
2029 - 30	680,000	76,269	0	0	680,000	76,269	756,269
2030 - 31	490,000	58,844	0	0	490,000	58,844	548,844
2031 - 32	490,000	43,744	0	0	490,000	43,744	533,744
2032 - 33	490,000	28,013	0	0	490,000	28,013	518,013
2033 - 34	390,000	13,438	0	0	390,000	13,438	403,438
2034 - 35	115,000	5,175	0	0	115,000	5,175	120,175
2035 - 36	115,000	1,725	0	0	115,000	1,725	116,725
TOTAL	13,842,087	2,855,937	0	0	13,842,087	2,855,937	16,698,024

**Proposed Economic Development Debt Service Schedule
Short-Term Outlook**



SCHEDULE OF OUTSTANDING ECON. DEVELOPMENT BONDS

REVENUE BOND ISSUE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/17	2017-18 PRINCIPAL DUE	2017-18 INTEREST DUE	2017-18 TOTAL DUE
SERIES 2009	1,690,000	4.14	2029	1,095,000	85,000	45,876	130,876
SERIES 2010 Ref	8,775,000	3.00	2021	3,045,000	765,000	121,800	886,800
SERIES 2013	2,000,000	2.90	2033	1,600,000	100,000	45,750	145,750
SERIES 2016	4,000,000	2.26	2036	3,765,000	250,000	112,950	362,950
SERIES 2017	5,000,000	3.80	2037	PROPOSED		70,443	70,443
TOTAL ALL ISSUES				\$9,505,000	\$1,200,000	\$396,819	\$1,596,819

Water and Sewer Revenue Bonds Series 2007

Proceeds from the 2007 Series funded the following projects:

Non potable irrigation, Lift Station repair & upgrades, Center Way Sewer 400 block; painting of the Balsam Tower, and

Water and Sewer Revenue Bonds Series 2009

Proceeds from the 2009 Series funded 3 water wells (2 replacements & 1 new)

SERIES 2009 REFUNDING BONDS

Water and Sewer Revenue Bonds Series 1993 A (REFUNDED)

Proceeds from the 1993A Series funded the following projects:

Sewer line replacements on all or a portion of Poinsettia, Wisteria, Palm Lane, Camellia, Jasmine, Circle Way, Cherry, Acacia, Mimosa, Oak Dr. South, Circle Way / Oak Drive, Camellia, Gardenia, Blackberry, Caladium, Cypress and Jonquil.

Lift Station Rehabilitations at Lift Station # 1 and at Huisache, Magnolia, and Sycamore Lift Stations.

Water and Sewer Revenue Bonds Series 1996 (REFUNDED)

Proceeds from the 1996 Series funded the following projects:

Water line replacements on all or a portion of Pin Oak, Palm Lane, Caladium, Redwood, Cypress, Jonquil, Gardenia, Hawthorn, Daisy, Blossom, Moss, Bois D' Arc, Walnut, FM 2004, Winding Way, Trumpet Vine, Grapevine and Azalea.

Sewer line replacements on all or a portion of Carnation, Caladium Court and Winding Way.

Construction of a new one million gallon ground storage tank.

Construction of new and rehabilitation of existing Sewer lines and lift stations to enable the City to provide sewer service to undeveloped areas in the northeast portion of the City.

GOLF COURSE FUNDS

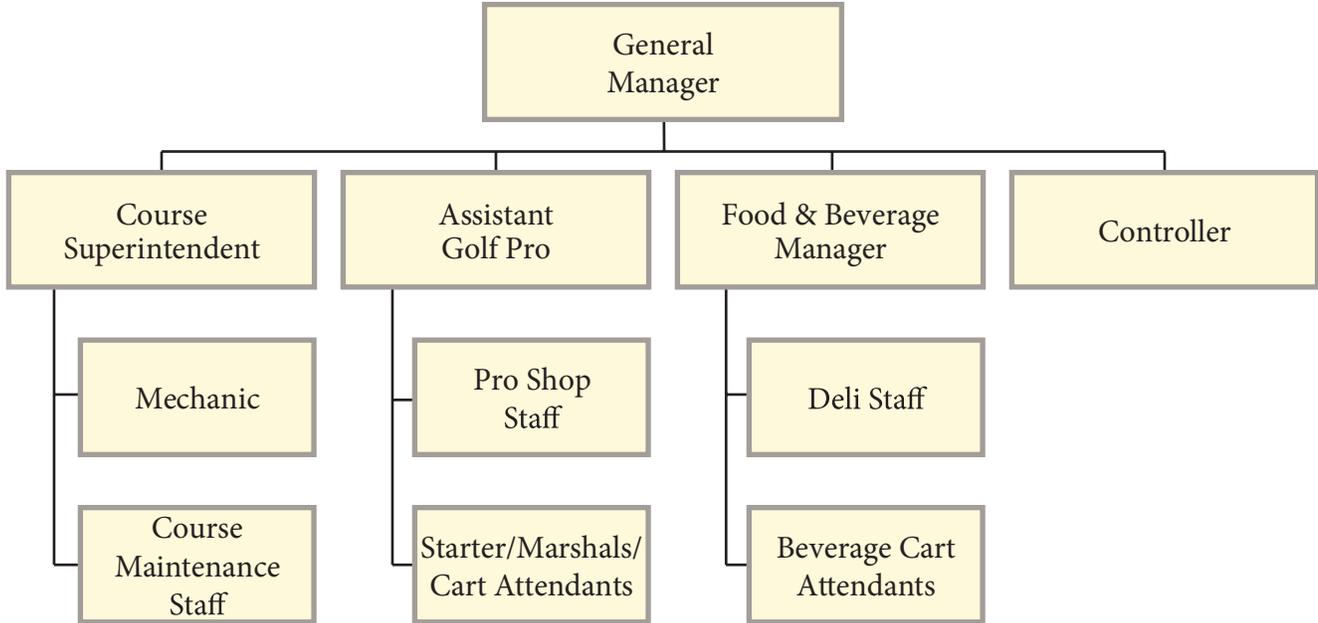


LAKE JACKSON

City of Enchantment



WILDERNESS GOLF COURSE



The City of Lake Jackson has contracted with KemperSports to manage and operate the City owned Wilderness Golf Course. All employees are employed by KemperSports.

Personnel	FY 14-15 Budget	FY 15-16 Budget	FY 16-17 Budget	FY 17-18 Budget
Course & Grounds	11.5	11.5	11.5	10.0
Pro Shop / Admin	5.5	4.0	5.0	4.0
Deli Operations	5.0	5.0	5.0	5.0
Outside Service	4.5	4.5	4.5	4.5
Starter & Marshals	3.0	3.0	3.0	3.0
TOTAL FTEs	29.5	28.0	29.0	26.5

WILDERNESS GOLF COURSE

PROGRAM DESCRIPTION

The General Manager , Course Superintendent , Assistant Golf Professional , and Controller are responsible for the marketing, upkeep, and strategic planning of the success of the facility. The Team strives to maintain The Wilderness Golf Club as one of the best rated public golf courses in the state. We will continue to promote the Wilderness Golf Club at Lake Jackson as an "Award Winning" golf experience complimented by an exceptionally friendly staff and well conditioned golf course. As our golf rounds per playable day continue to be well above the industry average, we will need to shift our rate strategy to one based on market demand versus the traditional posted ceiling rates that limit the ability to grow average daily rate when market demand is exceptionally high. We will also need to gradually limit the amount of rate tiers we offer. Non-golf revenues such as Special Events will be a key consideration and focus moving forward as we try to diversify our revenue streams to minimize the impact of inclement weather on our golf business.

FY 16-17 DEPARTMENT GOALS & ACCOMPLISHMENTS

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Provide Quality Parks & Recreation Opportunities

Department Goal: Develop New Golf Market Segments

• Grow "Get Golf Ready" graduates by an additional 50 golfers by offering the instructional program at different time periods throughout the week.	Complete
• Host another STPGA Junior Golf Championship to showcase the course & attract golfers from throughout the state.	Complete
• Develop internal events to attract golfers that typically go to other local courses.	Complete

CITY COUNCIL VISION ELEMENT: Maintain a Well Managed City

CITY COUNCIL OBJECTIVE:

Department Goal: Diversify Revenue Stream to Minimize Impact of Inclement Weather on Playable Days

• Introduce demand based pricing model for all non-resident play.	Complete
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FY 17-18 DEPARTMENT GOALS & OBJECTIVES

CITY COUNCIL OBJECTIVE: Provide Quality Parks & Recreation Opportunities

Department Goal: Develop New Golf Market Segments

• Grow "Get Golf Ready" graduates by an additional 50 golfers by offering the instructional program at different time periods throughout the week.	Sep. 2018
• Host another STPGA Junior Golf Championship to showcase the course & attract golfers from throughout the state.	Sep. 2018

CITY COUNCIL VISION ELEMENT: Maintain a Well Managed City

CITY COUNCIL OBJECTIVE:

Department Goal: Diversify Revenue Stream to Minimize Impact of Inclement Weather on Playable Days

• Expand demand based pricing model for all play offering discounted play at non-peak times	Sep. 2018
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WILDERNESS GOLF COURSE

PERFORMANCE MEASURES

CITY COUNCIL VISION ELEMENT: Enhance Quality of Life

CITY COUNCIL OBJECTIVE: Provide Quality Parks & Recreation Opportunities					
PERFORMANCE MEASURE	QUICK VIEW	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimated	FY 17-18 Target
Total Rounds Played	✘	32,351	38,943	39,780	40,973
Resident Rounds	✘	16,947	21,072	21,924	22,184
Non-Resident Rounds	✘	9,126	11,347	11,041	11,654
Tournament Rounds	✘	6,278	6,524	6,815	7,135
Wilderness Golf Association Memberships	✘	184	220	217	275
"Get Golf Ready" Graduates	✔	N/A	50	78	50
Email Customer Base	✔	22,480	23,750	22,472	24,350
Average Green & Cart Fees per Round	✔	\$28.52	\$26.68	\$25.84	\$25.43
Average Pro Shop Revenue per Round	✘	\$3.06	\$2.54	\$3.29	\$3.40
Average Food & Beverage Revenue per Round	✔	\$6.72	\$7.05	\$6.25	\$6.25
Average Driving Range Revenue per Round	✘	\$1.46	\$1.40	\$1.55	\$1.55

WILDERNESS GOLF COURSE

BUDGET INFORMATION

REVENUES	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATE 2016-17	ADOPTED 2017-18
Course & Ground	\$ 760,389	\$ 854,970	\$ 822,882	\$ 834,797
Cart Revenue	162,154	211,538	205,097	207,148
Golf Shop	99,137	101,803	132,501	139,351
Range	48,180	56,089	63,979	63,323
Food & Beverage	217,482	281,997	248,745	256,207
General & Administrative	690	517	740	
Total Revenues	\$ 1,288,032	\$ 1,506,914	\$ 1,473,944	\$ 1,500,826
Cost of Sales				
COGS - Merchandise	64,410	62,181	87,152	87,554
COGS - Food & beverage	93,100	115,765	99,574	101,464
Total Cost of Sales	\$ 157,510	\$ 177,946	\$ 186,726	\$ 189,018
Gross Profit	\$ 1,130,522	\$ 1,328,968	\$ 1,287,218	\$ 1,311,808
EXPENSES	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATE 2016-17	ADOPTED 2017-18
Salaries & Wages (with benefits)	\$ 852,458	\$ 917,193	\$ 870,006	\$ 890,017
Course & Ground	342,448	359,082	362,477	379,335
Cart	80,087	88,875	94,111	92,540
Golf Shop	20,475	13,337	20,799	19,499
Range	0	2,580	0	0
Food & Beverage	14,259	15,064	16,344	16,334
General & Administrative	104,847	94,964	114,653	115,334
Total Expenses	\$ 1,414,574	\$ 1,491,095	\$ 1,478,390	\$ 1,513,059
Net Operating Income	\$ (284,052)	\$ (162,127)	\$ (191,172)	\$ (201,251)
Non-Operating Revenues (Expenses)				
Kemper Management Fee	(87,051)	(87,840)	(87,837)	(89,952)
Trsf from General Fund	0	0	0	0
Trsf from Econ. Devl	424,296	250,000	300,000	300,000
NET INCOME	\$ 53,193	\$ 33	\$ 20,991	\$ 8,797

GOLF COURSE DEBT SERVICE SCHEDULE

This fund is established to account for the resources necessary to pay the principal and interest on the \$6.0M golf course general obligation bonds, issued in June of 2001, the \$1.2M Certificates of Obligation, issued in June of 2003; and the \$4M Refunding Bonds, issued in October, 2011 -- used to refund the \$6M G.O. and \$1.2M C.O. bonds.

It is anticipated the operations of the Golf Course will not provide sufficient revenues to provide funds for all of the necessary debt service. Therefore, the Lake Jackson Development Corporation has set aside \$550,000 in ½ cent sales tax revenues (Economic Development Fund) for the life of the bonds to insure funds are available for debt service payments. In 2017-2018 it is anticipated that the debt service will be paid by the \$488,800 transfer from the Economic Development Fund.

GOLF COURSE DEBT SERVICE BUDGET SUMMARY

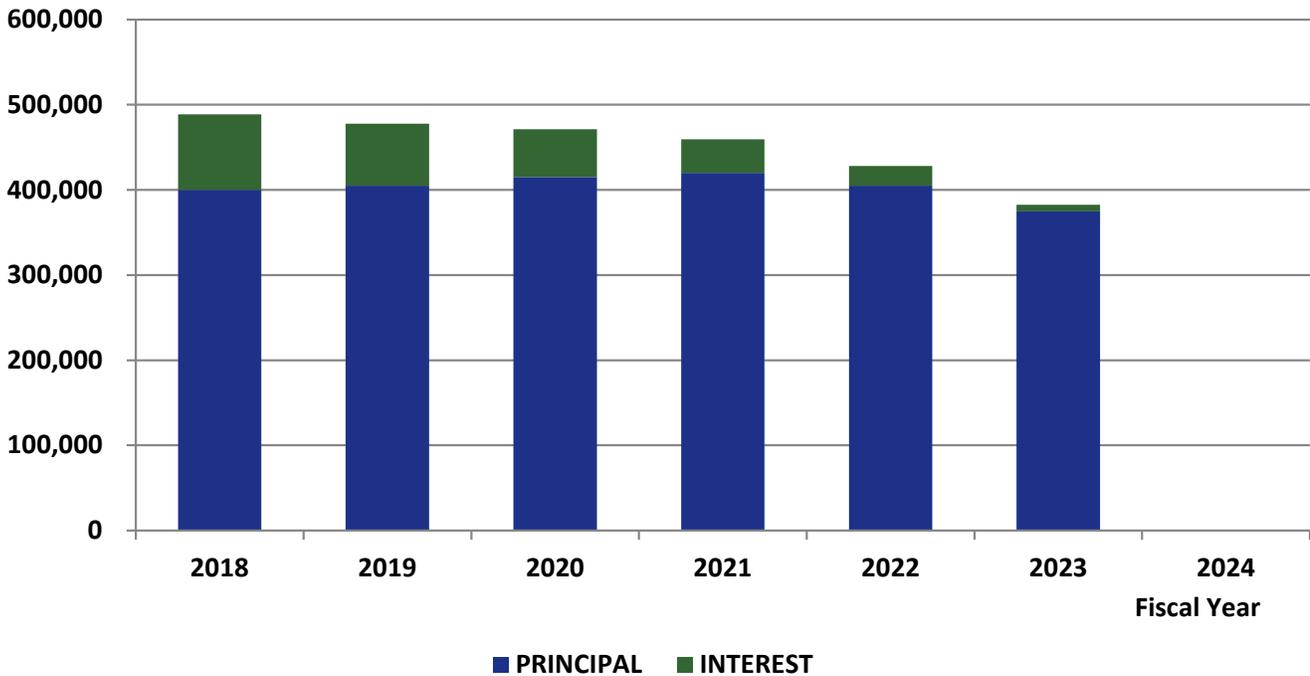
<i>RESOURCES</i>	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATE 2016-17	ADOPTED 2017-18
Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0
Revenues				
Transfer from Econ. Devl.	498,100	494,600	494,600	488,800
	<u>498,100</u>	<u>494,600</u>	<u>494,600</u>	<u>488,800</u>
Total Resources	\$ 498,100	\$ 494,600	\$ 494,600	\$ 488,800

<i>EXPENDITURES</i>	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATE 2016-17	ADOPTED 2017-18
Principal	\$ 380,000	\$ 390,000	\$ 390,000	\$ 400,000
Interest	118,100	104,600	104,600	88,800
Paying Agent Fees				
	<u>498,100</u>	<u>494,600</u>	<u>494,600</u>	<u>488,800</u>
Total Expenditures	498,100	494,600	494,600	488,800
Ending Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0

GOLF COURSE DEBT SERVICE SCHEDULE

2011 REFUNDING SERIES FISCAL TOTALS			Fiscal Year
DATE	PRINCIPAL	INTEREST	TOTALS
2017 - 18	400,000	88,800	488,800
2018 - 19	405,000	72,700	477,700
2019 - 20	415,000	56,300	471,300
2020 - 21	420,000	39,600	459,600
2021 - 22	405,000	23,100	428,100
2022 - 23	375,000	7,500	382,500
2023 - 24			0
TOTAL	\$2,420,000	\$288,000	\$2,708,000

Long-Term Debt Schedule



OTHER FUNDS



LAKE JACKSON

City of Enchantment



EQUIPMENT REPLACEMENT FUND

The objectives of this fund are:

1. To provide the necessary cash to replace equipment as it becomes obsolete or worn out and at the same time minimize the year to year budgetary impact of equipment purchases.
2. To provide a means, other than short term borrowing, to purchase additional equipment; and, at the same time minimize the year to year budgetary impact of such new acquisitions.
3. To serve as our self-insurance on our equipment/vehicles for values under \$20,000.

How the fund functions:

Rather than budget for equipment purchases in each department, each department pays a calculated amount into the equipment replacement fund on a yearly basis. This amount is budgeted in each department's operating budget as a transfer to equipment replacement. Equipment purchases are then budgeted in the Equipment Replacement Fund.

The amount a department budgets as their transfer to Equipment Replacement is based on the equipment used by the department, the equipment's estimated cost and its estimated life. For example, if a mower was purchased for the Parks Department for \$10,000 in 2015 with an estimated life of five years, the Parks Department would transfer \$2,000 ($10,000 \div 5$) into the Equipment Replacement Fund in each of the years 2015 thru 2020.

The following purchases have been recommended for FY17-18:

Replace 2 Sanitation Residential Trucks (CNG)	\$590,000
Replace 8 Police Vehicles in Patrol Unit	344,600
Replace Ambulance	263,000
Computer Equipment & Software	243,975
Replace Bucket Truck	120,000
Replace Slope Mower	120,000
New John Deere Grappler- Sanitation Dept	100,000
Replace Engineering Pickup (CNG)	40,000
New Van, Utility Dept	37,000
New Fire Command Vehicle	34,500
Replace Police Tactical Team Gear	33,200
Replace Meter Reader Handhelds	25,000
Replace Meter Reader Probes	<u>6,500</u>
	\$1,957,775

EQUIPMENT REPLACEMENT FUND

In planning for FY 18-19 the following major purchases are contemplated:

New Fire Pumper Truck	\$875,000
Replace Commercial Sanitation Truck	295,000
Replace Residential Garbage Truck	295,000

Along with these pieces of equipment will come the standard replacement of Police Patrol Units, various pickup replacements and the annual allotment for computers and software. Together these will likely require FY18-19 purchases in the \$1.9 million range.

IMPACT ON OPERATING BUDGET

Purchases made in the current fiscal year and budgeted purchases for FY 17-18 will ultimately increase transfers from the General and Utility Funds. Transfers to equipment replacement are budgeted in each department and calculated based on the department's equipment which has been purchased from this fund.

When we make major purchases in a given year, the following year the impact on the operating fund is felt. For example, purchases made in FY 16-17 are impacting FY 17-18 as follows: Increase (Decrease) in operating budget.

General Fund Contributions:

Administration	\$1,900
Municipal Court	0
Finance	(669)
Engineering	6,950
Legal	0
Police	(109,062)
Fire	7,445
EMS	23,935
Humane	(60)
Streets	2,475
Drainage	(12,950)
Building/Code Enforcement	(2,940)
Parks	(4,715)
Recreation	(8,050)
Garage	220
Civic Center	<u>0</u>
Total	<u>(\$90,431)</u>

Utility Fund Contributions:

Utility Admin	(\$668)
Water	(1,030)
Wastewater	4,647
Sanitation	<u>0</u>
Total	<u>\$2,949</u>

EQUIPMENT REPLACEMENT FUND BUDGET SUMMARY

RESOURCES	ACTUAL 2015-16	BUDGET 2016 - 17	ESTIMATED 2016 - 17	ADOPTED 2017 - 18
Fund Balance	\$ 6,193,353	\$ 6,284,424	\$ 6,284,424	\$ 6,466,297
Revenues				
Transfer from General Fund	1,173,911	1,266,087	1,266,087	1,175,656
Transfer from Utility Fund	636,516	654,464	654,464	657,413
Interest Income	21,086	18,000	18,000	18,000
Body Worn Camera Grant	-	42,945	42,945	-
Insurance Proceeds	2,456	-	-	-
Sale of Fixed Assets	41,105	-	-	-
	\$ 1,875,075	\$ 1,981,496	\$ 1,981,496	\$ 1,851,069
Total Resources	\$ 8,068,428	\$ 8,265,920	\$ 8,265,920	\$ 8,317,366
EXPENDITURES				
Computer Equipment & Software	\$ 258,223	\$ 288,320	\$ 288,320	\$ 243,975
Airboat Repair	19,918	-	-	-
ADMINISTRATION:				
Van	-	35,000	35,000	-
POLICE:				
Replace Unit #1032 ('09 Dodge Charger)	48,405	-	-	-
Replace Unit #1079 ('12 Chev Caprice)	48,375	-	-	-
Replace 12 police radar units	18,168	-	-	-
Radios	460,045	-	-	-
Replace Unit 1106 / 2017 Chevy Tahoe-Complete	-	48,711	48,711	-
Replace Unit 1107 / 2017 Chevy Tahoe-Complete	-	48,711	48,711	-
Video security system	-	72,000	72,000	-
Body Worn Cameras	-	57,265	57,265	-
Replace Unit #1124	-	-	-	48,100
Replace Unit #1019	-	-	-	48,100
Replace Unit #1128	-	-	-	48,100
Replace Unit #1135	-	-	-	48,100
Replace Unit #1048	-	-	-	28,000
Replace Unit #868	-	-	-	28,000
Replace Unit #1137	-	-	-	48,100
Replace Unit #1136	-	-	-	48,100
Replace Tactical Team gear	-	-	-	33,200
ENGINEERING:				
Replace Trimble 5800 Rover GPS	18,981	-	-	-
Plotter	17,978	-	-	-
Replace Pickup Truck #746	-	-	-	40,000

EQUIPMENT REPLACEMENT FUND BUDGET SUMMARY

EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2015-16	2016 - 17	2016 - 17	2017 - 18
<u>FIRE:</u>				
New Pick Up Truck	33,728	-	-	-
Replace Unit #721(Engine#5) / Ferrara Fire Apparatu	-	570,000	570,000	-
New 2017 Ford Interceptor Utility				34,500
<u>EMS:</u>				
Replace Unit #1059 / Frazer Type 1	-	153,850	153,850	-
New Frazer Type I 2017 Dodge 3500	-	-	-	263,000
<u>HUMANE</u>				
Replace #1031 / 2017 Ford F-150 4DR	-	38,000	38,000	-
<u>BUILDING</u>				
Replace Civic #760 w/ CrewCab F150 BiFuel Shortb	36,855	-	-	-
<u>PARKS:</u>				
John Deere Gators	20,855	-	-	-
Replace Exmark Mower #1082	-	10,000	10,000	-
Replace Exmark Mower #1083	-	10,000	10,000	-
Replace Exmark Mower #1084	-	10,000	10,000	-
New Exmark Mower for New Crew	-	10,000	10,000	-
Replace single cab MacLean Pickup #744	-	35,000	35,000	-
<u>STREETS:</u>				
Replace Traffic Signal Heads, 1 Intersection	7,186	-	-	-
Spare Traffic Signal Cabinet	16,305	-	-	-
Replace #824 - Ford Crew Cab	-	40,000	40,000	-
Replace Z-Speed Trailer	-	14,000	14,000	-
Replace Altec AT-40 Bucket Truck	-	-	-	120,000
<u>DRAINAGE:</u>				
Replace Slope Mower #497	-	-	-	120,000
<u>RECREATION:</u>				
New & Replacement Hand Dryers	4,049	-	-	-
<u>GARAGE:</u>				
New Portable Truck Lift	13,209	-	-	-
Replace Ice Machine	7,320	-	-	-
<u>UTILITY ADMIN:</u>				
Replace Handhelds	-	16,000		-
Replace Handhelds and software	-	-	-	25,000
Replace Meter reading probes	-	-	-	6,500
<u>WASTEWATER:</u>				
Replace U#569 w/Dump Truck F650 CNG	94,726	-	-	-
Replace U#826 w/ John Deere Gator	9,801	-	-	-
<u>WATER PRODUCTION:</u>				
1/2 Ton CNG Truck - New Asst Superintendent	35,820	-	-	-
Replace / Backhoe with ability to dig deeper	-	120,000	120,000	-
New Van = 2018 Transit 250	-	-	-	37,000

EQUIPMENT REPLACEMENT FUND BUDGET SUMMARY

EXPENDITURES

EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2015-16	2016 - 17	2016 - 17	2017 - 18
<u>SANITATION:</u>				
Replace Unit #630 Dumpster Truck	61,364	-	-	-
Replace U#751 Commercial Side Load	261,346	-	-	-
Replace U#825 Residential Rear Load	261,346	-	-	-
Replace Roll off Dumpsters	30,000	-	-	-
Replace #752 / Commercial Roll Off	-	285,000	213,766	-
Replace Residential Garbage Truck #823	-	-	-	295,000
Replace Residential Garbage Truck #827	-	-	-	295,000
New John Deere 20 EL w/ Grappler Attachment	-	-	-	100,000
<u>CIVIC CENTER:</u>				
New Dance Floor	-	25,000	25,000	-
<i>Total Expenditures</i>	\$ 1,784,004	\$ 1,886,857	\$ 1,799,623	\$ 1,957,775
Ending Fund Balance	\$ 6,284,424	\$ 6,379,063	\$ 6,466,297	\$ 6,359,591

PARKS FUND

The Parks Fund was created by City Ordinance in 1977. This Ordinance requires a developer to dedicate a site or sites to the public for park purposes at a ratio of one-half acre of park for every one hundred persons in the subdivision or development. This ordinance further provided that the City Council may elect to accept money as an alternative to the dedication of land where there is no park designated by the Comprehensive Master Plan or no park or recreation facility is recommended in the area by the Parks Board. If money is to be donated, the rate is \$295 per lot in the subdivision or \$252 per living unit in a duplex, townhouse, apartment or other multifamily units. Due to a decreasing number of new subdivisions (developing subdivisions have already made their contributions), and the fact the last couple of new subdivisions donated land rather than money, income in this fund has decreased steadily.

The City's Park Board develops the budget for this fund. Expenditures are typically dedicated to small park related capital improvements and maintenance items. Projects primarily include ball field and general park enhancements, as well as some small park facility and equipment acquisitions.

In May 2014, voters authorized the sale of a small parcel of Parkland located in the Oak Woods Addition Subdivision. This property was then sold to HEB as part of their overall project in the amount of \$60,000. This funding was earmarked for improvements to Morrison Park at Shy Pond and helped pay for the \$110,000 playground upgrade.

PROJECTS FOR FY 2017-18

Kid Fishing Event	\$3,000
Community (matching) Park Improvement Funds	20,000
Contingency	<u>5,000</u>
	<u>\$28,000</u>

IMPACT ON THE BUDGET

There will be no impact on the operating budget.

PARKS FUND BUDGET SUMMARY

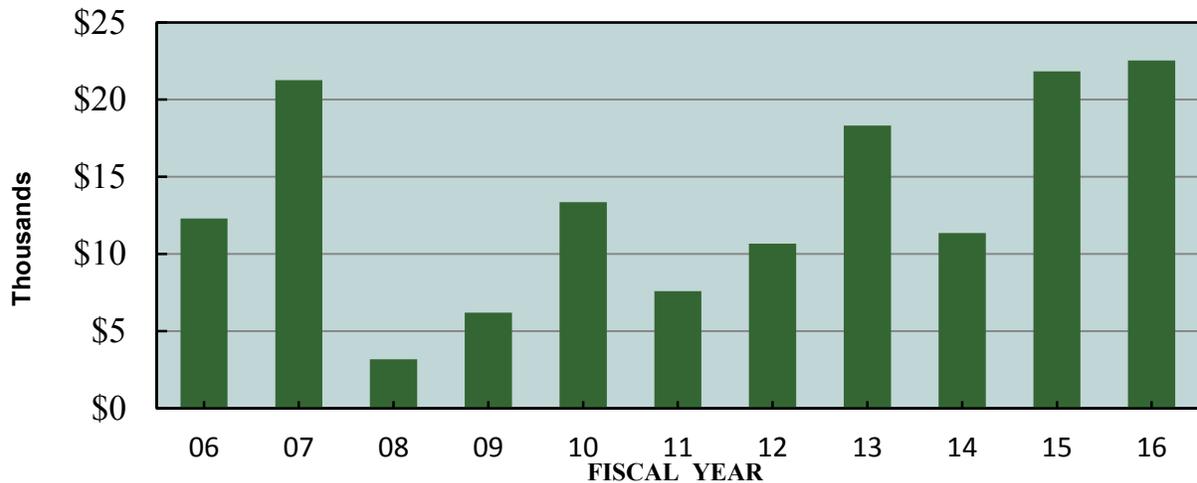
RESOURCES	ACTUAL 2015 - 16	BUDGET 2016 - 17	ESTIMATED 2016 - 17	BUDGET 2017 - 18
Fund Balance	\$ 172,762	\$ 146,532	\$ 146,532	\$ 77,432
Revenues				
Interest Income	\$ 518	\$ 0	\$ 0	\$ 0
Contributions and Donations	355	0	0	0
	<u>\$ 873</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total Resources	\$ 173,635	\$ 146,532	\$ 146,532	\$ 77,432
EXPENDITURES	ACTUAL 2015 - 16	BUDGET 2016 - 17	ESTIMATED 2016 - 17	BUDGET 2017 - 18
Electronic Reader Board - Rec Center	\$	\$	\$ 31,500	\$
Park Projects - CM (Soccer Goals)			5,000	
Park Projects - CM (Pool Starting Blocks)			5,000	
Park Projects - CM (JSL Park Picnic Shelter)			5,000	
Park Projects - CM (Soccer Goals)	5,000			
Park Projects - CM (1st Baptist-Security Fence)	541			
Park Projects -CM (Pee Wee /Community Impv)	5,000			
Park Projects - CM (B'Wood Base. / Suggs Improv)	5,000			
Suggs Repairs / Break In	7,062			
Kid Fishing Event	4,500	4,500	2,600	3,000
Community (matching) Park Improvement Funds	0	25,000	10,000	20,000
Contingency Fund	0	10,000	10,000	5,000
Total Expenditures	<u>\$ 27,103</u>	<u>\$ 39,500</u>	<u>\$ 69,100</u>	<u>\$ 28,000</u>
Ending Fund Balance	<u>\$ 146,532</u>	<u>\$ 107,032</u>	<u>\$ 77,432</u>	<u>\$ 49,432</u>

UNEMPLOYMENT INSURANCE FUND

<i>RESOURCES</i>	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
Fund Balance	\$ 149,999	\$ 127,889	\$ 127,889	\$ 113,189
Revenues				
Transfer From Utility Fund	\$ 0	\$ 0	\$ 0	\$ 0
Transfer From General Fund	0	0	0	0
Interest	436	0	300	0
	<u>\$ 436</u>	<u>\$ 0</u>	<u>\$ 300</u>	<u>\$ 0</u>
Total Resources	\$ 150,436	\$ 127,889	\$ 128,189	\$ 113,189

<i>EXPENDITURES</i>	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
Unemployment Claims	\$ 22,547	\$ 15,000	\$ 15,000	\$ 15,000
Total Expenditures	\$ 22,547	\$ 15,000	\$ 15,000	\$ 15,000
Ending Fund Balance	\$ 127,889	\$ 112,889	\$ 113,189	\$ 98,189

HISTORICAL UNEMPLOYMENT CLAIMS



SPECIAL EVENTS FUND

RESOURCES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2015-16	2016-17	2016-17	2017-18
Fund Balance	\$ 32,652	50,934	50,934	60,168
Revenues				
Transfer from General Fund	\$ 25,000	25,000	25,000	35,000
Transfer from Motel Occ.	75,491	71,750	71,682	73,185
Revenues from FOL	14,133	14,000	16,893	14,000
Miscellaneous (Special Events)	7,554	4,500	16,939	17,000
	<u>\$ 122,178</u>	<u>\$ 115,250</u>	<u>\$ 130,514</u>	<u>\$ 139,185</u>
Total Resources	\$ 154,830	\$ 166,184	\$ 181,448	\$ 199,353
EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2015-16	2016-17	2016-17	2017-18
Festival of Lights	\$ 43,143	45,000	56,350	45,000
Concerts in the Park	26,954	23,000	23,200	25,000
July 4th Celebration	21,500	25,000	25,000	25,000
Misc / Advertising	0	2,500	2,500	2,500
Tournaments	6,000	6,000	6,000	6,000
Misc./Pay Concerts	6,300	4,500	8,230	15,000
75th Celebration				50,000
	<u>\$ 103,897</u>	<u>\$ 106,000</u>	<u>\$ 121,279</u>	<u>\$ 168,500</u>
Total Expenditures	\$ 103,897	\$ 106,000	\$ 121,279	\$ 168,500
Ending Fund Balance	\$ 50,934	\$ 60,184	\$ 60,168	\$ 30,853

GENERAL CONTINGENCY FUND

RESOURCES	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
Fund Balance	\$ 903,264	\$ 906,260	\$ 906,260	\$ 908,260
Revenues				
Transfer from General Fund	\$ 0	\$ 0	\$ 0	\$ 0
Interest Income	2,996	2,000	2,000	2,000
	\$ 2,996	\$ 2,000	\$ 2,000	\$ 2,000
Total Resources	\$ 906,260	\$ 908,260	\$ 908,260	\$ 910,260
EXPENDITURES	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
Transfer to Utility Fund	\$ 0	\$ 0	\$ 0	\$ 0
Transfer to General Fund	0	0	0	0
	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0
Ending Fund Balance	\$ 906,260	\$ 908,260	\$ 908,260	\$ 910,260

UTILITY CONTINGENCY FUND

RESOURCES	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
Fund Balance	\$ 349,878	\$ 401,039	\$ 401,039	\$ 401,919
Revenues				
Transfer from Utility Fund	\$ 50,000	\$ 0	\$ 0	0
Interest Income	1,160	880	880	880
	<u>\$ 51,160</u>	<u>\$ 880</u>	<u>\$ 880</u>	<u>\$ 880</u>
Total Resources	\$ 401,039	\$ 401,919	\$ 401,919	\$ 402,799
EXPENDITURES	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
Transfer to Utility Fund	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0
Ending Fund Balance	<u>\$ 401,039</u>	<u>\$ 401,919</u>	<u>\$ 401,919</u>	<u>\$ 402,799</u>

MOTEL OCCUPANCY TAX FUND

The purpose of this fund is to account for resources generated from the local hotel/motel occupancy tax, which collects at the rate of 7% of the cost of a hotel room. It is the policy of the City of Lake Jackson to use and distribute the Hotel Occupancy Tax using two levels of funding to encourage tourism:

1. The first level of funds (Level 1) assists the following organizations and events and is distributed on a percentage basis. The maximum level of funds allocated to Level 1 is \$520,200 for FY 2017-2018. The maximum may be adjusted annually by the City Council, taking into consideration inflation and increases in operating expenditures. This year, the base amount was adjusted 1.5%.
 - As much as 29% of Level 1 Funds to be used for promotion of tourism through:
 1. Brazosport Convention & Visitors Council; and/or
 2. Individual contractors who will advertise and promote the City;
 - As much as 14% of Level 1 Funds to the Brazosport Fine Arts Council to be used for the promotion of the arts;
 - As much as 21% of Level 1 Funds to the Museum of Natural Science at the Center for Arts and Sciences operated by the Brazosport Fine Arts Council to encourage visitations to museums;
 - As much as 21% of Level 1 Funds to the Lake Jackson Historical Museum to encourage visitations to historical museums and sites;
 - As much as 14% of Level 1 Funds to be used to promote Festival of Lights and other types of festivals or events that promote tourism;
 - As much as 1% of Level 1 Funds to be used to fund tourism-marketing material.
2. The second level of funds (Level 2) is the remainder and residue of the Hotel Occupancy Tax the City collects and can be allocated for some other lawful method of advertising the City or encouraging tourism, including preservation of historical sites, promoting visitation through attraction of conventions, and encouraging visitations to museums.

Requests for Level 2 funds are made to the Hotel Occupancy Tax (HOT) Committee assigned with the responsibility to recommend expenditures of Level 2 funds to the City Council.

Lake Jackson is home to 5 hotels, totaling 460 rooms: Clarion Inn (140), Super 8 (108), Candlewood Suites (85), Best Western (68) and Comfort Suites (59).

Four new hotels are either under construction or soon will be. They are the Courtyard by Marriott (opening late 2017), Staybridge Suites (opening late 2018), La Quinta Del Sol, and Woodspring Suites.

MOTEL OCCUPANCY TAX FUND BUDGET SUMMARY

RESOURCES	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
Fund Balance	\$ 49,798	\$ 45,334	45,334	\$ 45,434
Revenues				
Motel Occupancy Tax				
Best Western	128,973	135,000	134,060	136,741
Super 8	67,756	62,500	59,585	60,777
Clarion	122,146	115,000	120,206	122,610
Comfort Suites	100,150	105,000	85,397	87,105
Courtyard by Marriott				271,390
Less Rebate				(203,543)
Candlewood	107,638	95,000	112,767	115,022
Total Occupancy Tax	\$ 526,662	\$ 512,500	\$ 512,015	\$ 590,102
Interest Income	160	0	100	0
	\$ 526,822	\$ 512,500	512,115	\$ 590,102
Total Resources	\$ 576,621	\$ 557,834	557,449	\$ 635,536
EXPENDITURES				
	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
Fine Arts Council	\$ 75,491	\$ 71,750	71,682	\$ 73,185
Brazosport Area C of C	150,982	148,625	148,484	151,598
Museum of Natural Science	113,236	107,625	107,523	109,778
L.J. Historical Museum	113,236	107,625	107,523	109,778
Softball Tournament		0	0	0
TAAF Conf Promotion Items		0	0	0
Level 2 Funds				67,352
Marketing Items / Brochure	2,850	5,125	5,120	5,228
Transfer to Special Events	75,491	71,750	71,682	73,185
Total Expenditures	\$ 531,287	\$ 512,500	512,015	\$ 590,102
Ending Fund Balance	\$ 45,334	\$ 45,334	45,434	\$ 45,434

PEG FUND

The purpose of this fund is to account for Public, Educational and Government (PEG) cable television fees – 1% of the cable operator’s gross receipts. These funds are restricted by federal law and may be used only for capital costs related to PEG access facilities.

In 2017 the City of Lake Jackson and the Brazosport Independent School District entered into an interlocal agreement. The agreement provides that the City will provide funds to the school district to buy audio visual/ recording equipment. Students in the Audio/Visual Programs in the BISD will work with the City to create programming to be run on City Channel 16, which will promote the City of Lake Jackson and to educate citizens on the programs and services provided by the City.

An initial payment of \$186,343 was made to BISD in 2017. Programming will begin during the 2017-2018 school year.

PEG FUND BUDGET SUMMARY

RESOURCES	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
Fund Balance	\$ 259,162	344,329	344,329	243,057
Revenues				
PEG fees	\$ 88,010	88,000	88,000	88,000
Interest	385	1,800	1,800	1,800
	<u>\$ 88,395</u>	<u>\$ 89,800</u>	<u>\$ 89,800</u>	<u>\$ 89,800</u>
Total Resources	\$ 347,556	\$ 434,129	\$ 434,129	\$ 332,857
EXPENDITURES	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
Operating Expenses				
Operating Supplies	\$ 0	1,500	1,500	1,500
BISD Grant	0	0	186,343	
Capital Outlay	<u>\$ 3,228</u>	<u>3,228</u>	<u>3,228</u>	<u>3,228</u>
Total Expenditures	\$ 3,228	\$ 4,728	\$ 191,071	\$ 4,728
Ending Fund Balance	<u>\$ 344,329</u>	<u>\$ 429,401</u>	<u>\$ 243,057</u>	<u>\$ 328,129</u>

POLICE SEIZURE FUNDS

This Police Seizure Fund is used to account for federal and state seized funds. These funds are to be used for law enforcement purposes.

In lieu of the disposition of forfeited property, Section 59.06 of the Code of Criminal Procedure grants spending authority to the Police Department. The Police Department is required to keep the governing body informed of aggregate expenditures of forfeiture funds by category. This entails submitting a budget for these funds that only lists and defines the categories that the forfeiture funds will be spent on.

POLICE SEIZURE FUNDS BUDGET SUMMARY

RESOURCES	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
Fund Balance	\$ 69,566	\$ 96,657	\$ 96,657	\$ 105,907
Revenues				
Seizures	\$ 32,450	\$ 35,000	35,000	35,000
Misc	1,141	2,500	2,500	2,500
Interest	243	250	250	250
	<u>\$ 33,834</u>	<u>\$ 37,750</u>	<u>\$ 37,750</u>	<u>\$ 37,750</u>
Total Resources	\$ 103,400	\$ 134,407	\$ 134,407	\$ 143,657
EXPENDITURES	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
Reimbursement (30% to DA)	\$ 0	\$ 1,500	\$ 1,500	\$ 1,500
Undercover Operations	0	4,000	4,000	4,000
Operating Supplies	6,743	15,000	15,000	15,000
Miscellaneous	0	8,000	8,000	8,000
	<u>0</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
Total Expenditures	\$ 6,743	\$ 28,500	\$ 28,500	\$ 28,500
Ending Fund Balance	\$ 96,657	\$ 105,907	\$ 105,907	\$ 115,157

MULTI-YEAR FUNDS



LAKE JACKSON

City of Enchantment



MULTI-YEAR FUNDS SUMMARY

This section includes all of our Bond Construction Funds. Projects included in these funds typically take one or more years to complete. All Infrastructure Improvement bonds were worded to include Water, Sewer, Drainage and Sidewalk and Street reconstruction. Therefore, when the designated projects are complete, the remaining funds can be used on like projects. Construction funds include:

2010 Infrastructure Improvement Bond Construction Fund

This is the first phase of bonds approved by the voters in May 2010. Projects include drainage and street spot repairs. The project for \$1 million in street spot repairs and the first two major drainage project are complete. Due to the need for additional funding the Willow/Blossom drainage project will be completed from the 2016 Infrastructure bond fund. The South Yaupon drainage structure crossings will be the last project to be completed from these funds. This project will be out for bid this summer.

2013 Downtown Revitalization Bond Construction Fund

This fund will account for the proceeds from the issuance of \$2 million in Certificates of Obligation sold in March 2013. Proceeds will be used for the completion of Phase III of the downtown plan – South Parking Place. Bid was awarded in June, 2017. Construction will begin in June 2017 and be complete in the spring of 2018.

2014 Economic Incentives Infrastructure Reimbursement Fund

This fund accounts for the proceeds from the issuance of \$5.5 million in Certificates of Obligation. The proceeds are to reimburse HEB for the public infrastructure installed to redevelop the Oak Woods subdivision and to reimburse Dow for public infrastructure associated with the development of the Dow Texas Innovation Center.

2016 Infrastructure Improvement Bond Construction Fund

This is the first phase of bonds approved by the voters in May 2016. It consists of \$3 million to add an additional 2-lane bridge on Plantation Drive at the Flag Lake Channel, improve drainage in the Willow/Blossom/Daisy area, add traffic lights and right turn lanes at Circle Way & Oak Drive at City Hall, and fund the design of several residential streets. Design work is nearing completion on Willow/Blossom drainage, on the Plantation Bridge, and on Oak Drive/Circle Way traffic lights/right turn lanes. Construction on these projects should begin in late 2017.

2017 Infrastructure Improvement Bond Construction Fund

This is the planned issuance of the second phase of bonds approved by the voters in May 2016. It will consist of \$4 million to replace the residential streets in a portion of the Woodland Park Subdivision and the planning and engineering for Phase 4 of the Downtown revitalization.

MULTI-YEAR FUNDS SUMMARY

2013 Water and Sewer Bond Construction Fund

This fund will account for the proceeds from the issuance of \$2 million in Revenue Bonds and \$1.5 million in Certificates of Obligation. Projects to be funded include the Northwest water system expansion, Sewer line replacements, local lift station renovations and repair, repainting of the Dow Ag water tower. The repainting of the water tower is complete and the northwest water expansion is complete except for asphaltting the service road. As these projects were under estimated amounts, additional money is available for Lift Station renovation.

2016 Sewer Bond Construction Fund

This fund accounts for the proceeds from the issuance of \$3.0 million in Water and Sewer Bonds and \$3.9 million in Certificates of Obligation. The largest part of these funds (\$4.5 million) were used to extend Sewer to the Airport/ Alden Development. The remaining \$2.4 million were used to replace and upgrade the force main from Lift Station 25 to the Wastewater Treatment Plant. These two projects are nearing completion and appear they will be substantially under budget. With the remaining funds, we will be able to complete additional sewer projects. This will likely be line replacement in the Lake Forest area.

2017 Water and Sewer Bond Construction Fund

This is the planned issuance \$5.0 million of Water and Sewer bonds late in Calendar 2017. This will include rehabilitation of the entire basin 6 area. Basin 6 includes Plantation Drive, Cedar, Post Oak, North Shady Oaks and Garland to Garland Court. (\$3.5 million) Other projects will include the first phase of the Lake Forest sewer rehab (\$1.1 million) and Huisache Sewer (\$400,000).

SPECIAL NOTE:

In May 2016 the voters approved \$16.0 million in bonds. The first phase of these bonds was sold in December 2016 and another issue will be sold in December 2017. The last issue will be sold in December 2018. The ballot for the bonds consisted of 5 propositions, all were approved by the voters.

- **Proposition 1** – \$9.9 million to continue with the next phase of the Downtown Revitalization
- **Proposition 2** – \$1.0 million to add second 2-lane bridge at Plantation Drive & the Flag Lake Channel
- **Proposition 3** – \$3.8 million for residential streets in the Woodland Park Subdivision
- **Proposition 4** – \$0.8 million for drainage improvements in the Willow/Blossom/Daisy area
- **Proposition 5** – \$0.5 million for traffic lights & right turn lanes at Oak Dr. & Circle Way at City Hall

2010 INFRASTRUCTURE IMPROV. BOND CONSTRUCTION FUND

In May of 2010 voters approved the issuance of an additional \$7 million in General Obligation Bonds. This fund was established to account for the first \$3 million Phase. These bonds were sold in July 2010.

Drainage Projects

\$2 million was allocated for Drainage projects.

The major focus of these projects is ditch improvements downstream from the State Highway 288 project. In the recently completed Highway project, the State improved the sizing on all of the drainage crossings. To take advantage of the increased crossing size downstream improvements need to be made to all ditches. Work is complete on three Oak Drive crossings and Elm crossings. The next project in the cue is the completion of the Yaupon crossings and concrete lining. In general terms, these projects will improve drainage in the area between Oyster Creek Drive and SH 288/332 or all of the area that drains into the Clute/Lake Jackson (Velasco) ditch.

Cost on the completed projects and remaining projects have exceeded the original estimates, so alternative funding plans have been designated for the Willow/Blossom and for the Anchusa Ditch drainage projects.

Due to the raising costs of cement, the Willow/Blossom drainage project designed to reduce localized street flooding in that area of the City was moved to the 2016 Bond Issue.

The local ditch renewal for Timbercreek Park, Upper Slave Ditch , and Anchusa Ditch are complete.

Street Spot Repairs

\$1 million was authorized for spot repairs on arterial street to alleviate damage caused by the drought in 2009. These repairs have been completed.

IMPACT ON OPERATING BUDGET

There is minimal direct impact of these projects, however the ditch linings will lessen the long-term maintenance of these ditches necessary to control erosion. Mowing will also be simpler and quicker. Localized minor street flooding during 10 year rain events will be minimized.

2010 INFRASTRUCTURE IMPROV. BOND CONSTRUCTION FUND

As of March 2017

Resources	Project To Date *	Total Projected
Net Proceeds from Bond Issuance	\$ 3,003,735	\$ 3,003,735
Transfer From 2004 Infrastructure Bond Fund	67,177	67,177
Transfer from 2007 Infrastructure Bond Fund	24,025	24,025
Transfer from 2009 Infrastructure Bond Fund	5	
Interest Earned		
Prior years	12,043	
Fiscal 2017 (thru period 6)	2,820	
Total Interest Earned	<u>14,863</u>	<u>14,863</u>
Total Resources	\$ 3,018,598	\$ 3,109,800

Expenditures	Original Budget	Project To Date *	Remaining to be spent	Total Projected
Willow Blossom Drainage	\$ 400,000	\$ 0	\$	\$ 0
Oak Dr. Structure Crossings (3)	470,000	462,884		462,884
S. Yaupon Structure Crossings (3)	311,700	31,591	975,832	1,007,423
Elm Structure Crossings (2)	149,200	397,045		397,045
S Yaupon, Elm & Magnolia linings	399,200	62,689		62,689
Anchusa, Timbercreek Park, Upper Slave	185,000	178,717		178,717
Arterial Streets Drought Repair	1,000,000	1,001,042		1,001,042
Contingency	84,900			0
Total Expenditures	\$ 3,000,000	\$ 2,133,968	\$ 975,832	\$ 3,109,800

Projected Remaining Funds \$ (0)

2013 DOWNTOWN REVITALIZATION BOND CONSTR. FUND

The Lake Jackson Development Corporation approved the funding of Phase 3 of the Downtown revitalization plan. The Economic Development Fund, whose primary revenue is the optional half-cent sales tax, will provide the funding to service the debt payments on \$2,000,000 in Certifications of Obligation. The Certificates were sold in March 2013.

Phase 3 Downtown Revitalization

Phase 3 involves the complete restoration of South Parking Place and adds a pavilion to the center of the roadway that will provide covered parking during the week and a pavilion on the weekend. The design allows South Parking Place to serve as an additional outdoor plaza that can host a Farmer's Market, concerts or other outdoor events.

This project was bid in June, 2017 and is under construction. It is anticipated to be complete by May/June of 2018.

IMPACT ON OPERATING BUDGET

Because the master plan for downtown includes considerable streetscape and landscaping we anticipate an increase in maintenance cost. These will not impact our general operating budget as we will provide \$55,000 a year for maintenance to be paid from the Lake Jackson Economic Development Fund.

2013 DOWNTOWN REVITALIZATION BOND CONSTR. FUND

As of March 31, 2017

Resources	Project To Date	Total Projected
Net Proceeds from Bond Issuance	\$ 2,001,211	\$ 2,001,211
Interest Earned		
Fiscal 2013	317	
Fiscal 2014	698	
Fiscal 2015	1,263	
Fiscal 2016	6,044	
Fiscal 2017	4,801	
Total Interest Earned	13,123	13,123
Total Resources	\$ 2,014,333	\$ 2,014,334

Expenditures	Original Budget	Project To Date	Remaining to be spent	Total Projected
South Parking Place	\$ 2,000,000	\$ 78,928	\$ 1,889,496	\$ 1,968,424
This Way-C/Way to 332		45,910		45,910
Total Expenditures	\$ 2,000,000	\$ 124,838	\$ 1,889,496	\$ 2,014,334
Projected Remaining Funds				\$ 0

2014 ECONOMIC INCENTIVES INFRASTRUCTURE BOND

Economic Development Incentive for Redevelopment of Oak Woods Subdivision (HEB)

In 2013 the City Council and LJDC approved a \$3 million infrastructure reimbursement agreement for the redevelopment of the Oak Woods subdivision. The Oak Woods subdivision was the first residential area built in Lake Jackson located east of downtown and had over 102 duplexes built there during WWII. HEB will construct an 83,000 sq. ft. store on about 13 acres of the 38 acre site. The remainder of the acreage is slated for a combination of office, retail and residential. The \$3 million agreement will reimburse HEB for all public infrastructure installed to serve the site.

Economic Development Incentive for Texas Innovation Center

In 2013 the City Council and LJDC approved a \$2.5 million infrastructure reimbursement agreement for the development of the Dow Texas Innovation Center. The site will consist of nearly one million square feet of office and research space consisting of a major administrative building, two large research and development buildings, amenities/activity building and a central plant/warehousing building. The project will put approximately 2,100 Dow employees in the middle of the city.

All projects are complete.

IMPACT ON OPERATING BUDGET

The impact on the operating budget should be minimal. These projects will decrease maintenance costs for repairs that are currently coming out of the operating budget and extend the life of existing infrastructure.

2014 ECONOMIC INCENTIVES INFRASTRUCTURE BOND

As of March 31, 2017

Resources	Project To Date	Total Projected
Net Proceeds from Bond Issuance	\$ 5,501,029	\$ 5,501,029
Interest Earned	13,213	
Fiscal 2017	430	
Total Interest Earned	13,643	13,643
Total Resources	\$ 5,514,673	\$ 5,514,672

Expenditures	Original Budget	Project To Date	Remaining to be spent	Total Projected
Dow Innovation Center	\$ 2,500,000	\$ 2,344,193	\$ 0	\$ 2,344,193
Off-Site Utilities				
Abner Jackson Street Repair		49,156	0	49,156
Oak Woods Re development	3,000,000	3,000,000	0	3,000,000
HEB				
Total Expenditures	\$ 5,500,000	\$ 5,393,349	\$ 0	\$ 5,393,349

Projected remaining Funds	\$ 121,323
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2016 INFRASTRUCTURE IMPROV. BOND CONSTRUCTION FUND

In May of 2016 voters approved the issuance of an additional \$16 million in General Obligation Bonds. This fund was established to account for the first \$3 million Phase. These bonds were sold in 2016.

Plantation Drive Bridge

With the construction of the Plantation Park Apartments, Plantation Drive is now a 4-lane road from SH 332 to Oleander Street, at which point there is currently only a 2-lane bridge to cross the Flag Lake Channel. There is \$1.0 million allocated to build an additional 2-lane bridge so that there are 4 lanes of traffic going all the way to Medical Drive. Design work is nearing completion and construction should begin by late 2017.

Willow/Blossom/Daisy Drainage

There is \$0.8 million allocated for this project. The drainage project for the Willow/Blossom/Daisy area will be designed to reduce localized street flooding. Design work is nearing completion and the project should be out for bid in late 2017.

Circle Way & Oak Drive Traffic Improvements

Due to increased traffic and the growth of the Downtown area, \$0.5 million has been allocated to install traffic lights and right turn lanes at Circle Way and Oak Drive near City Hall. This project is scheduled to be bid and completed by the end of 2017.

Residential Street Replacement

This phase of the bond issue also includes \$0.45 million to begin the engineering for the replacement of all our parts of Hickory, Oleander, Bois D Arc, South Yaupon, and Lotus. In 2017 additional bonds will be issued to fund the construction of the streets. Design work should be completed by the summer of 2017.

Downtown Revitalization

In 2016 \$0.25 million was be issued to help complete the construction of South Parking Place and to begin the design of the next phase of the Downtown Revitalization Project. The majority of the funds for Phase 4 will not be issued until 2018.

IMPACT ON OPERATING BUDGET

There is minimal direct impact of these projects on the operating funds. There will be a minor increase in the City's electricity usage associated with the new lights for the Plantation Drive Bridge and with the traffic signals. However, the drainage improvements will lessen the long-term maintenance of the ditches in that area and the improvements will help to reduce some localized street flooding that occurs during heavy rains.

2016 INFRASTRUCTURE IMPROV. BOND CONSTRUCTION FUND

As of March 31, 2017

Resources	Project To Date *	Total Projected
Net Proceeds from Bonds to be Issued	\$ 0	\$ 3,000,000
Interest Earned		
Fiscal 2017	0	
	0	
Total Interest Earned	0	0
Total Resources	\$ 0	\$ 3,000,000

Expenditures	Original Budget	Project To Date	Remaining to be spent	Total Projected
Plantation Drive Bridge	\$ 1,000,000	\$ 68,040	\$ 931,960	\$ 1,000,000
Willow Blossom Drainage	800,000	39,946	760,054	800,000
Circle Way / Oak Traffic Signal	500,000	20,500	479,500	500,000
Woodland Park Subdivision Engineering*	450,000		450,000	450,000
Downtown Phase 4 Planning / Complete South Parking Place	250,000		250,000	250,000
Total Expenditures	\$ 3,000,000	\$ 128,485	2,871,515	\$ 3,000,000

Projected Remaining Funds \$ 0

* Woodland Park includes Hickory (\$120,000), Oleander (\$100,000), Bois D Arc (\$80,000), South Yaupon (\$80,000) Lotus (\$70,000)

2017 INFRASTRUCTURE IMPROV. BOND CONSTRUCTION FUND

In May of 2016 voters approved the issuance of an additional \$16 million in General Obligation Bonds. This fund was established to account for the second phase. These bonds will be sold in December 2017.

Residential Street Replacement

Phase one of the approved bonds was sold in December 2016 and included engineering for this project. This phase includes \$3.35 Million for the replacement of all our parts of Hickory, Oleander, Bois D Arc, South Yaupon, and Lotus.

Downtown Revitalization

In December 2017 \$0.65 million will be issued to design and engineer the next portion of the Downtown Revitalization Project. This next phase will include the remainder of That Way street in downtown; the portion of Circle Way from That Way to Oak Drive; and North Parking Place. The bonds for construction of this project will likely be issued in December 2018.

IMPACT ON OPERATING BUDGET

Because the master plan for downtown includes considerable streetscape and landscaping we anticipate an increase in maintenance cost. With the completion of this project we are recommending consider increasing the \$50,000 to \$55,000 a year provided by the Lake Jackson Economic Development Fund for downtown maintenance.

2017 INFRASTRUCTURE IMPROV. BOND CONSTRUCTION FUND

Bonds to be Issued in December 2017

Resources	Project To Date *	Total Projected
Net Proceeds from Bonds to be Issued	\$ 4,000,000	\$ 4,000,000
Interest Earned		
Fiscal 2017	0	
	0	
Total Interest Earned	0	0
Total Resources	\$ 4,000,000	\$ 4,000,000

Expenditures	Original Budget	Project To Date	Remaining to be spent	Total Projected
Woodland Park Subdivision *	\$ 3,350,000	\$ 0	\$ 3,350,000	\$ 3,350,000
Downtown Phase 4 Engineering	650,000	0	650,000	650,000
Total Expenditures	\$ 4,000,000	\$ 0	4,000,000	\$ 4,000,000

Projected Remaining Funds \$ 0

* Woodland Park includes Hickory (\$880,000), Oleander (\$700,000), Bois D Arc (\$620,000), South Yaupon (\$620,000) Lotus (\$530,000)

2013 WATER AND SEWER BOND CONSTRUCTION FUND

In May of 2013 we issued \$2 million in Water and Sewer Bonds. The proceeds from these bonds funded the Northwest water system expansion (\$1,000,000) Sewer line replacements (\$250,000), local lift station renovations (\$250,000), and repair and repaint the Dow water tower (\$500,000).

In addition, the Lake Jackson Development Corporation approved the funding of the Northwest water system. The Economic Development Fund, whose primary revenue is the optional half-cent sales tax, will provide the funding to service the debt payments on \$1,500,000 in Certifications of Obligation. The Certificates were sold in October, 2013.

Northwest Water System Expansion

Project entails providing a phased approach to providing utilities to the airport.

The initial phase included a connection to the existing Brazosport Water Authority main, a 100,000 gallon ground storage tank, a 10,000 gallon pressure tank, booster pumps, chemical treatment facilities and a control room. These facilities will be located on a plant site donated by the County east of the airport. Water mains will be extended from this plant to the airport to the west, to CR 220 to the north, and to the Alden development to the South.

The initial phase will serve up to the first 400 equivalent single family connections around the airport and in the Alden development. Future phases would include additional ground storage and booster pumps, elevated storage, and a well system. With development of the Alden tract this system will eventually connect back to the existing city water system.

Local Lift Station Renovations

This replaced the pumps and controls and upgrade the flow capacity of the existing Lift Station #13 to meet the requirements for the full build out of the Creekside subdivision (\$150,000) and replaced major pumping equipment and controls at smaller lift stations including Lift Station #16 (\$100,000). All projects were completed by the spring of 2017.

IMPACT ON OPERATING BUDGET

The impact on the operating budget should be minimal. The Northwest Water System expansion will add some maintenance and operating costs but these will be minimal until a customer base is established and consumption increases, at that point the revenue from increased sales should more than offset the increased operating costs. All of the other projects will decrease maintenance costs for repairs that are currently coming out of the operating budget and extend the life of existing infrastructure.

2013 WATER AND SEWER BOND CONSTRUCTION FUND

As of March 31, 2017

Resources	Project To Date	Total Projected
Net Proceeds from Bond Issues 2013 Water & Sewer Bonds	\$ 2,000,000	\$ 2,000,000
Net Proceeds from Bond Issues 2013A CO's	\$ 1,504,241	1,504,241
Interest Earned		
Fiscal 2013	317	
Fiscal 2014	1,159	
Fiscal 2015	1,810	
Fiscal 2016	7,839	
Fiscal 2017	<u>3,030</u>	<u>3,000</u>
Total Interest Earned	14,156	17,156
Total Resources	\$ 3,518,397	3,521,397

Expenditures	Original Budget	Project To Date	Remaining to be Spent	Total Projected
Replace Sewer Line - Center Way	\$ 125,000	\$ 77,232	\$	\$ 77,232
Replace Sewer Line - Begonia	125,000	94,344		94,344
NW Water Expansion-Engineering	2,500,000	117,173		
NW Water Expansion		2,259,807	123,020	2,500,000
Local Lift Station Renovations	100,000	64,137	164,009	228,146
Lift station 16 renovation	150,000	83,247	101,753	185,000
Repaint Water Tower - Dow Ag	500,000	436,675		436,675
Total Expenditures	\$ 3,500,000	\$ 3,132,614	\$ 388,783	\$ 3,521,397

Projected Remaining funds \$ (0)

2016 SEWER BOND CONSTRUCTION FUND

Northwest Sewer System Expansion

In late 2016 issued \$3.0 million in Water and Sewer Bonds and \$1.5 million Certificates of Obligation. The proceeds from these bonds funded the Northwest sewer system expansion. This project extended sewer service to the Airport area as well as serve the Texas Department of Criminal Justice Clemens Unit. Currently this unit is treating their own wastewater but they desire to connect to our system. This project consisted of main trunk lines, lift stations, and force mains back to our existing plant.

Lift Station #25 Force Main Expansion

During the second half of 2016 the City issued \$2.4 million in Certificates of Obligation for a new and improved force main from lift station 25 (near the Brazos Mall) to the Wastewater Treatment Plant. This will improve flow and capacity for the Mall and surrounding commercial properties.

Both projects will be complete by the end of calendar year 2017.

IMPACT ON OPERATING BUDGET

The impact on the operating budget should be minimal. The Northwest Sewer System expansion will add some maintenance and operating costs but these will be minimal until a customer base is established and consumption increases, at that point the revenue from increased sales should more than offset. The replacement and expansion of the force main from Lift Station #25 will decrease maintenance costs for repairs that are currently coming out of the operating budget..

2016 SEWER BOND CONSTRUCTION FUND

As of March 31, 2017

Resources	Project To Date *	Total Projected
Net Proceeds from Water and Sewer Bonds	\$ 3,000,000	\$ 3,000,000
net Proceeds from Certificates of Obligation	3,900,000	3,900,000
Interest Earned		
Total Interest Earned	6,900,000	6,900,000
Total Resources	\$ 6,900,000	\$ 6,900,000

Expenditures	Original Budget	Project To Date *	Remaining to be Spent	Total Projected
Engineering/Design	\$	\$ 478,402	\$ 19,098	\$ 497,500
Northwest Sewer expansion				
extend sewer service to airport area	\$ 6,900,000	\$ 3,359,825	\$ 982,945	\$ 4,342,770
& Lift Station 25 force main				
Sewer projects to be determined				2,059,730
Total Expenditures	\$ 6,900,000	\$ 3,838,227	1,002,043	\$ 6,900,000

Projected Remaining Funds

\$ 0

2017 WATER AND SEWER BOND CONSTRUCTION FUND

This is the planned issuance of \$5.0 million of water and Sewer bonds late in calendar year 2017. This sewer project will include rehabilitation of the entire basin 6 area. Basin 6 includes Plantation Drive, Cedar, Post Oak, North Shady Oakes and Garland to Garland Court. Other projects will likely include the first phase of the Lake Forest Sewer rehab and Huisache sewer rehab.

IMPACT ON OPERATING BUDGET

The direct impact on the operating budget will be minimal, however lift station 6 experiences significant flow from infiltration during rain events. If this project successfully reduces that, electricity usage will decrease as will man-hours spent monitoring the area.

2017 WATER AND SEWER BOND CONSTRUCTION FUND

Bonds to be Issued in December 2017

Resources	Project To Date *	Total Projected
Net Proceeds from Bonds to be Issued	\$ 5,000,000	\$ 5,000,000
Interest Earned Fiscal 2017	0	
	0	
Total Interest Earned	0	0
Total Resources	\$ 5,000,000	\$ 5,000,000

Expenditures	Original Budget	Project To Date	Remaining to be spent	Total Projected
Lift station 6 Basin rehab	\$ 3,500,000	\$ 0	\$ 3,500,000	\$ 3,500,000
Lake Forest Sewer Rehab Phase 1	1,100,000	0	1,100,000	1,100,000
Huisache Sewer Rehab	400,000		400,000	400,000
Total Expenditures	\$ 5,000,000	\$ 0	5,000,000	\$ 5,000,000

Projected Remaining Funds	\$ 0
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The Lake Jackson Entrance Sign



STATISTICAL INFORMATION



LAKE JACKSON

City of Enchantment



LAKE JACKSON "CITY OF "ENCHANTMENT"

The City of Lake Jackson began in the early 1940's when Dr. A. P. Beutel and Dr. Alden Dow carefully planned out the "City of Enchantment." Through hard work and determination, what was once a heavily wooded swamp grew into a beautiful city. In planning the city, Dr. Dow specified that as many trees as possible would be saved. The citizens of Lake Jackson continue to be committed to Dr. Dow's dream by maintaining and enhancing the beauty of the area.

Lake Jackson is also surrounded by Texas history. The land that Lake Jackson is built on was part of Stephen F. Austin's original land grant from the Mexican government. The two major plantations around the current sites of Lake Jackson and Clute were the Jackson Plantation and Eagle Island Plantation. Abner Jackson built his plantation on an oxbow lake from which our young city derives its name: Lake Jackson.

Today the citizens of Lake Jackson are proud of their heritage and their pride shows in their City. Through the hard work and dedication of our boards and commissions, along with numerous volunteers, Lake Jackson has won twelfth Keep Texas Beautiful Governor's Community Achievement Awards and three 1st place national awards from Keep America Beautiful. Each year they have also receive the President's Circle Award from Keep America Beautiful and the Sustained Award of Excellence from Keep Texas Beautiful. Lake Jackson has been presented the "Tree City USA" title for the past 34 years.

Location

8 Miles North of the Gulf of Mexico
50 Miles South of Houston
45 Miles Southwest of Galveston

Estimated 2017 Population

27,813

Form of Government

Council/Manager (Home Rule Charter)

Mayor

Joe Rinehart

City Manager

William P. Yenne

Councilmembers

Will Brooks
Matthew Broaddus
Gerald Roznovsky
Ralph "Buster" Buell III
Tim Scott

ELECTED OFFICIALS

	<u>Official</u>	<u>Title</u>	<u>Years of Service</u>	<u>Term Expires</u>	<u>Occupation</u>
*	Joe Rinehart	Mayor	5	2018	Retired
	Matthew Broaddus	Councilmember	New	2019	Attorney
**	Will Brooks	Councilmember	5	2018	Business Manager
***	Gerald Roznovsky	Councilmember	4	2019	Business Owner
	Ralph “Buster” Buell III	Councilmember	3	2018	Retired
	Tim Scott	Councilmember	New	2019	Retired
*	Served as Councilmember 2003-2012 before becoming Mayor				
**	Served as Councilmember 2008-2010				
***	Served as Councilmember 2005-2010				

City Staff

	<u>Name</u>	<u>Title</u>	<u>Length of Service</u>
*	William P. Yenne	City Manager	37 years
	Modesto Mundo	Asst. City Manager	22 years
	Pam Eaves, CPA	Finance Director	27 years
	Salvador Aguirre	City Engineer	38 years
	First Southwest	Financial Advisors	12 years
*	Served 11 years as Assistant City Manager		

GENERAL INFORMATION

Size

Development of the 18 square mile area that comprises the City of Lake Jackson began in 1941 and has produced an orderly, well planned residential community. Lake Jackson, itself, has a population of about 28,000 people. Yet, Lake Jackson is part of a larger community of cities located in southern Brazoria County. Comprised of Lake Jackson, Clute, Freeport, Oyster Creek, Quintana, Jones Creek, Richwood, Surfside, Angleton and Brazoria, this area represents a population of over 77,000. Our regional retail center draws people from points well west and north of our city.

Location

The City of Lake Jackson is part of the Brazosport Area which includes the cities of Brazoria, Clute, Freeport, Jones Creek, Oyster Creek, Quintana, Richwood and Surfside Beach. Lake Jackson is located 50 miles south of Houston, 45 miles southwest of Galveston and 8 miles north of the Gulf of Mexico.

Access

The City is accessible via State Highway 332, the Nolan Ryan Expressway (State Highway 288), FM 2004 and the Port of Freeport. These roads provide access to Houston, Galveston, and the market areas of Brazoria, Matagorda and Fort Bend Counties.

Utilities

Water, Wastewater and Sanitation Services are provided by the City of Lake Jackson

Electric Service is provided by a competitive retail provider (you choose)

Gas Service is provided by CenterPoint Energy.

Highways

State Highway 288
State Highway 288B
State Highway 332
State Highway 36
State Highway 35
FM 2004

Trucking

28 Tank Truck Lines
10 Motor Freight Carriers
7 Local Terminals

Air Freight/Package Services

Seven companies servicing large and small package requirements.

Rail

Union Pacific Railroad services the area.

Air

Brazoria County Airport - 7,000 ft. runway, lighted, ILS & NDB; charter and corporate services.

Houston's Hobby Airport - one hour away, Houston's Bush Intercontinental Airport - 1.5 hours away with all major commuter carriers.

Shipping

Port of Freeport

Long term planning and careful development have given rise to the most accessible port serving the Gulf Coast. Located just 1.3 miles from deep water, Port Freeport dispenses with unnecessary transit time and assures ship operators a fast, safe turnaround.

The Port offers a depth of 36 feet at the public facilities -- 400-foot wide channels and a 1200-foot wide turning basin. Over 2,150 feet of dockspace is immediately accessible to 416,000 square feet of transit storage, a covered boxcar loading area and 47 acres of prepared open storage.

Bus

Southern Brazoria County Transit service has five routes in Lake Jackson, Clute, Freeport and Angleton. Residents who use the service have convenient access within the cities and region to employment, schools, shopping, county services, medical services and recreational destinations.

UTILITY RATES

Electricity:

Supplier: Competitive Retail Provider

Natural Gas:

Supplier: CenterPoint Energy

Water: Supplier: City of Lake Jackson

Residential Base (2,000 gallons)	\$13.25 per month
Commercial Base (2,000 gallons)	\$26.50 per month
over 2,000 gallons	\$4.20 per 1,000 gallons
over 20,000 gallons	\$4.70 per 1,000 gallons

Sewer: Supplier: City of Lake Jackson

Residential Base (2,000 gallons)	\$13.40 per month
Commercial Base (2,000 gallons)	\$26.80 per month
2,000 to 15,000 gallons:	\$4.50 per 1,000 gallons

*Sewer rates for residential customers are capped at 15,000 gallons/month.

Solid Waste Collection: Supplier: City of Lake Jackson

Sanitation rates:

Residential Garbage/Trash	\$17.00 per month
Residential Recycling	\$ 2.45 per month
Apartment Garbage/Trash	\$16.60 per unit per month
	\$1.20 per unit per month

Dumpster Rates - Number Of Pickups Per Week

	2x	3x	4x	5x	6x
3 Cubic Yard Containers	\$74.15	\$111.10	\$148.20	\$185.30	\$222.30
4 Cubic Yard Containers	\$98.80	\$148.20	\$197.60	\$247.00	\$296.40

Shared Dumpster Rates

Small Business	\$27.30
Medium Business	\$35.60
Large Business	\$43.90

Apartments/Multi-Family

Garbage and trash rates for apartments/multi-family shall be charged a flat rate fee of \$17.00 per individual family unit, excluding State Sales Tax.

APPLICABLE TAX RATES

Sales or Use Tax

State	6.25%
Lake Jackson	1.50%
Brazoria County	<u>.50%</u>
	8.25%

Hotel/Motel Tax

State	6.0%
City	<u>7.0%</u>
	13.00%

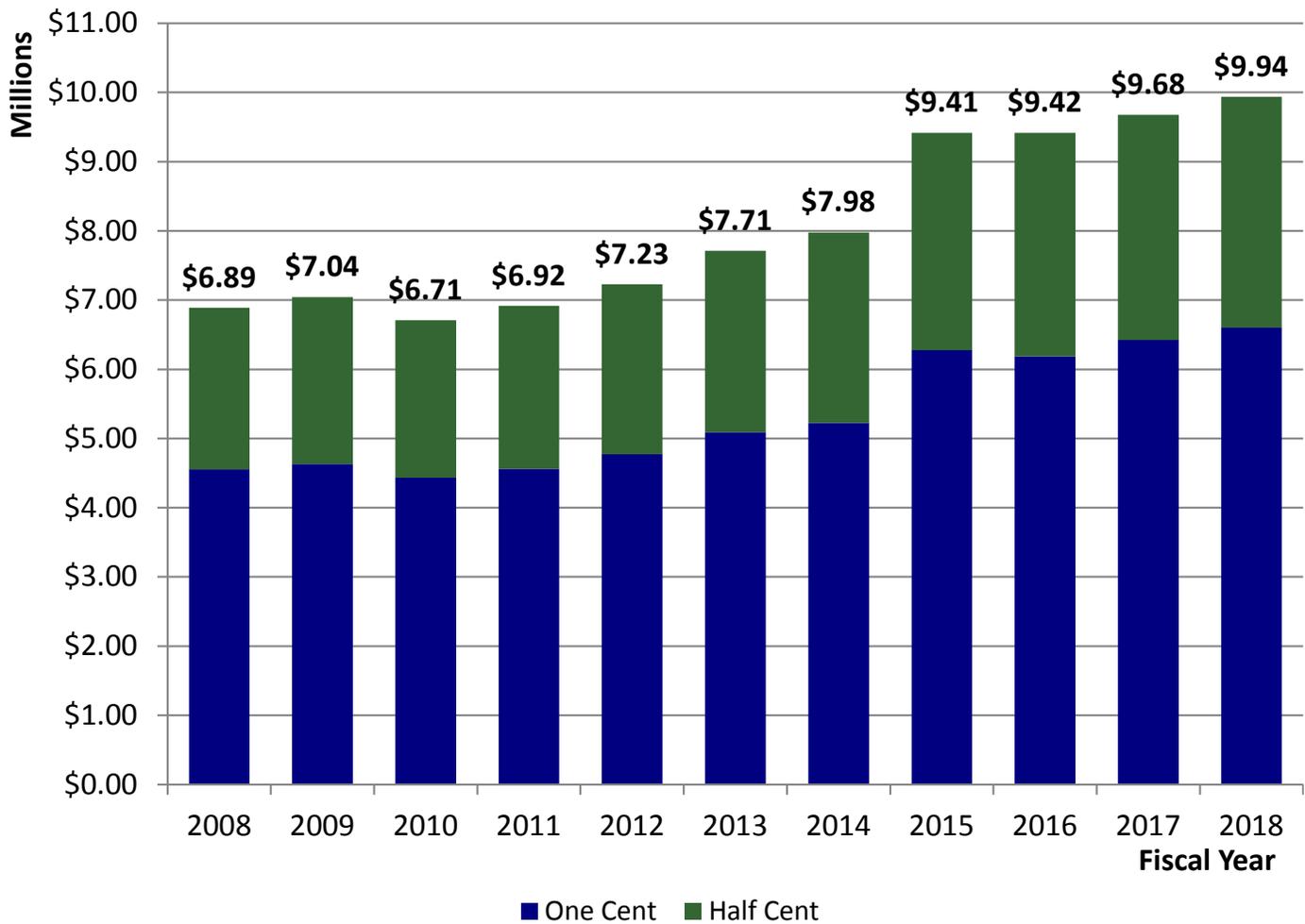
2017-18 Property Taxes - Rate/\$100 Assessed Value

City of Lake Jackson	0.337500
Brazosport ISD	1.255300
Brazosport College	0.303249
Brazoria County (including Road & Bridge)	0.440234
Brazos River Harbor Navigation District	0.040100
Velasco Drainage District	<u>0.085000</u>
Aggregate Tax Rate	2.461383

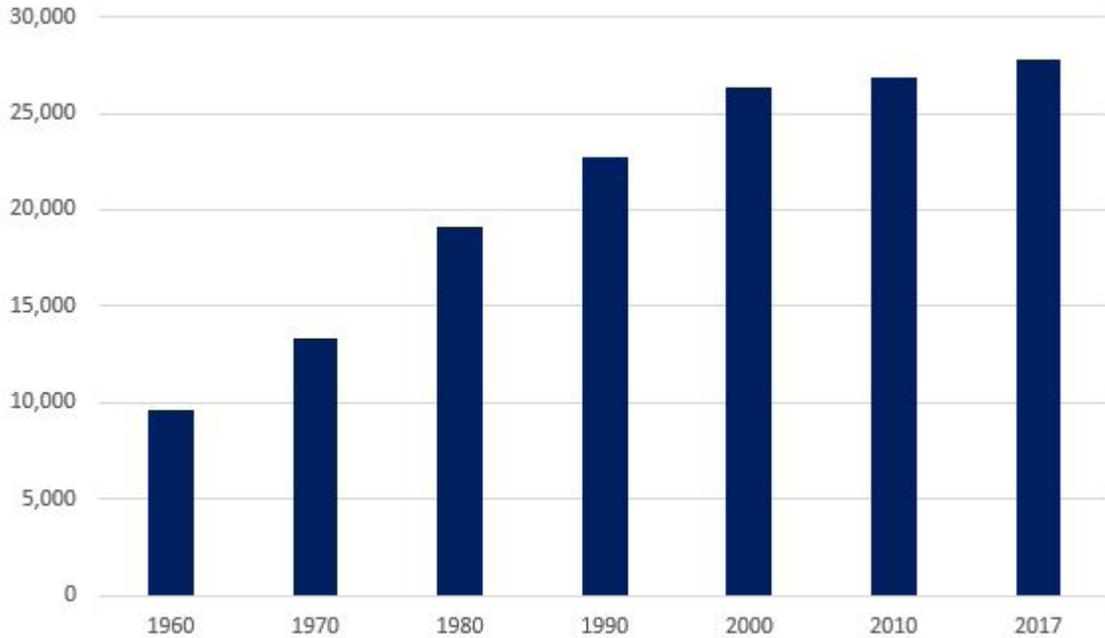
Source: Brazoria County Tax Office - 10/04/17

SALES TAX HISTORY

	Fiscal Year	One Cent Sales Tax	Half Cent Sales Tax	Percentage Growth
	2007	\$4,618,469	\$2,309,235	8.37%
	2008	4,553,842	2,337,052	-1.40%
	2009	4,634,553	2,408,688	1.77%
	2010	4,432,443	2,277,196	-4.36%
	2011	4,562,725	2,355,777	2.94%
	2012	4,772,141	2,457,990	4.59%
	2013	5,093,359	2,619,312	6.73%
	2014	5,226,636	2,752,237	2.62%
	2015	6,276,467	3,138,233	20.09%
Actual	2016	6,190,271	3,227,460	-1.37%
Projected	2017	6,425,000	3,250,000	3.79%
Budgeted	2018	6,600,000	3,337,500	2.72%



HISTORICAL POPULATION



1960	9,651
1970	13,376
1980	19,102
1990	22,776
2000	26,386
2010	26,849
2017*	27,813

**latest estimate from Alteryx Inc.*

Land Area & Population Density

	POPULATION	LAND AREA SQUARE MILES	PERSONS PER SQUARE MILE
Texas*	26,448,193	261,231.71	96.3
Brazoria County*	330,242	1,357.70	230.7
Lake Jackson	27,813	20.87	1,332.72

**2015 Census estimate*

2010 CENSUS INFORMATION

2010 CENSUS INFORMATION

Population	
Total Population	26,849

Housing Status (in housing units unless noted)	
Total	11,149
Occupied	10,319
Owner-occupied	7,134
Population in owner-occupied (number of individuals)	19,491
Renter-occupied	3,185
Population in renter-occupied (number of individuals)	7,301
Vacant	830
Vacant: for rent	500
Vacant: for sale	128
Vacant: for seasonal/recreational/occasional use	40

Population by Sex/Age	
Male	13,155
Female	13,694
Under 18	7,090
18 & over	19,759
20 - 24	1,506
25 - 34	3,358
35 - 49	5,530
50 - 64	5,393
65 & over	3,198

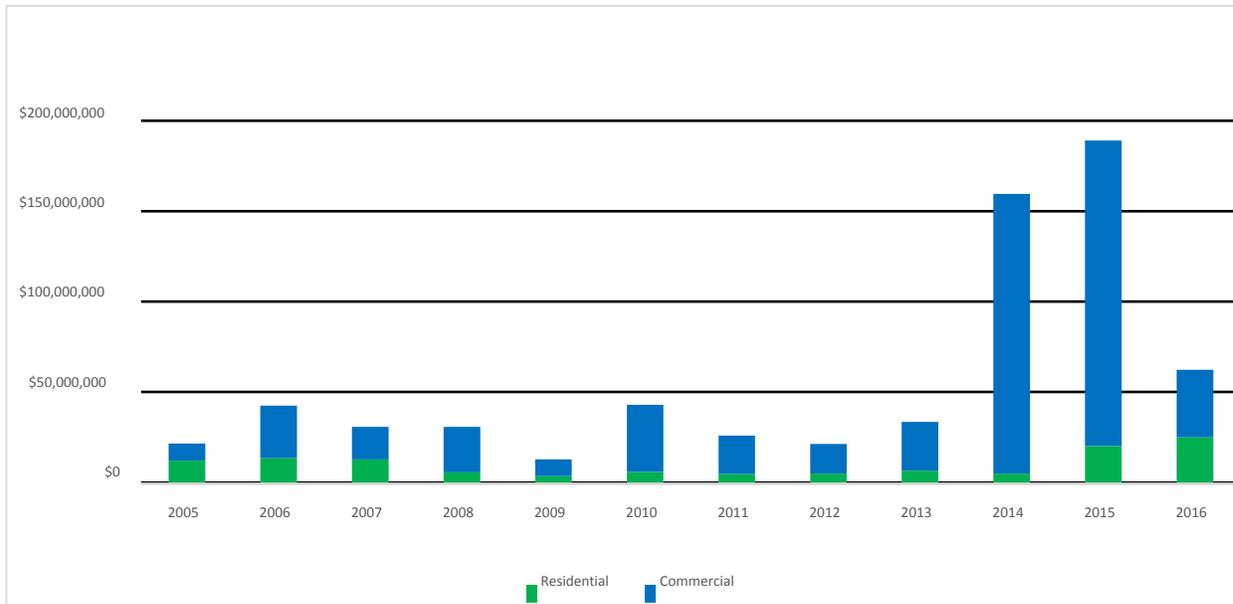
Population by Ethnicity	
Hispanic or Latino	5,513
Non Hispanic or Latino	21,336

Population by Race	
White	22,649
African American	1,370
Asian	842
American Indian and Alaska Native	140
Native Hawaiian and Pacific Islander	10
Other	1,194
Identified by two or more	644

HISTORICAL BUILDING PERMIT ACTIVITY

Year	Residential				Commercial				Total
	New		Additions		New		Additions		New + Additions
	Dollars	Number	Dollars	Number	Dollars	Number	Dollars	Number	Dollars
2005	\$10,346,773	47	\$2,554,073	217	\$6,814,750	5	\$2,846,001	72	\$22,561,597
2006	\$11,558,044	42	\$2,779,670	222	\$12,292,550	13	\$16,999,806	96	\$43,630,070
2007	\$10,645,379	49	\$2,994,659	246	\$9,960,620	16	\$8,273,763	91	\$31,874,421
2008	\$4,567,201	28	\$1,934,811	210	\$16,524,120	7	\$8,691,192	84	\$31,717,324
2009	\$2,104,874	13	\$2,269,750	224	\$980,000	16	\$8,286,645	47	\$13,641,269
2010	\$2,897,800	19	\$3,825,831	308	\$28,239,066	4	\$9,186,421	61	\$44,149,118
2011	\$2,804,113	11	\$2,648,839	300	\$1,267,000	2	\$20,102,377	126	\$26,822,329
2012	\$3,059,500	16	\$2,609,239	284	\$8,827,836	4	\$7,836,810	72	\$22,333,385
2013	\$4,528,375	18	\$2,778,099	323	\$12,855,000	10	\$14,504,913	90	\$34,666,387
2014	\$2,309,974	14	\$3,338,284	292	\$139,596,783	27	\$16,289,232	92	\$161,534,273
2015	\$5,835,686	25	\$15,299,859	1060	\$111,439,072	55	\$58,861,154	74	\$191,435,771
2016	\$19,431,568	80	\$6,618,518	483	\$21,973,497	71	\$15,624,583	58	\$63,648,166

Value of Building Permits Issued



BRAZORIA COUNTY TOP EMPLOYERS

Employer	Location	Type	# of Employees
The Dow Chemical Company	Freeport	Chemical	3,900
Alvin I.S.D.	Alvin	Education	3,232
Pearland I.S.D.	Pearland	Education	2,658
Texas Dept. of Criminal Justice	County-wide	Criminal Justice	2,409
The Infinity Group	Clute	Contractor	1,929
Brazosport I.S.D.	Clute	Education	1,699
Brazoria County	County-wide	Government	1,382
Olin Corporation	Freeport	Chemical	1,200
Phillips 66	Sweeny	Refining	1,035
BASF Corporation	Freeport	Chemical	956
Angleton I.S.D.	Angleton	Education	931
Schlumberger Technology Corp.	Rosharon	Oil Well Services	849
Brock Group	Clute	Industrial Insulation/Scaffolding	792
EXCEL	Freeport	Contractor	762
TDECU	County-wide	Financial	737
CHI St. Luke's Health Brazosport	Lake Jackson	Medical	650
City of Pearland	Pearland	Government	626
Ascend Performance Materials	Alvin	Chemical	610
INEOS Olefins & Polymers USA	Alvin	Chemical	550
JV Driver	Freeport	Contractor	550
Turner Industries	Freeport	Contractor	525
ICS	Clute	Contractor	500
Chevron Phillips Chemical Co.	Sweeny	Chemical	480
Columbia-Brazoria I.S.D.	Brazoria	Education	444
Mammoet	Rosharon	Heavy Lifting & Transport Solutions	441
Marquis Construction Services	Clute	Contractor	430
Fluor	Freeport	Contractor	383

*Source: The Alliance - Economic Development for Brazoria County
Last Updated February, 2017*

BRAZORIA COUNTY TOP EMPLOYERS

Team Industrial Services	Alvin	Mechanical Services	335
Mundy Support Services	County-wide	Contractor	325
Alvin Community College	Alvin	Education	300
Kemlon Products & Development	Pearland	Wiring Device Manufacturer	300
KBR	Freeport	Contractor	300
Performance Contractors	Iowa Colony	Contractor	300
Benchmark Electronics	Angleton	Manufacturer	274
Brazosport College	Lake Jackson	Education	272
Sweeny I.S.D.	Sweeny	Education	264
Saber Power Services	Iowa Colony	High-Voltage Electrical Services	250
Jacobs	Freeport	Contractor	238
City of Alvin	Alvin	Government	228
City of Lake Jackson	Lake Jackson	Government	219
RiceTec	Alvin	Agriculture	212
Vernor Material & Equipment	Freeport	Aggregate Materials	209
UTMB Health – Angleton Danbury	Angleton	Medical	206
CB&I	Freeport	Contractor	200
PCL Construction	Freeport	Contractor	200
Sweeny Community Hospital	Sweeny	Medical	185
Shintech, Inc.	Freeport	PVC Manufacturer	178
Freeport LNG	Quintana	LNG Terminal	174
Third Coast Terminals	Pearland	Blending & Packaging	173
E-Z Line Pipe Support Company	Manvel	Manufacturer	150
ProFax	Pearland	Welding Products Mfg.	132
SI Group	Freeport	Chemical	131
Standard Constructors	Freeport	Contractor	130
City of Freeport	Freeport	Government	125
Riviana Foods (formerly American Rice)	Freeport	Rice Mills	120
Packaging Service Co. / SolvChem	Pearland	Blending & Packaging	120
City of Angleton	Angleton	Government	118
Texas Honing	Pearland	Pipe Honing & Boring	107
Aggreko	Pearland	Industrial Equipment Rentals	100

PRINCIPAL TAXPAYERS

<u>Taxpayer</u>	<u>Type of Business</u>	Tax Year 2017/2018 <u>Assessed Taxable Valuation</u>	<u>Percent of Assessed Valuation</u>
Dow Chemical Company	Various Property	\$ 85,545,630	4.03%
Lex Lake Jackson LP	Industrial	66,321,990	3.13%
Cole OFC Lake Jackson TX	Industrial	36,428,430	1.72%
AC Brazos Mall Owners, LLC	Retail	23,200,610	1.09%
PP 2014 LLC	Apartments	22,451,780	1.06%
Partners of Lake Jackson I LP	Apartments	17,570,670	0.83%
Redwood Edgewater DST	Apartments	17,464,170	0.82%
Napa Ventures Oyster Creek LLC	Apartments	16,603,340	0.78%
HEB Grocery Company	Retail	12,383,230	0.58%
DCM Lake Jackson Proeprty LLC	Apartments	12,100,000	0.57%
		<u>\$ 310,069,850</u>	<u>14.61%</u>

**Compiled from information provided by the Brazoria County Appraisal District*

HISTORICAL SUMMARY OF MAJOR PERSONNEL CHANGES

<u>YEAR</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>Add FTE</u>	<u>Delete</u>
2017-18	Finance	MIS Systems Analyst	1.00	
2016-17	Police	College Resource Officer		-1.00
2016-17	Police	Traffic Officers	2.00	
2016-17	Police	Narcotics Detective	1.00	
2016-17	Finance	Systems Analyst	1.00	
2016-17	Recreation	Asst. Aquatics Coordinator	1.00	
2016-17	Recreation	Secretary		-1.00
2016-17	Recreation	Marketing Coordinator	1.00	
2016-17	Parks	Light Equipment Operator		-1.00
2016-17	Parks	Crewleader	1.00	
2016-17	Utility Admin	Lead Meter Tech	1.00	
2016-17	Utility Admin	Meter Reader	1.00	
2015-16	Administration	Personnel Clerk	1.00	
2015-16	Fire	Deputy Fire Marshal	1.00	
2015-16	Water	Assistant Superintendent	0.50	
2015-16	Wastewater	Assistant Superintendent	0.50	
2013-14	Wastewater	Split Public Works Director	0.50	
2013-14	Code Enforcement	Split Public Works Director		-0.50
2009-10	Police	College Resource Officer	1.00	
2007-08	Administration	Secretary	1.00	
2007-08	Finance	Payroll Clerk	1.00	
2007-08	Police	Narcotics Detective	1.00	
2007-08	Code Enforcement	Apartment Inspector	1.00	
2007-08	Code Enforcement	Code Enforcement Officer	1.00	
2007-08	Civic Center	Custodian	1.00	
2006-07	Legal	City Attorney	1.00	

HISTORICAL GENERAL CAPITAL PROJECTS & BOND ISSUES

Tax Year	Fiscal Year Ended	Tax Rate	Total Assessed Value	General Capital Projects	Bond Issues				
					Date Authorized	Amount Authorized	Date Sold	Amount Sold	
1976	9/30/1977	\$ 0.5000	\$ 175,832,810	151,154	4/3/1976	\$ 2,885,000	7/20/1976	\$ 2,885,000	
1977	9/30/1978	0.4750	192,542,314	59,428					
1978	9/30/1979	0.4750	207,204,210	272,872					
1979	9/30/1980	0.4250	232,286,120	178,154	4/5/1980	2,000,000	8/20/1980	2,000,000	
1980	9/30/1981	0.4250	251,333,126		4/4/1981	600,000	4/8/1981	600,000	
1981	9/30/1982	0.4500	269,422,547	271,186	8/14/1982	1,595,000	9/28/1982	1,595,000	
1982	9/30/1983	0.3400	455,809,674	760,995					
1983	9/30/1984	0.3865	468,967,930	602,010	11/8/1983	1,140,000	6/18/1984	1,140,000	
1984	9/30/1985	0.4000	485,602,540	708,895					
1985	9/30/1986	0.3250	618,134,335	253,006					
1986	9/30/1987	0.3250	619,430,280	423,609					
1987	9/30/1988	0.3250	607,217,191	496,943					
1988	9/30/1989	0.3250	613,392,040	284,172					
1989	9/30/1990	0.3250	617,544,250	231,866	9/9/1989	4,665,000	11/6/1989	4,665,000	
1990	9/30/1991	0.3450	637,920,940	36,519					
1991	9/30/1992	0.3450	651,975,210	51,133					
1992	9/30/1993	0.3550	674,654,648	204,651	8/29/1992	3,450,000	3/15/1993	3,450,000	
1993	9/30/1994	0.3550	704,858,200	623,845					
1994	9/30/1995	0.3500	742,810,365	572,969					
1995	9/30/1996	0.3450	789,761,000	570,295	6/17/1996	7,300,000	6/17/1996 CO	7,300,000	
1996	9/30/1997	0.3400	829,035,849	559,522					
				542,462	a)				
1997	9/30/1998	0.3500	847,067,939	766,189	5/3/1997 c)	6,350,000	11/3/1997 GO	2,100,000	
1998	9/30/1999	0.3500	889,655,350	913,487			11/3/1997 CO	5,950,000	
1999	9/30/2000	0.3500	935,110,266	1,397,500	11/3/1997	5,950,000			
					c)		1/15/1999	4,250,000	
2000	9/30/2001	0.3500	998,035,066	952,683	1/11/2001 b)	10,800,000	5/15/2001	3,600,000	
2001	9/30/2002	0.3500	1,068,602,660	1,193,565	1/18/1997	6,000,000	5/15/2002	6,000,000	
2002	9/30/2003	0.3750	1,116,753,175	672,741	b)		12/15/2002	3,600,000	
2003	9/30/2004	0.3703	1,185,429,367	627,827	b)		4/15/2004	3,600,000	
2004	9/30/2005	0.3700	1,236,071,214	206,785	5/15/2005 d)	7,700,000		-	
2005	9/30/2006	0.3800	1,273,059,582	1,170,715					
2006	9/30/2007	0.3700	1,351,219,282	731,008	d)		5/17/2007	5,300,000	
2007	9/30/2008	0.3850	1,391,772,727	809,648				-	
2008	9/30/2009	0.3900	1,460,686,450	1,157,136	d)		3/3/2009	2,400,000	
2009	9/30/2010	0.3900	1,454,833,720	1,949,813	5/8/2010 e)	7,000,000	7/20/2010	3,000,000	
2010	9/30/2011	0.3900	1,437,060,336	684,123					
2011	9/30/2012	0.3900	1,419,681,558	751,310	e)		5/6/2013	4,000,000	
2012	9/30/2013	0.3900	1,437,118,606	1,024,693			5/6/2013 CO	2,000,000	
2013	9/30/2014	0.3900	1,450,607,167	516,489					
2014	9/30/2015	0.3850	1,498,269,814	985,275					
2015	9/30/2016	0.3600	1,639,706,525	2,389,428	f)	16,000,000			
2016*	9/30/2017	0.3475	1,879,932,644	1,298,000	f)		11/7/2016	3,000,000	
2017**	9/30/2018	0.3375	2,107,566,782	1,222,500	10/16/2017	4,000,000		4,000,000	
				\$ 29,276,601		\$ 87,435,000		\$ 76,435,000	
				Total Projects		\$ 105,711,601			

* Estimate

** Adopted Budget

a) Outdoor Pool was built with half cent sales tax money

b) \$10,800,000 in GO bonds were approved by voters in 2001. These were sold in three phases.

c) \$6,325,000 in GO bonds were approved by voters in 1997. These were sold in two phases.

d) \$7,700,000 in GO bonds were approved by voters in 2005. These were sold in two phases.

e) \$7,000,000 in GO bonds were approved by voters in 2010. These were sold in two phases.

f) \$16,000,000 in GO bonds were approved by the voters in 2016. These will be sold in three phases.

HISTORICAL GENERAL CAPITAL PROJECTS & BOND ISSUES

- 7/20/1976 Library, City Hall, Streets (Oak Drive, Willow Drive, Oyster Creek Drive), Drainage, Parks, Water System - GO
- 8/20/1980 Police Building, Service Center, Streets (Plantation Dr., That Way, Dixie Dr) - GO
- 4/8/1981 Streets (Yaupon 2 lanes FM 2004 to OCD) - GO
- 9/28/1982 Drainage, Streets (Huisache), Sanitary Sewer - GO
- 11/8/1983 Streets (Oak Dr Bridge, Stanford Rd, Post Oak, Post Oak Ct.) - GO
- 11/6/1989 Refunding - GO; Library & Parking, Streets (Dixie Dr, Oyster Creek Dr) - GO
- 3/15/1993 Police Station, Plantation Bridge, Streets (Azalea & Center Way) - GO
- 6/17/1996 Recreation Center - CO (Debt Service provided by half cent sales tax)
- 11/3/1997 Streets - Cherry, Elm, Winding Way, Canna, Circle Way
- 11/3/1997 Youth Sports Complex, Civic Center Plaza - CO (Debt Service provided by half cent sales tax)
- 1/15/1999 Streets - phase 2 of \$6.35 million Authorized - OCD, Laurel, Acacia, Mimosa, Oleander, Walnut, Lotus, Medical Dr.
- 5/15/2001 Funding the reconstruction of Magnolia (100 block to Acacia), central Yaupon, (SH332 to OCD).
Also funded is the humane facility and a two bay expansion to Fire Station #2.
- 5/15/2002 Golf Course construction
- 12/15/2002 Fire / EMS Building
- 4/15/2004 Streets - Oak Drive, South Yaupon, Dixie Drive, South Magnolia, and Brazos Oaks
- 5/17/2007 Brazos Oaks Subdivision: Streets drainage; Jasmine, Oak Dr., & Winding Way street & drainage. Renovations of old fire station into a Court Facility, Emergency Dispatch & Emergency Operation Center.
- 5/8/2010 Drainage, Ditch lining, Structure crossing (Oak Dr & S. Yaupon), Aterial streets drought repair.
- 5/6/2013 \$4M GO for streets remainder of magnolia, Laurel, Chinaberry, Gardenia, and Camellia, various courts
\$2M CO South Parking Place
- 11/7/2016 \$3M GO for Plantation Bridge, Oak Dr. Traffic Light, and design work for the streets Lotus, Hickory, Oleander, South Yaupon, and Bois d. Arc
- 10/16/2017 \$4M GO for engineering of phase 4 of the Downtown revitalization and the replacement of the residential streets Lotus, Hickory, Oleander, South Yaupon, and Bois D Arc

SINGLE FAMILY RESIDENTIAL VALUES

Information provided by the Brazoria County Tax Office October 17, 2017

****BRAZORIA COUNTY CLASS A - SINGLE FAMILY RESIDENTIAL VALUES**

YEAR	# OF PARCELS	CLASS A MARKET VALUE CERTIFIED	CLASS A MARKET VALUE (ARB REVIEW)	TOTAL CLASS A MARKET VALUE	*NEW CLASS A MARKET VALUE
2007	84,399	\$ 10,168,218,701	\$ 850,659,412	\$ 11,018,878,113	\$ 583,676,962
2008	86,608	\$ 11,229,716,724	\$ 302,173,693	\$ 11,531,890,417	\$ 491,545,699
2009	87,932	\$ 10,926,556,311	\$ 755,995,018	\$ 11,682,551,329	\$ 315,255,480
2010	88,979	\$ 11,597,214,600	\$ 182,453,464	\$ 11,779,668,064	\$ 196,623,525
2011	90,267	\$ 11,742,877,210	\$ 138,848,451	\$ 11,881,725,661	\$ 188,139,710
2012	90,329	\$ 11,869,862,227	\$ 27,526,839	\$ 11,897,389,066	\$ 171,886,371
2013	92,488	\$ 12,126,891,336	\$ 214,434,692	\$ 12,341,326,028	\$ 184,735,066
2014	93,911	\$ 12,763,755,887	\$ 446,851,977	\$ 13,210,607,864	\$ 202,455,398
2015	95,557	\$ 13,840,979,400	\$ 703,432,487	\$ 14,544,411,887	\$ 306,755,087
2016	97,685	\$ 15,629,035,458	\$ 1,109,632,771	\$ 16,738,668,229	\$ 424,885,905
2017	99,878	\$ 16,840,956,939	\$ 978,973,081	\$ 17,819,930,020	\$ 456,092,831

*This number is included in "Total Market Value". Brazoria County Grants 20% general homestead exemption

****CITY OF LAKE JACKSON CLASS A - SINGLE FAMILY RESIDENTIAL VALUES**

YEAR	# OF PARCELS	CLASS A MARKET VALUE CERTIFIED	CLASS A MARKET VALUE (ARB REVIEW)	TOTAL CLASS A MARKET VALUE	*NEW CLASS A MARKET VALUE
2007	8,256	\$ 1,047,335,160	\$ 60,799,370	\$ 1,108,134,530	\$ 10,601,770
2008	8,302	\$ 1,124,490,976	\$ 15,975,860	\$ 1,140,466,836	\$ 11,931,080
2009	8,330	\$ 1,105,776,006	\$ 45,368,017	\$ 1,151,144,023	\$ 4,918,400
2010	8,338	\$ 1,137,272,935	\$ 9,788,380	\$ 1,147,061,315	\$ 2,814,380
2011	8,356	\$ 1,129,367,436	\$ 8,345,630	\$ 1,137,713,066	\$ 3,076,620
2012	8,358	\$ 1,140,947,779	\$ 20,833,160	\$ 1,161,780,939	\$ 2,309,480
2013	8,391	\$ 1,162,209,888	\$ 13,715,928	\$ 1,175,925,816	\$ 4,110,080
2014	8,382	\$ 1,193,308,714	\$ 27,537,180	\$ 1,220,845,894	\$ 2,575,130
2015	8,392	\$ 1,261,453,537	\$ 37,793,770	\$ 1,299,247,307	\$ 4,675,020
2016	8,412	\$ 1,354,544,748	\$ 62,424,290	\$ 1,416,969,038	\$ 3,854,410
2017	8,448	\$ 1,417,583,908	\$ 69,291,200	\$ 1,486,875,108	\$ 9,076,830

*This number is included in "Total Market Value". City of Lake Jackson grants no general homestead exemption

****CITY OF ANGLETON CLASS A1 - SINGLE FAMILY RESIDENTIAL VALUES**

YEAR	# OF PARCELS	CLASS A MARKET VALUE CERTIFIED	CLASS A MARKET VALUE (ARB REVIEW)	TOTAL CLASS A MARKET VALUE	*NEW CLASS A MARKET VALUE
2007	5,255	\$ 450,648,069	\$ 41,562,380	\$ 492,210,449	\$ 7,446,050
2008	5,299	\$ 492,505,869	\$ 4,511,750	\$ 497,017,619	\$ 6,701,630
2009	5,337	\$ 489,288,507	\$ 17,418,919	\$ 506,707,426	\$ 5,759,610
2010	5,363	\$ 492,528,737	\$ 6,513,911	\$ 499,042,648	\$ 2,434,310
2011	5,384	\$ 490,332,427	\$ 4,232,500	\$ 494,564,927	\$ 3,416,610
2012	5,396	\$ 498,497,273	\$ 7,181,480	\$ 505,678,753	\$ 3,493,460
2013	5,407	\$ 505,823,134	\$ 8,144,990	\$ 513,968,124	\$ 2,902,960
2014	5,412	\$ 528,527,978	\$ 14,761,706	\$ 543,289,684	\$ 2,884,260
2015	5,431	\$ 559,017,578	\$ 19,047,810	\$ 578,065,388	\$ 3,050,630
2016	5,451	\$ 590,790,495	\$ 35,065,451	\$ 625,855,946	\$ 4,200,060
2017	5,486	\$ 636,458,745	\$ 32,229,100	\$ 668,687,845	\$ 9,139,010

*This number is included in "Total Market Value". City of Angleton grants no general homestead exemption

**All values are as of the original certification date for each individual tax year. Values have not been adjusted for cl

2011 INDUSTRIAL DISTRICT AGREEMENT

The following represents the basis for the 2011 Industrial District Agreement between BASF, Dow and the Brock interests and the Cities of Clute, Freeport and Lake Jackson. Final contracts will be prepared in accordance with the following:

- Length of contract – 15 years
- Floor payment - \$9,000,000
- Payment in years one & two - \$9,000,000 each year
- Distribution among the Cities:

	Initial year:	
Clute		\$1,400,000
Freeport		\$3,500,000
Lake Jackson		\$4,100,000

- Growth factor will be the higher of the CPI-U or value based formula (Industrial District value x\$.55/ \$100 on assessed value @ 50% or rate of 27.5 cents/\$100)
- Ceiling – payments will rise or fall based on the CPI-U or value-based formula but in no case would fall below the \$9,000,000 floor, except as described herein- Payments also cannot exceed a CAP of (Industrial District value x\$.55/\$100 on assessed value @ 80% or rate of 44 cents/\$100).
- In no case would Industry ever pay more than would be due if the Industrial District was annexed (including abated properties) using the Industrial District “tax rate” (\$.55/\$100)
- Natural disaster or terrorist attack – in the event of a natural disaster (ie a hurricane) or other weather related incident or terrorist attack in which industry suffers major physical damage that results in values (including abated values) being negatively affected by 50% or more the following shall apply:
 - The first year after a natural disaster (ie, hurricane) or other weather related incident or terrorist attack affecting the plant the payment to the Cities will drop to the floor amount (\$9 million).
 - The second and third years may drop below the \$9 million floor and will be based on value of plant, including abated properties, (those properties granted an abatement by Brazoria County) x\$.55/\$100 assessed value @ 80%-(rate of 44 cents/\$100)
 - In the fourth year the contract the payment amount will return to the pre-disaster payment unless it would exceed the CAP. In that event the payment would be based on the CAP or the \$9,000,000 floor payment, whichever is greater. From the fifth year point the payment will resume based on the greater of the CPI-U or the value based formula.

Industrial Districts Along the Texas Gulf Coast

Rank	City	Contract Rate	Tax Rate	Effective Tax Rate	New Construction	Comments
1	Port Neches	75%	0.69950	52.46%	75%	10 Year Contract
2	Beaumont	80%	0.64000	51.20%	3 years @ 0%, Steps in	3 years @ 80%, 4 years @ 75%
3	Pasadena	90%	0.56200	50.59%	0%,20%, 45%, 55%, 65%	Increase/decrease is split with Industry
4	Orange	67%	0.74500	50.00%	0% for 2 years	5 Year contract - 10% Ceiling & Floor
5	Baytown	62%	0.78703	48.80%	0% for 2 years	Different start dates for each company.
6	Houston	73.4%	0.64500	47.34%	40%, 45%, 50%	15 Year Contract 100% on Land
7	Deer Park	63%	0.72000	45.36%	25%,35%,45%,55%	2006 Base Value for New Construction
8	La Porte	62%	0.71000	44.02%	30%	2007 Base Value for New Construction
9	Nederland	75%	0.57800	43.35%	0% - 5 years, 37.5%, 56.25%	Personal Property @ 20%
10	Texas City	100%	0.42500	42.50%	100%	Annexed by City
11	Corpus Christi	60%	0.58500	35.10%	6%-60%	10 Year Contract - Land 100% - 3% minimum increase - 6% cap
12	Freeport	49%	0.70827	34.71%	0%	Rate Escalates from 40% to 55% over 10 years
13	Lake Jackson, Clute	50%	0.55000	27.50%	0%	15 year contract.Floor of \$9m, escalates based on CPI-U
14	Bridge City	42%	0.47775	20.07%	0% for 2 years	Add Sales Tax Adjustment to Tax Rate
15	Port Arthur	75%	0.77500	Flat Fee	-	Use Flat Fee Contracts
16	Liverpool	NA	0.23685	Flat Fee	0%	Plants split \$350,000 annually

Hugh L. Landrum & Associates, Inc.

Industrial Districts Along the Texas Gulf Coast

Rank	City	Total Value	Total Levy	Percentage	Major Players
1	Port Neches	454,793,500	\$ 2,385,960.00	0.525%	Huntsman, Mobil, Motiva, Air Liquide
2	Orange	957,364,212	\$ 4,993,323.00	0.522%	DuPont, Bayer, Chevron
3	Pasadena	2,952,527,965	\$ 15,213,131.00	0.515%	Hoechst Celanese, Phillips, Montel
4	Beaumont	2,506,554,609	\$ 12,474,171.00	0.498%	Exxon \ Mobil, Goodyear, Du Pont
5	Baytown	5,439,741,259	\$ 24,556,958.87	0.451%	Exxon, Bayer, Chevron - Exxon updated for 2002
6	Deer Park	3,172,917,528	\$ 14,068,346.96	0.443%	Shell, Rohm & Haas, Calpine
7	La Porte	2,957,450,657	\$ 12,631,487.57	0.427%	Equistar (Olfeins JV), Total Petro., Innovene
8	Port Arthur	3,500,000,000	\$ 14,100,000.00	0.403%	Motiva, Huntsman, Fina, Clark
9	Nederland	238,898,842	\$ 940,849.00	0.394%	Air Liquide, Sun, Unocal
10	Houston	3,683,858,290	\$ 14,000,000.00	0.380%	Lyondell, Shell, Champions Paper
11	Freeport	347,692,230	\$ 1,206,667.07	0.347%	Shintech, Schenectady, DSM
12	Lake Jackson, Clute	2,888,875,477	\$9,000,000	0.312%	Dow, BASF
13	Bridge City	29,453,613	\$ 79,000.00	0.268%	Firestone
14	Corpus Christi	2,442,301,092	\$ 6,104,418.00	0.250%	Koch, Citgo, Coastal, Valero
15	Liverpool	595,230,130	\$ 350,000.00	0.059%	Innovene, Equistar, Solutia

Hugh L. Landrum & Associates, Inc.

Industrial Districts Along the Texas Gulf Coast

Rank	City	Total Value	Total Levy	Percentage	Major Players
1	Baytown	5,439,741,259	\$ 24,556,958.87	0.451%	Exxon, Bayer, Chevron - Exxon updated for 2002
2	Pasadena	2,952,527,965	\$ 15,213,131.00	0.515%	Hoechst Celanese, Phillips, Montel
3	Port Arthur	3,500,000,000	\$ 14,100,000.00	0.403%	Motiva, Huntsman, Fina, Clark
4	Deer Park	3,172,917,528	\$ 14,068,346.96	0.443%	Shell, Rohm & Haas, Calpine
5	Houston	3,683,858,290	\$ 14,000,000.00	0.380%	Lyondell, Shell, Champions Paper
6	La Porte	2,957,450,657	\$ 12,631,487.57	0.427%	Equistar (Olfeins JV), Total Petro., Innovene
7	Beaumont	2,506,554,609	\$ 12,474,171.00	0.498%	Exxon \ Mobil, Goodyear, Du Pont
8	Lake Jackson, Clute	2,888,875,477	\$ 9,000,000.00	0.312%	Dow, BASF
9	Corpus Christi	2,442,301,092	\$ 6,104,418.00	0.250%	Koch, Citgo, Coastal, Valero
10	Orange	957,364,212	\$ 4,993,323.00	0.522%	DuPont, Bayer, Chevron
11	Port Neches	454,793,500	\$ 2,385,960.00	0.525%	Huntsman, Mobil, Motiva, Air Liquide
12	Freeport	347,692,230	\$ 1,206,667.07	0.347%	Shintech, Schenectady, DSM
13	Nederland	238,898,842	\$ 940,849.00	0.394%	Air Liquide, Sun, Unocal
14	Liverpool	595,230,130	\$ 350,000.00	0.059%	Innovene, Equistar, Solutia
15	Bridge City	29,453,613	\$ 79,000.00	0.268%	Firestone

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Industrial Districts Along the Texas Gulf Coast

Rank	City	Total Value	Total Levy	Percentage	Major Players
1	Baytown	5,439,741,259	\$ 24,556,958.87	0.451%	Exxon, Bayer, Chevron - Exxon updated for 2002
2	Houston	3,683,858,290	\$ 14,000,000.00	0.380%	Lyondell, Shell, Champions Paper
3	Port Arthur	3,500,000,000	\$ 14,100,000.00	0.403%	Motiva, Huntsman, Fina, Clark
4	Deer Park	3,172,917,528	\$ 14,068,346.96	0.443%	Shell, Rohm & Haas, Calpine
5	La Porte	2,957,450,657	\$ 12,631,487.57	0.427%	Equistar (Olfeins JV), Total Petro., Innovene
6	Pasadena	2,952,527,965	\$ 15,213,131.00	0.515%	Hoechst Celanese, Phillips, Montel
7	Lake Jackson, Clute	2,888,875,477	\$ 9,000,000.00	0.312%	Dow, BASF
8	Beaumont	2,506,554,609	\$ 12,474,171.00	0.498%	Exxon \ Mobil, Goodyear, Du Pont
9	Corpus Christi	2,442,301,092	\$ 6,104,418.00	0.250%	Koch, Citgo, Coastal, Valero
10	Orange	957,364,212	\$ 4,993,323.00	0.522%	DuPont, Bayer, Chevron
11	Liverpool	595,230,130	\$ 350,000.00	0.059%	Innovene, Equistar, Solutia
12	Port Neches	454,793,500	\$ 2,385,960.00	0.525%	Huntsman, Mobil, Motiva, Air Liquide
13	Freeport	347,692,230	\$ 1,206,667.07	0.347%	Shintech, Schenectady, DSM
14	Nederland	238,898,842	\$ 940,849.00	0.394%	Air Liquide, Sun, Unocal
15	Bridge City	29,453,613	\$ 79,000.00	0.268%	Firestone

Hugh L. Landrum & Associates, Inc.

Recreation Staff Helping a Resident



PAY PLAN



LAKE JACKSON

City of Enchantment

City of
Enchantment



City_{of}

LAKEJACKSON

Promoting a culture of innovation and service

COMPENSATION PLAN 2017-18

ADOPTED PAY PLAN



The City of Lake Jackson hired Gallagher Benefits Services to assist with its Compensation study in 2015. This past fiscal year the City fully implemented all of the compensation study recommendations. The City has committed to study the market every three years and will conduct a new compensation study by the end of the first quarter of 2018.

The City studies the market to provide a competitive plan that accomplishes the following goals:

- Encourage excellent service by tying increase to job performance rather than tenure;
- Reward employees for their job performance and accomplishment of goals;
- Provide a competitive compensation package that takes into consideration the City's fiscal resources; and
- Provide consistent administration of pay policies among all City departments.

Surveyed cities are based on a population range of 20,000 to 75,000 across the state and supplemented with private sector data when appropriate.

COMPENSATION PLAN

The Compensation Plan is comprised of five separate pay schedules: non-exempt, exempt, sworn personnel, part-time & seasonal, and council appointed employees. The City adjusts the plan each year using the tools noted below to maintain competitiveness in the market.

MARKET ADJUSTMENT

Market adjustments are effective October 1 and may be capped based on the availability of budgeted funds. Adjustments to each range are based on the median of Actual Market Salaries for benchmarked positions which form the basis of establishing the midpoint for each range. No market adjustments are proposed this year.

MERIT INCREASE

Performance evaluations for employees are completed once a year for all employees and are distributed throughout the first part of the year for each classification group, regardless of the anniversary date of an employee's employment. Merit increases are awarded during this time frame. There is no set time interval employees can expect to reach the top salary of their range. A merit increase range of 2% - 4% has been proposed for the FY 2017-18 budget.

ADOPTED PAY PLAN

Non-Exempt			FY 2017-18					
Grade	Market	Position	Min	Mid	Max	Min	Mid	Max
100-N-40		Laborer I / Groundskeeper	12.00	14.40	16.80	24,960	29,952	34,944
110-N-40		Laborer II / Groundskeeper II Custodian Meter Technician Cashier Recreation Leader Recreation Aide Assistant Aquatics Coordinator	13.00	15.60	18.20	27,040	32,448	37,856
120-N-40		Accounts Payable Clerk Customer Service Rep Deputy Court Clerk Light Equipment Operator Refuse Driver Humane Officer Records Clerk	14.05	16.90	19.70	29,224	35,152	40,976
130-N-40		Secretary Service Writer Mechanic I Welder	15.05	18.10	21.10	31,304	37,648	43,888
140-N-40		Communications Specialist	16.20	19.45	22.70	33,696	40,456	47,216
150-N-40		Personnel Generalist Buyer Mechanic II Paint & Body Tech Communications Leader Lab Tech Operator Crew Leader Lead Humane Officer	17.35	20.85	24.30	36,088	43,368	50,544
160-N-40		Traffic Technician Lead Mechanic Health, Bldg, and Apt. Inspector Code Enforcement Officer Engineering Assistant	19.40	23.30	27.20	40,352	48,464	56,576
170-N-40		Plans Examiner / Bldg Inspector Engineering Technician Assistant City Secretary	20.30	24.40	28.45	42,224	50,752	59,176

ADOPTED PAY PLAN

Exempt			FY 2017-18					
Grade	Market	Position	Min	Mid	Max	Min	Mid	Max
600-E-50		Open	19.60	24.50	29.40	40,768	50,860	61,152
620-E-50		Accountant Recreation Coordinator	20.10	25.15	29.85	41,808	52,312	62,088
640-E-50		Customer Service Supervisor Volunteer Coordinator Municipal Court Clerk Foreman Systems Analyst	22.10	27.65	33.15	45,968	57,512	68,952
660-E-50		Parks Superintendent Civic Center Manager Accounting Manager Asst. Utility Superintendent Assistant Fire Marshal Fleet Supervisor	23.55	29.45	35.35	48,984	61,256	73,528
680-E-50		Assistant to the City Manager	27.00	33.75	40.50	56,160	70,200	84,240
700-E-50		OPEN	27.95	34.95	41.95	58,136	72,696	87,256
720-E-60		Building Official Assistant Parks & Recreation Director Public Works Superintendent Utilities Superintendent	28.95	37.65	46.35	60,216	78,312	96,408
740-E-60		Police Lieutenant City Secretary Assistant City Engineer Fire Marshal MIS Manager	32.40	42.15	51.85	67,392	87,672	107,848
760-E-60		Assistant Police Chief Personnel Director Parks & Recreation Director	38.75	50.40	62.00	80,600	104,832	128,960
780-E-60		OPEN	40.70	52.95	65.15	84,656	110,136	135,512
800-E-60		Finance Director City Engineer Public Works Director	42.70	55.55	68.35	88,816	115,544	142,168
820-E-60		Police Chief	45.15	58.70	72.25	93,912	122,096	150,280
840-E-60		Assistant City Manager	47.10	61.25	75.40	97,968	127,400	156,832

ADOPTED PAY PLAN

Sworn Personnel						FY 2017-18		
Grade	Market	Position	Min	Mid	Max	Min	Mid	Max
515-SP-30		Traffic Officer Detective	24.00	27.60	31.20	50,544	57,408	64,896
525-SP-30		Community Relations Officer	27.00	31.05	35.10	56,160	64,584	73,008
535-SP-30		Detective Sergeant	30.50	35.10	39.65	63,440	73,008	82,472
500-SP-30		Patrol Officer I – 95% of Officer II	22.80			48,313		
510-SP-30		Patrol Officer II	24.00	27.60	31.20	50,856	58,484	66,112
520-SP-30		Corporal	27.00	31.05	35.10	57,213	65,794	74,376
530-SP-30		Patrol Sergeant	30.50	35.10	39.65	64,629	74,376	84,018

ADOPTED PAY PLAN

Part Time & Seasonal						FY 2017-18		
Grade	Market	Position	Min	Mid	Max	Min	Mid	Max
400		Child Care Attendant	10.00		11.00			
910		Lifeguard	10.25		10.25			
920		WSI Swim Instructor Laborer Clerk	11.25		11.25			
940		Recreation Instructor Archiving Technician	8.00		20.00			
950		Crossing Guard	15.00		15.00			
960		Head Lifeguard	11.25		11.25			

Council Appointed				FY 2017-18		
Grade	Market	Position	Min	Mid	Max	Notes
CA-997		Municipal Judge – PT Contract	13,104	17,035	20,966	DOH: 12/07/04 Salary \$17,222 Effective 10/01/16
CA-997		Municipal Judge – PT Contract	37,440	48,672	59,904	DOH: 03/01/77 Salary \$49,754 Effective 10/01/16
CA-998		City Attorney	109,200	141,960	174,720	DOH: 09/05/06 Salary \$131,435 Effective 10/01/16
CA-997		City Manager	137,696	179,088	220,376	DOH: 01/02/80 Salary \$184,808 Effective 10/01/16

ADOPTED PAY PLAN

Certification Pay		FY 2017-18	
	Monthly	Annual	Date of Last Adjustment
Master Peace Officer	180	2,160	Oct 2015
Advanced Peace Officer	120	1,440	Oct 2015
Master Telecommunicator			
A Water License	90	1,080	Oct 2015
A Waste Water License			
Advanced Telecommunicator			
Certified Municipal Court Clerk - Level III			
Intermediate Peace Officer	60	720	Oct 2015
Fire Inspector Certification			
B Water License	45	540	Oct 2015
B Waste Water License			
CNG Tank Inspector – Max 2 Licences			
CNG Management Level II Installer & Repairman – Max 2 Lic			
Intermediate Telecommunicator	40	480	Oct 2015
Certified Municipal Court Clerk - Level II			
C Water License	20	240	Oct 2015
C Waste Water License			
Herbicide & Pesticide License			
Laboratory Analyst			
ASE / Vehicle Safety / UST Facility Operator – Max 2 Licenses			

Authorized Positions		FY 2017-18	
	FY 2016-17		
	Full Time	Full Time	Part Time
Administration	12.50	12.50	0.10
Municipal Court	4.00	4.00	1.00
Finance	10.00	11.00	0.15
Engineering	4.00	4.00	0.34
Legal	1.00	1.00	0.00
Police	62.00	62.00	2.78
Fire	2.00	2.00	0.00
Humane	3.00	3.00	0.00
Streets	6.83	6.83	0.00
Drainage	14.83	14.83	0.70
Code Enforcement	7.50	7.50	0.00
Parks	13.50	13.50	0.58
Recreation	14.50	14.50	19.11
Garage	9.00	9.00	0.00
Library	0.50	0.50	0.00
Civic Center	5.00	5.00	0.00
TOTAL GENERAL FUND	170.16	171.16	24.18
Utility Administration	8.00	8.00	0.00
Water	12.00	12.00	0.00
Waste Water	20.50	20.50	0.00
Sanitation	25.34	25.34	0.00
TOTAL UTILITY FUND	65.84	65.84	0.00
TOTAL ALL FUNDS COMBINED	236.00	237.00	24.18

ADOPTED PAY PLAN

Evaluation Schedule		FY 2017-18			
	Service Maintenance Office-Clerical	Technical Sworn Personnel	Professional Management	Directors	
Employee Input Forms Turned-In	Fri Aug 25, 2017	Mon Sep 25, 2017	Mon Oct 23, 2017	Mon Dec 4, 2017	
Evaluation to Director	Mon Sep 25, 2107	Mon Oct 23, 2017	Mon Nov 20, 2017		
Evaluations to Personnel	Mon Oct 2, 2017	Mon Oct 30, 2017	Mon Nov 27, 2017		
Evaluation Returned to Supervisor	Mon Oct 9, 2017	Mon Nov 6, 2017	Mon Dec 4, 2017		
Evaluation Interviews Completed & Returned to Personnel	Tue Oct 31, 2017	Tue Nov 28, 2017	Tue Dec 26, 2017	Tue Feb 6, 2018	
Adjustment Appears on Paycheck	Fri Nov 3, 2017	Fri Dec 1, 2017	Fri Dec 29, 2017	Fri Feb 9, 2018	

The Wilderness Golf Course Clubhouse



BUDGET GLOSSARY



LAKE JACKSON

City of Enchantment



BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader in understanding these terms, a budget glossary has been included in the document.

380 AGREEMENTS – Economic Development Agreements in accordance with Chapter 380 of the Texas Local Government Code. The terms vary between agreements. They may involve refunding Sales Tax, Property Tax or both to a developer.

ABATEMENT – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

ACCOUNT – A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance or fund balance.

ACCRUAL BASIS – The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

ADMINISTRATIVE FEES – Administrative Services charges are allocated to all Enterprise Fund activities (e.g., water/sewer and sanitation) for indirect management and administrative support given by general fund departments.

AD VALOREM TAXES (Current) – All property, real personal, mixed tangible, intangible, annexations, additions, and improvements to property located within the taxing units jurisdiction which are subject to taxation on January 1 of the current fiscal year. Following the final passage of the appropriations ordinance, City Council sets the tax rate and levy for the current fiscal year beginning October 1 and continuing through the following September 30th.

AD VALOREM TAXES (Delinquent) – All taxes are due on receipt of bill and are delinquent if not paid before February 1 of the fiscal year in which it is imposed.

AD VALOREM TAXES (Penalty and Interest) – A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus one (1%) percent for each additional month of portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. However, the delinquent tax on July 1 incurs a total penalty of twelve (12%) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. If a person exercises the split-payment option, as provided by the Property Tax Code, and fails to make the second payment before July 1, the second payment is delinquent and incurs a penalty of twelve (12%) percent of the amount of the unpaid tax. A delinquent tax incurs at the rate of one (1%) percent for each month or portion of a month the tax remains unpaid.

ALCOHOL BEVERAGE TAX – A tax at the rate of 6.7% percent is imposed on the gross receipts of a Licensee for the sale, preparation, or service of mixed beverages or from the sale of ice or non-alcoholic beverages and consumed on the premises of the permittee. Only a portion of this is remitted to the City from the State.

APPROPRIATION – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

APPROPRIATION ORDINANCE – The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

ARBITRAGE – With respect to the issuance of municipal securities, arbitrage usually refers to the difference between the interest paid on tax-exempt bonds and the interest earned by investing the proceeds of the bonds in higher-yielding taxable securities. Federal income tax laws generally restrict the ability to earn positive arbitrage in connection with tax-exempt bonds.

ASSESSED VALUATION – A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Brazoria County Appraisal District on January 1st of each year.)

BALANCED BUDGET – A fund’s budget is considered balanced when estimated expenditures equal prospective revenues. The City’s financial policy is to present the General Operating Fund and the Utility Operating Fund as balanced.

BOND – A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

BRAZOSPORT INDEPENDENT SCHOOL DISTRICT (BISD) – This school district serves all school age children living in the City limits of Lake Jackson.

BRAZOSPORT WATER AUTHORITY (BWA) – A regional water supplier. The City has a contract to pay for 2 million gallons a day.

BUDGET – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term “budget” is used in two senses in practice. Sometimes it designates the financial plan presented to the City Council for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is proposed or whether it has been adopted by the City Council.

BUDGET ADJUSTMENTS – A legal procedure utilized by the City staff and City Council to revise a budget appropriation. The City of Lake Jackson’s City Charter requires City Council approval through the adoption of a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure account) for any inter-departmental or inter-fund adjustments. City staff has the prerogative to adjust expenditures within a departmental budget.

BUDGET CALENDAR – The schedule of key dates or milestones which the City departments follow in the preparation, adoption, and administration of the budget.

BUDGET DOCUMENT – The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

BUDGET MESSAGE – The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

BUDGET GLOSSARY

CAPITAL IMPROVEMENT PLAN – A plan for capital expenditure to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year and the method of financing those expenditures.

CASH BASIS - A basis of accounting under which transactions are recognized only when cash changes hands.

CASH MANAGEMENT – The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

CERTIFICATE OF OBLIGATION – A debt instrument that is issued by the City and has the same legal status as a general obligation bond. Proceeds from the issuance of the certificates may be used for the construction of public works or payment of contractual obligations for professional services. These certificates do not require voter approval.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – This program is overseen by the U.S. Department of Housing and Urban Development (HUD) and provides communities with the resources to address a wide range of unique community development needs.

CONTINGENCY – Funds set aside in a reserve account for major expenditures or for emergencies.

DEBT SERVICE FUND – A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs. Also called a Sinking Fund.

DEPRECIATION – The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

ENCUMBRANCES – Commitments related to unperformed (executory) contracts for goods or services.

ENTERPRISE FUND – A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs (expenses, including depreciation) for providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are those for water, gas, and electric utilities; golf courses; airports; parking garages; and transit systems.

EXPENDITURE – This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

EXPENSES – Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

FISCAL YEAR – The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Lake Jackson has specified October 1 to September 30 as its fiscal year.

FIXED ASSETS – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FRANCHISE TAX – This is a charge paid for the use of City streets and public right of way and is in lieu of all other municipal charges, fees, street rentals, pipe taxes or rentals, easement or other like franchise taxes, inspections fees, and/or charges of every kind except Ad Valorem and special assessment taxes for public improvements.

FUNCTION – A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

FUND – An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

FUND BALANCE – Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

GENERAL FUND – The fund used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS – Bonds that finance a variety of public projects such as streets, buildings, and improvements; the repayment of these bonds is usually made from the General Fund, and these bonds are backed by the full faith and credit of the issuing government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. They encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. They provide a standard by which to measure financial presentations.

GENERALLY ACCEPTED AUDITING STANDARDS (GAAS) – Establishes standards against which the quality of audits are performed and judged.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) – Establishes accounting financial reporting standards for state and local government.

GOVERNMENTAL FUNDS – Government funds account for expendable resources based on the purposes for which the resources may or must be used. There are four fund types and there may be numerous individual funds within each fund type. The four government fund types are: General Fund, Special Revenue Funds, Capital Projects Funds and Debt Service Funds.

BUDGET GLOSSARY

GRANTS – Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

HALF CENT OPTIONAL SALES TAX – Voters approved adding this additional ½ cent to the sales tax on May 6, 1995. As specified on the ballot, the use of this revenue is limited to payment of the costs of land, building, equipment, facilities, improvements and maintenance and operation costs for public park purposes, recreational facilities to be used for sports and entertainment, and for infrastructure improvements for development of new or expanded business enterprises. The ½ cent (0.50%) of sales tax revenue and expenditures are accounted for in the Economic Development Fund.

HOTEL/MOTEL TAX – Pursuant to a State law, a tax is levied upon the cost of occupancy of any room or space furnished by any hotel. The current rate of taxation is 13% (7% of which is paid to the City and budgeted for limited uses and 6% is collected by the state). Revenue received from this resource is disbursed as follows: fourteen (14%) percent to the Fine Arts Council, twenty-nine (29%) percent for tourism, twenty one (21%) percent to the Museum of Natural Science, twenty-one (21%) percent to the Lake Jackson Historical Museum (Lake Jackson Historical Association), and fourteen (14%) to the Festival of Lights. The remaining is appropriated annually as designated by Council through the budget process.

INFRASTRUCTURE – Fixed assets that are immovable and have value only to the governmental unit. Common examples of infrastructure include roads, sidewalks, bridges and streetlights.

INTERFUND TRANSFERS – Amounts transferred from one fund to another.

INVESTMENTS – Securities and real estate held to ensure safety, provide necessary liquidity and optimize yield for the City's operating cash. The term does not include fixed assets used in governmental operations.

LAKE JACKSON DEVELOPMENT CORPORATION (LJDC) – The City's 4B Economic Development Corporation. The LJDC provides financing services entirely to the City. The LJDC is considered a blended component unit for financial reporting purposes and is reported as if it were part of the City's operations.

LEVEL DEBT PAYMENTS – A method of retiring debt that requires the issuer to make the same annual debt service payment each year. The structure of the repayment schedule is such that principal payments increase and the interest payment decline each year. Level debt payments result in higher interest payments overall, compared to level principal payments.

LEVEL PRINCIPAL PAYMENTS – A method of retiring debt service payments that requires the issuer to make larger debt service payments in the earlier years of the term. The structure of the repayment schedule is such that principal payments are the same, and the interest payments decline each year. Level principal payments result in lower interest payments overall, compared to level debt payments.

LEVY – (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

LONG-TERM DEBT – Debt with a maturity of more than one year after the date of issuance.

MAJOR FUND – A Governmental or Enterprise fund that meets both of the following criteria: a.) Total assets, liabilities, revenues, or expenditures/expenses (excluding extraordinary items) of that individual governmental or enterprise fund are at least 10% of the corresponding total for all funds of that category or type (that is, total governmental or total enterprise funds), and b.) Total assets, liabilities, revenues, or expenditures/expenses (excluding extraordinary items) of the individual governmental fund or enterprise fund are at least 5% of the corresponding total for all governmental and enterprise funds combined. Any other government or enterprise fund may be reported as a major fund if the government’s officials believe that fund is particularly important to the financial statement users. The general fund is always a major fund (GASB 34).

MODIFIED ACCRUAL BASIS – The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both “measurable” and “available to finance expenditures of the current period.” Expenditures are recognized when the related fund liability is incurred except for (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earnings on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.

NON-MAJOR FUND – A Governmental or Enterprise fund in which a.) Total assets, liabilities, revenues, or expenditures/expenses (excluding extraordinary items) of that individual governmental or enterprise fund are less than 10% of the corresponding total for all funds of that category or type (that is, total governmental or total enterprise funds), or b.) Total assets, liabilities, revenues, or expenditures/expenses (excluding extraordinary items) of the individual governmental fund or enterprise fund are less than 5% of the corresponding total for all governmental and enterprise funds combined.

OPERATING BUDGET – Plans of current expenditures and the proposed means of financing them.

OPERATING EXPENSES – Expenses which are directly related to the fund’s primary service activities.

OPERATING REVENUES – Revenues which are directly related to the fund’s primary service activities.

OPERATING TRANSFERS – All interfund transfers other than residual equity transfers.

ORDINANCE – A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

PERFORMANCE MEASURES – Specific quantitative and qualitative measures of work performed as an objective of the department.

BUDGET GLOSSARY

PROGRAM DESCRIPTION – Describe the nature of service delivery provided at this level of funding. It clearly explains how service delivery will be different from the prior budget year.

PROGRAM GOALS – Program goals describe the purpose or benefit the department plans to provide to the community and/or organizations it serves. Goals identify the end result the department desires to achieve with its activities, but goals are often ongoing and may not be achieved in one year.

PROPERTY TAX – Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

PROPRIETARY FUND – Proprietary funds follow accounting practices similar to those found in private business. Both attempt to be self supporting. The two types of proprietary funds are enterprise funds and internal service funds

REFUNDING BONDS – Bonds issued to retire bonds already outstanding.

RESERVE – An account to use to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

REVENUE BONDS – Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the Enterprise Fund's property.

REVENUES – The term designates an increase to a fund's assets. An item of income.

RISK MANAGEMENT – All the ways and means used to avoid accidental loss or to reduce its consequences if it does occur.

ROLLBACK RATE – If a unit adopts a tax rate that is higher than the rollback rate, voters in the unit can circulate a petition calling for an election to limit the size of the tax increase.

SALES TAX – A general "sales tax" is levied on all persons and businesses selling merchandise in the city limits on a retail basis. Monies collected under authorization of this tax is for the use and benefit of the City; however, no city may pledge anticipated revenues from this source to secure the payment of funds or other indebtedness. The current sales tax rate for the City is 8.25% (1.5% rebated to the City from the State, .5% to the County, and the balance is retained by the State).

SPECIAL REVENUE FUND – Funds used to account for specific resources and expenditures that are legally restricted for particular purposes.

TAX RATE – The amount of tax stated in terms of a unit of the tax base; for example, \$.50 per \$100 (one hundred dollars) assessed valuation of taxable property.

TAX RATE LIMIT – The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of governments, or to all governments operating in a particular area. Overall tax rate limits usually

restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

TAXES – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TEXAS A&M ENGINEERING EXTENSION SERVICE (TEEX) – A state agency and a member of the Texas A&M University System that provides training and practical workforce solutions.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) – The agency for the State of Texas that is tasked with protecting the state's public health and natural resources. Part of the agencies duties include providing inspections for the City's water & wastewater systems and our compressed natural gas (CNG) fueling station.

TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) – The agency for the State of Texas that is tasked with overseeing the State's transportation system.

WORKING CAPITAL – The amount current assets exceed current liabilities. Current assets can or will be converted to cash within 90 days and current liabilities will be paid within 90 days.

WORKLOAD MEASURES – Workload measures reflect major activities of the department. They indicate the amount of work that has been done in the past and projected workload levels for the current and next years. Workload measures should be able to be tracked with a reasonable amount of time and effort.